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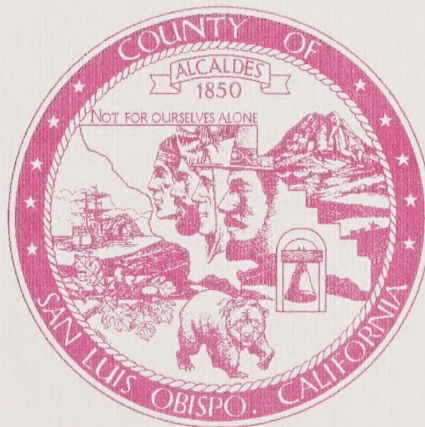
County of San Luis Obispo

2002-2003 FINAL BUDGET

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County of San Luis Obispo

2002 - 2003 Final Budget

BOARD OF SUPERVISORS

Honorable Harry Ovitt	Supervisor, District 1
Honorable Shirley Bianchi (Chairperson)	Supervisor, District 2
Honorable Peg Pinard	Supervisor, District 3
Honorable K.H. "Katcho" Achadjian	Supervisor, District 4
Honorable Michael P. Ryan (Vice-Chair)	Supervisor, District 5

Compiled by:

David Edge	County Administrator
Gere Sibbach	Auditor-Controller's Office



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Mission Statement

**The County's elected
representatives and employees
are committed to serve the
community with pride to
enhance the economic,
environmental and social
quality of life in
San Luis Obispo County.**

**Guiding Principles
Sense of Pride
Aim for Excellence
Respect for Others
Response to Change
Fiscal Responsibility
Community Service**

County of San Luis Obispo

Communitywide Results & Indicators

In October of 2000, the Board of Supervisors adopted a set of Communitywide Results (shown below) that simply and succinctly describe our vision for the County — a place that is safe, healthy, livable, prosperous and well governed. Each of these "results" will be tracked via a set of key indicators and published in a report every two years, the first of which was released in May 2001. For more information on the Communitywide Results, contact the County Administrative Office at 781-5011.

A Safe Community

The County will strive to create a community where all people -- adults and children alike -- have a sense of security and well being, crime is controlled, fire and rescue response is timely, and roads are safe.

A Healthy Community

The County will strive to ensure all people in our community enjoy healthy, successful and productive lives, and have access to the basic necessities.

A Livable Community

The County will strive to keep our community a good place to live by carefully managing growth, protecting our natural resources, promoting life long learning, and creating an environment that encourages respect for all people.

A Prosperous Community

The County will strive to keep our economy strong and viable and assure that all share in this economic prosperity.

A Well Governed Community

The County will provide high quality "results oriented" services that are responsive to community desires.

**RESOLUTION ADOPTING THE COUNTY BUDGET AND BUDGETS FOR BOARD
GOVERNED DISTRICTS FOR FISCAL YEAR 2002 - 2003**

The following resolution is now offered and read:

WHEREAS, the Board so finds, a Proposed Budget was compiled, approved, advertised and published, pursuant to the County Budget Act; and

WHEREAS, the Board hereby finds, that it has properly noticed and conducted a public hearing at which it made revisions to, deductions from, and additions to said Proposed Budget as it has deemed advisable; and

WHEREAS, the Board so finds, the Proposed Budget, the supplemental budget documents and all revisions developed in the hearing on the final budget as reflected in the Clerk's minutes and documents filed with the Clerk during said hearing, properly constitute each of the objects of expenditure to satisfy the budget requirements as determined by the Board, and are hereby found to be in accordance with Government Code Section 29089, and summarized for the entire budget as follows:

1.	Salaries and Employee Benefit	\$156,535,060
2.	Services and Supplies	98,513,623
3.	Other charges	76,522,278
4.	Fixed Assets	1,832,306
5.	Capital Projects	14,046,900
6.	Intrafund Transfers	(19,699,167)
7.	Provisions for Contingencies:	
	General Fund	12,666,108
	All Other Funds	445,322
8.	Provisions for New Reserve/Designations:	
	General Fund	0
	Capital Projects Fund	0
	All Other Funds:	2,067,228
TOTAL COUNTY BUDGET		\$339,929,658

WHEREAS, the balance in the General Reserve of the General Fund is estimated to be \$7,600,000; and

WHEREAS, the County's appropriation limit established by Article XIII-B of the State Constitution and amended by Proposition 111 is \$243,010,773 and the total annual appropriations subject to limitation is \$104,360,489; and

WHEREAS, the Board so finds, that authorizations shown for employee contracts in said Proposed Budget (as revised) are to be for specified periods of time, not to exceed one year, special projects, or projects for which funding is uncertain.

NOW, THEREFORE BE IT RESOLVED AND ORDERED, by the Board of Supervisors, County of San Luis Obispo, State of California that:

1. Adoption by Reference - the Proposed Budget for fiscal year 2002-2003 on file with the clerk, as revised and finally determined by the Board, is adopted by reference pursuant to Government Code Section 29091 as the Final Budget.

2. Appropriation of Funds - the various amounts of appropriations for Salaries and Employee Benefits, Services and Supplies, Other Charges, Fixed Assets, and Intrafund Transfers are hereby appropriated to the various departments, offices, boards, commissions, committees, other agencies, and special districts as they are shown in the aforesaid Proposed Budget for fiscal year 2002-2003, as revised and finally determined by the Board, and hereby adopted by reference as the Final Budget. The amounts appropriated therein are the total amounts of obligations and expenditures authorized for the period July 1, 2002 through June 30, 2003.

3. Allocated Positions - Employees shall be appointed at class levels shown for allocated permanent positions as indicated by said Final Budget.

4. Contingencies - Contingencies for All Funds are appropriated in an amount of \$13,111,430. If final adjusted revenue and fund balances estimates prove higher than the current estimated amounts, then the difference shall either be placed in contingencies up to the allowable limit, used for continued financing of the Teeter obligation or placed in new reserves and/or designations. If final revenue and fund balance estimates are lower than current estimated revenue and fund balance amounts, then the Auditor-Controller shall immediately advise the Board of Supervisors and County Administrator of amount of such shortage so that the Board may decrease appropriations or reserves before fixing the tax rate.

5. Adjustments for Capital and Maintenance Projects - The Auditor-Controller shall determine actual fund balances in the capital projects budget unit and the maintenance projects budget unit as of June 30, 2002. The Auditor-Controller is hereby authorized to make transfers and revisions between projects within the capital projects unit, and between projects within the maintenance projects budget unit, in order to revise each appropriation to account for actual fund balances, so that each project is funded at no more than the amount appropriated by the Board of Supervisors. The Auditor-Controller shall report any excess appropriations for each of the budget units, and make recommendations on or before August 27, 2002 concerning the disposition of said excess(es).

6. Publication of Final Budget - The Auditor-Controller shall cause the publication of the Final Budget after the Board approves any adjustments made pursuant to Government Code Sections 29101 - 29107 and shall file said publication with the Clerk and State Controller on or before November 1, 2002.

Upon motion of Supervisor Achadjian, seconded by Supervisor Pinard, and on the following roll call vote, to wit:

AYES: Supervisors Achadjian, Pinard, Chairperson Bianchi

NOES: Supervisors Ovitt, Ryan

ABSENT: None

ABSTAINING: None

The foregoing resolution is hereby adopted.

Shirley Bianchi

Chairman of the Board of Supervisors

ATTEST:

Julie L. Rodewald

Clerk of the Board of Supervisors

By: Cherie Aispuro, Deputy Clerk

APPROVED AS TO FORM AND LEGAL EFFECT:

JAMES B. LINDHOLM, JR.

COUNTY COUNSEL

BY: Jac Crawford

Assistant County Counsel

Dated: June 12, 2002

Budget Message

Budget Message

County of San Luis Obispo



COUNTY GOVERNMENT CENTER, RM. 370 • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5011

October 1, 2002

DAVID EDGE
COUNTY ADMINISTRATOR

Honorable Board of Supervisors
County Government Center
San Luis Obispo, CA 93408

Honorable Board:

On June 10-12, 2002, the Board held public hearings to discuss the County's proposed spending plan for fiscal year 2002-03. The Board adopted the budget on June 18, 2002 and made adjustments to reserves and contingencies (based on year end fund balances) on August 27, 2002.

The final budget (general fund and all special funds) authorizes a spending level of about \$350 million. This is a decrease of \$40 million, or about 10%, compared to the amount adopted for fiscal year 2001-02. The 2001-02 budget included several one-time expenses, including funding for the new government center, that are not reflected in the 2002-03 budget.

The May 1, 2002 "budget message" (attached) provides an overview of the key components of the County's proposed spending plan. The following is a summary of changes made to the proposed budget during and after the June budget hearings:

CHANGES MADE TO THE PROPOSED BUDGET DURING BUDGET HEARINGS

The Board:

- 1) Increased expenses for budget unit 2670 - County Fire by \$171,000 to provide paramedic, advanced life support services at the Mesa and Nipomo fire stations. The expense will be funded by a combination of user charges (\$64,800), fire equipment replacement reserves (\$90,000) and General Fund contingencies (\$16,200).
- 2) Increased expenses for budget unit 2670 - County Fire by \$206,442 to provide 24/7 staffing at the fire station in Heritage Ranch. The entire expense will be funded by decreasing General Fund contingencies.

- 3) Increased expenses in budget unit 2080 - Contributions to Outside Agencies by \$111,250 and decreased General Fund contingencies by the same amount in order to:
- a) Increase the contribution to Food Bank from \$10,000 to \$60,000; and
 - b) Provide a one-time allocation of \$36,250 to the South County Family Education and Cultural Center; and
 - c) Provide a one-time allocation of \$25,000 to the Paso Robles Youth Arts Foundation.

CHANGES MADE AFTER BUDGET HEARINGS

Once the fiscal year ends on June 30th, the Auditor's Office begins the "year end closing" process which includes calculation of actual fund balances (i.e. compared to what was projected as part of the budget preparation process). Actual fund balances for all funds were \$ 6.3 million higher than estimated in the proposed budget. Most of this was in the general fund and related to higher than expected tax revenues as well as the state's reimbursement of costs we incurred in the Krebs homicide trial.

On August 27, 2002, the Auditor-Controller brought an item to the Board to seek approval to place the additional funds into various reserves and contingencies. These changes increased the balances in reserves set aside for countywide training activities, capital projects, automation equipment and replacement of the County's financial management system. Additionally, the County's general reserves and contingencies were increased above that set during the budget hearings. The blue section of this document contains detailed information about funding levels for all reserves and designations.

As part of the year end closing process, the Auditor also established a liability account in anticipation of an audit exception identified by the state in the Family Support division of the District Attorney's Office (now the free-standing Child Support Services Department). The County may have to refund up to \$570,000 as a result of billing and other administrative errors. The exact impact on the general fund is not known. Staff from the Auditor's Office, Administration, the District Attorney's Office and Child Support Services have been working together to improve administrative systems in an effort to avoid future audit exceptions.

Sincerely,



David Edge
County Administrator

Budget Message

May 1, 2002

Honorable Board of Supervisors
County Government Center
San Luis Obispo, CA 93408

Honorable Board:

The Fiscal Year 2002-2003 Proposed Budget is submitted for your review and consideration. It adjusts departmental expenditures and revenues for the coming fiscal year, meeting and/or exceeding all state legal requirements and Board adopted policies. Your Board will consider the plan in detail at public budget hearings, during which time you may add, delete or modify the proposed budget as you deem appropriate.

RECOMMENDATION

It is recommended that your Board receive and adopt this document as the 2002-2003 Proposed Budget, order publication of the required legal notices and set June 10, 2002, at 9:00 A.M., as the time to begin public hearings on the fiscal year 2002-2003 budget.

KEY FEATURES OF THE 2002-2003 PROPOSED BUDGET

- **\$340 million total appropriation - a decrease of about \$50 million or 13% compared to the fiscal year 2001-02 adopted budget**
 - General Fund, at \$272 million, is up \$8.6 million or 3.3%
 - All Other Funds, at \$68 million, are down by \$59 million or 46%. The decrease reflects the “one-time” nature of several expenses that were included in the current year budget
 - Costs for existing staff add about \$13 million to the budget, including the annualized cost of the salary and benefit increases granted in 2001-02 (about \$11.5 million) and a full years funding for the 27.25 staff added mid-year (about \$1.5 million)
 - A net increase of 16.5 full-time equivalent positions are recommended at a cost of about \$850,000. Thirty positions are reclassified or reallocated to a higher level as part of the recommended budget and the cost of those increases (calculated at the top step of the salary range) is about \$235,000

Budget Message

■ Impact of the State's budget deficit

- Significant growth experienced over the past five years in health and human service programs comes to a halt
- Service level reductions reflected in Mental Health and Drug/Alcohol Services based on anticipated cuts in state/federal funding
- State's growing deficit will likely require us to revisit the budget - and consider additional service level reductions - mid year

■ Results Based Decision Making Initiative

- Reflects continued efforts to incorporate a "results" culture into the budget preparation process
- Includes communitywide results and indicators as well as departmental goals and performance measures that will help us gauge how well we are meeting the needs of the community

■ Implements requirements of Measure A-02 (Tobacco Settlement funds)

- Reduces funding for preventive health program from \$1 million to \$375,000, resulting in service level reductions for a number of community based organizations
- Increases funding for physician and hospitals that provide emergency medical services by \$725,000
- Meets the maintenance of effort requirements for expenditure of all tobacco settlement funds

INTRODUCTION

"The type of organization taxpayers are demanding today (is) vision-focused, responsive, resource-conscious and, above all, results-oriented."

*Professor Terrell Blodgett
University of Texas*

As such a 'high-performance organization' San Luis Obispo county is a work in progress. We have made some significant strides, particularly over the past three years, but the path remains challenging.

Budget Message

This year's budget details program results better than ever before and it is certainly resource-conscious as it reflects the initial impacts of the state budget deficit on local government. However our focus is continuous improvement in communications, accountability and service and the financial plan is only one aspect of the organizational change required if we are to meet the taxpayer's challenge.

Training programs on individual employee effectiveness and strategic planning exercises are helping us to shift from a process focus to a purpose focus. As we do this we can identify the systems and procedures, adopted piecemeal over the years, that hinder rather than help our efforts to be responsive to the needs and expectations of our citizens. In the coming year your Board will see recommendations on information systems and personnel systems from my staff intended to improve service as well as similar initiatives from several department heads tackling financial systems, records management and criminal justice information management.

These initiatives will bring changes - some of which will succeed, some of which will fail. Our challenge is to recognize the value of both success and failure in the improvement process. Like many of our colleagues in government, San Luis Obispo County is driven by a risk-averse culture. We focus so much on avoiding mistakes that we leave little chance for any successes. Yet we cannot meet those high performance expectations of the taxpayer without finding new ways to do our business - which carries with it the risk of failure.

This conundrum discourages examining programs through questions such as "so what?" or "why?" yet these are the fundamental questions that allow us to focus on results. So I particularly appreciate our department heads who are recognizing not only the legitimacy of those questions but also their importance. Throughout the budget document you will see summaries of how the departments have tackled those questions in their results sections. This is the key starting point of the diagnosis - until we have institutionalized such a 'results-oriented' process we cannot, except by pure chance, initiate effective change. This budget represents one such diagnostic tool.

FINANCIAL OUTLOOK

"Now we have to go back to the drawing board and make our worst-case scenario even worse." Governor Gray Davis, discussing the effect that lower than projected income tax revenues will have on the state budget (April 23, 2002).

As counties throughout the state complete preparation of their fiscal year 2002-03 budgets, the financial updates from Sacramento get bleaker by the day. In January, the Governor's proposed budget projected a deficit of about \$12 billion. To balance the budget, the Governor proposed borrowing money, making some program reductions and effecting certain accounting changes. The state's independent legislative analyst expressed immediate concern over the "optimistic" revenue estimates contained in the proposed budget and the extent to which the budget relied on "one-time solutions and pushes a variety of expenses into the future".

Budget Message

As we go to print with the County's Proposed Budget, the Governor's administration is preparing an updated budget (the "May revise") based on revenues received through April 2002. Preliminary figures indicate personal income tax revenue received in April was \$3 billion less than projected in the proposed budget and the overall deficit may be in the \$20 billion range by the time we hold budget hearings this June.

It is inevitable that local government programs will be hit hard as our legislators wrestle with their budget. The current consensus is that Sacramento will delay a real "fix" until after the November election by using a variety of one-time funding gimmicks and limited program reductions. Later cuts may come in a variety of ways, including reduced subventions for specific programs, decreased financial support for counties' administrative costs and/or simply "grabbing" some of our discretionary revenue, as was done in 1992-93 when the state shifted a significant amount of counties' property tax revenues to the schools. Of particular concern is the possibility that the state may not follow through on its previous commitment to pay back money that counties lost when the state cut vehicle license fees (the "car tax") several years ago. Statewide, about \$4 billion is provided to counties as a "backfill" for the lost VLF. For San Luis Obispo County, that translates to a potential loss of almost \$10 million.

It is in this environment of tremendous financial uncertainty that we present you with the 2002-03 spending plan. It is largely a "status quo" budget, meaning that it maintains the resources - but not necessarily the service levels - we currently have. It does contain some program and staffing cuts, largely as a result of reductions contained in the Governor's proposed budget as well as a leveling off of sales tax revenues allocated for certain health and human service programs. These reductions very likely represent the "tip of the iceberg" in terms of what lies ahead. While more will become known over the summer, we do not anticipate knowing - or feeling - the full effect that the state's budgetary problems will have on us until after the November election.

If there is any good news in all of this, it is this: The Board's prudent actions to establish and maintain healthy reserve levels will allow us to plan for and manage any programmatic or service level changes required to live within available financing. If we do experience a significant revenue decline in coming years, we will work closely with the departments to ensure the least amount of disruption to the critical services we provide the citizens of this county.

SUMMARY OF RECOMMENDED BUDGET

Development of the 2002-03 Proposed Budget was guided by the budget goals and policies adopted by the Board of Supervisors in December 2001. Within this framework, we have prepared a budget that, for the most part, reflects a "status quo" in terms of existing resources. There are a few exceptions to this, as will be noted in the summary of each "functional" group (e.g. health and human services, public protection, etc.).

Budget Message

All departments were asked to prepare “status quo” budgets as well as a traditional budget request that reflects the level of financing department heads believe is required to adequately meet the needs of our customers. Given the state’s budgetary woes and the “carryover” effect of the salary increases approved for 2001-02, we told departments early on that it was unlikely that resource augmentations funded with discretionary (i.e. general fund) money would be recommended. However, we do believe it is important that the Board be made aware of the difference between what departments feel is needed and what available financing will support.

The total spending level requested by General Fund departments exceeds the recommend spending level by just over \$10 million. For All Funds, that gap increases to about \$53 million, largely due to the number and cost of capital projects that were requested. That means, in the minds of department heads, we are falling substantially short of meeting the needs of our customers.

With money tight and needs growing, the County recognizes now more than ever that we must be able to definitively show the public that we spend their tax dollars wisely and efficiently. The key tool the County is using to achieve this is the “Results Based Decision Making” Initiative. Under this initiative, every department has developed goals and performance measures for the budget document that tell the reader how we’re performing in our key service areas. Over the past two years, we have made progress in this area and, for the most part, have a set of goals and performance measures for which we can be proud. There are, however, two key areas that we continue to work on and were the focus of the 2002/03 process: developing efficiency oriented performance measure data and getting better at linking resource recommendations to actual results.

With respect to efficiency, we’re finding it’s a “tough nut to crack”. Ideally, we’d like to be in the position to conclusively demonstrate to the public that we deliver services as efficiently as possible. In support of this, we asked all county departments to develop performance measures for their key services that speak to efficiency (e.g., cost per “widget” produced, caseloads per worker, etc.) and then compare their “results” to those of similar agencies in the public and private sector. This concept, known as benchmarking, is a common tool used to demonstrate efficiency. What departments reported, however, is that very few agencies have comparison data available. Further, when data was available, it was rarely a meaningful “apples to apples” comparison. Consequently, while we made some progress with developing efficiency data for 2002-03, we still have a long way to go to reach our goals in this area.

In terms of linking resource recommendations to results, it is our desire to provide the Board and public with compelling data that simplifies the decision making process (e.g. by adding three fire fighters to station “x”, we’ll reduce response times from 15 minutes to 10 minutes; by adding 2 librarians to “x” library, we’ll be open to the public 20 additional hours per week; etc.). While many departments made good progress in this area, we are still lacking meaningful answers to the “so what” and “why” questions.

Budget Message

MAJOR CHANGES IN FUNDING BY PROGRAM AREA

The following is a brief explanation of key issues within each major service area.

Health and Human Services

The health and human services functional group includes Social Services, Public Health, Behavioral Health (Mental Health and Drug & Alcohol Services), Veterans Services, Contributions to Outside Agencies, General Hospital and the Family Care Centers.

For the past five years or so, most of the growth in County government has been in the health and human service programs. Substantial increases in funding from the state and federal governments - as well as a variety of grant programs - have allowed us to enhance a number of important services designed to improve the health and welfare of county residents. Since 1998-99, spending for Social Services' programs has increased from about \$58 million to \$69 million. And staffing levels in that department have increased from 344 to 450, a 30% increase. In this same period, Mental Health's budget has grown from \$ 11.7 million to \$ 20.3 million. And staffing levels have increased from 115 to 160. Smaller, but still significant, increases have been seen in staffing and expenses for Public Health and Drug & Alcohol Services. The vast majority of these increases were paid for with state and federal money.

It is important to emphasize that these increases have not been uniformly felt in all of the programs administered by these departments. Restrictions on use of new funds, for example, has allowed the Mental Health Department to make substantial improvements to services provided to children with mental illnesses as well as homeless individuals. However, local services for adults and seniors have deteriorated and this, in turn, contributes to increased costs for residential and out-of-county treatment facilities.

The economic slowdown and the state's fiscal crisis has brought the growth in most of these programs to a halt. And, as revenues decline, caseloads in a number of programs are increasing. Costs for foster care placements have taken an abrupt turn - for the worse - based on increased length of stays and the "acuity" level of kids who are placed outside of their homes. Caseloads are increasing in the In Home Supportive Services program and future costs associated with creation of a public authority to oversee the IHSS program could result in substantial cost increases for the County. Money provided to counties under the 1991-92 "realignment" program will pay for these increases, but it will require us to shift funds away from discretionary programs that have been established over the past 5-10 years to enhance services to the public.

The budget increases the County's contribution for General Hospital and the Family Care Centers from \$6 million to \$9.4 million, but the future of the acute care facility and clinic operations remains unclear. Hence, as in past years, it is likely that the Board will have to revisit this issue mid-year.

Budget Message

Finally, implementation of the voter-approved Measure A will redirect a substantial amount of tobacco settlement funds away from preventive health programs in order to increase payments to hospitals and physicians who provide emergency medical care services. The preventive health grant program established by the County two years ago when tobacco settlement dollars were made available to local governments will be cut from \$1 million to \$375,000 in order to meet the requirements of Measure A.

While the health and human service departments have worked on a number of collaborative efforts recently they have not reached a point where they are having “courageous conversations” about prioritizing programs and services based on results. The financial pressures described above will require such prioritization and this underscores the importance of performance measures and documented results as a basis for such decisions.

Public Protection

The Public Protection category includes the Sheriff, District Attorney, Probation, County Fire, Emergency Services, Waste Management, Grand Jury and the County’s contribution to court operations. The new Department of Child Support Services is also included in this group.

The Probation Department has requested the addition of four new positions to supervise staff at the juvenile services center. A recent Board of Corrections review indicated the need to increase supervision at the hall. Probation has requested that Temporary Assistance for Needy Families (TANF) money currently allocated to a number of community based organizations be redirected to pay for the new staff.

Probation is also requesting that the drug court program established with grant funding be continued even though the grant was eliminated. The two positions added when we got the grant will be eliminated. However, the department plans to continue the program by diverting staff from other programs. This will reportedly increase workload for remaining staff but the department has indicated this is manageable and preferable to eliminating the drug court program.

At the direction of the state, the Family Support division of the District Attorney’s Office will officially transition to a free-standing department effective July 1, 2002. A new department head position will be created and an administrative position will be reclassified as a result of the reorganization. Unfortunately, this change will result in the loss of about \$260,000 in revenue for the District Attorney’s Office and a corresponding increase in that department’s general fund cost.

The Sheriff’s Department will add three new deputy sheriff positions, all revenue offset, to provide “post-September 11th” security screening at the San Luis Obispo Airport. The positions will continue until the federal government is able to make it’s own provisions for security at airports throughout the country.

Budget Message

Land Based Programs

This area includes Planning, Public Works and the Agricultural Commissioner, and it is the one area of the budget that will see significant growth in staffing. The Public Works Department has requested a reorganization that will add a total of 13 staff - 10 of which are new and three existing positions that will be transferred from the Planning Department - to assist the department in managing a substantial backlog of revenue offset projects. Planning is adding four new positions (although it nets out to two because of the aforementioned transfer to Public Works) to address increased workload in code enforcement and other programs within the department. We are also recommending that Information Systems add one systems analyst position to enhance support for the Planning Department's "tidemark" system, which is designed to significantly reduce the amount of time involved in processing permits.

The recommended budget for maintenance of roads in the unincorporated areas of the county is notable in that there is a 10% increase in the general fund contribution to this program (for a total of \$4.3 million) and the possible need to cancel \$1.5 million from designated road reserves. Even with the increased level of financing, the Board's desired level of maintenance (i.e. a "pavement management rating" of 70 or greater) may not be attainable. Public Works staff will continue to update the Board on this matter.

Community Services

Community Services includes the Library, Parks, Golf Courses, Airports and Farm Advisor.

The Library will add 5.5 new positions to maintain and enhance services throughout the county. Most of these positions represent the conversion of existing temporary help positions. The balance are needed to address increasing demand for services. Seven other positions will be reclassified or "reorganized" to higher level positions. Additional information on these position changes is contained in budget unit 4000- Library.

One accountant position will be added to the Airport to address increasing workload and complexity associated with the myriad of grants and projects handled by staff. The Airport is an enterprise fund that is funded entirely with money derived from concession agreements, airline leases, parking fees and other revenues.

Fiscal and Administrative Services

The Board of Supervisors, Administrative Office, Auditor-Controller, Assessor, Clerk-Recorder and Treasurer-Tax Collector are all represented in this group. One additional position is recommended for the Clerk-Recorder and several minor staffing changes are included for the Auditor-Controller. The balance of these budgets reflect a continuation of existing resources.

Budget Message

Internal Support Departments

Departments in this area include Information Services (iSd), General Services, County Counsel, Risk Management and Personnel.

Information Services will add one systems analyst position to increase support for the Planning Department. Additionally, one of the programmer analyst positions that currently supports the Assessor's Office is recommended for deletion. The Assessor has indicated a desire to redirect funds used to pay for this position to other services. Additionally, the budget reallocates 24 programmer analyst II positions to the senior programmer level, which allows the department to fill all of these positions at the higher level. The increased costs associated with this change, if all positions end up at the higher level, would be about \$170,000. The department has indicated that many of the positions will remain at the lower level for the immediate future.

Capital Projects

The green section of the budget document contains a detailed listing of the capital and maintenance projects proposed for next year.

The Numbers

Recommended appropriations for all funds combined in 2002-2003 are about \$340 million, representing a \$50 million, or 13%, decrease compared to the 2001-2002 adopted budget. The decrease is related to the one-time nature of several expenses included in the 2001-02. Specifically, the current year budget included:

- \$40 million in the capital projects budget for the new government center
- Two new budgets were created to hold money generated from public facility and traffic impact fees. This added about \$25 million to the budget. Previously, these revenues were only brought into the budget on a project-by-project basis when specific expenses were incurred. Accounting changes mandated by the federal government required us to reflect all this money in the budget. All undesignated funds (i.e. money which is not yet tied to a specific project or expense) were put in reserves.
- About \$4 million for the early payoff of debt incurred to purchase various health and general government facilities in 1991. This saved the County about \$800,000 in interest payments.

Budget Message

The following is a summary of the changes within each major area of financing:

State and Federal Revenue

State and Federal revenue, at \$162 million, represents about 48% of the County's financing. The recommended level represents a \$8 million or 5 % increase over the 2001-02 adopted amount. This is the single largest revenue source. The majority of these revenues are used to support statutory programs, such as health and welfare services and some criminal justice programs. For the most part, these funds are restricted as to use and are not available for discretionary purposes.

Taxes

Property taxes, sales tax, transient occupancy and other taxes, at about \$76 million, represent a 6% (about \$ 4.8 million) over the 2001-02 adopted level. Proceeds from local "non-unitary" property taxes are expected to increase about 7% next year. Sales and transient occupancy taxes are projected to increase by 10% and 15%, respectively. However, the total amount of tax revenues derived from sources other than property taxes are, as a whole, projected at about the same level as the current year budget. This reflects a decline in delinquency fees and no additional contributions to the Tax Reduction Reserve that was created by the Board several years ago to offset potential property tax revenue losses associated with utility restructuring.

Charges for Services and License/Permit Fees

Charges for services represent about \$26 million, which is a \$2.5 million increase over the 2001-02 level. While some of this increase is related to Board approved increases in various user fees, most of it is attributable to an accounting change that moved certain revenues (e.g. money received from the courts for providing security services) into this category.

Fees derived from licenses and permits are projected to increase by about \$600,000 - for a total of about \$7.4 million - due to increases in cable and utility franchise fees, animal licenses and plan check fees.

Other Revenues and Financing

About \$32 million falls into the category of other revenues or other financing. These categories reflect billings from various County departments that charge other departments (and outside entities) for their services. This includes the General Fund contributions to non-General Fund departments such as Parks, Libraries and Roads. It also includes Countywide overhead charges.

Overall, other revenues/financing is recommended to decrease by about \$44 million compared to the current year adopted amount. The 2001-02 budget reflected three "anomalies" that pushed these revenues up significantly. First, the budget reflected financing for the new government center. Second, new federal accounting mandates required the creation of two new budgets for public

Budget Message

facility and traffic impact fees. Finally, the current year budget contained funds to pay off \$3.9 million of long-term debt related to the 1991 acquisition of health and general government facilities. All of those revenues were reflected in this category.

Fines, Forfeitures and Penalties

At approximately \$11.5 million, these revenues will increase by about \$2 million next year. Most of the increase is related to the transfer of courthouse construction money to fund the Paso Robles Court project.

Interest Earnings

Interest earnings, at about \$5 million, will decrease by approximately \$1 million compared to the current year budget. This is principally due to the recent decline in interest rates.

RESERVES

The County has two types of reserves: general reserves and designations. The general reserve is not designated for a specific use. It serves to stabilize the County's cash position prior to receipt of property tax revenues. In addition, it provides protection against downturns in the economy and may provide financial protection if a major catastrophic disaster were to occur within the County. Designations are reserves which are set aside for specific purposes. These reserves ensure the County's financial capability to provide long range service needs. The majority of existing designations are for long-term capital projects and equipment replacements.

General Reserves:

No new general reserves are recommended.

Designated Reserves - General Fund:

No new designated reserves are recommended.

Designated Reserves -Other (Non-General) Fund:

Library reserves: It is recommended that \$600,000 be taken from the Library's general reserve to pay for a portion of the unanticipated costs associated with remodeling the Los Osos Library. This will leave a balance of \$478,000 in the Library's general reserve. An additional \$50,000 will be taken from a reserve to pay for projects undertaken to comply with the Americans with Disabilities Act. The Library also requested increasing the facilities planning and Atascadero library expansion reserves by \$135,233 and \$6,600, respectively.

Budget Message

Roads reserves: The Public Works Director has requested cancellation of \$1.4 million from the future roads projects reserve and \$107,000 from the bike lane project reserve to pay for various road projects. Approval of this request will leave a balance of \$500,000 in the future roads projects reserve and \$0 in the bike lane reserve. The Public Works Department will be developing and presenting additional information about the County's ability to maintain existing roads in future years.

Organizational Effectiveness Reserves: It is recommended that about \$94,000 be moved from existing reserves designated for training activities to continue various training and educational opportunities for County employees.

Public Facilities Fees (PFF) Reserves: Revenues from these fees are designated for fire, law enforcement, library, parks and general government projects. \$600,200 is recommended to be cancelled from Parks' PFF to pay for a variety of new capital projects (please see the green section of the budget for more details). The balance of the reserve is recommended to increase by about \$808,000 to pay for future projects in each of the aforementioned areas.

Automation Replacement reserves: Based on the depreciation schedule included in the County's cost allocation plan, it is recommended that \$291,311 be reserved for future automation replacement needs.

Building Depreciation Fund: Based on the depreciation schedule included in the County's cost allocation plan, it is recommended that \$826,384 be reserved for building replacements. A portion of this reserve will be used to offset the debt on the new government center.

Wildlife and Grazing reserve: The Wildlife and Grazing Advisory Board requests cancellation of \$6,557 to pay for projects completed in 2002-03. This will leave a balance of about \$34,000 in reserves.

Fish and Game reserve: The Fish and Game Board requests cancellation of \$6,639 to pay for projects to be completed in 2002-03. This will leave a balance of about \$42,000 in reserves.

SUMMARY OF STAFFING

The Proposed Budget recommends 2,708.75 full time equivalent (FTE) permanent, limited term and contract positions. This represents a net increase of 53.75 FTE positions from the 2001-02 adopted budget. Shown below are both summaries and detail of these changes.

Budget Message

<u>2001-2002 Summary</u>		<u>2002-2003 Summary</u>	
2001-02 Adopted Budget	2,655.00	Current Allocation	2,692.25
Changes made since budget was adopted (see below):	<u>+27.25</u>	2002-2003 Recommendations	<u>+ 16.50</u>
Current allocation	2692.25	2002-2003 Total Positions	2,708.75
Increases since budget was adopted:		Recommended increases:	
Ag Commissioner + 2		Public Works + 13	
Parks + 1		Airports + 1	
Grand Jury +.50		Library + 5.5	
Probation + 4		Planning + 2	
Public Health + 1.5		Probation + 2	
Drug & Alcohol Svcs + 4.5		Sheriff + 3	
CMSP + 1		Clerk-Recorder +1	
Medical Services + .50		District Attorney + 4	
Sheriff + 2		Public Health + 1.5	
Social Services + 13			
Decreases since budget was adopted:		Decreases:	
Mental Health - 2.75		Golf Courses -1	
		Family Support - 4	
		Drinking Driver Prog. - 3	
		Retirement Plans - 7	
		Mental Health -1.25	
		Drug & Alcohol Svcs - .25	

Additional graphs and more detailed charts which summarize the position allocations by departments can be found in the General Information section of this budget.

INFORMATION CONTAINED IN THE PROPOSED BUDGET DOCUMENT

The budget document is divided into several sections, each with emphasis on different areas of the overall budget and color coded for reference. Included in the first white section (Graphics and General Information) is budget information presented in a graphic format and a countywide organizational chart. The largest section of the budget is the second white section which contains the detailed narrative explanation for each budget unit, beginning with the Land Based departments. The green section contains the capital and maintenance projects discussion and detail of capital and maintenance projects by funding source. The blue section (Summary Schedules) contains state required schedules which show revenue sources, expenditure requirements, means of financing the budget and other summary information by fund, and totals for all funds for the 2002-2003 Proposed

Budget Message

Budget. The tan section (Personnel Information) includes salary ranges for elected and appointed officials and employees and an explanation of major County-paid benefits. The gray section contains the glossary and index to the budget document.

ACKNOWLEDGMENTS

Preparing the Proposed Budget requires a countywide effort involving the cooperation, time and talents of employees in every department. I want to recognize the assistance of all department heads and their staffs for the contributions they made to this document. In particular, I'd like to thank staff from the Auditor-Controller's Office and Information Services. The mechanics of the budget process necessitate these departments working very closely with my staff; their dedication, flexibility and professionalism were always in evidence and much appreciated.

Most of all I want to acknowledge the commitment and efforts of my staff in the Administrative Office. They worked long hours and spent too many weekends in the office in an effort to pull this document together. They are driven and inspired by their dedication to public service and their commitment to our office's mission: To connect people to their county government by fostering continuous improvement in communication, accountability and service.

To all who participated in the development of the Proposed Budget, I express my sincere appreciation for your effort on behalf of our organization and the citizens we serve.

The budget team in my office, headed by Assistant Administrative Officer Gail Wilcox, has once again done a remarkable job of generating the annual budget documents. Gail's leadership was critical in guiding a team that included two "rookies" and carried a vacant position for the duration of the budget season. I am profoundly grateful for her commitment to public service. The team as a whole maintains a camaraderie and work ethic that exemplifies a high performance organization and would be the envy of any business CEO observing the results of their efforts.

My thanks go to them all.

Sincerely,



DAVID EDGE
County Administrator

Attachments: 2002-2003 Budget Goal and Policies

2002-2003 BUDGET GOALS

The goals of San Luis Obispo County, in the development and implementation of its annual budget, are to:

- Establish, a comprehensive financial plan which demonstrates, in measurable terms, that County government runs efficiently, provides high quality services, complies with all legal requirements and produces results that are responsive to community priorities and desires; and

- Further the County's mission to serve the community with pride while enhancing the economic, environmental and social quality of life in San Luis Obispo County.

2002-2003 BUDGET POLICIES

A. All Funds

1. **Budget Process:** County departments shall participate and cooperate during the budget development process to facilitate the creation of a budget based upon a collaborative effort between the Board of Supervisors, the Administrative Office, Department Heads and the community.
2. **Results Based Decision Making and Budgeting:** The County is committed to providing efficient, high quality services that produce clear results for the public we serve. Budget requests and recommendations must be linked to measurable results that are responsive to community desires.
3. **Communitywide Results and Indicators:** The Board adopted communitywide results which shall be used by all departments to strategically guide the budget preparation process. Departments will link all goals and funding requests to communitywide results.
4. **Departmental Goals and Performance Measures:** Individual departments will establish goals that will facilitate achievement of the desired communitywide results. Departments will also develop meaningful performance measures which will be used to gauge the success of individual programs within a department. All requests to allocate additional resources to a new program or service must clearly demonstrate expected results in measurable terms. If additional funding is requested to augment an existing program or service, departments must identify actual results achieved to date in meaningful, measurable terms.
5. **Mission Statements:** County departments shall have a Department Mission Statement consistent with San Luis Obispo County's overall Mission Statement.
6. **Pursuit of New Revenues:** County departments are directed to pursue revenue sources, when reasonable, in support of the communitywide results sought by the County.
7. **"In-Kind" Contribution:** Where matching funds are required for grant purposes, provide as much "in-kind" contribution (resources already allocated by the County that will be expended in any case) as allowed, instead of hard dollar matches.
8. **Budget Hearings in June:** Conduct final budget hearings before the end of June; adopt budget by July 1, unless extenuating circumstances arise and the Board adopts a revised budget schedule for that particular year; adjust final numbers - no later than October 3.
9. **Cost Allocation:** Allocate Countywide overhead costs to all County departments based on the cost allocation and implementation plan developed annually by the Auditor-Controller.
10. **Consolidation of Programs:** County departments are encouraged to consolidate programs and organizations to reduce county costs while maintaining or increasing existing levels of service. Before service level reductions are proposed (i.e. if budget cuts are required), department heads will determine if consolidation of departmental or countywide programs or services would be cost effective.

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11. **Privatization of Services:** County departments are encouraged to identify and recommend opportunities for costs saving whenever possible, including the privatization of services, that are beneficial to the county and legally possible. Analysis will include review of existing services, including the possibility of "contracting in" with existing personnel and the development of a transition process for those services approved for privatization. In implementing significant new services, a thorough cost and program analysis should be conducted to ascertain if privatizing will result in reduced costs, increased services and accountability.
 12. **Reductions:** Reductions shall be evaluated on a case-by-case basis, in a fashion consistent with Board approved budget policies, to reach the appropriations level required within the available means of financing. When budget reductions are necessary, departments will prioritize their service programs and propose reductions in areas that are least effective in terms of achieving departmental goals and desired results. Departments must also consider the potential effects on interrelated programs and desired communitywide results when developing budget reductions.
 13. **Investing in Automation:** The Board recognizes that cost reduction, cost avoidance and process efficiency can be enhanced by utilizing automation. Proposals for investments in automation, particularly computer automation, must measurably demonstrate how cost savings will be achieved and/or how services will be improved. It will be important that countywide benefits, compatibility with existing systems, and potential liabilities are fully addressed.
 14. **Cost Recovery Through Fees:** Utilize fees to recover costs where reasonable and after all cost saving options have been explored. Exceptions will be reviewed on a case-by-case basis.
 15. **Matching Funds - County Share:** No increased county share for budgets funded primarily from non-general fund sources if state funding is reduced, unless increased county share is mandated. The Board of Supervisors, at its discretion, may provide county "overmatches" to under-funded programs to ensure or enhance specified levels of service. Proposed "overmatches" shall include the specific, measurable, goals and results expected to be attained at both the "required" and the "overmatch" funding levels.
 16. **Non-Emergency Mid-Year Requests:** Mid-year budget or capital project requests of a non-immediate nature requiring a transfer from contingencies are recommended to be referred to the next year's budget deliberations. Mid-year requests with other funding sources or which can be absorbed within a department's budget, are considered as needed.
 17. **Appropriations from Unanticipated Revenues:** Appropriations from departmental unanticipated revenues will not be recommended unless the department is either reaching or exceeding its total departmental revenue estimates on a monthly or quarterly basis, or its revenues are in line with historical revenue trends for that department. Grant program revenues and appropriations would be handled separately.

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18. **General Fund Support:** General Fund Support is the amount of General Fund money to a given budget after revenues and other funding sources are subtracted from expenditures. These net costs would be used in developing budget recommendations and when reviewing budgets during the quarterly reporting process. Significant departures from the General Fund Support amounts during the fiscal year may result in a recommendation that appropriations be reduced to allow/ensure that the budgeted net cost would be achieved by the end of the fiscal year.
 19. **Debt Financing:** Recommendations for debt financing of major projects will include cost benefit analysis of available options and funding alternatives. Every attempt will be made to provide for debt service through dedicated revenues that can be maintained over the life of any debt, before the general fund is accessed for such a purpose.

B. General Fund

1. **Discretionary Programs:** Review all discretionary programs to determine if they are a high priority program with communitywide benefits and demonstrated results. Preferences for funding of new discretionary programs are for those which will facilitate the achievement of Board adopted communitywide results utilizing non-General Fund revenue first, offsetting fee revenue (if appropriate) second, and General Fund last. All requests for discretionary funding must be accompanied by a performance plan that clearly describes actual and/or expected results in measurable terms.
2. **Maintain or Enhance Revenue Generating Ability:** Appropriate sufficient funds to maintain the capabilities of budgets which generate revenues in excess of their costs. Enhancements to such budgets will be dependent upon resulting revenues being in excess of the associated costs.
3. **Funding of Contingencies and Reserves:** Place a minimum of 5% of available funds into contingencies. Additionally, place up to 15% of available funds into contingencies and any additional unrestricted funds into reserves, after departments' operational needs are funded.

C. Capital Projects

1. Review and evaluate projects based upon their cost, scope and countywide significance.
 - A. The following criteria shall be used in evaluating projects:
 1. Additional funds required to make committed projects operational.
 2. Required to meet a legal or policy mandate.
 3. Required to improve unacceptable health and safety conditions.
 4. Is at least 80% revenue offset or there is a "payback" in three years or less.
 5. Required to maintain existing assets or facilities.

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6. Required to maintain existing service levels.
 7. Reduces or avoids other county costs.

Proposed projects shall include the project's anticipated impact on current and future operating costs.

Projects will be recommended for approval that are 100% revenue offset or have their own funding source (such as golf courses and Lake Lopez), which meet one or more of the above criteria and would be reasonable in terms of scope or cost.

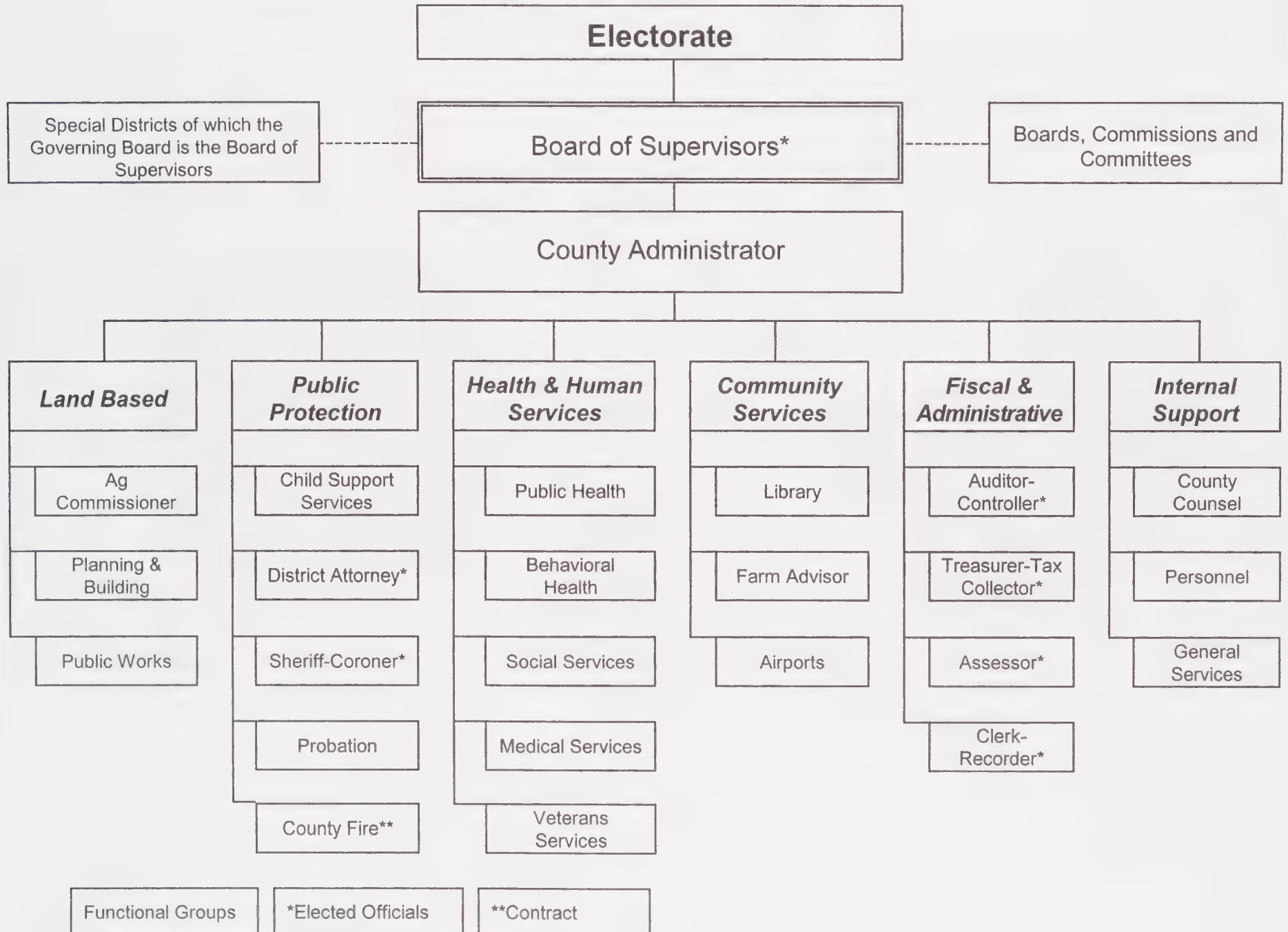
2. **Library Projects:** Consider funding new library buildings or major improvements to existing libraries only if at least 50% of the cost of the project is provided by the community in which the facility is located. The funding required from the community may be comprised from a variety of sources, including grants, school districts, cities, community group funding, or private donations, or fees generated for specific use in libraries. The county's portion of this funding formula will be financed from the library budget (Fund 26), grants, gifts, the General Fund or fee revenues generated for specific use in libraries.
3. **Maintenance Costs:** Consider cost of ongoing maintenance before recommending capital projects, acquisition of additional parklands or beach accessway projects.
4. **Master Plans:** Consider approving projects included in master plans if they have their own funding sources or if they are requested from other sources which identify an operational need for the facility.
5. **Grant Funded Capital Projects:** For grant funded projects, when a county match is required, budget only the county share if receipt of grant money is not expected in the budget year. If there is a reasonable expectation that the grant revenue can be received during the budget year, budget the entire project amount including revenues.
6. **Encumbrances:** The Auditor-Controller is authorized to encumber capital project money appropriated for a specific capital project at the end of each fiscal year, if work has been undertaken on that project during the fiscal year. Evidence that work has been undertaken would be in the form of an awarded contract or other item upon which the Board of Supervisors has taken formal action.
7. **Phasing of Large Projects:** For capital projects which will be undertaken over several fiscal years, develop full project scope and costs in the initial year.

Graphics & General Information

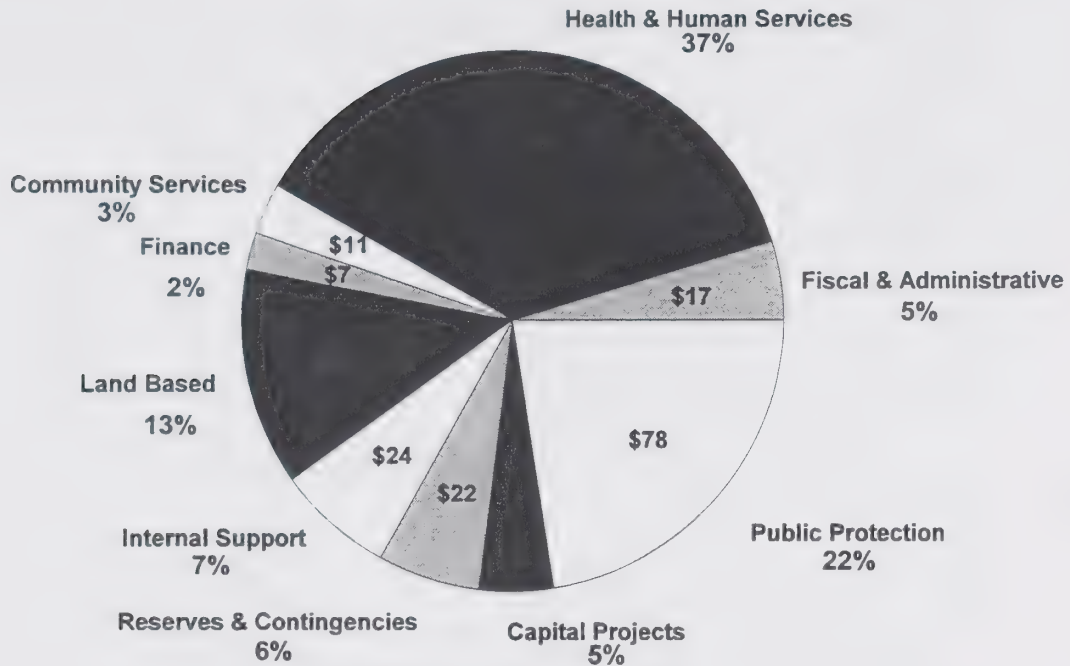
Graphics & General Information



County of San Luis Obispo Organizational Chart

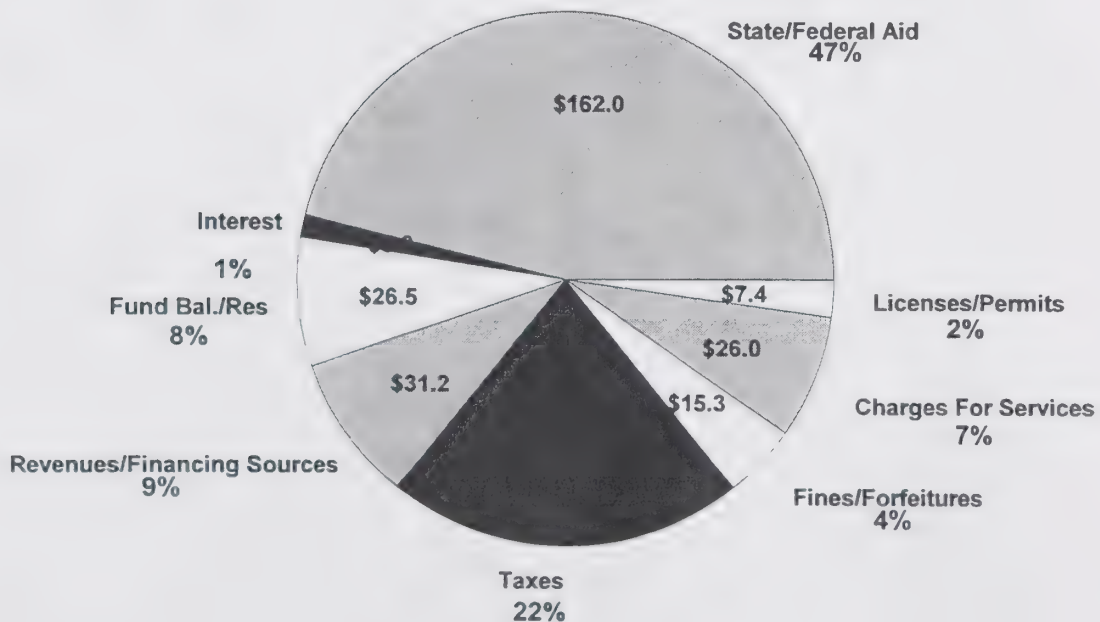


Expenditures By Function 2002-2003 Final Budget All Funds



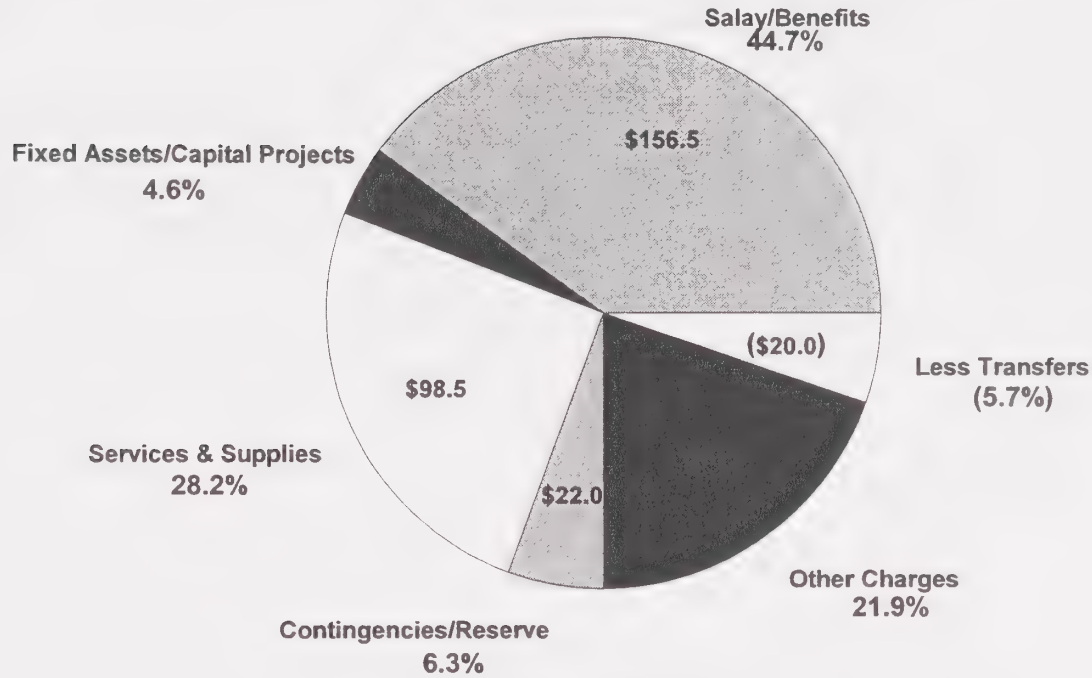
Dollars in Millions
\$350 Total Appropriation

Total Financing By Source 2002-2003 Final Budget All Funds



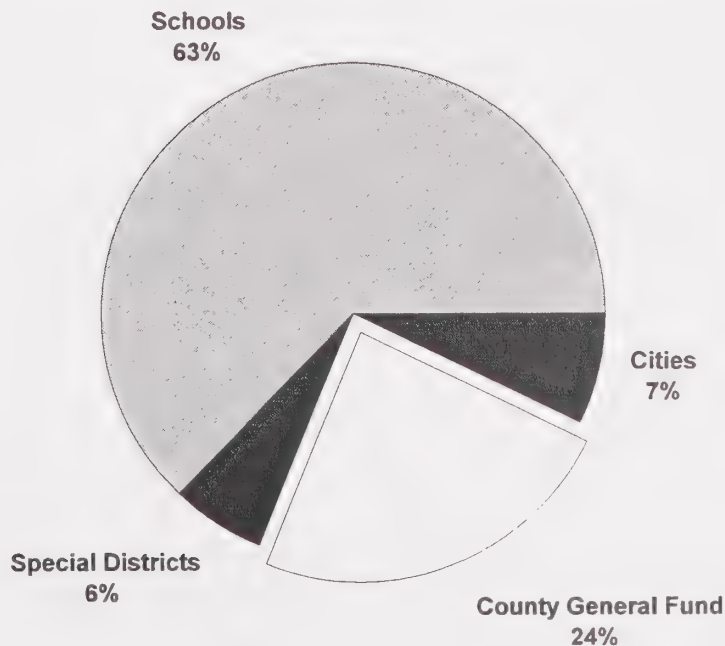
Dollars in Millions
\$350 Total Appropriation

Budget By Category 2002-2003 Final Budget All Funds

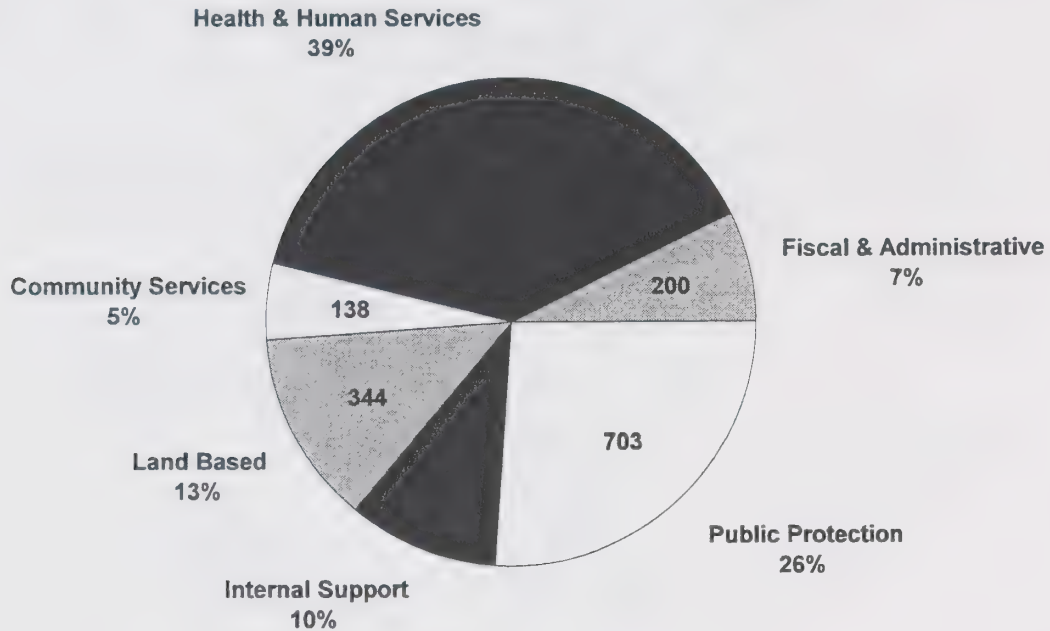


Dollars in Millions
\$350 Total Appropriation

Property Tax Dollar Distribution By Government Agency

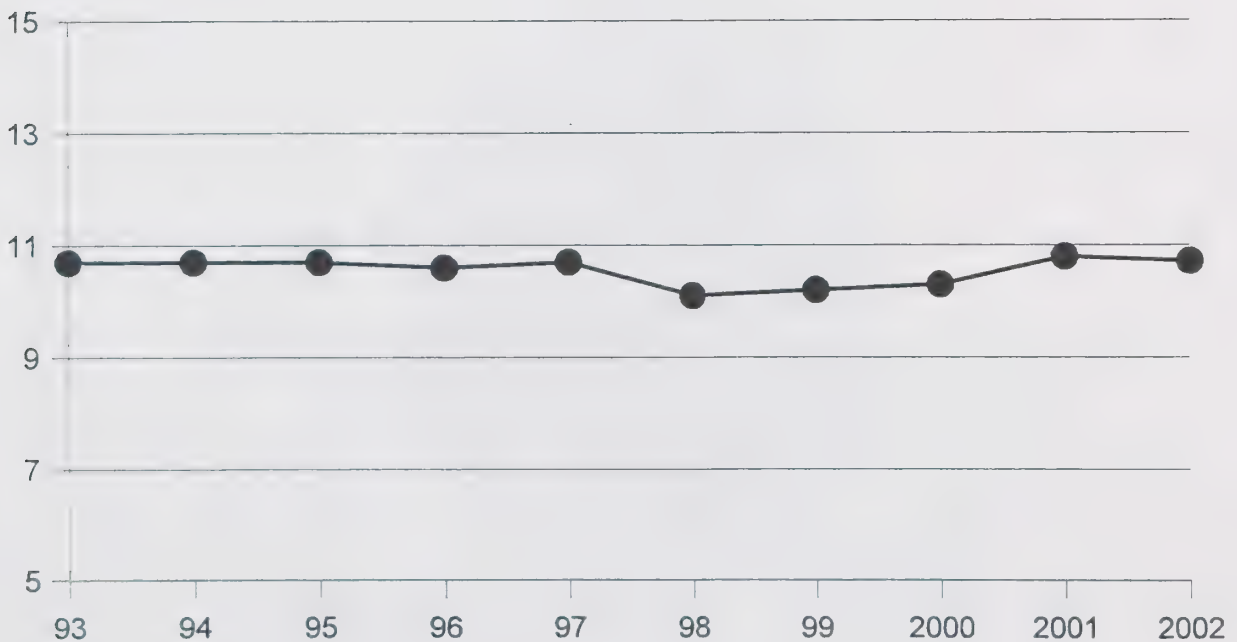


County of San Luis Obispo Positions (Full Time Equivalent) 2002-2003 Proposed Budget



Total Recommended Positions: 2,710

County of San Luis Obispo Employees per 1,000 County Residents



10 Year History

Personnel Information

Personnel Information

SLO County Budget Preparation System
Position Allocation by Functional Area

	2001-02	2002-03	2002-03	2002-03
	Current	Department	C.A.O.	Board
<u>Functional Area</u>	<u>Allocation</u>	<u>Request</u>	<u>Recommended</u>	<u>Adopted</u>
Community Services	131.25	136.75	136.75	136.75
	1.00 **	1.00 **	1.00 **	1.00 **
Fiscal & Administrative	183.75	184.75	199.75	199.75
	15.00 *	15.00 *	0.00 *	0.00 *
Health/Human Services	983.75	1,001.50	980.75	982.00
	69.50 *	60.00 *	69.25 *	69.25 *
Land Based	324.50	350.50	341.50	341.50
	4.00 *	2.00 *	2.00 *	2.00 *
	0.50 **	0.50 **	0.50 **	0.50 **
Public Protection	675.50	683.50	681.50	681.50
	22.25 *	26.25 *	21.25 *	21.25 *
Support to County Depts	279.50	281.00	272.50	272.50
	2.00 *	2.00 *	2.00 *	2.00 *
Total Permanent FTE's	2,578.25	2,638.00	2,612.75	2,614.00
Total Limited Terms	112.75	105.25	94.50	94.50
Total Contract FTE's	1.50	1.50	1.50	1.50
Total FTE's	2,692.50	2,744.75	2,708.75	2,710.00
Permanent Positions				
Full Time	2,458	2,519	2,490	2,492
3/4 Time	36	35	34	33
1/2 Time	183	182	191	191
1/4 Time	7	7	7	7
Total Permanent	2,684	2,743	2,722	2,723
Limited Term Positions				
Full Time	108	99	90	90
3/4 Time	3	3	2	2
1/2 Time	5	7	5	5
1/4 Time	0	2	2	2
Total Limited Term	116	111	99	99
Contract Positions				
Full Time	1	1	1	1
3/4 Time	0	0	0	0
1/2 Time	1	1	1	1
1/4 Time	0	0	0	0
Total Contract	2	2	2	2

* Indicates limited term positions

**Indicates contract positions

SLO County Budget Preparation System
Position Allocation Summary
Full Time Equivalents

Dept	Title	2001-02 Current Allocation	2002-03 Department Request	2002-03 C.A.O. Recommended	2002-03 Board Adopted	Increase (Decrease)
<u>ADMINISTRATIVE OFFICE</u>						
2040	ADMINISTRATIVE OFFICE	14.00	14.00	14.00	14.00	0.00
2250	INFORMATION SERVICES	115.50	120.00	115.50	115.50	0.00
		2.00 *	2.00 *	2.00 *	2.00 *	0.00 *
2340	RISK MANAGEMENT	5.00	7.00	5.00	5.00	0.00
2570	GRAND JURY	0.50	0.50	0.50	0.50	0.00
2790	EMERGENCY SERVICES	4.50	4.50	4.50	4.50	0.00
		0.75 *	0.75 *	0.75 *	0.75 *	0.00 *
Total		142.25	148.75	142.25	142.25	0.00
<u>AGRICULTURAL COMMISSIONER</u>						
2730	AGRICULTURAL COMMISSIONER	42.00	42.00	42.00	42.00	0.00
		2.00 *	2.00 *	2.00 *	2.00 *	0.00 *
Total		44.00	44.00	44.00	44.00	0.00
<u>ASSESSOR</u>						
2070	ASSESSOR	72.00	72.00	87.00	87.00	15.00
		15.00 *	15.00 *	0.00 *	0.00 *	-15.00 *
Total		87.00	87.00	87.00	87.00	0.00
<u>AUDITOR-CONTROLLER</u>						
2050	AUDITOR-CONTROLLER	39.00	39.00	39.00	39.00	0.00
<u>BOARD OF SUPERVISORS</u>						
2000	BOARD OF SUPERVISORS	12.50	12.50	12.50	12.50	0.00
<u>CLERK/RECORDER</u>						
2509	CLERK/RECORDER	20.25	21.25	21.25	21.25	1.00
<u>COUNTY COUNSEL</u>						
2100	COUNTY COUNSEL	23.00	23.00	23.00	23.00	0.00
<u>DISTRICT ATTORNEY</u>						
2560	DISTRICT ATTORNEY	75.25	79.25	80.25	80.25	5.00
		2.00 *	2.00 *	1.00 *	1.00 *	-1.00 *
2561	CHILD SUPPORT SERVICES	56.00	52.00	52.00	52.00	-4.00
2562	VICTIM/WITNESS ASSISTANCE	14.00	14.00	14.00	14.00	0.00
		1.00 *	1.00 *	1.00 *	1.00 *	0.00 *
Total		148.25	148.25	148.25	148.25	0.00

* Indicates Limited Term positions

** Indicates contract positions

SLO County Budget Preparation System
Position Allocation Summary
Full Time Equivalents

Dept	Title	2001-02 Current Allocation	2002-03 Department Request	2002-03 C.A.O. Recommended	2002-03 Board Adopted	Increase (Decrease)
<u>FARM ADVISOR</u>						
4030	FARM ADVISOR	4.00	4.00	4.00	4.00	0.00
<u>GENERAL SERVICES</u>						
2180	GENERAL SERVICES	99.00	100.50	99.00	99.00	0.00
2270	REPROGRAPHICS ISF	4.00	4.00	4.00	4.00	0.00
2300	GARAGE ISF	9.00	9.00	9.00	9.00	0.00
2950	AIRPORTS ENTERPRISE	9.75	10.75	10.75	10.75	1.00
4125	PARKS	35.00	35.00	35.00	35.00	0.00
		1.00 **	1.00 **	1.00 **	1.00 **	0.00 **
	Total	157.75	160.25	158.75	158.75	1.00
<u>GOLF COURSES</u>						
4161	GOLF COURSES	19.00	18.00	18.00	18.00	-1.00
<u>LIBRARY</u>						
4000	LIBRARY	63.50	69.00	69.00	69.00	5.50
<u>PERSONNEL</u>						
2110	PERSONNEL	17.00	17.50	17.00	17.00	0.00
<u>PLANNING & BUILDING DEPARTMENT</u>						
2800	PLANNING & BUILDING DEPARTMENT	100.00	114.00	104.00	104.00	4.00
		2.00 *	0.00 *	0.00 *	0.00 *	-2.00 *
		0.50 **	0.50 **	0.50 **	0.50 **	0.00 **
	Total	102.50	114.50	104.50	104.50	2.00
<u>PROBATION DEPARTMENT</u>						
2660	PROBATION DEPARTMENT	133.25	140.25	137.25	137.25	4.00
		13.50 *	15.50 *	11.50 *	11.50 *	-2.00 *
	Total	146.75	155.75	148.75	148.75	2.00
<u>PUBLIC HEALTH DEPARTMENT</u>						
3000	PUBLIC HEALTH DEPARTMENT	137.50	142.00	138.75	140.00	2.50
		27.75 *	28.75 *	27.75 *	27.75 *	0.00 *
3070	MENTAL HEALTH	160.75	164.50	159.50	159.50	-1.25
3075	DRUG & ALCOHOL SERVICES	47.75	57.75	47.75	47.75	0.00
		13.75 *	4.25 *	13.50 *	13.50 *	-0.25 *
3285	LAW ENFORCEMENT MED CARE	10.00	10.00	10.00	10.00	0.00
3286	CO MEDICAL SERVICES PROG	12.50	13.50	12.50	12.50	0.00
		1.00 *	0.00 *	1.00 *	1.00 *	0.00 *
4040	DRINKING DRIVER PROGRAMS	21.00	19.00	18.00	18.00	-3.00

* Indicates Limited Term positions

** Indicates contract positions

SLO County Budget Preparation System
Position Allocation Summary
Full Time Equivalents

Dept	Title	2001-02 Current Allocation	2002-03 Department Request	2002-03 C.A.O. Recommended	2002-03 Board Adopted	Increase (Decrease)
6000	MEDICAL SERVICES	166.75	166.75	166.75	166.75	0.00
	Total	598.75	606.50	595.50	596.75	-2.00
<u>PUBLIC WORKS - ISF</u>						
2900	PUBLIC WORKS - ISF	182.50	194.50	195.50	195.50	13.00
<u>SHERIFF-CORONER</u>						
2590	SHERIFF-CORONER	372.00	373.00	373.00	373.00	1.00
		5.00 *	7.00 *	7.00 *	7.00 *	2.00 *
2840	ANIMAL SERVICES	20.00	20.00	20.00	20.00	0.00
	Total	397.00	400.00	400.00	400.00	3.00
<u>SOCIAL SERVICES ADMINISTRATION</u>						
3200	SOCIAL SERVICES ADMINISTRATION	423.50	424.00	423.50	423.50	0.00
		27.00 *	27.00 *	27.00 *	27.00 *	0.00 *
	Total	450.50	451.00	450.50	450.50	0.00
<u>TREAS-TAX COLL-PUBLIC ADM</u>						
2060	TREAS-TAX COLL-PUBLIC ADM	26.00	26.00	26.00	26.00	0.00
2120	RETIREMENT PLANS	7.00	0.00	0.00	0.00	-7.00
	Total	33.00	26.00	26.00	26.00	-7.00
<u>VETERANS SERVICES</u>						
3330	VETERANS SERVICES	4.00	4.00	4.00	4.00	0.00
	Total Permanent Employees	2,578.25	2,638.00	2,612.75	2,614.00	35.75
	Total Limited Term Employees	112.75	105.25	94.50	94.50	-18.25
	Total Contract Employees	1.50	1.50	1.50	1.50	0.00
	GRAND TOTAL	2,692.50	2,744.75	2,708.75	2,710.00	17.50
		=====	=====	=====	=====	=====

* * * * * END OF REPORT * * * * *

* Indicates Limited Term positions

** Indicates contract positions

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2000	BOARD OF SUPERVISORS					
02213	Confidential Assistant Series		1.00	1.00	1.00	1.00
02213	Confidential Assistant Series	1/2	0.50	0.50	0.50	0.50
08799	Legislative Assistant		5.00	5.00	5.00	5.00
00930	Senior Typist Clerk - Confidential					
00930	Senior Typist Clerk - Confidential	1/2				
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
00103	Supervisor		5.00	5.00	5.00	5.00
	Department Totals		<u>12.50</u>	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>
2040	ADMINISTRATIVE OFFICE					
00913	Accounting Technician - Confidential		1.00	1.00	1.00	1.00
08887	Administrative Analyst Aide - Confidential		3.00	3.00	3.00	3.00
08884	Administrative Analyst I					
08883	or Administrative Analyst II					
08882	or Administrative Analyst III					
08886	or Principal Administrative Analyst		5.00	5.00	5.00	5.00
08798	or Assistant Administrative Officer		2.00	2.00	2.00	2.00
02213	Confidential Assistant Series		1.00	1.00	1.00	1.00
00205	County Administrative Officer		1.00	1.00	1.00	1.00
00925	Secretary - Confidential		1.00	1.00	1.00	1.00
00950	Intermediate Typist Clerk - Confidential					
	Department Totals		<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
2050	AUDITOR-CONTROLLER					
02050	Accounting Systems Aide-Confidential		0.00	0.00	1.00	1.00
00916	Accounting Systems Analyst I					
00915	or Accounting Systems Analyst II		2.00	2.00	2.00	2.00
00914	Accounting Technician		1.00	0.00	0.00	0.00
00913	or Accounting Technician - Confidential		2.00	3.00	4.00	4.00
00913	Accounting Technician - Confidential	3/4	0.75	0.75	0.75	0.75
08891	Administrative Services Officer I		1.00	1.00	1.00	1.00
08892	Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	1.00	1.00	1.00
00900	Assistant Auditor-Controller		1.00	1.00	1.00	1.00
00102	Auditor-Controller		1.00	1.00	1.00	1.00
00903	Chief Internal Auditor		1.00	1.00	1.00	1.00
02213	Confidential Assistant Series		2.00	2.00	2.00	2.00
02213	Confidential Assistant Series	3/4	0.75	0.75	0.75	0.75
02213	Confidential Assistant Series					
00982	or Data Entry Operator III - Confidential		4.00	4.00	4.00	4.00
00901	Deputy Auditor-Controller		2.00	2.00	2.00	2.00
02051	Accountant-Auditor Trainee					
00713	or Accountant-Auditor I					
00714	or Accountant-Auditor II					
00715	or Accountant-Auditor III		8.00	8.00	8.00	8.00
00716	or Principal Accountant-Auditor		3.00	3.00	3.00	3.00
02051	Accountant-Auditor Trainee	1/2				
00713	or Accountant-Auditor I	1/2				
00714	or Accountant-Auditor II	1/2				
00715	or Accountant-Auditor III	1/2	0.50	0.50	0.50	0.50
00716	or Principal Accountant-Auditor	1/2				
00902	Principal Accounting Systems Analyst		1.00	1.00	1.00	1.00
00911	Account Clerk					
00909	or Senior Account Clerk		4.00	4.00	3.00	3.00
00929	Senior Account Clerk - Confidential		1.00	1.00	0.00	0.00
00930	Senior Typist Clerk - Confidential					
00930	Senior Typist Clerk - Confidential	3/4				
00898	Supervising Accounting Tech - Confidential		1.00	1.00	1.00	1.00
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
	Department Totals		<u>39.00</u>	<u>39.00</u>	<u>39.00</u>	<u>39.00</u>

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2060	TREAS-TAX COLL-PUBLIC ADM					
00914	Accounting Technician		1.00	1.00	1.00	1.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		2.00	2.00	2.00	2.00
00892	Chief Financial Manager		1.00	1.00	1.00	1.00
00855	Deputy Treasurer-Tax Collector		1.00	1.00	1.00	1.00
00780	Financial Analyst I					
00781	or Financial Analyst II					
00782	or Financial Analyst III		2.00	2.00	2.00	2.00
00911	Account Clerk					
00909	or Senior Account Clerk		12.00	12.00	12.00	12.00
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00938	Supervising Admin Clerk I - Confidential		1.00	1.00	1.00	1.00
00928	Supervising Admin Clerk II		1.00	1.00	1.00	1.00
00893	Supervising Financial Technician		3.00	3.00	3.00	3.00
00110	Treasurer-Tax Collector-Public Administrator		1.00	1.00	1.00	1.00
	Department Totals		26.00	26.00	26.00	26.00
2070	ASSESSOR					
00911	Account Clerk		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series		1.00	1.00	2.00	2.00
00718	Appraiser Trainee					
00711	or Appraiser I					
00709	or Appraiser II					
00707	or Appraiser III		21.00	21.00	26.00	26.00
08894	Assessment Analyst Trainee					
00941	or Assessment Analyst I					
00942	or Assessment Analyst II					
00943	or Assessment Analyst III		6.00	6.00	8.00	8.00
00894	Assessment Technician I					
00895	or Assessment Technician II					
00896	or Assessment Technician III		13.00	13.00	16.00	16.00
00897	or Assessment Technician IV		2.00	2.00	2.00	2.00
00658	Assessment Technician Supervisor		2.00	2.00	2.00	2.00
00101	Assessor		1.00	1.00	1.00	1.00
00712	Auditor-Appraiser I					
00710	or Auditor-Appraiser II					
00708	or Auditor-Appraiser III		4.00	4.00	4.00	4.00
00723	Auditor-Appraiser Trainee	1/2				
00712	or Auditor-Appraiser I	1/2				
00710	or Auditor-Appraiser II	1/2				
00708	or Auditor-Appraiser III	1/2	0.00	0.00	1.00	1.00
00723	Auditor-Appraiser Trainee		0.00	0.00	1.00	1.00
00671	Cadastral Mapping Systems Specialist I					
00672	or Cadastral Mapping Systems Specialist II					
00673	or Cadastral Mapping Systems Specialist III		2.00	2.00	4.00	4.00
00675	Cadastral Mapping Systems Supervisor		1.00	1.00	1.00	1.00
00704	Chief Appraiser		1.00	1.00	1.00	1.00
00578	Chief of Assessment Standards		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series					
00587	or Property Transfer Tech I					
00588	or Property Transfer Tech II		8.00	8.00	8.00	8.00
00589	or Property Transfer Tech III		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series	1/2				
00587	or Property Transfer Tech I	1/2				
00588	or Property Transfer Tech II	1/2	1.00	1.00	1.00	1.00
00589	or Property Transfer Tech III	1/2				
00909	Senior Account Clerk		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
00938	Supervising Admin Clerk I - Confidential		1.00	1.00	1.00	1.00
00724	Supervising Appraiser		3.00	3.00	3.00	3.00
00725	Supervising Auditor-Appraiser		1.00	1.00	1.00	1.00
	Subtotal		72.00	72.00	87.00	87.00
	Limited Permanent					
02203	Administrative Assistant Series		1.00	1.00	0.00	0.00
00718	Appraiser Trainee					
00711	or Appraiser I					
00709	or Appraiser II					
00707	or Appraiser III		5.00	5.00	0.00	0.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2070	ASSESSOR CONTINUED					
08894	Assessment Analyst Trainee					
00941	or Assessment Analyst I					
00942	or Assessment Analyst II					
00943	or Assessment Analyst III		2.00	2.00	0.00	0.00
00894	Assessment Technician I					
00895	or Assessment Technician II					
00896	or Assessment Technician III		3.00	3.00	0.00	0.00
00897	or Assessment Technician IV					
00723	Auditor-Appraiser Trainee					
00712	or Auditor-Appraiser I					
00710	or Auditor-Appraiser II					
00708	or Auditor-Appraiser III		2.00	2.00	0.00	0.00
00671	Cadastral Mapping Systems Specialist I					
00672	or Cadastral Mapping Systems Specialis II					
00673	or Cadastral Mapping Systems Specialist III		2.00	2.00	0.00	0.00
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
	Department Totals		87.00	87.00	87.00	87.00
2100	COUNTY COUNSEL					
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		1.00	1.00	1.00	1.00
08893	or Administrative Services Officer III					
00303	Assistant County Counsel		1.00	1.00	1.00	1.00
00310	Chief Deputy County Counsel		1.00	1.00	1.00	1.00
02213	Confidential Assistant Series		1.00	1.00	1.00	1.00
00302	County Counsel		1.00	1.00	1.00	1.00
00313	Deputy County Counsel I					
00317	or Deputy County Counsel II					
00318	or Deputy County Counsel III					
00312	or Deputy County Counsel IV		12.00	11.00	11.00	11.00
00313	Deputy County Counsel I	3/4				
00317	or Deputy County Counsel II	3/4				
00318	or Deputy County Counsel III	3/4				
00312	or Deputy County Counsel IV	3/4	0.00	0.75	0.75	0.75
00313	Deputy County Counsel I	1/4				
00317	or Deputy County Counsel II	1/4				
00318	or Deputy County Counsel III	1/4				
00312	or Deputy County Counsel IV	1/4	0.00	0.25	0.25	0.25
02213	Confidential Assistant Series					
09607	or Legal Clerk II - Confidential		5.00	5.00	5.00	5.00
09608	Legal Clerk III - Confidential		1.00	1.00	1.00	1.00
00930	Senior Typist Clerk - Confidential					
	Department Totals		23.00	23.00	23.00	23.00
2110	PERSONNEL					
00912	Account Clerk - Confidential		1.00	0.00	0.00	0.00
02213	Confidential Assistant Series		2.00	3.00	3.00	3.00
02213	Confidential Assistant Series	1/2	0.00	0.50	0.00	0.00
00874	Personnel Analyst I					
00873	or Personnel Analyst II					
00864	or Personnel Analyst III		5.00	5.00	5.00	5.00
00856	Personnel Director		1.00	1.00	1.00	1.00
00875	Principal Personnel Analyst		2.00	2.00	2.00	2.00
00925	Secretary - Confidential		1.00	1.00	1.00	1.00
00857	Personnel Technician - Confidential		3.00	3.00	3.00	3.00
00865	or Senior Personnel Tech - Confidential					
00857	Personnel Technician - Confidential	1/2	1.00	1.00	1.00	1.00
00865	or Senior Personnel Tech - Confidential	1/2				
00930	Senior Typist Clerk - Confidential					
00938	Supervising Admin Clerk I - Confidential		1.00	1.00	1.00	1.00
00950	Intermediate Typist Clerk - Confidential					
	Department Totals		17.00	17.50	17.00	17.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2120	RETIREMENT PLANS					
00912	Account Clerk - Confidential		1.00	0.00	0.00	0.00
00905	Accountant I		1.00	0.00	0.00	0.00
00906	or Accountant II					
00907	or Accountant III					
00914	Accounting Technician					
00913	or Accounting Technician - Confidential		1.00	0.00	0.00	0.00
08891	Administrative Services Officer I		1.00	0.00	0.00	0.00
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	0.00	0.00	0.00
00871	Retirement Trust Executive Secretary		1.00	0.00	0.00	0.00
00929	Senior Account Clerk - Confidential		1.00	0.00	0.00	0.00
	Department Totals		<u>7.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
2180	GENERAL SERVICES					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		2.00	2.00	2.00	2.00
00914	Accounting Technician		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series		3.00	4.00	3.00	3.00
02203	Administrative Assistant Series	1/2	1.50	1.00	1.50	1.50
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	1.00	1.00	1.00
00620	Architectural Supervisor		1.00	1.00	1.00	1.00
00624	Architectural Technician		1.00	1.00	1.00	1.00
00609	Property Management Aide					
00622	or Assistant Real Property Agent		2.00	2.00	1.00	1.00
00623	or Associate Real Property Agent		1.00	1.00	2.00	2.00
01301	Building Maintenance Superintendant		1.00	1.00	1.00	1.00
01304	Buildings Facilities Manager		1.00	1.00	1.00	1.00
01303	Buildings Maintenance Supervisor					
00922	Buyer		4.00	4.00	4.00	4.00
00635	Capital Projects Inspector		1.00	1.00	1.00	1.00
00240	Central Services Manager		1.00	1.00	1.00	1.00
01330	Custodial Supervisor					
01335	Custodian		23.00	23.00	23.00	23.00
00854	Deputy Director of General Services		1.00	1.00	1.00	1.00
01314	Facilities Maintenance Mechanic I					
01316	or Facilities Maintenance Mechanic II					
01315	or Facilities Maintenance Mechanic III		16.00	17.00	16.00	16.00
00247	General Services Administrator		1.00	1.00	1.00	1.00
00248	General Services Director		1.00	1.00	1.00	1.00
01319	Groundskeeper		2.00	2.00	2.00	2.00
01334	Lead Custodian		2.00	2.00	2.00	2.00
01317	Locksmith-Maintenance Worker		2.00	2.00	2.00	2.00
00957	Mail Clerk					
00957	Mail Clerk	1/2				
01307	Maintenance Painter I					
01308	or Maintenance Painter II		3.00	3.00	3.00	3.00
01210	Park Ranger Specialist		1.00	1.00	1.00	1.00
00614	Property Manager		1.00	1.00	1.00	1.00
01125	Purchasing Technician	1/2	0.50	0.50	0.50	0.50
00909	Senior Account Clerk		3.00	3.00	3.00	3.00
00613	Assistant Capital Projects Coordinator					
00615	or Associate Capital Projects Coordinator		6.00	6.00	6.00	6.00
00619	or Senior Capital Projects Coordinator		5.00	5.00	5.00	5.00
01321	Senior Storekeeper		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
00951	Senior Typist Clerk/Senior Clerk	1/2				
01338	Stock Clerk		1.00	1.00	1.00	1.00
01331	Storekeeper II					
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
01323	Supervising Custodial Leadworker		2.00	2.00	2.00	2.00
01318	Supervising Facility Maintenance Mechanic		3.00	3.00	3.00	3.00
00952	Intermediate Typist Clerk	1/2				
02180	Utility Coordinator		1.00	1.00	1.00	1.00
	Department Totals		<u>99.00</u>	<u>100.50</u>	<u>99.00</u>	<u>99.00</u>

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2250	INFORMATION SERVICES					
00914	Accounting Technician		1.00	1.00	1.00	1.00
00913	Accounting Technician - Confidential		1.00	1.00	1.00	1.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	2.00	1.00	1.00
09679	Communications Aide		1.00	1.00	1.00	1.00
09677	Communications Manager		1.00	1.00	1.00	1.00
00959	Communications Technician I		1.00	2.00	1.00	1.00
00958	or Communications Technician II		3.00	3.00	3.00	3.00
01715	Computer Oper Supervisor - Confidential		1.00	1.00	1.00	1.00
00970	Computer Systems Tech Aide - Confidential					
00987	or Computer Systems Tech I - Confidential					
00988	or Computer Systems Tech II - Confidential					
01989	or Computer Systems Tech III - Confidential		8.00	8.00	8.00	8.00
08896	Data Center Manager		1.00	1.00	1.00	1.00
08895	Data Processing Project Supervisor		4.00	4.00	4.00	4.00
08905	Departmental Automation Program Supervisor		1.00	1.00	1.00	1.00
08903	Departmental Automation Specialist I					
08904	or Departmental Automation Specialist II					
08906	or Departmental Automation Specialist III		30.00	32.00	30.00	30.00
08903	Departmental Automation Specialist I	1/2				
08904	or Departmental Automation Specialist II	1/2				
08906	or Departmental Automation Specialist III	1/2	0.50	0.00	0.50	0.50
02251	Deputy Chief Information Officer					
00859	Director of Information Services		1.00	1.00	1.00	1.00
00979	Microcomputer Technician I					
00980	or Microcomputer Technician II		2.00	2.00	2.00	2.00
01711	Network Hardware Specialist I					
01712	or Network Hardware Specialist II		2.00	2.00	2.00	2.00
08900	Office Automation Manager		1.00	1.00	1.00	1.00
00925	Secretary - Confidential		1.00	1.00	1.00	1.00
00911	Account Clerk	1/2	0.50	0.50	0.50	0.50
00909	or Senior Account Clerk	1/2				
00969	Senior Communications Technician		1.00	1.00	1.00	1.00
01714	Senior Computer Sys Tech - Confidential		2.00	2.00	2.00	2.00
00972	Senior Microcomputer Technician		1.00	1.00	1.00	1.00
00975	Programmer - Confidential					
00974	or Programmer Analyst I					
00973	or Programmer Analyst II		24.00	0.00	0.00	0.00
00995	or Senior Programmer Analyst		4.00	28.00	27.00	27.00
00975	Programmer - Confidential	1/2				
00974	or Programmer Analyst I	1/2				
00973	or Programmer Analyst II	1/2	0.50	0.00	0.00	0.00
00995	or Senior Programmer Analyst	1/2	0.00	0.50	0.50	0.50
00966	Senior Systems Analyst		1.00	1.00	1.00	1.00
00978	Senior Systems Software Specialist		2.00	2.00	2.00	2.00
00898	Supervising Accounting Tech - Confidential		1.00	1.00	1.00	1.00
00963	Systems Analyst					
00964	or Systems Analyst I					
00965	or Systems Analyst II		6.00	6.00	7.00	7.00
00997	Systems Software Specialist					
00998	or Systems Software Specialist I		0.00	1.00	0.00	0.00
00999	or Systems Software Specialist II		8.00	8.00	8.00	8.00
08897	Systems and Programming Manager		1.00	1.00	1.00	1.00
00961	Telephone Systems Coordinator		2.00	2.00	2.00	2.00
	Subtotal		115.50	120.00	115.50	115.50
	Limited Permanent					
08903	Departmental Automation Specialist I					
08904	or Departmental Automation Specialist II					
08906	or Departmental Automation Specialist III		1.00	1.00	1.00	1.00
00975	Programmer - Confidential					
00974	or Programmer Analyst I					
00973	or Programmer Analyst II					
00995	or Senior Programmer Analyst		1.00	1.00	1.00	1.00
	Department Totals		117.50	122.00	117.50	117.50

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2270	REPROGRAPHICS ISF					
01000	Reprographics Leadworker		1.00	1.00	1.00	1.00
00996	Reprographics Technician I					
00992	or Reprographics Technician II					
00994	or Reprographics Technician III		3.00	3.00	3.00	3.00
	Department Totals		<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
2300	GARAGE ISF					
01326	Automotive Garage Manager		1.00	1.00	1.00	1.00
09653	Automotive Mechanic I					
09654	or Automotive Mechanic II		5.00	5.00	5.00	5.00
01328	Automotive Service Worker		2.00	2.00	2.00	2.00
01325	Supervising Automotive Mechanic		1.00	1.00	1.00	1.00
	Department Totals		<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
2340	RISK MANAGEMENT					
02213	Confidential Assistant Series		1.00	1.00	1.00	1.00
08886	Principal Administrative Analyst		0.00	0.00	1.00	1.00
09657	Risk Management Analyst I		0.00	1.00	0.00	0.00
09658	or Risk Management Analyst II					
09663	or Risk Management Analyst III		3.00	4.00	3.00	3.00
09674	Risk Manager		1.00	1.00	0.00	0.00
00930	Senior Typist Clerk - Confidential					
	Department Totals		<u>5.00</u>	<u>7.00</u>	<u>5.00</u>	<u>5.00</u>
2509	CLERK/RECORDER					
02200	Administrative Assistant Trainee					
02201	or Administrative Assistant I					
02202	or Administrative Assistant II					
02203	or Administrative Assistant Series					
08891	Administrative Services Officer I		1.00	1.00	1.00	1.00
02555	Chief Deputy Clk of Bd/Co Clk Div		1.00	1.00	1.00	1.00
02556	Chief Deputy Recording Division		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series					
02552	or Clerk-Recorder Assistant II		9.00	10.00	10.00	10.00
02553	or Clerk-Recorder Assistant III		3.00	3.00	3.00	3.00
02203	Administrative Assistant Series	1/4				
02552	or Clerk-Recorder Assistant II	1/4	0.25	0.25	0.25	0.25
02553	or Clerk-Recorder Assistant III	1/4				
02554	Clerk-Recorder Assistant IV		3.00	3.00	3.00	3.00
00108	County Clerk-Recorder		1.00	1.00	1.00	1.00
00719	Deputy Registrar of Voters		1.00	1.00	1.00	1.00
	Department Totals		<u>20.25</u>	<u>21.25</u>	<u>21.25</u>	<u>21.25</u>
2560	DISTRICT ATTORNEY					
00911	Account Clerk		1.00	0.00	0.00	0.00
02203	Administrative Assistant Series		2.00	3.00	3.00	3.00
08891	Administrative Services Officer I	3/4				
08892	or Administrative Services Officer II	3/4				
08893	or Administrative Services Officer III	3/4	0.75	0.75	0.75	0.75
08891	Administrative Services Officer I	1/2				
08892	or Administrative Services Officer II	1/2				
08893	or Administrative Services Officer III	1/2	0.50	0.50	0.50	0.50
09648	Chief District Attorney Investigator		1.00	1.00	1.00	1.00
00214	Chief Prosecutor		1.00	1.00	1.00	1.00
00308	Deputy District Attorney I					
00309	or Deputy District Attorney II					
00311	or Deputy District Attorney III					
00314	or Deputy District Attorney IV		29.00	30.00	30.00	30.00
00105	District Attorney		1.00	1.00	1.00	1.00
09645	District Attorney Investigator I					
09646	or District Attorney Investigator II					
09647	or District Attorney Investigator III		9.00	12.00	13.00	13.00
00380	Economic Crime Officer I					
00381	or Economic Crime Officer II					
00382	or Economic Crime Officer III		2.00	2.00	2.00	2.00
00383	Economic Crime Technician I					
00384	or Economic Crime Technician II		3.00	3.00	3.00	3.00
00356	Economic Crime Unit Coordinator		1.00	1.00	1.00	1.00
00860	Legal Assistant		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series					

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2560	DISTRICT ATTORNEY CONTINUED					
09602	or Legal Clerk II		12.00	12.00	12.00	12.00
09603	or Legal Clerk III		3.00	3.00	3.00	3.00
00299	Principal Deputy District Attorney		1.00	1.00	1.00	1.00
00909	Senior Account Clerk		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
01536	Social Worker I					
01532	or Social Worker II					
01524	or Social Worker III					
01519	or Social Worker IV		2.00	2.00	2.00	2.00
09675	Supervising District Attorney Investigator		2.00	2.00	2.00	2.00
09609	Supervising Legal Clerk - Confidential		1.00	1.00	1.00	1.00
	Subtotal		<u>75.25</u>	<u>79.25</u>	<u>80.25</u>	<u>80.25</u>
	Limited Permanent					
09647	District Attorney Investigator III		1.00	1.00	0.00	0.00
00860	Legal Assistant		1.00	1.00	1.00	1.00
	Department Totals		<u>77.25</u>	<u>81.25</u>	<u>81.25</u>	<u>81.25</u>
2561	CHILD SUPPORT SERVICES					
02203	Administrative Assistant Series		2.00	2.00	2.00	2.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		1.00	0.00	0.00	0.00
08893	or Administrative Services Officer III		0.00	1.00	1.00	1.00
00389	Child Support Ombudsperson		1.00	1.00	1.00	1.00
00388	Child Support Program Manager		1.00	1.00	1.00	1.00
00308	Deputy District Attorney I					
00309	or Deputy District Attorney II					
00311	or Deputy District Attorney III					
00314	or Deputy District Attorney IV		2.00	0.00	0.00	0.00
00256	Director of Child Support Services		0.00	1.00	1.00	1.00
09645	District Attorney Investigator I					
09646	or District Attorney Investigator II					
09647	or District Attorney Investigator III		3.00	0.00	0.00	0.00
09621	Family Support Officer I					
09622	or Family Support Officer II					
09682	or Family Support Officer III		17.00	17.00	17.00	17.00
09621	Family Support Officer I	1/2				
09622	or Family Support Officer II	1/2				
09682	or Family Support Officer III	1/2	1.00	1.00	1.00	1.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II		20.00	20.00	20.00	20.00
09603	or Legal Clerk III		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series	1/2				
09602	or Legal Clerk II	1/2	2.00	2.00	2.00	2.00
09603	or Legal Clerk III	1/2				
09683	Supervising Family Support Officer		2.00	2.00	2.00	2.00
09604	Supervising Legal Clerk		2.00	2.00	2.00	2.00
00952	Intermediate Typist Clerk					
	Department Totals		<u>56.00</u>	<u>52.00</u>	<u>52.00</u>	<u>52.00</u>
2562	VICTIM/WITNESS ASSISTANCE					
02203	Administrative Assistant Series		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series	1/2	1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
00951	Senior Typist Clerk/Senior Clerk	1/2				
09620	Senior Victim/Witness Coordinator		2.00	2.00	2.00	2.00
09614	Victim/Witness Assistance Coordinator Aide					
09634	or Victim/Witness Assistance Coordinator I		2.00	2.00	2.00	2.00
09637	or Victim/Witness Assistance Coordinator II		6.00	6.00	6.00	6.00
09614	Victim/Witness Assistance Coordinator Aide	1/2				
09634	or Victim/Witness Assistance Coordinator I	1/2				
09637	or Victim/Witness Assistance Coordinator II	1/2	1.00	1.00	1.00	1.00
09636	Victim/Witness Assistance Supervisor		1.00	1.00	1.00	1.00
	Subtotal		<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
	Limited Permanent					
09614	Victim/Witness Assistance Coordinator Aide					
09634	or Victim/Witness Assistance Coordinator I		1.00	1.00	1.00	1.00
09637	or Victim/Witness Assistance Coordinator II					
	Department Totals		<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2570	GRAND JURY					
02203	Administrative Assistant Series	1/2	0.50	0.50	0.50	0.50
	Department Totals		<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
2590	SHERIFF-CORONER					
00911	Account Clerk		1.00	1.00	1.00	1.00
00914	Accounting Technician		1.00	1.00	1.00	1.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		3.00	3.00	3.00	3.00
08893	or Administrative Services Officer III		1.00	1.00	1.00	1.00
00341	CAL-ID Program Coordinator		1.00	1.00	1.00	1.00
00332	Captain		2.00	2.00	2.00	2.00
01341	Cook I					
01340	or Cook II					
01350	or Cook III		6.00	6.00	6.00	6.00
00346	Correctional Technician		29.00	29.00	29.00	29.00
00350	Crime Prevention Specialist		2.00	2.00	2.00	2.00
02011	Department Personnel Technician - Conf.		1.00	1.00	1.00	1.00
00339	Sheriff's Cadet					
00338	or Deputy Sheriff		90.00	91.00	91.00	91.00
00354	Food Service Supervisor - Corrections		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II		25.00	25.00	25.00	25.00
09603	or Legal Clerk III		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series	1/2				
09602	or Legal Clerk II	1/2	1.00	1.00	1.00	1.00
09603	or Legal Clerk III	1/2				
00334	Lieutenant		7.00	7.00	7.00	7.00
00979	Microcomputer Technician I		1.00	1.00	1.00	1.00
00857	Personnel Technician - Confidential					
00925	Secretary - Confidential					
00909	Senior Account Clerk		3.00	3.00	3.00	3.00
00336	Sergeant		17.00	17.00	17.00	17.00
00351	Sheriff's Automation Analyst		1.00	1.00	1.00	1.00
00352	Sheriff's Automation Supervisor		1.00	1.00	1.00	1.00
00331	Sheriff's Chief Deputy		2.00	2.00	2.00	2.00
00357	Sheriff's Correctional Lieutenant		3.00	3.00	3.00	3.00
00347	Sheriff's Correctional Officer		91.00	91.00	91.00	91.00
00335	Sheriff's Correctional Sergeant		12.00	12.00	12.00	12.00
00342	Sheriff's Dispatcher		12.00	12.00	12.00	12.00
05000	Sheriff's Dispatcher Supervisor		1.00	1.00	1.00	1.00
00348	Sheriff's Property Officer		2.00	2.00	2.00	2.00
00345	Sheriff's Senior Correctional Officer		15.00	15.00	15.00	15.00
00340	Sheriff's Senior Deputy		32.00	32.00	32.00	32.00
00343	Sheriff's Senior Dispatcher		3.00	3.00	3.00	3.00
02590	Sheriff's Systems Administrator					
02591	Sheriff's Systems Coordinator		1.00	1.00	1.00	1.00
00107	Sheriff-Coroner		1.00	1.00	1.00	1.00
01331	Storekeeper II		1.00	1.00	1.00	1.00
	Subtotal		<u>372.00</u>	<u>373.00</u>	<u>373.00</u>	<u>373.00</u>
	Limited Permanent					
00338	Deputy Sheriff		4.00	6.00	6.00	6.00
00336	Sergeant		1.00	1.00	1.00	1.00
	Department Totals		<u>377.00</u>	<u>380.00</u>	<u>380.00</u>	<u>380.00</u>
2660	PROBATION DEPARTMENT					
00911	Account Clerk		5.00	5.00	5.00	5.00
00905	Accountant I					
00906	or Accountant II		1.00	1.00	1.00	1.00
00907	or Accountant III					
02203	Administrative Assistant Series		4.00	4.00	4.00	4.00
08891	Administrative Services Officer I		1.00	1.00	1.00	1.00
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	1.00	1.00	1.00
00213	Chief Probation Officer		1.00	1.00	1.00	1.00
03501	Collections Officer I					
03502	or Collections Officer II		3.00	3.00	3.00	3.00
01341	Cook I					
01340	or Cook II					
01350	or Cook III		3.00	3.00	3.00	3.00
00346	Correctional Technician		4.00	4.00	4.00	4.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2660	PROBATION DEPARTMENT CONTINUED					
00346	Correctional Technician	3/4	0.75	0.75	0.75	0.75
00319	Deputy Chief Probation Officer		1.00	1.00	1.00	1.00
00324	Deputy Probation Officer I					
00323	or Deputy Probation Officer II		48.00	48.00	48.00	48.00
00324	Deputy Probation Officer I	1/2				
00323	or Deputy Probation Officer II	1/2	0.50	0.50	0.50	0.50
00370	Juvenile Services Officer I					
00371	or Juvenile Services Officer II		22.00	22.00	22.00	22.00
00372	Juvenile Services Officer III		5.00	5.00	5.00	5.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II		10.00	10.00	10.00	10.00
09603	or Legal Clerk III		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series	1/2				
09602	or Legal Clerk II	1/2	1.00	1.00	1.00	1.00
09603	or Legal Clerk III	1/2				
00326	Probation Assistant		2.00	2.00	2.00	2.00
00320	Probation Division Manager		5.00	5.00	5.00	5.00
00909	Senior Account Clerk		1.00	1.00	1.00	1.00
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
95240	Supervising Collection Officer		0.00	3.00	0.00	0.00
00373	Supervising Deputy Probation Officer		11.00	11.00	11.00	11.00
02660	Supervising Juvenile Services Officer		0.00	4.00	4.00	4.00
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
	Subtotal		133.25	140.25	137.25	137.25
	Limited Permanent					
00911	Account Clerk		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series	1/2	0.50	0.50	0.50	0.50
00324	Deputy Probation Officer I					
00323	or Deputy Probation Officer II		6.00	8.00	4.00	4.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II		1.00	1.00	1.00	1.00
09603	or Legal Clerk III					
00326	Probation Assistant		3.00	3.00	3.00	3.00
00373	Supervising Deputy Probation Officer		2.00	2.00	2.00	2.00
00953	Typist Clerk	1/2				
00952	or Intermediate Typist Clerk	1/2				
	Department Totals		146.75	155.75	148.75	148.75
2730	AGRICULTURAL COMMISSIONER					
02203	Administrative Assistant Series		4.00	4.00	4.00	4.00
02203	Administrative Assistant Series	1/2	0.50	0.50	0.50	0.50
00201	Ag Commissioner/Sealer of Weights & Measures		1.00	1.00	1.00	1.00
00791	Agricultural/Masurement Standards Tech I					
00792	or Agricultural Measurement/Standards Tech II		8.00	8.00	8.00	8.00
00791	Agricultural/Masurement Standards Tech I	1/2				
00792	or Agricultural Measurement/Standards Tech II	1/2	0.50	0.50	0.50	0.50
00801	Assistant Agricultural Commissioner		1.00	1.00	1.00	1.00
00823	Chief Deputy Sealer of Weights & Measures		1.00	1.00	1.00	1.00
00984	Data Entry Operator II	1/2				
00816	Agricultural Inspector/Biologist Trainee					
00817	or Agricultural Inspector/Biologist I					
00818	or Agricultural Inspector/Biologist II					
00819	or Agricultural Inspector/Biologist III		15.00	15.00	15.00	15.00
00804	or Deputy Agricultural Commissioner		4.00	4.00	4.00	4.00
00816	Agricultural Inspector/Biologist Trainee	1/2				
00817	or Agricultural Inspector/Biologist I	1/2				
00818	or Agricultural Inspector/Biologist II	1/2				
00819	or Agricultural Inspector/Biologist III	1/2	2.00	2.00	2.00	2.00
00804	or Deputy Agricultural Commissioner	1/2				
00881	Environmental Specialist I					
00882	or Environmental Specialist II		1.00	1.00	1.00	1.00
02800	or Planner I					
02801	or Planner II					
02802	or Planner III					
02803	or Environmental Resource Specialist					
02804	or Principal Environmental Specialist					
00951	Senior Typist Clerk/Senior Clerk					
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2730	AGRICULTURAL COMMISSIONER CONTINUED					
00826	Weights & Measures Inspector Trainee					
00824	or Weights & Measures Inspector I					
00821	or Weights & Measures Inspector II					
00825	or Weights & Measures Inspector III		3.00	3.00	3.00	3.00
	Subtotal		42.00	42.00	42.00	42.00
	Limited Permanent					
00791	Agricultural/Measurement Standards Tech I					
00792	or Agricultural Measurement/Standards Tech II		1.00	1.00	1.00	1.00
00816	Agricultural Inspector/Biologist Trainee					
00817	or Agricultural Inspector/Biologist I					
00818	or Agricultural Inspector/Biologist II					
00819	or Agricultural Inspector/Biologist III		1.00	1.00	1.00	1.00
00804	or Deputy Agricultural Commissioner					
	Department Totals		44.00	44.00	44.00	44.00
2790	EMERGENCY SERVICES					
02213	Confidential Assistant Series	1/2	0.50	0.50	0.50	0.50
00844	Emergency Services Coordinator I					
00845	or Emergency Services Coordinator II		1.00	0.00	1.00	1.00
00846	or Emergency Services Coordinator III		3.00	4.00	3.00	3.00
00930	Senior Typist Clerk - Confidential	1/2				
	Subtotal		4.50	4.50	4.50	4.50
	Limited Permanent					
00844	Emergency Services Coordinator I	3/4				
00845	or Emergency Services Coordinator II	3/4	0.75	0.00	0.75	0.75
00846	or Emergency Services Coordinator III	3/4	0.00	0.75	0.00	0.00
	Department Totals		5.25	5.25	5.25	5.25
2800	PLANNING & BUILDING DEPARTMENT					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		1.00	1.00	1.00	1.00
00914	Accounting Technician		2.00	2.00	2.00	2.00
00913	or Accounting Technician - Confidential					
02203	Administrative Assistant Series		12.00	13.00	13.00	13.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		1.00	1.00	1.00	1.00
00654	Assistant Planning Director		1.00	1.00	1.00	1.00
01601	Building Inspector I					
01602	or Building Inspector II		1.00	1.00	1.00	1.00
01603	or Building Inspector III		7.00	10.00	10.00	10.00
01701	Building Plans Examiner I		2.00	2.00	2.00	2.00
01702	or Building Plans Examiner II					
01703	or Building Plans Examiner III		4.00	4.00	4.00	4.00
00629	Chief Building Official		1.00	1.00	1.00	1.00
00237	Director of Planning/Building		1.00	1.00	1.00	1.00
00877	Environmental Quality Coord		1.00	1.00	1.00	1.00
01620	Mapping/Graphics Systems Specialist I					
01621	or Mapping/Graphics Systems Specialist II		1.00	2.00	1.00	1.00
01622	or Mapping/Graphics Systems Specialist III		1.00	1.00	1.00	1.00
02805	Permit Technician		3.00	4.00	4.00	4.00
01705	Principal Building Inspector		1.00	1.00	1.00	1.00
01706	Principal Building Plans Examiner		1.00	1.00	1.00	1.00
00881	Environmental Specialist I					
00882	or Environmental Specialist II					
02800	or Planner I					
02801	or Planner II					
02802	or Planner III		16.00	21.00	17.00	17.00
02803	or Environmental Resource Specialist		10.00	10.00	7.00	7.00
02804	or Principal Environmental Specialist		1.00	1.00	1.00	1.00
00602	Principal Planner		3.00	3.00	3.00	3.00
01708	Resource Protection Specialist I					
01709	or Resource Protection Specialist II		5.00	6.00	5.00	5.00
01710	or Resource Protection Specialist III		1.00	1.00	1.00	1.00
00883	Secretary I		3.00	1.00	1.00	3.00
00603	Senior Planner		8.00	10.00	9.00	9.00
00946	Senior Steno Clerk		0.00	2.00	2.00	0.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2800	PLANNING & BUILDING DEPARTMENT CONTINUED					
00951	Senior Typist Clerk/Senior Clerk					
00899	Supervising Accounting Technician		1.00	1.00	1.00	1.00
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
01600	Supervising Building Inspector		2.00	2.00	2.00	2.00
01700	Supervising Building Plans Examiner		1.00	1.00	1.00	1.00
01707	Supervising Planner		6.00	6.00	6.00	6.00
01623	Supv Mapping/Graphics Systems Specialist		1.00	1.00	1.00	1.00
	Subtotal		100.00	114.00	104.00	104.00
	Limited Permanent					
01601	Building Inspector I					
01602	or Building Inspector II		1.00	0.00	0.00	0.00
01603	or Building Inspector III					
02805	Permit Technician		1.00	0.00	0.00	0.00
	Subtotal		102.00	114.00	104.00	104.00
	Contract Positions					
	Environmental Specialist II	1/2	0.50	0.50	0.50	0.50
	Department Totals		102.50	114.50	104.50	104.50
2840	ANIMAL SERVICES					
02203	Administrative Assistant Series		5.00	5.00	5.00	5.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		1.00	1.00	1.00	1.00
08893	or Administrative Services Officer III					
01422	Animal Control Lead Officer		2.00	2.00	2.00	2.00
01417	Animal Control Officer		7.00	7.00	7.00	7.00
00219	Animal Services Humane Educator	1/2	0.50	0.50	0.50	0.50
01410	Animal Services Manager (Non-Vet)		1.00	0.00	0.00	0.00
01411	or Animal Services Manager (Vet)		0.00	1.00	1.00	1.00
00220	Humane Educator	1/2				
01420	Kennel Worker		2.00	2.00	2.00	2.00
01420	Kennel Worker	1/2	0.50	0.50	0.50	0.50
00909	Senior Account Clerk		1.00	0.00	0.00	0.00
00951	Senior Typist Clerk/Senior Clerk					
00927	Supervising Admin Clerk I		0.00	1.00	1.00	1.00
	Department Totals		20.00	20.00	20.00	20.00
2900	PUBLIC WORKS - ISF					
00911	Account Clerk		3.00	1.00	1.00	1.00
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		3.00	3.00	3.00	3.00
00914	Accounting Technician		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series		3.00	3.00	3.00	3.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		2.00	3.00	3.00	3.00
08891	Administrative Services Officer I	1/2				
08892	or Administrative Services Officer II	1/2				
08893	or Administrative Services Officer III	1/2	1.00	1.00	1.00	1.00
09624	Assistant Water Systems Superintendent		1.00	1.00	1.00	1.00
00609	Property Management Aide					
00622	or Assistant Real Property Agent					
00623	or Associate Real Property Agent		0.00	1.00	1.00	1.00
01327	Bus Driver		1.00	1.00	1.00	1.00
01327	Bus Driver	1/2	3.50	3.50	3.50	3.50
02901	Chief Water Treatment Plant Operator-Grade 3		1.00	1.00	1.00	1.00
02902	Chief Water Treatment Plant Operator-Grade 4		1.00	1.00	1.00	1.00
02903	Civil Engineering Technician Aide					
00648	or Civil Engineer Technician I					
00650	or Civil Engineer Technician II					
00652	or Civil Engineer Technician III		14.00	13.00	13.00	15.00
00662	Deputy Director-Admin-Dept of Public Wrks/T		1.00	1.00	1.00	1.00
00663	Deputy Director-Eng Svcs-Dept of Public Wks/T		1.00	1.00	1.00	1.00
00245	Director of Public Works and Transportation		1.00	1.00	1.00	1.00
00641	Engineer I					
00640	or Engineer II					
00634	or Engineer III		14.00	19.00	18.00	18.00
00633	Engineer IV		8.00	10.00	10.00	10.00
00651	Engineering Administrator		1.00	2.00	2.00	2.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2900	PUBLIC WORKS - ISF CONTINUED					
01124	Engineering Equipment Manager		1.00	1.00	1.00	1.00
02904	Environmental Division Manager		0.00	0.00	1.00	1.00
00877	Environmental Quality Coord		0.00	1.00	0.00	0.00
01121	Equipment Mechanic I					
01120	or Equipment Mechanic II		3.00	3.00	3.00	3.00
01122	Equipment Mechanic Supervisor		0.00	1.00	0.00	0.00
01123	Equipment Service Worker		2.00	2.00	2.00	2.00
00655	Franchise Administrator I					
00656	or Franchise Administrator II					
00657	or Franchise Administrator III		1.00	1.00	1.00	1.00
00659	Franchise Program Tech I					
00660	or Franchise Program Tech II		1.00	1.00	1.00	1.00
09680	Hydraulic Operations Administrator III		1.00	1.00	1.00	1.00
00881	Environmental Specialist I					
00882	or Environmental Specialist II					
02800	or Planner I					
02801	or Planner II					
02802	or Planner III					
02803	or Environmental Resource Specialist		0.00	2.00	5.00	5.00
02804	or Principal Environmental Specialist					
01115	Public Works Leadworker		9.00	9.00	9.00	9.00
01112	Public Works Section Supervisor		7.00	6.00	6.00	6.00
01105	Public Works Worker I					
01117	or Public Works Worker II					
01119	or Public Works Worker III		39.00	39.00	39.00	39.00
01103	Public Works Worker IV		15.00	15.00	15.00	15.00
00642	Right-of-Way Agent		1.00	1.00	1.00	1.00
00632	Engineer V		4.00	4.00	4.00	4.00
00661	or Road Maintenance Superintendent		1.00	1.00	1.00	1.00
00909	Senior Account Clerk		4.00	4.00	4.00	4.00
00646	Engineering Aide					
00644	or Senior Engineering Aide		0.00	2.00	2.00	0.00
01321	Senior Storekeeper		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
09613	Senior Water Systems Chemist		1.00	1.00	1.00	1.00
00610	Solid Waste Coordinator I					
00611	or Solid Waste Coordinator II					
00612	or Solid Waste Coordinator III		1.00	1.00	1.00	1.00
01336	Storekeeper I		1.00	1.00	1.00	1.00
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00939	Supervising Admin Clerk II - Confidential		1.00	1.00	1.00	1.00
09678	Transit Systems Supervisor		1.00	1.00	1.00	1.00
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
00665	Utilities Division Manager		1.00	1.00	1.00	1.00
09619	Water Quality Manager		1.00	1.00	1.00	1.00
09617	Water Systems Chemist I					
09618	or Water Systems Chemist II		4.00	4.00	4.00	4.00
09615	Water Systems Lab Tech I					
09616	or Water Systems Lab Tech II		3.00	3.00	3.00	3.00
09623	Water Systems Superintendent		2.00	2.00	2.00	2.00
09629	Water Systems Worker Trainee					
09628	or Water Systems Worker I					
09627	or Water Systems Worker II					
09626	or Water Systems Worker III		13.00	13.00	13.00	13.00
09625	Water Systems Worker IV		1.00	1.00	1.00	1.00
	Department Totals		182.50	194.50	195.50	195.50
2950	AIRPORTS ENTERPRISE					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		0.00	0.00	1.00	1.00
00914	Accounting Technician		1.00	1.00	1.00	1.00
00913	or Accounting Technician - Confidential					
02203	Administrative Assistant Series	3/4	0.75	0.75	0.75	0.75
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		0.00	1.00	0.00	0.00
08893	or Administrative Services Officer III					
01406	Airport Maintenance Worker		2.00	2.00	2.00	2.00
01402	Airport Operation Specialist		1.00	1.00	1.00	1.00
01403	Airport Operations Supervisor		1.00	1.00	1.00	1.00
00852	Airports Manager		1.00	1.00	1.00	1.00
01401	Assistant Airports Manager		1.00	1.00	1.00	1.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
2950	AIRPORTS ENTERPRISE CONTINUED					
01335	Custodian		2.00	2.00	2.00	2.00
00953	Typist Clerk	3/4				
00952	or Intermediate Typist Clerk	3/4				
	Department Totals		9.75	10.75	10.75	10.75
3000	PUBLIC HEALTH DEPARTMENT					
00914	Accounting Technician		1.00	2.00	2.00	2.00
00914	Accounting Technician	1/2	0.50	0.50	0.50	0.50
02203	Administrative Assistant Series		17.00	18.00	18.00	18.00
02203	Administrative Assistant Series	1/2	3.00	2.50	2.50	2.50
08891	Administrative Services Officer I		4.00	4.00	4.00	4.00
08892	or Administrative Services Officer II		1.00	2.00	1.00	2.00
08893	or Administrative Services Officer III					
09632	Communicable Disease Investigator		2.00	2.00	2.00	2.00
09632	Communicable Disease Investigator	1/2	0.50	0.50	0.50	0.50
00410	Cross Connection Inspector		1.00	1.00	1.00	1.00
00985	Data Entry Operator I	1/2				
08401	Director of Environmental Health		1.00	1.00	1.00	1.00
00509	Director of Health Promotion Services		1.00	1.00	1.00	1.00
00412	Director of Public Health Nursing		1.00	1.00	1.00	1.00
03000	Director of Public Health/Health Officer		1.00	1.00	1.00	1.00
08413	Environmental Health Specialist I					
08414	or Environmental Health Specialist II					
08415	or Environmental Health Specialist III		13.00	13.00	13.00	13.00
08413	Environmental Health Specialist I	1/2				
08414	or Environmental Health Specialist II	1/2	0.50	0.50	0.50	0.50
08415	or Environmental Health Specialist III	1/2				
00437	Epidemiologist		1.00	1.00	1.00	1.00
00536	Head Nurse		1.00	1.00	1.00	1.00
00226	Health Agency Administrator I		1.00	1.00	1.00	1.00
00227	or Health Agency Administrator II					
00228	or Health Agency Administrator III		2.00	2.00	2.00	2.00
00229	or Health Agency Administrator IV					
00221	Health Education Specialist		2.00	2.00	2.00	2.00
00447	Laboratory Assistant I					
00446	or Laboratory Assistant II		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II					
09603	or Legal Clerk III		1.00	1.00	1.00	1.00
00543	Licensed Vocational Nurse		1.00	1.00	1.00	1.00
00420	Community Health Nurse					
00417	or Public Health Nurse					
00415	or Senior Community Health Nurse					
00421	or Senior Public Health Nurse					
00457	or Nurse Practitioner/Physician's Assistant		21.00	21.00	21.00	21.00
00420	Community Health Nurse	1/2				
00417	or Public Health Nurse	1/2				
00415	or Senior Community Health Nurse	1/2				
00421	or Senior Public Health Nurse	1/2				
00457	or Nurse Practitioner/Physician's Assistant	1/2	2.50	2.50	2.50	2.50
08538	Patient Services Representative		2.00	2.00	2.00	2.00
08538	Patient Services Representative	1/2	0.50	0.50	0.50	0.50
00575	Physical or Occupational Therapist Aide		3.00	3.00	3.00	3.00
00571	Physical or Occupational Therapist I					
00572	or Physical or Occupational Therapist II		2.00	1.00	1.00	1.00
00571	Physical or Occupational Therapist I	3/4				
00572	or Physical or Occupational Therapist II	3/4	0.75	3.00	1.50	1.50
00571	Physical or Occupational Therapist I	1/2				
00572	or Physical or Occupational Therapist II	1/2	2.50	1.50	2.50	2.50
00422	Public Health Aide I					
00423	or Public Health Aide II		10.00	12.00	10.00	10.00
00422	Public Health Aide I	1/2				
00423	or Public Health Aide II	1/2	1.50	0.50	1.50	1.50
00424	Public Health Aide III		1.00	1.00	1.00	1.00
00442	Public Health Microbiologist I					
00441	or Public Health Microbiologist II		1.00	1.00	2.00	2.00
00442	Public Health Microbiologist I	3/4				
00441	or Public Health Microbiologist II	3/4	0.75	0.75	0.75	0.75
00442	Public Health Microbiologist I	1/2				
00441	or Public Health Microbiologist II	1/2	1.00	1.00	1.00	1.00
01347	Public Health Nutritionist I		2.00	2.00	2.00	2.00
01347	Public Health Nutritionist I	1/2	1.50	1.50	1.50	1.50
01348	Public Health Nutritionist II		1.00	1.00	1.00	1.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
3000	PUBLIC HEALTH DEPARTMENT-CONTINUED					
00886	Secretary I - Confidential		1.00	1.00	1.00	1.00
00909	Senior Account Clerk		5.00	5.00	4.00	4.00
00951	Senior Typist Clerk/Senior Clerk					
00951	Senior Typist Clerk/Senior Clerk	1/2				
01536	Social Worker I					
01532	or Social Worker II		1.00	1.00	1.00	1.00
01524	or Social Worker III					
01519	or Social Worker IV		1.00	2.00	1.00	1.00
01536	Social Worker I	1/2				
01532	or Social Worker II	1/2				
01524	or Social Worker III	1/2				
01519	or Social Worker IV	1/2	2.00	2.00	2.00	2.00
01516	Social Worker Supervisor II		1.00	1.00	1.00	1.00
00928	Supervising Admin Clerk II		1.00	1.00	1.00	1.00
08416	Supervising Environmental Health Specialist		3.00	3.00	3.00	3.00
00573	Supervising Physical or Occupational Ther		0.00	1.00	0.00	0.00
00573	Supervising Physical or Occupational Ther	3/4	0.75	0.00	0.75	0.75
00573	Supervising Physical or Occupational Ther	1/2	0.50	0.00	0.50	0.50
00444	Supervising Public Health Microbiologist		1.00	1.00	1.00	1.00
00414	Supervising Public Health Nurse		7.00	7.00	7.00	7.00
00414	Supervising Public Health Nurse	3/4	0.75	0.75	0.75	0.75
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
00953	Typist Clerk	1/2				
00952	or Intermediate Typist Clerk	1/2				
	Subtotal		137.50	142.00	138.75	139.75
	Limited Permanent					
02203	Administrative Assistant Series		5.00	5.00	5.00	5.00
02203	Administrative Assistant Series	1/2	0.50	0.50	0.50	0.50
08891	Administrative Services Officer I		2.00	2.00	2.00	2.00
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III					
00222	Aids Program Coordinator		1.00	1.00	1.00	1.00
09632	Communicable Disease Investigator	1/2	0.50	1.00	0.50	0.50
00844	Emergency Services Coordinator I					
00845	Emergency Services Coordinator II					
00846	or Emergency Services Coordinator III					
08406	Environmental Health Aide	1/2	0.00	0.50	0.00	0.00
00872	Health Care Analyst		1.00	1.00	1.00	1.00
00221	Health Education Specialist		1.00	1.00	1.00	1.00
00420	Community Health Nurse					
00417	or Public Health Nurse					
00415	or Senior Community Health Nurse					
00421	or Senior Public Health Nurse					
00457	or Nurse Practitioner/Physician's Assistant		14.00	13.00	14.00	13.00
00420	Community Health Nurse	1/2				
00417	or Public Health Nurse	1/2				
00415	or Senior Community Health Nurse	1/2				
00421	or Senior Public Health Nurse	1/2				
00457	or Nurse Practitioner/Physician's Assistant	1/2	1.00	1.00	1.00	1.00
00442	Public Health Microbiologist I					
00441	or Public Health Microbiologist II		0.00	1.00	0.00	0.00
01347	Public Health Nutritionist I	3/4	0.75	0.75	0.75	0.75
00883	Secretary I	1/2				
00951	Senior Typist Clerk/Senior Clerk					
00951	Senior Typist Clerk/Senior Clerk	1/2				
01536	Social Worker I					
01532	or Social Worker II		1.00	0.00	1.00	1.00
01524	or Social Worker III		0.00	1.00	0.00	0.00
01519	or Social Worker IV		0.00	0.00	0.00	1.00
	Subtotal		165.25	170.75	166.50	167.50
	Contract Positions					
	Contract Health Agency Director					
	Department Totals		165.25	170.75	166.50	167.50

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
3070	MENTAL HEALTH					
00905	Accountant I					
00906	or Accountant II		1.00	0.00	0.00	0.00
00907	or Accountant III		1.00	1.00	1.00	1.00
00914	Accounting Technician		3.00	3.00	3.00	3.00
02203	Administrative Assistant Series		11.00	12.00	12.00	12.00
02203	Administrative Assistant Series	1/2	2.50	2.50	2.50	2.50
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		1.00	1.00	1.00	1.00
08893	or Administrative Services Officer III		3.00	2.00	2.00	2.00
08534	Assistant Mental Health Administrator		2.00	2.00	1.00	1.00
01335	Custodian	3/4	1.50	1.50	1.50	1.50
02010	Department Personnel Technician		1.00	0.00	0.00	0.00
03070	Director of Behavioral Health Services		1.00	1.00	1.00	1.00
00502	Director of Mental Health Services					
00503	or Director of Mental Health Svcs - Non Medic					
00872	Health Care Analyst		1.00	1.00	1.00	1.00
08532	Mental Health Administrator		1.00	1.00	1.00	1.00
08533	Mental Health Clinical Program Manager		3.00	3.00	3.00	3.00
00519	Mental Health Medical Director		1.00	1.00	1.00	1.00
08535	Mental Health Medical Records Supervisor		1.00	1.00	1.00	1.00
08568	Mental Health Pre-Licensed Nurse					
08570	or Mental Health Nurse Trainee					
08573	or Mental Health Nurse I					
08572	or Mental Health Nurse II		4.00	4.00	4.00	4.00
08571	or Mental Health Nurse III		3.00	2.00	2.00	2.00
08525	Mental Health Program Supervisor		8.00	8.00	7.00	7.00
08569	Mental Health Supervising Nurse		1.00	1.00	1.00	1.00
08529	Mental Health Therapist I					
08528	or Mental Health Therapist II					
08527	or Mental Health Therapist III					
08526	or Mental Health Therapist IV		73.00	75.00	72.00	72.00
08529	Mental Health Therapist I	3/4				
08528	or Mental Health Therapist II	3/4				
08527	or Mental Health Therapist III	3/4				
08526	or Mental Health Therapist IV	3/4	1.50	2.25	2.25	2.25
08529	Mental Health Therapist I	1/2				
08528	or Mental Health Therapist II	1/2				
08527	or Mental Health Therapist III	1/2				
08526	or Mental Health Therapist IV	1/2	4.50	5.00	5.00	5.00
08576	Mental Health Worker Aide		1.00	1.00	1.00	1.00
08575	or Mental Health Worker I					
08574	or Mental Health Worker II		1.00	1.00	1.00	1.00
00525	Psychologist		4.00	4.00	4.00	4.00
00525	Psychologist	1/2	0.00	1.00	1.00	1.00
00525	Psychologist	1/4	0.25	0.25	0.25	0.25
00883	Secretary I		1.00	2.00	2.00	2.00
00911	Account Clerk					
00909	or Senior Account Clerk		2.00	2.00	2.00	2.00
00911	Account Clerk	1/2				
00909	or Senior Account Clerk	1/2	1.50	1.50	1.50	1.50
00582	Medical Records Technician		6.00	8.00	8.00	8.00
00593	or Senior Medical Records Technician		5.00	3.00	3.00	3.00
00951	Senior Typist Clerk/Senior Clerk					
00951	Senior Typist Clerk/Senior Clerk	1/2				
00522	Staff Psychiatrist		3.00	3.00	3.00	3.00
00522	Staff Psychiatrist	1/2	2.50	2.50	2.50	2.50
00899	Supervising Accounting Technician		1.00	2.00	2.00	2.00
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00927	Supervising Admin Clerk I	1/2	0.50	1.00	1.00	1.00
00928	Supervising Admin Clerk II		1.00	1.00	1.00	1.00
Department Totals			160.75	164.50	159.50	159.50

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
3075	DRUG & ALCOHOL SERVICES					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		1.00	1.00	1.00	1.00
00914	Accounting Technician					
02203	Administrative Assistant Series		3.00	4.00	3.00	3.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II					
08893	or Administrative Services Officer III		0.00	0.00	1.00	1.00
02010	Department Personnel Technician		1.00	1.00	1.00	1.00
08596	Director of Drug & Alcohol Services		1.00	1.00	1.00	1.00
08610	Drug & Alcohol Program Supervisor		2.00	3.00	3.00	3.00
08620	Drug & Alcohol Services Specialist I					
08621	or Drug & Alcohol Services Specialist II					
08622	or Drug & Alcohol Services Specialist III					
08623	or Drug & Alcohol Services Specialist IV		28.00	36.00	27.00	27.00
08615	Drug & Alcohol Svcs Clinical Programs Mgr		1.00	1.00	1.00	1.00
08606	Drug & Alcohol Worker Aide		4.00	0.00	4.00	4.00
08608	Drug & Alcohol Worker II		0.00	4.00	0.00	0.00
00872	Health Care Analyst		3.00	3.00	2.00	2.00
00420	Community Health Nurse	3/4				
00417	or Public Health Nurse	3/4				
00415	or Senior Community Health Nurse	3/4				
00421	or Senior Public Health Nurse	3/4	0.75	0.75	0.75	0.75
00457	or Nurse Practitioner/Physician's Assistant	3/4				
00911	Account Clerk					
00909	or Senior Account Clerk		2.00	2.00	2.00	2.00
00928	Supervising Admin Clerk II		1.00	1.00	1.00	1.00
00952	Intermediate Typist Clerk					
	Subtotal		47.75	57.75	47.75	47.75
	Limited Permanent					
02203	Administrative Assistant Series		2.00	1.00	2.00	2.00
02203	Administrative Assistant Series	3/4	0.75	0.75	0.00	0.00
08620	Drug & Alcohol Services Specialist I					
08621	or Drug & Alcohol Services Specialist II					
08622	or Drug & Alcohol Services Specialist III					
08623	or Drug & Alcohol Services Specialist IV		11.00	2.00	11.00	11.00
08620	Drug & Alcohol Services Specialist I	1/4				
08621	or Drug & Alcohol Services Specialist II	1/4				
08622	or Drug & Alcohol Services Specialist III	1/4				
08623	or Drug & Alcohol Services Specialist IV	1/4	0.00	0.50	0.50	0.50
00951	Senior Typist Clerk/Senior Clerk					
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
	Department Totals		61.50	62.00	61.25	61.25
3200	SOCIAL SERVICES ADMINISTRATION					
00911	Account Clerk		3.00	3.00	3.00	3.00
00914	Accounting Technician		2.00	2.00	2.00	2.00
02203	Administrative Assistant Series		58.00	59.00	58.00	58.00
08891	Administrative Services Officer I					
08892	or Administrative Services Officer II		2.00	2.00	2.00	2.00
08893	or Administrative Services Officer III		3.00	3.00	3.00	3.00
00427	Community Service Aide		17.00	17.00	17.00	17.00
01501	County Social Services Director		1.00	1.00	1.00	1.00
02010	Department Personnel Technician		2.00	2.00	2.00	2.00
02011	Department Personnel Technician - Conf.		1.00	1.00	1.00	1.00
09514	Deputy Director of Social Services		1.00	1.00	1.00	1.00
01544	Employment/Resource Specialist I					
01545	or Employment/Resource Specialist II					
01546	or Employment/Resource Specialist III		117.00	117.00	117.00	117.00
01544	Employment/Resource Specialist I	1/2				
01545	or Employment/Resource Specialist II	1/2				
01546	or Employment/Resource Specialist III	1/2	2.50	2.50	2.50	2.50
01547	Employment/Resource Specialist IV		18.00	18.00	18.00	18.00
01550	Employment/Services Supervisor		23.00	23.00	23.00	23.00
02203	Administrative Assistant Series					
09602	or Legal Clerk II		7.00	7.00	7.00	7.00
09603	or Legal Clerk III		1.00	1.00	1.00	1.00
00957	Mail Clerk					
01560	Personal Care Aide	1/2	2.00	2.00	2.00	2.00
09508	Principal Social Services Division Manager		2.00	2.00	2.00	2.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
3200	SOCIAL SERVICES ADMINISTRATION CONTINUED					
00883	Secretary I	1/2	0.50	0.50	0.50	0.50
00909	Senior Account Clerk		11.00	11.00	11.00	11.00
01533	Senior Social Services Investigator		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
09510	Social Services Division Manager		8.00	8.00	8.00	8.00
01531	Social Services Investigator		3.00	3.00	3.00	3.00
09507	Social Services Principal Fiscal Manager		1.00	1.00	1.00	1.00
01522	Social Services Program Specialist I					
01521	or Social Services Program Specialist II		11.00	11.00	11.00	11.00
01555	Social Svcs Program Review Specialist		26.00	26.00	26.00	26.00
01536	Social Worker I					
01532	or Social Worker II					
01524	or Social Worker III					
01519	or Social Worker IV		64.00	64.00	64.00	64.00
01536	Social Worker I	1/2				
01532	or Social Worker II	1/2				
01524	or Social Worker III	1/2				
01519	or Social Worker IV	1/2	6.50	6.00	6.50	6.50
01516	Social Worker Supervisor II		13.00	13.00	13.00	13.00
00899	Supervising Accounting Technician		3.00	3.00	3.00	3.00
00927	Supervising Admin Clerk I		10.00	10.00	10.00	10.00
00928	Supervising Admin Clerk II		1.00	1.00	1.00	1.00
09604	Supervising Legal Clerk		1.00	1.00	1.00	1.00
01537	Supervising Social Services Investigator		1.00	1.00	1.00	1.00
	Subtotal		423.50	424.00	423.50	423.50
	Limited Permanent					
00914	Accounting Technician		1.00	1.00	1.00	1.00
00913	or Accounting Technician - Confidential					
02203	Administrative Assistant Series		5.00	5.00	5.00	5.00
00427	Community Service Aide		4.00	4.00	4.00	4.00
00951	Senior Typist Clerk/Senior Clerk					
01522	Social Services Program Specialist I					
01521	or Social Services Program Specialist II		3.00	3.00	3.00	3.00
01555	Social Svcs Program Review Specialist		3.00	3.00	3.00	3.00
01536	Social Worker I					
01532	or Social Worker II					
01524	or Social Worker III					
01519	or Social Worker IV		9.00	9.00	9.00	9.00
01516	Social Worker Supervisor II		2.00	2.00	2.00	2.00
	Department Totals		450.50	451.00	450.50	450.50
3285	LAW ENFORCEMENT MED CARE					
02203	Administrative Assistant Series	1/2	0.50	0.50	0.50	0.50
00500	Pre-Licensed Correctional Nurse					
00527	or Correctional Nurse I					
00528	or Correctional Nurse II		3.00	3.00	3.00	3.00
00500	Pre-Licensed Correctional Nurse	3/4				
00527	or Correctional Nurse I	3/4				
00528	or Correctional Nurse II	3/4	1.50	1.50	1.50	1.50
00500	Pre-Licensed Correctional Nurse	1/2				
00527	or Correctional Nurse I	1/2				
00528	or Correctional Nurse II	1/2	1.50	1.50	1.50	1.50
00524	Correctional Nurse Supervisor	3/4	0.75	0.75	0.75	0.75
00543	Licensed Vocational Nurse	3/4	0.75	0.75	0.75	0.75
00543	Licensed Vocational Nurse	1/2	1.00	1.00	1.00	1.00
00420	Community Health Nurse					
00417	or Public Health Nurse					
00415	or Senior Community Health Nurse					
00421	or Senior Public Health Nurse					
00457	or Nurse Practitioner/Physician's Assistant		1.00	1.00	1.00	1.00
00953	Typist Clerk	1/2				
00952	or Intermediate Typist Clerk	1/2				
	Department Totals		10.00	10.00	10.00	10.00

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
3286	CO MEDICAL SERVICES PROG					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		1.00	1.00	1.00	1.00
00914	Accounting Technician		1.00	1.00	1.00	1.00
00518	Acute Care Supervising Nurse		1.00	1.00	1.00	1.00
01539	Eligibility Technician I					
01540	or Eligibility Technician II					
01541	or Eligibility Technician III		3.00	3.00	3.00	3.00
00226	Health Agency Administrator I					
00227	or Health Agency Administrator II					
00228	or Health Agency Administrator III		1.00	1.00	1.00	1.00
00229	or Health Agency Administrator IV					
00540	Registered Nurse I					
00537	or Registered Nurse II		1.00	1.00	1.00	1.00
00909	Senior Account Clerk		4.00	5.00	4.00	4.00
00909	Senior Account Clerk	1/2	0.50	0.50	0.50	0.50
	Subtotal		12.50	13.50	12.50	12.50
	Limited Permanent					
00909	Senior Account Clerk		1.00	0.00	1.00	1.00
	Department Totals		13.50	13.50	13.50	13.50
3330	VETERANS SERVICES					
02203	Administrative Assistant Series		1.00	1.00	1.00	1.00
00866	Assistant Veterans Service Officer II		2.00	2.00	2.00	2.00
00252	Veterans Service Officer		1.00	1.00	1.00	1.00
	Department Totals		4.00	4.00	4.00	4.00
4000	LIBRARY					
00905	Accountant I					
00906	or Accountant II		1.00	0.00	1.00	1.00
00907	or Accountant III		0.00	1.00	0.00	0.00
02203	Administrative Assistant Series		21.00	24.00	24.00	24.00
02203	Administrative Assistant Series	3/4	4.50	1.50	1.50	1.50
02203	Administrative Assistant Series	1/2	5.00	5.50	5.50	5.50
08891	Administrative Services Officer I		0.00	1.00	0.00	0.00
08892	or Administrative Services Officer II		0.00	0.00	1.00	1.00
08893	or Administrative Services Officer III					
01001	Assistant Library Director		1.00	1.00	1.00	1.00
01017	Chief Librarian		1.00	1.00	1.00	1.00
01003	Librarian I		0.00	2.00	0.00	0.00
01004	or Librarian II		9.00	9.00	11.00	11.00
01003	Librarian I	1/2	0.00	0.50	0.50	0.50
01004	or Librarian II	1/2	0.50	0.50	0.50	0.50
01011	Librarian III		5.00	5.00	5.00	5.00
01013	Library Assistant					
01013	Library Assistant	3/4	1.50	0.00	0.00	0.00
01013	Library Assistant	1/2	1.50	2.00	2.00	2.00
01013	Library Assistant	1/4	0.50	0.25	0.25	0.25
00210	Library Director		1.00	1.00	1.00	1.00
01009	Library Driver Clerk I		0.00	1.00	0.00	0.00
01010	or Library Driver Clerk II		2.00	2.00	3.00	3.00
01014	Library Technician I					
01015	or Library Technician II					
01016	or Library Technician III					
01014	Library Technician I	3/4				
01015	or Library Technician II	3/4				
01016	or Library Technician III	3/4				
01014	Library Technician I	1/2				
01015	or Library Technician II	1/2				
01016	or Library Technician III	1/2				
00911	Account Clerk					
00909	or Senior Account Clerk		1.00	1.00	1.00	1.00
00938	Supervising Admin Clerk I - Confidential		1.00	0.00	0.00	0.00
01002	Supervising Librarian		1.00	1.00	1.00	1.00
01007	Supervising Library Assistant		6.00	8.00	8.00	8.00
01007	Supervising Library Assistant	3/4	0.00	0.75	0.75	0.75
	Department Totals		63.50	69.00	69.00	69.00

4030 FARM ADVISOR

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
00813	4-H Program Assistant		1.00	1.00	1.00	1.00
02200	Administrative Assistant Trainee					
02201	or Administrative Assistant I					
02202	or Administrative Assistant II		0.00	1.00	1.00	1.00
02203	or Administrative Assistant Series		2.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
	Department Totals		4.00	4.00	4.00	4.00
4040	DRINKING DRIVER PROGRAMS					
00911	Account Clerk					
00914	Accounting Technician		1.00	1.00	0.00	0.00
00913	or Accounting Technician - Confidential					
02203	Administrative Assistant Series		3.00	3.00	3.00	3.00
08610	Drug & Alcohol Program Supervisor		1.00	1.00	1.00	1.00
08620	Drug & Alcohol Services Specialist I		11.00	9.00	9.00	9.00
08621	or Drug & Alcohol Services Specialist II		2.00	2.00	2.00	2.00
08622	or Drug & Alcohol Services Specialist III					
08623	or Drug & Alcohol Services Specialist IV					
00909	Senior Account Clerk		3.00	3.00	3.00	3.00
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
	Department Totals		21.00	19.00	18.00	18.00
4125	PARKS					
02203	Administrative Assistant Series		1.00	1.00	1.00	1.00
01203	Park Operations Coordinator		1.00	1.00	1.00	1.00
01200	Park Planner I					
01201	or Park Planner II					
01202	or Park Planner III		1.00	1.00	1.00	1.00
01223	Park Ranger Aide					
01222	or Park Ranger I					
01221	or Park Ranger II		14.00	14.00	14.00	14.00
01220	or Park Ranger III		7.00	7.00	7.00	7.00
01210	Park Ranger Specialist		3.00	3.00	3.00	3.00
01207	Parks Facilities Manager		1.00	1.00	1.00	1.00
01208	Parks Superintendent - Maintenance		1.00	1.00	1.00	1.00
01209	Parks Superintendent - Operations		1.00	1.00	1.00	1.00
09515	Senior Park Gate Attendant		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk					
01204	Supervising Park Ranger		4.00	4.00	4.00	4.00
	Subtotal		35.00	35.00	35.00	35.00
	Contract Positions					
	Park Planner I		1.00	1.00	1.00	1.00
	Department Totals		36.00	36.00	36.00	36.00
4161	GOLF COURSES					
01121	Equipment Mechanic I					
01120	or Equipment Mechanic II		2.00	2.00	2.00	2.00
01123	Equipment Service Worker		1.00	0.00	0.00	0.00
01212	Golf Course Superintendent		1.00	1.00	1.00	1.00
01217	Golf Course Supervisor		2.00	2.00	2.00	2.00
01234	Greenskeeper		10.00	10.00	10.00	10.00
01233	Lead Greenskeeper		2.00	2.00	2.00	2.00
01210	Park Ranger Specialist		1.00	1.00	1.00	1.00
	Department Totals		19.00	18.00	18.00	18.00
6000	MEDICAL SERVICES					
00905	Accountant I					
00906	or Accountant II					
00907	or Accountant III		2.00	2.00	2.00	2.00
00914	Accounting Technician		1.00	1.00	1.00	1.00
00595	Hospital Attendant		1.00	1.00	1.00	1.00
6000	MEDICAL SERVICES					
00514	or Acute Care Pre-Licensed Nurse					
00515	or Acute Care Nurse I					

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
00516	or Acute Care Nurse II		30.00	30.00	30.00	30.00
00595	Hospital Attendant	3/4				
00514	or Acute Care Pre-Licensed Nurse	3/4				
00515	or Acute Care Nurse I	3/4				
00516	or Acute Care Nurse II	3/4	0.75	0.75	0.75	0.75
00595	Hospital Attendant	1/2	0.50	0.50	0.50	0.50
00514	or Acute Care Pre-Licensed Nurse	1/2				
00515	or Acute Care Nurse I	1/2				
00516	or Acute Care Nurse II	1/2	0.50	0.50	0.50	0.50
00518	Acute Care Supervising Nurse		4.00	4.00	4.00	4.00
00518	Acute Care Supervising Nurse	1/2	0.50	0.50	0.50	0.50
02203	Administrative Assistant Series		12.00	12.00	12.00	12.00
02203	Administrative Assistant Series	3/4	0.75	0.75	0.75	0.75
02203	Administrative Assistant Series	1/2	5.00	5.00	5.00	5.00
01329	Central Supply Supervisor	1/2	0.50	0.50	0.50	0.50
00576	Clinical Laboratory Assistant I					
00577	or Clinical Laboratory Assistant II		8.00	8.00	8.00	8.00
00576	Clinical Laboratory Assistant I	1/2				
00577	or Clinical Laboratory Assistant II	1/2	0.50	0.50	0.50	0.50
00533	Clinical Nurse Specialist	3/4	0.75	0.75	0.75	0.75
00420	Community Health Nurse		1.00	1.00	1.00	1.00
01341	Cook I					
01340	or Cook II		1.00	1.00	1.00	1.00
01350	or Cook III					
01341	Cook I	3/4				
01340	or Cook II	3/4	0.75	0.75	0.75	0.75
01350	or Cook III	3/4				
01341	Cook I	1/2				
01340	or Cook II	1/2	1.00	1.00	1.00	1.00
01350	or Cook III	1/2				
01335	Custodian		7.00	7.00	7.00	7.00
01335	Custodian	1/2	0.50	0.50	0.50	0.50
02203	Administrative Assistant Series					
00983	or Data Entry Operator III		1.00	1.00	1.00	1.00
02203	Administrative Assistant Series	3/4				
00983	or Data Entry Operator III	3/4	1.50	1.50	1.50	1.50
02011	Department Personnel Technician - Conf.		1.00	1.00	1.00	1.00
00554	Diagnostic Medical Sonographer	1/2	0.50	0.50	0.50	0.50
01343	Diet Assistant		1.00	1.00	1.00	1.00
01343	Diet Assistant	1/2	1.00	1.00	1.00	1.00
00530	Director of Nursing Services		1.00	1.00	1.00	1.00
00600	Director of Pharmacy Services		1.00	1.00	1.00	1.00
01314	Facilities Maintenance Mechanic I					
01316	or Facilities Maintenance Mechanic II					
01315	or Facilities Maintenance Mechanic III		2.00	2.00	2.00	2.00
01351	Food Service Supervisor - Healthcare		1.00	1.00	1.00	1.00
01344	Food Service Worker	1/2	0.50	0.50	0.50	0.50
01320	Hospital Plant Engineer		1.00	1.00	1.00	1.00
00508	Hospital Unit Clerk					
00508	Hospital Unit Clerk	1/2				
00543	Licensed Vocational Nurse		5.00	5.00	5.00	5.00
00543	Licensed Vocational Nurse	1/4	0.25	0.25	0.25	0.25
01324	Linen Services Coordinator		1.00	1.00	1.00	1.00
06003	Med Svcs-Dir of Admitting Services		1.00	1.00	1.00	1.00
06000	Med Svcs-Dir of Ancillary Services		1.00	1.00	1.00	1.00
06002	Med Svcs-Dir of Business Services		1.00	1.00	1.00	1.00
06001	Med Svcs-Dir of Clinical Programs		1.00	1.00	1.00	1.00
00594	Medical Assistant		6.00	6.00	6.00	6.00
00594	Medical Assistant	3/4	1.50	1.50	1.50	1.50
00594	Medical Assistant	1/2	0.50	0.50	0.50	0.50
00582	Medical Records Technician		2.00	2.00	2.00	2.00
00582	Medical Records Technician	1/2	0.50	0.50	0.50	0.50
00457	Nurse Practitioner/Physician's Assistant		3.00	3.00	3.00	3.00
00457	Nurse Practitioner/Physician's Assistant	1/2	0.50	0.50	0.50	0.50
08538	Patient Services Representative		6.00	6.00	6.00	6.00
08538	Patient Services Representative	1/2	0.50	0.50	0.50	0.50
00598	Pharmacist I					
00599	or Pharmacist II		3.00	3.00	3.00	3.00
00598	Pharmacist I	1/4				
00599	or Pharmacist II	1/4	0.25	0.25	0.25	0.25

6000 MEDICAL SERVICES CONTINUED

00569 Pharmacy Technician Trainee

Position Allocation by Department

Class	Title	PT	Current	2002-03 Request	2002-03 Recommended	2002-03 Adopted
03570	or Pharmacy Technician I					
03571	or Pharmacy Technician II		2.00	2.00	2.00	2.00
00569	Pharmacy Technician Trainee	1/2				
03570	or Pharmacy Technician I	1/2				
03571	or Pharmacy Technician II	1/2	0.50	0.50	0.50	0.50
00422	Public Health Aide I					
00423	or Public Health Aide II		1.00	1.00	1.00	1.00
01348	Public Health Nutritionist II	1/2	0.50	0.50	0.50	0.50
00558	Radiological Technologist II					
00557	or Radiological Technologist III		1.00	1.00	1.00	1.00
00558	Radiological Technologist II	1/2				
00557	or Radiological Technologist III	1/2	0.50	0.50	0.50	0.50
00537	Registered Nurse II	3/4	0.75	0.75	0.75	0.75
00545	Respiratory Care Practitioner		2.00	2.00	2.00	2.00
00545	Respiratory Care Practitioner	3/4	0.75	0.75	0.75	0.75
00884	Secretary II		1.00	1.00	1.00	1.00
00911	Account Clerk		1.00	1.00	1.00	1.00
00909	or Senior Account Clerk		6.00	6.00	6.00	6.00
00911	Account Clerk	1/2				
00909	or Senior Account Clerk	1/2	1.00	1.00	1.00	1.00
00596	Clinical Lab Technologist - Temp Licensed					
00552	or Clinical Laboratory Technologist					
00551	or Senior Clinical Laboratory Technologist		4.00	4.00	4.00	4.00
00551	Senior Clinical Laboratory Technologist	1/4	0.25	0.25	0.25	0.25
00593	Senior Medical Records Technician		1.00	1.00	1.00	1.00
00949	Medical Transcriber					
00945	or Senior Medical Transcriber		1.00	1.00	1.00	1.00
00949	Medical Transcriber	1/2				
00945	or Senior Medical Transcriber	1/2	2.00	2.00	2.00	2.00
00555	Senior Pharmacist		1.00	1.00	1.00	1.00
06010	Senior Radiological Technologist		1.00	1.00	1.00	1.00
00585	Senior Respiratory Care Practitioner		1.00	1.00	1.00	1.00
00951	Senior Typist Clerk/Senior Clerk	1/2				
01536	Social Worker I					
01532	or Social Worker II					
01524	or Social Worker III					
01519	or Social Worker IV		1.00	1.00	1.00	1.00
01336	Storekeeper I					
01331	or Storekeeper II		1.00	1.00	1.00	1.00
00927	Supervising Admin Clerk I		1.00	1.00	1.00	1.00
00597	Supervising Clinical Lab Technologist		5.00	5.00	5.00	5.00
00534	Supervising Nurse		2.00	2.00	2.00	2.00
00556	Supervising Radiological Technologist					
00548	Surgery Technician		2.00	2.00	2.00	2.00
00962	Switchboard Operator					
00962	Switchboard Operator	1/2				
00953	Typist Clerk					
00952	or Intermediate Typist Clerk					
00953	Typist Clerk	3/4				
00952	or Intermediate Typist Clerk	3/4				
00953	Typist Clerk	1/2				
00952	or Intermediate Typist Clerk	1/2				
00952	Department Totals		<u>166.75</u>	<u>166.75</u>	<u>166.75</u>	<u>166.75</u>

**COUNTY OFFICERS AND DEPARTMENT HEADS
2002-2003 SALARY SCHEDULE***

<u>Elected Officials</u>	<u>Annual Salary</u>
Supervisor	\$ 65,458
Assessor	117,957
Auditor-Controller	117,957
County Clerk-Recorder	102,544
Treasurer-Tax Collector-Pub. Administrator	117,957
District Attorney	142,106
Sheriff-Coroner	135,013

<u>Appointed Department Heads</u>	<u>Annual Salary Minimum - Maximum</u>
Agric. Comm./Sealer Weights & Measures	\$ 81,910 - 99,570
Chief Probation Officer	89,357 - 108,638
County Administrator	126,214 - 153,421
County Counsel	116,917 - 142,106
Public Works Director	106,038 - 128,898
Social Services Director	99,778 - 121,285
General Services Director	94,453 - 114,795
Public Health Director/Health Officer	118,394 - 143,936
Behavioral Health Services Director	99,778 - 121,285
Library Director	76,419 - 92,914
Personnel Director	94,120 - 114,400
Planning Director	92,997 - 113,069
Veterans Service Officer	69,306 - 84,261

*These salaries, as well as the salary schedule on the pages that follow, reflect the 2002-2003 rates known as of the date of preparation of this document, September 2002. For the most current salary information, contact the County Personnel Department.

MAJOR COUNTY PAID EMPLOYEE BENEFITS FOR FISCAL YEAR 2002-2003

1. Retirement. The County operates its own independent retirement plan. Participation in the plan is mandatory for all employees except elected officials. In 2002-2003, the County's share of the retirement contribution is:

Management: 11.39% of salaries
 Public Services, Clerical and Supervisory: 10.85% of salaries
 Trades, Crafts and Services: 10.85% of salaries
 Probation Officers: 10.85% of salaries
 Law Enforcement: 15.07% of salaries

Additionally, the County pays a portion of the employee's retirement contribution:

	<u>2001/02</u>	<u>2002/03</u>
Elected Officials	11.52	11.78
Management, Confidential	7.22	7.48
Attorneys	7.22	7.48
Law Enforcement, except management	7.00	7.00
Non-safety Law Enforcement	4.20	4.20
District Attorney Investigators	7.20	7.20
Public Services, Clerical and Supervisory	5.51	5.74
Trades, Crafts and Services	7.14	7.37
Dispatchers	4.20	4.20

2. Workers' Compensation. The County's Workers' Compensation program is self-insured. Workers' Compensation is charged to departments based upon job classification and departmental experience.
3. Social Security. The County matches the employees' contribution to Social Security. The 2002 calendar year rate is 6.20% on maximum wages of \$84,900. The County also matches the employee's contribution to Medicare. The 2002 calendar year rate is 1.45% of total Medicare wages (no maximum).
4. Disability Insurance. The County provides a long-term disability insurance for all attorneys, management, District Attorney Investigators and confidential employees. The premium rates for 2002-2003 will be .53% of gross salary to a maximum monthly gross of \$9,000.
5. Unemployment. The County's unemployment insurance program is self-insured. Unemployment is charged to departments based upon a Board-adopted rate. The rate for 2002-2003 is .1% of gross salary.
6. Life Insurance. The County provides \$30,000 term life insurance coverage to all District Attorney (DA) Investigators, attorneys, management and confidential employees at a cost of \$8.10 per month. General managers and department heads receive \$50,000 coverage at a cost of \$13.50 per month.
7. Health, Vision and Dental Insurance. The County offers health insurance coverage through the Public Employees' Retirement System (PERS). Additionally, we offer two dental plans and a vision plan.

County contributions to the health, dental and vision plans are shown below:

	<u>Monthly Contribution per employee</u>
Attorneys, Management, Confidential	\$562.00
Public Services, Clerical and Supervisory	449.00
Trades, Crafts, and Services	421.26
DA Investigators	290.00
Deputy Sheriffs Association (DSA)	325.00
Management Law Enforcement	350.00
Dispatchers	359.50

MAJOR COUNTY PAID EMPLOYEE BENEFITS FOR FISCAL YEAR 2002-2003

8. Vacation. Permanent employees who have passed their probationary period accrue vacation as follows:

<u>Years of Service</u>	<u>Vacation Days/Year</u>
Beginning of service to end of fourth year	10
Beginning of fifth year to end of ninth year	15
Over ten years of service	20

Employees must complete their first probationary period before taking any vacation time off. Vacation payoffs at the time of termination are limited to thirty (30) or forty (40) days, depending on the bargaining unit.

9. Sick Leave. Permanent employees accrue twelve (12) days sick leave for each year of service. The bargaining units and unrepresented groups can accrue sick leave up to specified maximums. Employees with more than five years of service (10 years for law enforcement) are paid for one half of their accrued sick leave, to a maximum of 90 days, upon termination.
10. Holidays. Legal holidays are designated by the Board of Supervisors with county ordinance and agreements with the unions. The majority of permanent employees are entitled to twelve (12) paid holidays and one (1) paid personal leave day per fiscal year. The remainder of the permanent employees are entitled to thirteen (13) holidays per fiscal year.
11. Compensatory Time Off. Employees may earn one and one-half hours of compensatory time off (CTO) for each hour worked in lieu of being paid overtime according the Fair Labor Standards Act (FLSA) and Memorandum of Understanding (MOU). Public services, clerical and supervisory employees, confidential employees, DA investigators and dispatchers may accrue up to 120 hours of CTO. Trades, Crafts and Services, law enforcement and fire employees may accrue up to 90 hours. Employees are paid for their accrued CTO upon termination.
12. Administrative Leave. General management employees are allowed six days of administrative leave each fiscal year. Attorneys, operations and staff management are allowed four days each fiscal year. Confidential employees are allowed three days each fiscal year. There is no carry-over of unused administrative leave into subsequent fiscal years. Employees are not paid for unused administrative leave upon termination.
13. Annual Leave. Employees who work in designated 24-hour facilities may elect to participate in the annual leave program, which allows the employees to accrue holidays and utilize them as paid time off. Annual leave must be used prior to vacation. Employees are paid for their accrued annual leave upon termination to a maximum of twelve (12) days.
14. Voluntary Time Off Program. Employees represented by the County Employees Association, Trades, Crafts and Services unit, DSA, management law enforcement, attorney units, management and confidential units may take leave without pay, but will continue to accrue leave, retirement and service credits as if they were in a paid work status. VTO use is limited to 120 hours per fiscal year. Employees in a leave without pay status are not eligible for the VTO program.

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00813	4-H Program Assistant	1286	13	2,229	2,709
03090	APCD Computer Systems Analst I	2055	07	3,562	4,330
03091	APCD Computer Systems Analyst II	2465	07	4,273	5,193
03092	APCD Computer Systems Analyst III	2738	07	4,746	5,770
00911	Account Clerk	1066	13	1,848	2,246
00912	Account Clerk - Confidential	1096	11	1,900	2,309
00905	Accountant I	1748	07	3,030	3,682
00906	Accountant II	2097	07	3,635	4,418
00907	Accountant III	2584	07	4,479	5,444
00713	Accountant-Auditor I	1748	07	3,030	3,682
00714	Accountant-Auditor II	2097	07	3,635	4,418
00715	Accountant-Auditor III	2854	07	4,947	6,013
02051	Accountant-Auditor Trainee	1570	07	2,721	3,309
02050	Accounting Systems Aide-Confidential	1669	11	2,893	3,517
00916	Accounting Systems Analyst I	2589	07	4,488	5,455
00915	Accounting Systems Analyst II	2874	07	4,982	6,055
00914	Accounting Technician	1361	13	2,359	2,867
00913	Accounting Technician - Confidential	1402	11	2,430	2,954
00517	Acute Care Head Nurse	2379	01	4,124	5,013
00523	Acute Care Licensed Vocational Nurse	1442	01	2,499	3,040
00515	Acute Care Nurse I	1988	01	3,446	4,188
00516	Acute Care Nurse II	2156	01	3,737	4,543
00514	Acute Care Pre-Licensed Nurse	1675	01	2,903	3,529
00518	Acute Care Supervising Nurse	2640	05	4,576	5,564
08885	Administrative Analyst Aide	1253	01	2,172	2,642
08887	Administrative Analyst Aide - Confidential	1669	11	2,893	3,517
08884	Administrative Analyst I	2105	07	3,649	4,436
08883	Administrative Analyst II	2439	07	4,228	5,138
08882	Administrative Analyst III	2854	07	4,947	6,013
02201	Administrative Assistant I	1014	13	1,758	2,137
02202	Administrative Assistant II	1116	13	1,934	2,354
02203	Administrative Assistant III	1228	13	2,129	2,586
02200	Administrative Assistant Trainee	0921	13	1,596	1,940
08891	Administrative Services Officer I	1748	07	3,030	3,682
08892	Administrative Services Officer II	2097	07	3,635	4,418
08893	Administrative Services Officer III	2854	07	4,947	6,013
00201	Ag Commissioner/Sealer of Weights & Measures	3938	09	6,826	8,297
00817	Agricultural Inspector/Biologist I	1546	01	2,680	3,255
00818	Agricultural Inspector/Biologist II	1708	01	2,961	3,598
00819	Agricultural Inspector/Biologist III	1933	01	3,351	4,075
00816	Agricultural Inspector/Biologist Trainee	1418	01	2,458	2,987
00803	Agricultural Measurement Standards Technician	1418	01	2,458	2,987
00792	Agricultural Measurement/Standards Tech II	1546	01	2,680	3,255
00791	Agricultural/Measurement Standards Tech I	1418	01	2,458	2,987
00222	Aids Program Coordinator	2097	07	3,635	4,418
00832	Air Pollution Control Engineer I	2159	01	3,742	4,548
00829	Air Pollution Control Engineer II	2420	01	4,195	5,098
00841	Air Pollution Control Engineer III	2628	01	4,555	5,536
03093	Air Pollution Control Officer	4102	09	7,110	8,641
00835	Air Quality Specialist I	1721	01	2,983	3,626
00836	Air Quality Specialist II	1942	01	3,366	4,091
00839	Air Quality Specialist III	2236	01	3,876	4,709
00834	Air Quality Specialist Trainee	1574	01	2,728	3,318
01406	Airport Maintenance Worker	1440	02	2,496	3,033
01402	Airport Operation Specialist	1637	01	2,837	3,449
01403	Airport Operations Supervisor	1934	05	3,352	4,077
00852	Airports Manager	3139	07	5,441	6,614
01422	Animal Control Lead Officer	1457	05	2,525	3,070
01417	Animal Control Officer	1242	01	2,153	2,616
00219	Animal Services Humane Educator	1242	01	2,153	2,616
01410	Animal Services Manager (Non-Vet)	2613	07	4,529	5,505
01411	Animal Services Manager (Vet)	3139	07	5,441	6,614
00711	Appraiser I	1596	01	2,766	3,363
00709	Appraiser II	1848	01	3,203	3,893
00707	Appraiser III	2016	01	3,494	4,248
00718	Appraiser Trainee	1388	01	2,406	2,924
01238	Aquatics Coordinator	1072	02	1,858	2,259
00620	Architectural Supervisor	2597	05	4,501	5,470
00624	Architectural Technician	1407	01	2,439	2,964
00941	Assessment Analyst I	2105	07	3,649	4,436
00942	Assessment Analyst II	2439	07	4,228	5,138
00943	Assessment Analyst III	2854	07	4,947	6,013
08894	Assessment Analyst Trainee	1298	01	2,250	2,735
00894	Assessment Technician I	1056	01	1,830	2,224

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00895	Assessment Technician II	1234	01	2,139	2,600
00896	Assessment Technician III	1348	01	2,337	2,839
00897	Assessment Technician IV	1522	01	2,638	3,207
00658	Assessment Technician Supervisor	1762	05	3,054	3,713
00101	Assessor	4666	10	9,830	9,830
08798	Assistant Administrative Officer	3834	08	6,646	8,077
00801	Assistant Agricultural Commissioner	3253	07	5,639	6,854
01401	Assistant Airports Manager	2854	07	4,947	6,013
00701	Assistant Assessor	3673	08	6,367	7,741
00900	Assistant Auditor-Controller	3856	08	6,684	8,124
00613	Assistant Capital Projects Coordinator	1811	01	3,139	3,817
00303	Assistant County Counsel	4723	08	8,187	9,949
00295	Assistant Court Executive Officer - Civil	2934	25	5,086	6,183
00362	Assistant Fire Chief	2319	00	4,020	4,886
00361	Assistant Fire Chief - Shift	1656	00	4,019	4,885
01001	Assistant Library Director	2780	07	4,819	5,857
08534	Assistant Mental Health Administrator	2854	07	4,947	6,013
00654	Assistant Planning Director	3540	08	6,136	7,459
00622	Assistant Real Property Agent	1854	01	3,214	3,905
00868	Assistant Veterans Service Officer I	1393	01	2,415	2,936
00866	Assistant Veterans Service Officer II	1595	01	2,765	3,361
09624	Assistant Water Systems Superintendent	2188	05	3,793	4,611
00615	Associate Capital Projects Coordinator	2180	01	3,779	4,592
00623	Associate Real Property Agent	2150	01	3,727	4,533
00712	Auditor-Appraiser I	1748	07	3,030	3,682
00710	Auditor-Appraiser II	2097	07	3,635	4,418
00708	Auditor-Appraiser III	2854	07	4,947	6,013
00723	Auditor-Appraiser Trainee	1376	01	2,385	2,900
00102	Auditor-Controller	4666	10	9,830	9,830
01326	Automotive Garage Manager	2569	07	4,453	5,413
09653	Automotive Mechanic I	1607	02	2,785	3,385
09654	Automotive Mechanic II	1689	02	2,928	3,559
01328	Automotive Service Worker	1189	02	2,061	2,505
00265	Board of Construction Appeals	0515	00	893	1,085
00933	Board of Supervisors Clerk	1328	13	2,302	2,798
00956	Board of Supvrs Admin Sec'y - Confidential	1667	11	2,889	3,513
01601	Building Inspector I	1618	01	2,805	3,409
01602	Building Inspector II	1855	01	3,215	3,907
01603	Building Inspector III	2051	01	3,555	4,323
01301	Building Maintenance Superintendent	2597	07	4,501	5,470
01701	Building Plans Examiner I	1988	01	3,446	4,188
01702	Building Plans Examiner II	2180	01	3,779	4,592
01703	Building Plans Examiner III	2356	01	4,084	4,964
01304	Buildings Facilities Manager	3151	07	5,462	6,639
01303	Buildings Maintenance Supervisor	2394	07	4,150	5,046
01327	Bus Driver	1128	02	1,955	2,375
00922	Buyer	1706	01	2,957	3,595
00341	CAL-ID Program Coordinator	2874	07	4,982	6,055
00672	Cadastral Mapping Systems Specialis II	1685	01	2,921	3,550
00671	Cadastral Mapping Systems Specialist I	1425	01	2,470	3,004
00673	Cadastral Mapping Systems Specialist III	2021	01	3,503	4,257
00675	Cadastral Mapping Systems Supervisor	2450	05	4,247	5,164
00638	Cadastral Technician I	1351	01	2,342	2,848
00639	Cadastral Technician II	1601	01	2,775	3,373
00637	Cadastral Technician Trainee	1124	01	1,948	2,368
00131	Calendar Coordinator	1610	20	2,791	3,394
00635	Capital Projects Inspector	2180	01	3,779	4,592
00332	Captain	4196	15	7,273	8,840
00240	Central Services Manager	3151	07	5,462	6,639
01329	Central Supply Supervisor	1319	05	2,286	2,779
00891	Chief Accountant	3332	07	5,775	7,022
00704	Chief Appraiser	3332	07	5,775	7,022
00629	Chief Building Official	3249	08	5,632	6,845
00645	Chief Cadastral Technician	1833	05	3,177	3,862
02555	Chief Deputy Clk of Bd/Co Clk Div	1934	05	3,352	4,077
00310	Chief Deputy County Counsel	4429	07	7,677	9,331
02556	Chief Deputy Recording Division	1934	05	3,352	4,077
00823	Chief Deputy Sealer of Weights & Measures	3088	07	5,353	6,505
09648	Chief District Attorney Investigator	4347	07	7,535	9,159
00892	Chief Financial Manager	3118	07	5,405	6,571
02250	Chief Information Officer	4759	09	8,249	10,026
00903	Chief Internal Auditor	3118	07	5,405	6,571
01017	Chief Librarian	2625	07	4,550	5,531
00213	Chief Probation Officer	4296	09	7,446	9,053

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00214	Chief Prosecutor	4723	08	8,187	9,949
00531	Chief Supervising Nurse	3053	07	5,292	6,432
00960	Chief Switchboard Operator	1120	05	1,941	2,361
02901	Chief Water Treatment Plant Operator-Grade 3	1986	05	3,442	4,183
02902	Chief Water Treatment Plant Operator-Grade 4	2145	05	3,718	4,519
00578	Chief of Assessment Standards	3332	07	5,775	7,022
00389	Child Support Ombudsperson	2439	07	4,228	5,138
00388	Child Support Program Manager	2854	07	4,947	6,013
00648	Civil Engineer Technician I	1825	01	3,163	3,846
00650	Civil Engineer Technician II	2090	01	3,623	4,404
00652	Civil Engineer Technician III	2398	01	4,157	5,053
02903	Civil Engineering Technician Aide	1465	01	2,539	3,087
09668	Clerical Trainee	0702	13	1,217	1,480
02551	Clerk-Recorder Assistant I	1211	13	2,099	2,553
02552	Clerk-Recorder Assistant II	1325	13	2,297	2,792
02553	Clerk-Recorder Assistant III	1402	13	2,430	2,954
02554	Clerk-Recorder Assistant IV	1558	05	2,701	3,283
02550	Clerk-Recorder Asst Trainee	1010	13	1,751	2,130
00596	Clinical Lab Technologist - Temp Licensed	1479	01	2,564	3,118
00576	Clinical Laboratory Assistant I	1014	01	1,758	2,137
00577	Clinical Laboratory Assistant II	1158	01	2,007	2,441
00550	Clinical Laboratory Manager	2660	07	4,611	5,606
00552	Clinical Laboratory Technologist	1832	01	3,175	3,860
00533	Clinical Nurse Specialist	2604	01	4,514	5,488
00920	Collections Officer	1331	05	2,307	2,805
00955	Collections Officer - Confidential	1470	11	2,548	3,097
03501	Collections Officer I	1359	01	2,356	2,863
03502	Collections Officer II	1427	01	2,473	3,007
00260	Commissioner - Civil Service	0515	00	893	1,085
00255	Commissioner - Planning	0515	00	893	1,085
09632	Communicable Disease Investigator	1545	01	2,678	3,253
09679	Communications Aide	1258	01	2,181	2,650
09677	Communications Manager	3011	07	5,219	6,344
00959	Communications Technician I	1805	01	3,129	3,805
00958	Communications Technician II	2028	01	3,515	4,271
00420	Community Health Nurse	2139	01	3,708	4,507
00452	Community Homemaker	0782	01	1,355	1,647
00427	Community Service Aide	0930	01	1,612	1,960
01715	Computer Oper Supervisor - Confidential	2472	11	4,285	5,209
00970	Computer Systems Tech Aide - Confidential	1163	11	2,016	2,449
00987	Computer Systems Tech I - Confidential	1392	11	2,413	2,935
00988	Computer Systems Tech II - Confidential	1548	11	2,683	3,260
01989	Computer Systems Tech III - Confidential	1781	11	3,087	3,753
02211	Confidential Assistant I	1055	11	1,829	2,222
02212	Confidential Assistant II	1161	11	2,012	2,446
02213	Confidential Assistant III	1277	11	2,213	2,690
02210	Confidential Assistant Trainee	0959	11	1,662	2,021
01704	Construction Permit Technician	1407	01	2,439	2,964
00505	Contract Acute Care Nurse I	1988	01	3,446	4,188
00506	Contract Acute Care Nurse II	2156	01	3,737	4,543
00115	Contract Court Reporter	2259	18	3,916	4,761
09997	Contract District Attorney Investigator	1795	06	3,111	3,782
09999	Contract Employee	0515	00	893	1,085
00218	Contract Health Agency Director	5692	08	9,866	11,995
00216	Contract Health Educator	2001	01	3,468	4,215
00215	Contract Health Officer	5692	08	9,866	11,995
00510	Contract Nurse Midwife	2496	01	4,326	5,261
01239	Contract Park Planner	0515	00	893	1,085
09681	Contract Patient's Rights Advocate	1507	00	2,612	3,174
09998	Contract Programmer/Analyst	1509	00	2,616	3,177
00539	Contract Registered Nurse I	1988	01	3,446	4,188
00538	Contract Registered Nurse II	2156	01	3,737	4,543
01341	Cook I	1097	01	1,901	2,314
01340	Cook II	1282	01	2,222	2,701
01350	Cook III	1378	01	2,389	2,903
00527	Correctional Nurse I	1862	01	3,227	3,924
00528	Correctional Nurse II	2156	01	3,737	4,543
00524	Correctional Nurse Supervisor	2640	05	4,576	5,564
00346	Correctional Technician	1325	13	2,297	2,792
00205	County Administrative Officer	6068	09	10,518	12,785
00108	County Clerk-Recorder	4055	10	8,545	8,545
00302	County Counsel	5621	09	9,743	11,842
00243	County Engineer	4661	09	8,079	9,821
00512	County Physician	2893	00	5,015	6,098

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
01501	County Social Services Director	4797	09	8,315	10,107
02516	Court Account Clerk	1264	20	2,191	2,662
02541	Court Accountant I	1739	18	3,014	3,664
02542	Court Accountant II	2087	18	3,617	4,397
02543	Court Accountant III	2512	18	4,354	5,294
02514	Court Accounting Technician	1611	20	2,792	3,396
02520	Court Administrative Services Officer I	1726	24	2,992	3,637
02521	Court Administrative Services Officer II	2069	24	3,586	4,359
02522	Court Administrative Services Officer III	2667	24	4,623	5,618
02508	Court Assistant Division Manager	2305	19	3,995	4,855
02504	Court Assistant Executive Officer	3750	25	6,500	7,902
00306	Court Attorney	3923	25	6,800	8,265
00144	Court Automation Analyst I	2591	18	4,491	5,460
02523	Court Automation Analyst II	2852	18	4,943	6,009
00145	Court Automation Specialist	1678	20	2,909	3,536
02535	Court Automation Specialist II	1845	20	3,198	3,888
02536	Court Automation Specialist III	2100	20	3,640	4,425
02509	Court Branch Manager	2305	19	3,995	4,855
02568	Court Director of Court Room Operations	2713	24	4,703	5,717
02517	Court Clerk I	1433	20	2,484	3,019
02548	Court Clerk I-Contract	1306	20	2,264	2,753
02518	Court Clerk II	1538	20	2,666	3,241
02549	Court Clerk II-Contract	1402	20	2,430	2,954
02519	Court Clerk III	1640	20	2,843	3,455
01525	Court Conservatorship Investigator	1878	01	3,255	3,959
02505	Court Data Systems Manager	2947	24	5,108	6,209
02561	Court Dir of Inf Techn'gy Svcs	3327	24	5,767	7,010
02569	Court Director of Civil Operations	2713	24	4,703	5,717
02567	Court Director of Criminal Operations	2713	24	4,703	5,717
02507	Court Division Manager	2713	24	4,703	5,717
02570	Court Division Mgr	2305	19	3,995	4,855
02547	Court Executive Secretary	1691	20	2,931	3,564
02524	Court Facilities Manager	2214	24	3,838	4,664
02525	Court Family Services Mediator I	2115	20	3,666	4,456
02526	Court Family Services Mediator II	2301	20	3,988	4,848
02527	Court Family Services Supervisor	2508	19	4,347	5,283
02506	Court Fiscal Manager	2781	24	4,820	5,859
02565	Court Human Resources Analyst	2158	18	3,741	4,547
02566	Court Human Resources Director	2713	24	4,703	5,717
02533	Court Intermediate Typist Clerk	1210	20	2,097	2,551
02534	Court Interpreter Coordinator	1907	19	3,305	4,016
02512	Court Jury Services Supervisor	1943	19	3,368	4,092
02528	Court Legal Clerk I	1309	20	2,269	2,758
02529	Court Legal Clerk II	1433	20	2,484	3,019
02502	Court Legal Process Clerk I	1309	20	2,269	2,758
02503	Court Legal Process Clerk II	1433	20	2,484	3,019
02530	Court Legal Process Clerk III	1545	20	2,678	3,253
02501	Court Legal Process Clerk Trainee	1093	20	1,895	2,302
02531	Court Legal Process Supervisor	1686	19	2,922	3,553
02539	Court Librarian II	1649	19	2,858	3,474
02540	Court Library Assistant	1166	20	2,021	2,454
02562	Court Management Analyst I	2255	18	3,909	4,751
02563	Court Management Analyst II	2500	18	4,333	5,268
02564	Court Management Analyst III	2852	18	4,943	5,966
02560	Court Operations Supervisor	2146	19	3,720	4,521
02510	Court Personnel/Payroll Coordinator I	1726	24	2,992	3,637
02511	Court Personnel/Payroll Coordinator II	2713	24	4,703	5,717
02532	Court Probate Investigator	2099	20	3,638	4,423
00129	Court Reporter	2413	18	4,183	5,086
02537	Court Reporter Supervisor	2628	18	4,555	5,536
02500	Court Room Clerk Coordinator	1739	20	3,014	3,664
02544	Court Secretary I	1339	20	2,321	2,822
02545	Court Secretary II	1437	20	2,491	3,026
02546	Court Secretary III	1610	20	2,791	3,394
02515	Court Senior Account Clerk	1446	20	2,506	3,047
02538	Court Senior Typist Clerk	1223	20	2,120	2,576
02513	Court Supervising Accounting Technician	1803	19	3,125	3,798
00350	Crime Prevention Specialist	2065	21	3,579	4,351
00410	Cross Connection Inspector	1819	01	3,153	3,832
01330	Custodial Supervisor	1582	05	2,742	3,333
01335	Custodian	1129	02	1,957	2,376
08896	Data Center Manager	3450	07	5,980	7,270
00985	Data Entry Operator I	1095	13	1,898	2,307
00991	Data Entry Operator I - Confidential	1128	11	1,955	2,375

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00984	Data Entry Operator II	1185	13	2,054	2,496
00981	Data Entry Operator II - Confidential	1220	11	2,115	2,571
00983	Data Entry Operator III	1290	13	2,236	2,720
00982	Data Entry Operator III - Confidential	1329	11	2,304	2,799
00986	Data Entry Operator Trainee	0988	13	1,713	2,080
00989	Data Entry Operator Trainee - Confidential	1018	11	1,765	2,144
08895	Data Processing Project Supervisor	3162	07	5,481	6,661
02010	Department Personnel Technician	1325	13	2,297	2,792
02011	Department Personnel Technician - Conf.	1364	11	2,364	2,874
08898	Departmental Automation Analyst	1918	07	3,325	4,042
08899	Departmental Automation Coordinator	1193	01	2,068	2,515
08901	Departmental Automation Coordinator I	1224	01	2,122	2,577
08902	Departmental Automation Coordinator II	1360	01	2,357	2,865
08905	Departmental Automation Program Supervisor	2756	07	4,777	5,808
08903	Departmental Automation Specialist I	1685	01	2,921	3,550
08904	Departmental Automation Specialist II	2021	01	3,503	4,257
08906	Departmental Automation Specialist III	2342	01	4,059	4,935
00804	Deputy Agricultural Commissioner	2281	05	3,954	4,807
00901	Deputy Auditor-Controller	3673	08	6,367	7,741
02251	Deputy Chief Information Officer	3760	08	6,517	7,921
00319	Deputy Chief Probation Officer	3484	08	6,039	7,341
08881	Deputy County Administrator	3979	08	6,897	8,382
00111	Deputy County Clerk	3332	07	5,775	7,022
00313	Deputy County Counsel I	2454	12	4,254	5,171
00317	Deputy County Counsel II	2840	12	4,923	5,983
00318	Deputy County Counsel III	3285	12	5,694	6,919
00312	Deputy County Counsel IV	4112	12	7,127	8,665
00649	Deputy County Engineer - Administration	3796	08	6,580	7,998
00647	Deputy County Engineer - Engineering Services	3796	08	6,580	7,998
00854	Deputy Director of General Services	3711	08	6,432	7,821
09514	Deputy Director of Social Services	3789	08	6,568	7,982
00662	Deputy Director-Admin-Dept of Public Wrks/T	4191	08	7,264	8,831
00663	Deputy Director-Eng Svcs-Dept of Public Wks/T	4191	08	7,264	8,831
00308	Deputy District Attorney I	2454	04	4,254	5,171
00309	Deputy District Attorney II	2840	04	4,923	5,983
00311	Deputy District Attorney III	3285	04	5,694	6,919
00314	Deputy District Attorney IV	4112	04	7,127	8,665
00324	Deputy Probation Officer I	1539	01	2,668	3,243
00323	Deputy Probation Officer II	1850	01	3,207	3,898
00321	Deputy Probation Officer III	1921	05	3,330	4,047
00721	Deputy Recorder	2144	07	3,716	4,517
00719	Deputy Registrar of Voters	2854	07	4,947	6,013
00822	Deputy Sealer Weights & Measures	1819	05	3,153	3,832
00338	Deputy Sheriff	2350	03	4,073	4,952
00855	Deputy Treasurer-Tax Collector	3673	08	6,367	7,741
00554	Diagnostic Medical Sonographer	1894	01	3,283	3,990
00546	Dialysis Care Technician I	1332	01	2,309	2,806
00547	Dialysis Care Technician II	1402	01	2,430	2,954
00591	Dialysis Equipment Technician I	1729	02	2,997	3,642
00592	Dialysis Equipment Technician II	1907	02	3,305	4,016
01343	Diet Assistant	1040	01	1,803	2,191
01349	Dietetic Technician	1367	01	2,369	2,879
00507	Director of Admitting Services	1656	07	2,870	3,489
00827	Director of Air Pollution Control	4268	07	7,398	8,991
00236	Director of Ambulatory Care Services	3741	07	6,484	7,881
01408	Director of Animal Regulation (Non-Vet)	2452	08	4,250	5,167
01409	Director of Animal Regulation (Vet)	2947	08	5,108	6,209
03070	Director of Behavioral Health Services	4797	09	8,315	10,107
00256	Director of Child Support Services	4723	09	8,187	9,949
08596	Director of Drug & Alcohol Services	3836	07	6,649	8,081
08401	Director of Environmental Health	3836	07	6,649	8,081
00509	Director of Health Promotion Services	2439	07	4,228	5,138
00859	Director of Information Services	4450	08	7,713	9,377
00570	Director of Medical Social Services	1710	05	2,964	3,604
00502	Director of Mental Health Services	6286	07	10,896	13,244
00503	Director of Mental Health Svcs - Non Medical	4589	08	7,954	9,669
00530	Director of Nursing Services	3545	07	6,145	7,467
00499	Director of Patient Financial Services	2439	07	4,228	5,138
00600	Director of Pharmacy Services	3987	07	6,911	8,400
00237	Director of Planning/Building	4471	09	7,750	9,422
00412	Director of Public Health Nursing	3084	07	5,346	6,498
03000	Director of Public Health/Health Officer	5692	08	9,866	11,995
00245	Director of Public Works and Transportation	5098	09	8,837	10,741
00105	District Attorney	5621	10	11,842	11,842

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
09645	District Attorney Investigator I	2390	06	4,143	5,037
09646	District Attorney Investigator II	2735	06	4,741	5,763
09647	District Attorney Investigator III	2989	06	5,181	6,297
01214	District Ranger	1698	05	2,943	3,578
08598	Drug & Alcohol Advisor	1748	01	3,030	3,682
08597	Drug & Alcohol Health Educator	1831	01	3,174	3,858
08610	Drug & Alcohol Program Supervisor	2228	05	3,862	4,694
08605	Drug & Alcohol Services Division Manager	2713	07	4,703	5,717
08620	Drug & Alcohol Services Specialist I	1436	01	2,489	3,025
08621	Drug & Alcohol Services Specialist II	1664	01	2,884	3,505
08622	Drug & Alcohol Services Specialist III	1832	01	3,175	3,860
08623	Drug & Alcohol Services Specialist IV	2024	01	3,508	4,264
08615	Drug & Alcohol Svcs Clinical Programs Mgr	2898	07	5,023	6,107
08606	Drug & Alcohol Worker Aide	0966	01	1,674	2,035
08607	Drug & Alcohol Worker I	1232	01	2,135	2,597
08608	Drug & Alcohol Worker II	1351	01	2,342	2,848
08601	Drug and Alcohol Therapist I	1298	01	2,250	2,735
00001	Dummy Class -Bad Interface Data	0000		0	0
00380	Economic Crime Officer I	1406	01	2,437	2,962
00381	Economic Crime Officer II	1549	01	2,685	3,262
00382	Economic Crime Officer III	1626	01	2,818	3,425
00383	Economic Crime Technician I	1359	01	2,356	2,863
00384	Economic Crime Technician II	1427	01	2,473	3,007
00356	Economic Crime Unit Coordinator	2740	07	4,749	5,774
01539	Eligibility Technician I	1211	01	2,099	2,553
01540	Eligibility Technician II	1318	01	2,285	2,777
01541	Eligibility Technician III	1460	01	2,531	3,078
00844	Emergency Services Coordinator I	2105	07	3,649	4,436
00845	Emergency Services Coordinator II	2439	07	4,228	5,138
00846	Emergency Services Coordinator III	2854	07	4,947	6,013
01544	Employment/Resource Specialist I	1211	01	2,099	2,553
01545	Employment/Resource Specialist II	1318	01	2,285	2,777
01546	Employment/Resource Specialist III	1460	01	2,531	3,078
01547	Employment/Resource Specialist IV	1560	01	2,704	3,286
01550	Employment/Services Supervisor	1789	05	3,101	3,770
01548	Employment/Services Supervisor I	1559	05	2,702	3,285
01549	Employment/Services Supervisor II	1670	05	2,895	3,520
00641	Engineer I	2007	01	3,479	4,228
00640	Engineer II	2298	01	3,983	4,843
00634	Engineer III	2617	01	4,536	5,512
00633	Engineer IV	2877	05	4,987	6,063
00632	Engineer V	3477	07	6,027	7,327
00651	Engineering Administrator	3332	07	5,775	7,022
00646	Engineering Aide	1218	01	2,111	2,567
01124	Engineering Equipment Manager	2569	07	4,453	5,413
02904	Environmental Division Manager	3332	07	5,775	7,022
08406	Environmental Health Aide	1340	01	2,323	2,824
08413	Environmental Health Specialist I	1668	01	2,891	3,515
08414	Environmental Health Specialist II	1914	01	3,318	4,035
08415	Environmental Health Specialist III	2111	01	3,659	4,448
00877	Environmental Quality Coord	3332	07	5,775	7,022
02803	Environmental Resource Specialist	2288	01	3,966	4,819
00881	Environmental Specialist I	1801	07	3,122	3,794
00882	Environmental Specialist II	2243	07	3,888	4,727
00439	Epidemiological Specialist	1443	01	2,501	3,042
00437	Epidemiologist	2646	07	4,586	5,574
01121	Equipment Mechanic I	1639	02	2,841	3,453
01120	Equipment Mechanic II	1788	02	3,099	3,768
01122	Equipment Mechanic Supervisor	1961	05	3,399	4,132
01123	Equipment Service Worker	1221	02	2,116	2,572
01332	Executive Housekeeper	1467	05	2,543	3,091
01314	Facilities Maintenance Mechanic I	1327	02	2,300	2,796
01316	Facilities Maintenance Mechanic II	1440	02	2,496	3,033
01315	Facilities Maintenance Mechanic III	1729	02	2,997	3,642
00300	Family Court Mediator I	1883	01	3,264	3,968
00304	Family Court Mediator II	2056	01	3,564	4,332
00529	Family Nurse Practitioner	2362	01	4,094	4,976
09621	Family Support Officer I	1406	01	2,437	2,962
09622	Family Support Officer II	1549	01	2,685	3,262
09682	Family Support Officer III	1626	01	2,818	3,425
00812	Field and Lab Assistant	1292	01	2,239	2,723
00780	Financial Analyst I	1748	07	3,030	3,682
00781	Financial Analyst II	2097	07	3,635	4,418
00782	Financial Analyst III	2854	07	4,947	6,013

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00364	Fire Captain	2082	00	3,609	4,387
00363	Fire Captain - Shift	1487	00	3,608	4,385
00360	Fire Chief	2933	00	5,084	6,181
00366	Fire Engineer	1821	00	3,156	3,836
00365	Fire Engineer - Shift	1301	00	3,157	3,837
00358	Fire Marshal	2082	00	3,609	4,387
00368	Firefighter	1666	00	2,888	3,508
00367	Firefighter - Shift	1190	00	2,888	3,514
00354	Food Service Supervisor - Corrections	1707	05	2,959	3,597
01351	Food Service Supervisor - Healthcare	1635	05	2,834	3,446
01344	Food Service Worker	1025	01	1,777	2,160
00655	Franchise Administrator I	1748	07	3,030	3,682
00656	Franchise Administrator II	2097	07	3,635	4,418
00657	Franchise Administrator III	2854	07	4,947	6,013
00659	Franchise Program Tech I	1219	01	2,113	2,569
00660	Franchise Program Tech II	1467	01	2,543	3,091
00247	General Services Administrator	3332	07	5,775	7,022
00248	General Services Director	4541	09	7,871	9,566
01212	Golf Course Superintendent	2559	07	4,436	5,391
01217	Golf Course Supervisor	2070	05	3,588	4,363
01234	Greenskeeper	1518	02	2,631	3,200
01319	Groundskeeper	1133	02	1,964	2,390
00536	Head Nurse	2278	01	3,949	4,801
00226	Health Agency Administrator I	2439	07	4,228	5,138
00227	Health Agency Administrator II	2926	07	5,072	6,164
00228	Health Agency Administrator III	3640	07	6,309	7,670
00229	Health Agency Administrator IV	4062	08	7,041	8,557
00217	Health Agency Deputy Director - Admin	3691	08	6,398	7,779
00211	Health Agency Director (Non-Medical)	5034	09	8,726	10,606
00872	Health Care Analyst	2439	07	4,228	5,138
00221	Health Education Specialist	1426	01	2,472	3,006
00212	Hlth Agency Director/Hlth Officer (Medical)	6675	09	11,570	14,063
01346	Home Economist Aide	0821	01	1,423	1,730
00428	Home Health Aide	1095	01	1,898	2,307
00429	Home Health Registered Nurse I	1988	01	3,446	4,188
00430	Home Health Registered Nurse II	2091	01	3,624	4,406
00431	Home Health Therapy Coordinator	2031	01	3,520	4,281
01572	Homemaker	1063	01	1,843	2,241
00456	Homemaker Services Coordinator	1522	05	2,638	3,207
00454	Homemaker Services Field Supervisor	1125	05	1,950	2,369
01322	Hospital Administrative Assistant	1253	01	2,172	2,642
00234	Hospital Administrator I	2257	07	3,912	4,756
00235	Hospital Administrator II	2708	07	4,694	5,704
00595	Hospital Attendant	1126	01	1,952	2,371
00232	Hospital Chief Financial Officer	4191	08	7,264	8,831
00233	Hospital Chief Operations Officer	4191	08	7,264	8,831
01320	Hospital Plant Engineer	2004	05	3,474	4,221
08537	Hospital Systems Coordinator	2097	07	3,635	4,418
00508	Hospital Unit Clerk	1211	13	2,099	2,553
01333	Housekeeper	1103	01	1,912	2,324
00220	Humane Educator	1242	01	2,153	2,616
09611	Hydraulic Operations Administrator I	1849	05	3,205	3,895
09612	Hydraulic Operations Administrator II	2043	05	3,541	4,304
09680	Hydraulic Operations Administrator III	2328	05	4,035	4,904
00952	Intermediate Typist Clerk	1010	13	1,751	2,130
00950	Intermediate Typist Clerk - Confidential	1040	11	1,803	2,191
00370	Juvenile Services Officer I	1373	01	2,380	2,895
00371	Juvenile Services Officer II	1511	01	2,619	3,182
00372	Juvenile Services Officer III	1662	01	2,881	3,501
01420	Kennel Worker	1148	02	1,990	2,416
00447	Laboratory Assistant I	1014	01	1,758	2,137
00446	Laboratory Assistant II	1158	01	2,007	2,441
00937	Law Clerk	1346	01	2,333	2,836
00936	Law Clerk - Confidential	1414	11	2,451	2,980
00869	Law Librarian - Contract	1333	00	2,311	2,810
01334	Lead Custodian	1258	02	2,181	2,650
01233	Lead Greenskeeper	1724	02	2,988	3,633
00860	Legal Assistant	1488	01	2,579	3,134
09601	Legal Clerk I	1211	13	2,099	2,553
09606	Legal Clerk I - Confidential	1247	11	2,161	2,626
09602	Legal Clerk II	1338	13	2,319	2,818
09607	Legal Clerk II - Confidential	1378	11	2,389	2,903
09603	Legal Clerk III	1436	13	2,489	3,025
09608	Legal Clerk III - Confidential	1481	11	2,567	3,122

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
09600	Legal Clerk Trainee	1010	13	1,751	2,130
09605	Legal Clerk Trainee - Confidential	1040	11	1,803	2,191
09642	Legal Process Clerk I	1309	20	2,269	2,758
09641	Legal Process Clerk II	1433	20	2,484	3,019
09639	Legal Process Clerk III	1545	20	2,678	3,253
09610	Legal Process Clerk Trainee	0995	13	1,725	2,097
08799	Legislative Assistant	2023	11	3,507	3,507
01003	Librarian I	1529	01	2,650	3,219
01004	Librarian II	1672	05	2,898	3,524
01011	Librarian III	1841	05	3,191	3,881
01013	Library Assistant	1154	01	2,000	2,434
00210	Library Director	3674	09	6,368	7,743
01009	Library Driver Clerk I	0970	01	1,681	2,045
01010	Library Driver Clerk II	1154	01	2,000	2,434
01014	Library Technician I	0903	13	1,565	1,901
01015	Library Technician II	0987	13	1,711	2,078
01016	Library Technician III	1075	13	1,863	2,264
00543	Licensed Vocational Nurse	1409	01	2,442	2,969
00334	Lieutenant	3781	15	6,554	7,966
01237	Lifeguard I	0882	02	1,529	1,858
01236	Lifeguard II	1021	02	1,770	2,151
01324	Linen Services Coordinator	1258	02	2,181	2,650
01006	Literacy Program Assistant	1225	01	2,123	2,581
01317	Locksmith-Maintenance Worker	1729	02	2,997	3,642
00957	Mail Clerk	1010	13	1,751	2,130
09669	Maintenance & Service Trainee	0869	02	1,506	1,830
01307	Maintenance Painter I	1560	02	2,704	3,286
01308	Maintenance Painter II	1729	02	2,997	3,642
01306	Maintenance Painter Leadworker	1851	02	3,208	3,900
01620	Mapping/Graphics Systems Specialist I	1425	01	2,470	3,004
01621	Mapping/Graphics Systems Specialist II	1685	01	2,921	3,550
01622	Mapping/Graphics Systems Specialist III	2021	01	3,503	4,257
01608	Mapping/Graphics Technician I	1312	01	2,274	2,765
01609	Mapping/Graphics Technician II	1554	01	2,694	3,276
01607	Mapping/Graphics Trainee	1091	01	1,891	2,298
06003	Med Svcs-Dir of Admitting Services	2097	07	3,635	4,418
06000	Med Svcs-Dir of Ancillary Services	3332	07	5,775	7,022
06002	Med Svcs-Dir of Business Services	2926	07	5,072	6,164
06001	Med Svcs-Dir of Clinical Programs	3332	07	5,775	7,022
00594	Medical Assistant	1126	01	1,952	2,371
00580	Medical Records Administrator	2563	07	4,443	5,399
00582	Medical Records Technician	1311	13	2,272	2,763
00584	Medical Staff Secretary	1321	13	2,290	2,782
00949	Medical Transcriber	1248	13	2,163	2,629
00583	Medical Utiliz Review Spec	1294	13	2,243	2,727
08532	Mental Health Administrator	3332	07	5,775	7,022
08540	Mental Health Advocate	1552	01	2,690	3,273
08533	Mental Health Clinical Program Manager	2898	07	5,023	6,107
00519	Mental Health Medical Director	6286	07	10,896	13,244
08535	Mental Health Medical Records Supervisor	1663	05	2,883	3,503
08573	Mental Health Nurse I	1916	01	3,321	4,039
08572	Mental Health Nurse II	2156	01	3,737	4,543
08571	Mental Health Nurse III	2336	01	4,049	4,923
08570	Mental Health Nurse Trainee	1822	01	3,158	3,838
08568	Mental Health Pre-Licensed Nurse	1678	01	2,909	3,536
08525	Mental Health Program Supervisor	2228	05	3,862	4,694
08569	Mental Health Supervising Nurse	2551	05	4,422	5,377
08529	Mental Health Therapist I	1436	01	2,489	3,025
08528	Mental Health Therapist II	1663	01	2,883	3,503
08527	Mental Health Therapist III	1831	01	3,174	3,858
08526	Mental Health Therapist IV	2024	01	3,508	4,264
08576	Mental Health Worker Aide	0966	01	1,674	2,035
08575	Mental Health Worker I	1232	01	2,135	2,597
08574	Mental Health Worker II	1351	01	2,342	2,848
00979	Microcomputer Technician I	1644	01	2,850	3,463
00980	Microcomputer Technician II	1849	01	3,205	3,895
00116	Municipal Court Account Clerk	1040	20	1,803	2,191
00117	Municipal Court Accounting Technician	1328	20	2,302	2,798
00136	Municipal Court Automation Analyst	2782	18	4,822	5,860
00125	Municipal Court Clerk I	1306	20	2,264	2,753
00126	Municipal Court Clerk II	1402	20	2,430	2,954
00137	Municipal Court Clerk Trainee	1193	20	2,068	2,515
00119	Municipal Court Inter Typist Clerk	0995	20	1,725	2,097
00138	Municipal Court Legal Process Clerk	1020	20	1,768	2,149

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00120	Municipal Court Legal Process Clerk I	1193	20	2,068	2,515
00121	Municipal Court Legal Process Clerk II	1306	20	2,264	2,753
00122	Municipal Court Legal Process Clerk III	1382	20	2,395	2,912
00142	Municipal Court Senior Account Clerk	1217	20	2,109	2,564
00118	Municipal Court Typist Clerk	0936	20	1,622	1,973
01711	Network Hardware Specialist I	1644	01	2,850	3,463
01712	Network Hardware Specialist II	1849	01	3,205	3,895
00526	Nurse Midwife	2496	01	4,326	5,261
00457	Nurse Practitioner/Physician's Assistant	2618	01	4,538	5,515
08900	Office Automation Manager	3241	07	5,618	6,829
00967	Page	0903	13	1,565	1,901
09781	Park Aide I	0823	02	1,427	1,733
09782	Park Aide II	0973	02	1,687	2,051
00968	Park Gate Attendant	0929	02	1,610	1,957
01203	Park Operations Coordinator	2034	01	3,526	4,287
01200	Park Planner I	1520	01	2,635	3,203
01201	Park Planner II	1902	01	3,297	4,007
01202	Park Planner III	2102	01	3,643	4,429
01223	Park Ranger Aide	1098	02	1,903	2,316
01222	Park Ranger I	1313	02	2,276	2,766
01221	Park Ranger II	1518	02	2,631	3,200
01220	Park Ranger III	1724	02	2,988	3,633
01210	Park Ranger Specialist	1895	02	3,285	3,995
01207	Parks Facilities Manager	3151	07	5,462	6,639
01208	Parks Superintendent - Maintenance	2559	07	4,436	5,391
01209	Parks Superintendent - Operations	2559	07	4,436	5,391
01219	Parks Supervisor	1870	05	3,241	3,940
08538	Patient Services Representative	1275	01	2,210	2,687
02805	Permit Technician	1407	01	2,439	2,964
01560	Personal Care Aide	1158	01	2,007	2,441
00874	Personnel Analyst I	2105	07	3,649	4,436
00873	Personnel Analyst II	2439	07	4,228	5,138
00864	Personnel Analyst III	2854	07	4,947	6,013
00856	Personnel Director	4525	09	7,843	9,533
00857	Personnel Technician - Confidential	1819	11	3,153	3,832
00820	Pest Detection Trapper	1045	01	1,811	2,203
00567	Pharmacist	2969	01	5,146	6,256
00598	Pharmacist I	3030	01	5,252	6,384
00599	Pharmacist II	3400	01	5,893	7,164
00568	Pharmacy Technician	1115	01	1,933	2,352
03570	Pharmacy Technician I	1160	01	2,011	2,444
03571	Pharmacy Technician II	1322	01	2,291	2,785
00569	Pharmacy Technician Trainee	1008	01	1,747	2,123
00575	Physical or Occupational Therapist Aide	1219	01	2,113	2,569
00574	Physical or Occupational Therapist Asst	1256	01	2,177	2,647
00571	Physical or Occupational Therapist I	1844	01	3,196	3,886
00572	Physical or Occupational Therapist II	2031	01	3,520	4,281
02800	Planner I	1682	01	2,915	3,543
02801	Planner II	1893	01	3,281	3,988
02802	Planner III	2108	01	3,654	4,441
00607	Planning Drafter	1379	01	2,390	2,905
00606	Planning Technician	1407	01	2,439	2,964
00500	Pre-Licensed Correctional Nurse	1675	01	2,903	3,529
00541	Pre-Licensed Nurse	1675	01	2,903	3,529
00716	Principal Accountant-Auditor	3118	07	5,405	6,571
00902	Principal Accounting Systems Analyst	3118	07	5,405	6,571
08886	Principal Administrative Analyst	3332	07	5,775	7,022
00703	Principal Appraiser	3226	07	5,592	6,796
01705	Principal Building Inspector	2678	07	4,642	5,644
01706	Principal Building Plans Examiner	2678	07	4,642	5,644
00299	Principal Deputy District Attorney	4429	07	7,677	9,331
02804	Principal Environmental Specialist	2854	07	4,947	6,013
00875	Principal Personnel Analyst	3332	07	5,775	7,022
00602	Principal Planner	2948	07	5,110	6,212
09508	Principal Social Services Division Manager	3332	07	5,775	7,022
00326	Probation Assistant	1391	01	2,411	2,933
00320	Probation Division Manager	2876	07	4,985	6,061
00975	Programmer - Confidential	2055	11	3,562	4,330
00974	Programmer Analyst I	2465	07	4,273	5,193
00973	Programmer Analyst II	2738	07	4,746	5,770
00609	Property Management Aide	1298	01	2,250	2,735
00614	Property Manager	3060	07	5,304	6,448
00587	Property Transfer Tech I	1240	13	2,149	2,612
00588	Property Transfer Tech II	1360	13	2,357	2,865

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
00589	Property Transfer Tech III	1489	13	2,581	3,136
00586	Property Transfer Tech Trainee	1112	13	1,927	2,342
00525	Psychologist	2523	01	4,373	5,314
00422	Public Health Aide I	0958	01	1,661	2,018
00423	Public Health Aide II	1013	01	1,756	2,135
00424	Public Health Aide III	1151	01	1,995	2,425
00442	Public Health Microbiologist I	1876	01	3,252	3,954
00441	Public Health Microbiologist II	2075	01	3,597	4,371
00443	Public Health Microbiologist III	2183	01	3,784	4,599
00417	Public Health Nurse	2268	01	3,931	4,777
01347	Public Health Nutritionist I	1825	01	3,163	3,846
01348	Public Health Nutritionist II	2012	01	3,487	4,241
09685	Public Information Officer	2439	07	4,228	5,138
01115	Public Works Leadworker	1740	02	3,016	3,666
01112	Public Works Section Supervisor	2028	05	3,515	4,271
01105	Public Works Worker I	1217	02	2,109	2,564
01117	Public Works Worker II	1349	02	2,338	2,841
01119	Public Works Worker III	1421	02	2,463	2,993
01103	Public Works Worker IV	1595	02	2,765	3,361
01125	Purchasing Technician	1232	01	2,135	2,597
00559	Radiological Technologist I	1316	01	2,281	2,773
00558	Radiological Technologist II	1577	01	2,733	3,323
00557	Radiological Technologist III	1658	01	2,874	3,493
00540	Registered Nurse I	1988	01	3,446	4,188
00537	Registered Nurse II	2156	01	3,737	4,543
01000	Reprographics Leadworker	1502	01	2,603	3,165
00996	Reprographics Technician I	0994	01	1,723	2,096
00992	Reprographics Technician II	1245	01	2,158	2,623
00994	Reprographics Technician III	1432	01	2,482	3,018
00337	Reserve Deputy Sheriff	1880	00	3,259	3,962
00359	Reserve Firefighter	0515	00	893	1,085
01708	Resource Protection Specialist I	1682	01	2,915	3,543
01709	Resource Protection Specialist II	2108	01	3,654	4,441
01710	Resource Protection Specialist III	2328	01	4,035	4,904
00545	Respiratory Care Practitioner	1707	01	2,959	3,597
00871	Retirement Trust Executive Secretary	2309	07	4,002	4,864
09670	Ridesharing Coordinator	2439	07	4,228	5,138
00642	Right-of-Way Agent	3222	07	5,585	6,789
09657	Risk Management Analyst I	2105	07	3,649	4,436
09658	Risk Management Analyst II	2439	07	4,228	5,138
09663	Risk Management Analyst III	2854	07	4,947	6,013
09674	Risk Manager	3332	07	5,775	7,022
00661	Road Maintenance Superintendent	2865	07	4,966	6,035
00814	Rodent Control Foreman	1046	01	1,813	2,205
00925	Secretary - Confidential	1340	11	2,323	2,824
00883	Secretary I	1286	13	2,229	2,709
00886	Secretary I - Confidential	1340	11	2,323	2,824
00884	Secretary II	1379	13	2,390	2,905
00887	Secretary II - Confidential	1420	11	2,461	2,992
00909	Senior Account Clerk	1246	13	2,160	2,624
00929	Senior Account Clerk - Confidential	1284	11	2,226	2,704
00838	Senior Air Pollution Control Engineer	2658	01	4,607	5,602
00837	Senior Air Quality Specialist	2264	01	3,924	4,770
01302	Senior Automotive Mechanic	1642	02	2,846	3,460
00976	Senior Board of Supervisors Clerk	1453	05	2,519	3,061
00619	Senior Capital Projects Coordinator	2359	05	4,089	4,971
00551	Senior Clinical Laboratory Technologist	1978	01	3,429	4,169
00969	Senior Communications Technician	2231	01	3,867	4,701
00415	Senior Community Health Nurse	2064	01	3,578	4,347
01714	Senior Computer Sys Tech - Confidential	2086	11	3,616	4,396
00644	Senior Engineering Aide	1465	01	2,539	3,087
00593	Senior Medical Records Technician	1445	13	2,505	3,045
00945	Senior Medical Transcriber	1372	13	2,378	2,891
00972	Senior Microcomputer Technician	2034	01	3,526	4,287
09515	Senior Park Gate Attendant	1075	02	1,863	2,264
00865	Senior Personnel Tech - Confidential	1998	11	3,463	4,210
00555	Senior Pharmacist	3568	01	6,185	7,517
00603	Senior Planner	2328	05	4,035	4,904
00995	Senior Programmer Analyst	3014	07	5,224	6,349
00421	Senior Public Health Nurse	2430	01	4,212	5,122
06010	Senior Radiological Technologist	1988	01	3,446	4,188
00585	Senior Respiratory Care Practitioner	1791	01	3,104	3,775
01533	Senior Social Services Investigator	1887	01	3,271	3,975
00946	Senior Steno Clerk	1277	13	2,213	2,690

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
01321	Senior Storekeeper	1341	02	2,324	2,825
00966	Senior Systems Analyst	3014	07	5,224	6,349
00978	Senior Systems Software Specialist	3083	07	5,344	6,495
00930	Senior Typist Clerk - Confidential	1247	11	2,161	2,626
00951	Senior Typist Clerk/Senior Clerk	1211	13	2,099	2,553
09620	Senior Victim/Witness Coordinator	1786	05	3,096	3,761
09613	Senior Water Systems Chemist	2380	01	4,125	5,015
00336	Sergeant	2854	14	4,947	6,013
00351	Sheriff's Automation Analyst	2055	07	3,562	4,330
00352	Sheriff's Automation Supervisor	2738	07	4,746	5,770
00339	Sheriff's Cadet	2065	21	3,579	4,351
00331	Sheriff's Chief Deputy	4855	16	8,415	10,230
00357	Sheriff's Correctional Lieutenant	3425	15	5,937	7,216
00347	Sheriff's Correctional Officer	2065	03	3,579	4,351
00335	Sheriff's Correctional Sergeant	2585	14	4,481	5,448
00349	Sheriff's Correctional Supervisor	2181	14	3,780	4,595
00342	Sheriff's Dispatcher	1731	22	3,000	3,647
05000	Sheriff's Dispatcher Supervisor	2087	14	3,617	4,397
00348	Sheriff's Property Officer	2065	21	3,579	4,351
00345	Sheriff's Senior Correctional Officer	2279	03	3,950	4,803
00340	Sheriff's Senior Deputy	2585	03	4,481	5,448
00343	Sheriff's Senior Dispatcher	1897	22	3,288	3,999
02590	Sheriff's Systems Administrator	2206	07	3,824	4,649
00291	Sheriff's Systems Coordinator	2206	07	3,824	4,649
02591	Sheriff's Systems Coordinator	2464	07	4,271	5,191
00107	Sheriff-Coroner	5341	10	11,251	11,251
09510	Social Services Division Manager	2949	07	5,112	6,214
01518	Social Services In-Home Counselor	1383	01	2,397	2,914
01531	Social Services Investigator	1796	01	3,113	3,784
09507	Social Services Principal Fiscal Manager	3332	07	5,775	7,022
01529	Social Services Program Review Tech	1471	01	2,550	3,099
01522	Social Services Program Specialist I	2216	07	3,841	4,668
01521	Social Services Program Specialist II	2439	07	4,228	5,138
01555	Social Svcs Program Review Specialist	1560	01	2,704	3,286
01536	Social Worker I	1437	01	2,491	3,026
01532	Social Worker II	1567	01	2,716	3,300
01524	Social Worker III	1730	01	2,999	3,645
01519	Social Worker IV	1998	01	3,463	4,210
01512	Social Worker Supervisor I	1947	05	3,375	4,101
01516	Social Worker Supervisor II	2234	05	3,872	4,706
00610	Solid Waste Coordinator I	1682	01	2,915	3,543
00611	Solid Waste Coordinator II	2108	01	3,654	4,441
00612	Solid Waste Coordinator III	2328	01	4,035	4,904
00522	Staff Psychiatrist	5556	07	9,630	11,707
00948	Stenographer Clerk	1041	13	1,804	2,193
01338	Stock Clerk	1035	02	1,794	2,181
01336	Storekeeper I	1107	02	1,919	2,331
01331	Storekeeper II	1218	02	2,111	2,567
00369	Student Firefighter	0515	00	893	1,085
09673	Student Intern Trainee	0515	00	893	1,085
00307	Sup Court Comm/Juve Court Referee	4690	25	8,129	9,883
00140	Sup Ct Exec/Jury Comm/Clk of the Ct	4413	25	7,649	9,298
00932	Superior Court Clerk I	1433	13	2,484	3,019
00931	Superior Court Clerk II	1538	20	2,666	3,241
00124	Superior Court Judge	5517	23	11,624	11,624
00934	Superior Court Secretary	1491	13	2,584	3,141
00898	Supervising Accounting Tech - Confidential	1570	11	2,721	3,309
00899	Supervising Accounting Technician	1524	05	2,642	3,210
00927	Supervising Admin Clerk I	1398	05	2,423	2,945
00938	Supervising Admin Clerk I - Confidential	1439	11	2,494	3,032
00928	Supervising Admin Clerk II	1565	05	2,713	3,297
00939	Supervising Admin Clerk II - Confidential	1613	11	2,796	3,399
00842	Supervising Air Pollution Control Engineer	2891	05	5,011	6,091
00840	Supervising Air Quality Specialist	2617	05	4,536	5,512
00724	Supervising Appraiser	2381	05	4,127	5,016
00725	Supervising Auditor-Appraiser	3118	07	5,405	6,571
01325	Supervising Automotive Mechanic	1893	05	3,281	3,988
01600	Supervising Building Inspector	2305	05	3,995	4,855
01700	Supervising Building Plans Examiner	2476	05	4,292	5,217
09644	Supervising Buyer	1884	05	3,266	3,969
00597	Supervising Clinical Lab Technologist	2175	05	3,770	4,583
01323	Supervising Custodial Leadworker	1383	02	2,397	2,914
00373	Supervising Deputy Probation Officer	2118	05	3,671	4,463
09675	Supervising District Attorney Investigator	3248	06	5,630	6,843

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
01542	Supervising Eligibility Tech I	1789	05	3,101	3,770
01543	Supervising Eligibility Tech II	1966	05	3,408	4,141
08416	Supervising Environmental Health Specialist	2448	05	4,243	5,158
01318	Supervising Facility Maintenance Mechanic	2061	05	3,572	4,342
00305	Supervising Family Court Mediator	2162	05	3,747	4,555
09683	Supervising Family Support Officer	1869	05	3,240	3,936
00893	Supervising Financial Technician	1524	05	2,642	3,210
02660	Supervising Juvenile Services Officer	1878	05	3,255	3,959
09604	Supervising Legal Clerk	1558	05	2,701	3,283
09609	Supervising Legal Clerk - Confidential	1604	11	2,780	3,378
09640	Supervising Legal Process Clerk	1535	19	2,661	3,236
01002	Supervising Librarian	2026	05	3,512	4,267
01007	Supervising Library Assistant	1325	05	2,297	2,792
01610	Supervising Mapping/Graphics Technician	1780	05	3,085	3,749
00141	Supervising Muni Court Legal Process Clerk	1535	20	2,661	3,236
00534	Supervising Nurse	2514	05	4,358	5,299
01204	Supervising Park Ranger	2070	05	3,588	4,363
08539	Supervising Patient Services Rep	1441	05	2,498	3,035
00573	Supervising Physical or Occupational Ther	2714	07	4,704	5,720
01707	Supervising Planner	2560	05	4,437	5,392
00579	Supervising Property Transfer Technician	1769	05	3,066	3,727
00444	Supervising Public Health Microbiologist	2386	05	4,136	5,027
00414	Supervising Public Health Nurse	2667	05	4,623	5,618
00556	Supervising Radiological Technologist	2477	07	4,293	5,219
01537	Supervising Social Services Investigator	2169	05	3,760	4,571
09638	Supervising Superior Court Clerk	1571	19	2,723	3,312
00103	Supervisor	2589	17	5,455	5,455
01623	Supv Mapping/Graphics Systems Specialist	2450	05	4,247	5,164
00548	Surgery Technician	1300	01	2,253	2,739
00962	Switchboard Operator	1010	13	1,751	2,130
00963	Systems Analyst	2055	11	3,562	4,330
00964	Systems Analyst I	2465	07	4,273	5,193
00965	Systems Analyst II	2738	07	4,746	5,770
00997	Systems Software Specialist	2190	11	3,796	4,616
00998	Systems Software Specialist I	2599	07	4,505	5,474
00999	Systems Software Specialist II	2874	07	4,982	6,055
08897	Systems and Programming Manager	3450	07	5,980	7,270
00544	Technical Director Respiratory Care	2378	07	4,122	5,011
00961	Telephone Systems Coordinator	1344	01	2,330	2,832
00553	Temp-Lic Clinical Lab Technologist	1479	01	2,564	3,118
07001	Temporary Admin Asst I	1014	00	1,758	2,137
07002	Temporary Admin Asst II	1116	00	1,934	2,354
07003	Temporary Admin Asst III	1228	00	2,129	2,586
07000	Temporary Admin Asst Trainee	0921	00	1,596	1,940
07011	Temporary Confidential Asst I	1055	00	1,829	2,222
07012	Temporary Confidential Asst II	1161	00	2,012	2,446
07013	Temporary Confidential Asst III	1277	00	2,213	2,690
07010	Temporary Confidential Asst Trainee	0959	00	1,662	2,021
00726	Temporary Election Assistant	0800	00	1,387	1,685
00315	Traffic Referee	4414	25	7,651	9,301
09676	Transit Systems Coordinator/Supervisor	1996	07	3,460	4,207
09678	Transit Systems Supervisor	1379	13	2,390	2,905
00110	Treasurer-Tax Collector-Public Administrator	4666	10	9,830	9,830
00953	Typist Clerk	0927	13	1,607	1,953
00811	UC/Farm Advisor Assistant	0515	00	893	1,085
00665	Utilities Division Manager	3477	07	6,027	7,327
02180	Utility Coordinator	2325	05	4,030	4,898
00807	Vertebrate & Weed Pest Biologist	1629	01	2,824	3,432
00252	Veterans Service Officer	3332	09	5,775	7,022
09614	Victim/Witness Assistance Coordinator Aide	1295	01	2,245	2,728
09634	Victim/Witness Assistance Coordinator I	1388	01	2,406	2,924
09637	Victim/Witness Assistance Coordinator II	1615	01	2,799	3,404
09636	Victim/Witness Assistance Supervisor	2740	07	4,749	5,774
09672	Vocational Rehab Counselor	0515	00	893	1,085
09619	Water Quality Manager	2810	05	4,871	5,923
09617	Water Systems Chemist I	2023	01	3,507	4,262
09618	Water Systems Chemist II	2235	01	3,874	4,708
09615	Water Systems Lab Tech I	1352	01	2,343	2,850
09616	Water Systems Lab Tech II	1569	01	2,720	3,304
09623	Water Systems Superintendent	2408	05	4,174	5,072
09628	Water Systems Worker I	1566	02	2,714	3,299
09627	Water Systems Worker II	1705	02	2,955	3,593
09626	Water Systems Worker III	1878	02	3,255	3,959
09625	Water Systems Worker IV	1986	05	3,442	4,183

Job Class Listing by Title

Job Class	Title	Range	BU	Monthly Salary	
				Step 1	Step 5
09629	Water Systems Worker Trainee	1346	02	2,333	2,836
00824	Weights & Measures Inspector I	1546	01	2,680	3,255
00821	Weights & Measures Inspector II	1708	01	2,961	3,598
00825	Weights & Measures Inspector III	1933	01	3,351	4,075
00826	Weights & Measures Inspector Trainee	1353	01	2,345	2,851

Fixed Assets

Fixed Assets By Department

2060 TREAS-TAX COLL-PUBLIC ADM

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	Mail Machine	1	\$ 12,452	\$ 12,452
	Department Totals			\$ 12,452

2070 ASSESSOR

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
A	Computer w/ESRI Software	1	\$ 14,000	\$ 14,000
	Department Totals			\$ 14,000

2083 COUNTYWIDE AUTOMATION REPLACEMENT

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	Centralized Computer Network Components	1	\$ 90,000	\$ 90,000
R	Computer Server Hardware Upgrades	1	150,000	150,000
R	Disk Storage Subsystem	1	595,000	595,000
R	Firewall Solution	1	60,000	60,000
A	Video Conferencing Equipment	1	15,000	15,000
R	Wide Area Network Upgrades/Expansions	9	8,000	72,000
	Department Totals			\$ 982,000

2110 PERSONNEL

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	Automated Test Scantron Machine	1	\$ 6,400	\$ 6,400
R	Photocopier	1	8,500	8,500
	Department Totals			\$ 14,900

2180 GENERAL SERVICES

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	Mail Machine w/ Scale	1	\$ 27,000	\$ 27,000
	Department Totals			\$ 27,000

2250 INFORMATION TECHNOLOGY DEPARTMENT

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
A	Microwave Relay Radios	2	\$ 10,500	\$ 21,000
R	Public Safety Radios	7	8,800	61,600
R	Receiver Antenna Multicouplers	2	6,000	12,000
R	Simulcast Radio Cards	4	8,500	34,000
	Department Totals			\$ 128,600

2300 GARAGE ISF

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	CARGO VAN, MINI	2	\$ 20,000	\$ 40,000
R	CARGO VAN, ONE TON	2	22,000	44,000
R	COMPACT SEDAN, USED	8	13,500	108,000
R	INTERMEDIATE SEDAN, USED	19	15,500	294,500
R	INTERMEDIATE SPECIALTY, USED	5	16,500	82,500
R	MIDSIZE PICKUP	1	15,500	15,500
R	MIDSIZE PICKUP, EXT CAB	9	16,500	148,500
R	MIDSIZE SUV	2	26,800	53,600
R	PATROL SEDAN	12	28,000	336,000
R	PICKUP, ONE TON, 4/4, W/DUMP BED	1	32,000	32,000
R	TRAILER, W/ DUMP BED	1	6,000	6,000
R	VAN, PASSENGER, 12 PERSON	1	24,000	24,000
R	VAN, PASSENGER, MINI	7	19,000	133,000
	Department Totals			\$ 1,317,600

2561 CHILD SUPPORT SERVICES

Code	Description	2002-03 Board Approved		
		Qty	Per Unit	Cost
R	Computer Servers	2	\$ 5,800	\$ 11,600
	Department Totals			\$ 11,600

Fixed Assets By Department

2670 COUNTY FIRE

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
A	ALS Defibrillator equipment	3	\$ 18,000	\$ 54,000
R	Defibrillator	6	5,000	30,000
R	Fire Engine	1	320,000	320,000
R	Hydraulic Rescue Tool	2	29,000	58,000
R	Rescue Air Bag	5	5,000	25,000
A	SCBA Flow Meter	1	6,500	6,500
	Department Totals			\$ 493,500

2800 PLANNING & BUILDING DEPARTMENT

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
A	Compact sedan, used	2	\$ 13,500	\$ 27,000
	Department Totals			\$ 27,000

2900 PUBLIC WORKS - ISF

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	Air Compressor	2	\$ 15,000	\$ 30,000
R	Brush Chipper	1	25,000	25,000
R	Loader Wheel	2	95,000	190,000
R	Midsize SUV	1	26,000	26,000
R	Photocopier	2	15,000	30,000
R	Road Construction Trailer Message Board	1	15,000	15,000
R	Road Widener	1	66,000	66,000
R	Roller	1	68,000	68,000
R	Spectrophotometer	1	7,400	7,400
A	Storage Building	1	20,000	20,000
R	Sweeper Power	2	35,000	70,000
R	Trailer Flat Bed	4	23,000	92,000
R	Trailer Office	2	9,000	18,000
R	Truck 1/2 Ton	2	18,000	36,000
R	Truck Dump 5 Yd	2	60,000	120,000
A	Truck Dump One Ton	1	35,000	35,000
R	Truck Super Duty One + Half Ton w/Crane	1	46,000	46,000
R	Truck Utility One Ton	4	35,000	140,000
R	Truck Vacuum Excavator	1	210,000	210,000
	Department Totals			\$ 1,244,400

2950 AIRPORTS ENTERPRISE

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	Compact Pickup	1	\$ 12,000	\$ 12,000
R	Floor Scrubber Machine	1	5,860	5,860
	Department Totals			\$ 17,860

3200 SOCIAL SERVICES ADMINISTRATION

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	Photocopiers	3	\$ 10,000	\$ 30,000
R	Replacement vehicles	4	13,500	54,000
	Department Totals			\$ 84,000

4040 DRINKING DRIVER PROGRAMS

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
A	Photocopier	1	\$ 7,254	\$ 7,254
	Department Totals			\$ 7,254

4125 PARKS

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	Full Sized Pickup	1	\$ 20,000	\$ 20,000
	Department Totals			\$ 20,000

4161 GOLF COURSES

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	Riding Rotary Mower	1	\$ 24,200	\$ 24,200
R	Tractor Powered Rotary Mower	1	44,940	44,940
	Department Totals			\$ 69,140

Fixed Assets By Department

6000 MEDICAL SERVICES

		2002-03 Board Approved		
<u>Code</u>	<u>Description</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Cost</u>
R	ANESTHESIA MACHINES	2	\$ 70,575	\$ 141,150
A	AUTOCLAVE	1	5,000	5,000
A	DEFIBULATOR	1	5,000	5,000
R	EXAM TABLES-ELECTRIC	3	5,000	15,000
R	HEMETOLOGY ANALYZER	1	8,500	8,500
R	PORTABLE X-RAY MACHINE	1	35,000	35,000
R	PROTABLE ULTRASOUND	1	11,300	11,300
	Department Totals			\$ 220,950
	County Totals			\$ 4,692,256

Summary Schedules

Summary Schedules

SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	Fund	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
		Fund Balance Unreserved/ Undesignated June 30, 2002 (2)	Cancelled Prior Years Reserve (3)	Estimated Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provisions for Reserves and/or Designations (7)	Total Financing Requirements (8)
General Fund	0001	18,375,018	90,000	258,510,546	276,975,564	276,575,564	400,000	276,975,564
Road Fund	0002	1,029,926	1,427,028	20,095,338	22,552,292	22,122,366	429,926	22,552,292
Capital Projects	0003	511,223	345,777	15,089,900	15,946,900	13,946,900	2,000,000	15,946,900
Parks	0005	49,121	139,879	4,730,578	4,919,578	4,919,578	0	4,919,578
Wildlife And Grazing	0016	1,290	6,818	9,100	17,208	17,208	0	17,208
Drinking Water Prog	0017	33,513	20,565	1,406,076	1,460,154	1,460,154	0	1,460,154
Organizational Effectiveness	0020	254,404	93,650	1,350,000	1,698,054	493,650	1,204,404	1,698,054
Tax Reduction Resrv	0022	412,259	0	0	412,259	0	412,259	412,259
Co-Wide Automation Replacement	0023	434,358	0	1,373,311	1,807,669	1,082,000	725,669	1,807,669
Gen Gov Building Replacement	0024	118,822	0	826,384	945,206	0	945,206	945,206
Community Devel Pgm	0025	28,956	0	4,228,286	4,257,242	4,257,242	0	4,257,242
Library	0026	859,067	650,000	5,447,933	6,957,000	6,765,167	191,833	6,957,000
Fish And Game	0031	24,497	6,639	10,000	41,136	20,000	21,136	41,136
Emergency Med Svcs	0034	7,990	0	1,104,800	1,112,790	1,112,790	0	1,112,790
Cal Hlth Indig Prog	0035	0	0	865,326	865,326	865,326	0	865,326
Impact Fee-Traffic	0141	0	1,057,086	850,000	1,907,086	1,907,086	0	1,907,086
Public Facility Fees	0144	0	600,200	2,664,700	3,264,900	2,457,200	807,700	3,264,900
County Med Svcs Prog	0149	0	0	2,684,710	2,684,710	2,684,710	0	2,684,710
Debt Service-Cert of Participa tion	1901	0	0	1,954,664	1,954,664	1,954,664	0	1,954,664
TOTAL		<u>22,140,444</u>	<u>4,437,642</u>	<u>323,201,652</u>	<u>349,779,738</u>	<u>342,641,605</u>	<u>7,138,133</u>	<u>349,779,738</u>

Appropriation Limit 243,010,773
Appropriation Subject to Limit 104,360,489

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	Fund	LESS: FUND BALANCE RESERVED OR DESIGNATED AT JUNE 30				FUND BALANCE Unreserved/ Undesignated June 30, 2002 Actual (6)
		TOTAL FUND BALANCE as of June 30, 2002 Actual (2)	Encumbrances (3)	General & Other Reserves (4)	Designations (5)	
General Fund	0001	41,079,461	3,221,747	7,600,000	11,882,696	18,375,018
Road Fund	0002	6,836,682	4,420,979	0	1,385,777	1,029,926
Capital Projects	0003	28,880,052	20,665,453	0	7,703,376	511,223
Parks	0005	287,817	94,112	0	144,584	49,121
Wildlife And Grazing	0016	45,588	15,558	10,357	18,383	1,290
Drinking Driver Prog	0017	193,305	12,343	147,449	0	33,513
Organizational Effectiveness	0020	1,462,998	8,594	535,000	665,000	254,404
Tax Reduction Resrv	0022	11,722,312	0	0	11,310,053	412,259
Co-Wide Automation Replacement	0023	10,490,689	88,040	0	9,968,291	434,358
Gen Gov Building Replacement	0024	3,582,284	0	0	3,463,462	118,822
Community Devel Pgm	0025	53,956	25,000	0	0	28,956
Library	0026	3,301,220	230,468	1,078,335	1,133,350	859,067
Fish And Game	0031	73,010	0	22,786	25,727	24,497
Emergency Med Svcs	0034	89,840	81,850	0	0	7,990
Cal Hlth Indig Prog	0035	297,353	297,353	0	0	0
Children and Families First	0036	2,099,066	2,099,066	0	0	0
Impact Fee-Traffic	0141	9,734,875	0	0	9,734,875	0
Public Facility Fees	0144	9,860,931	0	0	9,860,931	0
County Med Svcs Prog	0149	958,955	958,955	0	0	0
TOTAL		<u>131,050,394</u>	<u>32,219,518</u>	<u>9,393,927</u>	<u>67,296,505</u>	<u>22,140,444</u>

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(with supplemental data affecting reserve/designations balances)

X Encumbrances excluded

FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	RESERVES/ DESIGNATIONS BALANCE as of June 30, 2002 (2)	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASE OR NEW RESRVs/DESIG TO BE PROVIDED IN BUDGET YR		TOTAL RESERVES/ DESIGNATIONS for Budget Year (7)	Fund (8)
		PROPOSED (3)	APPROVED/ ADOPTED BY BOARD (4)	PROPOSED (5)	APPROVED/ ADOPTED BY BOARD (6)		
General Fund							0001
General Reserve	7,600,000	0	0	0	400,000	8,000,000	
Designations							
Accrued Paid Time	1,057,229	0	0	0	0	1,057,229	
Actuary Req Contribution	1,166,013	0	0	0	0	1,166,013	
Co. Fire Equip. Replace	754,459	0	90,000	0	0	664,459	
Contingent Liabilities	2,404,814	0	0	0	0	2,404,814	
Equip Replacement	2,415,991	0	0	0	0	2,415,991	
Impounded Revenues	350,000	0	0	0	0	350,000	
Internal/Teeter Financing	3,734,190	0	0	0	0	3,734,190	
TOTAL General Fund	19,482,696	0	90,000	0	400,000	19,792,696	
Road Fund							0002
Designations							
Bike Lanes	106,902	106,902	106,902	0	0	0	
Future Road Projects	1,278,875	1,320,126	1,320,126	0	429,926	388,675	
TOTAL Road Fund	1,385,777	1,427,028	1,427,028	0	429,926	388,675	
Capital Projects							0003
Designations							
Bldg Safety Enhancements	1,053,785	0	0	0	0	1,053,785	
Facilities Planning	6,049,591	0	345,777	0	2,000,000	7,703,814	
LO Landfill Closure	600,000	0	0	0	0	600,000	
TOTAL Capital Projects	7,703,376	0	345,777	0	2,000,000	9,357,599	
Parks							0005
Designations							
Parks Projects	144,584	0	139,879	0	0	4,705	
TOTAL Parks	144,584	0	139,879	0	0	4,705	
Wildlife And Grazing							0016
General Reserve	10,357	0	0	0	0	10,357	

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(with supplemental data affecting reserve/designations balances)

X Encumbrances excluded

FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	RESERVES/ DESIGNATIONS BALANCE as of June 30, 2002 (2)	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASE OR NEW RESRVs/DESIG TO BE PROVIDED IN BUDGET YR		TOTAL RESERVES/ DESIGNATIONS for Budget Year (7)	Fun (8)
		PROPOSED (3)	APPROVED/ ADOPTED BY BOARD (4)	PROPOSED (5)	APPROVED/ ADOPTED BY BOARD (6)		
Designations							
Wildlife Projects	18,383	6,557	6,818	0	0	11,565	
TOTAL Wildlife And Grazing	28,740	6,557	6,818	0	0	21,922	
Drinking Driver Prog							001
General Reserve	147,449	0	20,565	0	0	126,884	
TOTAL Drinking Driver Prog	147,449	0	20,565	0	0	126,884	
Organizational Effectiveness							002
General Reserve	535,000	0	0	0	0	535,000	
Designations							
Countywide Training	665,000	93,650	93,650	0	1,204,404	1,775,754	
TOTAL Organizational Effective	1,200,000	93,650	93,650	0	1,204,404	2,310,754	
Tax Reduction Resrv							0022
Designations							
Desig-Prop Tax Litigation	392,422	0	0	0	0	392,422	
Tax Reduction Reserves	10,917,631	0	0	0	412,259	11,329,890	
TOTAL Tax Reduction Resrv	11,310,053	0	0	0	412,259	11,722,312	
Co-Wide Automation Replacement							0023
Designations							
Actg. Systems Development	6,124,039	0	0	0	434,358	6,558,397	
Automation Replacement	3,844,252	0	0	291,311	291,311	4,135,563	
TOTAL Co-Wide Automation Repla	9,968,291	0	0	291,311	725,669	10,693,960	
Gen Gov Building Replacement							0024
Designations							
Gen. Gov. Building Rpl	3,463,462	0	0	826,384	945,206	4,408,668	
TOTAL Gen Gov Building Replace	3,463,462	0	0	826,384	945,206	4,408,668	

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(with supplemental data affecting reserve/designations balances)

X Encumbrances excluded

FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	RESERVES/ DESIGNATIONS BALANCE as of June 30, 2002 (2)	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASE OR NEW RESRVs/DESIG TO BE PROVIDED IN BUDGET YR		TOTAL RESERVES/ DESIGNATIONS for Budget Year (7)	Fund (8)
		PROPOSED (3)	APPROVED/ ADOPTED BY BOARD (4)	PROPOSED (5)	APPROVED/ ADOPTED BY BOARD (6)		
Library							0026
General Reserve	1,078,335	600,000	600,000	0	0	478,335	
Designations							
ADA Designation	50,000	50,000	50,000	0	0	0	
Atascadero Building Expan	210,740	0	0	6,600	6,600	217,340	
Computer Equipment Repl	23,530	0	0	0	0	23,530	
Facilities Planning	849,080	0	0	135,233	185,233	1,034,313	
TOTAL Library	2,211,685	650,000	650,000	141,833	191,833	1,753,518	
Fish And Game							0031
General Reserve	22,786	0	0	0	10,568	33,354	
Designations							
Fish and Game Projects	25,727	6,639	6,639	0	10,568	29,656	
TOTAL Fish And Game	48,513	6,639	6,639	0	21,136	63,010	
Impact Fee-Traffic							0141
Designations							
Improvement Fees	6,823,225	1,057,086	1,057,086	0	0	5,766,139	
Interest	2,911,650	0	0	0	0	2,911,650	
TOTAL Impact Fee-Traffic	9,734,875	1,057,086	1,057,086	0	0	8,677,789	
Public Facility Fees							0144
Designations							
Reserve for County Fire	1,837,847	0	0	417,700	417,700	2,255,547	
Reserve for General Gov't	929,893	0	0	12,700	12,700	942,593	
Reserve for Law Enforcmnt	1,227,072	0	0	126,600	126,600	1,353,672	
Reserve for Library	1,300,624	0	0	250,700	250,700	1,551,324	
Reserve for Parks	4,565,495	600,200	600,200	0	0	3,965,295	
TOTAL Public Facility Fees	9,860,931	600,200	600,200	807,700	807,700	10,068,431	
TOTAL	<u>76,690,432</u>	<u>3,841,160</u>	<u>4,437,642</u>	<u>2,067,228</u>	<u>7,138,133</u>	<u>79,390,923</u>	

SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES AND TRANSFERS

FOR THE FISCAL YEAR ENDED 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
SUMMARIZATION BY SOURCE				
CURRENT SECURED PROPERTY TAX	52,730,110	55,910,542	59,700,250	59,700,250
CURRENT UNSECURED PROPERTY TAX	1,745,288	1,963,508	1,855,707	1,855,707
SUPPLEMENTAL PROPERTY TAX	2,038,753	2,753,520	2,066,314	2,066,314
OTHER TAX (NON-CURRENT/SUPPL PROP TAX)	28,365,811	14,299,258	12,836,116	12,836,116
Total	84,879,962	74,926,828	76,458,387	76,458,387
LICENSES AND PERMITS	7,592,058	7,697,486	7,396,797	7,396,797
FINES, FORFEITURES AND PENALTIES	7,897,729	9,239,198	15,290,534	15,290,534
REVENUE FROM USE OF MONEY AND PROPERTY	7,429,064	6,924,537	5,078,238	5,078,238
INTERGOVERNMENTAL REVENUES - STATE	111,658,384	120,144,300	107,988,888	108,013,778
- FEDERAL	41,105,287	49,395,257	43,120,596	43,120,596
- OTHER	959,403	1,826,344	10,631,535	10,631,535
CHARGES FOR SERVICES	19,705,683	23,161,181	25,926,595	25,991,395
OTHER REVENUES	17,647,450	39,312,812	15,956,744	15,956,744
OTHER FINANCING SOURCES	12,415,999	17,590,302	12,263,648	15,263,648
TOTAL	311,291,019	350,218,245	320,111,962	323,201,652
SUMMARIZATION BY FUND				
0001 General Fund	236,453,112	259,304,996	258,420,856	258,510,546
0002 Road Fund	21,239,821	17,653,173	20,095,338	20,095,338
0003 Capital Projects	25,961,367	13,519,604	13,089,900	15,089,900
0005 Parks	4,516,228	4,760,219	4,730,578	4,730,578
0016 Wildlife And Grazing	10,332	11,090	9,100	9,100
0017 Drinking Driver Prog	1,345,664	1,391,589	1,406,076	1,406,076
0020 Organizational Effectiveness	0	1,762,271	350,000	1,350,000
0022 Tax Reduction Resrv	2,917,631	1,412,259	0	0
0023 Co-Wide Automation Replacement	2,980,519	1,920,188	1,373,311	1,373,311
0024 Gen Gov Building Replacement	957,341	926,812	826,384	826,384
0025 Community Devel Pgm	1,951,705	4,817,344	4,228,286	4,228,286
0026 Library	5,354,900	5,677,350	5,447,933	5,447,933
0031 Fish And Game	15,861	24,986	10,000	10,000
0034 Emergency Med Svcs	387,165	389,991	1,104,800	1,104,800
0035 Cal Hlth Indig Prog	928,538	881,013	865,326	865,326
0036 Children and Families First	2,478,934	2,748,516	0	0
0141 Impact Fee-Traffic	0	11,544,394	850,000	850,000
0144 Public Facility Fees	0	14,157,759	2,664,700	2,664,700
0149 County Med Svcs Prog	2,433,721	2,630,862	2,684,710	2,684,710
1901 Debt Service-Cert of Participation	1,358,180	4,683,829	1,954,664	1,954,664
TOTAL	311,291,019	350,218,245	320,111,962	323,201,652

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)	FUND (6)
	CURRENT PROPERTY TAXES					
9010	PROP. TAXES CURR. SECURED	48,957,240	52,049,881	55,775,207	55,775,207	
9010	PROP. TAXES CURR. SECURED	882,030	886,000	943,772	943,772	Road Fund
9010	PROP. TAXES CURR. SECURED	3,559,473	3,777,327	3,937,235	3,937,235	Library
9011	SUPPLEMENTAL-CURR.SECURED	1,867,774	2,523,872	1,894,000	1,894,000	
9011	SUPPLEMENTAL-CURR.SECURED	23,300	32,075	24,931	24,931	Road Fund
9011	SUPPLEMENTAL-CURR.SECURED	137,258	187,432	137,258	137,258	Library
9012	REDEVELOPMENT AGENCY TAX	(647,177)	(774,129)	(926,000)	(926,000)	
9012	REDEVELOPMENT AGENCY TAX	(21,456)	(28,537)	(29,964)	(29,964)	Library
9017	RETURN RDA PASSTHRU - S1290	22,211	40,284	0	0	
9017	RETURN RDA PASSTHRU - S1290	1,113	1,016	0	0	Library
9020	PROP. TAXES CURR. UNSEC.	1,589,066	1,773,859	1,700,000	1,700,000	
9020	PROP. TAXES CURR. UNSEC.	19,346	21,794	20,700	20,700	Road Fund
9020	PROP. TAXES CURR. UNSEC.	113,552	126,555	135,007	135,007	Library
9021	SUPPLEMENTAL-CURR.UNSEC.	9,616	9,413	9,500	9,500	
9021	SUPPLEMENTAL-CURR.UNSEC.	117	106	125	125	Road Fund
9021	SUPPLEMENTAL-CURR.UNSEC.	688	622	500	500	Library
	Total - CURRENT PROPERTY TAXES	56,514,151	60,627,570	63,622,271	63,622,271	
	TAXES OTHER THAN CURRENT PROP					
9110	PROP. TAXES PRIOR SECURED	(132,195)	(148,339)	(175,000)	(175,000)	
9110	PROP. TAXES PRIOR SECURED	(4,401)	(1,805)	(4,709)	(4,709)	Road Fund
9110	PROP. TAXES PRIOR SECURED	4,000,000	0	0	0	Capital Projects
9110	PROP. TAXES PRIOR SECURED	(9,638)	(10,601)	0	0	Library
9111	SUPPLEMENTL-PRIOR SECURED	(577)	29	0	0	
9111	SUPPLEMENTL-PRIOR SECURED	(7)	0	(7)	(7)	Road Fund
9111	SUPPLEMENTL-PRIOR SECURED	(41)	2	0	0	Library
9120	PROP. TAXES PRIOR UNSEC.	27,972	29,729	30,000	30,000	
9120	PROP. TAXES PRIOR UNSEC.	339	362	363	363	Road Fund
9120	PROP. TAXES PRIOR UNSEC.	2,001	2,126	2,036	2,036	Library
9121	SUPPLEMENTAL-PRIOR UNSEC	8,995	12,541	10,000	10,000	
9121	SUPPLEMENTAL-PRIOR UNSEC	141	242	151	151	Road Fund
9121	SUPPLEMENTAL-PRIOR UNSEC	623	832	982	982	Library
9129	REDEMPTION FEES	31,233	23,510	30,000	30,000	
9130	DELINQUENT/COST REIMBRSMT	131,287	143,106	135,000	135,000	
9132	PENALTIES-DELINQUENT TAX	26,325	165,593	140,000	140,000	
9132	PENALTIES-DELINQUENT TAX	22	92	0	0	Road Fund
9132	PENALTIES-DELINQUENT TAX	129	535	0	0	Library
9133	PENALTIES-C O F	3,623	5,881	0	0	
9135	TLRF PROCEEDS	1,540,500	495,959	498,000	498,000	
9135	TLRF PROCEEDS	9,250,000	500,000	0	0	Capital Projects
9135	TLRF PROCEEDS	2,000,000	1,000,000	0	0	Tax Reductn Res
9135	TLRF PROCEEDS	0	0	500,000	500,000	Cop Loan DS

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)	FUND (6)
	(1)					
9136	PENALTY/INT-DEL FRANCHISE	1,414	929	0	0	
9151	SALES AND USE TAXES	5,167,316	5,392,948	5,300,000	5,300,000	
9191	AIRCRAFT TAX	105,291	239,350	120,000	120,000	
9192	PROPERTY TRANSFER TAX	1,937,216	2,009,623	1,800,000	1,800,000	
9194	RACEHORSE TAX	11,313	10,228	10,000	10,000	
9195	TRANSIENT OCCUPANCY TAX	4,229,463	4,405,048	4,400,000	4,400,000	
9196	SALE OF TAX DEEDED PROP.	37,188	21,150	39,300	39,300	
9197	TIMBER TAX RESERVES	279	188	0	0	
	Total - TAXES OTHER THAN CURRENT PROP	28,365,811	14,299,258	12,836,116	12,836,116	
	LICENSES AND PERMITS					
9160	FRANCHISES-CABLE	323,363	455,350	400,000	400,000	
9161	FRANCHISE FEES-PUB UTIL	937,797	1,180,541	950,000	950,000	
9162	FRANCHISE FEES-GARBAGE	581,038	439,376	350,000	350,000	
9163	FRANCHISE FEES-PIPELINES	53,701	0	0	0	
9164	FRANCHISE FEES-PETROLEUM	0	5,000	0	0	
9210	ANIMAL LICENSES	233,396	281,268	340,000	340,000	
9220	BUSINESS LICENSES	55,861	57,724	49,654	49,654	
9251	BUILDING PERMITS	1,732,816	1,829,772	1,734,400	1,734,400	
9252	GRADING PERMITS	60,775	52,663	59,200	59,200	
9253	PLAN CHECK FEES	1,584,245	1,539,213	1,502,000	1,502,000	
9254	SUB PERMITS-MECH EL PLUMB	391,711	419,994	401,000	401,000	
9255	MINOR USE PERMIT APPLICATION	12,649	11,926	16,100	16,100	
9258	AIR POLL- RENEWAL PERMITS	0	794	0	0	
9281	LAND USE PERMITS	783,484	557,853	691,440	691,440	
9282	PLOT PLANS	334,421	341,535	356,550	356,550	
9283	GENERAL PLAN AMENDMENTS	25,665	25,950	32,860	32,860	
9284	AGRICULTURAL PRESERVE FEE	16,315	21,525	31,059	31,059	
9285	SUBDIVISION PERMITS	265,631	275,675	286,360	286,360	
9286	SPECIFIC PLANS	6,047	3,954	4,000	4,000	
9287	FIBER OPTIC FEES	950	0	0	0	
9288	FINGER PRINTING FEES	7,800	11,270	10,000	10,000	
9289	EXPLOSIVE PERMITS	670	1,140	600	600	
9291	OTHER LICENSES AND PERMIT	90,033	84,167	90,800	90,800	
9292	GUN PERMITS	4,239	8,994	4,000	4,000	
9293	DOMESTIC VIOLENCE FEES	54,936	55,797	54,000	54,000	
9294	MARRIAGE LICENSES	6,286	5,947	5,600	5,600	
9295	BURIAL PERMITS	8,982	8,697	7,900	7,900	
9297	2840-MISC PERMITS	19,247	21,361	19,274	19,274	
	Total - LICENSES AND PERMITS	7,592,058	7,697,486	7,396,797	7,396,797	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
	FINES, FORFEITURES AND PENALTIES					
9301	50% EXCESS MOE REVENUE-ST	(450,304)	(459,106)	(480,000)	(480,000)	
9303	LAND USE FINES	2,900	9,335	46,020	46,020	
9304	RED LIGHT - VC21453, 54, 57	2,605	1,508	1,000	1,000	
9308	CIVIL ASSESSMENT-PC1214.1	405,554	509,597	435,000	435,000	
9310	VEHICLE FORFEITURES-VC14607.6	200	0	500	500	
9312	PROBA DRUG FEE-PC1203.1AB	2,652	1,868	1,500	1,500	
9315	CHILD RESTRNT FEE-COUNTY	1,106	2,102	0	0	
9316	CHILD RESTRAINT FEE-CITY	1,485	1,440	0	0	
9322	TRAFFIC SCH-VC42007.1(\$24)	329,976	304,416	340,000	340,000	
9323	CNTY FIX IT-VC 40611	31,814	27,823	35,000	35,000	
9324	COUNTY PARKING	3,477	2,724	3,130	3,130	
9325	CO-FAILURE TO APPEAR(FTA)	48,944	30,420	51,600	51,600	
9326	CO MOTOR VEH/CRIM FINES	789,559	835,523	820,000	820,000	
9330	DOMESTIC VIOLC-PC1203.097	65	0	0	0	
9333	CITIES FIX IT-VC40611	20,901	19,748	19,000	19,000	
9334	SMALL CLAIMS ADVISORY FEE	4,818	4,830	10,000	10,000	
9336	HEAD TRAUMA-VC27315	2,015	2,758	1,700	1,700	
9337	PA-EMERGENCY MED SERVICES	382,618	386,987	377,800	377,800	Emergency Med Svcs
9339	SUPERIOR COURT FINES-BASE	42,104	35,943	45,000	45,000	
9342	SETTLEMENTS/JUDGEMENTS	0	0	10,000	10,000	
9342	SETTLEMENTS/JUDGEMENTS	180,000	180,870	0	0	Road Fund
9345	BLDG CODE INVESTIG FEES	24,351	24,233	30,000	30,000	
9348	TRAFFIC SCHOOL FEES	1,251,590	1,069,980	1,295,000	1,295,000	
9351	ASSET FORFEITURES	4,356	49,300	25,000	25,000	
9353	VITAL STATS FEE-GC 26859	2,339	2,228	2,500	2,500	
9356	BLOOD ALCOHOL FINES	56,059	82,340	103,000	103,000	
9357	AIDS EDUCATION FINE-PC264	75	181	50	50	
9358	PENALTY AS-FINGERPRINT ID	251,433	197,365	120,951	120,951	
9360	SMALL CLAIMS FEES	18,949	17,207	19,500	19,500	
9365	FISH AND GAME FINES	0	0	3,000	3,000	Parks Spl Rev
9365	FISH AND GAME FINES	15,861	12,486	10,000	10,000	Fish & Game
9366	OFF-HIGHWAY MOTOR FINES	9,611	0	0	0	
9366	OFF-HIGHWAY MOTOR FINES	0	3,793	5,500	5,500	Parks Spl Rev
9371	AGRICULTURE FINES	16,659	8,107	0	0	
9372	BUSINESS & PROFESSIONS	(4,460)	(5,782)	(3,600)	(3,600)	
9373	HEALTH/SAFETY FINES/FORFT	24,040	16,670	11,700	11,700	
9375	LITTER CLEANUP	2,232	2,352	0	0	Parks Spl Rev
9379	CITIES- ALL MISDEMEANORS	30,788	36,993	29,400	29,400	
9380	FEES -ALCOHOL ABUSE & EDU	123,750	49,000	105,000	105,000	
9381	CITIES PARKING	2	25	0	0	
9382	MOTOR VEHICLE-CITY AGENCY	0	(135)	0	0	
9383	CITY MOTOR VEHICLE FINES	100,595	101,511	101,000	101,000	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9390	ST PENALTY F&GAME-PC1464	5,016	3,937	4,205	4,205	
9394	PENALTY AS-CRIM JUS CONST	0	16,764	0	0	
9394	PENALTY AS-CRIM JUS CONST	18,160	22,500	0	0	Capital Projects
9394	PENALTY AS-CRIM JUS CONST	284,734	282,722	283,824	283,824	Cop Loan DS
9395	PENALTY AS-CTHS TEMP CONS	0	20,500	0	0	
9395	PENALTY AS-CTHS TEMP CONS	28,334	516,582	6,949,200	6,949,200	Capital Projects
9399	ST PENALTY ASSMNTS-PC1464	592,907	574,135	592,000	592,000	
9460	SPAY/NEUTER FINE	24	24	0	0	
9548	TRAFFIC SCHOOL FEES - CITY	20,797	27,060	19,900	19,900	
9549	ELECTRONIC MONITORING FEE	3,215	142	1,000	1,000	
9911	ELECTRIC DEREGULATION SETTLEMENT	637,751	918,348	1,275,160	1,275,160	
9911	ELECTRIC DEREGULATION SETTLEMENT	23,338	33,606	24,505	24,505	Road Fund
9911	ELECTRIC DEREGULATION SETTLEMENT	36,643	52,766	73,267	73,267	Library
9997	TOBACCO SETTLEMENT	2,516,091	2,944,072	1,767,222	1,767,222	
9997	TOBACCO SETTLEMENT	0	259,400	0	0	Capital Projects
9997	TOBACCO SETTLEMENT	0	0	725,000	725,000	Emergcy Med Svcs
	Total - FINES, FORFEITURES AND PENALTIES	7,897,729	9,239,198	15,290,534	15,290,534	
USE OF MONEY AND PROPERTY						
9401	TRAN INTEREST REVENUE	357,762	382,666	340,000	340,000	
9403	SB 90 INTEREST REVENUE	0	150,940	0	0	
9406	INTEREST DEBT SERV ACCT	0	96	0	0	
9406	INTEREST DEBT SERV ACCT	855	12,845	0	0	Cop Loan DS
9407	INTEREST LEASE RESERVE FD	19,379	45,926	52,745	52,745	Cop Loan DS
9409	OTHER INTEREST	16,087	1,580	1,050	1,050	
9409	OTHER INTEREST	0	1,038	0	0	Road Fund
9409	OTHER INTEREST	76,111	0	0	0	Cop Loan DS
9410	INTEREST	4,131,031	2,564,525	3,000,000	3,000,000	
9410	INTEREST	255,413	252,857	90,000	90,000	Road Fund
9410	INTEREST	933,751	1,051,603	858,600	858,600	Capital Projects
9410	INTEREST	28,061	13,453	24,063	24,063	Parks Spl Rev
9410	INTEREST	2,701	1,738	1,500	1,500	Wildlife Grazing
9410	INTEREST	11,218	8,411	10,000	10,000	Drinking Driver
9410	INTEREST	0	25,891	0	0	Org Effective
9410	INTEREST	361,801	412,259	0	0	Tax Reductn Res
9410	INTEREST	272,376	300,549	0	0	Automtn Replc
9410	INTEREST	146,039	118,822	0	0	Building Replcm
9410	INTEREST	(102)	0	0	0	Comm Dev Pgm
9410	INTEREST	170,638	116,621	70,000	70,000	Library
9410	INTEREST	4,547	3,004	2,000	2,000	Emergcy Med Svcs
9410	INTEREST	7,452	5,104	3,000	3,000	Cal Hlth Ind Pgm
9410	INTEREST	273,573	246,955	0	0	Chldrn & Fam 1st
9410	INTEREST	0	365,227	250,000	250,000	Impact Fee

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9410	INTEREST	0	440,984	0	0	Pub Fac Fees
9410	INTEREST	6,361	35,077	10,000	10,000	Co Med Svcs Prog
9410	INTEREST	654	165	0	0	Cop Loan DS
9421	COMMUNICATION LEASE FACIL	4,950	4,800	7,450	7,450	
9431	RENT-LAND/BLDG-SHORT TERM	68,810	98,554	119,837	119,837	
9431	RENT-LAND/BLDG-SHORT TERM	0	0	400	400	Road Fund
9431	RENT-LAND/BLDG-SHORT TERM	5,442	5,801	6,328	6,328	Parks Spl Rev
9431	RENT-LAND/BLDG-SHORT TERM	6,600	6,600	6,600	6,600	Library
9432	RENT-LAND/BLDG-LONG TERM	122,576	136,063	130,175	130,175	
9432	RENT-LAND/BLDG-LONG TERM	6,817	7,167	32,690	32,690	Parks Spl Rev
9432	RENT-LAND/BLDG-LONG TERM	51,600	25,800	0	0	Cop Loan DS
9434	FARM LAND RENT	368	335	0	0	
9434	FARM LAND RENT	1,800	1,965	1,800	1,800	Parks Spl Rev
9438	RENTAL OF VETERANS BLDGS.	84,393	79,116	60,000	60,000	
	Total - USE OF MONEY AND PROPERTY	7,429,064	6,924,537	5,078,238	5,078,238	
	AID FROM STATE GOVERNMENT					
8302	ST RLGN-SALES TX-SOC SRVC	5,483,028	4,903,709	6,357,497	6,350,594	
8303	ST RLGN-SALES TAX-M H	4,254,880	4,047,936	4,720,300	4,720,300	
8304	ST RLGN-SALES TAX-HEALTH	1,239,729	1,607,193	1,632,083	1,457,059	
8304	ST RLGN-SALES TAX-HEALTH	297,381	0	0	0	Co Med Svcs Prog
8305	ST REALGN- VLF	2,423,057	2,565,414	2,950,742	3,132,669	
8305	ST REALGN- VLF	2,062,854	2,472,200	2,472,200	2,472,200	Co Med Svcs Prog
8308	ST REALGN- VLF GROWTH	306,947	672,851	147,350	147,350	
8309	ST RLGN-SALES TX-SS-GRWTH	27,314	32,802	0	0	
8310	ST RLGN-SALES TX-MH-GRWTH	136,998	166,905	0	0	
8311	ST RLGN-SALES TX-HLTH-GRW	209,526	174,907	0	0	
8312	ST RLGN-VLF BASE RESTORTN	776,498	799,445	183,396	183,396	
8314	ST RLGN-CASELD GRWT-SOC S	639,246	37,823	0	0	
8315	ST RLGN-PRIOR YR SOC SVCS	197,000	0	0	0	
8316	ST RLGN-PRIOR YR MNTL HTH	28,000	0	0	0	
8324	SB90 STATE MANDATED COSTS	1,303,180	1,064,716	635,807	635,807	
8325	ST AID- DRUG/MENTL HEALTH	7,088,130	9,988,637	10,112,491	10,112,491	
8326	STATE AID- EXTRADITION	17,628	22,115	18,000	18,000	
8330	STATE AID FOR AGRICULTURE	1,006,599	1,048,651	982,134	982,134	
8332	ST AID-F/S COLLCTN INCENT	400,835	347,223	91,659	91,659	
8333	STATE AID-NUCLEAR PLANNG	703,942	610,200	755,355	755,355	
8333	STATE AID-NUCLEAR PLANNG	92	0	0	0	Parks Spl Rev
8335	STATE AID VETERAN AFFAIRS	61,053	68,246	45,000	45,000	
8336	HOMEOWNER PROP TAX RELIEF	759,019	778,442	795,000	795,000	
8336	HOMEOWNER PROP TAX RELIEF	9,240	9,559	9,887	9,887	Road Fund
8336	HOMEOWNER PROP TAX RELIEF	54,240	55,543	56,723	56,723	Library
8337	STATE REIMB-CMC/ASH CASES	(134,262)	221,419	318,000	318,000	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
8339	ST AID-DRUG AND ALCOHOL	355,206	239,651	179,651	179,651	
8341	ST AID-INS FRAUD INVESTIG	51,373	60,185	53,000	53,000	
8342	ST AID-DMV-VEH CRIME INV	197,996	189,290	237,000	237,000	
8343	ST AID-PERINATAL T E F	293,525	281,090	249,090	249,090	
8346	ST AID-MEDICL INS INCENTV	3,700	42,850	0	0	
8347	STATE AWARDED GRANTS	1,116,728	1,838,771	1,652,817	1,652,817	
8347	STATE AWARDED GRANTS	8,082	40,814	0	0	Capital Projects
8347	STATE AWARDED GRANTS	6,942	0	0	0	Comm Dev Pgm
8347	STATE AWARDED GRANTS	19,620	19,142	19,700	19,700	Library
8348	ST AID-MANGD CARE-INPATNT	479,631	632,868	904,935	904,935	
8351	ST-STORM DAMAGE REIMB-OES	3,251	25,850	0	0	
8351	ST-STORM DAMAGE REIMB-OES	684,886	179,750	0	0	Road Fund
8351	ST-STORM DAMAGE REIMB-OES	0	29,421	0	0	Parks Spl Rev
8351	ST-STORM DAMAGE REIMB-OES	0	765	0	0	Library
8353	ST-EXCESS REV TO TRUST	0	1,303	0	0	
8354	ST-PROP 10 TOBACCO TAX	2,205,361	2,501,561	0	0	Chldrn & Fam 1st
8356	STATE REIMB FOR DNA TESTING	1,350	600	500	500	
8358	ST AID-PROP 12 PARKS GRANT	0	44,731	1,389,900	1,389,900	Capital Projects
8359	ST AID PROP 36 SUBSTANCE ABUSE GRANT	80,210	693,708	968,703	968,703	
8362	ST REV-PAROLE HOLDS	470,198	421,319	400,000	400,000	
8363	STATE COASTAL GRANT	66,535	99,599	412,496	412,496	
8363	STATE COASTAL GRANT	84,287	(31,755)	200,000	200,000	Capital Projects
8363	STATE COASTAL GRANT	1,339	0	0	0	Parks Spl Rev
8380	ST AID - CHILD SUP ADMIN	894,166	943,910	1,617,437	1,617,437	
8398	ST AID-AB1661-ERAF REIMBURSEMENT	861,226	0	0	0	
8398	ST AID-AB1661-ERAF REIMBURSEMENT	1,829	0	0	0	Road Fund
8398	ST AID-AB1661-ERAF REIMBURSEMENT	14,763	0	0	0	Library
8399	STATE AID - OTHER	717,084	3,539,909	1,006,483	1,006,483	
8399	STATE AID - OTHER	2,309,181	51,000	0	0	Road Fund
8399	STATE AID - OTHER	41,763	64,249	0	0	Capital Projects
8399	STATE AID - OTHER	0	0	8,237	8,237	Parks Spl Rev
8399	STATE AID - OTHER	368,395	345,388	293,862	293,862	Library
8401	STATE - WELFARE ADMIN.	16,049,543	24,655,445	18,221,807	18,221,807	
8403	STATE AID-GAIN PROGRAM	24,443	(504,101)	0	0	
8405	STATE AID - ABATEMENT	2,919,682	41,181	17,000	17,000	
8411	ST AID-CS COLL-FOSTR CARE	17,837	21,694	16,000	16,000	
8412	MEDI-CAL:PATIENTS-ST +FED	45,600	54,573	0	24,890	
8416	ST AID - REIMB	57,827	60,832	38,730	38,730	
8420	STATE AID-CALWORKS	4,969,391	4,030,426	0	0	
8430	ST AID-CALIF CHILDRN SRVC	627,939	797,042	1,038,265	1,038,265	
8432	STATE - HEALTH ADMIN.	1,895,166	1,701,599	1,784,871	1,784,871	
8438	ST AID-GAS TAX-UNCLAIMED	726,593	722,186	885,000	885,000	
8440	STATE - HIGHWAY USERS TAX	4,457,940	5,601,601	5,671,000	5,671,000	Road Fund

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
8442	STATE AID CONSTRUCTION	1,985,261	1,237,597	2,375,189	2,375,189	Road Fund
8442	STATE AID CONSTRUCTION	81,268	0	0	0	Capital Projects
8443	TRANS DEV ACT SB 325	1,508,701	1,655,259	1,575,000	1,575,000	Road Fund
8444	ST AID-GAS TAX-PROP 111	902,224	0	0	0	Road Fund
8446	CLEAN AIR TRANS ACT PR116	32,295	0	0	0	Capital Projects
8447	ST AID-ISTEA EXCHANGE	578,060	578,060	578,060	578,060	Road Fund
8448	ST AID-PUBLIC SAFETY SRVC	14,370,560	14,127,745	14,157,545	14,157,545	
8450	ST AID-BICYCLE LANE ACCT	0	130,860	0	0	Road Fund
8450	ST AID-BICYCLE LANE ACCT	20,000	(20,000)	0	0	Capital Projects
8451	ST AID - TRAFFIC CONGESTION	0	761,552	1,154,591	1,154,591	Road Fund
8459	ST-MV EMISSION REDUCTION	0	0	220,000	220,000	Road Fund
8460	STATE-MOTOR VEH LIC FEE	14,463,222	15,543,977	13,000,000	13,000,000	
8460	STATE-MOTOR VEH LIC FEE	45,673	49,539	0	0	Road Fund
8460	STATE-MOTOR VEH LIC FEE	200,169	217,114	170,000	170,000	Library
8462	OTHER STATE IN-LIEU TAXES	3,002	1,087	0	0	
8465	OPEN SPACE SUBVENTION	1,074,304	1,110,728	1,000,000	1,000,000	
8467	ST-10% REST FINE REBATE	12,011	13,555	12,000	12,000	
8469	ST-10% SBOC VOC REBATE	6,107	3,114	4,500	4,500	
8483	CHIP HOSPITAL	415,380	371,753	371,752	371,752	Cal Hlth Ind Pgm
8484	CHIP NON-CO HOSPITAL	106,034	119,648	119,649	119,649	Cal Hlth Ind Pgm
8486	CHIP PHYSICIANS - COUNTY	12,661	7,679	7,679	7,679	Cal Hlth Ind Pgm
8487	CHIP PHYSICIANS - EMS	193,399	188,417	7,679	7,679	Cal Hlth Ind Pgm
8489	CHIP UNALLOCATED	136,112	59,829	59,829	59,829	Cal Hlth Ind Pgm
8490	ST AID - SLESF	570,064	1,447,332	955,975	955,975	
8495	ST-AB818 PROPERTY TAX ADMIN	832,102	800,105	908,152	908,152	
8496	ST AID-PASS THRU GRANTS	1,597,079	1,504,146	1,761,180	1,761,180	
8599	PRIOR YR ST GRANT PROCEEDS	27,780	(899,179)	0	0	
8599	PRIOR YR ST GRANT PROCEEDS	2,174	0	0	0	Road Fund
	Total - AID FROM STATE GOVERNMENT	111,658,384	120,144,300	107,988,888	108,013,778	
	AID FROM FEDERAL GOVERNMENT					
8479	GANG TASK FORCE - SHERIFF	227,952	0	0	0	
8601	FED AID ENTITLEMNT LAND	340,601	486,981	340,000	340,000	
8603	FEDERAL AID-STORM DAMAGE	193,895	(223,131)	0	0	Road Fund
8604	FEDERAL - HEALTH ADMIN	2,244,004	2,934,917	3,597,982	3,597,982	
8605	FEDERAL AID CONSTRUCTION	252,639	355,978	990,500	990,500	Road Fund
8605	FEDERAL AID CONSTRUCTION	3,778,110	4,711,758	0	0	Capital Projects
8606	FEDERAL AID FOR DISASTER	1,982,147	112,003	0	0	Road Fund
8607	FEDERAL FOREST RESERV REV	6,880	10,788	0	0	Road Fund
8608	FEDERAL GRAZING FEES	7,631	9,352	7,600	7,600	Wildlife Grazing
8613	FED AID-DRUG FREE SCH/COM	24,486	24,464	24,486	24,486	
8616	FED AID-CS COLL-FOSTER CR	14,864	18,079	12,000	12,000	
8618	FEDERAL AID-COPS AHEAD	10,764	185,301	120,000	120,000	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)	FUND (6)
8621	FED AID-LLEBG GRANT	299,385	77,030	0	0	
8622	FED AID - REIMB	109,978	118,571	40,768	40,768	
8654	FED AID - SCAAP PASS THRU	0	30,796	18,928	18,928	
8654	FED AID - SCAAP PASS THRU	77,663	0	0	0	Automtn Replc
8655	FED AID-DRUG AND ALCOHOL	1,377,306	1,608,285	1,659,131	1,659,131	
8656	FEDERAL-GRANTS	342,702	227,388	120,000	120,000	
8656	FEDERAL-GRANTS	0	4,046,559	0	0	Comm Dev Pgm
8659	FEDERAL AID - OTHER	70,275	118,996	63,371	63,371	
8660	FEDERAL - WELFARE ADMIN	16,811,503	24,510,900	32,210,462	32,210,462	
8662	FEDERAL AID - ABATEMENT	3,228,822	27,446	40,000	40,000	
8663	FEDERAL AID-GAIN PROGRAM	1,139,913	1,469,531	0	0	
8667	FED AID-NUTRITION PROGRAM	39,311	47,599	29,000	29,000	
8668	FED AID-PERINTL SETASIDE	25,623	67,335	46,481	46,481	
8670	FED AID-CALWORKS	4,315,762	4,458,589	0	0	
8680	FED AID-CHILD SUP ADMIN	2,521,250	3,278,556	3,139,732	3,139,732	
8682	FED AID-INCENTIVES	1,657,808	638,970	660,155	660,155	
8698	FED AID - PRIOR YEAR	4,013	42,216	0	0	
	Total - AID FROM FEDERAL GOVERNMENT	41,105,287	49,395,257	43,120,596	43,120,596	
	AID FROM OTHER GOVERNMENT AGENCIES					
8701	OTHER GOVT AGENCY REVENUE	654,530	979,134	802,646	802,646	
8701	OTHER GOVT AGENCY REVENUE	0	326,945	0	0	Comm Dev Pgm
8704	COMBINED FED/ST CALWORKS	0	0	9,313,289	9,313,289	
8805	OTHER GOV'T: RDA PASS THRU	291,096	504,878	500,000	500,000	
8805	OTHER GOV'T: RDA PASS THRU	13,777	15,387	15,600	15,600	Library
	Total - AID FROM OTHER GOVERNMENT AGENCI	959,403	1,826,344	10,631,535	10,631,535	
	TOTAL AID FROM GOVERNMENTAL AGENCIES	153,723,074	171,365,901	161,741,019	161,765,909	
	CHARGES FOR CURRENT SERVICES					
9492	BILLINGS OH-OUTSIDE AGENCIES	0	0	564,029	564,029	
9497	OTHER BILLINGS TO COURTS	0	610,350	700,432	700,432	
9498	SHERIFF BLNGS - COURT SECUR	0	0	2,271,113	2,271,113	
9499	BILLINGS TO OUTSIDE AGENCIES	0	207,254	319,157	319,157	
9499	BILLINGS TO OUTSIDE AGENCIES	0	0	180,738	180,738	Cal Hlth Ind Pgm
9547	EXTD FIRST OFFENDER FEES	0	112,901	110,615	110,615	Drinking Driver
9551	AFFORDABLE HOUSING FEE TRANSFERRED	0	(33,788)	0	0	Pub Fac Fees
9555	PREAPPLICATION PROCESS	4,752	5,258	6,100	6,100	
9557	TR CT TRUST - GC26838	54	0	0	0	
9558	FRANCHISE APPLIC REVIEW	(1,391)	19,742	0	0	
9559	FLOOD HAZARD FEES	1,230	547	1,598	1,598	
9562	TR CT TRUST-GC26823	350	308	300	300	
9564	TR CT TRUST-GC26827.4	1,946	1,204	1,500	1,500	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9565	TR CT TRUST-GC26830	39,766	40,079	35,700	35,700	
9566	TR CT TRUST-GC26833.1	3,969	3,480	4,200	4,200	
9567	TR CT TRUST-GC26835.1	0	2	0	0	
9573	TR CT TRUST - GC26852.1	576	149	100	100	
9578	TR CT TRUST-GC72060	406	7	100	100	
9581	AFFORDABLE HOUSNG IN-LIEU	0	30,509	0	0	Pub Fac Fees
9582	FIRE SUPPRESSION/COST REI	0	114	0	0	
9585	PUB FAC FEE-LIBRARY	0	251,615	250,700	250,700	Pub Fac Fees
9586	WITNESS/DEPOSITION FEES	0	450	0	0	Road Fund
9587	AMBULANCE REIMBURSEMENT	40,729	70,526	40,000	104,800	
9588	INMATE ASSISTANCE REIMBRS	555	235	450	450	
9589	BOOKING FEES-INDIVIDUALS	36,594	47,622	50,000	50,000	
9592	MONITORING FEE-PC1203.1B	195,415	210,492	200,000	200,000	
9593	FED AID-F/S COLL INCENTIV	0	262,848	199,970	199,970	
9595	DIVERSN MONITRG-PC1001.53	294	477	300	300	
9596	MITIGATION FEE-AIR	663	945	1,500	1,500	
9601	CHANGE OF PLEA	879	775	600	600	
9602	PROBA MGMNT FEE-ADULTS	22,939	15,010	12,000	12,000	
9605	SENTENCING REPORT FEE	157,385	97,244	90,000	90,000	
9606	RESTITN COLL FEE-PC1203.1	22,729	28,296	30,000	30,000	
9607	RECORD SEALING FEE	2,079	1,224	800	800	
9609	RED INSTALLMENT PLAN FEE	5,015	2,246	3,750	3,750	
9610	ADMINISTRATIVE SERVICES	979,446	1,007,247	1,017,905	1,017,905	
9611	SPECIAL ASSESSMENT FEES	119,930	122,049	125,850	125,850	
9612	ASSESSMNT APPORTNMNT FEES	3,200	2,800	2,000	2,000	
9613	PROP.REDEMPT.SEARCH FEES	24,396	19,074	24,000	24,000	
9614	RETIREMENT SERVICES	270,242	296,372	0	0	
9615	AUDITING, ACCOUNTING FEES	0	931	0	0	
9619	PUBLIC DEFENDR SRVS-ADULT	3,024	2,141	2,500	2,500	
9624	AIRCRAFT FILING FEE	245	35	0	0	
9625	ELECTION SERVICES	193,539	61,782	160,600	160,600	
9627	DEFERRED ENTRY OF JUDGMENT	41,756	47,884	44,220	44,220	
9627	DEFERRED ENTRY OF JUDGMENT	103,704	101,032	126,252	126,252	Drinking Driver
9631	SEGREGATIONS FEE	590	369	900	900	
9632	DMV DELINQUENT VESSEL FEE	259	419	300	300	
9633	UNSEC DELINQUENT COLL FEE	12,925	24,063	20,000	20,000	
9634	OTHER COURT-ORDERED REIMB	1,960	4,121	2,000	2,000	
9635	LEGAL SERVICES	34,896	64,821	65,450	65,450	
9637	INVOLUNTARY LIEN NOTICES	8,075	9,263	8,000	8,000	
9638	INSTALLMENT FEES	841	241	0	0	
9639	PROCESSING FEES	31,611	28,818	26,000	26,000	
9641	ENVIRONMNTL ASSESSMT FEES	80,168	80,897	66,000	66,000	
9643	LAFCO PROCESSING FEES	37,308	1,532	5,000	5,000	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9644	PUBLICATION FEES	72,696	58,090	70,000	70,000	
9645	PLANNING/ENGINEERING SVCS	2,950	1,451	5,000	5,000	
9645	PLANNING/ENGINEERING SVCS	4,459	2,328	814	814	Road Fund
9646	ROAD PERMIT FEES	10,338	9,460	8,800	8,800	Road Fund
9647	FILING FEES-CORNER RECORD	1,532	1,680	2,000	2,000	
9648	LOT LINE ADJUSTMENTS	17,021	15,685	21,500	21,500	
9652	ROAD IMPACT FEES	910,681	0	0	0	Road Fund
9652	ROAD IMPACT FEES	0	2,049,532	600,000	600,000	Impact Fee
9654	ALLOCATION ADMIN FEE	1,900	1,900	166,800	166,800	
9655	DATA PROCESSNG/INFO SRVS	143,464	225,804	233,598	233,598	
9656	COMMUNICATION SERVICE REV	202,143	176,137	237,846	237,846	
9658	FIRE PROTECTION SERVICES	144,594	168,120	143,921	143,921	
9659	PUB FACIL FEE-FIRE	115,563	3,685	0	0	
9659	PUB FACIL FEE-FIRE	286,062	0	220,000	220,000	Capital Projects
9659	PUB FACIL FEE-FIRE	0	557,581	637,700	637,700	Pub Fac Fees
9660	RECORDERS FEE GC27361.4	216,078	278,714	185,000	185,000	
9661	AGRICULTURAL SERVICES	74,639	79,782	72,400	72,400	
9662	RODENT CONTROL	53,755	56,331	61,000	61,000	
9663	HOME DETENTION PROGRAM	46,742	43,155	48,000	48,000	
9665	STANDARDIZATION INSPECTS	3,470	3,140	3,400	3,400	
9668	ALTERNATIVE WORK PROG REV	47,241	49,410	45,000	45,000	
9669	WEEKENDER PROGRAM	56,191	46,966	50,000	50,000	
9670	CIVIL PROCESS SERVICE	68,110	102,698	95,000	95,000	
9673	PROBA PRESENTATION FEE	944	0	0	0	
9677	REIMB JUV COURT PROF FEES	4,274	2,746	3,000	3,000	
9679	SPECIAL BUILDING FEES	0	0	360	360	Parks Spl Rev
9680	ESTATE FEES	2,731	4,947	5,050	5,050	
9681	GUARDIANSHIP FEES	140,075	92,485	100,600	100,600	
9682	REPRESENTATIVE PAYEE FEES	20,995	18,517	17,000	17,000	
9683	ANIMAL CRUELTY REIMBRSMNT	40	0	0	0	
9685	HUMANE SERVICES	37,324	43,134	35,200	35,200	
9686	IMPOUND FEES	43,080	37,957	45,900	45,900	
9687	BOARDING FEES	16,496	19,016	24,000	24,000	
9688	ANIMAL PLACEMENT	15,915	23,090	39,665	39,665	
9690	LAW ENFORCEMENT SERVICES	53,374	54,464	55,000	55,000	
9691	BOOKING FEES (SB 2557)	303,497	306,360	340,000	340,000	
9692	CHILDREN PROTECTION FEES	31,000	46,514	70,000	70,000	
9693	RECORDER'S SPECL PROJECTS	532,858	104,973	179,249	179,249	
9694	RECORDG FEE-MICROGRAPHICS	57,585	62,037	60,221	60,221	
9695	RECORDING FEES	989,952	1,353,927	889,500	889,500	
9696	RECORDING FEES-VHS	44,246	16,073	2,196	2,196	
9698	CIVIL SPECIAL FEE GC26746	3,325	0	0	0	
9699	CHANGE OF OWNERSHIP FEE	11,180	12,660	9,500	9,500	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9701	PUB FACIL FEE-PARKS	0	89	0	0	
9701	PUB FACIL FEE-PARKS	1,602,729	0	1,737,200	1,737,200	Capital Projects
9701	PUB FACIL FEE-PARKS	0	1,159,793	1,137,000	1,137,000	Pub Fac Fees
9702	PUB FACIL FEE-GEN GOVT	1,014,767	0	0	0	Capital Projects
9702	PUB FACIL FEE-GEN GOVT	0	478,932	512,700	512,700	Pub Fac Fees
9703	PUB FAC FEE-LAW ENFORCE	0	114,959	126,600	126,600	Pub Fac Fees
9704	DEVELOPMENT FEE- ADMIN	82,702	79,751	85,000	85,000	
9705	SEPARATE TAX BILL COSTS	51,313	50,948	38,000	38,000	
9707	ROAD ABANDNMT REQUEST FEE	200	50	0	0	Road Fund
9708	REIMB FOR PROJ COSTS	3,961	0	0	0	
9709	ENCROACHMENT PERMIT FEES	0	95	0	0	
9709	ENCROACHMENT PERMIT FEES	40,325	47,487	42,000	42,000	Road Fund
9710	ROAD ABANDONMENT FEE	1,180	1,986	6,000	6,000	
9710	ROAD ABANDONMENT FEE	350	400	1,680	1,680	Road Fund
9712	CURB & GUTTER WAIVERS	8,925	11,349	10,500	10,500	Road Fund
9713	VENDING MACHINE REVENUE	59	60	0	0	
9713	VENDING MACHINE REVENUE	1,324	0	0	0	Parks Spl Rev
9714	COIN TELEPHONE COMMISSION	6,052	4,163	5,100	5,100	
9714	COIN TELEPHONE COMMISSION	120	213	100	100	Parks Spl Rev
9714	COIN TELEPHONE COMMISSION	54	44	40	40	Library
9718	EXAM FEES-CHILDREN	42,243	34,496	42,000	42,000	
9720	OBSTETRICAL SERVICES	288,499	272,501	230,000	230,000	
9721	NURSING FEES	286,187	314,948	326,000	326,000	
9722	HOME HEALTH NURSING FEES	48,575	49,062	32,000	32,000	
9723	LABORATORY SERVICES	377,506	545,432	510,000	510,000	
9724	SUPPLEMENTAL ROLL-5% ADMN	560,024	734,280	500,000	500,000	
9724	SUPPLEMENTAL ROLL-5% ADMN	0	115	0	0	Parks Spl Rev
9725	MENTAL HEALTH SERVICES	267,254	380,635	345,437	345,437	
9726	SECOND CHANCE CHARGES-ALC	476,860	474,317	487,227	487,227	Drinking Driver
9727	ALCOHOLISM SERVICES	10,582	29,080	41,085	41,085	
9728	COBRA MED INS ADMIN FEE	484	654	500	500	
9729	PROP TAX ADMIN FEE-SB2557	884,160	993,753	950,000	950,000	
9730	ENVIRONMENTAL HEALTH SERVICES	1,046,837	1,048,340	1,180,000	1,180,000	
9738	MEDICAL REMB SERV/PAT CAR	315,202	373,698	363,300	363,300	
9740	CUTS & COMBINATN REQUESTS	3,230	7,690	3,000	3,000	
9741	ADOPTION FEES	5,700	5,200	0	0	
9744	RECORDING FEE-INFO SYSTEM	145,000	0	0	0	
9745	CALIF CHILDREN SERVICES	3,548	3,540	35,000	35,000	
9747	INST.CARE-JUVENILE HALL	34,821	25,728	25,000	25,000	
9748	PSYCHIATRIC FEES-ADULTS	238,581	943,934	672,488	672,488	
9749	INSTITUTIONAL CARE/SERVICE	650	600	700	700	
9751	LOST-DAMAGED MATERIALS	13,704	19,777	15,400	15,400	Library
9752	LIBRARY SERVICES	182,114	181,954	130,000	130,000	Library

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
9753	FIRST OFFENDER FEES	0	(38)	0	0	
9753	FIRST OFFENDER FEES	580,075	451,705	510,502	510,502	Drinking Driver
9757	COPYING FEES	29,955	27,363	29,500	29,500	
9757	COPYING FEES	22,270	22,046	17,000	17,000	Library
9758	LIBRARY REQUEST FEES	21,692	23,482	18,270	18,270	Library
9760	MOTION FEE-GC26830(A)	1,442	1,498	3,000	3,000	
9762	CAMPING FEES	290,351	325,542	290,045	290,045	Parks Spl Rev
9763	DAILY PASSES	85,639	86,394	95,600	95,600	Parks Spl Rev
9764	GROUP ENTRANCE FEES	76,776	85,357	82,561	82,561	Parks Spl Rev
9765	SEASON PASSES	29,885	29,245	30,010	30,010	Parks Spl Rev
9766	SEASON BOAT LICENSES	20,930	18,795	17,370	17,370	Parks Spl Rev
9767	DAILY BOAT PASSES	22,280	22,550	24,500	24,500	Parks Spl Rev
9768	INCOME FROM CONCESSIONS	12,490	8,027	9,000	9,000	
9768	INCOME FROM CONCESSIONS	78,594	79,021	74,526	74,526	Parks Spl Rev
9769	SWIMMING POOL FEES	62,478	52,085	80,454	80,454	Parks Spl Rev
9770	MOTION SUM JDG-GC	11,200	8,400	12,500	12,500	
9771	DOG/DAY USE	9,382	9,454	6,268	6,268	Parks Spl Rev
9772	SHOWERS/LOCKERS	12,707	17,280	21,548	21,548	Parks Spl Rev
9775	MOBL HOME DUP TX CLEARNCE	135	255	126	126	
9776	PARKLAND FEE (QUIMBY FEE)	176,029	99,826	0	0	
9776	PARKLAND FEE (QUIMBY FEE)	402,642	200,133	60,000	60,000	Capital Projects
9777	DIVERSN REST FEE-PC1001.9	0	(10)	0	0	
9778	OTHER CLERK FEES	197,387	207,842	179,200	179,200	
9779	BOARD CLERK FEES	14,706	19,326	16,000	16,000	
9780	COUNTY CIVIL FEES	27,130	17,838	38,000	38,000	
9781	MISCELLANEOUS FEES	0	4,746	2,000	2,000	
9781	MISCELLANEOUS FEES	10,088	11,869	1,600	1,600	Parks Spl Rev
9781	MISCELLANEOUS FEES	56,053	95,005	96,739	96,739	Drinking Driver
9783	HAZARDOUS WASTE REVENUES	9,475	16,510	15,775	15,775	
9785	MONUMENTATION FEES	40,385	50,561	91,841	91,841	
9786	DRAINAGE RVW-PLOT/SITE PLN	39,660	43,090	49,800	49,800	
9787	RECREATIONAL PROGRAMS	3,010	4,208	2,580	2,580	Parks Spl Rev
9789	OTHER RECREATIONAL FEES	0	813	0	0	
9791	DEVELOPMENT PLAN INSPECTN	78,204	63,513	98,000	98,000	
9792	PAR MAP CHECKING THRU T/A	18,700	19,616	21,200	21,200	
9793	TR MAP CHECKING THRU T/A	44,110	12,455	55,800	55,800	
9798	RECORDS OF SURVEY FEES	24,623	26,024	31,100	31,100	
9799	OTHER SERVICE CHARGES	123,056	204,629	157,000	157,000	
9809	PROGRAM REVENUE - CHILDREN AND FAMILIES	30,484	507,378	956,667	956,667	
9809	PROGRAM REVENUE - CHILDREN AND FAMILIES	57,500	28,583	115,000	115,000	Cal Hlth Ind Pgr
9818	PASSENGER FACILITY FEE	400,000	602,812	0	0	Capital Projects
9851	SERVICE CHARGES	1,071,934	1,146,265	1,332,857	1,332,857	Parks Spl Rev
9851	SERVICE CHARGES	0	15	0	0	Library

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)	FUND (6)
9886	IN-LIEU ASSMT/CONNECT FEE	46	0	0	0	
9888	SEWER TAP-IN FEES	15	0	0	0	
9918	RENTAL EQUIP - HOME HEALTH	63,328	0	0	0	
9950	BOOK,PAMPHLT,BROCHR SALES	20,267	18,204	16,500	16,500	
9950	BOOK,PAMPHLT,BROCHR SALES	4,594	4,183	3,100	3,100	Library
9951	MAP SALES	27,123	19,627	24,800	24,800	
9956	PUB INFO SALE-COMP FILES	41,551	40,357	44,750	44,750	
9975	PM INSPECT-IMP PLANS P11E	35,911	42,688	45,500	45,500	
	Total - CHARGES FOR CURRENT SERVICES	19,705,683	23,161,181	25,926,595	25,991,395	
	OTHER REVENUES					
8201	ISD BLLNGS- PHONE	418,518	284,998	341,592	341,592	
8202	ISD BILLINGS-DP SUPPORT	703,437	176,359	178,027	178,027	
8203	ISD BILLINGS-RADIO/COMMNS	26,246	13,046	19,302	19,302	
8204	GEN SRVS BLNG-CUST/MAINT	80,291	47,431	0	0	
8205	GEN SRVS BLNG-POSTAGE	98,247	91,542	111,915	111,915	
8214	SHERIFF BILLINGS FOR SECURITY	272,658	488,584	661,151	661,151	
8215	DEPT BILLINGS-GEN CO OH	1,687,873	2,346,764	1,442,805	1,442,805	
8215	DEPT BILLINGS-GEN CO OH	1,557,186	1,619,639	1,373,311	1,373,311	Automtn Replc
8215	DEPT BILLINGS-GEN CO OH	811,302	807,990	826,384	826,384	Building Replcmt
8216	HEALTH BILLING	86,640	0	0	0	
8218	MAINT PROJECT BILLINGS	151,381	139,391	443,350	443,350	
8219	CIP/FIXED ASSET BILLINGS	282,658	299,593	0	0	
8219	CIP/FIXED ASSET BILLINGS	945,335	982,420	1,675,000	1,675,000	Capital Projects
8219	CIP/FIXED ASSET BILLINGS	12,377	0	0	0	Parks Spl Rev
8221	REIMBURSEMENTS-AIRPORT FA	92,700	92,700	92,000	92,000	
8222	SUPPRT BLNG TO GOVTL AGCY	1,706,062	2,047,160	3,441,267	3,441,267	
8222	SUPPRT BLNG TO GOVTL AGCY	22,792	23,633	24,439	24,439	Parks Spl Rev
8222	SUPPRT BLNG TO GOVTL AGCY	117,754	147,188	64,741	64,741	Drinking Driver
8222	SUPPRT BLNG TO GOVTL AGCY	67,125	123,585	202,510	202,510	Co Med Svcs Prog
8222	SUPPRT BLNG TO GOVTL AGCY	752,829	748,330	634,595	634,595	Cop Loan DS
8223	SUPPRT BLNG TO NON-GOVTL	944,981	847,188	0	0	
8223	SUPPRT BLNG TO NON-GOVTL	55,221	39,246	34,090	34,090	Parks Spl Rev
8225	PARKS BILLNGS-GRNDS/MAINT	125,861	125,000	382	382	Parks Spl Rev
8228	SHERIFF'S BLLNG-COURT SEC	1,748,260	1,822,373	0	0	
8232	BILLNGS-PASS THRU GRANTS	185,923	224,919	0	0	
8234	ISD BILLINGS - DAS	305,563	367,022	366,389	366,389	
8241	SHERIFF BILLINGS FOR SECURITY	0	43,554	303,496	303,496	
8244	TRNSFR FROM COMMUNITY PROJ	0	500	0	0	Library
8244	TRNSFR FROM COMMUNITY PROJ	0	100,000	0	0	Cal Hlth Ind Pgm
8245	ISD - FILE SERVER MNT	5,290	0	0	0	
8246	ISD BILLINGS-OFFICE AUTOMATION	0	55,988	45,412	45,412	
8247	ISD BILLINGS-PROGRAMMING	0	5,307	16,415	16,415	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
8249	ROADS IMPACT FEES	0	1,809,139	1,907,086	1,907,086	Road Fund
9903	SEMINAR/CONF/WORKSHOP FEE	75,824	44,127	53,000	53,000	
9908	SETTLEMENTS-ENVIRONMENTAL	216,500	41,500	40,000	40,000	
9908	SETTLEMENTS-ENVIRONMENTAL	0	12,500	0	0	Fish & Game
9921	ASSESSMENTS (EXCEPT 1915)	0	23	0	0	
9927	LIBRARY CARD ACCESS FEES	4,185	5,156	5,898	5,898	
9930	REV APPLICABLE PRIOR YRS	0	(9,346)	1,000	1,000	
9930	REV APPLICABLE PRIOR YRS	22,777	0	0	0	Road Fund
9930	REV APPLICABLE PRIOR YRS	(52,920)	0	0	0	Parks Spl Rev
9930	REV APPLICABLE PRIOR YRS	555,830	0	0	0	Tax Reductn Res
9930	REV APPLICABLE PRIOR YRS	0	8,997,691	0	0	Impact Fee
9930	REV APPLICABLE PRIOR YRS	0	11,157,174	0	0	Pub Fac Fees
9931	REF/ADJ-PRIOR YEAR EXPENS	27,437	22,349	0	0	
9931	REF/ADJ-PRIOR YEAR EXPENS	56,403	(131,531)	0	0	Road Fund
9931	REF/ADJ-PRIOR YEAR EXPENS	785	0	0	0	Parks Spl Rev
9931	REF/ADJ-PRIOR YEAR EXPENS	73,294	0	0	0	Automtn Replc
9931	REF/ADJ-PRIOR YEAR EXPENS	0	131,944	0	0	Impact Fee
9932	REIMBURSEMENTS-ASSISTANCE	400,618	417,743	316,874	316,874	
9936	REFUNDS/EXCISE TAX	3,911	0	0	0	Road Fund
9936	REFUNDS/EXCISE TAX	93	21	0	0	Parks Spl Rev
9937	TAX DEPT RETRND CHECK FEE	6,176	5,408	5,520	5,520	
9939	INTEREST EARNED BY TRUSTS	2,064	1,139	0	0	Capital Projects
9940	SALE OF FIXED ASSETS	11,156	31,227	15,000	15,000	
9940	SALE OF FIXED ASSETS	0	8,749	0	0	Library
9941	GAIN ON SALE OF FIX ASSET	11,870	0	0	0	
9942	SALE OF REAL PROPERTY	1,300	48,275	0	0	
9944	ADV COSTS TX DEEDED PROP	4,302	2,490	1,750	1,750	
9946	REV FR DONATN/GIFTS	1,750	0	0	0	
9946	REV FR DONATN/GIFTS	5,363	0	0	0	Capital Projects
9946	REV FR DONATN/GIFTS	71,422	0	0	0	Library
9948	REIMBURSEMENT-CO DEPT/FND	0	4,465	0	0	
9948	REIMBURSEMENT-CO DEPT/FND	0	3,497	0	0	Road Fund
9948	REIMBURSEMENT-CO DEPT/FND	206,697	18,033	0	0	Parks Spl Rev
9948	REIMBURSEMENT-CO DEPT/FND	57,775	70,118	0	0	Library
9949	OTHER REIMBURSEMENTS	187,899	163,952	126,696	126,696	
9949	OTHER REIMBURSEMENTS	13,462	9,053	0	0	Road Fund
9949	OTHER REIMBURSEMENTS	0	235	0	0	Drinking Driver
9949	OTHER REIMBURSEMENTS	0	80	0	0	Library
9953	EMPLOYEE REIMBURSEMENTS	2,937	2,136	1,350	1,350	
9953	EMPLOYEE REIMBURSEMENTS	0	6	0	0	Parks Spl Rev
9954	EMPL MEALS/IN-HOUSE FOOD	5,490	3,977	5,600	5,600	
9955	OTHER SALES	550	600	1,100	1,100	
9955	OTHER SALES	5,410	736	0	0	Capital Projects

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)	FUND (6)
9955	OTHER SALES	226	120	0	0	Parks Spl Rev
9957	ST WTR COST REIMBURSEMENT	9,785	25,976	20,368	20,368	
9958	NUISANCE ABATEMENT	42,175	45,251	21,200	21,200	
9959	SERVICE CHGE RETRND CHKS	17,671	17,437	20,121	20,121	
9959	SERVICE CHGE RETRND CHKS	30	90	0	0	Road Fund
9959	SERVICE CHGE RETRND CHKS	0	795	0	0	Drinking Driver
9959	SERVICE CHGE RETRND CHKS	0	30	0	0	Library
9960	OTHER REVENUE	1,563,353	795,185	675,268	675,268	
9960	OTHER REVENUE	92	20,256	150,000	150,000	Road Fund
9960	OTHER REVENUE	300	0	0	0	Capital Projects
9960	OTHER REVENUE	5,034	16,543	2,700	2,700	Parks Spl Rev
9960	OTHER REVENUE	0	1,380	0	0	Org Effective
9960	OTHER REVENUE	538	81	0	0	Library
9961	1915 BOND ACT ASSESSMENT	24,915	24,265	5,115	5,115	
9962	WEED/FIRE ABATEMENT	0	67	0	0	
9963	WATER AVAILABLT/STAND BY	0	(10)	0	0	
9965	PENALTIES	0	70	0	0	
9966	PENALTY/INT WASTE/HOSPITL	0	(3,766)	0	0	
9967	CONTRIBUTIONS - NON GOVTL	39,205	28,188	26,500	26,500	
9967	CONTRIBUTIONS - NON GOVTL	0	4,000	0	0	Capital Projects
9967	CONTRIBUTIONS - NON GOVTL	0	1,737	0	0	Parks Spl Rev
9967	CONTRIBUTIONS - NON GOVTL	0	55,026	0	0	Library
9969	BAD DEBT RECOVERY	0	155	0	0	
9969	BAD DEBT RECOVERY	524	1,250	0	0	Parks Spl Rev
9976	TM INSPECT-IMP PLANS P11D	101,897	118,657	128,700	128,700	
9977	MICROFILM	122,559	123,198	124,000	124,000	
9978	ANNEXATION BUY-IN FEE	0	2,000	0	0	
9979	CONTRIBUTION-PROJECT SHARE	0	86	0	0	
9979	CONTRIBUTION-PROJECT SHARE	0	169,200	0	0	Capital Projects
9980	CASH OVERAGES	6,649	7,127	2,900	2,900	
9980	CASH OVERAGES	265	284	125	125	Parks Spl Rev
9980	CASH OVERAGES	55	30	300	300	Library
9982	FLOOD HAZARD RPT/PARCEL MP	0	135	0	0	
9986	INTERFUND CONTRIBUTIONS	270,000	270,000	0	0	
9987	SETTLEMNTS,DAMAGES,&REST.	240,068	44,034	0	0	
9987	SETTLEMNTS,DAMAGES,&REST.	45,000	0	0	0	Capital Projects
9987	SETTLEMNTS,DAMAGES,&REST.	9,092	783	0	0	Parks Spl Rev
9987	SETTLEMNTS,DAMAGES,&REST.	0	21,138	0	0	Library
9992	OTS BILLINGS-DP SUPPORT	0	31,802	0	0	
9992	OTS BILLINGS-DP SUPPORT	0	62,256	0	0	Capital Projects
9993	SUPPORT BLNG TO NON-GOVTL	327,014	418,840	0	0	Comm Dev Pgm
9994	GRANTS - HUD ENTITLEMENT	0	25,000	0	0	Comm Dev Pgm
9998	REV OFFSET-TOBACCO LEGAL COSTS	(423,867)	0	0	0	
	Total - OTHER REVENUES	17,647,450	39,312,812	15,956,744	15,956,744	
	TOTAL COUNTY REVENUES	298,875,020	332,627,943	307,848,314	307,938,004	

ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

BUDGET FOR THE FISCAL YEAR 2002-03

ACCT	REVENUE CLASSIFICATION	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 PROPOSED	2002-03 ADOPTED	FUND
	(1)	(2)	(3)	(4)	(5)	(6)
	OTHER FINANCING SOURCES					
8810	TRANSFERS IN FROM GEN FND	3,867,500	3,867,500	4,300,000	4,300,000	Road Fund
8810	TRANSFERS IN FROM GEN FND	2,975,645	0	0	0	Capital Project
8810	TRANSFERS IN FROM GEN FND	2,308,900	2,524,720	2,441,141	2,441,141	Parks Spl Rev
8810	TRANSFERS IN FROM GEN FND	0	1,735,000	350,000	350,000	Org Effective
8810	TRANSFERS IN FROM GEN FND	1,000,000	0	0	0	Automtn Replc
8810	TRANSFERS IN FROM GEN FND	312,135	333,462	375,017	375,017	Library
8811	TRANSFERS IN-CAPTL PROJ	7,573	0	0	0	
8816	PROCEEDS OF GF INTERNAL LOAN	6,936	0	0	0	
8817	INTERNAL LOAN REPAYMENT-PRIN	98,719	485,289	0	0	
8817	INTERNAL LOAN REPAYMENT-PRIN	0	46,129	48,582	48,582	Parks Spl Rev
8818	INTERNAL LOAN REPAYMENT-INT	9,864	48,480	0	0	
8818	INTERNAL LOAN REPAYMENT-INT	0	10,369	7,122	7,122	Parks Spl Rev
8819	PRODUCTIVITY LN REPAY-PRIN	37,863	0	0	0	
8820	TRANSFERS IN-SPECIAL ROAD	995	0	0	0	
8821	TRANSFER IN FR AUTOMATION REPL FUND	0	424,318	0	0	
8832	TRNSFR IN FOR CAP PPROJECT	0	164,171	0	0	Capital Project
8834	TRANSFR IN OF GF DESIGNATN	0	0	0	2,000,000	Capital Project
8834	TRANSFR IN OF GF DESIGNATN	0	0	0	1,000,000	Org Effective
8848	TRFR IN FOR DEBT SERVICE	172,018	3,568,041	0	0	Cop Loan DS
8851	OPR TRF IN - PFF LIBRARY	0	92,536	0	0	Capital Project
8851	OPR TRF IN - PFF LIBRARY	0	50,000	0	0	Library
8852	OPR TRF IN - PFF FIRE	0	51,820	0	0	
8852	OPR TRF IN - PFF FIRE	0	1,155,633	0	0	Capital Project
8853	OPR TRF IN - PFF PARKS	0	22,155	0	0	
8853	OPR TRF IN - PFF PARKS	0	209,172	0	0	Capital Project
8853	OPR TRF IN - PFF PARKS	0	0	30,000	30,000	Parks Spl Rev
8854	OPR TRF IN - PFF GEN GOV'T	0	2,715,514	0	0	Capital Project
8856	PFF - GEN GOV-DEBT SERVICE	0	0	483,500	483,500	Cop Loan DS
8881	TRANSFER IN-FEDERAL CDBG	0	85,993	0	0	Road Fund
8881	TRANSFER IN-FEDERAL CDBG	1,070,051	0	2,870,286	2,870,286	Comm Dev Pgm
8882	TRANSFER IN-FEDERAL HOME	484,761	0	1,263,000	1,263,000	Comm Dev Pgm
8883	TRANSFER IN-FEDERAL ESG	63,039	0	95,000	95,000	Comm Dev Pgm
	Total - OTHER FINANCING SOURCES	12,415,999	17,590,302	12,263,648	15,263,648	
	OVERALL COUNTY TOTALS	<u>311,291,019</u>	<u>350,218,245</u>	<u>320,111,962</u>	<u>323,201,652</u>	

ANALYSIS OF CURRENT PROPERTY TAXES

FOR FISCAL YEAR 2002-03

COUNTY FUNDS (1)	CURRENT SECURED PROPERTY TAXES				CURRENT UNSECURED PROPERTY TAXES			
	APPORTION FROM				APPORTION FROM			
	COUNTYWIDE TAX	VOTER APPROVED DEBT		TOTAL SECURED	COUNTYWIDE TAX	VOTER APPROVED DEBT		TOTAL UNSECURED
	(2)	(3) RATE	(4) AMOUNT	(5)	(6)	(7) RATE	(8) AMOUNT	(9)
General Fund 0001	55,786,804	0.0	0	55,786,804	1,894,367	0.0	0	1,894,367
Road Fund 0002	3,995,520	0.0	0	3,995,520	135,153	0.0	0	135,153
Library Fund 0026	904,658	0.0	0	904,658	23,275	0.0	0	23,275
Total	<u>60,686,982</u>		<u>0</u>	<u>60,686,982</u>	<u>2,052,795</u>		<u>0</u>	<u>2,052,795</u>

COUNTYWIDE TAX BASE

(10)	SECURED ROLL			UNSECURED ROLL (NO AIRCRAFT) (14)	TOTAL SECURED AND UNSECURED (15)
	LOCALLY ASSESSED (11)	STATE ASSESSED (12)	TOTAL SECURED (13)		
LAND	10,217,050,892	76,904,736	10,293,955,628	0	10,293,955,628
IMPROVEMENTS	11,622,613,506	2,243,671,440	13,866,284,946	90,396,266	13,956,681,212
PERSONAL PROPERTY AND FIXTURES	534,521,705	357,260,836	891,782,541	728,233,146	1,620,015,687
TOTAL ASSESSED VALUATION	22,374,186,103	2,677,837,012	25,052,023,115	818,629,412	25,870,652,527
STATE ADJUSTMENTS	0	0	0	0	0
ADJUSTED ASSESSED VALUATION	22,374,186,103	2,677,837,012	25,052,023,115	818,629,412	25,870,652,527
LESS EXEMPTIONS					
HOMEOWNERS	327,269,692	0	327,269,692	67,500	327,337,192
OTHER	291,735,739	0	291,735,739	13,832,742	305,568,481
NET ASSESSED VALUATION	21,755,180,672	2,677,837,012	24,433,017,684	804,729,170	25,237,746,854
LESS ALLOWANCE FOR					
Delinquencies for (11) 1.36%	(295,870,457)	0	(295,870,457)	0	(295,870,457)
(12) 0.00%	0	0	0	0	0
(14) 2.20%	0	0	0	(17,704,041)	(17,704,041)
Total Delinquencies	(295,870,457)	0	(295,870,457)	(17,704,041)	(313,574,498)
ADJUSTED VALUATION FOR ESTIMATING					
PROPERTY TAX REVENUES	<u>21,459,310,215</u>	<u>2,677,837,012</u>	<u>24,137,147,227</u>	<u>787,025,129</u>	<u>24,924,172,356</u>

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
SUMMARIZATION BY FUNCTION				
General Government	51,420,027	63,315,027	63,557,260	63,557,260
Public Protection	80,548,537	88,767,034	93,819,322	94,196,764
Public Ways & Facilities	17,684,561	24,675,197	26,486,652	26,486,652
Health & Sanitation	32,604,187	40,615,907	41,385,186	41,604,789
Public Assistance	74,437,681	83,950,583	85,539,242	85,455,779
Education	6,773,605	7,286,880	7,983,750	7,983,750
Recreation & Cultural Services	4,834,743	4,800,345	4,749,578	4,749,578
Debt Service	1,696,870	5,320,168	2,354,664	2,354,664
Financing Uses	6,555,381	6,079,191	(1,638,236)	1,361,764
SUB-TOTAL	276,555,592	324,810,332	324,237,418	327,751,000
APPROPRIATION FOR CONTINGENCIES		15,715,117	13,445,322	14,890,605
PROVISION FOR RESERVES AND DESIGNATIONS		21,513,933	2,067,228	7,138,133
TOTAL FINANCING REQUIREMENTS	<u>276,555,592</u>	<u>324,810,332</u>	<u>339,749,968</u>	<u>349,779,738</u>
SUMMARIZATION BY FUND				
0001 General Fund	228,849,140	256,467,986	271,920,856	276,975,564
0002 Road Fund	17,684,561	18,604,231	22,122,366	22,552,292
0003 Capital Projects	11,113,724	14,858,785	13,946,900	15,946,900
0005 Parks	4,834,743	4,800,345	4,919,578	4,919,578
0016 Wildlife And Grazing	9,558	9,703	17,208	17,208
0017 Drinking Driver Prog	1,380,773	1,375,904	1,460,154	1,460,154
0020 Organizational Effectiveness	0	299,274	493,650	1,698,054
0022 Tax Reduction Resrv	0	0	0	412,259
0023 Co-Wide Automation Replacement	870,171	1,672,027	1,373,311	1,807,669
0024 Gen Gov Building Replacement	0	0	826,384	945,206
0025 Community Devel Pgm	1,954,694	4,763,387	4,228,286	4,257,242
0026 Library	5,138,263	5,641,036	6,639,789	6,957,000
0031 Fish And Game	10,979	10,489	20,000	41,136
0034 Emergency Med Svcs	409,140	355,699	1,104,800	1,112,790
0035 Cal Hlth Indig Prog	752,225	869,279	865,326	865,326
0036 Children and Families First	219,093	1,754,202	0	0
0141 Impact Fee-Traffic	0	1,774,139	1,907,086	1,907,086
0144 Public Facility Fees	0	4,296,827	3,264,900	3,264,900
0149 County Med Svcs Prog	2,018,702	2,226,672	2,684,710	2,684,710
1901 Debt Service-Cert of Participation	<u>1,309,826</u>	<u>5,030,347</u>	<u>1,954,664</u>	<u>1,954,664</u>
TOTAL FINANCING REQUIREMENTS	<u>276,555,592</u>	<u>324,810,332</u>	<u>339,749,968</u>	<u>349,779,738</u>

SUMMARY OF COUNTY FINANCING REQUIREMENTS
(CONTINUED)

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 APPROVED/ ADOPTED BY BOARD OF SUPR (5)
TOTAL SPECIFIC FINANCING USES BY BUDGET UNIT (Brought Forward)	<u>276,555,592</u>	<u>324,810,332</u>	<u>324,237,418</u>	<u>327,751,000</u>
APPROPRIATION FOR CONTINGENCIES:				
0001 General Fund (BU 4350)			13,000,000	14,141,126
0005 Parks (BU 4365)			170,000	170,000
0017 Drinking Driver Prog (BU 4369)			45,522	45,522
0025 Community Devel Pgm (BU)			0	28,956
0026 Library (BU 4370)			229,800	497,011
0034 Emergency Med Svcs (BU 4366)			0	7,990
TOTAL CONTINGENCIES			<u>13,445,322</u>	<u>14,890,605</u>
TOTAL FINANCING USES	<u>276,555,592</u>	<u>324,810,332</u>	<u>337,682,740</u>	<u>342,641,605</u>
PROVISIONS FOR RESERVES / DESIGNATIONS:				
0001 General Fund			0	400,000
0002 Road Fund			0	429,926
0003 Capital Projects			0	2,000,000
0020 Organizational Effectiveness			0	1,204,404
0022 Tax Reduction Resrv			0	412,259
0023 Co-Wide Automation Replacement			291,311	725,669
0024 Gen Gov Building Replacement			826,384	945,206
0026 Library			141,833	191,833
0031 Fish And Game			0	21,136
0144 Public Facility Fees			807,700	807,700
TOTAL PROVISIONS FOR RESERVES/ DESIGNATIONS			<u>2,067,228</u>	<u>7,138,133</u>
TOTAL FINANCING REQUIREMENTS	<u>276,555,592</u>	<u>324,810,332</u>	<u>339,749,968</u>	<u>349,779,738</u>

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
General Government				
Legislative & Administrative				
2000 BOARD OF SUPERVISORS	981,789	1,106,715	1,142,601	1,142,601
2040 ADMINISTRATIVE OFFICE	1,309,509	1,235,993	1,405,752	1,405,752
2081 ORGANIZATIONAL EFFECTIVENESS	0	299,274	493,650	493,650
2085 COMMUNITY DEVELOPMENT PROGRAM	1,954,694	4,763,387	4,228,286	4,228,286
2509 CLERK/RECORDER	<u>2,742,294</u>	<u>2,608,697</u>	<u>2,440,080</u>	<u>2,440,080</u>
TOTAL Legislative & Administrative	6,988,286	10,014,066	9,710,369	9,710,369
Finance				
2050 AUDITOR-CONTROLLER	2,426,999	3,010,928	3,145,454	3,145,454
2060 TREAS-TAX COLL-PUBLIC ADM	1,755,129	1,900,191	2,026,656	2,026,656
2070 ASSESSOR	<u>5,173,433</u>	<u>5,583,509</u>	<u>6,039,047</u>	<u>6,039,047</u>
TOTAL Finance	9,355,561	10,494,628	11,211,157	11,211,157
Counsel				
2100 COUNTY COUNSEL	<u>2,539,279</u>	<u>2,887,176</u>	<u>2,907,886</u>	<u>2,907,886</u>
TOTAL Counsel	2,539,279	2,887,176	2,907,886	2,907,886
Personnel				
2110 PERSONNEL	<u>1,490,720</u>	<u>1,848,036</u>	<u>1,762,550</u>	<u>1,762,550</u>
TOTAL Personnel	1,490,720	1,848,036	1,762,550	1,762,550
Property Management				
2179 OPERATIONS CENTER	543,545	543,631	704,692	704,692
2180 GENERAL SERVICES	7,610,711	8,477,979	8,560,455	8,560,455
2208 MAINTENANCE PROJECTS	<u>1,236,394</u>	<u>1,609,097</u>	<u>1,666,150</u>	<u>1,666,150</u>
TOTAL Property Management	9,390,650	10,630,707	10,931,297	10,931,297
Plant Acquisition				
2207 CAPITAL PROJECTS FUND	<u>11,113,724</u>	<u>14,858,785</u>	<u>13,946,900</u>	<u>13,946,900</u>
TOTAL Plant Acquisition	11,113,724	14,858,785	13,946,900	13,946,900
Other General				
2083 COUNTYWIDE AUTOMATION REPLACEMENT	870,171	1,672,027	1,082,000	1,082,000
2120 RETIREMENT PLANS	314,034	347,427	0	0

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
2240 DEVELOPMENT SERVICES	776,256	768,370	960,636	960,636
2250 INFORMATION SERVICES	7,480,337	8,502,400	9,354,165	9,354,165
2290 SERVICES TO SPL DISTRICTS	281,371	301,225	354,621	354,621
2340 RISK MANAGEMENT	819,638	990,180	1,335,679	1,335,679
TOTAL Other General	10,541,807	12,581,629	13,087,101	13,087,101
TOTAL General Government	51,420,027	63,315,027	63,557,260	63,557,260
Public Protection				
Judicial				
2006 COURT OPERATIONS	2,276,515	2,276,515	2,276,515	2,276,515
2550 PUBLIC DEFENDER	3,873,100	3,998,783	3,976,282	3,976,282
2560 DISTRICT ATTORNEY	7,157,745	7,755,827	8,328,598	8,328,598
2561 CHILD SUPPORT SERVICES	4,271,229	4,971,717	4,913,983	4,913,983
2570 GRAND JURY	70,549	82,096	111,688	111,688
TOTAL Judicial	17,649,138	19,084,938	19,607,066	19,607,066
Police Protection				
2590 SHERIFF-CORONER	30,594,645	32,366,318	34,004,810	34,004,810
TOTAL Police Protection	30,594,645	32,366,318	34,004,810	34,004,810
Detention & Correction				
2660 PROBATION DEPARTMENT	9,596,932	11,749,539	11,883,758	11,883,758
TOTAL Detention & Correction	9,596,932	11,749,539	11,883,758	11,883,758
Fire Protection				
2670 COUNTY FIRE	7,166,632	8,333,895	8,595,328	8,972,770
TOTAL Fire Protection	7,166,632	8,333,895	8,595,328	8,972,770
Flood Control, Soil & Water Conservation				
2700 WILDLIFE AND GRAZING	9,558	9,703	17,208	17,208
TOTAL Flood Control, Soil & Water Conservation	9,558	9,703	17,208	17,208
Protective Inspection				
2730 AGRICULTURAL COMMISSIONER	3,234,761	3,506,946	3,711,213	3,711,213
TOTAL Protective Inspection	3,234,761	3,506,946	3,711,213	3,711,213

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
Other Protection				
2562 VICTIM/WITNESS ASSISTANCE	936,095	967,204	1,049,410	1,049,410
2710 FISH AND GAME	10,979	10,489	20,000	20,000
2790 EMERGENCY SERVICES	553,643	639,684	794,727	794,727
2800 PLANNING & BUILDING DEPARTMENT	8,738,495	10,234,488	12,106,922	12,106,922
2840 ANIMAL SERVICES	1,209,464	1,380,141	1,581,418	1,581,418
2850 INTERGOVTL SVCES/LAFCD	208,366	131,727	0	0
2945 WASTE MANAGEMNT	392,632	351,962	447,462	447,462
3052 PUBLIC GUARDIAN	247,197	0	0	0
TOTAL Other Protection	12,296,871	13,715,695	15,999,939	15,999,939
TOTAL Public Protection	80,548,537	88,767,034	93,819,322	94,196,764
Public Ways & Facilities				
Public Ways				
2141 ROADS - IMPACT FEES	0	1,774,139	1,907,086	1,907,086
2835 PUBLIC FACILITIES FEES	0	4,296,827	2,457,200	2,457,200
2920 ROADS	17,684,561	18,604,231	22,122,366	22,122,366
TOTAL Public Ways	17,684,561	24,675,197	26,486,652	26,486,652
TOTAL Public Ways & Facilities	17,684,561	24,675,197	26,486,652	26,486,652
Health & Sanitation				
Health				
3000 PUBLIC HEALTH DEPARTMENT	12,400,317	14,852,255	16,166,374	16,166,374
3070 MENTAL HEALTH	16,122,940	19,372,754	20,345,822	20,345,822
3075 DRUG & ALCOHOL SERVICES	3,861,837	4,636,696	4,872,990	4,872,990
3281 SUSPECTED ABUSE RESPONSE TEAM	0	0	0	219,603
3289 CHILDREN AND FAMILIES FIRST	219,093	1,754,202	0	0
TOTAL Health	32,604,187	40,615,907	41,385,186	41,604,789
TOTAL Health & Sanitation	32,604,187	40,615,907	41,385,186	41,604,789
Public Assistance				
Administration				
3200 SOCIAL SERVICES ADMINISTRATION	37,970,275	44,190,793	44,323,505	44,323,505
TOTAL Administration	37,970,275	44,190,793	44,323,505	44,323,505

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
Aid Programs				
3240 FOSTER CARE-SOCIAL SERVICES	9,626,406	12,325,810	13,506,424	13,506,424
3250 CALWORKS	<u>9,596,349</u>	<u>9,791,453</u>	<u>10,346,974</u>	<u>10,346,974</u>
TOTAL Aid Programs	19,222,755	22,117,263	23,853,398	23,853,398
Medical Services				
3280 MEDICAL ASSISTANCE PROG	10,500,000	9,400,000	9,408,689	9,213,976
3286 CO MEDICAL SERVICES PROG	2,018,702	2,226,672	2,684,710	2,684,710
3287 EMERGENCY MEDICAL SRVS FUND	409,140	355,699	1,104,800	1,104,800
3288 CAL HEALTHCARE INDIG PROG	<u>752,225</u>	<u>869,279</u>	<u>865,326</u>	<u>865,326</u>
TOTAL Medical Services	13,680,067	12,851,650	14,063,525	13,868,812
General Relief				
3290 GENERAL ASSISTANCE	<u>279,173</u>	<u>606,116</u>	<u>625,000</u>	<u>625,000</u>
TOTAL General Relief	279,173	606,116	625,000	625,000
Veterans Services				
3330 VETERANS SERVICES	<u>210,397</u>	<u>252,537</u>	<u>264,439</u>	<u>264,439</u>
TOTAL Veterans Services	210,397	252,537	264,439	264,439
Other Assistance				
2080 BOARDS, COMMISSION, COMM PROJECTS	2,102,024	2,969,918	1,458,707	1,569,957
3285 LAW ENFORCEMENT MED CARE	<u>972,990</u>	<u>962,306</u>	<u>950,668</u>	<u>950,668</u>
TOTAL Other Assistance	3,075,014	3,932,224	2,409,375	2,520,625
TOTAL Public Assistance	74,437,681	83,950,583	85,539,242	85,455,779
Education				
Library Services				
4000 LIBRARY	<u>5,138,263</u>	<u>5,641,036</u>	<u>6,268,156</u>	<u>6,268,156</u>
TOTAL Library Services	5,138,263	5,641,036	6,268,156	6,268,156
Agricultural Education				
4030 FARM ADVISOR	<u>254,569</u>	<u>269,940</u>	<u>300,962</u>	<u>300,962</u>
TOTAL Agricultural Education	254,569	269,940	300,962	300,962

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 2002-03

DESCRIPTION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 PROPOSED (4)	2002-03 ADOPTED (5)
Other Education				
4040 DRINKING DRIVER PROGRAMS	<u>1,380,773</u>	<u>1,375,904</u>	<u>1,414,632</u>	<u>1,414,632</u>
TOTAL Other Education	1,380,773	1,375,904	1,414,632	1,414,632
TOTAL Education	6,773,605	7,286,880	7,983,750	7,983,750
Recreation & Cultural Services				
Recreation Facilities				
4125 PARKS	<u>4,834,743</u>	<u>4,800,345</u>	<u>4,749,578</u>	<u>4,749,578</u>
TOTAL Recreation Facilities	4,834,743	4,800,345	4,749,578	4,749,578
TOTAL Recreation & Cultural Services	4,834,743	4,800,345	4,749,578	4,749,578
Debt Service				
Retirement Of Short-Term Debt				
2005 SHORT-TERM FINANCING	<u>387,044</u>	<u>289,821</u>	<u>400,000</u>	<u>400,000</u>
TOTAL Retirement Of Short-Term Debt	387,044	289,821	400,000	400,000
Retirement Of Long-Term Debt				
4901 DEBT SERVICE	<u>1,309,826</u>	<u>5,030,347</u>	<u>1,954,664</u>	<u>1,954,664</u>
TOTAL Retirement Of Long-Term Debt	1,309,826	5,030,347	1,954,664	1,954,664
TOTAL Debt Service	1,696,870	5,320,168	2,354,664	2,354,664
Financing Uses				
Transfers Out				
2002 NON-DEPTL-OTHR FINCNG USE	<u>6,555,381</u>	<u>6,079,191</u>	<u>(1,638,236)</u>	<u>1,361,764</u>
TOTAL Transfers Out	6,555,381	6,079,191	(1,638,236)	1,361,764
TOTAL Financing Uses	6,555,381	6,079,191	(1,638,236)	1,361,764
TOTAL SPECIFIC FINANCING REQUIREMENTS	<u>276,555,592</u>	<u>324,810,332</u>	<u>324,237,418</u>	<u>327,751,000</u>

TOTAL COUNTY FINANCING USES DETAIL

FINANCING USES CLASSIFICATION (1)	2000-01 ACTUAL (2)	2001-02 ACTUAL (3)	2002-03 REQUESTED (4)	2002-03 PROPOSED (5)	2002-03 ADOPTED (6)
1000 Salaries and Benefits	129,906,179	146,743,716	160,885,025	156,535,060	156,535,060
2000 Services and Supplies	86,006,277	106,037,656	104,873,518	97,859,328	98,513,623
3000 Other Charges	60,014,969	70,959,783	73,990,828	73,716,991	76,522,278
4000 Fixed Assets	3,835,583	4,093,219	2,312,406	1,778,306	1,832,306
4200 Capital Projects	9,692,361	14,338,845	55,055,200	14,046,900	14,046,900
5000 Transfers and Reimbursements	(12,899,777)	(17,362,887)	(19,813,598)	(19,699,167)	(19,699,167)
7000 Contingencies	0	0	13,245,522	13,445,322	14,890,605
TOTAL FINANCING REQUIREMENTS	<u>276,555,592</u>	<u>324,810,332</u>	<u>390,548,901</u>	<u>337,682,740</u>	<u>342,641,605</u>

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY DEPARTMENT

DEPARTMENT		REVENUE SOURCE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2002 NON-DEPTL-OTHR FINCNG USE	2070	ASSESSOR	150,811	150,811	150,811
	2509	CLERK/RECORDER	457,080	457,080	457,080
	2560	DISTRICT ATTORNEY	174,651	174,651	174,651
	2561	CHILD SUPPORT SERVICES	454,530	454,530	454,530
	2562	VICTIM/WITNESS ASSISTANCE	36,611	36,611	36,611
	2590	SHERIFF-CORONER	385,489	385,489	385,489
	2660	PROBATION DEPARTMENT	478,097	478,097	478,097
	2670	COUNTY FIRE	81,378	81,378	81,378
	2730	AGRICULTURAL COMMISSIONER	228,850	228,850	228,850
	2790	EMERGENCY SERVICES	57,979	57,979	57,979
	2800	PLANNING & BUILDING DEPARTMENT	1,662,270	1,662,270	1,662,270
	2840	ANIMAL SERVICES	15,220	15,220	15,220
	3000	PUBLIC HEALTH DEPARTMENT	1,232,034	1,232,034	1,232,034
	3070	MENTAL HEALTH	742,245	742,245	742,245
	3075	DRUG & ALCOHOL SERVICES	216,810	216,810	216,810
	3200	SOCIAL SERVICES ADMINISTRATION	2,720,840	2,720,840	2,720,840
		TOTAL:	9,094,895	9,094,895	9,094,895
2040 ADMINISTRATIVE OFFICE	2000	BOARD OF SUPERVISORS	17,000	17,000	17,000
	2790	EMERGENCY SERVICES	53,966	53,966	53,966
		TOTAL:	70,966	70,966	70,966
2050 AUDITOR-CONTROLLER	2005	SHORT-TERM FINANCING	60,000	60,000	60,000
	2070	ASSESSOR	10,000	10,000	10,000
	2561	CHILD SUPPORT SERVICES	22,500	22,500	22,500
	3200	SOCIAL SERVICES ADMINISTRATION	13,500	13,500	13,500
	6000	MEDICAL SERVICES	880	880	880
		TOTAL:	106,880	106,880	106,880
2110 PERSONNEL	2250	INFORMATION SERVICES	1,500	0	0
	2560	DISTRICT ATTORNEY	0	750	750
	2590	SHERIFF-CORONER	0	750	750
		TOTAL:	1,500	1,500	1,500
2180 GENERAL SERVICES	2000	BOARD OF SUPERVISORS	1,710	1,710	1,710
	2040	ADMINISTRATIVE OFFICE	2,322	2,322	2,322
	2050	AUDITOR-CONTROLLER	42,549	42,549	42,549
	2060	TREAS-TAX COLL-PUBLIC ADM	269	269	269
	2070	ASSESSOR	31,531	31,531	31,531
	2100	COUNTY COUNSEL	1,658	1,658	1,658
	2110	PERSONNEL	5,785	5,785	5,785
	2120	RETIREMENT PLANS	12,497	12,497	12,497
	2208	MAINTENANCE PROJECTS	305,000	305,000	305,000
	2250	INFORMATION SERVICES	936	936	936
	2340	RISK MANAGEMENT	120	120	120
	2509	CLERK/RECORDER	51,957	51,957	51,957
	2560	DISTRICT ATTORNEY	13,905	13,905	13,905
	2561	CHILD SUPPORT SERVICES	81,696	81,696	81,696
	2590	SHERIFF-CORONER	16,817	16,817	16,817
	2660	PROBATION DEPARTMENT	22,039	22,039	22,039
	2670	COUNTY FIRE	9,012	9,012	9,012
	2730	AGRICULTURAL COMMISSIONER	7,722	7,722	7,722
	2790	EMERGENCY SERVICES	958	958	958

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY DEPARTMENT

DEPARTMENT	REVENUE SOURCE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2180 (Continued)	2800 PLANNING & BUILDING DEPARTMENT	32,444	32,444	32,444
	2840 ANIMAL SERVICES	9,617	9,617	9,617
	3000 PUBLIC HEALTH DEPARTMENT	20,295	20,295	20,295
	3052 PUBLIC GUARDIAN	2,923	2,923	2,923
	3070 MENTAL HEALTH	61,301	61,301	61,301
	3075 DRUG & ALCOHOL SERVICES	21,076	21,076	21,076
	3200 SOCIAL SERVICES ADMINISTRATION	428,039	428,039	428,039
	3320 CALIF CHILDRENS SERVICES	1,899	1,899	1,899
	3330 VETERANS SERVICES	1,830	1,830	1,830
	4030 FARM ADVISOR	342	342	342
	TOTAL:	1,188,249	1,188,249	1,188,249
2250 INFORMATION SERVICES	2000 BOARD OF SUPERVISORS	13,380	13,380	13,380
	2040 ADMINISTRATIVE OFFICE	30,045	8,802	8,802
	2050 AUDITOR-CONTROLLER	17,976	17,976	17,976
	2060 TREAS-TAX COLL-PUBLIC ADM	82,008	82,008	82,008
	2070 ASSESSOR	37,344	37,344	37,344
	2100 COUNTY COUNSEL	13,919	13,919	13,919
	2110 PERSONNEL	75,795	75,795	75,795
	2120 RETIREMENT PLANS	128,374	128,374	128,374
	2180 GENERAL SERVICES	68,118	68,118	68,118
	2340 RISK MANAGEMENT	3,397	3,397	3,397
	2509 CLERK/RECORDER	105,414	105,414	105,414
	2560 DISTRICT ATTORNEY	105,015	105,015	105,015
	2561 CHILD SUPPORT SERVICES	410,725	410,725	410,725
	2562 VICTIM/WITNESS ASSISTANCE	15,515	15,515	15,515
	2570 GRAND JURY	1,343	1,343	1,343
	2590 SHERIFF-CORONER	102,849	102,849	102,849
	2660 PROBATION DEPARTMENT	146,328	146,328	146,328
	2670 COUNTY FIRE	5,110	5,110	5,110
	2710 FISH AND GAME	239	239	239
	2730 AGRICULTURAL COMMISSIONER	182,657	182,657	182,657
	2790 EMERGENCY SERVICES	6,649	6,649	6,649
	2800 PLANNING & BUILDING DEPARTMENT	189,585	302,620	302,620
	2840 ANIMAL SERVICES	64,063	64,063	64,063
	3000 PUBLIC HEALTH DEPARTMENT	220,558	227,612	227,612
	3070 MENTAL HEALTH	433,567	433,567	433,567
	3075 DRUG & ALCOHOL SERVICES	115,661	115,661	115,661
	3200 SOCIAL SERVICES ADMINISTRATION	1,723,185	1,723,185	1,723,185
	3320 CALIF CHILDRENS SERVICES	8,240	0	0
	3330 VETERANS SERVICES	2,732	2,732	2,732
	4030 FARM ADVISOR	8,397	8,397	8,397
	TOTAL:	4,318,188	4,408,794	4,408,794
2340 RISK MANAGEMENT	2561 CHILD SUPPORT SERVICES	869	869	869
	2670 COUNTY FIRE	937	937	937
	3070 MENTAL HEALTH	9,053	9,053	9,053
	3075 DRUG & ALCOHOL SERVICES	3,490	3,490	3,490
	3200 SOCIAL SERVICES ADMINISTRATION	25,683	25,683	25,683
	TOTAL:	40,032	40,032	40,032

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY DEPARTMENT

DEPARTMENT	REVENUE SOURCE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2560 DISTRICT ATTORNEY	2561 CHILD SUPPORT SERVICES	503,392	503,392	503,392
	2590 SHERIFF-CORONER	67,100	67,100	67,100
	3200 SOCIAL SERVICES ADMINISTRATION	8,000	8,000	8,000
	TOTAL:	578,492	578,492	578,492
2590 SHERIFF-CORONER	2561 CHILD SUPPORT SERVICES	92,599	92,599	92,599
2660 PROBATION DEPARTMENT	3200 SOCIAL SERVICES ADMINISTRATION	352,914	145,877	145,877
3000 PUBLIC HEALTH DEPARTMENT	2660 PROBATION DEPARTMENT	5,700	5,700	5,700
	2730 AGRICULTURAL COMMISSIONER	37,943	37,943	37,943
	3070 MENTAL HEALTH	48,400	48,400	48,400
	3200 SOCIAL SERVICES ADMINISTRATION	134,842	134,842	134,842
	3285 LAW ENFORCEMENT MED CARE	20,675	20,675	20,675
	TOTAL:	247,560	247,560	247,560
3070 MENTAL HEALTH	2590 SHERIFF-CORONER	0	45,000	45,000
	2660 PROBATION DEPARTMENT	160,115	160,115	160,115
	3075 DRUG & ALCOHOL SERVICES	55,865	55,865	55,865
	3200 SOCIAL SERVICES ADMINISTRATION	2,116,573	2,056,573	2,056,573
	TOTAL:	2,332,553	2,317,553	2,317,553
3075 DRUG & ALCOHOL SERVICES	2080 BOARDS, COMMISSION, COMM PROJECT	70,000	40,000	40,000
	2590 SHERIFF-CORONER	18,000	0	0
	2660 PROBATION DEPARTMENT	174,900	174,900	174,900
	3000 PUBLIC HEALTH DEPARTMENT	110,067	110,067	110,067
	3200 SOCIAL SERVICES ADMINISTRATION	533,470	533,470	533,470
	TOTAL:	906,437	858,437	858,437
3200 SOCIAL SERVICES ADMINISTRATION	2560 DISTRICT ATTORNEY	1,620	1,620	1,620
	2660 PROBATION DEPARTMENT	61,620	61,620	61,620
	3000 PUBLIC HEALTH DEPARTMENT	40,620	40,620	40,620
	3070 MENTAL HEALTH	1,620	1,620	1,620
	3075 DRUG & ALCOHOL SERVICES	1,620	1,620	1,620
	6000 MEDICAL SERVICES	38,530	38,530	38,530
	TOTAL:	145,630	145,630	145,630
3285 LAW ENFORCEMENT MED CARE	2590 SHERIFF-CORONER	15,000	80,000	80,000
	2660 PROBATION DEPARTMENT	321,703	321,703	321,703
	TOTAL:	336,703	401,703	401,703
TOTAL INTRAFUND TRANSFERS		19,813,598	19,699,167	19,699,167

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY SOURCE

REVENUE SOURCE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2000 BOARD OF SUPERVISORS	2040 ADMINISTRATIVE OFFICE	17,000	17,000	17,000
	2180 GENERAL SERVICES	1,710	1,710	1,710
	2250 INFORMATION SERVICES	13,380	13,380	13,380
	TOTAL:	32,090	32,090	32,090
2005 SHORT-TERM FINANCING	2050 AUDITOR-CONTROLLER	60,000	60,000	60,000
2040 ADMINISTRATIVE OFFICE	2180 GENERAL SERVICES	2,322	2,322	2,322
	2250 INFORMATION SERVICES	30,045	8,802	8,802
	TOTAL:	32,367	11,124	11,124
2050 AUDITOR-CONTROLLER	2180 GENERAL SERVICES	42,549	42,549	42,549
	2250 INFORMATION SERVICES	17,976	17,976	17,976
	TOTAL:	60,525	60,525	60,525
2060 TREAS-TAX COLL-PUBLIC ADM	2180 GENERAL SERVICES	269	269	269
	2250 INFORMATION SERVICES	82,008	82,008	82,008
	TOTAL:	82,277	82,277	82,277
2070 ASSESSOR	2002 NON-DEPTL-OTHR FINCNG USE	150,811	150,811	150,811
	2050 AUDITOR-CONTROLLER	10,000	10,000	10,000
	2180 GENERAL SERVICES	31,531	31,531	31,531
	2250 INFORMATION SERVICES	37,344	37,344	37,344
	TOTAL:	229,686	229,686	229,686
2080 BOARDS, COMMISSION, COMM PROJECT	3075 DRUG & ALCOHOL SERVICES	70,000	40,000	40,000
2100 COUNTY COUNSEL	2180 GENERAL SERVICES	1,658	1,658	1,658
	2250 INFORMATION SERVICES	13,919	13,919	13,919
	TOTAL:	15,577	15,577	15,577
2110 PERSONNEL	2180 GENERAL SERVICES	5,785	5,785	5,785
	2250 INFORMATION SERVICES	75,795	75,795	75,795
	TOTAL:	81,580	81,580	81,580
2120 RETIREMENT PLANS	2180 GENERAL SERVICES	12,497	12,497	12,497
	2250 INFORMATION SERVICES	128,374	128,374	128,374
	TOTAL:	140,871	140,871	140,871
2180 GENERAL SERVICES	2250 INFORMATION SERVICES	68,118	68,118	68,118
	TOTAL:	68,118	68,118	68,118
2208 MAINTENANCE PROJECTS	2180 GENERAL SERVICES	305,000	305,000	305,000
2250 INFORMATION SERVICES	2110 PERSONNEL	1,500	0	0
	2180 GENERAL SERVICES	936	936	936
	TOTAL:	2,436	936	936

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY SOURCE

REVENUE SOURCE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2340 RISK MANAGEMENT	2180 GENERAL SERVICES	120	120	120
	2250 INFORMATION SERVICES	3,397	3,397	3,397
	TOTAL:	3,517	3,517	3,517
2509 CLERK/RECORDER	2002 NON-DEPTL-OTHR FINCNG USE	457,080	457,080	457,080
	2180 GENERAL SERVICES	51,957	51,957	51,957
	2250 INFORMATION SERVICES	105,414	105,414	105,414
	TOTAL:	614,451	614,451	614,451
2560 DISTRICT ATTORNEY	2002 NON-DEPTL-OTHR FINCNG USE	174,651	174,651	174,651
	2110 PERSONNEL	0	750	750
	2180 GENERAL SERVICES	13,905	13,905	13,905
	2250 INFORMATION SERVICES	105,015	105,015	105,015
	3200 SOCIAL SERVICES ADMINISTRATION	1,620	1,620	1,620
	TOTAL:	295,191	295,941	295,941
2561 CHILD SUPPORT SERVICES	2002 NON-DEPTL-OTHR FINCNG USE	454,530	454,530	454,530
	2050 AUDITOR-CONTROLLER	22,500	22,500	22,500
	2180 GENERAL SERVICES	81,696	81,696	81,696
	2250 INFORMATION SERVICES	410,725	410,725	410,725
	2340 RISK MANAGEMENT	869	869	869
	2560 DISTRICT ATTORNEY	503,392	503,392	503,392
	2590 SHERIFF-CORONER	92,599	92,599	92,599
	TOTAL:	1,566,311	1,566,311	1,566,311
2562 VICTIM/WITNESS ASSISTANCE	2002 NON-DEPTL-OTHR FINCNG USE	36,611	36,611	36,611
	2250 INFORMATION SERVICES	15,515	15,515	15,515
	TOTAL:	52,126	52,126	52,126
2570 GRAND JURY	2250 INFORMATION SERVICES	1,343	1,343	1,343
2590 SHERIFF-CORONER	2002 NON-DEPTL-OTHR FINCNG USE	385,489	385,489	385,489
	2110 PERSONNEL	0	750	750
	2180 GENERAL SERVICES	16,817	16,817	16,817
	2250 INFORMATION SERVICES	102,849	102,849	102,849
	2560 DISTRICT ATTORNEY	67,100	67,100	67,100
	3070 MENTAL HEALTH	0	45,000	45,000
	3075 DRUG & ALCOHOL SERVICES	18,000	0	0
	3285 LAW ENFORCEMENT MED CARE	15,000	80,000	80,000
	TOTAL:	605,255	698,005	698,005
2660 PROBATION DEPARTMENT	2002 NON-DEPTL-OTHR FINCNG USE	478,097	478,097	478,097
	2180 GENERAL SERVICES	22,039	22,039	22,039
	2250 INFORMATION SERVICES	146,328	146,328	146,328
	3000 PUBLIC HEALTH DEPARTMENT	5,700	5,700	5,700
	3070 MENTAL HEALTH	160,115	160,115	160,115
	3075 DRUG & ALCOHOL SERVICES	174,900	174,900	174,900
	3200 SOCIAL SERVICES ADMINISTRATION	61,620	61,620	61,620
	3285 LAW ENFORCEMENT MED CARE	321,703	321,703	321,703
	TOTAL:	1,370,502	1,370,502	1,370,502

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY SOURCE

REVENUE SOURCE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
2670 COUNTY FIRE	2002 NON-DEPTL-OTHR FINCNG USE	81,378	81,378	81,378
	2180 GENERAL SERVICES	9,012	9,012	9,012
	2250 INFORMATION SERVICES	5,110	5,110	5,110
	2340 RISK MANAGEMENT	937	937	937
	TOTAL:	96,437	96,437	96,437
2710 FISH AND GAME	2250 INFORMATION SERVICES	239	239	239
2730 AGRICULTURAL COMMISSIONER	2002 NON-DEPTL-OTHR FINCNG USE	228,850	228,850	228,850
	2180 GENERAL SERVICES	7,722	7,722	7,722
	2250 INFORMATION SERVICES	182,657	182,657	182,657
	3000 PUBLIC HEALTH DEPARTMENT	37,943	37,943	37,943
	TOTAL:	457,172	457,172	457,172
2790 EMERGENCY SERVICES	2002 NON-DEPTL-OTHR FINCNG USE	57,979	57,979	57,979
	2040 ADMINISTRATIVE OFFICE	53,966	53,966	53,966
	2180 GENERAL SERVICES	958	958	958
	2250 INFORMATION SERVICES	6,649	6,649	6,649
	TOTAL:	119,552	119,552	119,552
2800 PLANNING & BUILDING DEPARTMENT	2002 NON-DEPTL-OTHR FINCNG USE	1,662,270	1,662,270	1,662,270
	2180 GENERAL SERVICES	32,444	32,444	32,444
	2250 INFORMATION SERVICES	189,585	302,620	302,620
	TOTAL:	1,884,299	1,997,334	1,997,334
2840 ANIMAL SERVICES	2002 NON-DEPTL-OTHR FINCNG USE	15,220	15,220	15,220
	2180 GENERAL SERVICES	9,617	9,617	9,617
	2250 INFORMATION SERVICES	64,063	64,063	64,063
	TOTAL:	88,900	88,900	88,900
3000 PUBLIC HEALTH DEPARTMENT	2002 NON-DEPTL-OTHR FINCNG USE	1,232,034	1,232,034	1,232,034
	2180 GENERAL SERVICES	20,295	20,295	20,295
	2250 INFORMATION SERVICES	220,558	227,612	227,612
	3075 DRUG & ALCOHOL SERVICES	110,067	110,067	110,067
	3200 SOCIAL SERVICES ADMINISTRATION	40,620	40,620	40,620
	TOTAL:	1,623,574	1,630,628	1,630,628
3052 PUBLIC GUARDIAN	2180 GENERAL SERVICES	2,923	2,923	2,923
3070 MENTAL HEALTH	2002 NON-DEPTL-OTHR FINCNG USE	742,245	742,245	742,245
	2180 GENERAL SERVICES	61,301	61,301	61,301
	2250 INFORMATION SERVICES	433,567	433,567	433,567
	2340 RISK MANAGEMENT	9,053	9,053	9,053
	3000 PUBLIC HEALTH DEPARTMENT	48,400	48,400	48,400
	3200 SOCIAL SERVICES ADMINISTRATION	1,620	1,620	1,620
	TOTAL:	1,296,186	1,296,186	1,296,186
3075 DRUG & ALCOHOL SERVICES	2002 NON-DEPTL-OTHR FINCNG USE	216,810	216,810	216,810
	2180 GENERAL SERVICES	21,076	21,076	21,076
	2250 INFORMATION SERVICES	115,661	115,661	115,661
	2340 RISK MANAGEMENT	3,490	3,490	3,490
	3070 MENTAL HEALTH	55,865	55,865	55,865
	3200 SOCIAL SERVICES ADMINISTRATION	1,620	1,620	1,620
	TOTAL:	414,522	414,522	414,522

SLO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY SOURCE

REVENUE SOURCE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
3200 SOCIAL SERVICES ADMINISTRATION	2002 NON-DEPTL-OTHR FINCNG USE	2,720,840	2,720,840	2,720,840
	2050 AUDITOR-CONTROLLER	13,500	13,500	13,500
	2180 GENERAL SERVICES	428,039	428,039	428,039
	2250 INFORMATION SERVICES	1,723,185	1,723,185	1,723,185
	2340 RISK MANAGEMENT	25,683	25,683	25,683
	2560 DISTRICT ATTORNEY	8,000	8,000	8,000
	2660 PROBATION DEPARTMENT	352,914	145,877	145,877
	3000 PUBLIC HEALTH DEPARTMENT	134,842	134,842	134,842
	3070 MENTAL HEALTH	2,116,573	2,056,573	2,056,573
	3075 DRUG & ALCOHOL SERVICES	533,470	533,470	533,470
	TOTAL:	8,057,046	7,790,009	7,790,009
3285 LAW ENFORCEMENT MED CARE	3000 PUBLIC HEALTH DEPARTMENT	20,675	20,675	20,675
3320 CALIF CHILDRENS SERVICES	2180 GENERAL SERVICES	1,899	1,899	1,899
	2250 INFORMATION SERVICES	8,240	0	0
	TOTAL:	10,139	1,899	1,899
3330 VETERANS SERVICES	2180 GENERAL SERVICES	1,830	1,830	1,830
	2250 INFORMATION SERVICES	2,732	2,732	2,732
	TOTAL:	4,562	4,562	4,562
4030 FARM ADVISOR	2180 GENERAL SERVICES	342	342	342
	2250 INFORMATION SERVICES	8,397	8,397	8,397
	TOTAL:	8,739	8,739	8,739
6000 MEDICAL SERVICES	2050 AUDITOR-CONTROLLER	880	880	880
	3200 SOCIAL SERVICES ADMINISTRATION	38,530	38,530	38,530
	TOTAL:	39,410	39,410	39,410
	TOTAL INTRAFUND TRANSFERS	19,813,598	19,699,167	19,699,167

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

<u>FUND</u>	<u>DEPARTMENT</u>	<u>REVENUE TYPE</u>	2002-03 <u>REQUESTED</u>	2002-03 <u>RECOMMENDED</u>	2002-03 <u>ADOPTED</u>
0001 2001	NON-DEPARTMENTAL REVENUES	8221 REIMBURSEMENTS-AIRPORT FA	92,000	92,000	92,000
		8336 HOMEOWNER PROP TAX RELIEF	795,000	795,000	795,000
		8460 STATE-MOTOR VEH LIC FEE	13,000,000	13,000,000	13,000,000
		8465 OPEN SPACE SUBVENTION	1,000,000	1,000,000	1,000,000
		8601 FED AID ENTITLEMNT LAND	340,000	340,000	340,000
		8805 OTHER GOV'T: RDA PASS THRU	500,000	500,000	500,000
		9010 PROP. TAXES CURR. SECURED	55,775,207	55,775,207	55,775,207
		9011 SUPPLEMENTAL-CURR.SECURED	1,894,000	1,894,000	1,894,000
		9012 REDEVELOPMENT AGENCY TAX	(926,000)	(926,000)	(926,000)
		9020 PROP. TAXES CURR. UNSEC.	1,700,000	1,700,000	1,700,000
		9021 SUPPLEMENTAL-CURR.UNSEC.	9,500	9,500	9,500
		9110 PROP. TAXES PRIOR SECURED	(175,000)	(175,000)	(175,000)
		9120 PROP. TAXES PRIOR UNSEC.	30,000	30,000	30,000
		9121 SUPPLEMENTAL-PRIOR UNSEC	10,000	10,000	10,000
		9129 REDEMPTION FEES	30,000	30,000	30,000
		9132 PENALTIES-DELINQUENT TAX	140,000	140,000	140,000
		9135 TLRP PROCEEDS	200,000	200,000	200,000
		9151 SALES AND USE TAXES	5,300,000	5,300,000	5,300,000
		9160 FRANCHISES-CABLE	400,000	400,000	400,000
		9161 FRANCHISE FEES-PUB UTIL	950,000	950,000	950,000
		9162 FRANCHISE FEES-GARBAGE	350,000	350,000	350,000
		9191 AIRCRAFT TAX	120,000	120,000	120,000
		9192 PROPERTY TRANSFER TAX	1,800,000	1,800,000	1,800,000
		9194 RACEHORSE TAX	10,000	10,000	10,000
		9195 TRANSIENT OCCUPANCY TAX	4,400,000	4,400,000	4,400,000
		9410 INTEREST	3,000,000	3,000,000	3,000,000
		9587 AMBULANCE REIMBURSEMENT	40,000	40,000	40,000
		9705 SEPARATE TAX BILL COSTS	38,000	38,000	38,000
		9724 SUPPLEMENTAL ROLL-5% ADMN	500,000	500,000	500,000
		9729 PROP TAX ADMIN FEE-SB2557	950,000	950,000	950,000
		9911 ELECTRIC DEREGULATION SETTLEME	1,275,160	1,275,160	1,275,160
		TOTAL:	93,547,867	93,547,867	93,547,867
0001 2002	NON-DEPTL-OTHR FINCNG USE	8215 DEPT BILLINGS-GEN CO OH	1,442,805	1,442,805	1,442,805
		9492 BILLINGS OH-OUTSIDE AGENCIES	564,029	564,029	564,029
		TOTAL:	2,006,834	2,006,834	2,006,834
0001 2005	SHORT-TERM FINANCING	9135 TLRP PROCEEDS	60,000	60,000	60,000
		9401 TRAN INTEREST REVENUE	340,000	340,000	340,000
		TOTAL:	400,000	400,000	400,000
0001 2006	COURT OPERATIONS	9301 50% EXCESS MOE REVENUE-ST	(480,000)	(480,000)	(480,000)
		9304 RED LIGHT - VC21453, 54, 57	1,000	1,000	1,000
		9308 CIVIL ASSESSMENT-PC1214.1	435,000	435,000	435,000
		9322 TRAFFIC SCH-VC42007.1(\$24)	340,000	340,000	340,000
		9323 CNTY FIX IT-VC 40611	35,000	35,000	35,000
		9324 COUNTY PARKING	130	130	130
		9325 CO-FAILURE TO APPEAR(FTA)	51,600	51,600	51,600
		9326 CO MOTOR VEH/CRIM FINES	820,000	820,000	820,000
		9333 CITIES FIX IT-VC40611	19,000	19,000	19,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2006 (Continued)	9336 HEAD TRAUMA-VC27315	1,700	1,700	1,700
		9339 SUPERIOR COURT FINES-BASE	36,000	36,000	36,000
		9348 TRAFFIC SCHOOL FEES	1,295,000	1,295,000	1,295,000
		9353 VITAL STATS FEE-GC 26859	2,500	2,500	2,500
		9360 SMALL CLAIMS FEES	19,500	19,500	19,500
		9372 BUSINESS & PROFESSIONS	(3,600)	(3,600)	(3,600)
		9373 HEALTH/SAFETY FINES/FORFT	700	700	700
		9379 CITIES- ALL MISDEMEANORS	29,400	29,400	29,400
		9383 CITY MOTOR VEHICLE FINES	101,000	101,000	101,000
		9390 ST PENALTY F&GAME-PC1464	4,205	4,205	4,205
		9399 ST PENALTY ASSMNTS-PC1464	592,000	592,000	592,000
		9548 TRAFFIC SCHOOL FEES - CITY	19,900	19,900	19,900
		9562 TR CT TRUST-GC26823	300	300	300
		9564 TR CT TRUST-GC26827.4	1,500	1,500	1,500
		9565 TR CT TRUST-GC26830	35,700	35,700	35,700
		9566 TR CT TRUST-GC26833.1	4,200	4,200	4,200
		9573 TR CT TRUST - GC26852.1	100	100	100
		9578 TR CT TRUST-GC72060	100	100	100
		9677 REIMB JUV COURT PROF FEES	3,000	3,000	3,000
		9695 RECORDING FEES	200,000	200,000	200,000
		9760 MOTION FEE-GC26830(A)	3,000	3,000	3,000
		9770 MOTION SUM JDG-GC	12,500	12,500	12,500
		9780 COUNTY CIVIL FEES	38,000	38,000	38,000
		TOTAL:	3,618,435	3,618,435	3,618,435
0001	2040 ADMINISTRATIVE OFFICE	8222 SUPPRT BLNG TO GOVTL AGCY	148,143	148,143	148,143
		8324 SB90 STATE MANDATED COSTS	30,000	30,000	30,000
		9953 EMPLOYEE REIMBURSEMENTS	100	100	100
		9956 PUB INFO SALE-COMP FILES	3,300	3,300	3,300
		TOTAL:	181,543	181,543	181,543
0001	2050 AUDITOR-CONTROLLER	8324 SB90 STATE MANDATED COSTS	30,000	30,000	30,000
		8333 STATE AID-NUCLEAR PLANNG	200	200	200
		9135 TLRP PROCEEDS	238,000	238,000	238,000
		9610 ADMINISTRATIVE SERVICES	73,620	73,620	73,620
		9611 SPECIAL ASSESSMENT FEES	125,850	125,850	125,850
		9728 COBRA MED INS ADMIN FEE	500	500	500
		9950 BOOK,PAMPHLT,BROCHR SALES	500	500	500
		9961 1915 BOND ACT ASSESSMENT	5,115	5,115	5,115
		TOTAL:	473,785	473,785	473,785
0001	2060 TREAS-TAX COLL-PUBLIC ADM	9130 DELINQUENT/COST REIMBRSM	135,000	135,000	135,000
		9196 SALE OF TAX DEEDED PROP.	22,500	39,300	39,300
		9220 BUSINESS LICENSES	49,654	49,654	49,654
		9609 RED INSTALLMENT PLAN FEE	3,750	3,750	3,750
		9610 ADMINISTRATIVE SERVICES	535,285	535,285	535,285
		9613 PROP.REDEMP.T.SEARCH FEES	24,000	24,000	24,000
		9631 SEGREGATIONS FEE	900	900	900
		9632 DMV DELINQUENT VESSEL FEE	300	300	300
		9633 UNSEC DELINQUENT COLL FEE	20,000	20,000	20,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

<u>FUND</u>	<u>DEPARTMENT</u>	<u>REVENUE TYPE</u>	<u>2002-03 REQUESTED</u>	<u>2002-03 RECOMMENDED</u>	<u>2002-03 ADOPTED</u>
0001 2060	(Continued)	9680 ESTATE FEES	5,050	5,050	5,050
		9775 MOBL HOME DUP TX CLEARNCE	126	126	126
		9781 MISCELLANEOUS FEES	2,000	2,000	2,000
		9927 LIBRARY CARD ACCESS FEES	5,898	5,898	5,898
		9937 TAX DEPT RETRND CHECK FEE	5,520	5,520	5,520
		9944 ADV COSTS TX DEEDED PROP	1,750	1,750	1,750
		9956 PUB INFO SALE-COMP FILES	2,000	2,000	2,000
		9959 SERVICE CHGE RETRND CHKS	20,121	20,121	20,121
		9960 OTHER REVENUE	2,300	2,300	2,300
		9980 CASH OVERAGES	2,500	2,500	2,500
		TOTAL:	838,654	855,454	855,454
0001 2070	ASSESSOR	8324 SB90 STATE MANDATED COSTS	2,500	2,500	2,500
		8495 ST-AB818 PROPERTY TAX ADMIN	908,152	908,152	908,152
		9740 CUTS & COMBINATN REQUESTS	3,000	3,000	3,000
		9799 OTHER SERVICE CHARGES	157,000	157,000	157,000
		9951 MAP SALES	20,000	20,000	20,000
		9956 PUB INFO SALE-COMP FILES	25,000	25,000	25,000
		9960 OTHER REVENUE	2,500	2,500	2,500
		TOTAL:	1,118,152	1,118,152	1,118,152
0001 2080	BOARDS,COMMISSION,COMM PROJECT	9997 TOBACCO SETTLEMENT	375,000	375,000	375,000
0001 2100	COUNTY COUNSEL	8324 SB90 STATE MANDATED COSTS	10,000	10,000	10,000
		8333 STATE AID-NUCLEAR PLANNG	500	500	500
		9635 LEGAL SERVICES	63,450	63,450	63,450
		9681 GUARDIANSHIP FEES	600	600	600
		9949 OTHER REIMBURSEMENTS	1,000	1,000	1,000
		TOTAL:	75,550	75,550	75,550
0001 2110	PERSONNEL	8333 STATE AID-NUCLEAR PLANNG	500	500	500
		9757 COPYING FEES	100	100	100
		TOTAL:	600	600	600
0001 2179	OPERATIONS CENTER	8222 SUPPRT BLNG TO GOVTL AGCY	27,620	27,620	27,620
		9957 ST WTR COST REIMBURSEMENT	20,368	20,368	20,368
		TOTAL:	47,988	47,988	47,988
0001 2180	GENERAL SERVICES	8205 GEN SRVS BLNG-POSTAGE	111,915	111,915	111,915
		8222 SUPPRT BLNG TO GOVTL AGCY	2,156,867	2,156,867	2,156,867
		8333 STATE AID-NUCLEAR PLANNG	4,520	4,520	4,520
		9421 COMMUNICATION LEASE FACIL	7,450	7,450	7,450
		9431 RENT-LAND/BLDG-SHORT TERM	109,837	109,837	109,837
		9432 RENT-LAND/BLDG-LONG TERM	123,935	123,935	123,935
		9438 RENTAL OF VETERANS BLDGS.	60,000	60,000	60,000
		9497 OTHER BILLINGS TO COURTS	132,519	132,519	132,519
		9499 BILLINGS TO OUTSIDE AGENCIES	2,267	2,267	2,267
		9768 INCOME FROM CONCESSIONS	9,000	9,000	9,000
		9940 SALE OF FIXED ASSETS	15,000	15,000	15,000
		9955 OTHER SALES	1,100	1,100	1,100

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2180 (Continued)	9960 OTHER REVENUE	4,350	4,350	4,350
		TOTAL:	2,738,760	2,738,760	2,738,760
0001	2208 MAINTENANCE PROJECTS	8218 MAINT PROJECT BILLINGS	888,250	443,350	443,350
0001	2240 DEVELOPMENT SERVICES	9251 BUILDING PERMITS	24,554	31,800	31,800
		9255 MINOR USE PERMIT APPLICATION	12,309	16,100	16,100
		9555 PREAPPLICATION PROCESS	7,103	6,100	6,100
		9559 FLOOD HAZARD FEES	581	1,598	1,598
		9647 FILING FEES-CORNER RECORD	1,508	2,000	2,000
		9648 LOT LINE ADJUSTMENTS	23,783	21,500	21,500
		9785 MONUMENTATION FEES	91,841	91,841	91,841
		9786 DRAINGE RVW-PLOT/SITE PLN	42,560	49,800	49,800
		9791 DEVELOPMENT PLAN INSPECTN	95,802	98,000	98,000
		9792 PAR MAP CHECKING THRU T/A	15,155	16,700	16,700
		9793 TR MAP CHECKING THRU T/A	44,110	55,800	55,800
		9798 RECORDS OF SURVEY FEES	18,564	31,100	31,100
		9951 MAP SALES	2,074	4,800	4,800
		9960 OTHER REVENUE	1,220	1,300	1,300
		9975 PM INSPECT-IMP PLANS P11E	55,801	45,500	45,500
		9976 TM INSPECT-IMP PLANS P11D	133,381	128,700	128,700
		TOTAL:	570,346	602,639	602,639
0001	2250 INFORMATION SERVICES	8201 ISD BLLNGS- PHONE	341,592	341,592	341,592
		8202 ISD BILLINGS-DP SUPPORT	178,027	178,027	178,027
		8203 ISD BILLINGS-RADIO/COMMNS	19,302	19,302	19,302
		8234 ISD BILLINGS - DAS	400,656	366,389	366,389
		8246 ISD BILLINGS-OFFICE AUTOMATION	45,412	45,412	45,412
		8247 ISD BILLINGS-PROGRAMMING	127,955	16,415	16,415
		8333 STATE AID-NUCLEAR PLANNG	50,488	50,488	50,488
		9497 OTHER BILLINGS TO COURTS	567,913	567,913	567,913
		9499 BILLINGS TO OUTSIDE AGENCIES	42,710	42,710	42,710
		9655 DATA PROCCSSNG/INFO SRVS	233,598	233,598	233,598
		9656 COMMUNICATION SERVICE REV	307,136	237,846	237,846
		9714 COIN TELEPHONE COMMISSION	5,100	5,100	5,100
		9960 OTHER REVENUE	44,554	44,554	44,554
		TOTAL:	2,364,443	2,149,346	2,149,346
0001	2290 SERVICES TO SPL DISTRICTS	8333 STATE AID-NUCLEAR PLANNG	16,452	16,452	16,452
		9432 RENT-LAND/BLDG-LONG TERM	6,240	6,240	6,240
		9612 ASSESSMNT APPORTNMNT FEES	2,000	2,000	2,000
		9949 OTHER REIMBURSEMENTS	1,000	1,000	1,000
		TOTAL:	25,692	25,692	25,692
0001	2340 RISK MANAGEMENT	8214 SHERIFF BILLINGS FOR SECURITY	868,877	661,151	661,151
0001	2509 CLERK/RECORDER	8324 SB90 STATE MANDATED COSTS	151,707	151,707	151,707
		8399 STATE AID - OTHER	5,000	5,000	5,000
		9294 MARRIAGE LICENSES	5,600	5,600	5,600
		9499 BILLINGS TO OUTSIDE AGENCIES	1,000	1,000	1,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2509 (Continued)	9625 ELECTION SERVICES	160,600	160,600	160,600
		9637 INVOLUNTARY LIEN NOTICES	8,000	8,000	8,000
		9660 RECORDERS FEE GC27361.4	185,000	185,000	185,000
		9693 RECORDER'S SPECL PROJECTS	170,779	179,249	179,249
		9694 RECORDG FEE-MICROGRAPHICS	60,221	60,221	60,221
		9695 RECORDING FEES	600,000	600,000	600,000
		9696 RECORDING FEES-VHS	2,196	2,196	2,196
		9699 CHANGE OF OWNERSHIP FEE	9,500	9,500	9,500
		9757 COPYING FEES	29,400	29,400	29,400
		9778 OTHER CLERK FEES	179,200	179,200	179,200
		9779 BOARD CLERK FEES	16,000	16,000	16,000
		9792 PAR MAP CHECKING THRU T/A	4,500	4,500	4,500
		9956 PUB INFO SALE-COMP FILES	14,450	14,450	14,450
		TOTAL:	1,603,153	1,611,623	1,611,623
0001	2550 PUBLIC DEFENDER	8337 STATE REIMB-CMC/ASH CASES	160,000	180,000	180,000
		9619 PUBLIC DEFENDR SRVS-ADULT	2,500	2,500	2,500
		TOTAL:	162,500	182,500	182,500
0001	2560 DISTRICT ATTORNEY	8222 SUPPRT BLNG TO GOVTL AGCY	39,060	39,060	39,060
		8324 SB90 STATE MANDATED COSTS	250,000	250,000	250,000
		8326 STATE AID- EXTRADITION	18,000	18,000	18,000
		8337 STATE REIMB-CMC/ASH CASES	130,000	130,000	130,000
		8341 ST AID-INS FRAUD INVESTIG	53,000	53,000	53,000
		8342 ST AID-DMV-VEH CRIME INV	117,000	117,000	117,000
		8347 STATE AWARDED GRANTS	267,750	267,750	267,750
		8359 ST AID PROP 36 SUBSTANCE ABUSE	10,800	10,800	10,800
		8399 STATE AID - OTHER	8,000	8,000	8,000
		8448 ST AID-PUBLIC SAFETY SRVC	1,878,692	1,878,692	1,878,692
		8490 ST AID - SLESF	89,000	89,000	89,000
		9310 VEHICLE FORFEITURES-VC14607.6	500	500	500
		9334 SMALL CLAIMS ADVISORY FEE	10,000	10,000	10,000
		9342 SETTLEMENTS/JUDGEMENTS	10,000	10,000	10,000
		9356 BLOOD ALCOHOL FINES	18,000	18,000	18,000
		9610 ADMINISTRATIVE SERVICES	180,000	180,000	180,000
		9627 DEFERRED ENTRY OF JUDGMENT	43,220	43,220	43,220
		9908 SETTLEMENTS-ENVIRONMENTAL	40,000	40,000	40,000
		9960 OTHER REVENUE	39,900	40,300	40,300
		9980 CASH OVERAGES	400	400	400
		TOTAL:	3,203,322	3,203,722	3,203,722
0001	2561 CHILD SUPPORT SERVICES	8332 ST AID-F/S COLLECTN INCENT	91,659	91,659	91,659
		8380 ST AID - CHILD SUP ADMIN	1,617,437	1,617,437	1,617,437
		8680 FED AID-CHILD SUP ADMIN	3,139,732	3,139,732	3,139,732
		8682 FED AID-INCENTIVES	60,155	60,155	60,155
		9635 LEGAL SERVICES	2,000	2,000	2,000
		9723 LABORATORY SERVICES	3,000	3,000	3,000
		TOTAL:	4,913,983	4,913,983	4,913,983

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2562	VICTIM/WITNESS ASSISTANCE			
		8324 SB90 STATE MANDATED COSTS	600	600	600
		8337 STATE REIMB-CMC/ASH CASES	7,000	7,000	7,000
		8347 STATE AWARDED GRANTS	516,811	516,486	516,486
		9293 DOMESTIC VIOLENCE FEES	54,000	54,000	54,000
		9967 CONTRIBUTIONS - NON GOVTL	1,500	1,500	1,500
		TOTAL:	579,911	579,586	579,586
0001	2590	SHERIFF-CORONER			
		8222 SUPPRT BLNG TO GOVTL AGCY	62,223	62,223	62,223
		8241 SHERIFF BILLINGS FOR SECURITY	0	303,496	303,496
		8324 SB90 STATE MANDATED COSTS	50,000	50,000	50,000
		8333 STATE AID-NUCLEAR PLANNG	5,100	5,100	5,100
		8342 ST AID-DMV-VEH CRIME INV	120,000	120,000	120,000
		8347 STATE AWARDED GRANTS	640,641	705,317	705,317
		8356 STATE REIMB FOR DNA TESTING	500	500	500
		8362 ST REV-PAROLE HOLDS	400,000	400,000	400,000
		8399 STATE AID - OTHER	231,500	231,500	231,500
		8448 ST AID-PUBLIC SAFETY SRVC	8,512,818	8,512,818	8,512,818
		8618 FEDERAL AID-COPS AHEAD	120,000	120,000	120,000
		8654 FED AID - SCAAP PASS THRU	0	18,928	18,928
		8659 FEDERAL AID - OTHER	42,000	42,000	42,000
		9288 FINGER PRINTING FEES	10,000	10,000	10,000
		9289 EXPLOSIVE PERMITS	600	600	600
		9292 GUN PERMITS	4,000	4,000	4,000
		9324 COUNTY PARKING	3,000	3,000	3,000
		9351 ASSET FORFEITURES	25,000	25,000	25,000
		9358 PENALTY AS-FINGERPRINT ID	120,951	120,951	120,951
		9498 SHERIFF BLNGS - COURT SECUR	2,271,113	2,271,113	2,271,113
		9588 INMATE ASSISTANCE REIMBRS	450	450	450
		9589 BOOKING FEES-INDIVIDUALS	50,000	50,000	50,000
		9593 FED AID-F/S COLL INCENTIV	199,970	199,970	199,970
		9663 HOME DETENTION PROGRAM	48,000	48,000	48,000
		9668 ALTERNATIVE WORK PROG REV	45,000	45,000	45,000
		9669 WEEKENDER PROGRAM	50,000	50,000	50,000
		9670 CIVIL PROCESS SERVICE	95,000	95,000	95,000
		9690 LAW ENFORCEMENT SERVICES	55,000	55,000	55,000
		9691 BOOKING FEES (SB 2557)	340,000	340,000	340,000
		9949 OTHER REIMBURSEMENTS	12,500	12,500	12,500
		9954 EMPL MEALS/IN-HOUSE FOOD	5,000	5,000	5,000
		9960 OTHER REVENUE	20,000	20,000	20,000
		9997 TOBACCO SETTLEMENT	0	125,000	125,000
		TOTAL:	13,540,366	14,052,466	14,052,466
0001	2660	PROBATION DEPARTMENT			
		8302 ST RLGN-SALES TX-SOC SRVC	190,000	190,000	190,000
		8337 STATE REIMB-CMC/ASH CASES	1,000	1,000	1,000
		8399 STATE AID - OTHER	365,687	365,687	365,687
		8448 ST AID-PUBLIC SAFETY SRVC	2,206,830	2,206,830	2,206,830
		8467 ST-10% REST FINE REBATE	12,000	12,000	12,000
		8469 ST-10% SBOC VOC REBATE	4,500	4,500	4,500
		8490 ST AID - SLESF	866,975	866,975	866,975
		8660 FEDERAL - WELFARE ADMIN	2,274,421	1,903,923	1,903,923

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2660 (Continued)	8667 FED AID-NUTRITION PROGRAM	29,000	29,000	29,000
		8701 OTHER GOVT AGENCY REVENUE	310,776	292,776	292,776
		9312 PROBA DRUG FEE-PC1203.1AB	1,500	1,500	1,500
		9339 SUPERIOR COURT FINES-BASE	9,000	9,000	9,000
		9357 AIDS EDUCATION FINE-PC264	50	50	50
		9373 HEALTH/SAFETY FINES/FORFT	11,000	11,000	11,000
		9549 ELECTRONIC MONITORING FEE	1,000	1,000	1,000
		9592 MONITORING FEE-PC1203.1B	200,000	200,000	200,000
		9595 DIVERSN MONITRG-PC1001.53	300	300	300
		9601 CHANGE OF PLEA	600	600	600
		9602 PROBA MGMNT FEE-ADULTS	12,000	12,000	12,000
		9605 SENTENCING REPORT FEE	90,000	90,000	90,000
		9606 RESTITN COLL FEE-PC1203.1	30,000	30,000	30,000
		9607 RECORD SEALING FEE	800	800	800
		9610 ADMINISTRATIVE SERVICES	100	100	100
		9627 DEFERRED ENTRY OF JUDGMENT	1,000	1,000	1,000
		9634 OTHER COURT-ORDERED REIMB	2,000	2,000	2,000
		9639 PROCESSING FEES	26,000	26,000	26,000
		9747 INST.CARE-JUVENILE HALL	25,000	25,000	25,000
		9749 INSTITUTIONAL CARE/SERVICE	700	700	700
		9953 EMPLOYEE REIMBURSEMENTS	1,000	1,000	1,000
		9954 EMPL MEALS/IN-HOUSE FOOD	600	600	600
		9960 OTHER REVENUE	401,215	22,000	22,000
		TOTAL:	7,075,054	6,307,341	6,307,341
0001	2670 COUNTY FIRE	8222 SUPPRT BLNG TO GOVTL AGCY	300,000	300,000	300,000
		8333 STATE AID-NUCLEAR PLANNG	12,000	14,000	14,000
		8448 ST AID-PUBLIC SAFETY SRVC	1,528,021	1,559,205	1,559,205
		9253 PLAN CHECK FEES	90,000	90,000	90,000
		9431 RENT-LAND/BLDG-SHORT TERM	10,000	10,000	10,000
		9587 AMBULANCE REIMBURSEMENT	0	0	64,800
		9658 FIRE PROTECTION SERVICES	143,921	143,921	143,921
		9903 SEMINAR/CONF/WORKSHOP FEE	52,000	52,000	52,000
		9949 OTHER REIMBURSEMENTS	2,500	5,000	5,000
		TOTAL:	2,138,442	2,174,126	2,238,926
0001	2730 AGRICULTURAL COMMISSIONER	8222 SUPPRT BLNG TO GOVTL AGCY	1,000	1,000	1,000
		8330 STATE AID FOR AGRICULTURE	982,134	982,134	982,134
		8333 STATE AID-NUCLEAR PLANNG	31,000	31,000	31,000
		8438 ST AID-GAS TAX-UNCLAIMED	885,000	885,000	885,000
		9291 OTHER LICENSES AND PERMIT	90,800	90,800	90,800
		9661 AGRICULTURAL SERVICES	72,400	72,400	72,400
		9662 RODENT CONTROL	61,000	61,000	61,000
		9665 STANDARDIZATION INSPECTS	3,400	3,400	3,400
		9783 HAZARDOUS WASTE REVENUES	15,775	15,775	15,775
		9960 OTHER REVENUE	2,000	2,000	2,000
		TOTAL:	2,144,509	2,144,509	2,144,509

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	2790	EMERGENCY SERVICES			
		8333 STATE AID-NUCLEAR PLANNG	610,421	602,595	602,595
		8659 FEDERAL AID - OTHER	21,371	21,371	21,371
		8701 OTHER GOVT AGENCY REVENUE	1,100	1,100	1,100
		9953 EMPLOYEE REIMBURSEMENTS	250	250	250
		TOTAL:	633,142	625,316	625,316
0001	2800	PLANNING & BUILDING DEPARTMENT			
		8222 SUPPRT BLNG TO GOVTL AGCY	742,855	373,802	373,802
		8324 SB90 STATE MANDATED COSTS	5,000	5,000	5,000
		8347 STATE AWARDED GRANTS	89,000	69,000	69,000
		8363 STATE COASTAL GRANT	412,496	412,496	412,496
		8496 ST AID-PASS THRU GRANTS	1,070,042	1,070,042	1,070,042
		9251 BUILDING PERMITS	1,702,600	1,702,600	1,702,600
		9252 GRADING PERMITS	59,200	59,200	59,200
		9253 PLAN CHECK FEES	1,412,000	1,412,000	1,412,000
		9254 SUB PERMITS-MECH EL PLUMB	383,380	401,000	401,000
		9281 LAND USE PERMITS	691,440	691,440	691,440
		9282 PLOT PLANS	356,550	356,550	356,550
		9283 GENERAL PLAN AMENDMENTS	37,860	32,860	32,860
		9284 AGRICULTURAL PRESERVE FEE	31,059	31,059	31,059
		9285 SUBDIVISION PERMITS	261,390	286,360	286,360
		9286 SPECIFIC PLANS	4,000	4,000	4,000
		9303 LAND USE FINES	46,020	46,020	46,020
		9345 BLDG CODE INVESTIG FEES	30,000	30,000	30,000
		9596 MITIGATION FEE-AIR	1,500	1,500	1,500
		9610 ADMINISTRATIVE SERVICES	227,000	227,000	227,000
		9641 ENVIRONMNTL ASSESSMT FEES	66,000	66,000	66,000
		9643 LAFCO PROCESSING FEES	0	5,000	5,000
		9644 PUBLICATION FEES	50,000	70,000	70,000
		9645 PLANNING/ENGINEERING SVCS	5,000	5,000	5,000
		9654 ALLOCATION ADMIN FEE	166,800	166,800	166,800
		9704 DEVELOPMENT FEE- ADMIN	76,800	85,000	85,000
		9710 ROAD ABANDONMENT FEE	6,000	6,000	6,000
		9930 REV APPLICABLE PRIOR YRS	1,000	1,000	1,000
		9950 BOOK,PAMPHLT,BROCHR SALES	16,000	16,000	16,000
		9958 NUISANCE ABATEMENT	21,200	21,200	21,200
		9960 OTHER REVENUE	80,000	80,000	80,000
		9977 MICROFILM	124,000	124,000	124,000
		TOTAL:	8,176,192	7,857,929	7,857,929
0001	2840	ANIMAL SERVICES			
		8701 OTHER GOVT AGENCY REVENUE	295,931	295,931	295,931
		9210 ANIMAL LICENSES	345,000	340,000	340,000
		9297 2840-MISC PERMITS	19,274	19,274	19,274
		9610 ADMINISTRATIVE SERVICES	1,900	1,900	1,900
		9685 HUMANE SERVICES	35,200	35,200	35,200
		9686 IMPOUND FEES	45,900	45,900	45,900
		9687 BOARDING FEES	24,000	24,000	24,000
		9688 ANIMAL PLACEMENT	39,665	39,665	39,665
		9960 OTHER REVENUE	1,500	1,500	1,500
		TOTAL:	808,370	803,370	803,370

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0001	3000	PUBLIC HEALTH DEPARTMENT			
		8222 SUPprt BLNG TO GOVTL AGCY	193,188	193,188	193,188
		8302 ST RLGN-SALES TX-SOC SRVC	236,964	236,964	230,061
		8304 ST RLGN-SALES TAX-HEALTH	1,632,083	1,632,083	1,457,059
		8305 ST REALGN- VLF	1,943,704	1,965,321	2,147,248
		8324 SB90 STATE MANDATED COSTS	8,000	6,000	6,000
		8333 STATE AID-NUCLEAR PLANNG	30,000	30,000	30,000
		8347 STATE AWARDED GRANTS	10,000	10,000	10,000
		8399 STATE AID - OTHER	302,317	302,317	302,317
		8430 ST AID-CALIF CHILDREN SRVC	1,038,265	1,038,265	1,038,265
		8432 STATE - HEALTH ADMIN.	1,791,715	1,784,871	1,784,871
		8604 FEDERAL - HEALTH ADMIN	3,423,982	3,587,982	3,587,982
		8701 OTHER GOVT AGENCY REVENUE	65,339	65,339	65,339
		9295 BURIAL PERMITS	4,300	4,300	4,300
		9409 OTHER INTEREST	1,050	1,050	1,050
		9499 BILLINGS TO OUTSIDE AGENCIES	273,180	273,180	273,180
		9681 GUARDIANSHIP FEES	100,000	100,000	100,000
		9682 REPRESENTATIVE PAYEE FEES	17,000	17,000	17,000
		9695 RECORDING FEES	89,500	89,500	89,500
		9718 EXAM FEES-CHILDREN	30,000	30,000	30,000
		9720 OBSTETRICAL SERVICES	230,000	230,000	230,000
		9721 NURSING FEES	325,000	325,000	325,000
		9722 HOME HEALTH NURSING FEES	32,000	32,000	32,000
		9723 LABORATORY SERVICES	580,014	507,000	507,000
		9730 ENVIRONMENTAL HEALTH SERVICES	1,180,000	1,180,000	1,180,000
		9738 MEDICAL REMB SERV/PAT CAR	395,390	362,500	362,500
		9745 CALIF CHILDREN SERVICES	35,000	35,000	35,000
		9809 PROGRAM REVENUE - CHILDREN AND	884,576	884,576	884,576
		9960 OTHER REVENUE	29,000	29,000	29,000
		9997 TOBACCO SETTLEMENT	373,413	373,413	373,413
		TOTAL:	15,254,980	15,325,849	15,325,849
0001	3070	MENTAL HEALTH			
		8222 SUPprt BLNG TO GOVTL AGCY	1,650	1,650	1,650
		8302 ST RLGN-SALES TX-SOC SRVC	113,300	113,300	113,300
		8303 ST RLGN-SALES TAX-M H	4,720,300	4,720,300	4,720,300
		8305 ST REALGN- VLF	438,421	438,421	438,421
		8308 ST REALGN- VLF GROWTH	147,350	147,350	147,350
		8312 ST RLGN-VLF BASE RESTORTN	183,396	183,396	183,396
		8324 SB90 STATE MANDATED COSTS	237,584	100,000	100,000
		8325 ST AID- DRUG/MENTL HEALTH	9,628,277	10,112,491	10,112,491
		8348 ST AID-MANGD CARE-INPATNT	585,380	904,935	904,935
		8701 OTHER GOVT AGENCY REVENUE	120,000	120,000	120,000
		9725 MENTAL HEALTH SERVICES	345,437	345,437	345,437
		9748 PSYCHIATRIC FEES-ADULTS	672,488	672,488	672,488
		9903 SEMINAR/CONF/WORKSHOP FEE	1,000	1,000	1,000
		9960 OTHER REVENUE	276,436	276,436	276,436
		9997 TOBACCO SETTLEMENT	616,508	756,508	756,508
		TOTAL:	18,087,527	18,893,712	18,893,712

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03	2002-03	2002-03
			REQUESTED	RECOMMENDED	ADOPTED
0001	3075 DRUG & ALCOHOL SERVICES	8222 SUPPRT BLNG TO GOVTL AGCY	113,455	137,714	137,714
		8339 ST AID-DRUG AND ALCOHOL	179,651	179,651	179,651
		8343 ST AID-PERINATAL T E F	249,090	249,090	249,090
		8347 STATE AWARDED GRANTS	84,264	84,264	84,264
		8359 ST AID PROP 36 SUBSTANCE ABUSE	957,903	957,903	957,903
		8399 STATE AID - OTHER	84,479	84,479	84,479
		8496 ST AID-PASS THRU GRANTS	691,138	691,138	691,138
		8613 FED AID-DRUG FREE SCH/COM	24,486	24,486	24,486
		8655 FED AID-DRUG AND ALCOHOL	1,659,131	1,659,131	1,659,131
		8656 FEDERAL-GRANTS	120,000	120,000	120,000
		8668 FED AID-PERINTL SETASIDE	46,481	46,481	46,481
		8701 OTHER GOVT AGENCY REVENUE	27,500	27,500	27,500
		9356 BLOOD ALCOHOL FINES	85,000	85,000	85,000
		9380 FEES -ALCOHOL ABUSE & EDU	105,000	105,000	105,000
		9727 ALCOHOLISM SERVICES	41,085	41,085	41,085
		9738 MEDICAL REMB SERV/PAT CAR	800	800	800
		9809 PROGRAM REVENUE - CHILDREN AND	72,091	72,091	72,091
		9949 OTHER REIMBURSEMENTS	107,196	107,196	107,196
		9960 OTHER REVENUE	0	18,000	18,000
		9997 TOBACCO SETTLEMENT	77,301	137,301	137,301
		TOTAL:	4,726,051	4,828,310	4,828,310
0001	3200 SOCIAL SERVICES ADMINISTRATION	8302 ST RLGN-SALES TX-SOC SRVC	1,934,703	1,934,703	1,934,703
		8401 STATE - WELFARE ADMIN.	13,183,469	12,926,420	12,926,420
		8660 FEDERAL - WELFARE ADMIN	26,372,247	25,813,913	25,813,913
		8682 FED AID-INCENTIVES	1,200,000	600,000	600,000
		9692 CHILDREN PROTECTION FEES	70,000	70,000	70,000
		9960 OTHER REVENUE	115,878	115,878	115,878
		9967 CONTRIBUTIONS - NON GOVTL	25,000	25,000	25,000
		TOTAL:	42,901,297	41,485,914	41,485,914
0001	3240 FOSTER CARE-SOCIAL SERVICES	8302 ST RLGN-SALES TX-SOC SRVC	3,732,530	3,732,530	3,732,530
		8401 STATE - WELFARE ADMIN.	4,540,686	4,540,686	4,540,686
		8405 STATE AID - ABATEMENT	17,000	17,000	17,000
		8411 ST AID-CS COLL-FOSTR CARE	16,000	16,000	16,000
		8616 FED AID-CS COLL-FOSTER CR	12,000	12,000	12,000
		8660 FEDERAL - WELFARE ADMIN	4,150,626	4,150,626	4,150,626
		8662 FEDERAL AID - ABATEMENT	40,000	40,000	40,000
		9932 REIMBURSEMENTS-ASSISTANCE	265,581	265,581	265,581
		TOTAL:	12,774,423	12,774,423	12,774,423
0001	3250 CALWORKS	8401 STATE - WELFARE ADMIN.	754,701	754,701	754,701
		8416 ST AID - REIMB	38,730	38,730	38,730
		8622 FED AID - REIMB	40,768	40,768	40,768
		8704 COMBINED FED/ST CALWORKS	9,313,289	9,313,289	9,313,289
		9932 REIMBURSEMENTS-ASSISTANCE	51,293	51,293	51,293
		TOTAL:	10,198,781	10,198,781	10,198,781

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED		
0001	3281	SUSPECTED ABUSE RESPONSE TEAM	8412	MEDI-CAL: PATIENTS-ST +FED	0	0	24,890
0001	3285	LAW ENFORCEMENT MED CARE	8305	ST REALGN- VLF	587,361	547,000	547,000
			8604	FEDERAL - HEALTH ADMIN	10,000	10,000	10,000
			9718	EXAM FEES-CHILDREN	12,000	12,000	12,000
			9721	NURSING FEES	1,000	1,000	1,000
			9960	OTHER REVENUE	150	15,150	15,150
			9997	TOBACCO SETTLEMENT	74,499	0	0
		TOTAL:		685,010	585,150	585,150	
0001	3290	GENERAL ASSISTANCE	8302	ST RLGN-SALES TX-SOC SRVC	150,000	150,000	150,000
			8660	FEDERAL - WELFARE ADMIN	342,000	342,000	342,000
			9295	BURIAL PERMITS	3,600	3,600	3,600
		TOTAL:		495,600	495,600	495,600	
0001	3330	VETERANS SERVICES	8335	STATE AID VETERAN AFFAIRS	45,000	45,000	45,000
0001	4030	FARM ADVISOR	8399	STATE AID - OTHER	9,500	9,500	9,500
0002	2920	ROADS	8249	ROADS IMPACT FEES	1,907,086	1,907,086	1,907,086
			8336	HOMEOWNER PROP TAX RELIEF	9,887	9,887	9,887
			8440	STATE - HIGHWAY USERS TAX	5,671,000	5,671,000	5,671,000
			8442	STATE AID CONSTRUCTION	2,375,189	2,375,189	2,375,189
			8443	TRANS DEV ACT SB 325	1,575,000	1,575,000	1,575,000
			8447	ST AID-ISTEA EXCHANGE	578,060	578,060	578,060
			8451	ST AID - TRAFFIC CONGESTION	1,154,591	1,154,591	1,154,591
			8459	ST-MV EMISSION REDUCTION	220,000	220,000	220,000
			8605	FEDERAL AID CONSTRUCTION	990,500	990,500	990,500
			8810	TRANSFERS IN FROM GEN FND	4,677,174	4,300,000	4,300,000
			9010	PROP. TAXES CURR. SECURED	943,772	943,772	943,772
			9011	SUPPLEMENTAL-CURR.SECURED	24,931	24,931	24,931
			9020	PROP. TAXES CURR. UNSEC.	20,700	20,700	20,700
			9021	SUPPLEMENTAL-CURR.UNSEC.	125	125	125
			9110	PROP. TAXES PRIOR SECURED	(4,709)	(4,709)	(4,709)
			9111	SUPPLEMENTL-PRIOR SECURED	(7)	(7)	(7)
			9120	PROP. TAXES PRIOR UNSEC.	363	363	363
			9121	SUPPLEMENTAL-PRIOR UNSEC	151	151	151
			9410	INTEREST	90,000	90,000	90,000
			9431	RENT-LAND/BLDG-SHORT TERM	400	400	400
			9645	PLANNING/ENGINEERING SVCS	814	814	814
			9646	ROAD PERMIT FEES	8,800	8,800	8,800
			9709	ENCROACHMENT PERMIT FEES	42,000	42,000	42,000
			9710	ROAD ABANDONMENT FEE	1,680	1,680	1,680
			9712	CURB & GUTTER WAIVERS	10,500	10,500	10,500
			9911	ELECTRIC DEREGULATION SETTLEME	24,505	24,505	24,505
			9960	OTHER REVENUE	150,000	150,000	150,000
		TOTAL:		20,472,512	20,095,338	20,095,338	

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0003	2207	CAPITAL PROJECTS FUND			
		8219 CIP/FIXED ASSET BILLINGS	21,962,200	1,675,000	1,675,000
		8358 ST AID-PROP 12 PARKS GRANT	0	1,389,900	1,389,900
		8363 STATE COASTAL GRANT	0	200,000	200,000
		8834 TRANSFR IN OF GF DESIGNATN	0	0	2,000,000
		9395 PENALTY AS-CTHS TEMP CONS	0	6,949,200	6,949,200
		9410 INTEREST	936,000	858,600	858,600
		9659 PUB FACIL FEE-FIRE	0	220,000	220,000
		9701 PUB FACIL FEE-PARKS	0	1,737,200	1,737,200
		9776 PARKLAND FEE (QUIMBY FEE)	0	60,000	60,000
		TOTAL:	22,898,200	13,089,900	15,089,900
0005	4125	PARKS			
		8222 SUPPRT BLNG TO GOVTL AGCY	24,439	24,439	24,439
		8223 SUPPRT BLNG TO NON-GOVTL	34,090	34,090	34,090
		8225 PARKS BILLNGS-GRNDS/MAINT	382	382	382
		8399 STATE AID - OTHER	0	8,237	8,237
		8810 TRANSFERS IN FROM GEN FND	2,431,642	2,441,141	2,441,141
		8817 INTERNAL LOAN REPAYMENT-PRIN	48,582	48,582	48,582
		8818 INTERNAL LOAN REPAYMENT-INT	7,122	7,122	7,122
		8853 OPR TRF IN - PFF PARKS	30,000	30,000	30,000
		9365 FISH AND GAME FINES	3,000	3,000	3,000
		9366 OFF-HIGHWAY MOTOR FINES	5,500	5,500	5,500
		9410 INTEREST	24,063	24,063	24,063
		9431 RENT-LAND/BLDG-SHORT TERM	6,328	6,328	6,328
		9432 RENT-LAND/BLDG-LONG TERM	26,690	32,690	32,690
		9434 FARM LAND RENT	1,800	1,800	1,800
		9679 SPECIAL BUILDING FEES	360	360	360
		9714 COIN TELEPHONE COMMISSION	100	100	100
		9762 CAMPING FEES	290,045	290,045	290,045
		9763 DAILY PASSES	95,600	95,600	95,600
		9764 GROUP ENTRANCE FEES	82,561	82,561	82,561
		9765 SEASON PASSES	30,010	30,010	30,010
		9766 SEASON BOAT LICENSES	17,370	17,370	17,370
		9767 DAILY BOAT PASSES	24,500	24,500	24,500
		9768 INCOME FROM CONCESSIONS	74,526	74,526	74,526
		9769 SWIMMING POOL FEES	80,454	80,454	80,454
		9771 DOG/DAY USE	6,268	6,268	6,268
		9772 SHOWERS/LOCKERS	21,548	21,548	21,548
		9781 MISCELLANEOUS FEES	1,600	1,600	1,600
		9787 RECREATIONAL PROGRAMS	2,580	2,580	2,580
		9851 SERVICE CHARGES	1,332,857	1,332,857	1,332,857
		9960 OTHER REVENUE	2,700	2,700	2,700
		9980 CASH OVERAGES	125	125	125
		TOTAL:	4,706,842	4,730,578	4,730,578
0016	2700	WILDLIFE AND GRAZING			
		8608 FEDERAL GRAZING FEES	7,600	7,600	7,600
		9410 INTEREST	1,500	1,500	1,500
		TOTAL:	9,100	9,100	9,100

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0017	4040	DRINKING DRIVER PROGRAMS			
		8222 SUPPRT BLNG TO GOVTL AGCY	89,000	64,741	64,741
		9410 INTEREST	10,000	10,000	10,000
		9547 EXTD FIRST OFFENDER FEES	110,615	110,615	110,615
		9627 DEFERRED ENTRY OF JUDGMENT	126,252	126,252	126,252
		9726 SECOND CHANCE CHARGES-ALC	487,227	487,227	487,227
		9753 FIRST OFFENDER FEES	510,502	510,502	510,502
		9781 MISCELLANEOUS FEES	96,739	96,739	96,739
		TOTAL:	1,430,335	1,406,076	1,406,076
0020	2081	ORGANIZATIONAL EFFECTIVENESS			
		8810 TRANSFERS IN FROM GEN FND	350,000	350,000	350,000
		8834 TRANSFR IN OF GF DESIGNATN	0	0	1,000,000
		TOTAL:	350,000	350,000	1,350,000
0023	2083	COUNTYWIDE AUTOMATION REPLACEM			
		8215 DEPT BILLINGS-GEN CO OH	1,373,311	1,373,311	1,373,311
0024	2084	GEN GOVT BUILDING REPLACEMENT			
		8215 DEPT BILLINGS-GEN CO OH	826,384	826,384	826,384
0025	2085	COMMUNITY DEVELOPMENT PROGRAM			
		8881 TRANSFER IN-FEDERAL CDBG	2,870,286	2,870,286	2,870,286
		8882 TRANSFER IN-FEDERAL HOME	1,263,000	1,263,000	1,263,000
		8883 TRANSFER IN-FEDERAL ESG	95,000	95,000	95,000
		TOTAL:	4,228,286	4,228,286	4,228,286
0026	4000	LIBRARY			
		8336 HOMEOWNER PROP TAX RELIEF	56,723	56,723	56,723
		8347 STATE AWARDED GRANTS	19,700	19,700	19,700
		8399 STATE AID - OTHER	293,862	293,862	293,862
		8460 STATE-MOTOR VEH LIC FEE	170,000	170,000	170,000
		8805 OTHER GOV'T: RDA PASS THRU	15,600	15,600	15,600
		8810 TRANSFERS IN FROM GEN FND	375,017	375,017	375,017
		8851 OPR TRF IN - PFF LIBRARY	300,000	0	0
		9010 PROP. TAXES CURR. SECURED	3,937,235	3,937,235	3,937,235
		9011 SUPPLEMENTAL-CURR.SECURED	137,258	137,258	137,258
		9012 REDEVELOPMENT AGENCY TAX	(29,964)	(29,964)	(29,964)
		9020 PROP. TAXES CURR. UNSEC.	135,007	135,007	135,007
		9021 SUPPLEMENTAL-CURR.UNSEC.	500	500	500
		9120 PROP. TAXES PRIOR UNSEC.	2,036	2,036	2,036
		9121 SUPPLEMENTAL-PRIOR UNSEC	982	982	982
		9410 INTEREST	70,000	70,000	70,000
		9431 RENT-LAND/BLDG-SHORT TERM	6,600	6,600	6,600
		9714 COIN TELEPHONE COMMISSION	40	40	40
		9751 LOST-DAMAGED MATERIALS	15,400	15,400	15,400
		9752 LIBRARY SERVICES	130,000	130,000	130,000
		9757 COPYING FEES	17,000	17,000	17,000
		9758 LIBRARY REQUEST FEES	18,270	18,270	18,270
		9911 ELECTRIC DEREGULATION SETTLEME	73,267	73,267	73,267
		9950 BOOK,PAMPHLT,BROCHR SALES	3,100	3,100	3,100
		9980 CASH OVERAGES	300	300	300
		TOTAL:	5,747,933	5,447,933	5,447,933

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY DEPARTMENT

FUND	DEPARTMENT	REVENUE TYPE	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
0031	2710	FISH AND GAME			
		9365 FISH AND GAME FINES	10,000	10,000	10,000
0034	3287	EMERGENCY MEDICAL SRVS FUND			
		9337 PA-EMERGENCY MED SERVICES	377,800	377,800	377,800
		9410 INTEREST	2,000	2,000	2,000
		9997 TOBACCO SETTLEMENT	0	725,000	725,000
		TOTAL:	379,800	1,104,800	1,104,800
0035	3288	CAL HEALTHCARE INDIG PROG			
		8483 CHIP HOSPITAL	371,752	371,752	371,752
		8484 CHIP NON-CO HOSPITAL	119,649	119,649	119,649
		8486 CHIP PHYSICIANS - COUNTY	7,679	7,679	7,679
		8487 CHIP PHYSICIANS - EMS	7,679	7,679	7,679
		8489 CHIP UNALLOCATED	59,829	59,829	59,829
		9410 INTEREST	3,000	3,000	3,000
		9499 BILLINGS TO OUTSIDE AGENCIES	180,738	180,738	180,738
		9809 PROGRAM REVENUE - CHILDREN AND	57,500	115,000	115,000
		TOTAL:	807,826	865,326	865,326
0141	2141	ROADS - IMPACT FEES			
		9410 INTEREST	250,000	250,000	250,000
		9652 ROAD IMPACT FEES	600,000	600,000	600,000
		TOTAL:	850,000	850,000	850,000
0144	2835	PUBLIC FACILITIES FEES			
		9585 PUB FAC FEE-LIBRARY	250,700	250,700	250,700
		9659 PUB FACIL FEE-FIRE	637,700	637,700	637,700
		9701 PUB FACIL FEE-PARKS	1,137,000	1,137,000	1,137,000
		9702 PUB FACIL FEE-GEN GOVT	512,700	512,700	512,700
		9703 PUB FAC FEE-LAW ENFORCE	126,600	126,600	126,600
		TOTAL:	2,664,700	2,664,700	2,664,700
0149	3286	CO MEDICAL SERVICES PROG			
		8222 SUPPRT BLNG TO GOVTL AGCY	129,010	202,510	202,510
		8305 ST REALGN- VLF	2,472,200	2,472,200	2,472,200
		8810 TRANSFERS IN FROM GEN FND	2,311,372	0	0
		9410 INTEREST	10,000	10,000	10,000
		TOTAL:	4,922,582	2,684,710	2,684,710
1901	4901	DEBT SERVICE			
		8222 SUPPRT BLNG TO GOVTL AGCY	634,595	634,595	634,595
		8856 PFF - GEN GOV-DEBT SERVICE	483,500	483,500	483,500
		9135 TLRF PROCEEDS	500,000	500,000	500,000
		9394 PENALTY AS-CRIM JUS CONST	283,824	283,824	283,824
		9407 INTEREST LEASE RESERVE FD	52,745	52,745	52,745
		TOTAL:	1,954,664	1,954,664	1,954,664
		TOTAL COUNTY REVENUE	<u>333,930,364</u>	<u>320,111,962</u>	<u>323,201,652</u>

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8201 ISD BLLNGS- PHONE	2250 INFORMATION SERVICES	341,592	341,592	341,592
8202 ISD BILLINGS-DP SUPPORT	2250 INFORMATION SERVICES	178,027	178,027	178,027
8203 ISD BILLINGS-RADIO/COMMNS	2250 INFORMATION SERVICES	19,302	19,302	19,302
8205 GEN SRVS BLNG-POSTAGE	2180 GENERAL SERVICES	111,915	111,915	111,915
8214 SHERIFF BILLINGS FOR SECURITY	2340 RISK MANAGEMENT	868,877	661,151	661,151
8215 DEPT BILLINGS-GEN CO OH	2002 NON-DEPTL-OTHR FINCNG USE	1,442,805	1,442,805	1,442,805
	2083 COUNTYWIDE AUTOMATION REPLACEM	1,373,311	1,373,311	1,373,311
	2084 GEN GOVT BUILDING REPLACEMENT	826,384	826,384	826,384
	TOTAL:	3,642,500	3,642,500	3,642,500
8218 MAINT PROJECT BILLINGS	2208 MAINTENANCE PROJECTS	888,250	443,350	443,350
8219 CIP/FIXED ASSET BILLINGS	2207 CAPITAL PROJECTS FUND	21,962,200	1,675,000	1,675,000
8221 REIMBURSEMENTS-AIRPORT FA	2001 NON-DEPARTMENTAL REVENUES	92,000	92,000	92,000
8222 SUPPRT BLNG TO GOVTL AGCY	2040 ADMINISTRATIVE OFFICE	148,143	148,143	148,143
	2179 OPERATIONS CENTER	27,620	27,620	27,620
	2180 GENERAL SERVICES	2,156,867	2,156,867	2,156,867
	2560 DISTRICT ATTORNEY	39,060	39,060	39,060
	2590 SHERIFF-CORONER	62,223	62,223	62,223
	2670 COUNTY FIRE	300,000	300,000	300,000
	2730 AGRICULTURAL COMMISSIONER	1,000	1,000	1,000
	2800 PLANNING & BUILDING DEPARTMENT	742,855	373,802	373,802
	3000 PUBLIC HEALTH DEPARTMENT	193,188	193,188	193,188
	3070 MENTAL HEALTH	1,650	1,650	1,650
	3075 DRUG & ALCOHOL SERVICES	113,455	137,714	137,714
	3286 CO MEDICAL SERVICES PROG	129,010	202,510	202,510
	4040 DRINKING DRIVER PROGRAMS	89,000	64,741	64,741
	4125 PARKS	24,439	24,439	24,439
	4901 DEBT SERVICE	634,595	634,595	634,595
	TOTAL:	4,663,105	4,367,552	4,367,552
8223 SUPPRT BLNG TO NON-GOVTL	4125 PARKS	34,090	34,090	34,090
8225 PARKS BILLINGS-GRNDS/MAINT	4125 PARKS	382	382	382
8234 ISD BILLINGS - DAS	2250 INFORMATION SERVICES	400,656	366,389	366,389
8241 SHERIFF BILLINGS FOR SECURITY	2590 SHERIFF-CORONER	0	303,496	303,496
8246 ISD BILLINGS-OFFICE AUTOMATION	2250 INFORMATION SERVICES	45,412	45,412	45,412

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8247 ISD BILLINGS-PROGRAMMING	2250 INFORMATION SERVICES	127,955	16,415	16,415
8249 ROADS IMPACT FEES	2920 ROADS	1,907,086	1,907,086	1,907,086
8302 ST RLGN-SALES TX-SOC SRVC	2660 PROBATION DEPARTMENT	190,000	190,000	190,000
	3000 PUBLIC HEALTH DEPARTMENT	236,964	236,964	230,061
	3070 MENTAL HEALTH	113,300	113,300	113,300
	3200 SOCIAL SERVICES ADMINISTRATION	1,934,703	1,934,703	1,934,703
	3240 FOSTER CARE-SOCIAL SERVICES	3,732,530	3,732,530	3,732,530
	3290 GENERAL ASSISTANCE	150,000	150,000	150,000
	TOTAL:	6,357,497	6,357,497	6,350,594
8303 ST RLGN-SALES TAX-M H	3070 MENTAL HEALTH	4,720,300	4,720,300	4,720,300
8304 ST RLGN-SALES TAX-HEALTH	3000 PUBLIC HEALTH DEPARTMENT	1,632,083	1,632,083	1,457,059
8305 ST REALGN- VLF	3000 PUBLIC HEALTH DEPARTMENT	1,943,704	1,965,321	2,147,248
	3070 MENTAL HEALTH	438,421	438,421	438,421
	3285 LAW ENFORCEMENT MED CARE	587,361	547,000	547,000
	3286 CO MEDICAL SERVICES PROG	2,472,200	2,472,200	2,472,200
	TOTAL:	5,441,686	5,422,942	5,604,869
8308 ST REALGN- VLF GROWTH	3070 MENTAL HEALTH	147,350	147,350	147,350
8312 ST RLGN-VLF BASE RESTORTN	3070 MENTAL HEALTH	183,396	183,396	183,396
8324 SB90 STATE MANDATED COSTS	2040 ADMINISTRATIVE OFFICE	30,000	30,000	30,000
	2050 AUDITOR-CONTROLLER	30,000	30,000	30,000
	2070 ASSESSOR	2,500	2,500	2,500
	2100 COUNTY COUNSEL	10,000	10,000	10,000
	2509 CLERK/RECORDER	151,707	151,707	151,707
	2560 DISTRICT ATTORNEY	250,000	250,000	250,000
	2562 VICTIM/WITNESS ASSISTANCE	600	600	600
	2590 SHERIFF-CORONER	50,000	50,000	50,000
	2800 PLANNING & BUILDING DEPARTMENT	5,000	5,000	5,000
	3000 PUBLIC HEALTH DEPARTMENT	8,000	6,000	6,000
	3070 MENTAL HEALTH	237,584	100,000	100,000
	TOTAL:	775,391	635,807	635,807
8325 ST AID- DRUG/MENTL HEALTH	3070 MENTAL HEALTH	9,628,277	10,112,491	10,112,491
8326 STATE AID- EXTRADITION	2560 DISTRICT ATTORNEY	18,000	18,000	18,000
8330 STATE AID FOR AGRICULTURE	2730 AGRICULTURAL COMMISSIONER	982,134	982,134	982,134
8332 ST AID-F/S COLLECTN INCENT	2561 CHILD SUPPORT SERVICES	91,659	91,659	91,659
8333 STATE AID-NUCLEAR PLANNG	2050 AUDITOR-CONTROLLER	200	200	200
	2100 COUNTY COUNSEL	500	500	500
	2110 PERSONNEL	500	500	500

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8333 (Continued)	2180 GENERAL SERVICES	4,520	4,520	4,520
	2250 INFORMATION SERVICES	50,488	50,488	50,488
	2290 SERVICES TO SPL DISTRICTS	16,452	16,452	16,452
	2590 SHERIFF-CORONER	5,100	5,100	5,100
	2670 COUNTY FIRE	12,000	14,000	14,000
	2730 AGRICULTURAL COMMISSIONER	31,000	31,000	31,000
	2790 EMERGENCY SERVICES	610,421	602,595	602,595
	3000 PUBLIC HEALTH DEPARTMENT	30,000	30,000	30,000
	TOTAL:	761,181	755,355	755,355
8335 STATE AID VETERAN AFFAIRS	3330 VETERANS SERVICES	45,000	45,000	45,000
8336 HOMEOWNER PROP TAX RELIEF	2001 NON-DEPARTMENTAL REVENUES	795,000	795,000	795,000
	2920 ROADS	9,887	9,887	9,887
	4000 LIBRARY	56,723	56,723	56,723
	TOTAL:	861,610	861,610	861,610
8337 STATE REIMB-CMC/ASH CASES	2550 PUBLIC DEFENDER	160,000	180,000	180,000
	2560 DISTRICT ATTORNEY	130,000	130,000	130,000
	2562 VICTIM/WITNESS ASSISTANCE	7,000	7,000	7,000
	2660 PROBATION DEPARTMENT	1,000	1,000	1,000
	TOTAL:	298,000	318,000	318,000
8339 ST AID-DRUG AND ALCOHOL	3075 DRUG & ALCOHOL SERVICES	179,651	179,651	179,651
8341 ST AID-INS FRAUD INVESTIG	2560 DISTRICT ATTORNEY	53,000	53,000	53,000
8342 ST AID-DMV-VEH CRIME INV	2560 DISTRICT ATTORNEY	117,000	117,000	117,000
	2590 SHERIFF-CORONER	120,000	120,000	120,000
	TOTAL:	237,000	237,000	237,000
8343 ST AID-PERINATAL T E F	3075 DRUG & ALCOHOL SERVICES	249,090	249,090	249,090
8347 STATE AWARDED GRANTS	2560 DISTRICT ATTORNEY	267,750	267,750	267,750
	2562 VICTIM/WITNESS ASSISTANCE	516,811	516,486	516,486
	2590 SHERIFF-CORONER	640,641	705,317	705,317
	2800 PLANNING & BUILDING DEPARTMENT	89,000	69,000	69,000
	3000 PUBLIC HEALTH DEPARTMENT	10,000	10,000	10,000
	3075 DRUG & ALCOHOL SERVICES	84,264	84,264	84,264
	4000 LIBRARY	19,700	19,700	19,700
	TOTAL:	1,628,166	1,672,517	1,672,517
8348 ST AID-MANGD CARE-INPATNT	3070 MENTAL HEALTH	585,380	904,935	904,935
8356 STATE REIMB FOR DNA TESTING	2590 SHERIFF-CORONER	500	500	500
8358 ST AID-PROP 12 PARKS GRANT	2207 CAPITAL PROJECTS FUND	0	1,389,900	1,389,900

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8359 ST AID PROP 36 SUBSTANCE ABUSE	2560 DISTRICT ATTORNEY	10,800	10,800	10,800
	3075 DRUG & ALCOHOL SERVICES	957,903	957,903	957,903
	TOTAL:	968,703	968,703	968,703
8362 ST REV-PAROLE HOLDS	2590 SHERIFF-CORONER	400,000	400,000	400,000
8363 STATE COASTAL GRANT	2207 CAPITAL PROJECTS FUND	0	200,000	200,000
	2800 PLANNING & BUILDING DEPARTMENT	412,496	412,496	412,496
	TOTAL:	412,496	612,496	612,496
8380 ST AID - CHILD SUP ADMIN	2561 CHILD SUPPORT SERVICES	1,617,437	1,617,437	1,617,437
8399 STATE AID - OTHER	2509 CLERK/RECORDER	5,000	5,000	5,000
	2560 DISTRICT ATTORNEY	8,000	8,000	8,000
	2590 SHERIFF-CORONER	231,500	231,500	231,500
	2660 PROBATION DEPARTMENT	365,687	365,687	365,687
	3000 PUBLIC HEALTH DEPARTMENT	302,317	302,317	302,317
	3075 DRUG & ALCOHOL SERVICES	84,479	84,479	84,479
	4000 LIBRARY	293,862	293,862	293,862
	4030 FARM ADVISOR	9,500	9,500	9,500
	4125 PARKS	0	8,237	8,237
	TOTAL:	1,300,345	1,308,582	1,308,582
8401 STATE - WELFARE ADMIN.	3200 SOCIAL SERVICES ADMINISTRATION	13,183,469	12,926,420	12,926,420
	3240 FOSTER CARE-SOCIAL SERVICES	4,540,686	4,540,686	4,540,686
	3250 CALWORKS	754,701	754,701	754,701
	TOTAL:	18,478,856	18,221,807	18,221,807
8405 STATE AID - ABATEMENT	3240 FOSTER CARE-SOCIAL SERVICES	17,000	17,000	17,000
8411 ST AID-CS COLL-FOSTR CARE	3240 FOSTER CARE-SOCIAL SERVICES	16,000	16,000	16,000
8412 MEDI-CAL:PATIENTS-ST +FED	3281 SUSPECTED ABUSE RESPONSE TEAM	0	0	24,890
8416 ST AID - REIMB	3250 CALWORKS	38,730	38,730	38,730
8430 ST AID-CALIF CHILDRN SRVC	3000 PUBLIC HEALTH DEPARTMENT	1,038,265	1,038,265	1,038,265
8432 STATE - HEALTH ADMIN.	3000 PUBLIC HEALTH DEPARTMENT	1,791,715	1,784,871	1,784,871
8438 ST AID-GAS TAX-UNCLAIMED	2730 AGRICULTURAL COMMISSIONER	885,000	885,000	885,000
8440 STATE - HIGHWAY USERS TAX	2920 ROADS	5,671,000	5,671,000	5,671,000
8442 STATE AID CONSTRUCTION	2920 ROADS	2,375,189	2,375,189	2,375,189
8443 TRANS DEV ACT SB 325	2920 ROADS	1,575,000	1,575,000	1,575,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8447 ST AID-ISTEA EXCHANGE	2920 ROADS	578,060	578,060	578,060
8448 ST AID-PUBLIC SAFETY SRVC	2560 DISTRICT ATTORNEY	1,878,692	1,878,692	1,878,692
	2590 SHERIFF-CORONER	8,512,818	8,512,818	8,512,818
	2660 PROBATION DEPARTMENT	2,206,830	2,206,830	2,206,830
	2670 COUNTY FIRE	<u>1,528,021</u>	<u>1,559,205</u>	<u>1,559,205</u>
	TOTAL:	14,126,361	14,157,545	14,157,545
8451 ST AID - TRAFFIC CONGESTION	2920 ROADS	1,154,591	1,154,591	1,154,591
8459 ST-MV EMISSION REDUCTION	2920 ROADS	220,000	220,000	220,000
8460 STATE-MOTOR VEH LIC FEE	2001 NON-DEPARTMENTAL REVENUES	13,000,000	13,000,000	13,000,000
	4000 LIBRARY	<u>170,000</u>	<u>170,000</u>	<u>170,000</u>
	TOTAL:	13,170,000	13,170,000	13,170,000
8465 OPEN SPACE SUBVENTION	2001 NON-DEPARTMENTAL REVENUES	1,000,000	1,000,000	1,000,000
8467 ST-10% REST FINE REBATE	2660 PROBATION DEPARTMENT	12,000	12,000	12,000
8469 ST-10% SBOC VOC REBATE	2660 PROBATION DEPARTMENT	4,500	4,500	4,500
8483 CHIP HOSPITAL	3288 CAL HEALTHCARE INDIG PROG	371,752	371,752	371,752
8484 CHIP NON-CO HOSPITAL	3288 CAL HEALTHCARE INDIG PROG	119,649	119,649	119,649
8486 CHIP PHYSICIANS - COUNTY	3288 CAL HEALTHCARE INDIG PROG	7,679	7,679	7,679
8487 CHIP PHYSICIANS - EMS	3288 CAL HEALTHCARE INDIG PROG	7,679	7,679	7,679
8489 CHIP UNALLOCATED	3288 CAL HEALTHCARE INDIG PROG	59,829	59,829	59,829
8490 ST AID - SLESF	2560 DISTRICT ATTORNEY	89,000	89,000	89,000
	2660 PROBATION DEPARTMENT	<u>866,975</u>	<u>866,975</u>	<u>866,975</u>
	TOTAL:	955,975	955,975	955,975
8495 ST-AB818 PROPERTY TAX ADMIN	2070 ASSESSOR	908,152	908,152	908,152
8496 ST AID-PASS THRU GRANTS	2800 PLANNING & BUILDING DEPARTMENT	1,070,042	1,070,042	1,070,042
	3075 DRUG & ALCOHOL SERVICES	<u>691,138</u>	<u>691,138</u>	<u>691,138</u>
	TOTAL:	1,761,180	1,761,180	1,761,180
8601 FED AID ENTITLEMNT LAND	2001 NON-DEPARTMENTAL REVENUES	340,000	340,000	340,000
8604 FEDERAL - HEALTH ADMIN	3000 PUBLIC HEALTH DEPARTMENT	3,423,982	3,587,982	3,587,982
	3285 LAW ENFORCEMENT MED CARE	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	TOTAL:	3,433,982	3,597,982	3,597,982

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8605 FEDERAL AID CONSTRUCTION	2920 ROADS	990,500	990,500	990,500
8608 FEDERAL GRAZING FEES	2700 WILDLIFE AND GRAZING	7,600	7,600	7,600
8613 FED AID-DRUG FREE SCH/COM	3075 DRUG & ALCOHOL SERVICES	24,486	24,486	24,486
8616 FED AID-CS COLL-FOSTER CR	3240 FOSTER CARE-SOCIAL SERVICES	12,000	12,000	12,000
8618 FEDERAL AID-COPS AHEAD	2590 SHERIFF-CORONER	120,000	120,000	120,000
8622 FED AID - REIMB	3250 CALWORKS	40,768	40,768	40,768
8654 FED AID - SCAAP PASS THRU	2590 SHERIFF-CORONER	0	18,928	18,928
8655 FED AID-DRUG AND ALCOHOL	3075 DRUG & ALCOHOL SERVICES	1,659,131	1,659,131	1,659,131
8656 FEDERAL-GRANTS	3075 DRUG & ALCOHOL SERVICES	120,000	120,000	120,000
8659 FEDERAL AID - OTHER	2590 SHERIFF-CORONER	42,000	42,000	42,000
	2790 EMERGENCY SERVICES	21,371	21,371	21,371
	TOTAL:	63,371	63,371	63,371
8660 FEDERAL - WELFARE ADMIN	2660 PROBATION DEPARTMENT	2,274,421	1,903,923	1,903,923
	3200 SOCIAL SERVICES ADMINISTRATION	26,372,247	25,813,913	25,813,913
	3240 FOSTER CARE-SOCIAL SERVICES	4,150,626	4,150,626	4,150,626
	3290 GENERAL ASSISTANCE	342,000	342,000	342,000
	TOTAL:	33,139,294	32,210,462	32,210,462
8662 FEDERAL AID - ABATEMENT	3240 FOSTER CARE-SOCIAL SERVICES	40,000	40,000	40,000
8667 FED AID-NUTRITION PROGRAM	2660 PROBATION DEPARTMENT	29,000	29,000	29,000
8668 FED AID-PERINTL SETASIDE	3075 DRUG & ALCOHOL SERVICES	46,481	46,481	46,481
8680 FED AID-CHILD SUP ADMIN	2561 CHILD SUPPORT SERVICES	3,139,732	3,139,732	3,139,732
8682 FED AID-INCENTIVES	2561 CHILD SUPPORT SERVICES	60,155	60,155	60,155
	3200 SOCIAL SERVICES ADMINISTRATION	1,200,000	600,000	600,000
	TOTAL:	1,260,155	660,155	660,155
8701 OTHER GOVT AGENCY REVENUE	2660 PROBATION DEPARTMENT	310,776	292,776	292,776
	2790 EMERGENCY SERVICES	1,100	1,100	1,100
	2840 ANIMAL SERVICES	295,931	295,931	295,931
	3000 PUBLIC HEALTH DEPARTMENT	65,339	65,339	65,339
	3070 MENTAL HEALTH	120,000	120,000	120,000
	3075 DRUG & ALCOHOL SERVICES	27,500	27,500	27,500
	TOTAL:	820,646	802,646	802,646

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
8704 COMBINED FED/ST CALWORKS	3250 CALWORKS	9,313,289	9,313,289	9,313,289
8805 OTHER GOV'T: RDA PASS THRU	2001 NON-DEPARTMENTAL REVENUES	500,000	500,000	500,000
	4000 LIBRARY	15,600	15,600	15,600
	TOTAL:	515,600	515,600	515,600
8810 TRANSFERS IN FROM GEN FND	2081 ORGANIZATIONAL EFFECTIVENESS	350,000	350,000	350,000
	2920 ROADS	4,677,174	4,300,000	4,300,000
	3286 CO MEDICAL SERVICES PROG	2,311,372	0	0
	4000 LIBRARY	375,017	375,017	375,017
	4125 PARKS	2,431,642	2,441,141	2,441,141
	TOTAL:	10,145,205	7,466,158	7,466,158
8817 INTERNAL LOAN REPAYMENT-PRIN	4125 PARKS	48,582	48,582	48,582
8818 INTERNAL LOAN REPAYMENT-INT	4125 PARKS	7,122	7,122	7,122
8834 TRANSFR IN OF GF DESIGNATN	2081 ORGANIZATIONAL EFFECTIVENESS	0	0	1,000,000
	2207 CAPITAL PROJECTS FUND	0	0	2,000,000
	TOTAL:	0	0	3,000,000
8851 OPR TRF IN - PFF LIBRARY	4000 LIBRARY	300,000	0	0
8853 OPR TRF IN - PFF PARKS	4125 PARKS	30,000	30,000	30,000
8856 PFF - GEN GOV-DEBT SERVICE	4901 DEBT SERVICE	483,500	483,500	483,500
8881 TRANSFER IN-FEDERAL CDBG	2085 COMMUNITY DEVELOPMENT PROGRAM	2,870,286	2,870,286	2,870,286
8882 TRANSFER IN-FEDERAL HOME	2085 COMMUNITY DEVELOPMENT PROGRAM	1,263,000	1,263,000	1,263,000
8883 TRANSFER IN-FEDERAL ESG	2085 COMMUNITY DEVELOPMENT PROGRAM	95,000	95,000	95,000
9010 PROP. TAXES CURR. SECURED	2001 NON-DEPARTMENTAL REVENUES	55,775,207	55,775,207	55,775,207
	2920 ROADS	943,772	943,772	943,772
	4000 LIBRARY	3,937,235	3,937,235	3,937,235
	TOTAL:	60,656,214	60,656,214	60,656,214
9011 SUPPLEMENTAL-CURR.SECURED	2001 NON-DEPARTMENTAL REVENUES	1,894,000	1,894,000	1,894,000
	2920 ROADS	24,931	24,931	24,931
	4000 LIBRARY	137,258	137,258	137,258
	TOTAL:	2,056,189	2,056,189	2,056,189
9012 REDEVELOPMENT AGENCY TAX	2001 NON-DEPARTMENTAL REVENUES	(926,000)	(926,000)	(926,000)
	4000 LIBRARY	(29,964)	(29,964)	(29,964)
	TOTAL:	(955,964)	(955,964)	(955,964)
9020 PROP. TAXES CURR. UNSEC.	2001 NON-DEPARTMENTAL REVENUES	1,700,000	1,700,000	1,700,000
	2920 ROADS	20,700	20,700	20,700
	4000 LIBRARY	135,007	135,007	135,007
	TOTAL:	1,855,707	1,855,707	1,855,707

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9021 SUPPLEMENTAL-CURR.UNSEC.	2001 NON-DEPARTMENTAL REVENUES	9,500	9,500	9,500
	2920 ROADS	125	125	125
	4000 LIBRARY	500	500	500
	TOTAL:	10,125	10,125	10,125
9110 PROP. TAXES PRIOR SECURED	2001 NON-DEPARTMENTAL REVENUES	(175,000)	(175,000)	(175,000)
	2920 ROADS	(4,709)	(4,709)	(4,709)
	TOTAL:	(179,709)	(179,709)	(179,709)
9111 SUPPLEMENTL-PRIOR SECURED	2920 ROADS	(7)	(7)	(7)
9120 PROP. TAXES PRIOR UNSEC.	2001 NON-DEPARTMENTAL REVENUES	30,000	30,000	30,000
	2920 ROADS	363	363	363
	4000 LIBRARY	2,036	2,036	2,036
	TOTAL:	32,399	32,399	32,399
9121 SUPPLEMENTAL-PRIOR UNSEC	2001 NON-DEPARTMENTAL REVENUES	10,000	10,000	10,000
	2920 ROADS	151	151	151
	4000 LIBRARY	982	982	982
	TOTAL:	11,133	11,133	11,133
9129 REDEMPTION FEES	2001 NON-DEPARTMENTAL REVENUES	30,000	30,000	30,000
9130 DELINQUENT/COST REIMBRSMT	2060 TREAS-TAX COLL-PUBLIC ADM	135,000	135,000	135,000
9132 PENALTIES-DELINQUENT TAX	2001 NON-DEPARTMENTAL REVENUES	140,000	140,000	140,000
9135 TLRP PROCEEDS	2001 NON-DEPARTMENTAL REVENUES	200,000	200,000	200,000
	2005 SHORT-TERM FINANCING	60,000	60,000	60,000
	2050 AUDITOR-CONTROLLER	238,000	238,000	238,000
	4901 DEBT SERVICE	500,000	500,000	500,000
	TOTAL:	998,000	998,000	998,000
9151 SALES AND USE TAXES	2001 NON-DEPARTMENTAL REVENUES	5,300,000	5,300,000	5,300,000
9160 FRANCHISES-CABLE	2001 NON-DEPARTMENTAL REVENUES	400,000	400,000	400,000
9161 FRANCHISE FEES-PUB UTIL	2001 NON-DEPARTMENTAL REVENUES	950,000	950,000	950,000
9162 FRANCHISE FEES-GARBAGE	2001 NON-DEPARTMENTAL REVENUES	350,000	350,000	350,000
9191 AIRCRAFT TAX	2001 NON-DEPARTMENTAL REVENUES	120,000	120,000	120,000
9192 PROPERTY TRANSFER TAX	2001 NON-DEPARTMENTAL REVENUES	1,800,000	1,800,000	1,800,000
9194 RACEHORSE TAX	2001 NON-DEPARTMENTAL REVENUES	10,000	10,000	10,000
9195 TRANSIENT OCCUPANCY TAX	2001 NON-DEPARTMENTAL REVENUES	4,400,000	4,400,000	4,400,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9196 SALE OF TAX DEEDED PROP.	2060 TREAS-TAX COLL-PUBLIC ADM	22,500	39,300	39,300
9210 ANIMAL LICENSES	2840 ANIMAL SERVICES	345,000	340,000	340,000
9220 BUSINESS LICENSES	2060 TREAS-TAX COLL-PUBLIC ADM	49,654	49,654	49,654
9251 BUILDING PERMITS	2240 DEVELOPMENT SERVICES	24,554	31,800	31,800
	2800 PLANNING & BUILDING DEPARTMENT	<u>1,702,600</u>	<u>1,702,600</u>	<u>1,702,600</u>
	TOTAL:	1,727,154	1,734,400	1,734,400
9252 GRADING PERMITS	2800 PLANNING & BUILDING DEPARTMENT	59,200	59,200	59,200
9253 PLAN CHECK FEES	2670 COUNTY FIRE	90,000	90,000	90,000
	2800 PLANNING & BUILDING DEPARTMENT	<u>1,412,000</u>	<u>1,412,000</u>	<u>1,412,000</u>
	TOTAL:	1,502,000	1,502,000	1,502,000
9254 SUB PERMITS-MECH EL PLUMB	2800 PLANNING & BUILDING DEPARTMENT	383,380	401,000	401,000
9255 MINOR USE PERMIT APPLICATION	2240 DEVELOPMENT SERVICES	12,309	16,100	16,100
9281 LAND USE PERMITS	2800 PLANNING & BUILDING DEPARTMENT	691,440	691,440	691,440
9282 PLOT PLANS	2800 PLANNING & BUILDING DEPARTMENT	356,550	356,550	356,550
9283 GENERAL PLAN AMENDMENTS	2800 PLANNING & BUILDING DEPARTMENT	37,860	32,860	32,860
9284 AGRICULTURAL PRESERVE FEE	2800 PLANNING & BUILDING DEPARTMENT	31,059	31,059	31,059
9285 SUBDIVISION PERMITS	2800 PLANNING & BUILDING DEPARTMENT	261,390	286,360	286,360
9286 SPECIFIC PLANS	2800 PLANNING & BUILDING DEPARTMENT	4,000	4,000	4,000
9288 FINGER PRINTING FEES	2590 SHERIFF-CORONER	10,000	10,000	10,000
9289 EXPLOSIVE PERMITS	2590 SHERIFF-CORONER	600	600	600
9291 OTHER LICENSES AND PERMIT	2730 AGRICULTURAL COMMISSIONER	90,800	90,800	90,800
9292 GUN PERMITS	2590 SHERIFF-CORONER	4,000	4,000	4,000
9293 DOMESTIC VIOLENCE FEES	2562 VICTIM/WITNESS ASSISTANCE	54,000	54,000	54,000
9294 MARRIAGE LICENSES	2509 CLERK/RECORDER	5,600	5,600	5,600
9295 BURIAL PERMITS	3000 PUBLIC HEALTH DEPARTMENT	4,300	4,300	4,300
	3290 GENERAL ASSISTANCE	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
	TOTAL:	7,900	7,900	7,900

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9297 2840-MISC PERMITS	2840 ANIMAL SERVICES	19,274	19,274	19,274
9301 50% EXCESS MOE REVENUE-ST	2006 COURT OPERATIONS	(480,000)	(480,000)	(480,000)
9303 LAND USE FINES	2800 PLANNING & BUILDING DEPARTMENT	46,020	46,020	46,020
9304 RED LIGHT - VC21453, 54, 57	2006 COURT OPERATIONS	1,000	1,000	1,000
9308 CIVIL ASSESSMENT-PC1214.1	2006 COURT OPERATIONS	435,000	435,000	435,000
9310 VEHICLE FORFEITURES-VC14607.6	2560 DISTRICT ATTORNEY	500	500	500
9312 PROBA DRUG FEE-PC1203.1AB	2660 PROBATION DEPARTMENT	1,500	1,500	1,500
9322 TRAFFIC SCH-VC42007.1(\$24)	2006 COURT OPERATIONS	340,000	340,000	340,000
9323 CNTY FIX IT-VC 40611	2006 COURT OPERATIONS	35,000	35,000	35,000
9324 COUNTY PARKING	2006 COURT OPERATIONS	130	130	130
	2590 SHERIFF-CORONER	3,000	3,000	3,000
	TOTAL:	3,130	3,130	3,130
9325 CO-FAILURE TO APPEAR(FTA)	2006 COURT OPERATIONS	51,600	51,600	51,600
9326 CO MOTOR VEH/CRIM FINES	2006 COURT OPERATIONS	820,000	820,000	820,000
9333 CITIES FIX IT-VC40611	2006 COURT OPERATIONS	19,000	19,000	19,000
9334 SMALL CLAIMS ADVISORY FEE	2560 DISTRICT ATTORNEY	10,000	10,000	10,000
9336 HEAD TRAUMA-VC27315	2006 COURT OPERATIONS	1,700	1,700	1,700
9337 PA-EMERGENCY MED SERVICES	3287 EMERGENCY MEDICAL SRVS FUND	377,800	377,800	377,800
9339 SUPERIOR COURT FINES-BASE	2006 COURT OPERATIONS	36,000	36,000	36,000
	2660 PROBATION DEPARTMENT	9,000	9,000	9,000
	TOTAL:	45,000	45,000	45,000
9342 SETTLEMENTS/JUDGEMENTS	2560 DISTRICT ATTORNEY	10,000	10,000	10,000
9345 BLDG CODE INVESTIG FEES	2800 PLANNING & BUILDING DEPARTMENT	30,000	30,000	30,000
9348 TRAFFIC SCHOOL FEES	2006 COURT OPERATIONS	1,295,000	1,295,000	1,295,000
9351 ASSET FORFEITURES	2590 SHERIFF-CORONER	25,000	25,000	25,000
9353 VITAL STATS FEE-GC 26859	2006 COURT OPERATIONS	2,500	2,500	2,500

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9356 BLOOD ALCOHOL FINES	2560 DISTRICT ATTORNEY	18,000	18,000	18,000
	3075 DRUG & ALCOHOL SERVICES	85,000	85,000	85,000
	TOTAL:	103,000	103,000	103,000
9357 AIDS EDUCATION FINE-PC264	2660 PROBATION DEPARTMENT	50	50	50
9358 PENALTY AS-FINGERPRINT ID	2590 SHERIFF-CORONER	120,951	120,951	120,951
9360 SMALL CLAIMS FEES	2006 COURT OPERATIONS	19,500	19,500	19,500
9365 FISH AND GAME FINES	2710 FISH AND GAME	10,000	10,000	10,000
	4125 PARKS	3,000	3,000	3,000
	TOTAL:	13,000	13,000	13,000
9366 OFF-HIGHWAY MOTOR FINES	4125 PARKS	5,500	5,500	5,500
9372 BUSINESS & PROFESSIONS	2006 COURT OPERATIONS	(3,600)	(3,600)	(3,600)
9373 HEALTH/SAFETY FINES/FORFT	2006 COURT OPERATIONS	700	700	700
	2660 PROBATION DEPARTMENT	11,000	11,000	11,000
	TOTAL:	11,700	11,700	11,700
9379 CITIES- ALL MISDEMEANORS	2006 COURT OPERATIONS	29,400	29,400	29,400
9380 FEES -ALCOHOL ABUSE & EDU	3075 DRUG & ALCOHOL SERVICES	105,000	105,000	105,000
9383 CITY MOTOR VEHICLE FINES	2006 COURT OPERATIONS	101,000	101,000	101,000
9390 ST PENALTY F&GAME-PC1464	2006 COURT OPERATIONS	4,205	4,205	4,205
9394 PENALTY AS-CRIM JUS CONST	4901 DEBT SERVICE	283,824	283,824	283,824
9395 PENALTY AS-CTHS TEMP CONS	2207 CAPITAL PROJECTS FUND	0	6,949,200	6,949,200
9399 ST PENALTY ASSMNTS-PC1464	2006 COURT OPERATIONS	592,000	592,000	592,000
9401 TRAN INTEREST REVENUE	2005 SHORT-TERM FINANCING	340,000	340,000	340,000
9407 INTEREST LEASE RESERVE FD	4901 DEBT SERVICE	52,745	52,745	52,745
9409 OTHER INTEREST	3000 PUBLIC HEALTH DEPARTMENT	1,050	1,050	1,050
9410 INTEREST	2001 NON-DEPARTMENTAL REVENUES	3,000,000	3,000,000	3,000,000
	2141 ROADS - IMPACT FEES	250,000	250,000	250,000
	2207 CAPITAL PROJECTS FUND	936,000	858,600	858,600
	2700 WILDLIFE AND GRAZING	1,500	1,500	1,500
	2920 ROADS	90,000	90,000	90,000
	3286 CO MEDICAL SERVICES PROG	10,000	10,000	10,000
	3287 EMERGENCY MEDICAL SRVS FUND	2,000	2,000	2,000
	3288 CAL HEALTHCARE INDIG PROG	3,000	3,000	3,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9410 (Continued)	4000 LIBRARY	70,000	70,000	70,000
	4040 DRINKING DRIVER PROGRAMS	10,000	10,000	10,000
	4125 PARKS	24,063	24,063	24,063
	TOTAL:	4,396,563	4,319,163	4,319,163
9421 COMMUNICATION LEASE FACIL	2180 GENERAL SERVICES	7,450	7,450	7,450
9431 RENT-LAND/BLDG-SHORT TERM	2180 GENERAL SERVICES	109,837	109,837	109,837
	2670 COUNTY FIRE	10,000	10,000	10,000
	2920 ROADS	400	400	400
	4000 LIBRARY	6,600	6,600	6,600
	4125 PARKS	6,328	6,328	6,328
	TOTAL:	133,165	133,165	133,165
9432 RENT-LAND/BLDG-LONG TERM	2180 GENERAL SERVICES	123,935	123,935	123,935
	2290 SERVICES TO SPL DISTRICTS	6,240	6,240	6,240
	4125 PARKS	26,690	32,690	32,690
	TOTAL:	156,865	162,865	162,865
9434 FARM LAND RENT	4125 PARKS	1,800	1,800	1,800
9438 RENTAL OF VETERANS BLDGS.	2180 GENERAL SERVICES	60,000	60,000	60,000
9492 BILLINGS OH-OUTSIDE AGENCIES	2002 NON-DEPTL-OTHR FINCNG USE	564,029	564,029	564,029
9497 OTHER BILLINGS TO COURTS	2180 GENERAL SERVICES	132,519	132,519	132,519
	2250 INFORMATION SERVICES	567,913	567,913	567,913
	TOTAL:	700,432	700,432	700,432
9498 SHERIFF BLNGS - COURT SECUR	2590 SHERIFF-CORONER	2,271,113	2,271,113	2,271,113
9499 BILLINGS TO OUTSIDE AGENCIES	2180 GENERAL SERVICES	2,267	2,267	2,267
	2250 INFORMATION SERVICES	42,710	42,710	42,710
	2509 CLERK/RECORDER	1,000	1,000	1,000
	3000 PUBLIC HEALTH DEPARTMENT	273,180	273,180	273,180
	3288 CAL HEALTHCARE INDIG PROG	180,738	180,738	180,738
	TOTAL:	499,895	499,895	499,895
9547 EXT'D FIRST OFFENDER FEES	4040 DRINKING DRIVER PROGRAMS	110,615	110,615	110,615
9548 TRAFFIC SCHOOL FEES - CITY	2006 COURT OPERATIONS	19,900	19,900	19,900
9549 ELECTRONIC MONITORING FEE	2660 PROBATION DEPARTMENT	1,000	1,000	1,000
9555 PREAPPLICATION PROCESS	2240 DEVELOPMENT SERVICES	7,103	6,100	6,100
9559 FLOOD HAZARD FEES	2240 DEVELOPMENT SERVICES	581	1,598	1,598

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9562 TR CT TRUST-GC26823	2006 COURT OPERATIONS	300	300	300
9564 TR CT TRUST-GC26827.4	2006 COURT OPERATIONS	1,500	1,500	1,500
9565 TR CT TRUST-GC26830	2006 COURT OPERATIONS	35,700	35,700	35,700
9566 TR CT TRUST-GC26833.1	2006 COURT OPERATIONS	4,200	4,200	4,200
9573 TR CT TRUST - GC26852.1	2006 COURT OPERATIONS	100	100	100
9578 TR CT TRUST-GC72060	2006 COURT OPERATIONS	100	100	100
9585 PUB FAC FEE-LIBRARY	2835 PUBLIC FACILITIES FEES	250,700	250,700	250,700
9587 AMBULANCE REIMBURSEMENT	2001 NON-DEPARTMENTAL REVENUES	40,000	40,000	40,000
	2670 COUNTY FIRE	0	0	64,800
	TOTAL:	40,000	40,000	104,800
9588 INMATE ASSISTANCE REIMBRS	2590 SHERIFF-CORONER	450	450	450
9589 BOOKING FEES-INDIVIDUALS	2590 SHERIFF-CORONER	50,000	50,000	50,000
9592 MONITORING FEE-PC1203.1B	2660 PROBATION DEPARTMENT	200,000	200,000	200,000
9593 FED AID-F/S COLL INCENTIV	2590 SHERIFF-CORONER	199,970	199,970	199,970
9595 DIVERSN MONITRG-PC1001.53	2660 PROBATION DEPARTMENT	300	300	300
9596 MITIGATION FEE-AIR	2800 PLANNING & BUILDING DEPARTMENT	1,500	1,500	1,500
9601 CHANGE OF PLEA	2660 PROBATION DEPARTMENT	600	600	600
9602 PROBA MGMNT FEE-ADULTS	2660 PROBATION DEPARTMENT	12,000	12,000	12,000
9605 SENTENCING REPORT FEE	2660 PROBATION DEPARTMENT	90,000	90,000	90,000
9606 RESTITN COLL FEE-PC1203.1	2660 PROBATION DEPARTMENT	30,000	30,000	30,000
9607 RECORD SEALING FEE	2660 PROBATION DEPARTMENT	800	800	800
9609 RED INSTALLMENT PLAN FEE	2060 TREAS-TAX COLL-PUBLIC ADM	3,750	3,750	3,750
9610 ADMINISTRATIVE SERVICES	2050 AUDITOR-CONTROLLER	73,620	73,620	73,620
	2060 TREAS-TAX COLL-PUBLIC ADM	535,285	535,285	535,285
	2560 DISTRICT ATTORNEY	180,000	180,000	180,000
	2660 PROBATION DEPARTMENT	100	100	100
	2800 PLANNING & BUILDING DEPARTMENT	227,000	227,000	227,000
	2840 ANIMAL SERVICES	1,900	1,900	1,900
	TOTAL:	1,017,905	1,017,905	1,017,905

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9611 SPECIAL ASSESSMENT FEES	2050 AUDITOR-CONTROLLER	125,850	125,850	125,850
9612 ASSESSMNT APPORTNMNT FEES	2290 SERVICES TO SPL DISTRICTS	2,000	2,000	2,000
9613 PROP.REDEMPT.SEARCH FEES	2060 TREAS-TAX COLL-PUBLIC ADM	24,000	24,000	24,000
9619 PUBLIC DEFENDR SRVS-ADULT	2550 PUBLIC DEFENDER	2,500	2,500	2,500
9625 ELECTION SERVICES	2509 CLERK/RECORDER	160,600	160,600	160,600
9627 DEFERRED ENTRY OF JUDGMENT	2560 DISTRICT ATTORNEY	43,220	43,220	43,220
	2660 PROBATION DEPARTMENT	1,000	1,000	1,000
	4040 DRINKING DRIVER PROGRAMS	126,252	126,252	126,252
	TOTAL:	170,472	170,472	170,472
9631 SEGREGATIONS FEE	2060 TREAS-TAX COLL-PUBLIC ADM	900	900	900
9632 DMV DELINQUENT VESSEL FEE	2060 TREAS-TAX COLL-PUBLIC ADM	300	300	300
9633 UNSEC DELINQUENT COLL FEE	2060 TREAS-TAX COLL-PUBLIC ADM	20,000	20,000	20,000
9634 OTHER COURT-ORDERED REIMB	2660 PROBATION DEPARTMENT	2,000	2,000	2,000
9635 LEGAL SERVICES	2100 COUNTY COUNSEL	63,450	63,450	63,450
	2561 CHILD SUPPORT SERVICES	2,000	2,000	2,000
	TOTAL:	65,450	65,450	65,450
9637 INVOLUNTARY LIEN NOTICES	2509 CLERK/RECORDER	8,000	8,000	8,000
9639 PROCESSING FEES	2660 PROBATION DEPARTMENT	26,000	26,000	26,000
9641 ENVIRONMNTL ASSESSMT FEES	2800 PLANNING & BUILDING DEPARTMENT	66,000	66,000	66,000
9643 LAFCO PROCESSING FEES	2800 PLANNING & BUILDING DEPARTMENT	0	5,000	5,000
9644 PUBLICATION FEES	2800 PLANNING & BUILDING DEPARTMENT	50,000	70,000	70,000
9645 PLANNING/ENGINEERING SVCS	2800 PLANNING & BUILDING DEPARTMENT	5,000	5,000	5,000
	2920 ROADS	814	814	814
	TOTAL:	5,814	5,814	5,814
9646 ROAD PERMIT FEES	2920 ROADS	8,800	8,800	8,800
9647 FILING FEES-CORNER RECORD	2240 DEVELOPMENT SERVICES	1,508	2,000	2,000
9648 LOT LINE ADJUSTMENTS	2240 DEVELOPMENT SERVICES	23,783	21,500	21,500
9652 ROAD IMPACT FEES	2141 ROADS - IMPACT FEES	600,000	600,000	600,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9654 ALLOCATION ADMIN FEE	2800 PLANNING & BUILDING DEPARTMENT	166,800	166,800	166,800
9655 DATA PROCESSNG/INFO SRVS	2250 INFORMATION SERVICES	233,598	233,598	233,598
9656 COMMUNICATION SERVICE REV	2250 INFORMATION SERVICES	307,136	237,846	237,846
9658 FIRE PROTECTION SERVICES	2670 COUNTY FIRE	143,921	143,921	143,921
9659 PUB FACIL FEE-FIRE	2207 CAPITAL PROJECTS FUND	0	220,000	220,000
	2835 PUBLIC FACILITIES FEES	637,700	637,700	637,700
	TOTAL:	637,700	857,700	857,700
9660 RECORDERS FEE GC27361.4	2509 CLERK/RECORDER	185,000	185,000	185,000
9661 AGRICULTURAL SERVICES	2730 AGRICULTURAL COMMISSIONER	72,400	72,400	72,400
9662 RODENT CONTROL	2730 AGRICULTURAL COMMISSIONER	61,000	61,000	61,000
9663 HOME DETENTION PROGRAM	2590 SHERIFF-CORONER	48,000	48,000	48,000
9665 STANDARDIZATION INSPECTS	2730 AGRICULTURAL COMMISSIONER	3,400	3,400	3,400
9668 ALTERNATIVE WORK PROG REV	2590 SHERIFF-CORONER	45,000	45,000	45,000
9669 WEEKENDER PROGRAM	2590 SHERIFF-CORONER	50,000	50,000	50,000
9670 CIVIL PROCESS SERVICE	2590 SHERIFF-CORONER	95,000	95,000	95,000
9677 REIMB JUV COURT PROF FEES	2006 COURT OPERATIONS	3,000	3,000	3,000
9679 SPECIAL BUILDING FEES	4125 PARKS	360	360	360
9680 ESTATE FEES	2060 TREAS-TAX COLL-PUBLIC ADM	5,050	5,050	5,050
9681 GUARDIANSHIP FEES	2100 COUNTY COUNSEL	600	600	600
	3000 PUBLIC HEALTH DEPARTMENT	100,000	100,000	100,000
	TOTAL:	100,600	100,600	100,600
9682 REPRESENTATIVE PAYEE FEES	3000 PUBLIC HEALTH DEPARTMENT	17,000	17,000	17,000
9685 HUMANE SERVICES	2840 ANIMAL SERVICES	35,200	35,200	35,200
9686 IMPOUND FEES	2840 ANIMAL SERVICES	45,900	45,900	45,900
9687 BOARDING FEES	2840 ANIMAL SERVICES	24,000	24,000	24,000
9688 ANIMAL PLACEMENT	2840 ANIMAL SERVICES	39,665	39,665	39,665

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9690 LAW ENFORCEMENT SERVICES	2590 SHERIFF-CORONER	55,000	55,000	55,000
9691 BOOKING FEES (SB 2557)	2590 SHERIFF-CORONER	340,000	340,000	340,000
9692 CHILDREN PROTECTION FEES	3200 SOCIAL SERVICES ADMINISTRATION	70,000	70,000	70,000
9693 RECORDER'S SPECL PROJECTS	2509 CLERK/RECORDER	170,779	179,249	179,249
9694 RECORDG FEE-MICROGRAPHICS	2509 CLERK/RECORDER	60,221	60,221	60,221
9695 RECORDING FEES	2006 COURT OPERATIONS	200,000	200,000	200,000
	2509 CLERK/RECORDER	600,000	600,000	600,000
	3000 PUBLIC HEALTH DEPARTMENT	89,500	89,500	89,500
	TOTAL:	889,500	889,500	889,500
9696 RECORDING FEES-VHS	2509 CLERK/RECORDER	2,196	2,196	2,196
9699 CHANGE OF OWNERSHIP FEE	2509 CLERK/RECORDER	9,500	9,500	9,500
9701 PUB FACIL FEE-PARKS	2207 CAPITAL PROJECTS FUND	0	1,737,200	1,737,200
	2835 PUBLIC FACILITIES FEES	1,137,000	1,137,000	1,137,000
	TOTAL:	1,137,000	2,874,200	2,874,200
9702 PUB FACIL FEE-GEN GOVT	2835 PUBLIC FACILITIES FEES	512,700	512,700	512,700
9703 PUB FAC FEE-LAW ENFORCE	2835 PUBLIC FACILITIES FEES	126,600	126,600	126,600
9704 DEVELOPMENT FEE- ADMIN	2800 PLANNING & BUILDING DEPARTMENT	76,800	85,000	85,000
9705 SEPARATE TAX BILL COSTS	2001 NON-DEPARTMENTAL REVENUES	38,000	38,000	38,000
9709 ENCROACHMENT PERMIT FEES	2920 ROADS	42,000	42,000	42,000
9710 ROAD ABANDONMENT FEE	2800 PLANNING & BUILDING DEPARTMENT	6,000	6,000	6,000
	2920 ROADS	1,680	1,680	1,680
	TOTAL:	7,680	7,680	7,680
9712 CURB & GUTTER WAIVERS	2920 ROADS	10,500	10,500	10,500
9714 COIN TELEPHONE COMMISSION	2250 INFORMATION SERVICES	5,100	5,100	5,100
	4000 LIBRARY	40	40	40
	4125 PARKS	100	100	100
	TOTAL:	5,240	5,240	5,240
9718 EXAM FEES-CHILDREN	3000 PUBLIC HEALTH DEPARTMENT	30,000	30,000	30,000
	3285 LAW ENFORCEMENT MED CARE	12,000	12,000	12,000
	TOTAL:	42,000	42,000	42,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9720 OBSTETRICAL SERVICES	3000 PUBLIC HEALTH DEPARTMENT	230,000	230,000	230,000
9721 NURSING FEES	3000 PUBLIC HEALTH DEPARTMENT	325,000	325,000	325,000
	3285 LAW ENFORCEMENT MED CARE	1,000	1,000	1,000
	TOTAL:	326,000	326,000	326,000
9722 HOME HEALTH NURSING FEES	3000 PUBLIC HEALTH DEPARTMENT	32,000	32,000	32,000
9723 LABORATORY SERVICES	2561 CHILD SUPPORT SERVICES	3,000	3,000	3,000
	3000 PUBLIC HEALTH DEPARTMENT	580,014	507,000	507,000
	TOTAL:	583,014	510,000	510,000
9724 SUPPLEMENTAL ROLL-5% ADMN	2001 NON-DEPARTMENTAL REVENUES	500,000	500,000	500,000
9725 MENTAL HEALTH SERVICES	3070 MENTAL HEALTH	345,437	345,437	345,437
9726 SECOND CHANCE CHARGES-ALC	4040 DRINKING DRIVER PROGRAMS	487,227	487,227	487,227
9727 ALCOHOLISM SERVICES	3075 DRUG & ALCOHOL SERVICES	41,085	41,085	41,085
9728 COBRA MED INS ADMIN FEE	2050 AUDITOR-CONTROLLER	500	500	500
9729 PROP TAX ADMIN FEE-SB2557	2001 NON-DEPARTMENTAL REVENUES	950,000	950,000	950,000
9730 ENVIRONMENTAL HEALTH SERVICES	3000 PUBLIC HEALTH DEPARTMENT	1,180,000	1,180,000	1,180,000
9738 MEDICAL REMB SERV/PAT CAR	3000 PUBLIC HEALTH DEPARTMENT	395,390	362,500	362,500
	3075 DRUG & ALCOHOL SERVICES	800	800	800
	TOTAL:	396,190	363,300	363,300
9740 CUTS & COMBINATN REQUESTS	2070 ASSESSOR	3,000	3,000	3,000
9745 CALIF CHILDREN SERVICES	3000 PUBLIC HEALTH DEPARTMENT	35,000	35,000	35,000
9747 INST.CARE-JUVENILE HALL	2660 PROBATION DEPARTMENT	25,000	25,000	25,000
9748 PSYCHIATRIC FEES-ADULTS	3070 MENTAL HEALTH	672,488	672,488	672,488
9749 INSTITUTIONAL CARE/SERVICE	2660 PROBATION DEPARTMENT	700	700	700
9751 LOST-DAMAGED MATERIALS	4000 LIBRARY	15,400	15,400	15,400
9752 LIBRARY SERVICES	4000 LIBRARY	130,000	130,000	130,000
9753 FIRST OFFENDER FEES	4040 DRINKING DRIVER PROGRAMS	510,502	510,502	510,502
9757 COPYING FEES	2110 PERSONNEL	100	100	100
	2509 CLERK/RECORDER	29,400	29,400	29,400
	4000 LIBRARY	17,000	17,000	17,000
	TOTAL:	46,500	46,500	46,500

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9758 LIBRARY REQUEST FEES	4000 LIBRARY	18,270	18,270	18,270
9760 MOTION FEE-GC26830(A)	2006 COURT OPERATIONS	3,000	3,000	3,000
9762 CAMPING FEES	4125 PARKS	290,045	290,045	290,045
9763 DAILY PASSES	4125 PARKS	95,600	95,600	95,600
9764 GROUP ENTRANCE FEES	4125 PARKS	82,561	82,561	82,561
9765 SEASON PASSES	4125 PARKS	30,010	30,010	30,010
9766 SEASON BOAT LICENSES	4125 PARKS	17,370	17,370	17,370
9767 DAILY BOAT PASSES	4125 PARKS	24,500	24,500	24,500
9768 INCOME FROM CONCESSIONS	2180 GENERAL SERVICES	9,000	9,000	9,000
	4125 PARKS	74,526	74,526	74,526
	TOTAL:	83,526	83,526	83,526
9769 SWIMMING POOL FEES	4125 PARKS	80,454	80,454	80,454
9770 MOTION SUM JDG-GC	2006 COURT OPERATIONS	12,500	12,500	12,500
9771 DOG/DAY USE	4125 PARKS	6,268	6,268	6,268
9772 SHOWERS/LOCKERS	4125 PARKS	21,548	21,548	21,548
9775 MOBL HOME DUP TX CLEARNCE	2060 TREAS-TAX COLL-PUBLIC ADM	126	126	126
9776 PARKLAND FEE (QUIMBY FEE)	2207 CAPITAL PROJECTS FUND	0	60,000	60,000
9778 OTHER CLERK FEES	2509 CLERK/RECORDER	179,200	179,200	179,200
9779 BOARD CLERK FEES	2509 CLERK/RECORDER	16,000	16,000	16,000
9780 COUNTY CIVIL FEES	2006 COURT OPERATIONS	38,000	38,000	38,000
9781 MISCELLANEOUS FEES	2060 TREAS-TAX COLL-PUBLIC ADM	2,000	2,000	2,000
	4040 DRINKING DRIVER PROGRAMS	96,739	96,739	96,739
	4125 PARKS	1,600	1,600	1,600
	TOTAL:	100,339	100,339	100,339
9783 HAZARDOUS WASTE REVENUES	2730 AGRICULTURAL COMMISSIONER	15,775	15,775	15,775
9785 MONUMENTATION FEES	2240 DEVELOPMENT SERVICES	91,841	91,841	91,841
9786 DRAINAGE RVW-PLOT/SITE PLN	2240 DEVELOPMENT SERVICES	42,560	49,800	49,800

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9787 RECREATIONAL PROGRAMS	4125 PARKS	2,580	2,580	2,580
9791 DEVELOPMENT PLAN INSPECTN	2240 DEVELOPMENT SERVICES	95,802	98,000	98,000
9792 PAR MAP CHECKING THRU T/A	2240 DEVELOPMENT SERVICES	15,155	16,700	16,700
	2509 CLERK/RECORDER	4,500	4,500	4,500
	TOTAL:	19,655	21,200	21,200
9793 TR MAP CHECKING THRU T/A	2240 DEVELOPMENT SERVICES	44,110	55,800	55,800
9798 RECORDS OF SURVEY FEES	2240 DEVELOPMENT SERVICES	18,564	31,100	31,100
9799 OTHER SERVICE CHARGES	2070 ASSESSOR	157,000	157,000	157,000
9809 PROGRAM REVENUE - CHILDREN AND	3000 PUBLIC HEALTH DEPARTMENT	884,576	884,576	884,576
	3075 DRUG & ALCOHOL SERVICES	72,091	72,091	72,091
	3288 CAL HEALTHCARE INDIG PROG	57,500	115,000	115,000
	TOTAL:	1,014,167	1,071,667	1,071,667
9851 SERVICE CHARGES	4125 PARKS	1,332,857	1,332,857	1,332,857
9903 SEMINAR/CONF/WORKSHOP FEE	2670 COUNTY FIRE	52,000	52,000	52,000
	3070 MENTAL HEALTH	1,000	1,000	1,000
	TOTAL:	53,000	53,000	53,000
9908 SETTLEMENTS-ENVIRONMENTAL	2560 DISTRICT ATTORNEY	40,000	40,000	40,000
9911 ELECTRIC DEREGULATION SETTLEME	2001 NON-DEPARTMENTAL REVENUES	1,275,160	1,275,160	1,275,160
	2920 ROADS	24,505	24,505	24,505
	4000 LIBRARY	73,267	73,267	73,267
	TOTAL:	1,372,932	1,372,932	1,372,932
9927 LIBRARY CARD ACCESS FEES	2060 TREAS-TAX COLL-PUBLIC ADM	5,898	5,898	5,898
9930 REV APPLICABLE PRIOR YRS	2800 PLANNING & BUILDING DEPARTMENT	1,000	1,000	1,000
9932 REIMBURSEMENTS-ASSISTANCE	3240 FOSTER CARE-SOCIAL SERVICES	265,581	265,581	265,581
	3250 CALWORKS	51,293	51,293	51,293
	TOTAL:	316,874	316,874	316,874
9937 TAX DEPT RETRND CHECK FEE	2060 TREAS-TAX COLL-PUBLIC ADM	5,520	5,520	5,520
9940 SALE OF FIXED ASSETS	2180 GENERAL SERVICES	15,000	15,000	15,000
9944 ADV COSTS TX DEEDED PROP	2060 TREAS-TAX COLL-PUBLIC ADM	1,750	1,750	1,750
9949 OTHER REIMBURSEMENTS	2100 COUNTY COUNSEL	1,000	1,000	1,000
	2290 SERVICES TO SPL DISTRICTS	1,000	1,000	1,000
	2590 SHERIFF-CORONER	12,500	12,500	12,500
	2670 COUNTY FIRE	2,500	5,000	5,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9949 (Continued)	3075 DRUG & ALCOHOL SERVICES	107,196	107,196	107,196
	TOTAL:	124,196	126,696	126,696
9950 BOOK,PAMPHLT,BROCHR SALES	2050 AUDITOR-CONTROLLER	500	500	500
	2800 PLANNING & BUILDING DEPARTMENT	16,000	16,000	16,000
	4000 LIBRARY	3,100	3,100	3,100
	TOTAL:	19,600	19,600	19,600
9951 MAP SALES	2070 ASSESSOR	20,000	20,000	20,000
	2240 DEVELOPMENT SERVICES	2,074	4,800	4,800
	TOTAL:	22,074	24,800	24,800
9953 EMPLOYEE REIMBURSEMENTS	2040 ADMINISTRATIVE OFFICE	100	100	100
	2660 PROBATION DEPARTMENT	1,000	1,000	1,000
	2790 EMERGENCY SERVICES	250	250	250
	TOTAL:	1,350	1,350	1,350
9954 EMPL MEALS/IN-HOUSE FOOD	2590 SHERIFF-CORONER	5,000	5,000	5,000
	2660 PROBATION DEPARTMENT	600	600	600
	TOTAL:	5,600	5,600	5,600
9955 OTHER SALES	2180 GENERAL SERVICES	1,100	1,100	1,100
9956 PUB INFO SALE-COMP FILES	2040 ADMINISTRATIVE OFFICE	3,300	3,300	3,300
	2060 TREAS-TAX COLL-PUBLIC ADM	2,000	2,000	2,000
	2070 ASSESSOR	25,000	25,000	25,000
	2509 CLERK/RECORDER	14,450	14,450	14,450
	TOTAL:	44,750	44,750	44,750
9957 ST WTR COST REIMBURSEMENT	2179 OPERATIONS CENTER	20,368	20,368	20,368
9958 NUISANCE ABATEMENT	2800 PLANNING & BUILDING DEPARTMENT	21,200	21,200	21,200
9959 SERVICE CHGE RETRND CHKS	2060 TREAS-TAX COLL-PUBLIC ADM	20,121	20,121	20,121
9960 OTHER REVENUE	2060 TREAS-TAX COLL-PUBLIC ADM	2,300	2,300	2,300
	2070 ASSESSOR	2,500	2,500	2,500
	2180 GENERAL SERVICES	4,350	4,350	4,350
	2240 DEVELOPMENT SERVICES	1,220	1,300	1,300
	2250 INFORMATION SERVICES	44,554	44,554	44,554
	2560 DISTRICT ATTORNEY	39,900	40,300	40,300
	2590 SHERIFF-CORONER	20,000	20,000	20,000
	2660 PROBATION DEPARTMENT	401,215	22,000	22,000
	2730 AGRICULTURAL COMMISSIONER	2,000	2,000	2,000
	2800 PLANNING & BUILDING DEPARTMENT	80,000	80,000	80,000
	2840 ANIMAL SERVICES	1,500	1,500	1,500
	2920 ROADS	150,000	150,000	150,000
	3000 PUBLIC HEALTH DEPARTMENT	29,000	29,000	29,000
	3070 MENTAL HEALTH	276,436	276,436	276,436
	3075 DRUG & ALCOHOL SERVICES	0	18,000	18,000

SLO COUNTY BUDGET PREPARATION SYSTEM
REVENUE DETAIL BY ACCOUNT

REVENUE TYPE	DEPARTMENT	2002-03 REQUESTED	2002-03 RECOMMENDED	2002-03 ADOPTED
9960 (Continued)	3200 SOCIAL SERVICES ADMINISTRATION	115,878	115,878	115,878
	3285 LAW ENFORCEMENT MED CARE	150	15,150	15,150
	4125 PARKS	2,700	2,700	2,700
	TOTAL:	1,173,703	827,968	827,968
9961 1915 BOND ACT ASSESSMENT	2050 AUDITOR-CONTROLLER	5,115	5,115	5,115
9967 CONTRIBUTIONS - NON GOVTL	2562 VICTIM/WITNESS ASSISTANCE	1,500	1,500	1,500
	3200 SOCIAL SERVICES ADMINISTRATION	25,000	25,000	25,000
	TOTAL:	26,500	26,500	26,500
9975 PM INSPECT-IMP PLANS P11E	2240 DEVELOPMENT SERVICES	55,801	45,500	45,500
9976 TM INSPECT-IMP PLANS P11D	2240 DEVELOPMENT SERVICES	133,381	128,700	128,700
9977 MICROFILM	2800 PLANNING & BUILDING DEPARTMENT	124,000	124,000	124,000
9980 CASH OVERAGES	2060 TREAS-TAX COLL-PUBLIC ADM	2,500	2,500	2,500
	2560 DISTRICT ATTORNEY	400	400	400
	4000 LIBRARY	300	300	300
	4125 PARKS	125	125	125
	TOTAL:	3,325	3,325	3,325
9997 TOBACCO SETTLEMENT	2080 BOARDS, COMMISSION, COMM PROJECT	375,000	375,000	375,000
	2590 SHERIFF-CORONER	0	125,000	125,000
	3000 PUBLIC HEALTH DEPARTMENT	373,413	373,413	373,413
	3070 MENTAL HEALTH	616,508	756,508	756,508
	3075 DRUG & ALCOHOL SERVICES	77,301	137,301	137,301
	3285 LAW ENFORCEMENT MED CARE	74,499	0	0
	3287 EMERGENCY MEDICAL SRVS FUND	0	725,000	725,000
	TOTAL:	1,516,721	2,492,222	2,492,222
	TOTAL COUNTY REVENUE	333,930,364	320,111,962	323,201,652

Land Based

Agricultural Commissioner

Planning and Building

- Community Development
- Development Services

Public Works

- Operations Center
 - Services to Special Districts
 - Roads
 - Road Impact Fees
-

Agricultural Commissioner

Budget Unit: 2730

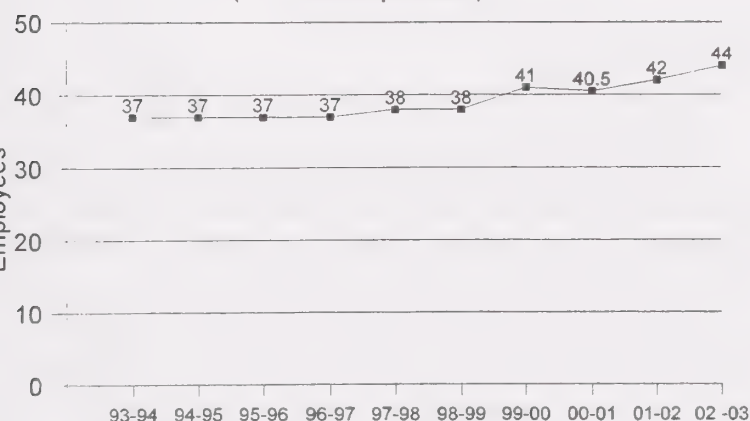
MISSION STATEMENT

The Department of Agriculture/Measurement Standards is committed to providing service with a "cooperative spirit" by ensuring fairness in the marketplace and protecting agriculture, the environment, and the public's health and welfare.

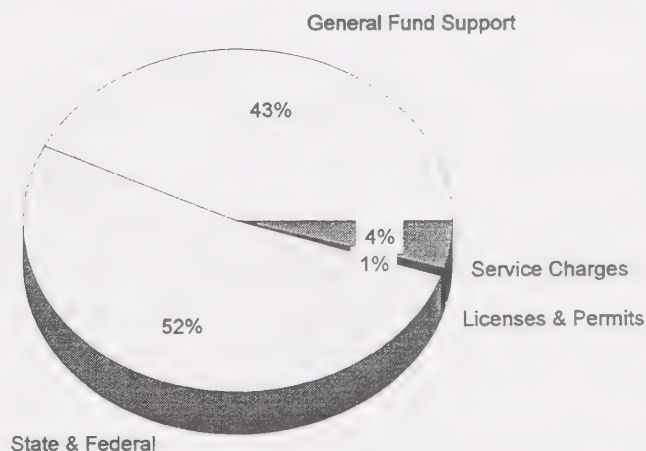
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 2,528,469	\$ 2,776,133	\$ 2,869,469	\$ 2,872,269	\$ 2,872,269
Services and Supplies	667,019	724,931	849,783	838,944	838,944
Other Charges	0	0	0	0	0
Fixed Assets	39,273	5,882	34,000	0	0
**Gross Expenditures	\$ 3,234,761	\$ 3,506,946	\$ 3,753,252	\$ 3,711,213	\$ 3,711,213
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 3,234,761	\$ 3,506,946	\$ 3,753,252	\$ 3,711,213	\$ 3,711,213
Revenues	2,016,161	2,064,613	2,144,509	2,144,509	2,144,509
General Fund Support (G.F.S.)	\$ 1,218,600	\$ 1,442,333	\$ 1,608,743	\$ 1,566,704	\$ 1,566,704

Number of Employees

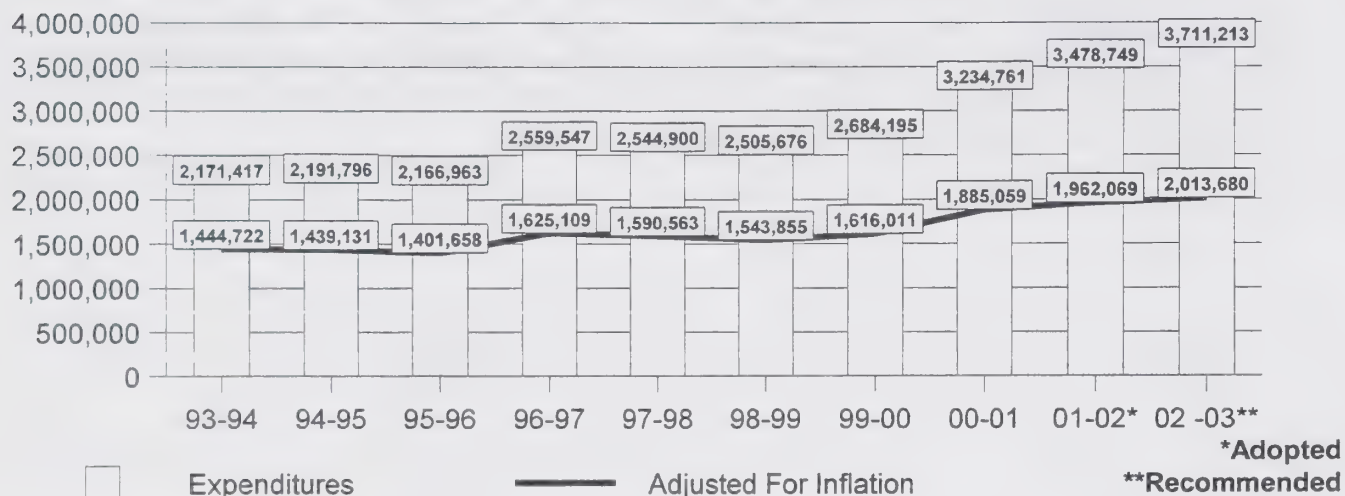
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Core Results Accomplished/Elasticity Shrinking

The status quo budget preserves existing resources, but not necessarily all service levels. In core programs we will meet all primary results and performance standards as presented in the 02/03 FY budget, contracts, MOUs and program planning documents. The ability to absorb and reprioritize for critical or emergency workload without visibly impacting core program results though, is being lost.

CURRENT DEPARTMENTAL FOCUS/ACCOMPLISHMENTS

Departmental Planning Efforts To Pay Dividends

All major departmental programs are placing a special focus on the planning function this year. All staff are involved and the effort will help clarify priorities, identify improvement areas and create opportunities for additional efficiencies. An example is the future approach to Farmers' Markets:

Farmers' Markets

- Market Managers will be trained and held accountable for compliance due to new laws, regulations and program changes.
- Staffing the program will be centralized providing consistency and continuity with customers. Better coordination by staff will help control inadvertent increases in service levels due to special requests, complaints and investigations.

Public Health

The Health Commission's pesticide focus will require additional effort to educate the public and ensure follow through if related health issues are verified.

Safe Workplace

The Farm Worker Safety Initiative report will be released soon requiring additional time and attention to Farm Worker Safety training and monitoring.

Farm to Fork Security and Safety

Planning at the state level continues to use county resources within our office, the County Health Department and the County Office of Emergency Services.

New Exotic Pests

Beyond keeping the Glassy-Winged Sharpshooter, Sudden Oak Death and other new pests out of the county, we identified three newly established pests this year creating additional workload.

Agricultural Commissioner

Budget Unit: 2730

Management Vacancy

Steve Morrison's retirement left one of our three management positions vacant, creating a significant workload and leadership gap that we are working to fill.

Staff Development

We continue to utilize the Covey training for staff development. We are also evaluating and further developing our departmental training program using existing county, state and federal resources to ensure we meet the development and competency standards that the SLO public deserve.

Board Policy

Current efforts to implement the Ag. and Open Space policy continue and we are meeting our result targets. Planning templates and process reviews have already created some documented time savings.

Public Perception/Health

The issues around biosolids (sewage sludge) have required an inordinate amount of staff time from our office and Environmental Health. We are attempting to influence the next phase of the project so that a science-based proposal becomes the focus and county resources are managed at a realistic level.

Customer Service

Within our existing budget, largely using recycled parts, the weights and measures staff are completing development of a new testing system for natural gas meters. This is in response to a September 2001 decision at the state level concluding our existing system was inadequate and uncertifiable. Discontinuing the program would not have been acceptable to the customer base and we are managing the unbudgeted expenses within our bottom line.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Agricultural Commissioner are recommended to increase by 6% (\$232,464) compared to the adopted budget for 2001-2002. The portion of the budget funded by general fund money is also increasing by 6% (\$102,455).

Salary and benefit accounts are increased by 6% (\$162,877) due to employee step increases and the prevailing wage increase granted to employees. Mid year changes to the adopted budget for 2001-2002 included the conversion of four temporary positions to two Limited Term positions at a cost of about the \$24,000 per year. These positions work in the Glassy Winged Sharpshooter program, are revenue offset, and help bring consistent staffing to the program.

Service and supply accounts are increased by 10% (\$77,612). This increase can be tied to the final year of the phase in for countywide overhead charges (\$75,429), garage charges (\$15,976) and the inclusion of rent costs (\$21,000). Reductions in other service and supply accounts help to offset the fixed increases above.

Revenues are increased by 6% (\$130,009) over the 2001-2002 adopted budget. State assistance grants and unclaimed gas tax revenues are the main contributors to this increase. Grant funding for weed management and Glassy Winged Sharpshooter continue at essentially current year levels.

Additional resources requested by the department are not recommended due to lack of available financing. The status quo budget recommended provides adequate funding to maintain existing resources. However, as noted in the department narrative, the ability to absorb costs associated with emerging issues is limited.

BOARD ADOPTED CHANGES

None.

Agricultural Commissioner

Budget Unit: 2730

SERVICE PROGRAMS

Environmental Protection

Educate, monitor and enforce mandated pesticide and hazardous materials requirements to protect workers, public health and safety, the environment and to ensure safe food.

Total Expenditures: \$1,150,174 Total FTE: 15.46

Agricultural Resources Management

Consult, advise and facilitate with interested parties to protect the future of agriculture.

Total Expenditures: \$152,855 Total FTE: 2.09

Pest Management

Promote, implement and conduct safer pest management approaches (integrated pest management) through education, training, and departmental practices.

Total Expenditures: \$1,150,254 Total FTE: 11.18

Pest Prevention

Implement state-mandated programs to prevent the introduction and establishment of pests (injurious insect and animal pests, plant diseases, and noxious weeds) in agricultural, urban, and wild habitats in the county.

Total Expenditures: \$777,319 Total FTE: 9.0

Product Quality

Perform inspections of Farmers' Markets, nurseries, organic farms, egg producers, and seed distributors to ensure safe and quality products, and compliance with state-mandated requirements.

Total Expenditures: \$105,731 Total FTE: 1.44

Weights and Measures

Conduct inspections and audits of merchants and their weighing and measuring devices to protect businesses and consumers and ensure accuracy when the things you buy, such as groceries and gasoline, are sold by weight, measure, count or time.

Total Expenditures: \$374,880 Total FTE: 4.86

Agricultural Commissioner

Budget Unit: 2730

GOALS/PERFORMANCE MEASURES

Department Goal: Ensure the department's Mission Statement commitment to providing service with a "cooperative spirit" is demonstrated by all service programs.

Communitywide Result Link: A healthy and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clients that indicate they are satisfied overall with a departmental service program.	100% satisfaction with the Pesticide Enforcement Program	New Measure	95% satisfaction with the Pest Prevention Program	95% satisfaction with the Measurement Standards Program	We are currently revising our survey instrument to collect specific feedback for improving Pest Prevention Program efforts.

What: The department solicits feedback including ideas for improvement from its clients each fiscal year. The survey rotates through different service programs.

Why: The feedback reinforces our efforts that are successful. The people we serve provide improvement suggestions helping in our commitment to excellence.

Department Goal: Protect the County's agriculture through careful and timely implementation of the policies of the Agriculture and Open Space Element. Evaluate land use projects and provide advice to protect agricultural resources.

Communitywide Result Link: A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of project referrals from the Planning Department that are completed by the Agricultural Commissioner within 30 days.	60%	90%	75%	90%	While we do not expect to meet our FY 01/02 adopted target, the addition of an Environmental Specialist II position in 2001 has improved results.
What: County Planning sends referral projects for review and comment. The percentage of referrals we respond to in writing within 30 days will be measured.					
Why: County Planning is required to conduct a completeness review within 30 days of receiving a project application. We have applied this same time frame to our evaluation.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of policy implementation measures prepared for adoption by the Board of Supervisors or implemented according to the Agriculture and Open Space Element	3	5	4	5	While we expect to fall a little short of our FY 01/02 adopted target, the addition of an Environmental Specialist II position in 2001 allowed for a thorough response to the Coastal Commission, biosolids and additional progress on the policies.
What: The County Board of Supervisors has adopted the Agriculture and Open Space Element of the General Plan which has 24 agricultural policies. This division is responsible for assisting, completing, or implementing all 24.					
Why: Timely implementation and maintenance of the agricultural policies is critical to protecting agricultural resources.					

Agricultural Commissioner

Budget Unit: 2730

Department Goal: Protect the County from new detrimental pest (e.g. medfly, gypsy moth, red imported fire ant, etc.) infestations in order to minimize the impact on agriculture, human health, and the environment.

Communitywide Result Link: A healthy and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure.	01/02 Projected Results	02/03 Target	How are we doing?
The number of Federal Express inspections per hour (this inspection is the most consistent efficiency measure for comparable county comparisons).	3.17		3.7	To equal or exceed comparable county average.	The FY 01/02 average from our comparable counties is 4.68 inspections per hour with a Notice of Rejection and Pest interception rate of 3.7 per 100 inspection hours. Our inspections are taking longer, but we are finding more violations and intercepting more pests with a rate of 4.3 per 100 inspection hours.
What: Measures the number of Federal Express inspections per hour to assist in evaluating program efficiency when compared to the average of our comparison counties. To fully assess how we are doing, effectiveness is also compared so that we meet or exceed the comparison county average for violations and pest interceptions.					
Why: To protect the agriculture, urban and natural ecosystems in San Luis Obispo County as efficiently as possible.					

Department Goal: Ensure that local agricultural commodities (i.e., fruit, vegetables, nursery stock, seed, etc.) are inspected for export and in compliance with applicable laws to minimize the risk of financial loss to exporters.

Communitywide Result Link: A healthy and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of qualified shipments certified within 24 hours of requested delivery date.	98%	99%	98%	99%	In the first half of this fiscal year we issued 977 export certificates for markets world wide.
What: This is a fee-based service to exporters in the county.					
Why: To ensure effective customer service and minimize delays in the shipping process.					

Department Goal: Design, implement, and facilitate environmentally sound (integrated pest management) programs to control or eradicate existing detrimental pests (noxious weeds, insects, diseases, rodents and birds) and to eliminate or reduce their detrimental impact upon agriculture, the environment, and the public.

Communitywide Result Link: A healthy and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of students in public schools (K-12) protected through the adoption of environmentally sound (Integrated Pest Management) pest control techniques.	70%	80%	75%	80%	We are now providing support to school districts as they implement the 'Healthy School's Act'. We may not meet our target of 80% for fiscal year 01-02. The large school districts have now implemented the "Act" and are requiring less interaction with our office. The smaller districts are setting the stage for Integrated Pest Management, but the timing and resources were not right for implementation.
What: To encourage school districts to create environmentally sound policies and adopt Integrated Pest Management (IPM) techniques which support the use of reduced risk pest management practices.					
Why: To minimize the potential negative impact of traditional pesticide use on public health and the environment.					

Agricultural Commissioner

Budget Unit: 2730

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County employees in County facilities protected through the adoption of environmentally sound (Integrated Pest Management) pest control techniques.	75%	95%	85%	95%	Achieved 92% reduction in traditional pesticide usage since program inception in 1999. In July 2001, we expanded our number of facilities to include leases and rentals. The result reduced our 95% target to 85% for this fiscal year. Fortunately, many of the new facilities' employees are quickly adopting the program, or our results would have been even lower.
What: To utilize alternative methods rather than traditional pesticide approaches to pest management.					
Why: To minimize the potential negative impact of traditional pesticide use on public health and the environment.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of containment, reduction or eradication of yellow starthistle along road right-of-way in San Luis Obispo County.	100% containment 10% reduction per year in moderately infested areas. 100% eradication or containment in lightly infested Coastal locations	100% containment 10% reduction per year in moderately infested areas. 100% eradication or containment in lightly infested Coastal locations	100% containment 5% reduction per year in moderately infested areas. 100% eradication or containment in lightly infested Coastal locations	100% containment 5% reduction per year in moderately infested areas. 100% eradication or containment in lightly infested Coastal locations	Current efforts to control yellow starthistle have produced successes in the light and moderately infested areas. The more heavily infested areas require significant resources just to keep the infestation from spreading further. We expect to fall short of the FY 01/02 adopted target because staffing was approved below the requested level and the results adjustment was overlooked.
What: The goal is the containment and reduction of the yellow starthistle population in the moderately infested (North County and Central County) road right-of-ways, and containment or eradication of yellow starthistle where found in limited and/or isolated populations in the Coastal region.					
Why: To minimize further spread in areas where yellow starthistle infestation has already occurred and eliminate newly discovered limited populations.					

Agricultural Commissioner

Budget Unit: 2730

Department Goal: Promote the safe use of pesticides in our county by regulating their use for compliance with mandated requirements to protect workers, the public's health and safety, the health of the environment and ensure food safety.

Communitywide Result Link: A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of overall compliance by all regulated pesticide users (agricultural, structural, and governmental).	96.0%	96.5%	96.3%	96.5%	The expertise of staff, collaborative efforts of industry and linkage to the community at large continues to create a successful regulatory program.
What: Laws require pesticide users to comply with mandated requirements such as, but not limited to: following pesticide labels, training workers, operating equipment and applying pesticides in a safe manner and keeping records of usage. This measure excludes home use by the public which currently is not monitored.					
Why: To protect workers, the public's health and safety, the health of the environment and to ensure safe food.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Staff hours spent per customer providing services to attain compliance.	13.1	New Measure	13.5	13.5	Overall compliance rate for regulated pesticide users is extremely high as a result of services provided by staff: educational outreach; voluntary inspection service; outreach during permit and Operator Identification Number issuance; and compliance inspections. In comparison, 6 coastal counties averaged 14.8 hrs/customer to provide similar services.
What: Provide services to regulated pesticide users in the most complete yet efficient manner to ensure pesticides are used safely.					
Why: To protect workers, the public's health and safety, the health of the environment and to ensure safe food.					

Department Goal: Conduct field and market inspections of grower's agricultural products (i.e., fresh fruit, nuts, vegetables, nursery stock, eggs, cut flowers) sold at certified Farmers' Markets to ensure fair competition and compliance with direct marketing rules.

Communitywide Result Link: A healthy and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance with Farmers Market requirements.	99.6%	99%	99%	99%	We continue to participate in statewide efforts to improve the integrity of Farmers' Markets.
What: The State requires growers to only sell agricultural products that they have produced.					
Why: To ensure fair competition, promote Farmers' Market success and increase consumer access to growers.					

Agricultural Commissioner

Budget Unit: 2730

Department Goal: Ensure that merchants in the county accurately deliver goods to consumers over scales, through meters and as represented in their advertising, price signs, labeling, and the contents of their packages.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of accuracy for measuring devices (such as gasoline dispensers).	92%	To equal or exceed the statewide average.	92%	To equal or exceed the statewide average.	Currently, the statewide average is 89%. Out of 551 measuring devices inspected so far, in San Luis Obispo County in FY 2001/02, 92% were in compliance, exceeding the statewide average by 3 percentage points.
What: The State of California mandates that all commercial measuring devices be tested. The measure represents the percentage of measuring devices that the consumer can expect to be accurate. Why: The use of accurate measuring devices helps the merchant compete fairly and protects the consumer.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of accuracy for weighing devices (such as scales).	87%	To equal or exceed the statewide average.	87%	To equal or exceed the statewide average.	Currently, the statewide average is 84%. Out of 823 weighing devices inspected so far, in San Luis Obispo County FY 2001/02, 87% were in compliance, exceeding the statewide average by 3 percentage points.
What: The State of California mandates that all commercial weighing devices be tested. The measure represents the percentage of weighing devices that the consumer can expect to be accurate. Why: The use of accurate weighing devices helps the merchant compete fairly and protects the consumer.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of accuracy for price verification (such as scanning devices).	98%	To equal or exceed the statewide average.	98%	To equal or exceed the statewide average.	Currently, the statewide average is 97%. Out of 932 items tested so far, for price verification in San Luis Obispo County in FY 2001/02, 98% were found in compliance, exceeding the statewide average by 1 percentage point.
What: Price verification represents how accurately the price charged to the customer matches the advertised price or the shelf price when scanners or computer look up systems are used at the check out counter. Why: To ensure compliance with State-mandated regulations, protect the consumer, and protect the merchants by ensuring fair competition.					

Planning and Building

Budget Unit: 2800

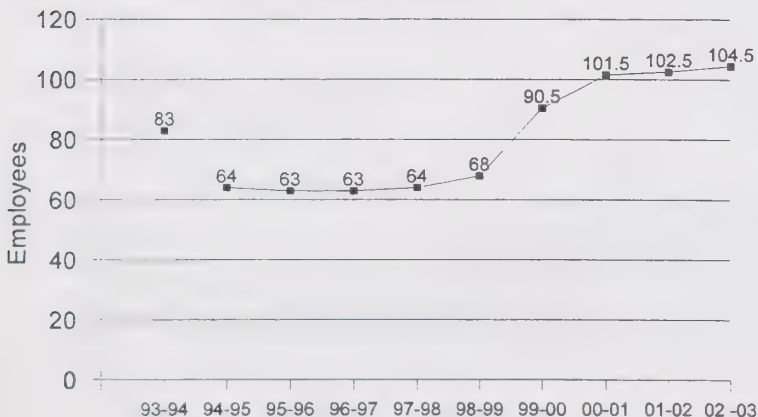
MISSION STATEMENT

The mission of this Department is to "make a difference" in the quality of life for San Luis Obispo County by being leaders in quality planning and building practices; working to plan and build livable communities; balancing growth with consideration of economic, environmental and social values; ensuring buildings in our communities are safe places to work and live; providing courteous and timely services to our many customers; and promoting community involvement.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 6,081,819	\$ 6,832,595	\$ 8,114,071	\$ 7,160,243	\$ 7,160,243
Services and Supplies	1,871,596	2,752,971	4,086,722	3,911,141	3,911,141
Other Charges	701,685	619,768	1,008,538	1,008,538	1,008,538
Fixed Assets	83,395	29,154	68,500	27,000	27,000
**Gross Expenditures	\$ 8,738,495	\$ 10,234,488	\$ 13,277,831	\$ 12,106,922	\$ 12,106,922
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 8,738,495	\$ 10,234,488	\$ 13,277,831	\$ 12,106,922	\$ 12,106,922
Revenues	7,134,863	7,012,000	8,176,192	7,857,929	7,857,929
General Fund Support (G.F.S.)	\$ 1,603,632	\$ 3,222,488	\$ 5,101,639	\$ 4,248,993	\$ 4,248,993

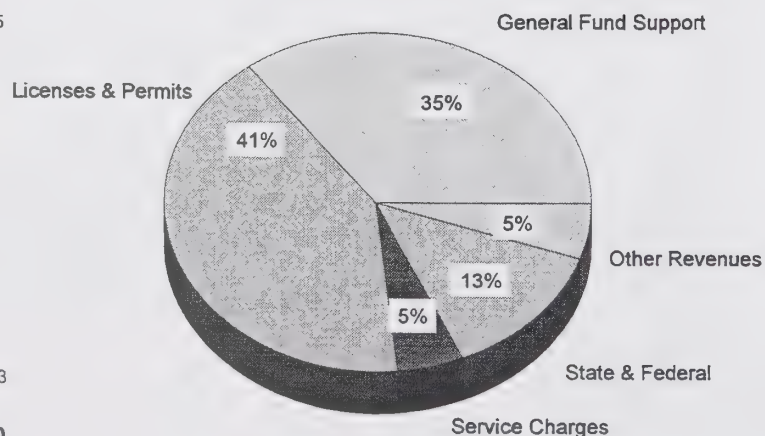
Number of Employees

(Full Time Equivalent)



1999-00 - 10.5 staff transferred from Budget Unit 2750

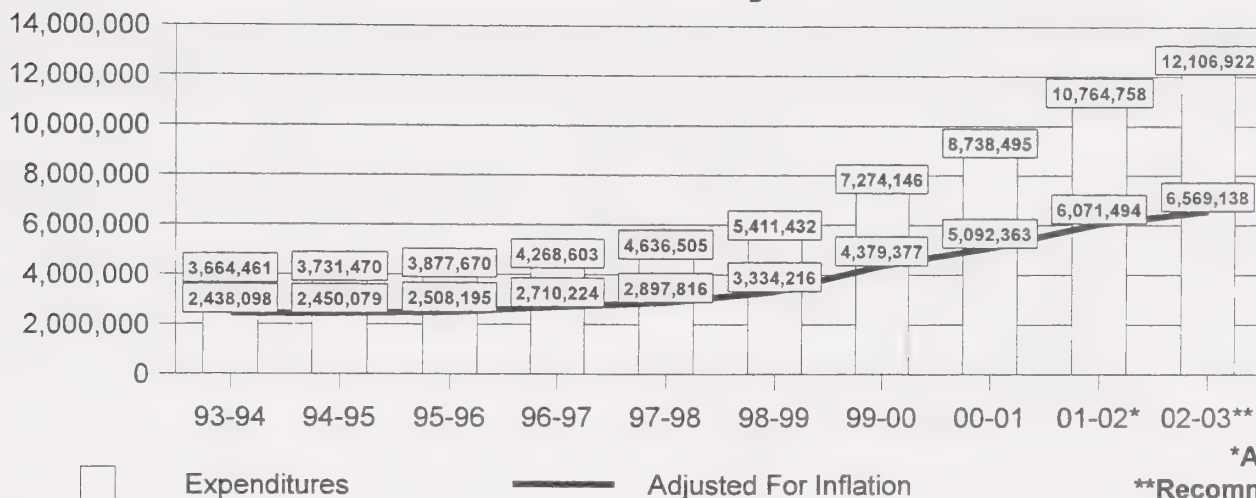
Source of Funds



Planning and Building

Budget Unit: 2800

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

PURPOSE

The purpose to the Planning and Building Department is to focus on planning and managing land development in San Luis Obispo County to accommodate growth, protect the environment, and maintain the character of unincorporated communities and the overall quality of life in our county. The Department accomplishes its purpose through the following divisions: Building, Planning, Environmental Protection, Code Enforcement, Housing and Economic Development.

ACCOMPLISHMENTS

This past Fiscal Year of 00 - 01, with a funding level of approximately \$10 million, the department was successful in complying with state and federal mandates, and achieved several strategic goals. Most notably was the Building Division's ability to process approximately 3,200 Building Permits, and conduct thousands of inspections culminating in final occupancy, resulting in a Construction Valuation of over \$248 million dollars. This construction valuation is an increase of over \$28 million dollars from the previous year.

In addition to contributing to general revenue, the Department was successful in achieving many significant accomplishments this past year, such as but not limited to: through its first evolution of permit streamlining, reducing the Building Permit processing time from eight weeks to four weeks; preparing redistricting maps utilizing GIS technology in one fourth the time previously needed; acquiring, at no cost, over 60 miles of fiber optic cable for future use by communities and local Government; training ten of the eleven Community Advisory Councils in land use and environmental procedures; acquiring \$2 million in grant funds for affordable housing and coastal protection; receiving a Statewide Planning Award for the Avila Beach Specific Plan; and having successful neighborhood clean-up projects that resulted in the removal of over 200 tons of scrap metal.

Community Advisory Councils, the Planning Commission, contractors, special interest groups, and individuals have expressed a great deal of satisfaction in the department's performance in meeting community as well as individual expectations. Property owners, architects, and contractors who have applied for Building Permits have said that the new streamlining process works. Citizens who have filed land use violation complaints feel better about the Code Enforcement response time and subsequent follow-up corrective actions. The community of Oceano expressed appreciation for the preparation of their Specific Plan, which was accomplished in two years. The plan preparation time reflects approximately a two-thirds reduction in traditional specific plan preparation time. This reduction in process time translates to considerable cost savings to everyone involved in the process.

Planning and Building

Budget Unit: 2800

Support for the Department's Strategic Planning process and on-going initiatives is strong among the communities, clients, customers, and staff because a vast majority of Community Advisory Councils, the department's customers, and the department staff have expressed satisfaction with the department's overall progress. These types of comments are clearly useful indicators of the Department Management Team's successful approach to Strategic Planning for the implementation of the County General Plan, as well as responding to specific needs of the community.

STRATEGIC OUTLOOK

To manage and set the direction for the next fiscal year, the Department has done three things: First, the Department continues to follow its Strategic Plan; Second, the Department has integrated the Results Based Decision Making (RBDM) initiative into priority strategic objectives; and Third, it has linked the requisite Community Indicators of *Safe, Healthy, Prosperous, Livable, and Well governed* into four perspectives that are essential to the community as well as staff:

- A. Customer Service
- B. Process streamlining
- C. Environmental protection
- D. Plan implementation

These four perspectives will be the underlying basis for the department to pursue and accomplish the following ten strategic objectives for FY 02 - 03:

1. Expand land use law enforcement efforts and capabilities. (A, C, D)
2. Augment resources for the environmental mitigation / condition-monitoring program. (A, B, D)
3. Implement three Community Plan programs in Cayucos, Oceano, and Templeton. (A, B, D)
6. Implement the next evolution of re-engineering and permit streamlining programs for land use permits. (A, B, C, D)
5. Develop a comprehensive strategy and funding program to address Affordable Housing development. (A, C, D)
6. Complete Community Plans in San Miquel, West Nipomo, and Cambria. (A, B, C, D)
7. Complete the Local Coastal Plan Periodic Review process with Coastal Commission this Fiscal Year. (A, B, C, D)
8. Expand the GIS (Geographic Information System)/E-Gov initiative through implementation of a comprehensive countywide parcel map system. (A, B, C, D)
9. Complete Sphere of Influence studies, specific assignments and draft ordinances associated with all Board approved General Plan Amendments. (A, B, D)
10. Reduce *expired* Building Permits inventory by 30% through aggressive inspection and enforcement. (A, B, C, D)

PERSONAL SERVICES

In order to achieve the strategic objectives listed above in FY 02 – 03, the Department is proposing an increase of 12 new positions, bringing the total approved positions to 114.5. The divisions requesting the positions are: Building – 1, Housing & Economic Development – 1, Code Enforcement – 2, Planning/Current – 1, Planning /Long Range – 1, Planning/ Implementation – 2, Planning / Airport Land Use Commission – 1, Planning / Mapping & Graphics – 1, Planning / LAFCO – 1, Admin. /Operations – 1. The additional positions are being requested to improve efficiency, improve customer service, comply with legal mandates, and to keep up with the increasing demands of growth in San Luis Obispo County.

- ☐ County growth and development statistics have resulted in an increase of building plan reviews and requests for building inspections. There have also been an increasing number of instances where projects never obtain required inspections before occupancy, resulting in an increase in substandard dwellings. In order to meet the projected demand for inspections and reduce overtime hours of other inspectors, two new Building Inspectors are needed, one in the Building Division and one in Code Enforcement.
- ☐ Proper file, document management, and record retrieval continue to be a significant challenge for the Department. There are approximately 12,000 active Building Permits, 1,500 active Land Use permits, and thousands of files, records, and documents that are required by law to be archived and made available upon request. In order to comply with legal requirements, an additional Administrative Assistant is necessary for proper records management.
- ☐ The County has received several millions in Federal Grant funds. In order to comply with Federal Regulations on Grant administration, and not jeopardize the potential loss of grant funding, as well as maintain current level of service of grant management and administration, an additional staff person will be needed.

Planning and Building

Budget Unit: 2800

- ☐ Several Community Plans approved by the Board of Supervisors have never had a formal administrative procedure for implementation. The Board and the affected communities have assumed that the Planning Department staff would implement these plans through existing resources. Although efforts have been made to implement plans utilizing existing staff, these efforts have proven to be ineffective and inefficient. Not completing community plans is countermanding the obligations and priorities previously established by the Board of Supervisors in the County's adopted General Plan. If the county intends to follow through on commitments for plan implementation, then planners are needed to ensure that the work is accomplished.
- ☐ The California Environmental Quality Act (CEQA) mandates that environmental mitigation monitoring be conducted on all projects subject to CEQA. The lack of adequate mitigation monitoring was a major criticism of the Department's Environmental Protection Unit by the 2000 Grand Jury. The requested position for the Code Enforcement Unit would be responsible for mitigation monitoring as well as project condition compliance.
- ☐ The State Public Utilities Code mandates and requires the Planning Department to provide staffing for the County's Airport Land Use Commission (ALUC). In response to this mandate, and only within the last two years, the Department has only been able of assigning a planner to the ALUC at less than half time. Due to the fact the ALUC has determined that the County's Airport Land Use Plans are out of date and require revisions, a full time planner will be needed, not only to provide the staffing for the plan updates but also to fulfill the required needs of staffing to the ALUC on a continuing basis.
- ☐ The Board of Supervisors, through General Plan policies and implementation measures, has committed to completing area Community Plans updates for the North Coast, Estero, El Pomar-Estrella, and the San Luis Bay areas, as well as community Design Plans for the communities of San Miguel, Cambria and Cayucos. In order to meet the time commitments, an additional Planner position will be needed in the Long Range Planning Unit to assist other planners in drafting and completing these community plans.
- ☐ With advent of new mapping technology such as GIS (Geographic Information System) and the availability of new mapping sources, data management and mapping development will be needed to augment community plan preparation, environmental protection, mitigation and condition compliance monitoring, code enforcement and airport planning. A specialist in mapping & graphics will be needed in order to support the other department units to accomplish their tasks in a more efficient manner.

AUTHORIZATION TO PROCEED

Successful community planning and managing of land development in this county can continue and be sustained this Fiscal Year through the funding of the ten strategic objectives. Authorization to proceed with these objectives address the County Goals and Mission in four ways:

- ☐ First, satisfaction in customer service through timely inspections, and community plan completions;
- ☐ Second, efficiency through the next evolution in permit streamlining procedures, and records management;
- ☐ Third, compliance with state law through sphere of influence planning, environmental mitigation and project compliance monitoring; and
- ☐ Fourth, improvement of quality of life through realistic implementation of Community Plans, and effective land use law enforcement.

This strategic Budget will allow the Planning and Building Department to continue providing high quality solutions and professional service that our clients and customers expect and deserve.

Planning and Building

Budget Unit: 2800

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross: \$113,000 General Fund Support: \$0	Systems Analyst position in iSd to replace the Vado Contract and provide on-going support to the Tidemark permit tracking system.	- An annual cost savings of \$45,000 will be realized by bringing this technical support work in-house (based on the current contract amount). This savings is reflected in the budget. Tidemark will "go-live" resulting in: - On average, the plan review time frame will be reduced from 40 to 20 days. - Increased ease in client access to data and creates a time savings to the client of 500-2000 hours over the next year. - Electronic transmittal of plan check corrections, saving clients travel time and costs plus increased interest costs (a total of \$178,000 expected to be saved in FY2002/03).
Gross: \$144,238 General Fund Support: \$18,000	Two Building Inspector III positions plus two additional vehicles at \$13,500 each: one to complete building inspections, and the second to inspect substandard and dangerous structures and identify code compliance violations.	- Maintain a 24 hour turnaround time for building inspections despite increased workload. (This is a service standard used by most counties in the State.) - Reduce delay of inspection for substandard and dangerous structures from 30 days to 2 days. - Comply with State Health and Safety Code. - Reduce County liability for un-permitted structures in violation (where harm or damage occurs).
Gross: \$39,669 General Fund Support: \$0	Administrative Assistant III for maintenance and archiving of records and document for easier retrieval at the public's request. This work is currently done by various higher level permit processing staff.	Timely processing of permits will increase so that 90% of all permits will be processed within 20 days (on average).
Gross: \$43,740 General Fund Support: \$0	Planner I, II, III to determine compliance of surface mines with environmental laws and requirements (replacing temp help currently completing this work.)	- Compliance with the Surface Mining and Reclamation Act. - By completing the required annual inspections, local surface mines will remain open to provide material for construction.
Gross: \$64,842 General Fund Support: \$0	Senior Planner to update the Housing Element of the General Plan and implement CBDG/HOME grant programs	- Prevent potential loss of more than \$2 million/year of future grant funds by improving compliance with HUD monitoring and reporting requirements. - Comply with State mandate to adopt an updated Housing Element by December 31, 2003, thus avoiding \$250,000 in potential penalties and possible court case.

Planning and Building

Budget Unit: 2800

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Planning and Building Department budget reflects continued implementation of the department's strategic plan. This plan has led to some changes, the intent of which is to make the department more responsive to the needs of their customers and the communities they serve.

Overall expenses for the Planning and Building department have increased by 12.5% compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 32%, reflecting the third year phase in of the countywide overhead charges (which increased by \$646,025, or 64% over FY2001/02 adopted amount) as well as COLA and inequity increases that are not fully offset by fees or other revenues. Additionally, the budget reflects the cost of department rents and leases that were previously reflected in Budget Unit 2180 - General Services.

Revenues are projected to increase 4% and will help offset the recommended budget augmentations. Five new positions are recommended to be added to the department position allocation list, as described in the table above. The recommended positions are revenue offset (with the exception of a small General Fund contribution to the Building Inspector for code enforcement). However, your Board should be aware that the revenue estimated by the department is based on expected building activity and comes in regardless of any new positions that are being added. In addition to the new positions listed above, the budget includes:

- Conversion of two limited-term positions to permanent status given that the increased workload in building inspections, and permit applications has continued beyond original expectations, and is projected to remain at current levels.
- Two Environmental Resource Specialists and one Planner III have been transferred to the Public Works Department. As Planning and Building Department staff, these positions were dedicated to conducting the environmental review of Public Works capital projects. The Administrative Office is recommending that these three positions be combined with three new positions in Public Works to form an Environmental Division in the Public Works Department. Further details on this reorganization are provided in Budget Unit 2900 - Public Works.
- The additional \$90,000 requested by the department for temp help is not recommended given the addition of the two Building Inspectors and two Planners described above.
- Expenditures in the professional and special services account are increasing to reflect the appropriation of \$474,000 in coastal grant funds that will be used to complete work on the Periodic Review as well as the Morros Specific Plan. The increase is fully revenue offset.
- Costs for rents and leases of facilities occupied by the department (approximately \$194,000) are now reflected in this budget, rather than in BU 2180.
- Costs for training and related travel are decreasing by \$10,000 in an effort to trim expenditures.
- Fixed assets include two vehicles for the two Building Inspector III positions recommended as budget augmentations.

Revenue estimates are set at conservative levels, based on current year activity and factoring in the expected impacts from the slowing economy. Staff also consulted with representatives of the local building community as well as representatives from the wireless industry, who forecast a decline in cell site permit applications. Overall, the department expects to receive \$288,725 (or 3%) more in revenue as compared to FY 2001/02.

Other resources requested are not recommended primarily due to lack of available financing and incomplete information related to measurable results.

Planning and Building

Budget Unit: 2800

BOARD ADOPTED CHANGES

The recommended budget was adopted by the Board. In addition, the six new positions listed in the table above were specifically exempted from the Board's policy regarding a hiring freeze until the impact of the State's FY 2002/03 budget is known. The Planning and Building Department is authorized by the Board's action to proceed with recruitment and hiring of all six new positions.

SERVICE PROGRAMS

Coastal Zone Management

This program involves continuous efforts on the part of the Department staff to ensure the County's compliance with the California Coastal Act through the preparation, revision and implementation of the County's Local Coastal Plan. Staff in this particular program: (1) coordinate with Coastal Commission Staff all the activities associated with maintaining compliance with the Coastal Act; (2) facilitate public/private partnerships to acquire public access to beaches; and (3) apply for and administer Coastal Grants for the purpose of protecting the natural view and resources of the County's coastline.

Total Expenditures: \$1,730,617 Total Staffing (FTE): 3.0

Code Enforcement

This program is essentially the *land use Law Enforcement* unit of the County. Staff in this unit investigates complaints associated with illegal businesses and buildings, trash, abandoned cars, land grading, and damages to the rivers, streams and creeks in the county. Investigation, prosecution, and the handling of enforcement fines are coordinated with Federal, State, and Local law enforcement units on an as-need basis. In addition to enforcement activities, this unit coordinates annual neighborhood clean-up programs and facilitates neighborhood preservation and enhancement programs throughout the county.

Total Expenditures: \$738,716 Total Staffing (FTE): 9.0

Development Services

This unit is comprised of the Current Planning, Environmental Review, Building Plan Review and Building Inspection Sections of the Department. The primary purpose of this unit is to review and process land use and construction permits associated with any kind of development for compliance with County General Plan, Zoning, Environmental and Building Code regulations. This review can include, but is not limited to, individual homes, commercial or industrial businesses, residential subdivisions, development in the Coastal Zone, gravel and resource extraction, County initiated projects (roads, bridges, buildings, etc.), and minor and major grading. This unit also provides staff resources to all the unincorporated Community Advisory Councils at all council meetings. When residential or other types of building plans are submitted, the Building Plan Review section will conduct plan reviews and issue Building Permits. As construction progresses for either a new home, a remodel of an existing home, a new commercial or industrial building, Building Inspectors will conduct a series of inspections to ensure compliance with plans and Building Codes.

Total Expenditures: \$6,069,052 Total Staffing (FTE): 62.5

Housing & Economic Development

This unit has a primary responsibility for implementing programs associated with promoting new business development and job creation in the County. Through the Federal Community Development Block Grant programs, this unit identifies and recommends to the Board of Supervisors the annual distribution of over \$2.8 million dollars to be used by the five participating Cities in the County, and the County as an individual jurisdiction. In addition to economic development and the distribution of grant funds, this unit coordinates affordable housing efforts within the county through programs such as the Home Investment Partnership and the Emergency Shelter Grants, and the update of the Housing Element as required by State law.

Total Expenditures: \$371,964 Total Staffing (FTE): 4.0

Planning and Building

Budget Unit: 2800

Long-Range Planning

This unit is primarily responsible for preparing land use plans – or “Community Plans” – for all the lands in the unincorporated areas of the County. Through coordinated meetings with Community Advisory Councils, staff in this unit compiles information and prepares plans that reflect the wants and needs of a particular community. Following completion of community plans, this unit actively pursues a variety of possible funding sources to assist communities in implementing their vision. Planning activities include lands inside and outside the Coastal Zone, including lands adjacent to the seven incorporated cities in the County. In preparation of these plans, this unit incorporates the latest mapping techniques, such as Geographic Information Systems (GIS), in order to coordinate long range planning and development activity with cities, school districts, the Local Agency Formation Commission (LAFCO), and special districts throughout the county. In addition, this unit is responsible for data collection, statistical analysis, preparing and submitting to the Board of Supervisors the Resource Management System Annual Report that is the basis for the Board setting the allowable residential growth rate for the following year in the unincorporated areas of the county.

Total Expenditures: \$1,356,836 Total Staffing (FTE): 11.0

Operations

The administration of the Department budget and all personnel functions are handled by this unit. In addition to financial responsibilities, specific skilled staff are assigned to maintain all the official administrative records that pertain to the actions of the Planning Commission and several other boards and commissions, as well as extensive archival records for the Department. Other staff are assigned specific accounting and auditing duties to insure that funds are properly utilized throughout the fiscal year, including specific financial responsibility for administration of the Growth Management Ordinance and the Public Facility Fees programs. Other staff are involved in the review and control of all personnel files and activities including, but not limited to personnel evaluations, training schedules, and staff Individual Development Plans. Data processing support, training and maintenance is an important function associated with this unit to insure that training is consistent, and that all the data processing equipment is maintained and Internet/Intranet connections are secure. In addition, this unit – through staff who are Notary Public certified – provides crucial review of all loans and grant documents to insure accuracy, legitimacy, and authenticity.

Total Expenditures: \$1,839,737 Total Staffing (FTE): 15.0

GOALS/PERFORMANCE MEASURES

Department Goal: Conserve natural resources to promote a healthy environment.

Communitywide Result Link: A Livable Community; a Well-governed Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of environmental protection determinations processed without appeals and approved by hearing bodies.	99%	98%	98%	98%	From July through December 2001, 383 environmental determinations were processed and four of those were appealed. All determinations that required approval by a hearing body were approved.
What: Any member of the public can appeal a proposed environmental determination when they feel that environmental issues have not been adequately addressed. The number of appeals is a reflection of community satisfaction with the County environmental determinations and is an accurate measure of consistency, completeness and accuracy. Environmental determinations that provide complete and accurate information assist decision-makers in making well-informed decisions.					
Why: We address public concerns by producing consistent, complete and accurate environmental determinations. This results in environmental protection (e.g. trees, water quality and wildlife) and decision-makers are able to make more informed decisions.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Acres of land protected and average annual tax relief provided to land owners adding their properties to the agricultural preserve program.	807,052 acres protected/ \$5,251 avg annual tax relief per property	810,894 acres protected/ \$5,418 avg annual tax relief	814,229 acres protected/ \$5,495 avg annual tax relief per property	819,295 acres protected/ \$5,572 avg annual tax relief per property	The 01/02 target of 810,094 total acres protected and \$5,418 of average annual tax relief was exceeded by 3,335 acres and \$77 respectively for property added to the program. This is because larger properties than the prior average were admitted into the program, with slightly higher land and agricultural production values. 5,066 more acres are expected to be added to the agricultural preserve program in 2002/03, which represents the average annual net gain between 1980 and 2001. The average tax relief reflecting properties added to the agricultural preserve program in 2002/2003 is expected to be \$5,572, which represents the average annual reduction per property between 1993 and 2001 plus the amount of the average increase from 2000 to 2001.
What: In return for maintaining their land in agricultural and open space uses, landowners receive lower property tax assessments.					
Why: To strengthen the county's agricultural economy and help preserve agricultural and natural resources, consistent with County policy.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of prosecution sought, and/or civil fines levied for illegal grading in Sensitive Resource Areas and in situations involving irreparable environmental damage.	No target	Revised Measure	100%	100%	This measure replaces a performance measure proposed in 01/02 to track the reduction in environmental damage by tracking the amount of illegal grading in acres graded. However, after further review, it was determined that the amount of grading does not necessarily demonstrate the intensity of environmental damage. With this new measure we will be able to track the number of cases involving irreparable damage, and damage to sensitive resource areas, and compare that data in future years to the percentage of cases that are prosecuted and publicized in the same time period. Combined with public education and the reporting of violations to the Contractor's Licensing Board, we anticipate seeing a decline in the number of violations of this nature.
What: Swift prosecution and civil penalties for environmental crimes will act as a deterrent.					
Why: Once natural resources have been destroyed, they are gone forever, so the penalties for crimes involving "high value" resources should be substantial and equally applied. We anticipate that the higher the percent of cases prosecuted, fined and publicized, the greater the deterrence for new environmental crimes.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Revenue generated from the State, Federal and private grants to promote natural resource conservation.	\$819,000	\$1,100,000	\$1,100,000	\$1,100,000	The Department is administering cumulative multi-year grant awards totaling over \$3.8 million dollars to fund local projects such as contributing to the purchase of the East West Ranch in Cambria, funding of a salmon enhancement fishery program, construction of County beach access improvements and funding the elephant seal docent program.
What: The amount of financial assistance provided to the County and our conservation partners to protect natural resources.					
Why: Bringing in outside dollars enhances the County's ability to protect our natural resources through land acquisition and habitat protection projects.					

Department Goal: Prepare and implement the County General Plan that is responsive to local needs.

Communitywide Result Link: A Well-governed Community; A Livable Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of survey responses from members of the community and advisory groups which rate the community plan as "Above Average" or better in achieving their goals as represented by the adopted plan.	90%	92%	95%	92%	95% of the initial survey responses received in the first six months of 01/02 rated the community plans as "Above Average" or better, exceeding the 01-02 target of 92% by 3%. However, a new and enhanced comprehensive survey has been developed and is now being used for evaluation of this measure. Because this new survey may result in a somewhat reduced response rating for the entire 01/02 fiscal year, the target rating in FY 02-03 is expected to be 92%.
What: Community plans are prepared to guide land use and development for the unincorporated areas of the county to reflect community values.					
Why: To ensure that the community plans are designed to express the community's vision for the future.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Number of community plan improvement programs that are funded and implemented.	New Measure	Revised Measure	3	3	This measure has been revised because the actual number of programs completed is a more meaningful and measurable result to the affected communities. The completion percentage of all such programs county-wide could vary widely from year to year as plans are updated or revised. Specific and community design plans were adopted for Oceano, Santa Margarita and Cambria in FY 01/02 that will be the basis for constructing future public improvements. Similarly, we expect to complete 3 plan programs for San Miguel, Cayucos, and Nipomo in FY 02/03.
What: This measures the number of completed community plan programs listed in the Land Use Element and other General Plan documents. Why: To provide needed public improvements in communities.					
Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of community plans competed on time.	New Measure	Revised Measure	66%	90%	This measure has been revised to provide more meaningful and measurable results in terms of plans actually completed on time, rather than how many updates are just in progress. The El Pomar-Estrella Area Plan Update was begun and is on schedule for publication of a "public hearing draft plan" and draft environmental impact report in FY 01-02. For FY 02-03, public hearing draft plans for the Estero and North Coast Area Plans will be produced and the San Luis Bay Area Plan update is proposed for funding.
What: This measures the percentage of community plans completed within the time frames set in the work program approved by the Board of Supervisors. Why: Timely completion of plans will ensure that they are relevant to the community's vision and respond to local needs and issues.					
Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Number of grants secured for community enhancement and beautification projects.	New Measure	Revised Measure	2	3	This measure has been revised to provide more meaningful and measurable results because multiple grants of varying amounts are often required over more than one fiscal year to fully fund these projects. Grants in the amount of \$581,000 and \$130,000 have been awarded in FY 01/02 for design plans and streetscape improvements in Nipomo and Santa Margarita respectively. Grant applications are pending for Cambria, Santa Margarita and San Miguel.
What: This measures the number of grants secured to supplement local matching funds (where required) to help pay for community improvements. Why: To improve community livability with grant funding to supplement local sources.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they are satisfied with the services provided by the Planning and Building Department.*	New Measure	New Measure	New Measure	Data available summer 2002.	Survey results will be available for publication in the FY 02/03 Final Budget.
What: The Administrative Office plans to carry out a biannual citizen satisfaction survey, the first of which will take place in the summer of 2002. The survey tool will include specific questions designed to solicit information from the public relative to their satisfaction with county services. * survey question may change as the survey tool has yet to be developed. Why: The information gained from the survey will be used to improve services provided to the public.					

Department Goal: Protect public health and safety by effectively administering development regulations and fostering neighborhood preservation.

Communitywide Result Link: A Safe Community; A Livable Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of permits applications reviewed within established time lines for representative project types.		Revised Measure			This measure replaces an adopted performance measure in FY 01/02 that combined all permits, with an overall target at 95%. This performance measure now breaks out standards for building and land use/subdivision permits and establishes a new target for each permit type. Process re-engineering has reduced review times for single family dwellings from about 40 days to about 20 days during FY 01/02. The estimated review time in other counties is about 20 days in Santa Barbara, 14 days in Placer and 10 days in Kern. We have expanded the types of permits that are issued "over-the-counter" so that at least 25% of all building permits are now issued "same day".
<u>Building Permits</u>					
<u>Single family dwelling permits</u> : Goal: 20 days to complete plan check.	15%		40%	90%	
<u>Over-the-counter permits</u> : Goal: issued same day as applied for.	90%		95%	100%	
<u>Land Use Permits/Subdivisions</u>					
<u>Initial review of applications completed</u> : Goal: within 30 days	90%		95%	97%	The Department is completing a re-engineering on the various processes and expects that this will allow us to improve on several of the land use permit time frames (this is dependent upon resolving current staffing vacancies in a timely fashion). For the 231 land use and subdivision applications, the average processing time is currently at 44.5 days for CE/GRE projects and 150 days for projects that require a Negative Declaration. Benchmark data is not available.
<u>Land Use/Subdivision applications processed</u> : Goal: Categorical Exemptions (CE) /General Rule (GRE)-60 days Goal: Negative Declaration-180 days	80%		79%	85%	
<u>Categorical Exemption</u> : Goal: issued within 10 days of project acceptance	80%		75%	85%	
What: Timely review of applications for development projects and subdivision of property.					
Why: To provide timely, quality service that saves applicants time and money, adds value to tax rolls and local economy, and meets local and state laws.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of project decisions that are not appealed.	New Measure	Revised Measure	97%	95%	This measure modifies the adopted FY 01/02 performance measure which measured the percentage of project recommendations upheld by the hearing bodies. To date, 97% of the projects are not being appealed.
What: Demonstrates that projects are achieving the goals and vision of the community and client, in conformance with the adopted County General Plan.					
Why: Enables the growth of the community through implementation of the goals, policies and objectives of the adopted County General Plan.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percent of inspection evaluations resulting in a rating of "excellent" for compliance with applicable codes, regulations, and ordinances on construction projects.	New Measure	90%	83%	90%	The rating of a few inspections as less than excellent resulted from minor code violations that were missed. The evaluation results were used as the basis for both individual and group training on code and ordinance topics in which improvement was needed.
What: Follow-up evaluations of construction projects are conducted after key inspections to rate the quality of inspections by County Building Inspectors, and to provide feedback to inspectors that fosters continuous improvement in the inspection process.					
Why: To enhance public health and safety by ensuring that buildings comply with development regulations, and to minimize the financial impact on owners and builders by ensuring that inspection services are timely, accurate, and consistent.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Code Enforcement Cases opened proactively in communities with active Neighborhood Preservation (NP) Programs.	54%	Revised Measure	55%	65%	In order to present a more meaningful representation of efficiency, this measure is a modification of last year's, that measured performance in a ratio format. Over 50% of cases in the past 18 months have been staff initiated. We are meeting our goals, and projections indicate the percentage will continue to increase for FY 01/02. In communities with active NP programs, constituent referrals of visual blight problems have dropped from 197 in 99/00 to 73 in 00/01, while new cases have increased from 272 in 99/00 to 419 in 01/02. This indicates a proactive enforcement program that is meeting the standards of an effective NP program in promoting orderly neighborhoods.
What: Proactive enforcement is an indicator of the effectiveness of an NP Program. It shows whether there is community acceptance of this type of enforcement and the willingness to participate in the program as a whole.					
Why: Proactive enforcement allows for quicker identification and resolution of neighborhood nuisances. However, unless a full NP Program is operating effectively, communities will not accept this type of enforcement. Staff initiating cases in program communities will bring about a goal of NP, lowering the tolerance for code violations, while promoting the overall goal of clean, safe neighborhoods.					

Planning and Building

Budget Unit: 2800

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average number of inspection stops to be completed by each inspector per eight-hour workday. (Note: one inspection "stop" consists of one to four inspections.)	New Measure	New Measure	10	10	With an average of 10 inspection stops and ninety miles of driving per day, the building inspectors are meeting their efficiency goal. This performance is comparable to other counties in number of inspection stops per day; 7-12 for Santa Barbara, 10-12 for Placer and 10 for Kern. (Note: A lesser number of stops are performed when inspectors are assigned other work such as investigation of building code violations.)
What: Inspectors should perform at least ten inspections stops per inspector per eight-hour day while providing permit-holders with timely, accurate and responsive inspection services.					
Why: To ensure that owners and builders get excellent value in the inspection services they pay for with permit fees, while maintaining a quality level which ensures that buildings are built safely and with minimal financial impact on owners and builders.					

Department Goal: Promote economic development and affordable housing opportunities countywide pursuant to the Economic and Housing Elements of the County General Plan.

Communitywide Result Link: A Prosperous Community; A Livable Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of new affordable housing units sold or rented to low-income families.	67 housing units	40 housing units	50 housing units	50 housing units	We are exceeding our goal for FY 01/02. However, the creation of 50 new housing units meets only 12% of annual affordable housing need stated in the Housing Element. The Housing Affordability Index indicates only 19% of residents can afford to buy a house, and there is only a 2% vacancy rate in available rental units.
What: Allocate state and federal funds and local funds to maximize the number of affordable housing units provided for low-income families.					
Why: Affordable housing enhances the health of families and improves the stability of communities and the local workforce.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Grant funds spent each year from state, federal, and local sources for programs supporting affordable housing and economic development.	\$3 million	\$4 million	\$5 million	\$4 million	The FY 01/02 projected result of \$5 million is comprised of over \$4 million in new federal and state funds in addition to the anticipated \$1 million of prior year grant funds approved for use by the County in 2001/2002. Implementation of the programs these funds support is proceeding as planned, e.g. design of a community center in Oceano, and construction of affordable housing in Templeton (30 units) and Oceano (16 units). For FY 02/03, the County is expecting to receive \$4 million from the various funding agencies.
What: Revenue generated from grant programs.					
Why: Bringing outside funds into the county makes locally-needed programs less dependent on local funding and they stimulate the economy.					

Community Development

Budget Unit: 2085

MISSION STATEMENT

The Planning and Building Department employees provide excellent and cost effective services that protect the health, safety, welfare, environmental quality, and promote a healthy economy.

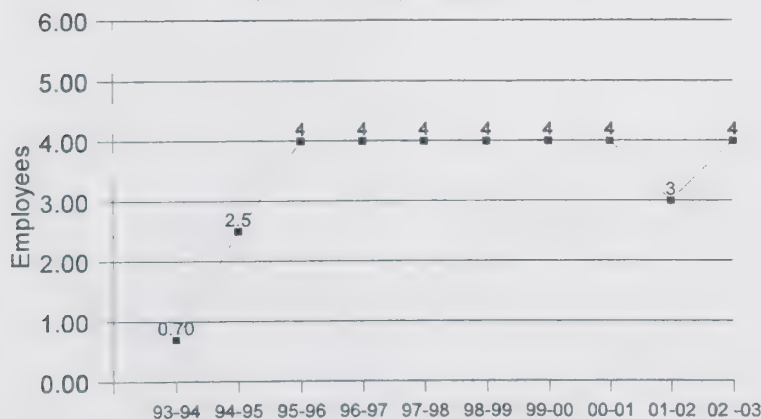
PURPOSE STATEMENT

The purpose of this budget unit is to account for County housing, economic development, public facilities, and public services programs funded by the federal Community Development Block Grant (CDBG) funds, HOME Investment Partnerships Act (HOME) funds, and Emergency Shelter Grant (ESG) funds. The goal of this program is to promote a healthy, stable economy and a full range of housing opportunities for all residents of San Luis Obispo County.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	1,463,841	1,962,767	556,942	556,942	556,942
Other Charges	490,853	2,800,620	3,671,344	3,671,344	3,671,344
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 1,954,694	\$ 4,763,387	\$ 4,228,286	\$ 4,228,286	\$ 4,228,286
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 28,956
New Reserves	0	0	0	0	0
Total Financing Requirements	\$ 1,954,694	\$ 4,763,387	\$ 4,228,286	\$ 4,228,286	\$ 4,257,242
Revenues	\$ 1,951,705	\$ 4,817,344	\$ 4,228,286	\$ 4,228,286	\$ 4,228,286
Fund Balance Available	2,988	0	0	0	28,956
Cancelled Reserves	0	0	0	0	0
Total Financing Sources	\$ 1,954,693	\$ 4,817,344	\$ 4,228,286	\$ 4,228,286	\$ 4,257,242

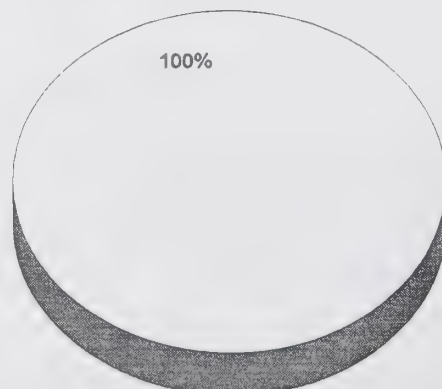
Number of Employees

(Full Time Equivalent)

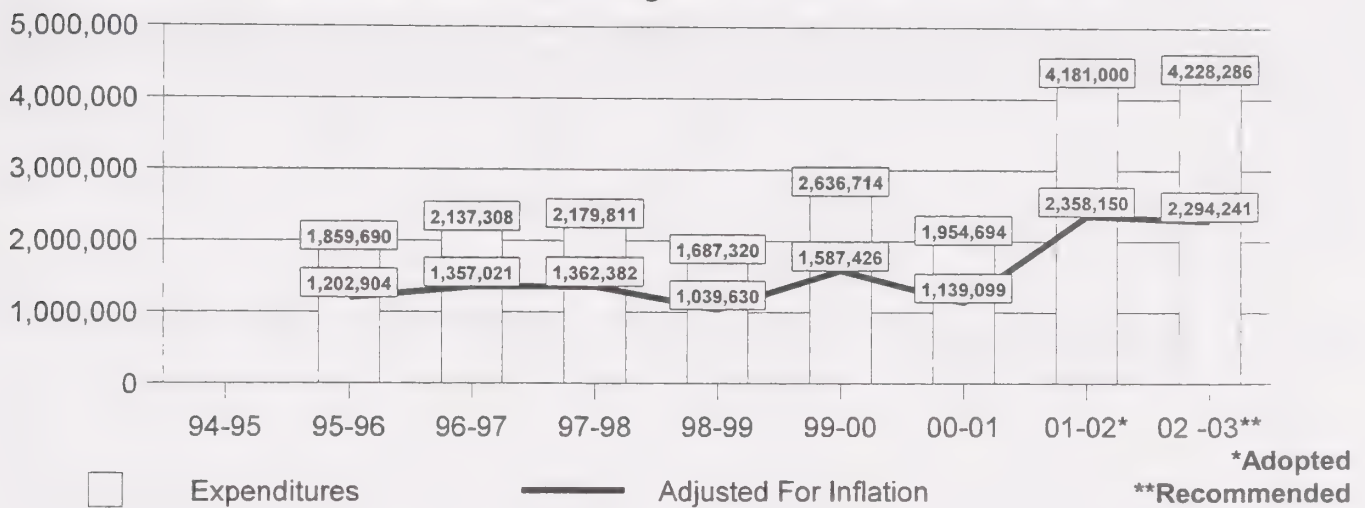


Source of Funds

Federal Revenues



Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended funding for the Community Development Program budget reflects full accounting of funds received and transferred to participating cities, in compliance with the General Accounting Standards Board rules. This is the second year in which the County has included all program funds in this budget, which explains the spike in expenditures shown in the graph above for FY 2001/02. Participating cities include: Arroyo Grande, Atascadero, Grover Beach, Paso Robles, Pismo Beach, and San Luis Obispo.

Overall funding and expenses have increased by 1% compared to the 2001-02 adopted budget. Key information to note in this budget includes:

- The Federal Housing and Urban Development Department (HUD) will not award grant funds until after it approves the County's 2002 Action Plan in July, 2002. Therefore, the amounts budgeted are based on estimates provided by HUD. The final list of projects was presented to the Board in April, 2002, and the grant funds will be received in the fall, 2002.
- HUD has recommended that the County plan for the following amounts of formula grant funds:
 - ▶ \$2,870,286 from the Community Development Block Grant (CBDG) Program - a 2.5% increase.
 - ▶ \$1,263,000 from the HOME program - a 1.8% decrease.
 - ▶ \$95,000 from the Emergency Shelter Grant Program (ESG) - no change from the previous year.
- Of the \$4,228,286 total recommended budget, \$1,797,174 will be passed through to participating cities using a formula developed by HUD. The County will have authority for the remaining \$2,431,652.
- Staff costs are accounted for in the Planning and Building Department budget unit 2800. A Senior Planner position is recommended to complete the Housing Element update and improve compliance with HUD's monitoring and reporting requirements. However the number of employees reflected on the table remains at 4 FTE to correct an error in staff allocation made in the previous year.

BOARD ADOPTED CHANGES

The proposed budget underestimated the fund balance available by \$28,956. Staff is recommending that this be placed in contingencies.

Community Development

Budget Unit: 2085

SERVICE PROGRAM

Federal Department of Housing and Urban Development (HUD) Funded Community Development Block Grants (CDBG)

Provides funding for a variety of community development activities provided they 1) benefit low and moderate income persons, 2) aid in the prevention of slums or blight, or 3) meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Total Expenditures: \$2,870,286 Total Staffing (FTE): 2.0

Home Investment Partnership Act (HOME) Funds

Provides for a variety of affordable housing opportunities for low income persons such as mortgage and rent assistance.

Total Expenditures: \$1,263,000 Total Staffing (FTE): 1.0

Federal Emergency Shelter Grants (ESG)

Provides funding for operations of emergency shelters.

Total Expenditures: \$95,000 Total Staffing (FTE): 1.0

Development Services

Budget Unit: 2240

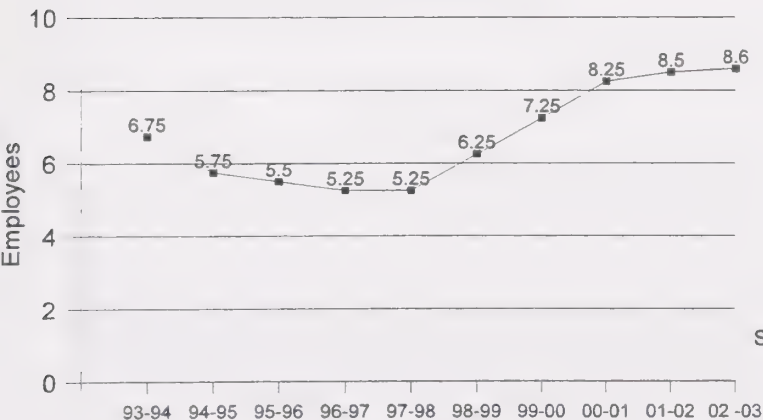
MISSION STATEMENT

Engineering and surveying review of land development to ensure that our neighborhoods are livable, safe and integrated well into the community.

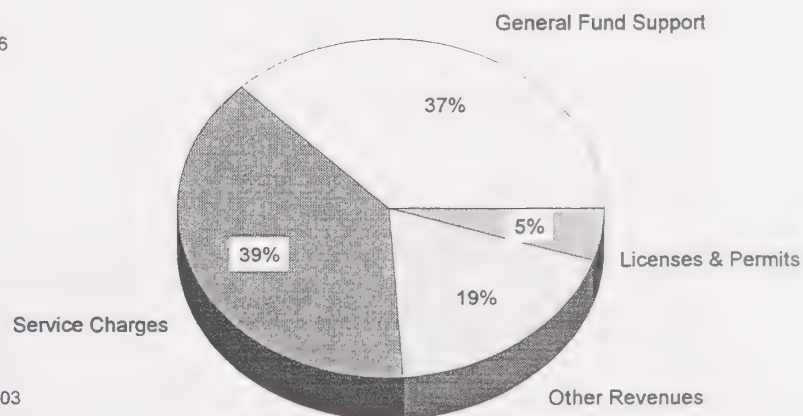
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	741,306	768,370	1,047,717	960,636	960,636
Other Charges	31,950	0	0	0	0
Fixed Assets	3,000	0	0	0	0
**Gross Expenditures	\$ 776,256	\$ 768,370	\$ 1,047,717	\$ 960,636	\$ 960,636
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 776,256	\$ 768,370	\$ 1,047,717	\$ 960,636	\$ 960,636
Revenues	444,811	435,482	570,346	602,639	602,639
General Fund Support (G.F.S.)	<u>\$ 331,445</u>	<u>\$ 332,888</u>	<u>\$ 477,371</u>	<u>\$ 357,997</u>	<u>\$ 357,997</u>

Number of Employees

(Full Time Equivalent)



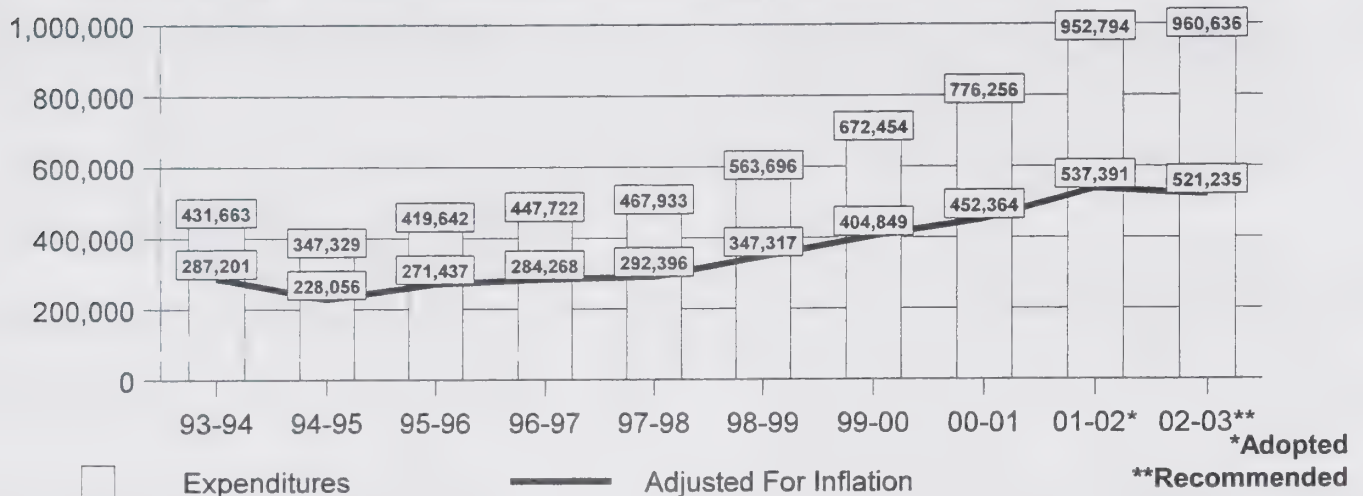
Source of Funds



Development Services

Budget Unit: 2240

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Development Services Budget Unit continues to meet regulatory requirements for the time required to process improvement plans and survey maps. In response to suggestions from the public, procedural measures were taken over the past year to give priority to resubmitted plans over that of first submittals. Average processing time for resubmitted plans has decreased from over six weeks to less than four weeks. Average processing time for first submittals of Improvement Plans is 6.4 weeks and 3.8 weeks for survey maps. Members of the public and the Board of Supervisors have requested that the time for these reviews be reduced. Significant reduction in review time will not be achieved with current staffing levels.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Development Services budget functions under the umbrella of the Public Works Department Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain the Development Services budget are provided by the Internal Service Fund and charged back as services are performed. The budget includes the Surveyor and Monumentation services.

Overall expenses for the Development Services program budget have increased less than one percent compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased 10%.

In response to requests from the Board and public, the department proposes to focus their efforts on Plan and Map processing, and away from Monumentation Preservation services, which are fully revenue offset. This shift results in reduced revenues and increased General Fund Support. Overall, revenues are expected to decrease by 3% based on a shortfall in revenues realized in the current year. The department will be making procedural changes to improve their rate of fee collections in an effort to increase revenue from their Plan and Map processing efforts and reduce reliance on the General Fund. Success in these improvement efforts is reflected in the recommended budget. Example changes include ensuring that all allowable costs are included in billing rates and fee calculations, and training staff on proper fee collection.

The department's request for an additional Development Services Engineer to further reduce processing time for Plan and Map reviews is not recommended at this time due to lack of available financing.

BOARD ADOPTED CHANGES

None.

Development Services

Budget Unit: 2240

SERVICE PROGRAMS

Engineering and Survey Review

Review land use, subdivision and building permit applications, perform survey map checking, review plans and inspect construction of public facilities constructed by private development.

Total Expenditures: \$960,636 Total Staffing (FTE): 8.6

GOALS/PERFORMANCE MEASURES

Department Goal: Review and approve applications, maps and plans for new development projects in a timely manner to ensure compliance with regulatory requirements, enhance customer service, and protect the public's safety.

Communitywide Result Link: A safe community, A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of weeks to review improvement plans (i.e. construction plans for public improvements associated with development).	5 weeks	5 weeks	6 weeks	5 weeks	Current YTD average is 6.4 weeks, which is well within the 12 week legal requirement. We expect to fall short of our FY 01/02 adopted target of 5 weeks, however, due to staff vacancies. With stable staffing levels, we expect to reach the 5 week target in FY 02/03.
What: Average time from receipt of project's public improvement plans from engineers, until response.					
Why: State law requires that improvement plans be acted upon within sixty working days of submittal. This measures accomplishment of our goal of timely service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of weeks to review survey maps (i.e. any land surveying map that falls under the professional land surveyor act such as records of survey, subdivision maps and corner records).	2 weeks	2 weeks	3 weeks	2 weeks	Current YTD average is 3.8 weeks, which is within the 4 week legal requirement. We expect to fall short of our FY 01/02 adopted target of 2 weeks, however, due to staff vacancies. With stable staffing levels, we expect to reach the 2 week target in FY 02/03.
What: Average time from receipt of maps from engineers and surveyors, until response.					
Why: State law requires that survey maps be acted upon within twenty working days of submittal. This measures accomplishment of our goal of timely service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of local Engineering and Design firms that rate the services provided by Public Works as satisfactory or better.	New Measure	New Measure	New Measure	75%	Development Services strives to provide excellent service to all of its customers.
What: Measures customer satisfaction with Development Services.					
Why: Information derived from this survey will be used to improve services to customers.					

Public Works
Budget Unit: 2900

MISSION STATEMENT

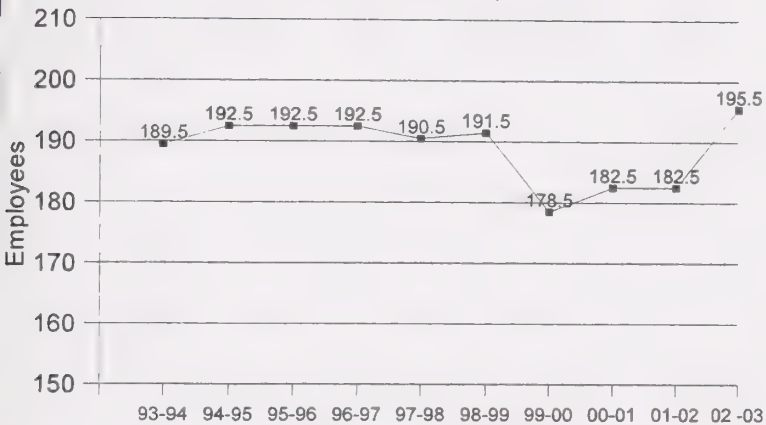
Provide public facilities and services that ensure the health and safety and enhance the quality of life for the community public.

SCHEDULE 10

OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Special District	16,871,908	25,448,815	41,548,568	41,548,568
Roads	17,684,278	18,584,487	17,822,365	17,822,365
General Fund Contribution	1,994,789	1,965,110	6,091,092	6,091,092
Other	0	0	721,645	721,645
Other Operating Revenue	0	0	0	0
TOTAL OPERATING REVENUES	36,550,975	45,998,412	66,183,670	66,183,670
NONOPERATING REVENUES				
Interest	442,713	259,106	300,000	300,000
Gain on Sale of Asset	67,993	88,101	0	0
Other	0	0	0	0
TOTAL NONOPERATING REVENUES	510,706	347,207	300,000	300,000
TOTAL REVENUES	37,061,681	46,345,619	66,483,670	66,483,670
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	10,637,435	11,825,677	12,889,390	12,889,390
Services and Supplies	24,504,794	33,050,038	34,744,061	34,744,061
Insurance Benefit Payment	234,106	218,190	97,944	97,944
Depreciation	567,193	594,909	625,118	625,118
Countywide Overhead Allocation	1,026,067	1,262,889	1,308,057	1,308,057
Fixed Assets of Special Districts	359,852	124,173	16,519,100	16,519,100
TOTAL OPERATING EXPENSES	37,329,447	47,075,876	66,183,670	66,183,670
NONOPERATING EXPENSES				
Loss on Sale of Assets	0	0	0	0
Other	0	0	0	0
TOTAL NONOPERATING EXPENSES	0	0	0	0
TOTAL EXPENSES	37,329,447	47,075,876	66,183,670	66,183,670
NET INCOME (LOSS)	(267,766)	(730,257)	300,000	300,000
OTHER FINANCING SOURCES (USES):				
Contributions in (Out)	0	0	0	0
	0	0	0	0
FIXED ASSET EXPENDITURES				
Equipment	901,149	1,033,392	1,244,400	1,244,400
TOTAL FIXED ASSET EXPENDITURES	901,149	1,033,392	1,244,400	1,244,400

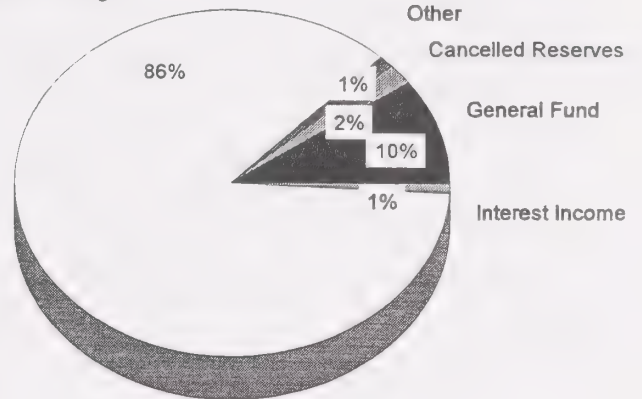
Number of Employees

(Full Time Equivalent)

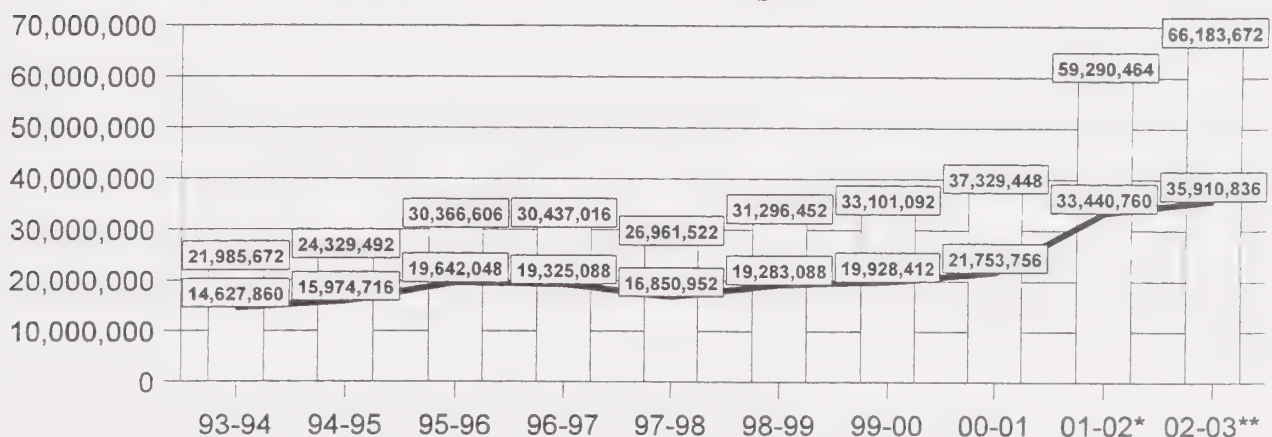


Source of Funds

Service Charges



10 Year Expenditures Adjusted For Inflation



Expenditures



Adjusted For Inflation

*Adopted

**Recommended

Public Works

Budget Unit: 2900

DEPARTMENT COMMENTS

The Public Works Internal Service Fund includes all of the Department's labor, equipment, material, and contract services that are incurred on behalf of the Service Delivery budgets managed by Public Works. In addition, it includes services that are provided to other Departments, agencies, organizations, and private individuals on a cost-reimbursement basis. The following are the Service Delivery Budgets managed by the Department of Public Works:

- Roads (Budget Unit 2920)
- Road Impact Fees (Budget Unit 2141)
- Development Services (Budget Unit 2240)
- Operations Center (Budget Unit 2179)
- Waste Management Programs (Budget Unit 2945)
- Services to Special Districts (Budget Unit 2290)
- Some 43 Special District Budgets, including the San Luis Obispo County Flood Control and Water Conservation District and San Luis Obispo County Service Areas

For fiscal year 2002-03, the Department is proposing the consolidation of three of these budget units, as well as the creation of a Public Works Capital Projects Budget. The budgets that have been submitted have not yet been consolidated, nor has the Public Works Capital Projects Budget yet been created, so that the requested budgets for 2002-03 can be compared on the same basis as the Department's existing budgets in the current fiscal year.

If the format change requests are approved, the budget units that would be consolidated are Development Services (2240), Operations Center (2179) and Services to Special Districts (2290). Existing service delivery programs would continue under the new budget as they exist under the existing separate budgets. The consolidation of the budgets would enhance administrative and accounting efficiencies.

The creation of the Capital Project Budget would provide the County with the ability to develop measurable results, and monitor performance, of the Public Works Department's Capital Project budgets in a manner that has not previously been possible, and those measurable results have been submitted and reviewed as though the new budget unit was already created. A separate Public Works Capital Project Budget would also make it much easier for the Board and the public to track the progress of specific capital projects throughout the course of their development.

The mission of the Public Works Department is to "Provide public facilities and services that ensure health and safety and enhance quality of life for the community." We accomplish this mission through the following divisions: Roads, Transportation, Utilities, Development Services, Construction, Design, and Administration. Along with the proposed consolidation of three budgets and the creation of a Capital Project's Budget, to better accomplish the department's mission within existing funding, the Department is also proposing a reorganization of existing divisions.

The current Design Division includes environmental staff needed for environmental permitting, compliance, and mitigation efforts, for maintenance, capital projects, and new stormwater disposal (NPDES) regulations. We propose that these environmental responsibilities have grown in volume, complexity, and significance to the point where they now require their own, separate division.

We are also proposing to better align several administrative programs that exist in other divisions within the Department into the Administrative Division. This will enhance Departmental efficiencies by allowing technical staff to focus on and manage technical programs, while administrative staff focuses and manages administrative programs in a consistent and efficient way. Existing programs that would be reorganized into the Administrative Division include Franchise Administration, Solid Waste Coordination, Transit Program administration, and several Capital Project support responsibilities.

The responsibility for each of these reassigned programs will be in addition to current administrative responsibilities of the division that includes Special District Administration and the Department's computer and word processing support services. As is now the case with the growing environmental responsibilities discussed above, the existing efforts under the Administrative Division that include the budget and accounting responsibilities of the Department's \$66 million in expenditures, and \$60 million in revenues and other funding sources (excluding \$6 million in support from the General Fund), now require their own separate and independent division.

Public Works

Budget Unit: 2900

We are proposing these budgetary and organizational changes as a result of our continuing efforts to improve on our services and accomplishments. The Department has, indeed, had several noteworthy accomplishments this past year. Capital project improvements in Special Districts include extensive system upgrades to the Shandon Water system, State Water facilities that provided emergency water to the City of Morro Bay, transmission pipeline modifications in the Village of Arroyo Grande that serve water from Lopez Lake, corrosion control measures in Santa Margarita, and the connection of a centralized septic system serving homes in Nipomo to the wastewater treatment facilities of Nipomo Community Services District under requirements of the Regional Water Quality Control Board. On major projects, the Department broke ground on the \$30 million Lopez Dam Seismic Remediation Project and began the environmental and contractual efforts on the Nacimiento Water Project. Studies and designs include completion of alternatives analysis for upgrading the Lopez water treatment facilities and flood control investigations for the six unincorporated communities of Cambria, Cayucos, San Miguel, Santa Margarita, Oceano and Nipomo.

Despite these accomplishments, an area of Public Works that requires significant improvement, and is the essence of our department mission, is our delivery of capital projects in a timely and cost effective manner. Our inability to do so in recent years has been caused by two primary factors: (1) a significant increase in the overall number of projects; and (2) a much greater degree of difficulty required for completing the projects. The number of projects has increased due to aging water and wastewater facilities coming due for replacement, new water quality related State and Federal mandates, significant State and Federal funding sources coming available for transportation projects, the maturation of traffic impact fee programs, a growing cooperative roads program, the cumulative effect of decades of new development on flood control needs, and reclassifications by other agencies of what used to be "maintenance" to what they now consider a "project."

The degree of difficulty for completing the projects has been enhanced by vastly increased environmental permitting regulations, lengthy and highly complex administrative processes required for State/Federal Transportation funding, and a much greater level of Advisory Committee involvement in specific projects.

In addition to the program alignment improvements noted above, and other administrative efficiencies that have been put into place, the 2002-03 proposed budget is designed to improve our capital projects delivery through the implementation of an additional capital projects team of positions that, over time, will replace a significant amount of the work now being done by non-local consultants.

The Department believes, and the Administrative Office concurs, that by performing its required capital projects work with a greater proportion of in-house resources, the overall result will be a faster, and less costly, delivery of projects. This, in turn, will enhance the health and safety of the County residents. No net County cost is required for the capital projects team, as the project funding is provided in the Special Districts budgets and through dedicated transportation revenues.

Public Works

Budget Unit: 2900

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$747,660 General Fund Support: \$0	Capital Projects team of 13 positions for cost-effective development and timely completion of capital projects: • Environmental Quality Coordinator • Two Environmental Resource Specialists • Engineering Administrator • ASO I/II/III • Transportation Project Manager (Engineer I,II,III) • Associate Property Agent Design Team: • Engineer IV • 2 Engineer I,II,III • Civil Engineer Tech Inspection Team: • Engineer IV (Lead) • Engineer I,II,III	<u>Faster delivery of critical Public Works capital projects</u> • At current staffing levels it takes an average of 5.5 years to complete a typical transportation project. With the additional staffing, this time-frame would be reduced by an estimated 36%. • Maintain 85% of bridge inventory with a sufficiency rating of over "50" by completing one bridge replacement every 12-18 months as compared to the current rate of one replaced every 8 years. <u>Improved cost efficiency</u> • The delay of capital project completion, due to current staffing limitations, causes the County to lose at least \$200,000/year in value due to inflation. • Public Works will keep administrative costs at 3% of capital project cost, as compared to the industry standard of 10-15%. <u>Improved health and safety</u> • Timely completion of capital projects enhances public health and safety by correcting potentially dangerous problems identified in the need for the project. This varies by project.
Gross Cost: \$130,000 General Fund Support: \$0	Vacuum Excavator Truck to replace and upgrade the existing high pressure Jetter truck.	This upgraded equipment will enable the department to comply with new EPA regulations forbidding discharge of debris washed from culverts into stream flows or water ways.
Gross Cost: \$35,000 General Fund Support: \$0	One ton dump truck with hydraulic lift	• Improved efficiency in picking up large trash items (appliances, furniture, etc.) on the road - one less person and one less vehicle needed for these trips. • Faster response time for addressing litter problems - 90% dealt with within 48 hours compared to the current performance of 0%.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

As an internal services fund (ISF), this budget reflects appropriation amounts included in other budget units for Public Works Department services. Charges for services, as well as General Fund contributions, represent sources of revenue for the ISF.

Recommended appropriations for those budgets, along with summaries of each program which purchase services from the ISF, are indicated in the Service Program Summary (with the exception of the Special Districts and Work for Outside Departments Service Programs).

The recommended ISF budget reflects Administrative Office support of the department's proposals to:

- Reorganize existing divisions and assigned responsibilities to improve organizational alignment and use of staff resources, and ultimately the department's ability to achieve its performance goals.
- Add, a 13-position team dedicated to the delivery of capital projects in a timely and cost-effective manner. (Note: three positions are recommended to be eliminated, resulting in a net addition of 10 new positions).

Public Works

Budget Unit: 2900

- The establishment of an Environmental Division within the Public Works Department to help expedite environmental review of capital projects and obtain the necessary permits. The position allocation list reflects a shift of three staff in the Planner/Environmental Resource Specialist series from the Planning and Building Department to the Public Works department (bringing the total increase in positions to 13.) These resources had been dedicated over the past few years to the Public Works department for environmental review of capital projects. This transfer of the positions will enhance the department's ability to manage this function in order to successfully meet their performance goals.

In addition, we support the following changes to the structure of the budget for the Public Works department:

- Consolidate three budget units (Development Services, Operations Center, and Services to Special Districts) in order to enhance administrative efficiency and provide additional fiscal flexibility.
- The establishment of a Capital Projects Budget to improve development of meaningful and measurable results related to delivery of capital projects, and to better monitor performance in achieving these results. The results of the budget augmentation described above are written based on the expectation of establishing this Capital Projects Budget.

These changes may be made in the next few months, to be reflected in the Final Budget document for FY 2002/03.

Overall expenses for the Public Works ISF have increased 12% compared to the 2001/02 adopted budget. The portion of the budget funded with general fund money has increased 13%. Seventy one percent of the General Fund support (\$4,300,000) will be shown in the Roads budget (BU 2920) as revenue. The balance will be spread between the budgets for the Operations Center, Development Services, Services to Special Districts, and Waste Management. No General Fund support is needed for the additional recommended positions.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Development Services

To provide needed services to the public and to other county offices as mandated by state law, and as required for the orderly development of capital improvements within the county.

Total Expenditures: \$960,636 Total Staffing (FTE): 8.6

Operations Center - Water and Sewer

To provide water and sewer service to various county departments and other governmental agencies in and around the Kansas Avenue area.

Total Expenditures: \$704,692 Total Staffing (FTE): .52

Roads

To administer roads programs in compliance with the Streets and Highways Code, the Motor Vehicle Code and County Ordinances, and to keep in good and safe repair the county's roads, culverts, bridges and traffic signs. Also, to increase traffic safety and control right-of-way encroachments.

Total Expenditures: \$22,122,366 Total Staffing (FTE): 100.0

Services to Special Districts

To provide fiscal, legal and engineering support to districts in the formation process; to perform general utility district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors; to acquire supplemental road-purpose equipment which is not fundable through Internal Service Fund financing methods; to provide administration of the County's cooperative road improvement program; to provide cable TV regulation and access activities; and to provide gas and electric franchise administration.

Total Expenditures: \$354,621 Total Staffing (FTE): 2.3

Public Works

Budget Unit: 2900

Special Districts

Operations, maintenance, capital projects and debt service of all public works related Board-governed special districts in the county.

Total Expenditures: \$41,548,567 Total Staffing (FTE): 80.43

Waste Management Programs

To perform the administration and implementation of certain unincorporated area solid waste management activities, including compliance with state mandates such as the Integrated Waste Management Plan, post-closure compliance orders regarding the Los Osos landfill, and Board of Supervisors policies regarding County solid waste issues.

Total Expenditures: \$447,462 Total Staffing (FTE): 3.25

Work for Outside Departments

To provide water and sewer system maintenance at the San Luis Obispo County Airport for the Department of General Services; and provide various other engineering services to other county departments and governmental agencies.

Total Expenditures: \$45,326 Total Staffing (FTE): .40

GOALS/PERFORMANCE MEASURES

Goals and Performance Measures for 2002-2003 can be found in the following Budget Units: Operations Center (Budget Unit 2179), Roads (Budget Unit 2920), Services to Special Districts (Budget Unit 2290), Development Services (Budget Unit 2240), and Waste Management (Budget Unit 2945).

Operations Center

Budget Unit: 2179

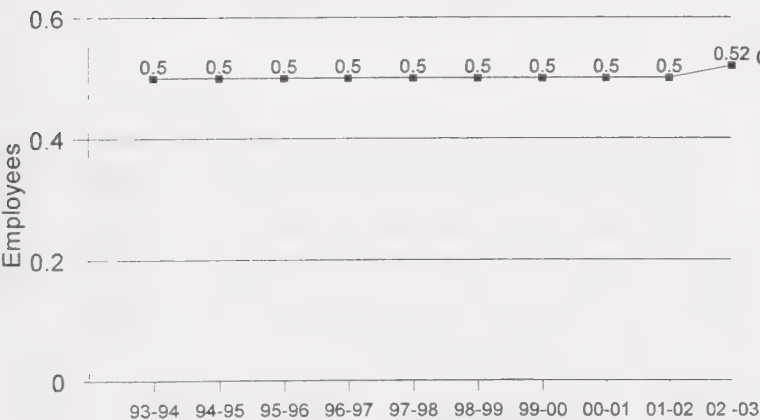
MISSION STATEMENT

Provide public facilities and services that ensure health and safety and enhance quality of life for the community.

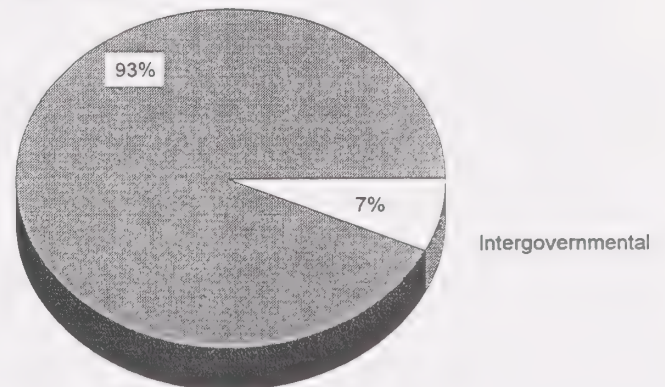
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	543,545	543,631	704,692	704,692	704,692
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 543,545	\$ 543,631	\$ 704,692	\$ 704,692	\$ 704,692
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 543,545	\$ 543,631	\$ 704,692	\$ 704,692	\$ 704,692
Revenues	36,724	41,645	47,988	47,988	47,988
General Fund Support (G.F.S.)	\$ 506,821	\$ 501,986	\$ 656,704	\$ 656,704	\$ 656,704

Number of Employees

(Full Time Equivalent)



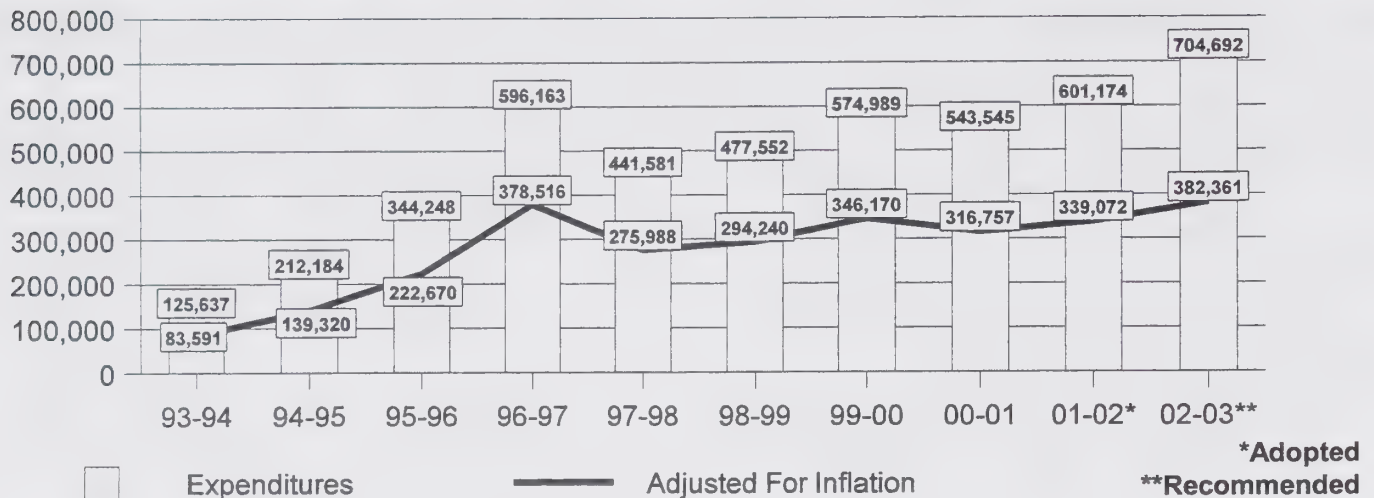
Source of Funds



Operations Center

Budget Unit: 2179

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

This Budget Unit (2179) operates the water and sewer system at the County Operations Center. The budget request consists of three parts.

1. State Water-The County has contracted for 425 Acre Feet of State Water. Each year the costs vary; 2002-03 has an increase cost of \$91,464 over 2001-02. This amount must be paid in order to meet the County's contractual obligation.
2. California Men's Colony (CMC)-The County has contracted with CMC to provide sewer treatment services and to convey State Water from the Chorro Valley Pipeline to the Operations Center. These estimated costs have remained essentially the same for 2002-03. However, the net county cost has been reduced due to an increase in revenues received for State Water.
3. Water and Sewer Service-County staff operate and maintain the very old water and sewer system. The sewer system requires a certain level of maintenance to prevent blockages. That level will need to be increased in 2002-03 due to the poor condition of the sewer lines.

County Parks Department and County Superintendent of Schools reimburse the Operations Center for some of these costs based partially on their proportion of use of the system.

Historical Results:

In the past, the Operations Center has paid all of its contractual obligations for State Water and CMC services. The waste water system failures have reduced from 3 in 2000-01 to 1 projected for this year. A capital project for Sewer Line Replacement has been requested separately from this budget submittal to eliminate the more severe problems and reduce maintenance costs in the future as well as the infiltration problems with the sewer line.

The water system is unable to meet fire flow standards in all areas. A capital project for a water and sewer system assessment has been requested separately from this budget submittal to solve that problem.

The water system is able to meet its mandated water quality standards 100% of the year.

Operations Center

Budget Unit: 2179

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$12,216 General Fund Cost: \$12,216	To maintain 1,000 feet of wastewater collector pipeline recently discovered in a video inspection of the existing pipelines. This 1,000 feet of pipeline has not previously been maintained.	- Prevent blockages and backups and/or spills of raw sewage, to comply with the County's contract with California Men's Colony (CMC). - Potential savings of 20%-30% in current wastewater billings (once the CMC billing method converts to metered wastewater flows)

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Operations Center's budget functions under the umbrella of the Public Works Department's Internal Service Fund. All staffing, services, supplies, and equipment necessary to perform the Operations Center program are provided by the Internal Service Fund and charged back as services performed.

Overall expenses for the Operations Center program budget have increased 17% compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased almost 16%. The budget increase is primarily due to a estimated 20% increase in State Water contract costs, which fluctuate from year to year.

Specifics include:

- ▶ An increase of \$18,379 in labor has been added to fund increased operations and maintenance costs to maintain adequate sewage flow in compliance with the county's contract with the California Men's Colony.
- ▶ The increase in expenses is offset in part by a \$9,300 increase in revenue paid to the Operations Center for sewer treatment services.
- ▶ A slight increase in staffing levels (.20 FTE) is recommended to support additional maintenance work on the wastewater lines.
- ▶ Revenues are expected to increase 45% (\$14,914). Note: revenue estimates may increase by approximately \$65,000 as a result of a contract to sell State Water to Camp San Luis, which is currently under negotiation.
- ▶ Sewage treatment and disposal charges are currently at 80% of water usage at the Operation Center, rather than actual measured wastewater flow. This billing method is expected to change in the next year as a new meter will be installed.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Water and Wastewater Service

Manage and maintain the water and wastewater system (water distribution, collection, and treatment) which provides safe drinking water, fire fighting resources, and other services to various county departments and governmental agencies located in and around the County Operations Center.

Total Expenditures: \$704,692 Total Staffing (FTE): .52

Operations Center

Budget Unit: 2179

GOALS/PERFORMANCE MEASURES

Department Goal: Maintain the water distribution and wastewater collections systems at the County Operations Center to provide safe drinking water, maintain adequate reserves for fire fighting and irrigation, protect public and environmental health, and ensure regulatory compliance.

Communitywide Result Link: A healthy community. A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of wastewater collection system failures per year.	3	3	1	1	While the number of blockages is manageable, it comes at a cost. Crews must use a pressurized cleaning system 5-6 times a year to reduce incidents, especially near the Honor Farm and the Juvenile Facility. Additionally, there are areas where the sewer lines sag and need to be replaced.
What: A count of all incidents of blockages, spills & unscheduled interruption in wastewater service. Why: The number of failures per year can be a reflection of the system integrity. Monitoring the location and frequency of failures will help to identify areas where additional resources may need to be focused in order to assure continued system integrity and to protect the environment.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of water system failures per year.	1	New Measure	1	1	The number of water-line breaks is within expected parameters for a system of this age and condition.
What: A count of all water system failures such as line breaks. Why: The number of failures per year can be a reflection of the system integrity. Monitoring the location and frequency of failures will help to identify areas where additional resources may need to be focused in order to assure continued system integrity and to protect the environment.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of days per year that the water system is able to meet minimum fire flow standards within the entire system.	0%	0%	0%	0%	The water distribution system is undersized and unable to deliver the flows that would be required if fire-fighting apparatus were connected to it. The whole facility is fed by 4" and 6" diameter lines. We feel that larger lines are required. In addition, the storage capacity is inadequate to meet fire-flow requirements.
What: This measures the percentage of time during the year that the water distribution system is able to meet minimum fire flow requirements. Why: To assure that the water system meets the fire flow requirements, especially for densely populated correctional facilities.					

Operations Center

Budget Unit: 2179

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of days per year that the water system is able to meet mandated water quality standards	100%	100%	100%	100%	All Federal, State, and Local water quality standards are presently being met.
What: This measures the percentage of time during the year that the water distribution system is able to meet State and Federal water quality standards.					
Why: To assure that the water system provides safe drinking water					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Ratio of water inflow and infiltration into the wastewater collection system.	5 to 7 times as much as the metered water usage.	3 to 4 times as much as the metered water usage.	5 to 7 times as much as the metered water usage.	3 to 4 times as much as the metered water usage.	We were not able to reach our FY 01/02 target due to a delay in carrying out a capital project approved in the current year to replace old sewer lines at the Operations Center. Once this project is complete (winter '02), we expect to reach the target.
What: The metered wastewater flow compared to the metered water usage.					
Why: This is an indicator of the number of cracks, separated joints and root intrusion into the wastewater collection system. The inflow and infiltration needs to be reduced as it creates an unnecessary burden upon the wastewater treatment plant, results in extra charges for wastewater treatment and potentially increases the chance of raw sewage seeping into groundwater.					

Services to Special Districts

Budget Unit: 2290

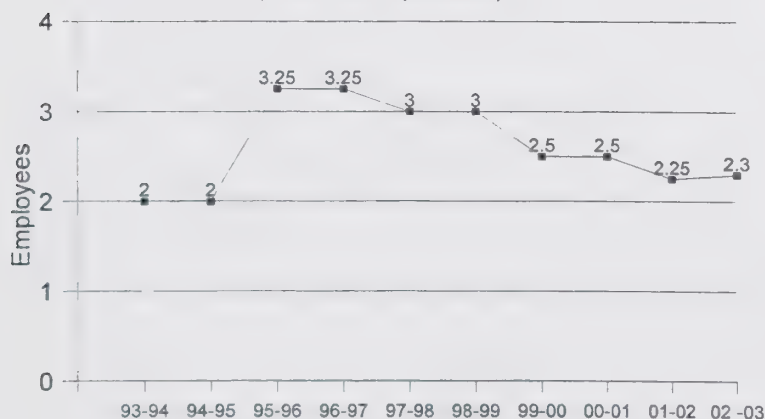
MISSION STATEMENT

Provide public facilities and services that ensure health and safety and enhance quality of life for the community.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	282,371	301,225	354,621	354,621	354,621
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 282,371	\$ 301,225	\$ 354,621	\$ 354,621	\$ 354,621
Less Intrafund Transfers	1,000	0	0	0	0
**Net Expenditures	\$ 281,371	\$ 301,225	\$ 354,621	\$ 354,621	\$ 354,621
Revenues	1,640	29,872	25,692	25,692	25,692
General Fund Support (G.F.S.)	<u>\$ 279,731</u>	<u>\$ 271,353</u>	<u>\$ 328,929</u>	<u>\$ 328,929</u>	<u>\$ 328,929</u>

Number of Employees

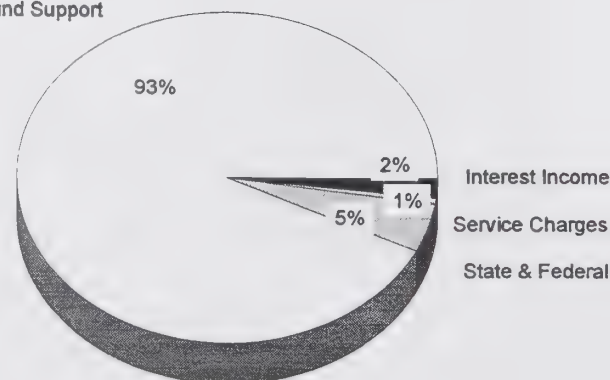
(Full Time Equivalent)



Employees are based in the Public Works Department

Source of Funds

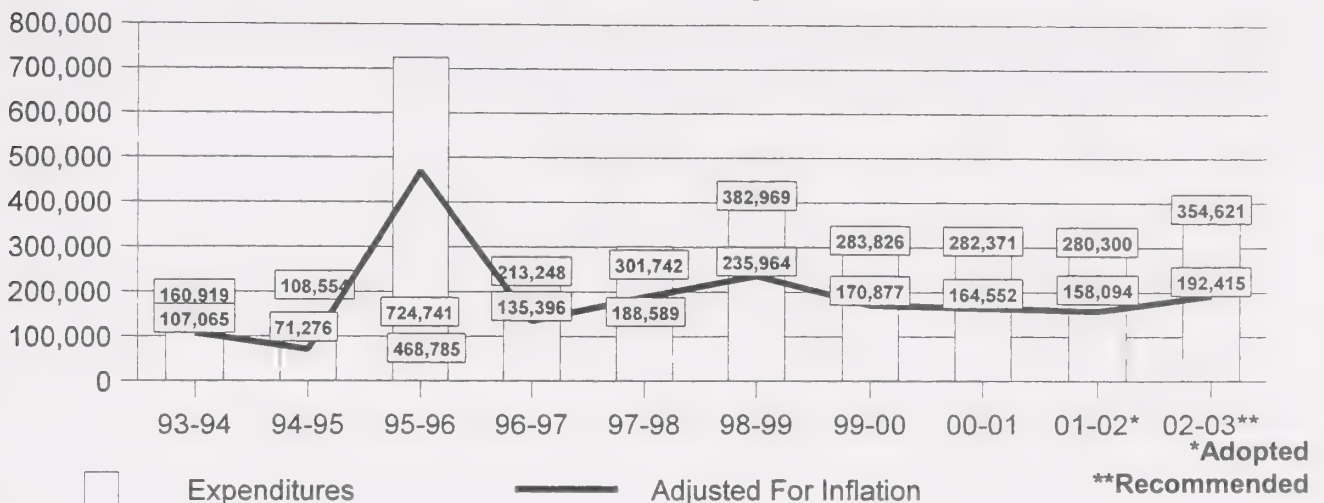
General Fund Support



Services to Special Districts

Budget Unit: 2290

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The General Fund contribution to this budget unit will increase by \$63,706 or 24%. This increase is due mainly to consulting assistance required for cable T.V. franchise renewals and also due to inflationary costs of labor. The franchise agreement with Sonic Cable (now Charter) is due for renewal this year. Goals of the new agreement will include increasing the franchise fee from 3% to 5%, providing a contribution for the Public, Education, and Government (PEG) Trust, and providing better customer service standards. The target date for the completion of the new agreement is June 30, 2003.

The 2001/2002 budget included appropriation to develop the PEG Strategic Plan. This plan will result in the development of specific Board policies on the use of PEG trust funds that are currently being collected from Charter Communications. Staff is anticipating conducting the Board hearing of the Strategic Plan by the end of fiscal year 2001/2002. The plan will also address alternate long term programs that may be considered during the franchise renewal process. This will be the Franchise Administrator's major project during fiscal year 2002-2003.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$41,212 General Fund Support: \$41,212	To pay legal and industry expert consultant fees to support re-negotiation of the cable franchise agreement.	- Increase the Franchise Fee paid to the County from 3% to 5% (approx. \$60,000 annually). - Include contributions to the PEG Access trust fund (annual contribution from \$80,000 - \$100,000).

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Services to Special Districts budget functions under the umbrella of the Public Works Department Internal Service Fund. All staffing, services, supplies, and equipment necessary to perform services to special districts are provided by the Internal Service Fund and charged back as services performed.

Services to Special Districts

Budget Unit: 2290

Overall expenses for the Services to Special districts program budget have increased 26.5% compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 24%. The status quo budget level reflects an increase of \$22,494 or approximately 8% to cover inflationary increases in labor costs. In addition the CAO recommends appropriation of an additional \$41,212 for consultant costs to support negotiation of the cable franchise agreements.

Other details include:

- ▶ Approximately 4% of the increase in expenditures is due to costs related to the Diablo Canyon Emergency Plan drill that will take place in FY 2002/03. These cost are revenue offset.
- ▶ Revenues are increasing by \$10,615 to include reimbursement for the Diablo Canyon Emergency Plan efforts.
- ▶ Current annual revenue contributed to the PEG Trust fund is approximately \$24,000 and this fund's current balance is \$272,000.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Franchise Administration

Regulate, administer and negotiate the sale, transfer, and renewal of franchise contracts between the County and cable TV, electricity, and natural gas vendors for unincorporated areas of the county to ensure regulatory compliance. Fund the development of a program to determine the most beneficial use of dedicated Public Education and Government Access Cable TV revenues. When appropriate, address customer dissatisfaction with contractually obligated services provided by solid waste and cable TV franchises.

Total Expenditures: \$220,190 Total Staffing (FTE): 1.25

General Engineering

Provide general design, planning, and engineering services to unfunded special districts. Create special assessment districts to finance local improvements for sewer, water, drainage, etc. as authorized by the Board of Supervisors. Coordinate the billing and collection of debt incurred by local communities for road improvement projects constructed in the past, the cost of which is assessed equitably. Ensure accurate billing of assessment charges which appear on property tax bills.

Total Expenditures: \$134,431 Total Staffing (FTE): 1.05

Roads

Budget Unit: 2920

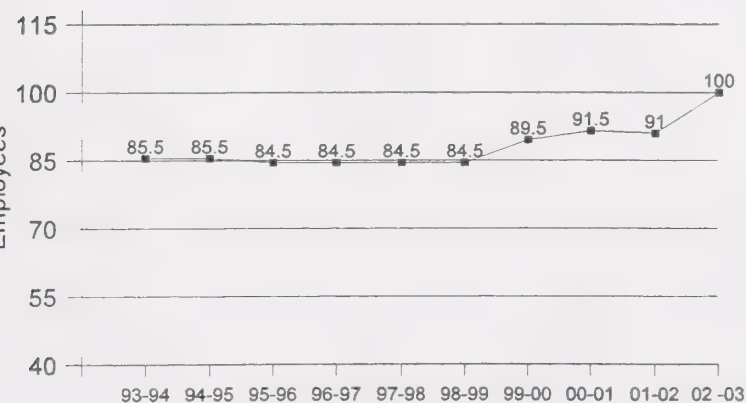
MISSION STATEMENT

Provide public facilities and services that ensure health and safety and enhance quality of life for the community.

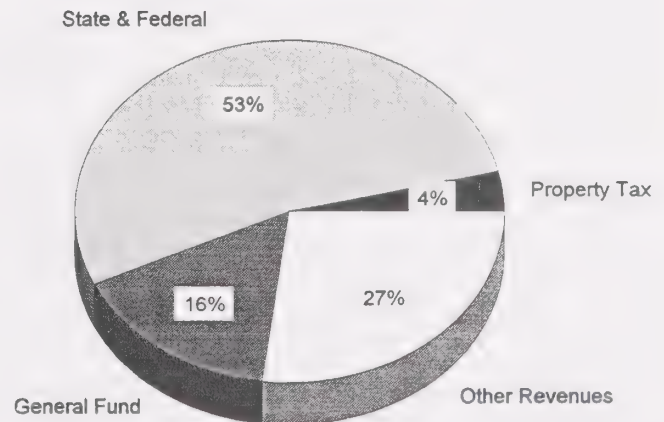
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	12,212,447	11,058,701	9,041,297	9,041,297	9,041,297
Other Charges	5,472,114	7,545,530	13,458,242	13,081,069	13,081,069
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 17,684,561	\$ 18,604,231	\$ 22,499,539	\$ 22,122,366	\$ 22,122,366
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	255,441	2,032,515	0	0	429,926
Total Financing Requirements	\$ 17,940,002	\$ 20,636,746	\$ 22,499,539	\$ 22,122,366	\$ 22,552,292
Revenues	\$ 21,239,821	\$ 17,653,173	\$ 20,472,512	\$ 20,095,338	\$ 20,095,338
Fund Balance Available	1,064,233	2,151,114	600,000	600,000	1,029,926
Cancelled Reserves	287,621	1,003,500	1,427,028	1,427,028	1,427,028
Total Financing Sources	\$ 22,591,675	\$ 20,807,787	\$ 22,499,540	\$ 22,122,366	\$ 22,552,292

Number of Employees

(Full Time Equivalent)



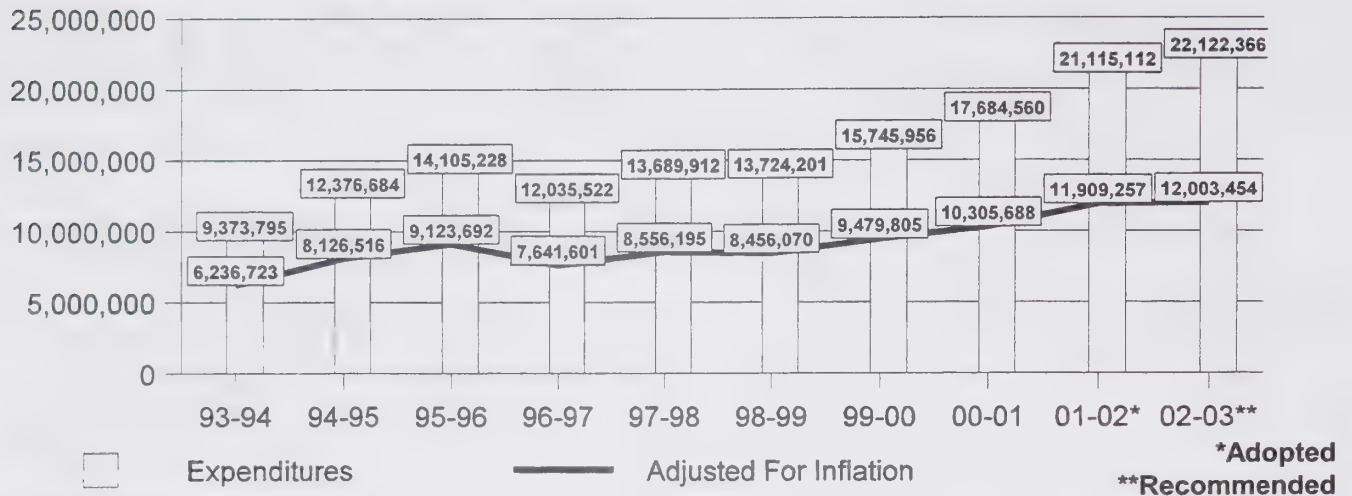
Source of Funds



Roads

Budget Unit: 2920

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Roads Budget functions under the umbrella of the Public Works Department Internal Service Fund (ISF). All staffing, services, supplies, and most equipment necessary to maintain the Roads Budget are provided by the ISF and charged back to the Roads Budget as services are performed. The expenditure programs are divided into two categories: Construction and Maintenance. The accomplishments within these two programs determine the outcomes for this budget unit.

Priorities for the type of expenditures proposed in the 2002-03 Roads Budget follow the formal Board of Supervisors policy regarding roads.

The following table summarizes the changes from last year's budget:

Description	Prior Year Budget	Proposed Budget	Dollar Change	Percent Change
APPROPRIATION				
Construction Program Costs	9,573,061	8,221,321	-1,351,740	-14.12%
Maintenance Program Costs				
Pavement Management	4,752,999	7,150,000	2,397,001	50.43%
Force Account Maintenance	6,789,053	7,128,218	339,165	5.00%
Total Maintenance	11,542,052	14,278,218	2,736,166	23.71%
Total Uses	21,115,113	22,499,539	1,384,426	6.56%
FUNDING				
Construction Funding	6,388,086	5,492,775	-895,311	-14.02%
Program Specific Revenues	797,805	150,000	-647,805	-81.20%
Discretionary Revenues	9,567,424	10,152,562	585,138	6.12%
Reserves	580,848	2,027,028	1,446,180	248.98%
General Fund	3,780,950	4,677,174	896,224	23.70%
Total Funding	21,115,113	22,499,539	1,384,426	6.56%

Appropriation

The overall 2002-03 Road Budget request is 6.56% greater than the final 2001-02 budget. The request includes provisions for COLA's on labor, equipment usage and vendor costs.

Roads

Budget Unit: 2920

The area with the greatest increase is the Pavement Management Program. The estimated cost to obtain an overall Pavement Condition Rating (PCR) for the roads within the county maintained road system of "70 - Good", as targeted by Board established policy, has risen significantly in the past three years, and is now much greater than the annual paving contract amount of \$3,000,000 per year. This amount was estimated at the program's inception. The increase is primarily due to more expensive materials cost for Asphalt/Concrete, but also reflects newer construction techniques and cost increases related to greater traffic control systems. Over time, not providing full funding of this program will result in significant degradation of the road system.

Funding

The 2002-03 requested funding includes an increase in General Fund Support of \$896,000 or 23% greater than the 2001-02 adopted budget. In addition, the request utilizes significantly more reserves as a funding source for the Pavement Management Program this year than compared to last. These reserves were realized at the end of 2000-01 primarily from unanticipated storm damage reimbursements, along with savings in other expenditure areas.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$519,050	Increase in General Fund Support of the Pavement Management system	Increase the Pavement Condition Rating from 63 to an estimated rating of 64 in FY 02/03.
General Fund Support: \$519,050		

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Roads budget have increased by almost 5% compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 14% to fund raising costs in materials and labor. Your Board will note that the expected result of the recommended budget augmentation will support an increase in the Pavement Management Rating, yet will fall short of achieving the level 70 targeted by the Board. Given that material costs are expected to continue climbing and new information on County road conditions results in more costly maintenance techniques, the Public Works Department will return to the Board in the fall to discuss various funding options and outcome targets for the Pavement Management System.

The condition of the County Road System has been significantly enhanced with the infusion of several million dollars in Federal, State and County funds. However, at the recommended funding level, the department expects to only attain the estimated pavement rating of 64 for all County roads in FY2002/03. Significant progress toward this goal was made by emphasizing pavement management of the County's arterial roads over the last few years. The arterial roads are the largest, most traveled roads in the County road system, such as Los Osos Valley Road. The department will now focus resources on paving collector roads, which are less traveled than arterial roads, yet still carry quite a bit of traffic. These collector roads are currently in fair to poor condition as noted in the performance measures for this budget unit.

Key changes in the recommended budget include:

- General Fund support for this budget is recommended at \$4.3 million, an increase of about \$519,000.
- The amount charged for labor and equipment is increasing 3% (\$416,148) to account for cost-of-living adjustments and to keep pace with inflation.
- Information on the nine additional capital project staff can be found in Budget Unit 2900 - Public Works.
- No new reserves or money for contingencies have been added to the budget. It should be noted that \$1,427,028 of existing reserves will be drawn down to help fund rising costs in the Pavement Management Program, leaving a balance of \$500,000 in the Road Fund Reserves. This reflects a one-time funding source to meet rising costs, which will not be available in subsequent years to fund this program. This could have a significant impact on General Fund support in future years.
- Revenues have decreased approximately \$643,000 (2% overall) primarily due to the different mix of projects to be funded in fiscal year 2002/03.

Roads

Budget Unit: 2920

BOARD ADOPTED CHANGES

There were no Board adopted changes to either appropriations or budgeted revenues. The final fund balance available was higher than estimated in the proposed budget by \$429,926. The increase was primarily due to unanticipated gasoline tax revenues and will increase designated reserves for future road projects.

SERVICE PROGRAM DESCRIPTION

Roads Construction

Construct new, or make major improvements to, roads within the unincorporated area of the county.

Total Expenditures: \$12,927,944 Total Staffing (FTE): 19.0

Roads Maintenance

Maintain, or make minor improvements to, existing county roads within the unincorporated area of the county.

Total Expenditures: \$9,194,422 Total Staffing (FTE): 81.0

GOALS/PERFORMANCE MEASURES

Please note that, as part of the FY 02/03 budget process, the Public Works Department attempted to collect efficiency oriented performance measure data for the Roads budget. All six of our comparison counties were contacted and requested to provide data on such items as "cost per mile of chip seal", "cost per mile of overlay", etc. Unfortunately, only two counties responded to our request, and the data provided was not considered an "apples to apples" comparison. Consequently, we are not able to provide measurable efficiency data at this time. Public Works will, however, work to collect this data in the coming year. In the meantime, it is important to emphasize that all major road maintenance (e.g., chip seal, overlay, etc.) and construction projects carried out by the Public Works Department are governed by the Public Contracts Code. This code requires government agencies to accept the low bid on construction contracts. This low bid provision offers our best protection to the public that they getting their money's worth for road maintenance and construction projects.

Department Goal: Maintain a good quality county-road system.

Community-wide Result Link: A livable community, a safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Pavement Condition Rating (PCR) for ALL county roads.	68	70	63	64	The 01/02 Adopted target for ALL county roads of 70 was based on the long-term formal target adopted by the Board. Based on the funding level established in the 01/02 budget, the expected results, when the budget was approved, was 63. The 01/02 projected results are projected to be as expected. The 02/03 target of 64 is based on the funding level recommended by the Administrative Office and supported by the Department.
What: The Board of Supervisors has established the goal of maintaining a PCR for all roads within the unincorporated area of the county at 70 or better, with no one road category falling below a PCR of 60. A 70 PCR is equivalent to a "good" on a grading basis of poor, fair, good, excellent. This rating is determined by a triennial physical review of the road system.					
Why: To determine the maintenance needs of the system to effectively serve the traveling public.					

Roads

Budget Unit: 2920

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Pavement Condition Rating (PCR) for all arterial county roads.	75	70	68	72	The 01/02 Adopted target for arterial roads of 70 was based on the long-term formal target adopted by the Board. Based on the funding level established in the 01/02 budget, the expected results, when the budget was approved, was 68. The 01/02 projected results are projected to be as expected. The 02/03 target of 72 is based on the funding level recommended by the Administrative Office and supported by the Department.
What: Measures the pavement condition of arterial roads. Arterial roads are the largest, most-traveled roads in the county road system. Los Osos Valley Road and Tefft Street are examples of arterial roads. The Board of Supervisors has established the goal of maintaining a PCR for all roads within the unincorporated area of the county at 70 or better, with no one road category falling below a PCR of 60. A 70 PCR is equivalent to a "good" on a grading basis of poor, fair, good, excellent. This rating is determined by a triennial physical review of the road system. Why: To determine the maintenance and resurfacing needs of our major routes to serve the traveling public.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Pavement Condition Rating (PCR) for all collector county roads.	62	70	56	56	The 01/02 Adopted target for collector county roads of 70 was based on the long-term formal target adopted by the Board. Based on the funding level established in the 01/02 budget, the expected results, when the budget was approved, was 56. The 01/02 projected results are projected to be as expected. The 02/03 target of 56 is based on the funding level recommended by the Administrative Office and supported by the Department.
What: Measures the pavement condition of collector roads. Collector roads are the larger roads within the county road system. Vineyard Road and Willow Road are examples of collector roads. The Board of Supervisors has established the goal of maintaining a PCR for all roads within the unincorporated area of the county at 70 or better, with no one road category falling below a PCR of 60. A 70 PCR is equivalent to a "good" on a grading basis of poor, fair, good, excellent. This rating is determined by a triennial physical review of the road system. Why: To determine the maintenance needs of the collector road system.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Pavement Condition Rating (PCR) for all local county roads.	70	70	68	68	The 01/02 Adopted target for local county roads of 70 was based on the long-term formal target adopted by the Board. Based on the funding level established in the 01/02 budget, the expected results, when the budget was approved, was 68. The 01/02 Projected Results are projected to be as expected. The 02/03 target of 68 is based on the funding level recommended by the Administrative Office and supported by the Department.
What: Measures the pavement condition of local roads. Local roads are the smaller, least-traveled roads in the county road system. Acorn Springs Rd. and Zinnia Ct. are examples of local roads. The Board of Supervisors has established the goal of maintaining a PCR for all roads within the unincorporated area of the county at 70 or better, with no one road category falling below a PCR of 60. A 70 PCR is equivalent to a "good" on a grading basis of poor, fair, good, excellent. This rating is determined by a triennial physical review of the road system. Why: To determine maintenance needs of the local street network.					

Roads

Budget Unit: 2920

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Collisions per 100 million entering vehicles at non-signalized intersection.	31	31	30	34	The FY 02/03 target is based on the State average. Our objective is to be at or better than the State average. The County road system is experiencing incidents better than the State average. We will continue to address spot collision concentrations within the county to in order to try to continue this favorable variance.
What: Number of collisions per 100 million entering vehicles traveled within the unincorporated area of the county(5-year average). Why: To determine if this component of the road system is maintaining its expected safety level. To review possible safety problem areas if the measure exceeds expectations.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Collisions per 100 million entering vehicles at signalized intersections.	39	40	42	43	The FY 02/03 target is the State average. Our objective is to be at or better than the State average. The County road system is experiencing incidents better than the State average. We will continue to monitor signal operations in order to try and continue this favorable variance.
What: Number of signalized intersection collisions per100 million miles traveled within the unincorporated area of the county (5-year average). Why: To determine if this component of the road system is maintaining its expected safety level. To review possible safety problem areas if the measure exceeds expectations.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Collisions per 100 million miles on rural roads.	176	163	156	121	The FY 02/03 target is the State average. Our objective is to be at or better than the State average. The County is experiencing incidents worse than the State average. However, the averages within the county are trending downward. By enhancing road delineation and signing, as well as addressing spot collision concentrations, we expect to affect a multi-year downward trend toward the target.
What: Number of rural road collisions per 100 million miles traveled within the unincorporated area of the county (5-year average). Why: To determine if this component of the road system is maintaining its expected safety level. To review possible safety problem areas if the measure exceeds expectations. These roads can be arterial, collector, or local described above, but are located in the more rural areas of the County.					

Roads

Budget Unit: 2920

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Collisions per 100 million miles on suburban roads	257	194	248	186	The FY 02/03 target is the state average. Our goal is to be at or better than the State average. The County has been experiencing collision rates that are worse than the State average. However, the County averages have been trending downward.
What: Number of suburban road collisions per 100 million miles traveled (5-year average).					
Why: To determine if this component of the road system is maintaining its expected safety level. To review possible safety problem areas if the measure exceeds expectations.					
By concentrating on access management/control as well as enhancing driveway sight distance we expect to affect a multi-year downward trend towards the target.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Bridge sufficiency rating	79%	85%	79%	85%	The County has seven bridge replacement projects in process. However, for various reasons (including environmental permitting) progress has been slow on these projects. Our goal is to complete one bridge replacement project per year. However at the present time we are not able to complete these projects at this rate. With the additional environmental and engineering resources being recommended by the County Administrator, the rate of bridge-project completion should reach the one-per-year target within a couple years.
What: Percentage of bridges with State assigned sufficiency rating over 50.0 (above 50.0 indicates a bridge is in good repair.)					
Why: To review maintenance and funding needs in order to keep the structures in a good state of repair.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they consider the condition of roads in San Luis Obispo County to be average or better.*	New Measure	New Measure	New Measure	Data available summer 2002	Survey results will be available for publication in the FY 02/03 Final Budget.
What: The Administrative Office plans to carry out a bi-annual citizen satisfaction survey, the first of which will take place in the summer of 2002. The survey tool will include specific questions designed to solicit information from the public relative to their satisfaction with county services. *survey question may change as survey tool has yet to be developed.					
Why: The information gained from the survey will be used to improve services to the public.					

**ROADS CONSTRUCTION PROJECTS
FY 02-03 BUDGET**

Ref. No.	Proj No.	Project Description	District	Phase at Fiscal Year End	Remaining FY 01-02 Project Balance to Rebudget	Remaining FY 01-02 Project Revenue to Rebudget	Remaining FY 01-02 Required Discretionary Funds	New Project Costs	New Project Revenue	New Required Discretionary Funds
New Road Construction										
1	P12A153	Willow Rd Extension	4	Right of Way	483,374	483,374	0	0	0	0
2	P12A174	Ramona-So. Bay to 4th	2	Prelim Eng	98,463	98,463	0	0	0	0
3	P12A183	Las Tablas Interchange		Prelim Eng	11,667	11,667	0	0	0	0
4	P12A184	Southland On-Ramp	4	Prelim Eng	48,052	48,052	0	0	0	0
5	P12A189	Willow Road Interchange	4	Env	413,317	413,317	0	0	0	0
6	P12A198	Santa Maria Road	2	Construct	75,965	75,965	0	0	0	0
Total New Road Construction					1,130,838	1,130,838	0	0	0	0
Road Reconstruction										
7	P12A171	Doris Ave, Los Osos	2	Construct	0	0	0	107,802	107,802	0
8	P12A172	Halcyon Rd Phase 1 (STIP)	4	Env	561,966	561,966	0	0	0	0
9	P12A173	Tefft St. from Oakglen to Thompson Ave.	4	Construct	179,010	179,010	0	2,412,871	2,031,000	381,871
10	P12A175	Vineyard Dr from Bennet Way to Main St	1	Env	83,650	83,650	0	240,000	240,000	0
11	P12A177	Santa Ysabel Ave., So. Bay to 2nd, Lo	2	Construct	0	0	0	270,000	270,000	0
12	P12A178	Price Canyon Road Widening	4	RW	342,073	342,073	0	374,500	374,500	0
13	P12A194	Los Berros El Campo/Quail	4	Env	108,914	108,914	0	36,086	36,086	0
14	P12A200	Neal Springs Rd (2000 STIP)	1	Construct	254,472	211,613	42,859	113,387	91,387	22,000
15	P12A201	Halcyon/Rte 1 Phase 2 (2000 STIP)	4	Env	0	0	0	315,000	315,000	0
16	P12A208	Tank Farm - Santa Fe LTL	3	Env	0	0	0	163,000	163,000	0
17	P12A272	Main St-Burton to Cambria Drive	2	Design	0	0	0	140,000	140,000	0
18	P12A278	Los Berros @ El Campo, Left Turn Lane	4	Construct	0	0	0	405,000	405,000	0
19	P12A281	Orchard Ave. - Nipomo	4	Construct	20,000	20,000	0	0	0	0
20	P12A283	LOVR Corridor Study	2	Prelim Eng	0	0	0	40,000	40,000	0
21	P12A290	Moonstone Beach Drive		Construct	10,000	0	10,000			
22	P12A292	Buckley Rd Guardrail		Construct	7,500	0	7,500			
23	P12A294	Division St Guardrail		Construct	126,339	0	126,339			
24	P12A296	Los Berros from Valley Road (1999 STIP)	4	Construct	548,027	490,000	58,027	6,571	0	6,571
25	P12A297	Nacimiento Lake Drive (1999 STIP)	1	Construct	1,200,090	897,000	303,090	0	0	0
26	P12A298	LOVR Rehab		Construct	107,227	0	107,227			
27	P12A299	Orcutt Rd (2000 STIP)	4	Design	0	0	0	78,500	78,500	0
Total Road Reconstruction					3,549,267	2,894,226	655,041	4,702,717	4,292,275	410,442
New Road Lights, Traffic Signals										
28	P12A341	LOVR/Foothill Accel	3	Construct	74,831	0	74,831	0	0	0
29	P12A342	Cambria Drive/ Route 1 Signal	2	Design	245,876	245,876	0	0	0	0
30	P12A344	So. Bay/El Morro Signal	2	Construct	123,957	123,957	0	0	0	0
31	P12A345	LOVR/Palisades Signal	2	Design	202,514	202,514	0	0	0	0
32	P12A348	Video Detection System	0	Construct	0	0	0	269,000	219,000	50,000
Total New Road Lights, Traffic Signals					647,178	572,347	74,831	269,000	219,000	50,000

**ROADS CONSTRUCTION PROJECTS
FY 02-03 BUDGET**

Ref. No.	Proj No.	Project Description	District	Phase at Fiscal Year End	Remaining FY 01-02 Project Balance to Rebudget	Remaining FY 01-02 Project Revenue to Rebudget	Remaining FY 01-02 Required Discretionary Funds	New Project Costs	New Project Revenue	New Required Discretionary Funds
Pedestrian Ways & Bike Paths										
33	P12A428	El Morro Ave Bikelane			122,867	27,000	95,867	178,000	178,000	0
34	P12A432	Vineyard Bike Lanes		Construct	10,000	0	10,000	0	0	0
35	P12A434	Florence St. Pedestrian Bridge	1	Construct	0	0	0	52,000	52,000	0
36	P12A436	Templeton/Atas Bike Path (2000 STIP)	1	Prelim Eng	93,431	90,000	3,431	0	0	0
37	P12A440	ADA Sidewalk Ramps 01-02	4	Construct	113,245	0	113,245	0	0	0
Total Pedestrian Ways & Bike Paths					339,543	117,000	222,543	230,000	230,000	0
Bridges										
38	P12A204	Las Pilitas Rd Bridge over Salinas River	5	Right of Way	2,118,693	1,694,954	423,739	0	0	0
39	P12A214	San Simeon Ck Bridge, 3.6 Mi East of Hwy	2	Right of Way	307,044	245,635	61,409	0	0	0
40	P12A222	San Simeon Ck Bridge, 2.6 Mi East of Hwy	2	Right of Way	62,846	0	62,846	0	0	0
41	P12A301	Moonstone Beach Dr Bridge @ Leffingwell	2	Design	167,856	134,285	33,571	0	0	0
42	P12A310	Higuera Bridge @ San Luis Creek	3	Construct	695,620	556,496	139,124	0	0	0
43	P12A331	Picachio Rd Bridge, off Cayucos Creek Rd	2	Env	147,245	117,796	29,449	0	0	0
44	P12A701	Main Street Bridge @ Santa Rosa Ck, Caml	2	Design	23,054	18,443	4,611	0	0	0
45	P12A702	San Luis Bay Dr. Bridge-Widening	3	Design	442,502	442,502	0	296,000	296,000	0
46	P12A703	Turri Road Bridge	2	Right of Way	78,497	78,497	0	0	0	0
47	P12A704	Price Cyn Railroad Bridge	4	Construct	0	0	0	57,000	57,000	0
48	P12A705	River Rd Bridge Replacement	1	Right of Way	396,548	396,548	0	0	0	0
49	P12A709	Price Canyon Bridge - Corral	4	Construct	0	0	0	178,000	178,000	0
Total Bridges					4,439,905	3,685,157	754,748	531,000	531,000	0
A/C Overlay										
50	P12A603	A/C Overlay Bethel Road	1	Construct	314,180	0	314,180	150,000	150,000	0
51	P12A605	A/C Overlay 00-01	Various	Construct	674,805	0	674,805	0	0	0
52	P12A606	A/C Overlay 01-02	Various	Construct	855,030	0	855,030	0	0	0
53	P12A607	A/C Overlay 02-03	Various	Construct	0	0	0	5,025,000	0	5,025,000
54		A/C Overlay 02-03 Supplemental			0	0	0	1,597,827	0	1,597,827
Total A/C Overlay					1,844,015	0	1,844,015	6,772,827	150,000	6,622,827
Drainage Improvements										
55	P12A282	LOVR at Sombrero Drainage Improvement	2	Construct	0	0	0	227,400	220,500	6,900
56	P12A805	Noyes Road Drainage Ditch	2	Construct	261,246	0	261,246	195,000	0	195,000
Total Drainage Improvements					261,246	0	261,246	422,400	220,500	201,900
TOTAL ALL CONSTRUCTION					12,211,992	8,399,568	3,812,424	12,927,944	5,642,775	7,285,169

Road - Impact Fees

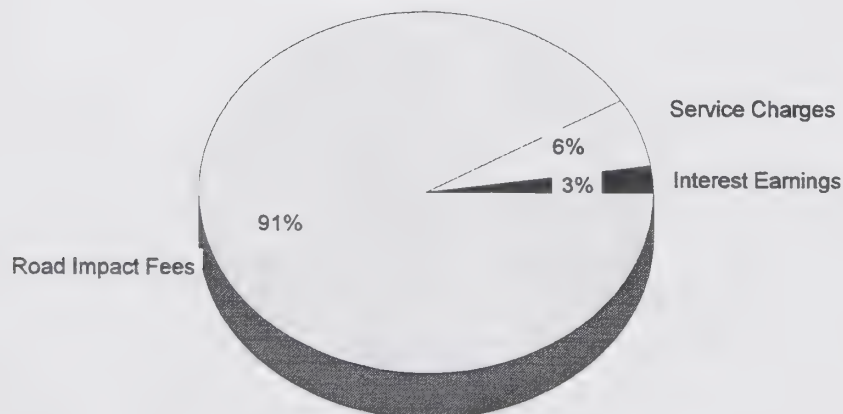
Budget Unit: 2141

PURPOSE

Construction of transportation projects resulting from land development traffic impacts.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	1,774,139	1,907,086	1,907,086	1,907,086
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 0	\$ 1,774,139	\$ 1,907,086	\$ 1,907,086	\$ 1,907,086
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	0	22,595,976	0	0	0
Total Financing Requirements	\$ 0	\$ 24,370,115	\$ 1,907,086	\$ 1,907,086	\$ 1,907,086
Revenues	\$ 0	\$ 11,544,394	\$ 850,000	\$ 850,000	\$ 850,000
Fund Balance Available	0	0	0	0	0
Cancelled Reserves	0	12,861,101	1,057,086	1,057,086	1,057,086
Total Financing Sources	\$ 0	\$ 24,405,495	\$ 1,907,086	\$ 1,907,086	\$ 1,907,086

Source of Funds



Road - Impact Fees

Budget Unit: 2141

DEPARTMENT COMMENTS

The Roads Impact Fees budget unit was established to account for road impact fee collections and disbursements. These fees are accounted for in a special revenue fund with all fees recognized as revenue in the fiscal year received. When required, fees are transferred to the County Road fund, Budget Unit 2920. Construction projects utilizing these fees as a funding source are included within the projects listed within the Roads Budget Construction Projects schedule.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Roads Impact Fees budget was first established last year to comply with new Government Accounting Standards Board (GASB) regulations. Under the GASB requirements these fees must be accounted for in a special revenue fund with all fees recognized as revenue in the fiscal year received. All fees that were previously held in a trust fund were transferred to this budget unit.

The recommended level of spending will be paid for with a combination of new fee revenues and existing reserves. A listing of all projects is included in Budget Unit 2920 - Roads.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Road Construction

Construct new, or make major improvements to existing roads within the Road Improvement Areas of the County funded by Road Improvement Fees collected for each area.

Total Expenditures: \$1,907,086 Total Staffing (FTE): 0

GOALS/PERFORMANCE MEASURES

Goals and Performance Measures for 2001- 2002 can be found in Budget Unit 2920 - Roads.

Public Protection

Contribution to Court Operations

Public Defender

District Attorney

- Victim/Witness Assistance

Child Support Services

Grand Jury

Sheriff-Coroner

- Animal Services

Probation

County Fire

Emergency Services

Waste Management

Contribution to Court Operations

Budget Unit: 2006

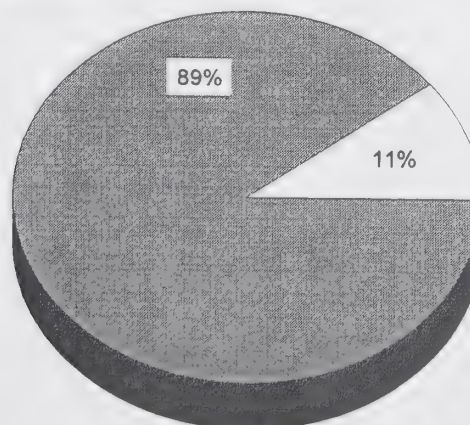
PURPOSE

The purpose of this budget unit is to appropriate funding needed to meet the County's financial maintenance of effort obligations for trial court funding and for Court related operations which are not a Court obligation.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	239,999	240,000	240,000	240,000	240,000
Other Charges	2,036,516	2,036,515	2,036,515	2,036,515	2,036,515
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515	\$ 2,276,515
Revenues	3,580,138	3,438,486	3,618,435	3,618,435	3,618,435
General Fund Support (G.F.S.)	<u>\$ (1,303,623)</u>	<u>\$ (1,161,971)</u>	<u>\$ (1,341,920)</u>	<u>\$ (1,341,920)</u>	<u>\$ (1,341,920)</u>

Source of Funds

Fines, Forfeitures & Penalties



Service Charges

Contribution to Court Operations

Budget Unit: 2006

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Trial Court Funding Act of 1997 signaled the transfer of responsibility for trial court operations from counties to the State. However, certain court related obligations remain with the County. This budget recommendation provides for the funding of those obligations.

There are no staff costs associated with this budget unit, which reflects its nature as a "payment" budget for the obligations alluded to above. These obligations include an annual fixed amount of \$2,036,515, which the County pays to the State as our maintenance of effort requirement in support of court operations. The remaining amount \$240,000, is the County's cost for the fines, fees and penalties collections activities undertaken by the Court.

Projected revenues in this recommended budget have decreased by about \$200,000 (about 5%) compared to the 2001-2002 adopted budget. The revenues, derived from fees and penalties, are projected to exceed payments made to the Courts by about \$1.3 million. However, the \$1.3 million positive balance only partially offsets other court related expenses still incurred by the County including:

- While the Courts pay for most of their security and bailiff expenses, Rule of Court (Rule 810) excludes many reimbursements for supplies, services, and equipment expenses associated with security staffing which must be provided to the Courts. All prisoner transportation costs from the jail to the Courts are also borne by the County.
- All costs associated with providing legal defense to indigents charged in criminal matters remain a County obligation. (See Budget Unit 2550 - Public Defender.)
- Many facility costs have been deemed ineligible for reimbursement by Rule of Court (Rule 810) or AB 233.
- Some discretionary functions are performed at County cost by the Probation Department for the Court.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Courts

Provides the County's required share of financing for State Trial Court operations.

Total Expenditures: \$2,036,515 Total Staffing (FTE): 0.0

Trial Court Support

Provides funding for Court operations which are not a court obligation. This is where costs for collections of court fines, forfeitures, and penalties are budgeted.

Total Expenditures: \$240,000 Total Staffing (FTE): 0.0

Public Defender

Budget Unit: 2550

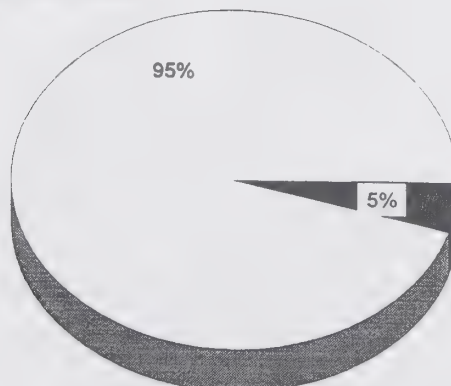
PURPOSE

To provide cost effective legal defense services to defendants unable to afford private attorneys.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	3,873,100	3,998,783	4,011,282	3,976,282	3,976,282
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 3,873,100	\$ 3,998,783	\$ 4,011,282	\$ 3,976,282	\$ 3,976,282
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 3,873,100	\$ 3,998,783	\$ 4,011,282	\$ 3,976,282	\$ 3,976,282
Revenues	57,466	222,158	162,500	182,500	182,500
General Fund Support (G.F.S.)	<u>\$ 3,815,634</u>	<u>\$ 3,776,625</u>	<u>\$ 3,848,782</u>	<u>\$ 3,793,782</u>	<u>\$ 3,793,782</u>

Source of Funds

General Fund Support

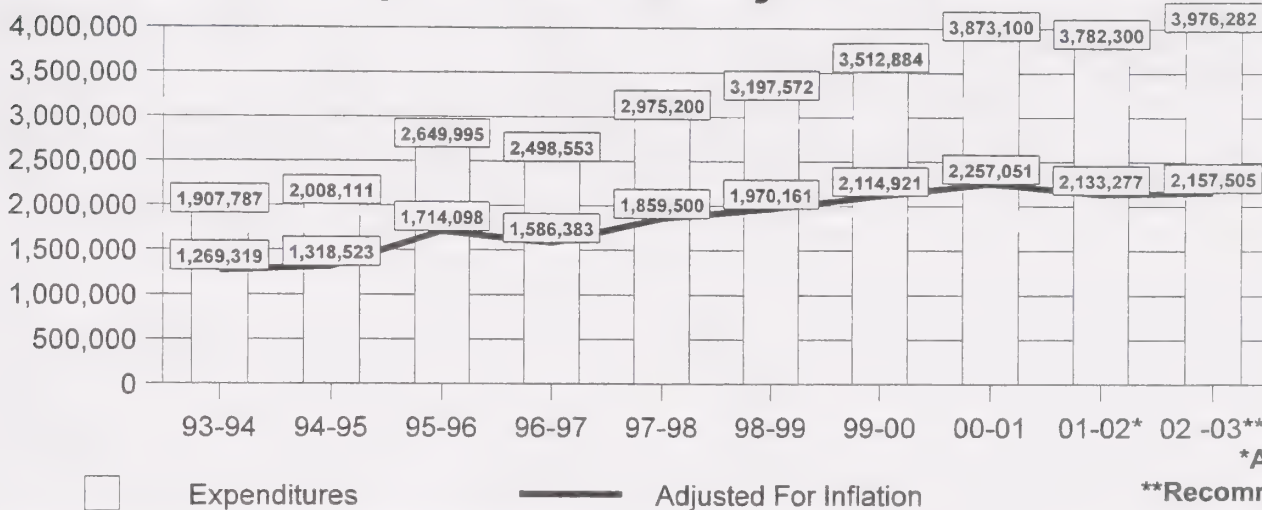


State & Federal

Public Defender

Budget Unit: 2550

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

State law requires counties to provide legal defense for indigents accused of crimes. Overall costs for the Public Defender budget are increasing by 5% (\$193,982) over the amount in the adopted budget for FY 01-02. The portion of the budget funded by General Fund monies is also increasing by 5% as the General Fund is the main source of funds for this budget.

Public Defender services are provided through separate agreements with private law firms and by Court appointments when it is determined that the three contracted firms have conflicts which could hamper a defense. One contracted firm handles the majority of indigent legal criminal defense cases and is designated the Primary Public Defender. The second contracted firm, referred to as the Conflict Public Defender, handles cases when a conflict of interest is present with the Primary Public Defender. The third contracted firm, referred to as the Conflict-Conflict Public Defender (or the Secondary Conflict Public Defender), handles cases when a conflict of interest is present with both the Primary Public Defender and the Conflict Public Defender.

The recommended budget provides funding for the second year of three year contracts for Public Defender services. The budget also includes funding for "third tier" conflict attorneys. These attorneys are appointed at the Court's discretion when all three law firms under contract to the County declare a conflict of interest. These expenses have increased by about 20 % over the past three years due to increasing number of conflicts with repeat offenders and cases that have multiple defendants.

This budget unit also provides for indigent legal defense services stemming from criminal cases originating at the Atascadero State Hospital (ASH) and the California Mens Colony (CMC). This is one of the responsibilities which remain with counties as a result of the implementation of the Trial Court Funding Act of 1997 (AB 233). However, most of these legal defense costs are reimbursed by the State.

Revenue is recommended at a level which anticipates approximately 90% reimbursement from the State for ASH and CMC cases and is about the same as the adopted budget for FY 01-02.

State law includes provisions that may result in criminal defense expenses beyond those provided in this budget. For example, the Court may approve the hiring of an additional attorney in death penalty cases. The Administrative Office will continue to monitor actual expenses and apprise the Board of Supervisors of any need to adjust expenditures mid-year.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Primary Public Defender

To contract at a competitive cost for public defender services.

Total Expenditures: \$2,507,417 Total FTE: 0.0

Public Defender

Budget Unit: 2550

Conflict Public Defender

To contract at a competitive cost for public defender services in the event the Primary Public Defender has a conflict of interest (first level conflict indigent legal defense).

Total Expenditures: \$475,628 Total FTE: 0.0

Conflict-Conflict Public Defender

To contract at a competitive cost for public defender services in the event the Primary Public Defender and Conflict Public Defender have a conflict of interest (also referred to as the second level conflict indigent legal defense).

Total Expenditures: \$246,242 Total FTE: 0.0

Conflict-Conflict-Conflict Public Defense

Court appointed attorneys not on contract with the County who provide legal counsel for indigents who cannot afford their own defense when it is determined (by the Court) that a conflict of interest exists with the County's contracted Primary, Conflict, and Secondary Conflict Public Defenders (also referred to as the third level conflict indigent legal defense).

Total Expenditures: \$533,942 Total FTE: 0.0

State Institutional Legal Defense (ASH/CMC)

Provides for Court contracted and appointed attorneys to defend institutionalized indigents in criminal matters which occur at the Atascadero State Hospital and California Men's Colony.

Total Expenditures: \$213,053 Total FTE: 0.0

GOALS/PERFORMANCE MEASURES

Department Goal: To provide cost effective Public Defender services.

Communitywide Result Link: A well governed community; A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual number of cases reversed based on the allegation of inadequate defense.	New Measure	0	0	0	No cases were reversed based upon allegation of inadequate defense. Adequate and competent defense services are being provided through this program.
What: Counties are mandated to provide public defender services for people who are unable to afford a private attorney. The number of cases that are overturned based upon an inadequate defense measures the effectiveness of public defender services in terms of the meeting the constitutional right to an adequate defense.					
Why: Providing an adequate defense is a constitutional right and promotes justice. Cases that are overturned because of an inadequate defense ultimately are more costly to taxpayers.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Per capita costs for public defender services.	New Measure	\$15.90	\$15.37	\$16.12	Costs for public defender services in five comparable counties have per capita costs ranging from a low of \$10.13 to a high of \$19.87, with the average being \$15.43. We are meeting our target and costs compare favorably to like agencies.
What: This measure shows the per capita gross costs to provide public defender services.					
Why: We are measuring per capita gross public defender costs in an effort to capture efficiency data.					

District Attorney

Budget Unit: 2560

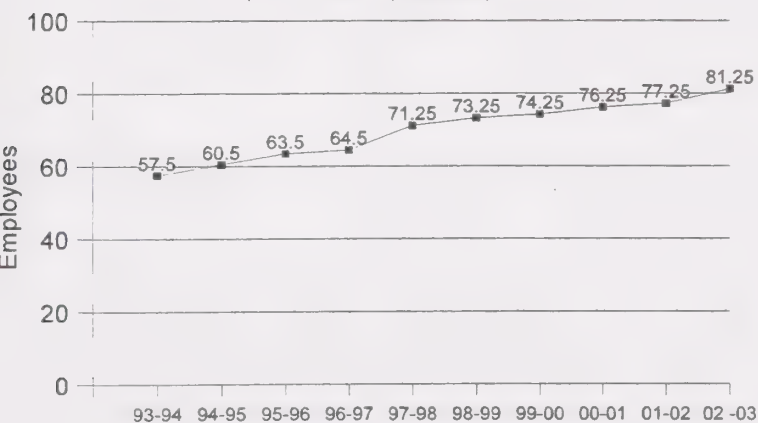
MISSION STATEMENT

To promote crime prevention and protect the rights and ensure the safety of the citizens of California within the County of San Luis Obispo through criminal prosecutions, civil enforcement remedies, victim-witness services and family support criminal enforcement actions, all in accordance with federal and state constitutions, statutes and case law.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 6,555,610	\$ 7,285,967	\$ 7,963,026	\$ 7,958,026	\$ 7,958,026
Services and Supplies	927,024	903,398	1,012,604	949,064	949,064
Other Charges	82,000	0	0	0	0
Fixed Assets	27,120	0	0	0	0
**Gross Expenditures	\$ 7,591,754	\$ 8,189,365	\$ 8,975,630	\$ 8,907,090	\$ 8,907,090
Less Intrafund Transfers	434,009	433,538	578,492	578,492	578,492
**Net Expenditures	\$ 7,157,745	\$ 7,755,827	\$ 8,397,138	\$ 8,328,598	\$ 8,328,598
Revenues	2,817,387	3,296,526	3,203,322	3,203,722	3,203,722
General Fund Support (G.F.S.)	<u>\$ 4,340,358</u>	<u>\$ 4,459,301</u>	<u>\$ 5,193,816</u>	<u>\$ 5,124,876</u>	<u>\$ 5,124,876</u>

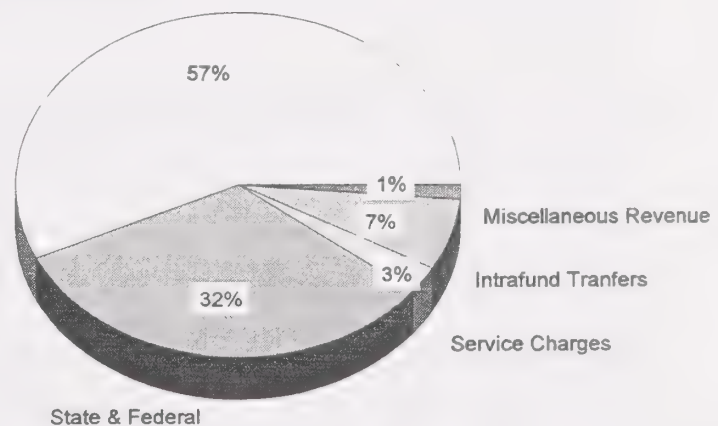
Number of Employees

(Full Time Equivalent)



Source of Funds

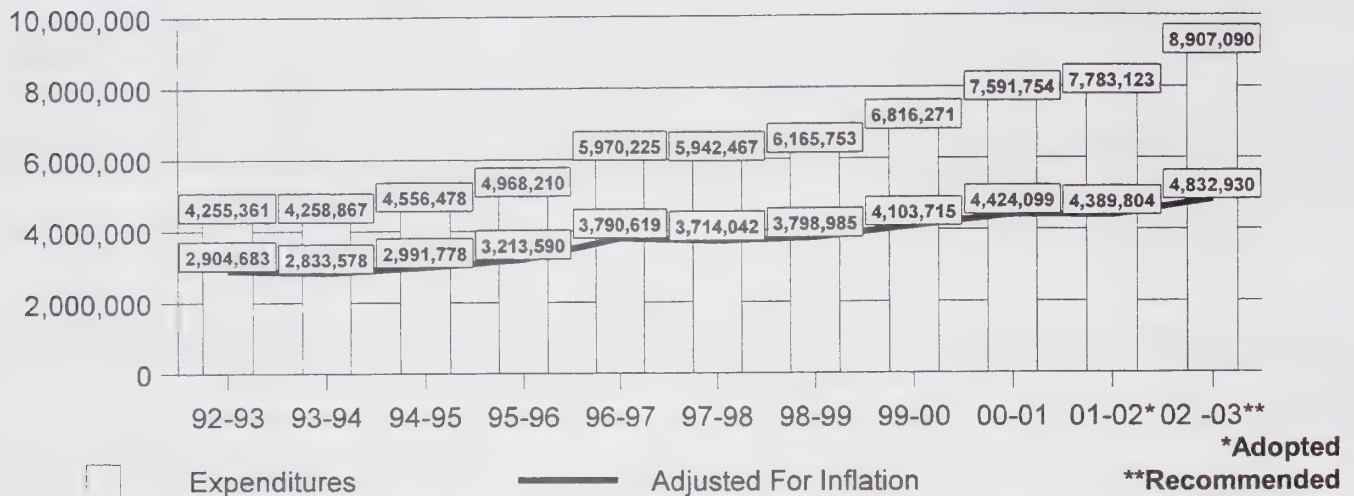
General Fund Support



District Attorney

Budget Unit: 2560

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The District Attorney, Budget Unit 2560, is requesting a status quo budget for 2002-03 that represents an increase in net county cost equal to the non-discretionary cost-of-living, step increases and inequity adjustments which the Board of Supervisors approved in 2001-02.

This request includes the transition for the new county Department of Child Support, the expenses of which are entirely revenue offset. The new plan of cooperation provides for the transfer of four positions to the District Attorney's budget: one Deputy District Attorney and three District Attorney Investigators. All costs associated with these positions, including salaries, benefits, services and supplies are paid by the new Office of Child Support.

Overall, expenses are requested at \$8,360,148, offset by \$3,197,922 in non-General Fund revenue, for a net county cost of \$5,162,226. This is an increase of \$616,843 over the current year net county cost which reflects the non-discretionary salary and benefit costs. No new positions or fixed assets are requested.

The department will continue to promote public safety through efficient and appropriate actions so as to deter criminal activity, protect society and punish criminal conduct. In addition, the department will continue to promote crime prevention and protect the rights and ensure the safety of the citizens of California within the County of San Luis Obispo through criminal prosecutions, civil enforcement remedies, victim-witness services and family support enforcement actions, all in accordance with federal and state constitutions, statutes and case law.

Thank you for your consideration of this status quo budget request.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the District Attorney takes into account the effects of the first year where family support functions are transferred to the new Department of Child Support Services. State legislation required the separation of family support functions from all District Attorneys in the State. This change leads to several impacts for this recommended budget. Four positions, one Deputy District Attorney and three Investigators, are transferred from the Family Support (Department of Child Support Services) to the District Attorney. These positions will be continue to work on cases associated with child support, however, due to the need to have statutory authority associated with criminal enforcement, the positions must be transferred to the District Attorneys Office. Funding, offsetting the total cost of these positions, is brought into the District Attorneys Office through the intra-fund charges to the new Department of Child Support Services. Also associated with the separation of child support services is the loss of approximately \$250,000 federal and state overhead dollars available under the old funding formula for family support functions. This has the effect of increasing the County's contribution to the District Attorney by a similar amount.

District Attorney

Budget Unit: 2560

Overall expenses for the District Attorney's Office are increased by 14% (\$1,123,967) over the 2001-2002 adopted budget. Overall General Fund support for this budget is recommended to increase by \$579,243, or about 12 %.

Salary and benefits expenses represent an increase of \$1,098,293 or 16%, over 2001-2002. COLA, inequity salary adjustments, and step increases result in an increase of slightly over \$670,000 in these accounts. The remaining \$426,000 is attributable to the transfer of the four positions from family support functions. These positions are revenue offset through charges back to the new Department of Child Support Services. A Limited Term District Attorney Investigator is being converted to permanent due to the ongoing nature of the revenue funding for this position. One Account Clerk position is being reclassified to an Administrative Assistant position in support of the Narcotics Task Force. This has a cost of about \$2,000 which is revenue offset.

Services and supplies accounts are recommended for an increase of \$25,674, or 3% from the current year. The most significant increase in the services and supplies accounts is the Countywide overhead charges which is \$50,713 over the current year. Other changes in these accounts are minor and are generally less than current year levels.

Intra-fund department support accounts show an increase reflecting the dollars that are brought into the department from the Department of Child Support Services. While this intra-fund support shows a net increase of about \$144,000, this amount only partially offsets the significant reduction in federal and state dollars that flowed into this department through overhead charges tied to child support functions.

Revenues are increased by 14% over the 2001-2002 level. Increases in Proposition 172 funds and State mandated claims associated with California Men's Colony and Atascadero State Hospital cases and associated reimbursements provide the bulk of the \$399,931 increase in revenues.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Administration

To provide overall policy development, program supervision, fiscal and personnel administration, automation management and community relations.

Total Expenditures: \$825,499 Total Staffing (FTE): 6.25

Consumer/Environmental

To investigate and pursue legal remedies to resolve consumer and environmental complaints.

Total Expenditures: \$591,010 Total Staffing (FTE): 8.0

Victim-Witness

To assist victims with recovery from crimes and coordinate witness appearances in court.

See Budget Unit 2562 - Victim-Witness

Prosecutions

To review, file, investigate and prosecute felony, misdemeanor and juvenile criminal violations in a vigorous, efficient, just and ethical manner.

Total Expenditures: \$7,490,581 Total Staffing (FTE): 67.0

District Attorney

Budget Unit: 2560

GOALS/PERFORMANCE MEASURES

Department Goal: To promote public safety through the efficient and appropriate use of investigations and criminal sanctions so as to deter criminal activity, protect society and punish criminal conduct.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The annual California Crime Index (CCI)	940 - County CCI 1,750 - statewide county average CCI	Remain well below the statewide county average for the annual CCI	Remain well below the statewide county average for the annual CCI	Remain well below the statewide county average for the annual CCI	San Luis Obispo County ranks among the lowest of the 58 counties in the state.

What: The CCI reflects the number of serious crimes in the county per 100,000 population.

Why: To compare our county's serious crime rate with that of other California counties. For calendar year 2000 (latest figures available), San Luis Obispo County's CCI was 980 serious crimes per 100,000 population. The statewide county average for CCI is 1,780 serious crimes per 100,000 population.

Department Goal: To maximize the efficient utilization of Criminal Justice System resources by promptly and effectively handling cases.

Communitywide Result Link: A safe community; a well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of misdemeanor cases brought to final disposition within 90 days of arraignment.	96%	96%	96%	96%	By bringing cases to trial or disposition in a timely fashion, witnesses, victims, and justice are all well served.

What: The percentage of the approximately 16,000 annual misdemeanor criminal cases which are brought to a final disposition within 90 days of arraignment as tracked by the "90-day case aging" report generated by the District Attorney's Office and the Court.

Why: To determine prosecution workload efficiency.

District Attorney

Budget Unit: 2560

Department Goal: Continue to enhance law enforcement collaborative investigation efforts and communications.

Communitywide Result Link: A safe community; a well-governed community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual number of serious gang prosecution cases.	20	Less than 20	20	Less than 20	The county-wide Gang Task Force and Narcotics Task Force are collaborative, investigative and information sharing efforts involving a type of career criminal, gangs, which commit a disproportionate share, per capita, of serious crimes. The length of sentences obtained from several recent high-profile homicides and aggravated assaults has contributed to a reduction in gang-related cases. There were 19 serious gang prosecution cases in calendar year 2001.
What: Proactive investigation and communication efforts regarding gang cases in concert with other law enforcement agencies. A serious gang case is defined as a case involving felony charges aggravated by factors enumerated in the Street Terrorism Enforcement and Prevention Act (186 Penal Code). Why: Gang prosecution caseload reflects the effectiveness of individualized collaborative investigation projects.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of established cooperative efforts and standardized communication methods with law enforcement.	Seven state and federal grants and subsidies for the District Attorney's Office and/or other county departments.	Seven or more cooperative efforts leading to better funding and higher success rates for multi-agency investigations.	Seven state and federal grants and subsidies for the District Attorney's Office and/or other county departments.	Seven or more cooperative efforts leading to better funding and higher success rates for multi-agency investigations.	State and federal grants and subsidies have been obtained through District Attorney and other law enforcement agency collaboration efforts involving: 1. Gang Task Force 2. Elder Abuse Task Force 3. Environmental Crimes Task Force 4. Narcotics Task Force 5. Child Abduction Investigation Prg 6. Worker's Compensation Fraud 7. Sexual Offender Mgt Task Force
What: Pooling of investigative resources and use of technologically advanced methods of communication between agencies. Why: Successful multi-agency investigations qualified the District Attorney for State and Federal funding, and inter-agency communications provides a state leadership role in technological innovation.					

District Attorney

Budget Unit: 2560

Department Goal: To promote a community approach to juvenile crime which blends the effective use of treatment or diversion programs with the appropriate use of criminal sanctions so as to rehabilitate the juvenile and deter criminal activity.

Communitywide Result Link: A safe community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of juvenile criminal prosecution petitions reviewed and filed annually.	850 cases	Less than 850 cases	850 cases	Less than 850 cases	From 1995 to 1999, petitions averaged 1,099. In 1999, there were 951 petitions. In calendar year 2001, there were 851, consistent with current projections.
What: This measures the number of new juvenile criminal petitions filed with the Superior Court per year. A juvenile petition is defined as a Superior Court document charging an individual under 18 years of age with criminal offenses enumerated within the standard California codes (such as the Penal Code and Health & Safety Code).					
Why: This measure is important to track as it represents the more serious juvenile criminal activity within the county; i.e., cases which cannot be handled through probation diversion programs.					

Department Goal: To provide services to victims who receive bad checks so that they may promptly recover restitution for non-sufficient funds (NSF) checks, and to victims of other consumer fraud and environmental crime.

Communitywide Result Link: A safe community; a prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Bad check recovery ratio and recovery totals.	65% and \$330,000 restitution to victims	65% and \$350,000 restitution to victims	65% and \$350,000 restitution to victims	65% and \$375,000 restitution to victims	Because of administrative fees charged to the bad check writer, the program costs are substantially covered by the administrative fees. Collections exceeded traditional private agency rates at no cost to the victim. Other counties have modeled their District Attorney Bad Check Programs upon San Luis Obispo.
What: Percentage of recovery on bad check cases processed by the Bad Check Unit and the amount of restitution recovered.					
Why: The higher the collection percentage and amount of restitution recovered, the more effective the program.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average restitution recovery period from case opening.	80 days	70 days	70 days	70 days	The Bad Check Division initiates cases involving 7,500 checks per year, within an average case opening period of four (4) days and an average restitution recovery period of seventy (70) days.
What: The average number of business days required to recover restitution for victims.					
Why: The more rapid the case initiation and restitution recovery, the more prosperous and healthy the community.					

District Attorney

Budget Unit: 2560

Department Goal: To improve the standard of living of the children we serve by increasing the overall annual child support collected and distributed.

Communitywide Result Link: A healthy community; a prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of case referrals from Department of Child Support Services reviewed within fifteen (15) days	New Measure	New Measure	New Measure	98%	The referrals will begin after July 1, 2002.

What: The prompt initiation of child support criminal enforcement actions when legally justified.

Why: The efficiency of case processing and enforcement action is directly related to the success of collection efforts.

Department Goal: Assisting victims to recover from the aftermath of crime and minimizing the inconvenience to witnesses involved in the criminal justice system.

Communitywide Result Link: A safe community; a healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
The annual number of direct, coordinated services to victims and the coordination of subpoenaed witnesses.	2,500 victims/ 12,000 subpoenaed witness court appearances	2,500 victims/ 12,000 subpoenaed witness court appearances	2,500 victims/ 12,000 subpoenaed witness court appearances	2,700 victims/ 11,000 subpoenaed witness court appearances	Please see Budget Unit 2562, District Attorney Victim/Witness Division, for other goals and performance measures incorporated herein by reference.

What: The number of crime victims served by the Victim Witness Division and the number of subpoenaed witnesses notified.

Why: Notification and coordination of, and assistance to, witnesses and crime victims regarding the criminal justice system enhances public safety.

Victim/Witness Assistance

Budget Unit: 2562

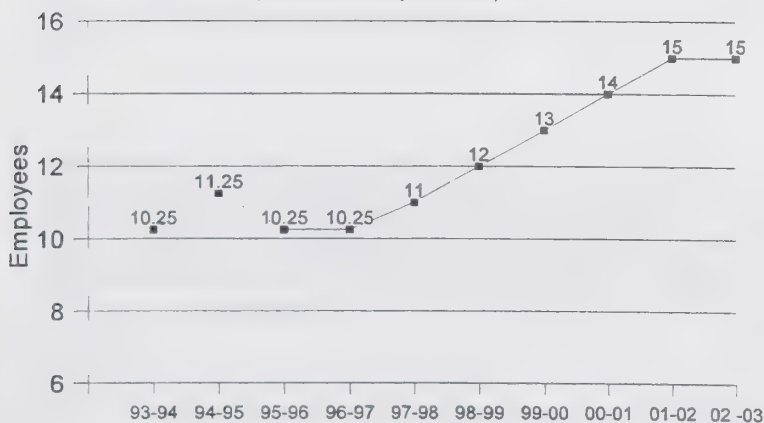
MISSION STATEMENT

To provide assistance to victims of crime and their families and to coordinate witness appearances in court.

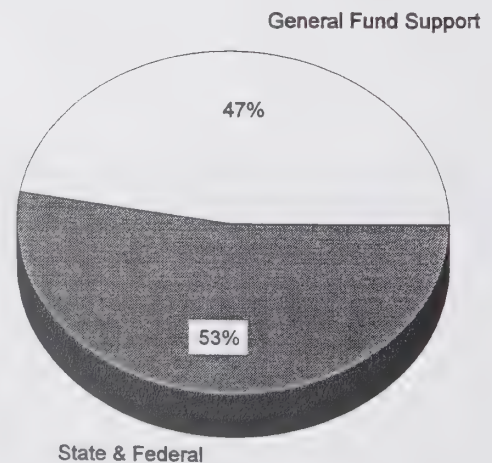
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 769,094	\$ 778,984	\$ 847,703	\$ 847,703	\$ 847,703
Services and Supplies	167,001	188,220	209,542	201,707	201,707
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 936,095	\$ 967,204	\$ 1,057,245	\$ 1,049,410	\$ 1,049,410
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 936,095	\$ 967,204	\$ 1,057,245	\$ 1,049,410	\$ 1,049,410
Revenues	539,412	576,131	579,911	579,586	579,586
General Fund Support (G.F.S.)	\$ 396,683	\$ 391,073	\$ 477,334	\$ 469,824	\$ 469,824

Number of Employees

(Full Time Equivalent)



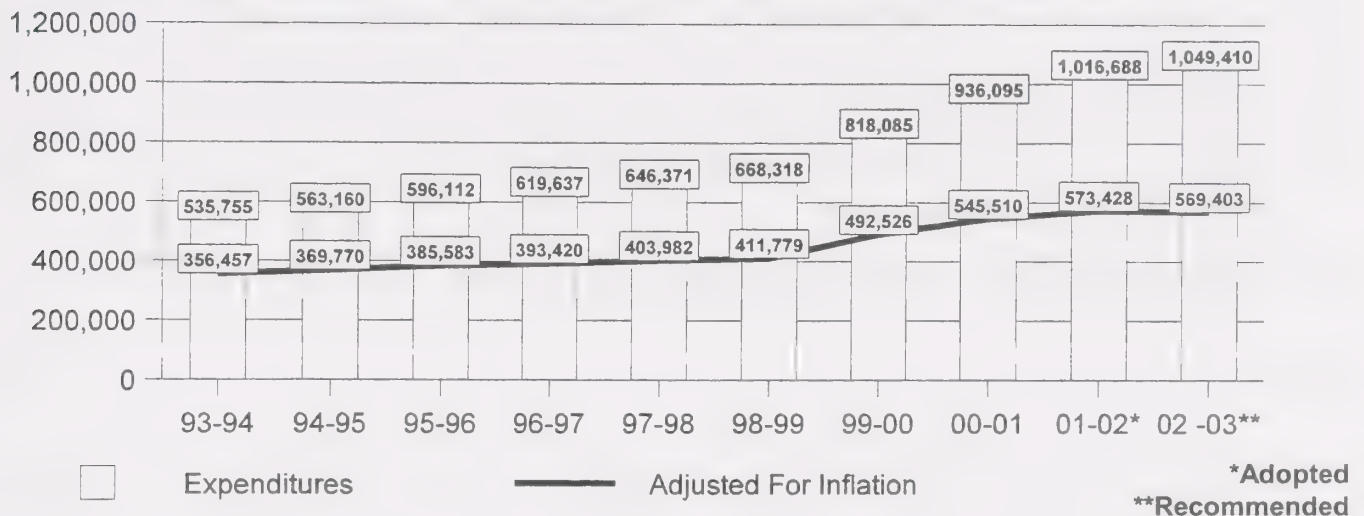
Source of Funds



Victim/Witness Assistance

Budget Unit: 2562

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Victim/Witness Assistance Division of the District Attorney's Office, Budget Unit 2562, requests a traditional budget for 2002-03 that represents an increase in net county cost of \$7,435 more than the status quo budget request. The request includes an \$8,685 increase in expenses for computer equipment, training and travel and includes an offset of \$1,250 in non-general fund revenue. The request includes one-time purchases of computer equipment for presentations and software upgrades which will improve staff efficiency and increase community presentations and in-service training for Victim/Witness staff. A portion of the computer software upgrades will be offset by state grant revenue. A slight increase in mileage reimbursement, with a fifty percent state grant revenue offset, is requested to allow for increased community outreach and grant related travel requirements.

This budget request will allow the division to meet its stated goals and performance measures. The department will continue to ensure that the rights of crime victims and witnesses are upheld and provide our county's victims and witnesses with the services needed to help balance the scales of justice.

Thank you for your consideration of this traditional budget request.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall, the recommended budget expenses have increased by 3% (\$32,722) compared to the adopted 2001-2002 budget. The portion of the budget funded with general fund money has also increased by 2%.

Requested and recommended increases in the salary and benefits are a modest \$8,914. This is due to vacant positions that have been filled at lower step levels. Staffing levels are the same as 2001-2002.

Services and supplies accounts are increased by 2% (\$23,808). There are two main elements of this increase. Countywide overhead charges are increased by \$12,421. The remainder of the increase is spread over several accounts. Recommended expenditures include requested software upgrades and most of the requested computer replacement funds. Other requested resources are not recommended primarily due to the lack of available financing and incomplete information related to measurable results.

Recommended revenues are increased over the current year by \$22,883 due to increases in grant funding.

BOARD ADOPTED CHANGES

None.

Victim/Witness Assistance

Budget Unit: 2562

SERVICE PROGRAMS

Victim Assistance

Review police reports and respond to law enforcement and other requests to assist victims of crime; provide services including, but not limited to, crisis counseling, emergency needs, case information/status, and court escort; assist victims in recovering crime-related losses through assistance with state compensation claims and court-ordered restitution.

Total Expenditures: \$839,688 Total Staffing (FTE): 12.0

Witness Assistance

Provide services to civilian and law enforcement witnesses to support the successful prosecution of cases and to reduce unnecessary court appearances. Services include, but are not limited to, witness check-in, case status information, on-call and call-off assistance, court escort and orientation, transportation and accommodation assistance.

Total Expenditures: \$209,722 Total Staffing (FTE): 3.0

GOALS/PERFORMANCE MEASURES

Department Goal: To reduce the effects of crime on victims, family members, and the community.

Communitywide Result Link: A safe community; a well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of new victims assisted by providing referrals to appropriate law enforcement and social service agencies.	100%	100%	100%	100%	Last year, of 2,602 new crime victims served, 100% received referrals.

What: Victim/Witness staff act as a liaison between crime victims and other service agencies. This tracks the percentage of victims that are helped to recover from crime by providing appropriate referrals for services.

Why: This helps us determine how effectively we reduce victim's confusion and frustration with the criminal justice system and ensure correct contacts are made between victims and agencies/services.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of new victim compensation claims filed and verified for state reimbursement of financial losses in 90 days.	100%	100%	100%	100%	Verification of all crime compensation claims for award of losses for San Luis Obispo county victims is consistently completed well within the 90-day requirement. Our county provides local verification of state claims which expedites the processing and payment of claims for victims in a time frame consistently faster than state processing.

What: Victim compensation for crime-related financial losses is based upon accurate determination of losses and application to the state for compensation.

Why: To ensure that verification and state reimbursement for crime-related victim losses occur within 90 days of receiving application.

Victim/Witness Assistance

Budget Unit: 2562

Department Goal: To increase the criminal justice efficiency response to crime victims and witnesses.

Communitywide Result Link: A safe community; a well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of subpoenaed witnesses assisted by Witness Coordinator staff that appear for court as required.	99%	99%	99%	99%	Over 99% of subpoenaed witnesses appear for court as required.
What: By providing stand-by and case status updates and other assistance to subpoenaed witnesses, we help avoid unnecessary, costly and time-consuming court appearances in the criminal justice system. This measure tracks the effectiveness of this program.					
Why: To improve the cooperation of civilian and non-civilian witnesses with the prosecution of cases and to avoid interruption of personal and work schedules of witnesses.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of civilian witnesses who receive mailed subpoenas.	85%	95%	85%	85%	By mailing subpoenas and confirming them by phone, we save over \$200,000 per year in law enforcement salaries and travel expenses. Please note that our FY 01/02 target of 95% represented our "best guess" at the time based on available information. We are now able to obtain automated reports from ISD to track this measure. Based on their reports, it appears that 85% represents a more realistic target.
What: For a subpoena to have legal effect, it must be personally served or mailed and its receipt confirmed. This measure tracks the percentage of subpoenas that are mailed in an effort to save law enforcement time and expense of personally serving subpoenas.					
Why: This demonstrates how cost effectively we subpoena civilian witnesses.					

Department Goal: To educate and inform the community about the effects of crime victimization, services available and prevention efforts.

Communitywide Result Link: A safe community; a well governed community.

Performance Measure	00/01 Actual Results	01/02 Proj Results	02/03 Target	How are we doing?	
Number of community presentations or outreach efforts conducted regarding crime victimization and services provided by Victim Witness.	100	100	100	100	We are exceeding the objectives established in our state grants.
What: Presentation of programs and outreach are utilized to educate citizens regarding victimization resulting from criminal conduct and crime prevention.					
Why: To ensure that members of the public know and understand the effects of crime and to promote safety and crime prevention.					

Department of Child Support Services

Budget Unit: 2561

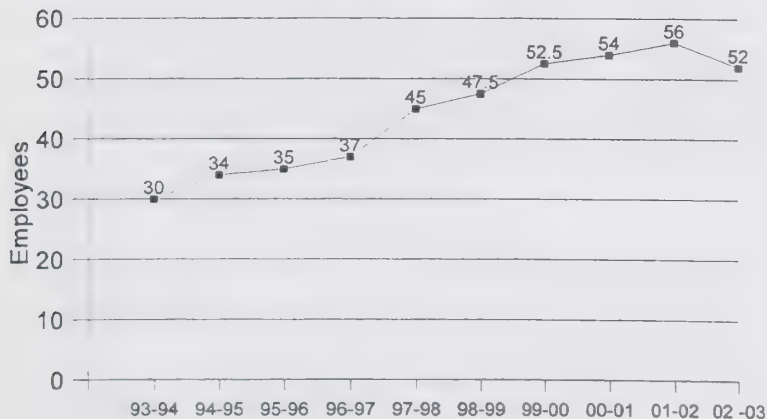
MISSION STATEMENT

To improve the standard of living of the children we serve by ensuring that the children whose parents reside in our community receive the financial support to which they are entitled by law.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 2,535,186	\$ 2,924,100	\$ 2,712,750	\$ 2,712,750	\$ 2,712,750
Services and Supplies	1,727,953	1,989,712	2,189,633	2,189,633	2,189,633
Other Charges	0	0	0	0	0
Fixed Assets	8,090	57,905	11,600	11,600	11,600
**Gross Expenditures	\$ 4,271,229	\$ 4,971,717	\$ 4,913,983	\$ 4,913,983	\$ 4,913,983
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 4,271,229	\$ 4,971,717	\$ 4,913,983	\$ 4,913,983	\$ 4,913,983
Revenues	4,258,440	4,592,199	4,913,983	4,913,983	4,913,983
General Fund Support (G.F.S.)	\$ 12,789	\$ 379,518	\$ 0	\$ 0	\$ 0

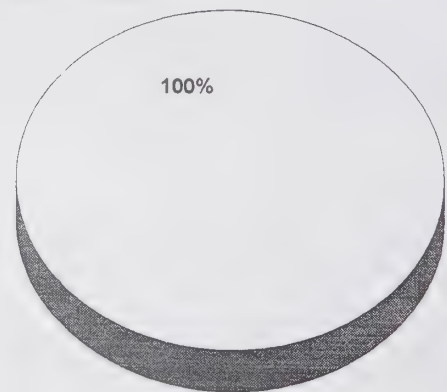
Number of Employees

(Full Time Equivalent)



Source of Funds

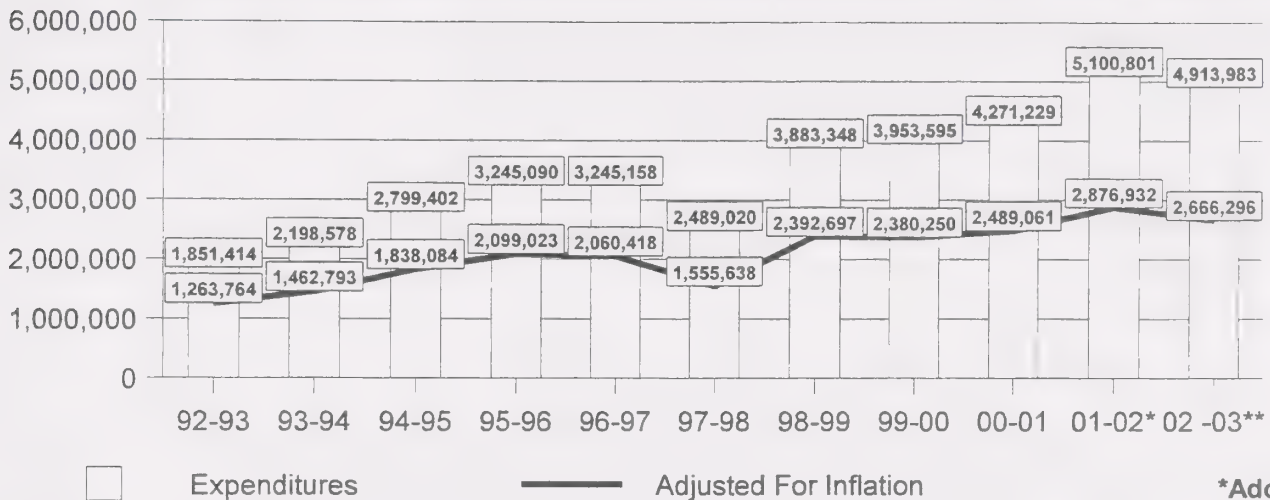
State & Federal



Department of Child Support Services

Budget Unit: 2561

10 Year Expenditures Adjusted For Inflation



*Adopted

**Recommended

DEPARTMENT COMMENTS

The District Attorney Family Support Division will transition to the new Department of Child Support Services on July 1, 2002. The Department of Child Support Services, Budget Unit 2561 is submitting a budget that we anticipate will result in a zero net county cost. Historically there has been no General Fund support associated with this budget unit as it has generated sufficient revenue to cover expenses. The requested budget for the Department of Child Support Services is \$4,913,983. This represents a decrease of 3% overall in budgeted expenditures over fiscal year 2001/2002. The proposed budget includes cuts in services and supplies of \$135,483, and \$32,000 in salaries. These cuts are necessary to pay for the increased charge to this Department of \$120,771 for countywide overhead, as well as increases in rent, workers compensation insurance, and cost of living salary adjustments. We expect to receive sufficient revenue from the State to pay for all budgeted expenses with zero net county cost.

Several changes in this department's staffing will take place due to the transition. The transition will necessitate the appointment of a Director of Child Support Services, and the reclassification of our Administrative Services Officer II to an Administrative Services Officer III. State legislation and the State Department of Child Support Services transition budget guidelines include provisions for the addition and reclassification of positions related to the assumption of administrative responsibilities previously performed by the office of the District Attorney. This transition will also necessitate the elimination of the two Deputy District Attorney IV, and three District Attorney Investigator positions. The criminal enforcement aspect will be handled under a Plan of Cooperation between the District Attorney and this department. Costs associated with the Plan of Cooperation including salary and benefits of three District Attorney Investigators and one Deputy District Attorney will be paid for by this department. The State allocation will be modified to reflect these changes, including an increase in allocation for the higher cost of a department head and the reclassification.

Although we are making substantial cuts in our budget, we expect to continue improving the standard of living of the children we serve by ensuring the prompt and efficient establishment and collection of child support. The addition of our state mandated Ombudsperson has resulted in prompt resolution of complaints with a high degree of customer satisfaction. Our public outreach efforts have improved information access while educating the broader community.

We rank among the top five counties statewide, and significantly surpass the national average and statewide average in all aspects of the federal performance measures. We recently received a plaque from the State Department of Child Support Services in recognition of our efforts, together with \$60,155 dollars in "bonus" revenue.

Our criminal enforcement unit continues to be a model for the state. Our target for fiscal year 2002/2003 is to continue to achieve a collection rate of at least 50% in the criminal enforcement unit.

The Department of Child Support Services collected over 15 million dollars of child support during the 2000/2001 fiscal year. This represents a collection increase of 2.5% over collections during the 1999/2000 fiscal year.

Department of Child Support Services

Budget Unit: 2561

The State Department of Child Support Services preliminary budget approval process is expected to be completed sometime this month. Accordingly, the Department of Child Support Services budget may be amended prior to final county budget approval in order to incorporate any changes required by the state.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget is the first year for the new Department of Child Support Services. It represents the completion of the transition from the Family Support Division of District Attorney's Office to a new County department. The state is taking a much larger role in providing budget and operational guidance for child support services and to some extent, may propose changes that the County will be obligated to implement. To date, these changes have been completely revenue offset.

This budget continues to generate sufficient revenue to cover all of its expenses and there is no General Fund support associated with this budget. The major funding source for this budget is from Federal financial participation which covers 66% of all administrative expenses. In addition, the County will receive a flat 4% incentive revenue based on collections. The remaining 30% of administrative expenditures are covered by state funding.

Overall expenses for Child Support Services are recommended to decrease by about 4% (\$186,818) from the 2001-2002 adopted budget. Salary and benefit accounts are decreased by 8% (\$239,116). The transfer of four positions to the District Attorney's Office resulted in a reduction of \$420,000 in these accounts. The four positions will continue to support the new Department of Child Support Services and the costs for this support are reflected in the service and supplies accounts. A salary increase for the new department head and the reclassification of one Administrative Services Officer II to an Administrative Services Officer III position adds about \$27,000 of expense to this account.

Services and supplies are recommended to increase by about 4%, or \$74,698. Many of the service and supply accounts are decreased from the previous year. The Auditor overhead charges are increased by \$120,771 largely due to the significant staffing increases in recent years and other intra-fund billings are increased by \$461,347. This latter amount is related to the charges for investigative and criminal prosecution services from the District Attorney's Office.

The new Department of Child Support Services, like its predecessor, the District Attorney's Family Support Division, operates without general fund support. However, the State required changes will affect the District Attorney's Office budget by altering the formula for eligible overhead charges. This will result in a loss of about \$250,000 dollars of outside revenue that will need to be backfilled through general fund support to the District Attorney's budget.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Child Support Assistance to Families

Ensure prompt establishment and collection of child support for children who reside in our community or children whose non-custodial parent resides in the county. Interview and open case files for child support applicants, conduct paternity investigations, establish paternity and child support judgments, and enforce court orders to collect child support.

Total Expenditures: \$4,913,983 Total Staffing (FTE): 52.0

Department of Child Support Services

Budget Unit: 2561

GOALS/PERFORMANCE MEASURES

For 2002/03, the Department of Child Support Services has revised their performance measures so that they align with state reporting requirements. The benefits of this are twofold: 1) Child Support Services will only collect one set of data (for both county and state); and 2) consistent performance measure data will be collected statewide, thereby aiding local efforts to compare our performance with comparable counties as well as the statewide average. We have not shown the "old measures"; rather we have noted that the measure has been revised in the "2001/02 adopted target" section of the measure and provided the prior year data. Please note that two measures were eliminated (i.e., percentage of cases referred to criminal enforcement and percentage of court ordered support reviewed and adjusted every six months) as the state no longer requires collection of this data.

Department Goal: To ensure that children receive the support benefits they are entitled to as quickly as possible.

Communitywide Result Link: A Well-governed Community; A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases with unwed mothers in which paternity is established within six months of locating the non-custodial parent.	80.91%	Revised Measure	85%	85%	The statewide average for fiscal year 00/01 was 69.60%.
What: Paternity testing is used to establish the requirements of child support.					
Why: To ensure that paternity is established within a timely fashion so that children can receive the benefits to which they are entitled.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases with a court order for child support.	94%	90%	94%	90%	San Luis Obispo County ranks 2 nd highest in the state for securing court orders for child support. Please note it is not possible to attain 100% because a portion of our caseload is always in the process of establishing paternity and support, and a small percentage of our caseload involves non-custodial parents whose identity or whereabouts are unknown. The statewide average for fiscal year 00/01 was 71.88%.
What: Support orders are the legal documents which establish child support.					
Why: The more cases with support orders established, the more child support is collected ensuring the financial support to which the children are entitled.					

Department of Child Support Services

Budget Unit: 2561

Department Goal: To improve the standard of living of the children we serve by ensuring a high percentage of child support collections.

Communitywide Result Link: A Healthy Community; A Prosperous Community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of current support collected.	60.21%	Revised Measure	60%	60%	The Department aggressively pursues collection from non-custodial parents who owe current support. We expect to be in the top 5 statewide when the State begins ranking counties in this category. The statewide average for fiscal year 00/01 was 40.09%. Please note that a percentage higher than 60% is difficult to attain because many non-custodial parents are unemployed, incarcerated, disabled or absent from the county with whereabouts unknown. State has changed this measurement commencing fiscal year 00/01.
What: The total current support collected during the course of the year as compared to the total amount of current support owed during the course of the year.					
Why: So that children receive the financial support to which they are entitled.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases determined to be "in compliance" by state audit.	97.5%	95%	98%	98%	80% compliance is required to pass audit. This Department has never failed an audit and consistently exceeds the 80% requirement.
What: The state conducts case reviews on an annual basis evaluating 7 factors (establishment, review, enforcement, collections & distribution, interstate, medical support, and case closure).					
Why: To ensure compliance with legal requirements.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of child support that are in arrears and payment is made toward arrears.	68.46%	Revised Measure	70%	70%	The statewide average for fiscal year 00/01 was 56.05%
What: This measures the collections on cases where arrears are owed and collected.					
Why: So that children receive the financial support to which they are entitled.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Total child support dollars collected per \$1.00 of total expenditure.	Top third of Counties (\$3.51)	Top third of counties.	Top third of counties.	Top third of counties.	Results will be reported by the State with a one-year delay. San Luis Obispo currently ranks in the top third of all counties. For '00/01, Child Support Services collected approximately \$15.1 million in child support for children in the county.
What: This is an efficiency measure relating to the cost effectiveness of collection activities.					
Why: To ensure that the cost of collection activities compares favorably to other counties state-wide.					

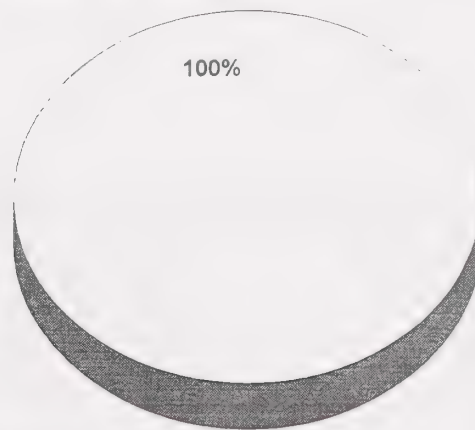
PURPOSE

To review the operation and management of certain public entities and recommend corrective action where appropriate. To investigate allegations of misconduct and violations of law.

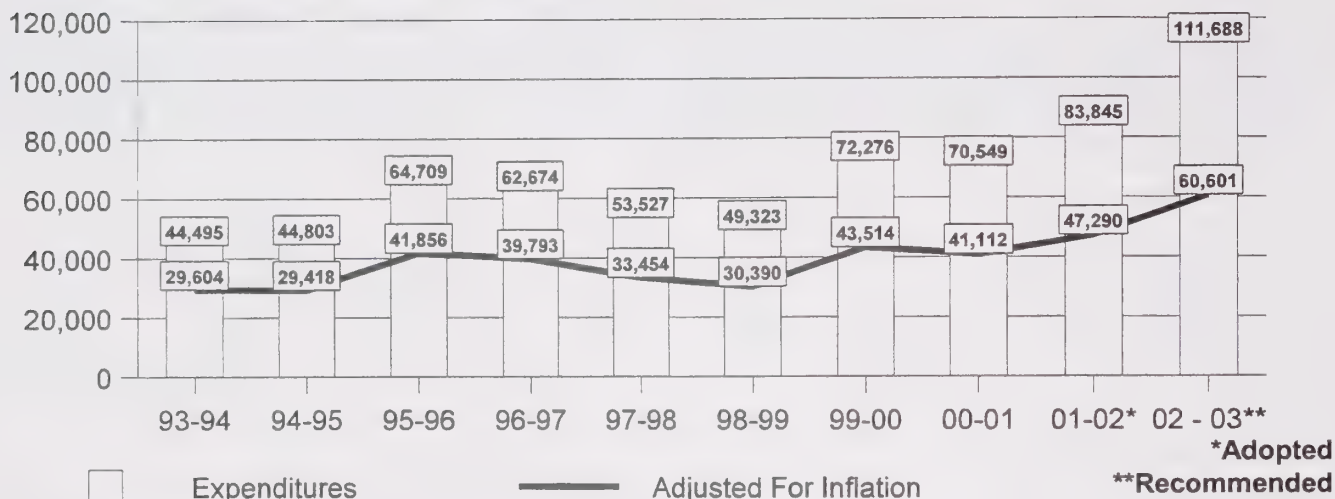
	200-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 11,533	\$ 12,196	\$ 21,964	\$ 21,964	\$ 21,964
Services and Supplies	59,016	69,900	90,104	89,724	89,724
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 70,549	\$ 82,096	\$ 112,068	\$ 111,688	\$ 111,688
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 70,549	\$ 82,096	\$ 112,068	\$ 111,688	\$ 111,688
Revenues	0	0	0	0	0
General Fund Support (G.F.S.)	<u>\$ 70,549</u>	<u>\$ 82,096</u>	<u>\$ 112,068</u>	<u>\$ 111,688</u>	<u>\$ 111,688</u>

Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

State law requires that County fund the support of the Grand Jury. General Fund money is the only source of funding for the Grand Jury. The Superior Court is responsible for the recruitment and appointment of the members of the Grand Jury, as well as the review of the reports made by the Grand Jury. The County provides staff support, funding and facilities for the Grand Jury. The Grand Jury investigates and prepares reports on the operation of local governments in the County.

Overall expenses for the Grand Jury have increased by 33% (\$27,843) over the 2001-2002 adopted budget. Several factors contribute to this increase. A temporary help position was replaced with a half time permanent Administrative Assistant in the current year. The permanent position increases the level of support for the Grand Jury and results in a \$9,000 increase in the budgeted salaries and benefits accounts.

Overall, the services and supplies accounts increased by \$18,779. A change in State law that takes effect on July 1, 2002 increases the per diem expenses for each juror from the current \$10 per day to \$15 per day. This 50% increase in per diem costs results in a \$12,000 increase in the services and supplies accounts. Other increases in the services and supplies accounts include mileage reimbursement for jurors traveling to and from meetings (\$1,450), costs related to travel for juror training (\$1,800), increases in copy costs for juror reports (\$2,105), and the replacement of one computer (\$1,400).

BOARD ADOPTED CHANGES.

None.

SERVICE PROGRAMS

Committee Investigations

To fulfill the responsibility of reviewing county, city and other public entity operations and management, certain departments and agencies are selected each year for thorough committee investigation. Interim or final reports, which acknowledge needs, recommend improvements and suggest possible corrective measures, are prepared for submission to the Board of Supervisors.

Total Expenditures: \$89,350 Total Staffing (FTE): 0.4

Special Investigations

With the approval of the Superior Court, the Grand Jury may order special audits and special investigations of various county and city government operations.

Total Expenditures: \$22,338 Total Staffing (FTE): 0.1

Sheriff-Coroner

Budget Unit: 2590

MISSION STATEMENT

We, the members of the San Luis Obispo County Sheriff-Coroner's Department, in partnership with the public, are Sworn to Serve.

We will perform the mandates placed upon the Office of the Sheriff-Coroner, investigate crime, enforce laws, prevent criminal activity, and determine the method and manner of suspicious death.

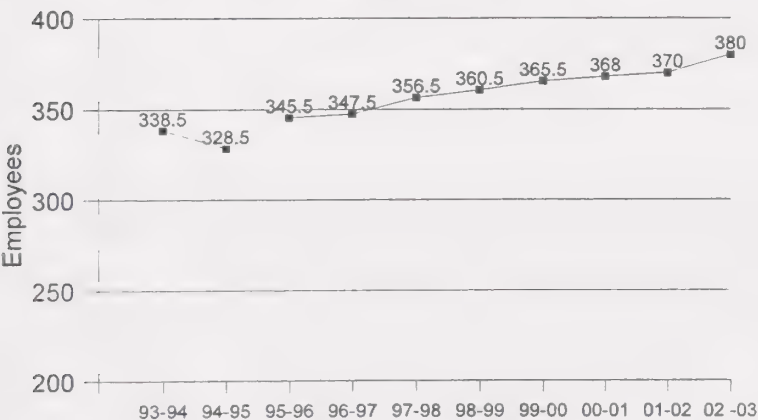
We will maintain the county jails and prisoners committed therein as prescribed by law in a fair and humane manner.

We will serve the Superior Court by providing court security, service of civil process, and the execution of lawful orders of the court.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 26,339,683	\$ 28,149,167	\$ 29,673,101	\$ 29,898,973	\$ 29,898,973
Services and Supplies	3,558,569	3,613,073	4,160,877	4,198,436	4,198,436
Other Charges	10,960	367,309	0	0	0
Fixed Assets	761,540	350,433	0	0	0
**Gross Expenditures	\$ 30,670,752	\$ 32,479,982	\$ 33,833,978	\$ 34,097,409	\$ 34,097,409
Less Intrafund Transfers	76,107	113,664	92,599	92,599	92,599
**Net Expenditures	\$ 30,594,645	\$ 32,366,318	\$ 33,741,379	\$ 34,004,810	\$ 34,004,810
Revenues	13,278,965	14,080,602	13,540,366	14,052,466	14,052,466
General Fund Support (G.F.S.)	\$ 17,315,680	\$ 18,285,716	\$ 20,201,013	\$ 19,952,344	\$ 19,952,344

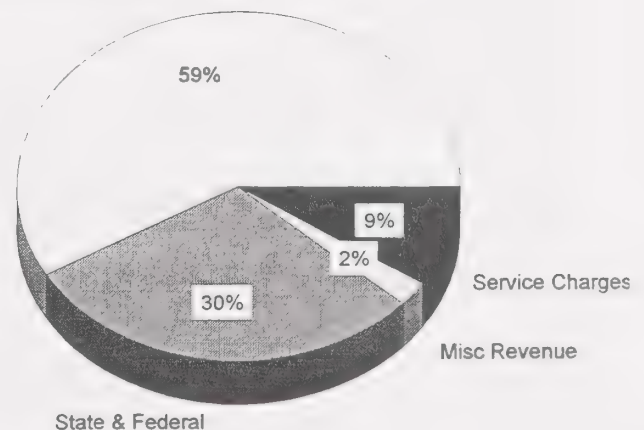
Number of Employees

(Full Time Equivalent)

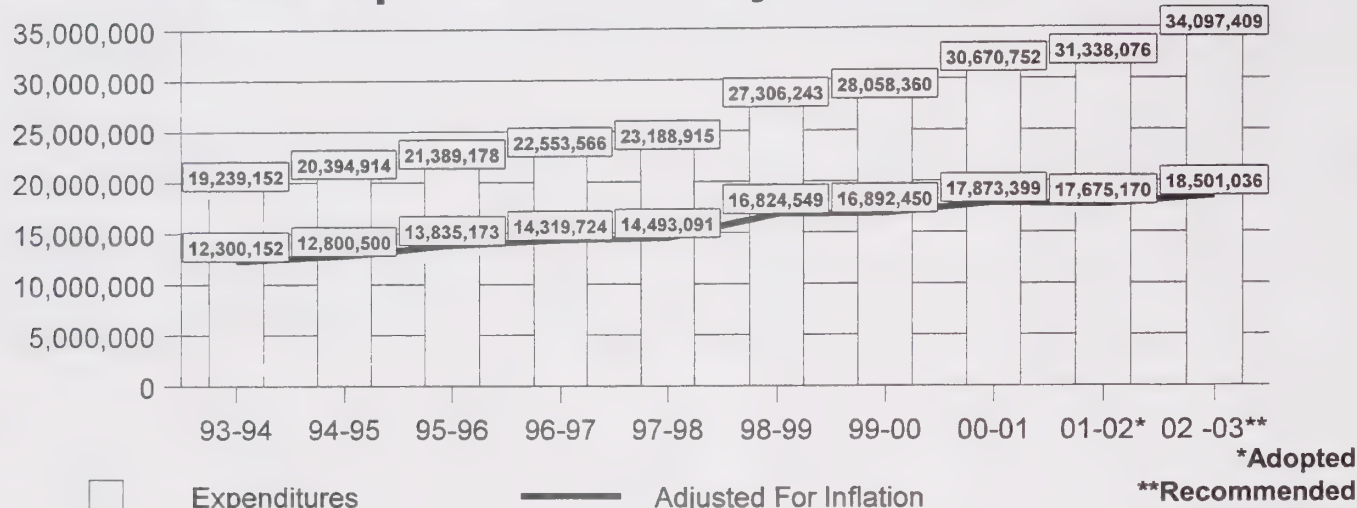


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

This year's budget does not include any requests for new positions. Two additional positions were allocated this past December and are dedicated to rural law enforcement. These positions are funded with money provided to rural and small counties received from the state this year. Most of the new equipment which would have normally been requested through the budget process is being purchased with non-general fund money.

While the department is facing a COLA increase of \$2,196,000, and the budget is being impacted by another \$204,000 in additional county overhead charges, the net county cost is rising \$1,692,465. Increases in revenue to the department will reduce the potential increase in net county cost by more than 29%.

The Sheriff's Department continues to work closely with other departments and the various communities to keep San Luis Obispo County a safe place to live. We continue to improve our capabilities with upgraded equipment and automation that the department has pursued in recent years. We will implement a new records management system within the next year that will significantly improve our ability to use information we gather daily and will allow us to respond to requests from the public that we are not currently able to do.

The department will continue to respond to requests for reduced discretionary spending and limited budget increases to the degree that public safety, including that of staff, is not impacted in a negative manner. The level of service provided by the department continues to be stretched by an increasing population in the county and a transient population passing through the county. The increase to net county cost will be held to a minimum so long as revenue remains steady.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Overtime costs and 3 deputies \$387,100 \$0 of General Fund support	Increased overtime and three new Sheriff's deputies are needed to cover airport screening consistent with federal law and the April 2, 2002 Department of Transportation security directive.	The Department of Transportation security directive must be met to maintain operations at the San Luis Obispo Airport.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Sheriff's Department have increased by 9% (\$2,759,333) compared to the 2001-2002 adopted budget. The portion of the budget funded with general fund money has increased by about 8% (\$1,443,796).

Sheriff-Coroner

Budget Unit: 2590

The salaries and benefits accounts have increased by 9% (\$2,582,657). The key factors that go into this increase are:

- The DSA agreement resulted in over an 8% increase (about a \$2.19 million increase) in salary and benefit costs.
- Two new Sheriff deputies were added in FY 2001-2002 under the rural and small county program with an annual cost of \$160,000. This is offset by State revenue for rural and small counties.
- A combination of three new Deputies and an increase in overtime charges are recommended in order to meet federally required security requirements for the San Luis Obispo Airport. Total costs are:
- \$173,000 added to overtime category to cover existing Sheriff's staff for the first six months of FY 2002-2003. This amount will be offset by funds from the Airport Transportation Security Administration (TSA).
 - \$129,000 of straight time to cover airport security for the second half of FY 2002-200 also reimbursed by TSA funds.
 - Three new Deputies will go through academy training with an estimated cost of about \$84,000. These "start-up costs" for the new deputies cannot be reimbursed by TSA funds, and other non-general fund money will offset this cost.
- A reorganization resulted in the elimination of a Dispatcher and creation of a Supervising Dispatcher position with an increased annual cost of \$8,000. This is offset by COPS revenue.

The service and supply accounts are recommended to increase 12% (\$459,026). Notable increases in this category include:

- Incorporation of rent costs for Sheriff facilities in the department budget (\$74,444).
- Garage billings and inflation costs (\$121,440)
- Auditor Overhead charges (\$204,525)
- Intra-fund billings (\$145,064), including \$125,000 of Measure A funds to support medical and mental health services for jail inmates.

The above fixed costs total more than the overall increase in the services and supplies category, and are combined with a variety of decreases and minor increases in the other sub-accounts of this category.

There are no fixed assets requested or recommended. The Sheriff has restricted funding available through a variety of sources and is able to purchase supplies and fixed assets through mid year requests using these funds.

Revenues show an increase of 10% (\$1,282,938) over the 2001-2002 adopted budget. The single largest increase is tied to Proposition 172 (\$1,052,818).

Federal revenues will offset the cost of providing security services at the airport (\$303,496). However, start up costs for training new deputies is not covered by this federal revenue. The Sheriff recommends the use of other grant funding to offset new deputy training cost (\$84,000). Sheriff billings to provide security for the Superior Court are recommended to increase by about \$240,000 and covers the actual costs for contracted services.

Increased revenues and intra-fund support from other departments offset about 47% of the increased expenditures in this budget. Much of this offset, however, is for staff added in new programs in FY 01-02 as well as for new programs identified in this budget. Some grant funds, such as the federal COPS Ahead program, show declines (\$120,000) as these revenue sources decline over time.

Again, the coming year may bring new state and federal initiatives and requirements related to Homeland Defense issues. The Board will be informed as the issues unfold through state and federal processes. Also, the Sheriff is developing a new Records Management System intended to replace an existing system as part of a larger law/legal records management program involving the Superior Court, District Attorney and Probation.

BOARD ADOPTED CHANGES

None.

Sheriff-Coroner

Budget Unit: 2590

SERVICE PROGRAMS

Administration

Direct, coordinate, and control the functions of the Department of Sheriff-Coroner-Marshall.

Total Expenditures: \$831,390 Total Staffing (FTE): 6.0

Administrative Services

Provide training as required by the California Commission on Peace Officer Standards and Training (P.O.S.T.) and California Board of Corrections for all peace officers and correctional offices, and for other employees as needed.

Total Expenditures: \$653,201 Total Staffing (FTE): 5.0

Automation Services

Provide automated support, computer systems and statistical information to all divisions of the Sheriff-Coroner's Department.

Total Expenditures: \$384,671 Total Staffing (FTE): 4.0

Civil

Receive and serve all civil processes and notices including summons, complaints, attachments, garnishments, and subpoenas. Provide bailiff services to the Courts.

Total Expenditures: \$2,313,442 Total Staffing (FTE): 25.5

Custody

Operate the County Jail; provide custodial care, vocational training, rehabilitative services, booking, food services, inmate work assignments, alternate forms of incarceration, operation of the court holding facilities and transportation of jail inmates to and from court.

Total Expenditures: \$12,497,134 Total Staffing (FTE): 161.0

Detectives

Investigate criminal activities and prepare for prosecution where indicated, provide coroner investigative functions, and determine the circumstances, manner, and the cause of all violent deaths. Coordinate a countywide crime prevention program designed to educate the residents of the County in security and prevention techniques and precautions.

Total Expenditures: \$2,515,097 Total Staffing (FTE): 21.0

Fiscal Services

Provide budget, payroll, accounting support, grant management and staff studies for all divisions of the Sheriff-Coroner's Department.

Total Expenditures: \$1,056,613 Total Staffing (FTE): 5.0

Patrol

Preserve the peace, respond to citizen's requests for assistance, and prevent criminal activity.

Total Expenditures: \$11,767,094 Total Staffing (FTE): 127.0

Records and Warrants

Processes, stores, and maintains Department criminal records and warrants; receives and processes permit applications; coordinates extraditions; fingerprints applicants, and registers all sex, drug, and arson offenders residing within the Sheriff's Department's jurisdiction.

Total Expenditures: \$655,733 Total Staffing (FTE): 12.5

Sheriff-Coroner

Budget Unit: 2590

Special Operations

Conduct investigations involving illegal drug possession and sales, unlawful activity associated with criminal street gangs and augment Patrol in addressing special problems in communities.

Total Expenditures: \$1,423,034 Total Staffing (FTE): 13.0

GOALS/PERFORMANCE MEASURES

Department Goal: Perform the mandates of the Office of Sheriff-Coroner, investigate crime, enforce laws, and prevent criminal activities.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual California Crime Index (CCI) for law enforcement agencies that serve populations over 100,000 in the State.	603	Below statewide average	Below statewide average	Below statewide average	Great – we have the lowest CCI in the State for Sheriff's Departments serving populations over 100,000.
What: This tracks the number of serious crimes reported each year for all law enforcement agencies (i.e., police departments, sheriff departments, and cities that contract for law enforcement) serving populations over 100,000.					
Why: This compares the crime rate for serious offenses in the unincorporated area of the County with that of other law enforcement agencies that serve populations of 100,000 or more. For calendar year 2000 (latest figures), the CCI in the unincorporated area of the County was 603 serious crimes per 100,000 population. The statewide average was 3,187 serious crimes per 100,000 population.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of high priority, life threatening calls for service that receive a 10 minute response time in the Coast Station area of the county.	Information not available	New Measure	85%	85%	With the new computer aided dispatch system, the Sheriff now has the ability to provide response time information by geographic region.
What: This measures the amount of time that elapses from the time the first patrol unit is dispatched to the call to arriving at the scene. The Coast Station area extends from Avila Beach and up the coastline to the Monterey County line.					
Why: Timely response is critical to successful resolution of a life threatening call for service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of high priority, life threatening calls for service that receive a 15 minute response time in the North Station area of the county.	Information not available	New Measure	85%	85%	With the new computer aided dispatch system, the Sheriff now has the ability to provide response time information by geographic region.
What: This measures the amount of time that elapses from the time the first patrol unit is dispatched to the call to arriving at the scene. The North Station area covers inland north county from Santa Margarita to Monterey and Kern County lines.					
Why: Timely response is critical to successful resolution of a life threatening call for service.					

Sheriff-Coroner

Budget Unit: 2590

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of high priority, life threatening calls for service that receive a 10 minute response time in the South Station area of the county.	Information not available	New Measure	85%	85%	With the new computer aided dispatch system, the Sheriff now has the ability to provide response time information by geographic region.
What: This measures the amount of time that elapses from the time the first patrol unit is dispatched to the call to arriving at the scene. The South Station area extends from the City of San Luis Obispo and Avila Beach, south to the Santa Barbara County line.					
Why: Timely response is critical to successful resolution of a life threatening call for service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as homicide.	100%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 63.1%. It is important to note that because the County is fortunate enough to have a very low homicide rate, our arrest rate "results" could vary significantly from year to year. As an example, if two homicides occur in a one year, and one ends up "unsolved", the arrest rate would drop to 50%.
What: Using national Uniform Crime Reporting (UCR) data collected by the Federal Bureau of Investigation (FBI), this measure shows the percentage of homicide investigations that result in an arrest by the Sheriff's department.					
Why: Arrest rates are indicative of effectiveness.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as forcible rape.	17%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 46.9%.
What: Using national Uniform Crime Reporting (UCR) data collected by the FBI, this measure shows the percentage of forcible rape investigations that result in an arrest by the Sheriff's department.					
Why: Arrest rates are indicative of effectiveness.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as robbery.	17%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 25.7%. Due to the relatively low number of robberies that take place in our county, our arrest rate can vary significantly from year to year. We expect, however, to exceed the FBI national average for FY 01/02.
What: Using national Uniform Crime Reporting (UCR) data collected by the FBI, this measure shows the percentage of robbery investigations that result in an arrest by the Sheriff's department. The Penal Code defines robbery as the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.					
Why: Arrest rates are indicative of effectiveness.					

Sheriff-Coroner

Budget Unit: 2590

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as aggravated assault.	80.6%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 56.9 percent.
What: Using national Uniform Crime Reporting (UCR) data collected by the FBI, this measure shows the percentage of aggravated assault investigations that result in an arrest by the Sheriff's department. The Penal Code defines aggravated assault as the unlawful attack by person(s) upon another for the purpose of inflicting severe or aggravated bodily injury.					
Why: Arrest rates are indicative of effectiveness.					
Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as burglary.	21.1%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 13.4 percent.
What: Using national Uniform Crime Reporting (UCR) data collected by the FBI, this measure shows the percentage of burglary investigations that result in an arrest by the Sheriff's department. The Penal Code defines burglary as the unlawful entry of a structure to commit a felony or a theft.					
Why: Arrest rates are indicative of effectiveness.					
Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Arrest rate for crimes classified as theft.	23.3%	New Measure	Better than FBI national average	Better than FBI national average	The calendar year 2000 FBI national average is 18.2 percent.
What: Using national Uniform Crime Reporting (UCR) data collected by the FBI, this measure shows the percentage of theft investigations that result in an arrest by the Sheriff's department. The Penal Code defines theft as the taking of the personal property of another.					
Why: Arrest rates are indicative of effectiveness.					
Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases submitted to the Detective Division and Special Operations Unit of the District Attorney that result in a filing of criminal charges.	Information not available	New Measure	94.6%	90%	We expect to reach almost 95% for FY 01/02. However, we believe a 90% success rate represents a realistic ongoing target.
What: This measures the quality of work done by Sheriff's Department prior to submitting a case to District Attorney for filing of criminal charges.					
Why: Filing rates are indicative of effectiveness.					

Sheriff-Coroner

Budget Unit: 2590

Department Goal: Foster a safe environment for inmates and jail employees.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Monthly physical altercation rate per hundred inmates at the Main Jail.	Information not available	New Measure	.75	.75	The Main Jail currently houses an average of 400 inmates per day.
What: This measure tracks our success relative to keeping the Main Jail safe for inmates and County employees alike.					
Why: It is important to track the physical altercation rate at the Main Jail for two reasons: 1) it provides a measure for how safe our facility is; and 2) demonstrates the degree to which we effectively manage the inmate population.					

Department Goal: Maintain the county jails and inmates committed therein as prescribed by law in a fair and humane manner.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Overtime as a percentage of the Custody salaries budget.	2.8%	New Measure	3.27%	3%	We continue to closely monitor the use of overtime at the Main Jail.
What: This measure tracks the amount of overtime expended annually by the Sheriff to keep the Main Jail running twenty-four hours a day, seven days a week.					
Why: Barring unforeseen emergencies/events, overtime costs can be kept in check by employing sound scheduling and management techniques. Tracking our efforts in this area demonstrates the Sheriff's commitment to maximize the use of limited resources.					

Animal Services

Budget Unit: 2840

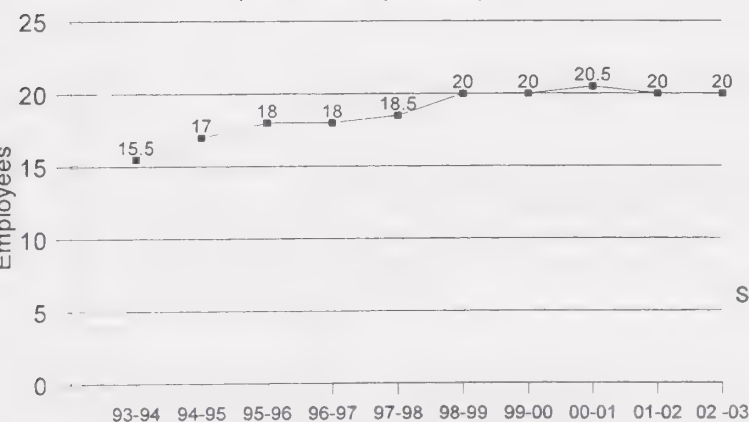
MISSION STATEMENT

The Animal Services Division of the Sheriff's Department is dedicated to providing protection, education, and the humane treatment of animals in order to ensure a safe and healthy community and to promote the benefits of responsible pet ownership.

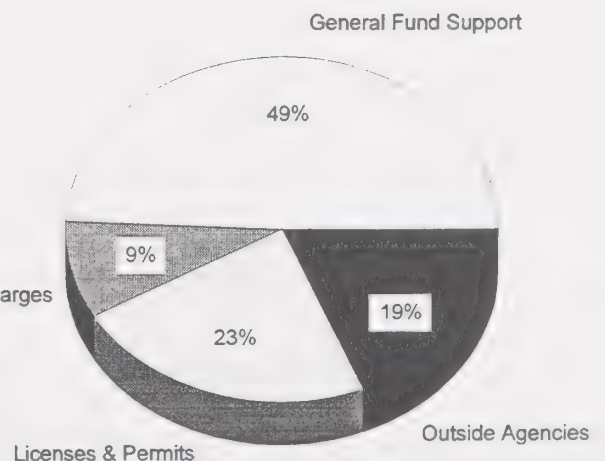
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 796,198	\$ 922,842	\$ 1,175,775	\$ 1,130,723	\$ 1,130,723
Services and Supplies	390,659	457,299	493,750	450,695	450,695
Other Charges	0	0	0	0	0
Fixed Assets	22,607	0	0	0	0
**Gross Expenditures	\$ 1,209,464	\$ 1,380,141	\$ 1,669,525	\$ 1,581,418	\$ 1,581,418
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 1,209,464	\$ 1,380,141	\$ 1,669,525	\$ 1,581,418	\$ 1,581,418
Revenues	673,071	703,634	808,370	803,370	803,370
General Fund Support (G.F.S.)	\$ 536,393	\$ 676,507	\$ 861,155	\$ 778,048	\$ 778,048

Number of Employees

(Full Time Equivalent)



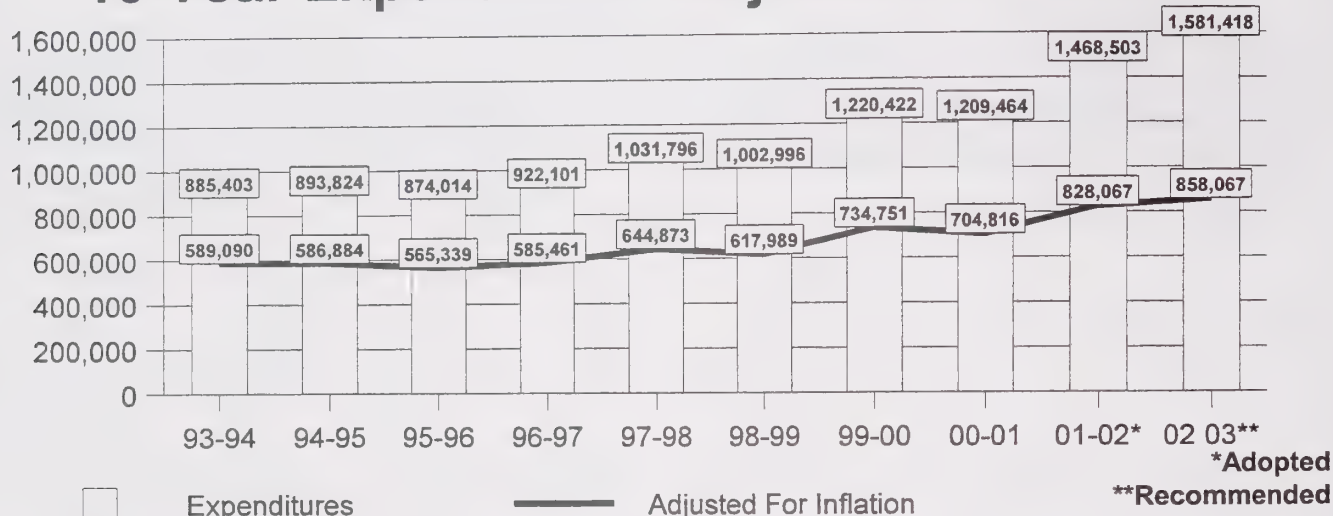
Source of Funds



Animal Services

Budget Unit: 2840

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

In response to the current economic challenges facing our State and at the request of the County Administrative Office, Animal Services Division, Budget Unit 2840, has formulated both a status quo and traditional budget.

Animal Services' status quo budget reflects a nominal increase in General Fund support over the current year, totaling \$98,329 or 13%. The salary and benefits' category reflect the greatest increase in our status quo budget, totaling \$137,919 (13%). The majority of these costs are outside the control of the division and are attributed to non-discretionary cost of living and step increases and inequity adjustments. One other contributing factor is the increase in salary for the current Animal Services Manager. Last year, the position was vacant and the salary costs were budgeted at the lowest step. Currently, we have a veterinarian employed as the Animal Services Manager. Our Services and Supplies requests reflect a decrease of 2% (-\$12,333) and a 3% increase in our revenue (\$27,257). We are not requesting any new personnel or equipment in our status quo budget.

Our traditional budget request reflects a modest increase of 16% in General Fund support over the current year, totaling \$123,765. This increase includes a proposal for a new position, a Departmental Automation Specialist, to provide technical support. In addition, Animal Services is requesting for a personnel reorganization by deleting a Senior Account Clerk position and adding a Supervising Administrative Clerk I/II position. The personnel reorganization will create a front line clerical supervisor, improve the service efficiency, and increase licensing revenue. We are not requesting any fixed assets in the traditional budget.

Last year, funding was available to Animal Services for animal vaccines and microchip identifiers to enhance the health and well being of our animal population. Currently, stray dogs and cats entering our shelter receive standard vaccinations against infectious diseases which shelter animals are at higher risk of contracting and at the time of adoption they are vaccinated against rabies and receive a microchip identifier. We implemented the vaccine program at the shelter to prevent the spread of disease and help increase overall adoption. During the first six months of this fiscal year, 255 more dogs and cats were adopted than during the same period of time in 2000. There is a direct correlation between healthy animals and adoption. We will advise the Board at a later date as to an outcome of our microchip identifiers.

In August, Animal Services participated in the first of many meetings of the San Luis Obispo County Animal Coalition, along with many independent animal rescue groups, veterinarians, animal business owners, and private citizens interested in coming together to discuss animal issues and concerns. One of the primary goals of the coalition is to work as a group to seek outside revenue sources to assist with the animal issues and the spay-neuter program in the county.

Animal Services is moving forward with its plan to build a North County kennel at the North County Regional Center in Templeton.

Animal Services

Budget Unit: 2840

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
\$3,155 gross cost \$0 General Fund Support	Reorganize clerical staff by eliminating one Senior Account Clerk and add a Supervising Administrative Clerk to improve front line clerical supervision.	Better review and audit of records related to dog licenses resulting in an increase in the number of dogs licensed. Dog licenses help assure that dogs are vaccinated against rabies and help to return lost pets to their rightful owners. The department projects a \$50,000 increase in revenue from enhancing the licensing program.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Animal Services Division of the Sheriff's Department provides a 7% (\$112,915) increase compared to the 2001-2002 adopted budget. The portion of the budget funded with general fund money is increased by 5% (\$40,658).

The salaries and benefits category shows a 14% increase (\$141,074). The Animal Services Manager position was filled at the Manager Veterinarian level, about a \$30,000 increase over the amount for the Manager Non-Veterinarian position. The requested reorganization deleting a Senior Account Clerk and creating a Supervising Administrative Clerk is a \$3,155 addition to the salaries and benefits accounts. The rest of the increases are prevailing wage and step increases for existing staff.

Services and supplies accounts have decreased by about 5% (\$28,159). Reductions totaling \$74,705 are the result of reductions in the countrywide overhead charges (\$56,590), insurance charges (\$8,779) and garage charges (\$9,336). Animal food (\$5,000), household expense (\$8,909) and medical and lab support (\$5,575) are recommended to increase. The increases in these sub-account are intended to improve animal health, well being and placements. These accounts also include replacements for computers (\$6,300), animal cages (\$9,000) and continuation of the supplies and services needed for departmental operations.

The Animal Services budget includes \$40,000 to continue the spay neuter program, at the same level as the current year. Animal vaccinations and microchip identification programs begun in FY 2001-2002 are continued in the recommended budget. No fixed assets were requested.

Revenues are increased by 9% (\$72,257) over 2001-2002 adopted budget levels. Increases in contract payments from cities (\$20,757) and animal licenses (\$50,000) are the two revenue sources primarily responsible for the increase. The recommended Supervising Administrative Clerk position is tasked with achieving increased license revenues.

The conversion of a Departmental Automation Specialist currently working for Animal Services through the Information Services Department is not recommended as this issue is being examined on a broader scale through the Gartner Group automation study.

The Animal Services budget maintains the goals to increase animal adoptions and redemptions, as well as to improve customer service.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Administration

Manage and supervise animal service programs, negotiate contracts with cities utilizing the Division's services, maintain records, coordinate communications with dispatch including receiving and releasing of animals.

Total Expenditures: \$197,336 Total Staffing (FTE): 2.0

Animal Services

Budget Unit: 2840

Animal Placements

Provide opportunities for unredeemed, stray animals to find to a new home. Utilize volunteers to assist in Adopt-A-Pet functions and to match potential owners with animals. Provide financial assistance for pet owners to spay or neuter their pets.

Total Expenditures: \$265,698 Total Staffing (FTE): 2.5

Enforcement

Retrieve stray animals and dogs in violation of the leash-law; respond to public complaints and nuisance abatement proceedings; provide permits for commercial and non-commercial breeders, kennels, and pet shops; provide immediate response to rabid animal calls and coordinate humane disposition. Investigate animal abuse cases and owner requested services to pick up, shelter, or euthanize owned animals.

Total Expenditures: \$656,042 Total Staffing (FTE): 9.0

Humane Education

Provide communities with pet-related information which serves the public and furthers the mission and goals of the Animal Services Division. Implement education programs which are directed at individuals and groups of individuals associated with service organizations, schools, and community groups.

Total Expenditures: \$42,886 Total Staffing (FTE): .50

Licensing

Protect the public by verifying that dog rabies vaccinations are current, collecting licensing fees, issuing licenses, and enforcing license ordinances and state and local rabies control laws. Includes rabid animal reporting and testing; quarantine, bite report coordination, and investigation coordination.

Total Expenditures: \$174,091 Total Staffing (FTE): 3.5

Sheltering/Euthanasia

Maintain safe and clean kennel facilities to house strays and animals placed on "hold" by law enforcement; quarantine bite animals; coordinate redemption of animals by owners; and humanely dispose of ill, injured, and unwanted animals.

Total Expenditures: \$245,365 Total Staffing (FTE): 2.5

GOALS/PERFORMANCE MEASURES

Department Goal: Protect the public and domestic animals from injuries and disease by responding to citizens and calls for services.

Communitywide Result Link: A safe and healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of stray animals picked up for the fiscal year.	3,354 stray animals picked up	4,000 stray animals picked up	3,300 stray animals picked up	3,250 stray animals picked up	We are continually responding to requests for animal care and control services. By assisting the community in reducing the birth rate of dogs and cats by offering humane education and spay/neuter assistance, we expect to significantly lower impounds for FY 01/02.
What: Animal Services routinely patrols the county, picking up stray animals and providing housing at the shelter.					
Why: Our goal is to enhance the health and safety of the animals and the community.					

Animal Services

Budget Unit: 2840

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of dogs and cats involved in bite incidents (with humans) that are quarantined.	83%	90%	79%	80%	Animal Services works diligently to investigate and locate animals involved in biting humans. Currently, the Animal Control Officers have a 79% success rate locating the animals involved in biting incidents. Our challenge lies in locating feral cats and the owners of stray dogs. Given the significance of this challenge, in retrospect, we believe our FY 01/02 adopted target of 90% was probably too ambitious.
What: Animal Services investigates and locates dogs and cats involved in biting of humans, resulting in the quarantining of these animals.					
Why: Animal Services is required by state mandate to confine / quarantine all animals involved in animal to human biting incidents. This is done to protect the public from the spread of diseases (i.e. rabies).					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of dogs licensed for the fiscal year.	12,382 dogs licensed	13,200 dogs licensed	13,102 dogs licensed	16,000 dogs licensed	Animal Service requires all redeemed and adopted dogs to be licensed at the time to release. Additionally, we are verifying vaccination reports from local veterinarians to help increase the licensing of dogs.
What: This measure tracks the number of licensed dogs in the county.					
Why: Licensing dogs is a tool to protect the public and enforce the license ordinances. Licensing dogs helps Animal Services return lost pets to their rightful owners.					

Department Goal: Provide a safe and clean environment for all sheltered animals, thus improving opportunities for increased adoption, redemption, and overall health to the animals.

Communitywide Result Link: A safe and healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of animals adopted during the fiscal year.	30%	35%	38%	40%	Our staff and volunteers are continuing in their objective to maintain a safe and healthy environment at the shelter, thus improving the opportunities to increase adoption rates. Currently, our projected adoption rate is 8% higher than FY 00/01; this equates to more than 400 dogs and cats that may be adopted over the prior year.
What: This measure reflects the percentage of animals adopted from our shelter annually.					
Why: This measures the success of our animal adoption program.					

Animal Services

Budget Unit: 2840

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of animals redeemed for the fiscal year.	18%	21%	16%	22%	Our shelter is open to the public six (6) days a week. This allows pet owners the opportunity to reclaim their lost pets. Microchipping of dogs and cats adopted during the current fiscal year will assist in increasing the redemption rate in FY 02/03 (we had originally anticipated that the mirco-chipping program would be up and running with sufficient time to impact the fiscal year 01-02 projected target.)
What: Animal Services track the number of lost animals reunited with their owners each year.					
Why: This measures the success of our efforts to reunite lost pets with their caregivers in a safe and healthy condition.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of animals euthanized during the fiscal year.	1,478	2,000	1,350	1,275	In FY 1999/00, we euthanized 2,300 dogs and cats. We are projecting a decrease of 950 for fiscal year 2001/02 and an additional decrease of 75 for next year. During this fiscal year, only 9.9% of all euthanasia is due to space limitation. It is our objective to continue to educate our community to spay/neuter their pets and to promote adoption and redemption in an effort to reduce the euthanasia rate.
What: Animal Services documents and reports the number of dogs and cats euthanized to the State.					
Why: This measure helps us track the effectiveness of our animal adoption and redemption program.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of customer survey respondents who rated the kennel facilities, service, and staff as "satisfactory" or "excellent."	95%	85%	91%	90%	In July 2000, we implemented a customer satisfaction survey. Over 90% of the responses have been positive and we are reviewing all comments and ideas in an effort to improve our Division.
What: The Division has implemented a customer satisfaction survey.					
Why: It is our goal to consistently provide great service to our customers and ensure our facility is safe and clean. This survey will assist Animal Services to make necessary changes or improvements as needed.					

Animal Services

Budget Unit: 2840

Department Goal: Provide a cost effective animal services operation that maximizes the funding available for services that benefit the public.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Administrative costs as a percentage of the Animal Services budget.	New Measure	New Measure	22%	19%	With the addition of a veterinarian as the new Animal Services Manager, we now have the expertise required to efficiently run the facility. Our Animal Services Manager is a working manager, who is actively involved in the kennel reducing the incidents of disease and improving the animals chances for adoption. His direct contact within the kennel reduces administrative costs.
What: This measure tracks the administrative costs expended annually with the total budget.					
Why: It's important to minimize the administrative costs and maximize funding for servicing and protecting the animals and citizens of San Luis Obispo County.					

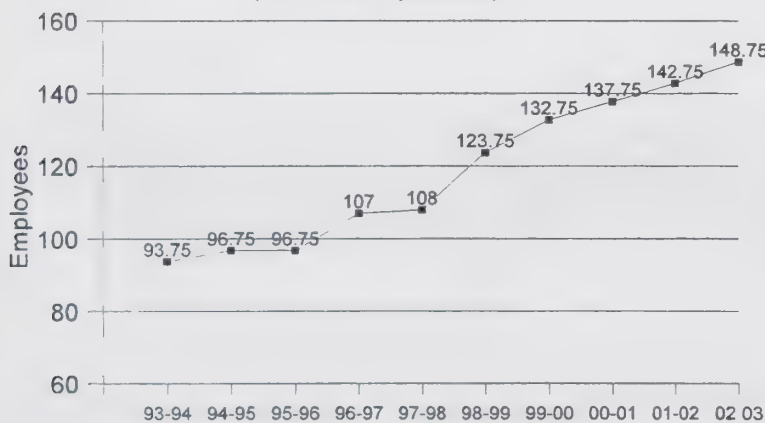
MISSION STATEMENT

The mission of the San Luis Obispo County Probation Department is to provide for the protection and safety of the community, deliver essential services to the criminal/juvenile justice system, support the rights of victims, and enforce the orders of the Court.

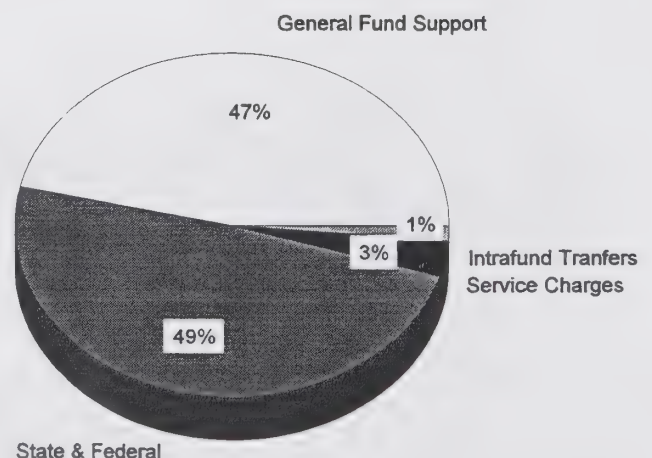
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 7,385,175	\$ 8,426,601	\$ 10,056,643	\$ 9,014,478	\$ 9,014,478
Services and Supplies	2,482,504	3,811,868	4,126,934	2,974,557	2,974,557
Other Charges	0	25,390	55,000	40,600	40,600
Fixed Assets	37,925	77,762	0	0	0
**Gross Expenditures	\$ 9,905,604	\$ 12,341,621	\$ 14,238,577	\$ 12,029,635	\$ 12,029,635
Less Intrafund Transfers	308,672	592,082	352,914	145,877	145,877
**Net Expenditures	\$ 9,596,932	\$ 11,749,539	\$ 13,885,663	\$ 11,883,758	\$ 11,883,758
Revenues	5,471,495	6,571,369	7,075,054	6,307,341	6,307,341
General Fund Support (G.F.S.)	\$ 4,125,437	\$ 5,178,170	\$ 6,810,609	\$ 5,576,417	\$ 5,576,417

Number of Employees

(Full Time Equivalent)



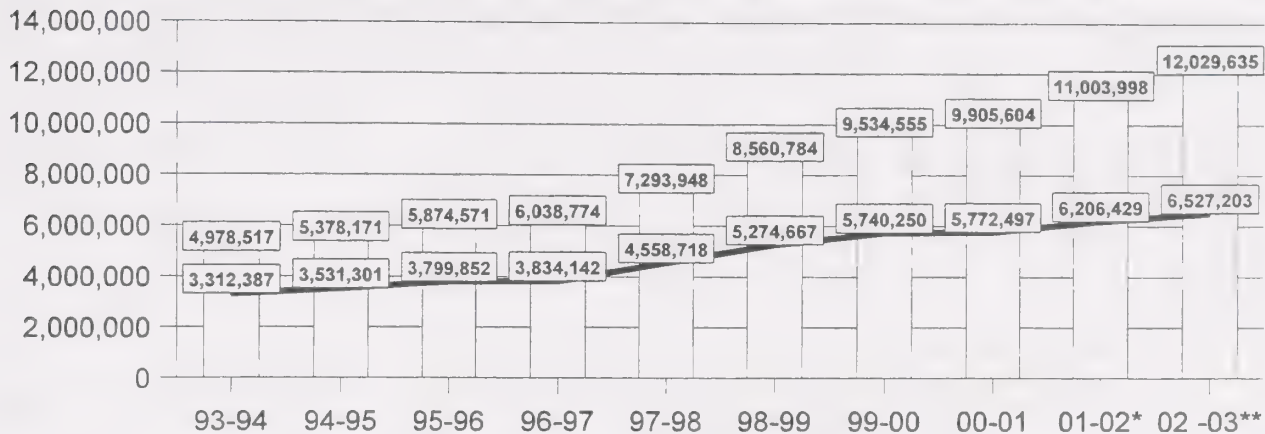
Source of Funds



Probation

Budget Unit: 2660

10 Year Expenditures Adjusted For Inflation



Expenditures



Adjusted For Inflation

*Adopted

**Recommended

DEPARTMENT COMMENTS

Demands and mandates for Probation services continue to rise due to the increase in court referrals, numbers of minors needing to be detained in Juvenile Hall, as well as the numbers of juveniles and adults being placed on Probation. Probation continues to respond to these demands by providing community based services to meet the needs of our population whenever possible. Some of the more positive outcomes have come from community based programs such as Drug Court, diversion services for Juveniles, the SAFE system of care, mentoring, and probation supervision. These programs are cost effective, and have demonstrated positive outcomes, for those community members receiving such services. Funding by the state to the counties for Proposition 36 (adult drug treatment), and AB1913 (Juvenile Crime Prevention Act 2000), and expenditures for these programs approved by the Board of Supervisors in fiscal year 01/02 have proven to be in high demand. It is expected 500 adults will receive assessments through Proposition 36, and approximately 200 will complete the program, and over 200 youth will receive services through AB1913 funding during FY 01/02. Outcomes for such programs involve a longitudinal survey, and thus will be forthcoming during the next year. Thus far, we have received a very positive response by these clientele, and our collaborative partners, for the services being offered through these programs.

The Probation Department's budget submittal for fiscal year 02/03 includes changes in the usage of our TANF (Temporary Assistance for Needy Families) funds to meet the increasing demands for staffing our Juvenile Hall. Due to changes in requirements of Title 15 California Code Regulations as well as the increase in the numbers of juveniles being detained, we are requesting four Supervising Juvenile Services Officers be added to the juvenile hall staffing. It is our proposal to pay for these Officers with a portion of our TANF funding allocation. Additionally, we are requesting funding for the successful Adult Drug Court program, including two Probation Officers and treatment funds. This program was grant funded, and this grant has expired. Further, we are requesting changing a ½ time Deputy Probation Officer position, currently allocated, to a full time position, 100% revenue offset by Title IVE funds. Lastly, our budget submittal includes revenues and expenditures to implement the Comprehensive Collections Program as defined by Penal Code section 1463.007. This program would require the addition of three Supervising Collections Officers, whose salaries would be offset by the revenues received through this program.

These additional resources will provide for a safe Juvenile Hall; maintain compliance with Title 15 California Code Regulations; provide needed and successful services for adult offenders, and provide for the restoration of victims through enhanced restitution collection on delinquent accounts.

Probation

Budget Unit: 2660

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
\$262,000 Gross \$0 General Fund support	Add four Supervising Juvenile Services Officers, a new employee classification, to increase staffing and supervision of the Juvenile Hall operations.	Bring the County into 100% compliance with the Title 15 California Code of Regulations and contribute to the departmental goal of 0 escapes and 0 suicides in the hall.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Probation Department have increased by 9% (\$1,025,637) compared to the 2001-2002 adopted budget. The portion of the budget funded by general fund money is increased by about 8% (\$404,651).

Recommended expenditures in the salaries and benefit accounts show a significant increase of 16% (\$1,286,442). The factors involved with this increase are described below.

- Increases in staffing that occurred after the adoption of the 2001-2002 budget include the addition of 4 positions associated with Proposition 36 (\$275,230) and conversion of 4 Probation Assistant positions to Deputy Probation Officer positions for work with schools (\$67,086).
- About \$472,146 is related to prevailing wage and step increases for existing positions.
- Changes to Workers Comp rates to reflect the law enforcement rate and changes to retirement total \$209,980 of increased costs in the salaries and benefits category.

A total of four new positions are recommended at a cost of \$262,000. The new positions are Supervising Juvenile Services Officers intended to provide better supervision of Juvenile Hall operations. Recent findings of a Board of Corrections inspection of the Juvenile Hall identified Title 15 violations related to inadequate supervisory staff at the hall. The recommended positions address this concern and provide for better overall staff allocation and juvenile safety at this facility. Revenue to offset the cost for these positions is provided by shifting dollars within TANF funds from contract services to salaries and benefit accounts.

Two Limited Term Deputy Probation Officers are eliminated in the recommended budget due to the loss of grant revenue associated with drug court. This reduces expenses by \$147,154. The Probation Department has requested to continue support of drug court by shifting two existing Deputy Probation Officer positions from field services to this program. Shifting two Deputy Probation Officers from field services to cover drug court will be accomplished by spreading the existing caseloads of the two field officers to the Deputy Probation Officers that remain in Adult field services. The effect will be to increase the per officer caseload in the adult field supervision unit. It is important to note that this is a decision the department has made based on identified results, priorities and available financing.

The service and supplies accounts are decreased by 5% (\$176,416). As identified above, \$262,000 in contract services expense is eliminated and the revenue is shifted to salaries and benefits to cover the costs of the new positions. The department has offset other unavoidable increases, such as county wide overhead charge increases of \$330,760 and garage cost increases of \$31,827 with reductions in other accounts. No fixed assets are requested.

The budget continues funding of Tri-Counties Boot Camp through a combination of general fund (\$50,000), Social Services realignment funds (\$68,000) and reductions in other service and supply account expenditures (\$92,480).

Revenues are expected to increase by 12% (\$689,410) over the 2001-2002 adopted budget. The bulk of this increase is tied to revenue from Proposition 36 (\$276,687) and increases in Proposition 172 revenue (\$281,830).

The department has proposed implementing a comprehensive collections program as a means to increase revenues. This proposal is not recommended at this time due to a lack of information and the need to refine the details of the proposal. Other requested resources are not recommended primarily due to the lack of available financing, and incomplete information related to measurable results.

Probation

Budget Unit: 2660

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Administrative Services

Administration provides overall policy development, directs and coordinates the functions of the department, program oversight and development, community relations, personnel administration, and provides training as required by the State Standards and Training for Corrections (STC) and Board of Corrections for all peace officers, and for other employees as needed.

Total Expenditures: \$2,386,181 Total Staffing (FTE): 14.5

Fiscal & Support Services

The Fiscal and Support services unit is responsible for the development and monitoring of the department budget; the procurement of services and supplies; Collections and disbursement of court ordered fines, fees, and restitution to victims, and automation support services.

Total Expenditures: \$676,461 Total Staffing (FTE): 13.5

Detention Services

Manage and maintain the Juvenile Hall detention facility providing a safe and secure environment for youthful offenders in compliance with Title 15 and 24 of the California Code of Regulations which govern state-wide juvenile detention facilities.

Total Expenditures: \$3,022,532 Total Staffing (FTE): 39.75

Juvenile Services

Provide services to the Juvenile Justice System along a continuum of care ranging from prevention and intervention to supervision and incarceration. These services include Diversion, Court Investigation, Community Supervision and placement in Foster Homes, Group Homes and Probation Camps. The Juvenile Division also engages in partnerships with the Department of Social Services, Mental Health, Law Enforcement Agencies, Drug & Alcohol Services and County School Districts in an effort to reduce the incidence of juvenile delinquency.

Total Expenditures: 2,976,715 Total Staffing (FTE): 33.0

Adult Services

Conduct investigations, provide information, and make recommendations to the Criminal Courts to assist decision makers in determining the appropriate disposition of cases. Protect the community through appropriate case management, prevention, intervention, and enforcement activities with felons and misdemeanants to ensure compliance with court orders while supporting the rights of victims. Programs include Deferred Judgement, Drug Court, Prop 36 drug offender, Domestic Violence, Gang Task Force and Sex Offender monitoring.

Total Expenditures: \$2,873,512 Total Staffing (FTE): 48.0

Grant, Revenue Development & Special Projects

Research, identify and pursue funding opportunities from a variety of sources to develop, implement and sustain programs supporting the mission of the Probation Department. Maintain compliance with grant terms and conditions. Report progress and outcomes of programs to Federal, State and local agencies.

Total Expenditures: \$94,234 Total Staffing (FTE): 0.0

Probation

Budget Unit: 2660

GOALS/PERFORMANCE MEASURES

Department Goal: Provide timely and accurate information and recommendations to the juvenile and adult justice systems to support decision-makers in determining appropriate disposition of cases.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of local juvenile and adult justice system stakeholders who respond they are satisfied, more than satisfied, or are extremely pleased with the Probation Department's court reports.	New Measure	75%	60%	75%	Survey results are lower than expected. However, we have used the information gained from the survey to formulate plans for improvement. We expect to reach a 75% satisfaction rating next year.
What: The study will measure the timeliness, accuracy and usefulness (how closely the Court followed Probation's recommendation) of requested and mandated reports.					
Why: Preparation and submission of court reports is a mandated function of the Probation Department and a study of how well we perform these tasks will measure the effectiveness of the services we provide to the juvenile and adult justice system.					

Department Goal: Manage and maintain a safe and secure Juvenile Hall to ensure protection of the youth, staff, and community while complying with applicable laws and standards.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of minors detained at Juvenile Hall who did not escape from custody.	100%	100%	100%	100%	Excellent, no escapes.
What: Were there any escapes from Juvenile Hall.					
Why: Minors are detained at Juvenile Hall for the safety and security of the community and/or the protection of the minor.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Cost per day per minor detained at the Juvenile Hall.	New Measure	\$240	\$194	\$234	The FY 02/03 target is projected to increase due to the prevailing wage adjustment granted in the current year and the addition of four Supervising Juvenile Services Officers to meet state Title 15 mandates. Of the four comparable agencies that responded to our request for cost data, daily costs for FY 01/02 ranged from \$115 in Kern County to \$263 in Santa Barbara County, with an average of \$169. Our FY 01/02 costs are slightly higher than the average, but well within the range.
What: The cost per day to detain a minor in Juvenile Hall based upon the average daily population.					
Why: To maintain efficient operations.					

Probation

Budget Unit: 2660

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of days operating in excess of capacity.	6 days	6 days	0 days	0 days	By increasing capacity (from 40 to 45 beds effective 05/01) and consistently employing alternative detention measures to effectively manage the juvenile population, we do not expect to exceed capacity this fiscal year.
What: The State Board of Corrections has established the Juvenile Hall bed capacity at 45 minors. Why: Compliance with Title 15 & 24 standards and safety/security of staff and minors is jeopardized by overcrowding.					Average of comparable counties is 5 days.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Juvenile Hall inspections passed pursuant to all applicable regulations and standards.	100%	100%	86%	100%	While the overall inspection was positive, we were cited for an insufficient supervisor to staffing ratio. The FY 02/03 budget contains additional staffing to resolve this issue.
What: Compliance with Title 15 & 24 California Codes and Regulations for Juvenile Halls requirements. Why: To ensure a safe, secure, and healthy environment for minors and staff.					

Department Goal: Provide an efficient and cost effective alternative to incarceration of juvenile wards, adult felons and misdemeanants through the enforcement of court orders and support of successful completion of term of probation, thus enhancing public safety.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual per probationer cost to provide supervision services.	\$3,114	\$3,114	\$2,755	\$2,373	While overall costs for supervision are rising, the unit cost is projected to decline due to an increase in number of probationers. The number of probationers is increasing due to a combination of factors: Prop36, longer sentences, growth in the county, etc.
What: Cost to supervise probationers who are assigned to the Probation Department, divided by the number of probationers served. Why: A cost effective alternative to incarceration.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of juvenile/adult offenders who successfully complete the terms and conditions of their probation.	New Measure	60%	Juvenile - 85% Adult - 79%	Juvenile - 90% Adult - 85%	Kern: 66% (adult) Santa Barbara: 75% (juvenile) 80% (adult)
What: Completing probation successfully is defined as satisfactorily completing the terms and conditions of probation. Why: The successful completion of probation encourages the offenders rehabilitation and reintegration into the community as a law abiding citizen.					Other comparable counties do not collect this data.

Probation

Budget Unit: 2660

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of high and medium risk (to re-offend) probationers living in San Luis Obispo County who are actively supervised by the Probation Department.	Juvenile - 85% Adult - 88% (high risk cases) Adult - 46% (medium risk cases)	Juvenile - 100% Adult - 100% (high risk cases) Adult - 75% (medium risk cases)	Juvenile - 100% Adult - 100%	Juvenile - 100% Adult - 100%	Juvenile: average from comparable counties - 100%. Adult: by effectively managing our probationer population we expect to exceed our FY 01/02 target relative to supervising medium risk cases (from 75% to 100%). We currently exceed supervision rates of comparable counties.
What: Probation will actively supervise probationers at a standard equal to or above statewide average.					
Why: Actively supervising probationers results in a safer community.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Recidivism rate of assigned probationers, both adult and juvenile.	New Measure	23%	Adult - 28% Juvenile - 10%	Adult - 25% Juvenile - 10%	Our comparable counties do not collect this data.
What: Adult - The recidivism rate measures those probationers who were assigned to field supervision who have been convicted of a new crime in San Luis Obispo County. Juveniles - The recidivism rate measures those probationers, assigned to field supervision that are convicted of a new crime in San Luis Obispo County.					
Why: Reducing recidivism among those probationers who have been actively supervised decreases the incidence of crime and provides for a safer community.					

Department Goal: Support crime victims by giving them a voice in the process and by collecting court-ordered restitution from offenders.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percent of losses restored to victims of crime through collection of restitution. (Rate of loss to owed)	50.19%	Revised Measure	50.85%	55%	The projected restitution owed for FY 01/02 is \$1,173,200. Probation expects to collect 50.85% of that amount during FY 01/02. (The current County cost to collect restitution is \$.52 for every dollar collected.)
What: The amount of money reimbursed to victims for losses sustained as a result of a criminal act.					
Why: To support the rights of victims.					

Probation

Budget Unit: 2660

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of crime victims who indicate they are "satisfied" with the victim services provided to them by this Agency.	79%	80%	83%	85%	Projected to meet target.
What: An indication of victim satisfaction with services provided.					
Why: To ensure that "our system" does not further victimize those who have already suffered losses.					

Department Goal: Enhance operational effectiveness by developing and maintaining a productive workforce, managing and maximizing financial resources, and utilizing a participatory process to implement policies and procedures to achieve desired results.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage compliance with all grant requirements.	100%	100%	100%	100%	Consistently meeting target.
What: Maintain fiscal and program compliance for all grants.					
Why: To manage public funds with responsibility and accountability.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of employees completing required training for the STC (Standards and Training for Corrections) programs.	New Measure	100%	100%	100%	Consistently meeting target.
What: The number of Probation and Juvenile Service Officers who complete the annual Board of Corrections training requirements.					
Why: Maintain and enhance the professional skill level of all Probation department employees; and State funding is contingent on compliance with training hour guidelines established by the State Board of Corrections.					

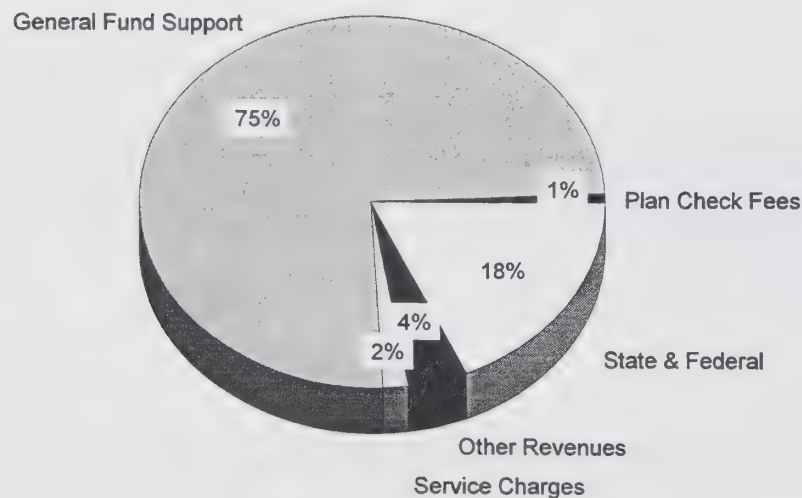
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of employee satisfaction surveys rating the Department overall as satisfactory or above.	New Measure	75%	78%	85%	Majority of employees are satisfied. Identified issues will be addressed.
What: Employee satisfaction survey results.					
Why: A happy and healthy environment results in a more productive work force.					

MISSION STATEMENT

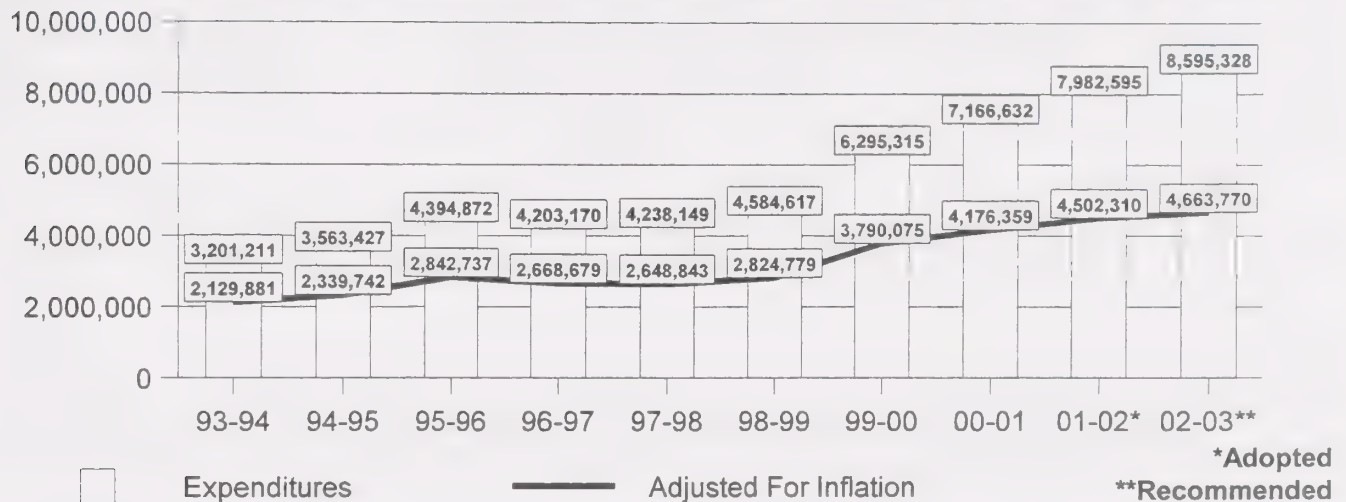
To serve and safeguard the community from the impacts of fire, emergency injury and illness, and other physical dangers by providing emergency fire/rescue response, public education, planning, and prevention for the County of San Luis Obispo and its residents.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	6,824,683	7,452,651	9,044,886	8,155,828	8,479,270
Other Charges	0	0	0	0	0
Fixed Assets	341,949	881,244	472,000	439,500	493,500
**Gross Expenditures	\$ 7,166,632	\$ 8,333,895	\$ 9,516,886	\$ 8,595,328	\$ 8,972,770
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 7,166,632	\$ 8,333,895	\$ 9,516,886	\$ 8,595,328	\$ 8,972,770
Revenues	2,320,061	2,355,351	2,138,442	2,174,126	2,238,926
General Fund Support (G.F.S.)	<u>\$ 4,846,571</u>	<u>\$ 5,978,544</u>	<u>\$ 7,378,444</u>	<u>\$ 6,421,202</u>	<u>\$ 6,733,844</u>

Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Homeland Defense and Security issues are paramount on the fire department's planning for 2002-03. We provide fire protection to significant potential targets such as Diablo Canyon Power Plant and Camp San Luis Obispo as well as providing the primary staffing for the Hazardous Materials Response Team. There is increased opportunity for additional grant funding through Federal allocations this year and staff will aggressively pursue that funding.

The 2002-03 fire department budget request represents phase four of a five-year staffing plan to provide two person staffing in county fire stations. This staffing plan is an essential component of providing an efficient, well trained, and disciplined emergency response team. Firefighter safety, effective response, and enhanced service levels are results of this staffing level. Implementation of this phase will improve our performance measures in response times and effectiveness of the first arriving units.

The following is summary of the significant issues/changes for the upcoming fiscal year.

Phase four of the staffing plan will continue to replace seasonal firefighters with full time personnel. The fiscal impact of this phase is \$20,000. In addition to the increased costs for staffing is the 2.5% COLA adjustment for firefighter salaries for all positions, this cost is \$265,194.

Essential fixed asset replacements are recommended. Significant items to be replaced are Automatic Heart Defibrillators and one fire engine that have reached replacement age. These assets are essential to maintaining our operational service levels.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for County Fire have increased by 7% (\$612,733). The portion of the budget funded with general fund money has increased by 5% (\$309,567).

This budget funds fire protection and medical/rescue response services through a contract with the California Department of Forestry and Fire Protection. Payment for labor costs are through the professional services accounts. Phase four of the staffing plan will continue to replace seasonal firefighters with full time personnel. The fiscal impact of this phase is \$20,000. The full effect of phase 3 of the plan, begun mid year FY 2001-2002, includes staffing at the Heritage Ranch and Creston fire stations at an increase of about \$21,000 over the current year.

Salary increases for CDF employees, associated with collective bargaining agreements, increased FY 2001-2002 costs by \$265,194. The recommended budget also includes second year increase in the State firefighters contract at a the cost of \$257,654. Overall, labor costs for fire protection are increased \$642,848 over the 2001-2002 adopted budget.

County Fire

Budget Unit: 2670

During 2001-2002, grant funding for a fuel management project resulted in the mid year addition of a Battalion Chief level position at an annual cost of \$120,000. This limited term project has total of \$240,000 in cost and grant fund revenues, over the two year span of the program.

It should be noted that County Fire contract personnel are not included on the County's position allocation list for employees. Staffing level in 2001-2002 was 72.75 FTE. The recommended staffing level is 73.75 FTE.

Fixed asset expenses are being recommended at \$439,500 and include one replacement fire engine (\$320,000), rescue equipment (\$83,000) automatic defibrillator (\$30,000) and a SCBA flow meter (\$6,500).

Other requested resources are not recommended primarily due to the lack of available financing and incomplete information related to measurable results.

Revenues for County Fire show a 16% increase (\$303,166). Proposition 172 revenues provide the bulk of this increase. Historically, revenue from this source exceeded the estimated revenue amounts in the budget. However, the increase in Proposition 172 revenue in the recommended budget is expected to be close to the anticipated actual amount. This reduces the net cost as part of the budget, but also reduces the likelihood that excess revenues from this source will be available at the end of the year.

County Fire, like other public safety departments will likely be affected by state and federal guidance and regulations that are anticipated to be developed as result of the ongoing efforts for homeland defense and terrorist preparedness efforts. The Board will be kept informed of significant changes in requirements and/or work efforts related to homeland defense.

BOARD ADOPTED CHANGES

During budget hearings the Board of Supervisors approved two changes to this budget unit. The first change increased expenditures for this budget unit by \$171,000 to increase the level of service to Paramedic, Advanced Life Support services at the Mesa and Nipomo Fire stations. The expense will be funded by a combination of user charges (\$64,800) fire equipment replacement reserves (\$90,000), and General Fund contingencies (\$16,200). The increase in the level of service was approved based upon the ability offset cost, and the provision of information that identified the service level requested met the Ambulance Provider Oversight Committee (APOC) criteria for providing Advanced Life Support (Paramedic) service in this area.

The second change involved adding \$206,442 to this budget to increase the level of service to 24/7 staffing at the fire station in Heritage Ranch. The entire expense will be funded by General Fund contingencies.

SERVICE PROGRAMS

Emergency Response

Provide a well trained and disciplined emergency response team that is properly equipped and prepared to command and control fires, technical rescues, medical emergencies, vehicle accidents, floods, airport crash/rescues, radiological emergencies, hazardous material spills, and other emergencies.

Total Expenditures: \$8,028,832 Total Staffing (FTE): 66.75

Prevention/Code Enforcement/Investigation

Promote a safe community by protecting the public health and safety from direct and indirect impact of fires and other emergencies through planning, investigation, public education, hazard and risk reduction, and code enforcement.

Total Expenditures: \$318,742 Total Staffing (FTE): 4.0

Training

Train career and volunteer firefighters to enhance skills in firefighting, hazardous materials emergencies, emergency medical service; cliff, flood, and surf rescue, radiological emergencies, heavy fire equipment operation, incident command system, and airport crash/rescue/firefighting.

Total Expenditures: \$247,754 Total Staffing (FTE): 3.0

GOALS/PERFORMANCE MEASURES

Department Goal: Effectively manage and mitigate emergencies within nationally recognized response time standards.

Communitywide Result Link: A safe community, A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average response time to emergencies by stations staffed with volunteers (Morro/Torro and Oak Shores).	19 minutes	18 minutes	18 minutes	17.5 minutes	Current average is 18 minutes. The range averages 17 minutes in Morro/Torro to 19 minutes in Oak Shores. While Nationally recognized standards call for an average 5 minute response time 90% of the time, it is unrealistic to expect to meet this standard in all rural areas. This should however remain the standard by which we measure our effectiveness. We anticipate that the activation of the new computer aided dispatch system will reduce all response times by approximately 30 seconds.
What: Response time is the time elapsed between receiving a 911 emergency call and Fire Department resources arriving at the scene of the emergency.					
Why: Nationally accepted standards identify that response times in excess of 5 minutes dramatically reduce emergency responders' effectiveness in mitigating the effects of cardiac arrest or spread of fire.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average response time to emergencies by stations with part-time staff coverage (Cambria, California Valley, Creston, Heritage Ranch, San Luis Obispo, and Shandon).	16 minutes	15 minutes	15 minutes	14.5 minutes	Current average is 15 minutes. The range averages 12 minutes in San Luis Obispo to 18 minutes in California Valley. While Nationally recognized standards call for an average 5 minute response time 90% of the time, it is unrealistic to expect to meet this standard in all rural areas. This should however remain the standard by which we measure our effectiveness. We anticipate that the activation of the new computer aided dispatch system will reduce all response times by approximately 30 seconds.
What: Response time is the time elapsed between receiving a 911 emergency call and Fire Department resources arriving at the scene of the emergency.					
Why: Nationally accepted standards identify that response times in excess of 5 minutes dramatically reduce emergency responders' effectiveness in mitigating the effects of cardiac arrest or spread of fire.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average response time to emergencies by stations with full-time staff coverage (Airport, Avila Valley, Meridian, Nipomo, Nipomo Mesa, Parkhill, and Paso Robles).	11.5 minutes	11 minutes	11 minutes	10.5 minutes	Current average is 11 minutes. The range averages 6.5 minutes in Nipomo to 14 minutes in Park Hill. While Nationally recognized standards call for an average 5 minute response time 90% of the time, it is unrealistic to expect to meet this standard in all rural areas. This should however remain the standard by which we measure our effectiveness. We anticipate that the activation of the new computer aided dispatch system will reduce all response times by approximately 30 seconds.
What: Response time is the time elapsed between receiving a 911 emergency call and Fire Department resources arriving at the scene of the emergency. Why: Nationally accepted standards identify that response times in excess of 5 minutes dramatically reduce emergency responders' effectiveness in mitigating the effects of cardiac arrest or spread of fire.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time the initial resources effectively handled the incident.	New Measure	70%	74%	74%	Our success rate is a direct reflection of our standard staffing pattern and predominate incident type. A 2 person crew is generally sufficient at most medical emergencies, however more complex incident such as fires, vehicle accidents, and rescues, will always require additional resources to be operationally effective.
What: Indicates the number of times initial resources were sufficient to handle an incident. Why: Nationally accepted standards show that to safely and effectively operate at the scene of an emergency requires a minimum of 4 firefighters to arrive within the prescribed response time. Currently initial resources are staffed with 2 personnel.					

Department Goal: Ensure that all new construction and existing public occupancy buildings comply with Uniform Fire Code and State Fire Safe Regulations.

Communitywide Result Link: A safe community, A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of pre-fire engineering (plan review) and code enforcement inspections (site inspections) completed for new construction within required time frame.	100%	100%	100%	100%	This past year 4,700 personnel hours were devoted to completing the necessary plan reviews and site inspections for 851 new construction projects. All projects were completed within required time frame.
What: Plan review and site inspections are necessary to assure compliance with fire and life safety codes. Why: Compliance with fire and life safety standards ensures the safe and responsible development of our community.					

County Fire

Budget Unit: 2670

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of code enforcement inspections completed for existing public occupancy buildings within required time frame.	27%	30%	26%	26%	Last year ('00/01) 168 out of 700 public occupancies received code enforcement inspections. The low number of inspections in existing occupancies is a result of the available staff hours being predominately consumed by the high volume of new construction plan reviews and site inspections.
What: Facility inspections assure compliance with fire and life safety codes.					
Why: Compliance with fire and life safety standards ensures the safety and economic stability of our community.					

Department Goal: Provide training to maintain a safe and efficient emergency response team, educate the public on prevention strategies, and meet federal, state, and local mandates.

Communitywide Result Link: A safe community, A healthy community, A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of students/percentage of target student population receiving fire/life safety education.	New Measure	8,100 students/ 41%	8,400 students/ 42%	8,100 students/ 41%	Our success in reaching the target student population is a reflection of available staff. Currently a single State funded employee coordinates the State supported Volunteers in Prevention to deliver these programs. No County funded staff are currently allocated to this program.
What: Students in preschool through sixth grade who receive fire/life safety education.					
Why: Fire/life safety education is proven to have a direct impact on reducing the number of fires and inquiries within the community.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of hours/percentage of full-time and paid-call personnel receiving mandated training.	New Measure	60,000 hours/ 100% trained	61,500 hours/ 100% trained	61,500 hours/ 100% trained	Consistently meeting target.
What: Number of mandated training hours for personnel.					
Why: State, Federal, and local mandates require specific training on an annual basis to maintain a safe and efficient emergency response team.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual fire loss per thousand population.	New Measure	\$32,910 per 1,000 population.	\$20,531 per 1,000 population.	\$30,000 per 1,000 population.	This past year was the lowest acreage lost to wildland fire in 25 years. This is reflected in the lower fire loss statistics. A focused public education program to reduce mowing fires proved quite successful.
What: Property lost to fire in relation to community population. Includes structure and wildland responsibilities.					
Why: Fire loss trends are an indicator of fire suppression and public education program effectiveness.					

County Fire

Budget Unit: 2670

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they are satisfied with the services County Fire provides.	New Measure	New Measure	New Measure	Data available summer '02	New Measure.
What: The Administrative Office plans to carry out a biannual citizen satisfaction survey, the first of which will take place in summer 2002. The survey tool will include specific questions designed to solicit information from the public relative to whether they feel they are receiving satisfactory service and adequate protection from the County Fire Department. Why: The information gained from this survey will be used to help us improve customer service to the public.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of fire related deaths per 10,000 population.	New Measure	New Measure	0.5	0	The national average is .15 fire deaths per 10,000 population. Last calendar year our county experienced 4 fire related deaths in a protected population of approximately 80,000.
What: Fire related death rate in relation to community population. Includes structure, wildland, and vehicle fires. Why: Fire related death trends are an indicator of fire suppression and public education program effectiveness.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of firefighters per capita.	New Measure	New Measure	0.75 per 1,000	0.75 per 1,000	Nationally recognized standards identify 1 to 1.5 firefighters per 1,000 population as the optimum fire department staffing level for a community such as ours.
What: The number of fire department personnel in relation to community population. Why: The fire department strives to provide cost effective service. The number of firefighters per capita is one reflection of the fire department's efficiency.					

Emergency Services

Budget Unit: 2790

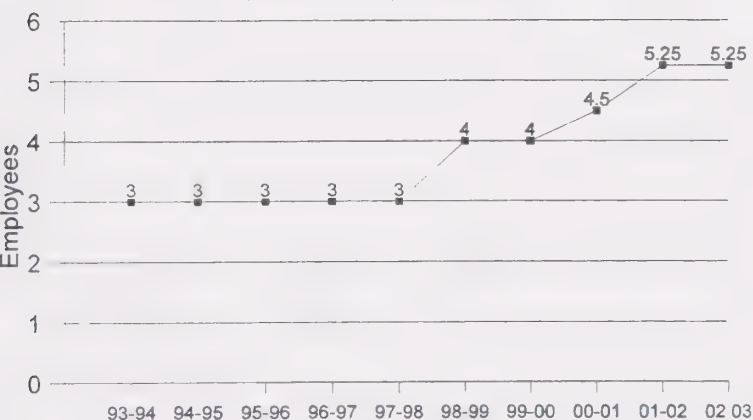
MISSION STATEMENT

The County Office of Emergency Services is committed to serving the public before, during and after times of emergency and disaster by promoting effective coordination between agencies and encouraging emergency preparedness of the public and organizations involved in emergency response.

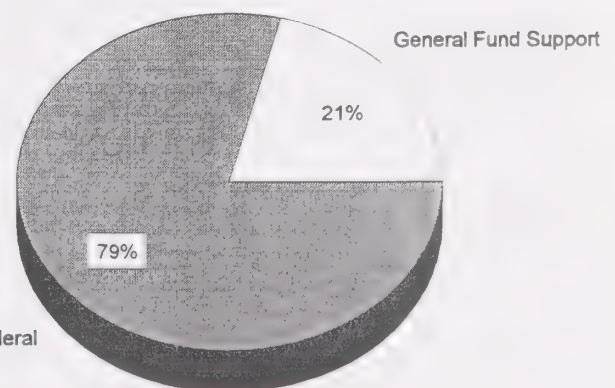
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 355,681	\$ 412,289	\$ 456,845	\$ 456,845	\$ 456,845
Services and Supplies	182,652	227,395	351,953	337,882	337,882
Other Charges	0	0	0	0	0
Fixed Assets	15,310	0	0	0	0
**Gross Expenditures	\$ 553,643	\$ 639,684	\$ 808,798	\$ 794,727	\$ 794,727
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 553,643	\$ 639,684	\$ 808,798	\$ 794,727	\$ 794,727
Revenues	563,326	556,824	633,142	625,316	625,316
General Fund Support (G.F.S.)	<u>\$ (9,683)</u>	<u>\$ 82,860</u>	<u>\$ 175,656</u>	<u>\$ 169,411</u>	<u>\$ 169,411</u>

Number of Employees

(Full Time Equivalent)



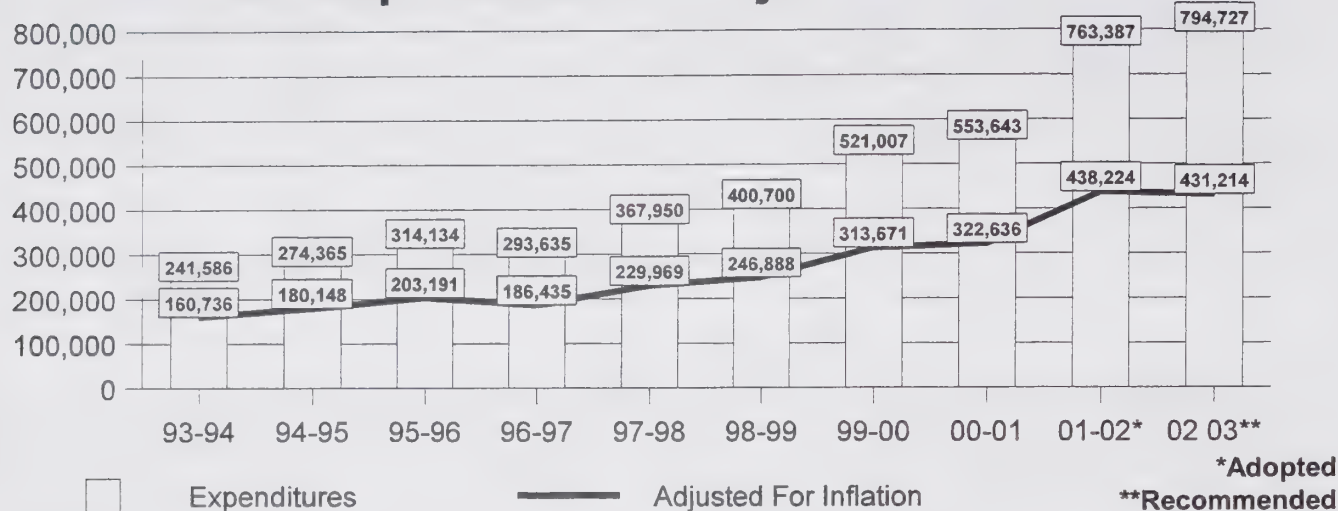
Source of Funds



Emergency Services

Budget Unit: 2790

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

In order to accomplish its mission and meet its goals and measures, the Office of Emergency Service's (OES) budget includes an increase in total appropriations. However, the increases are generally offset by increased revenues, resulting in an overall increase of \$8,839 in general fund support. This increase in net county cost is primarily due to COLA increases which cannot be completely offset by increased revenue.

Overall, the budget for OES is 75.5% offset by Nuclear Power Plant (NPP) Emergency Response Preparedness Program funds which are indirectly supplied by a utility company and received by the county through the state. This source of revenue is received due to state law requiring nuclear power companies to offset the costs of offsite emergency preparedness efforts by local governments. An additional 2.5% of the OES budget is offset by Federal Emergency Management Agency funds provided thru the State for local agencies to assist with disaster response planning.

During 2001-2002 the Office of Emergency Services was challenged as a result of the events of September 11, 2001. As the emergency management Operational Area Coordinator for San Luis Obispo County, OES staff were involved with coordination of efforts between various local agencies related to responding to the effects of the terrorist attacks, including moving terrorism emergency planning to a priority level.

However, during 2001-2002 OES successfully achieved their department goal to "coordinate emergency planning efforts of government and community based organizations to ensure a consistent, county-wide response to emergency situations and compliance with regulatory requirements." In addition to successful planning efforts, OES also activated the County Emergency Operations Center along with other county agencies and the city of Morro Bay to assist with the evacuation of about 1/3 of that city due to a hazardous material emergency.

During 2001-2002, OES participated in a statewide bioterrorism exercise, a nuclear power plant terrorism preparedness tabletop exercise, as well as smaller emergency drills and exercises throughout the year. OES also dealt with many smaller incidents and issues such as terrorism related concerns, storm and other weather related response issues, hazardous materials, tsunami watch and warning, and continuing disaster cost recovery from past years.

OES met all their performance measures for 2001-2002. In addition to the performance measures met in 2001-2002, OES will face the challenge of meeting two performance measures in 2002-2003 related to successfully accomplishing a full scale federally evaluated exercise to test the county and local city's nuclear power plant emergency response plan and procedures.

During 2002-2003, OES will continue to work on emergency management issues related to terrorism, as well as general emergency planning for threats such as earthquakes, nuclear power plant, tsunami, disaster recovery, and related preparedness, response, and coordination issues. It is anticipated that a complete revision of the County's

Emergency Services

Budget Unit: 2790

main Emergency Operations Plan (EOP) will be completed and presented to the Board of Supervisors for approval during 2002-2003.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Office of Emergency Services (OES) have increased by 4% (\$31,340) compared to the 2001-2002 adopted budget. The portion of the budget funded with general fund money is increased by 6% (\$9,594). No increases in staff are proposed.

Salary and benefit accounts increased by 7% (\$32,623) as a result of cost of living, step increases and inequity adjustments. The majority of the increase is offset by revenue from the nuclear power preparedness program.

The services and supplies accounts have increased by 2%. While overhead charges have decreased by about \$32,000, the shift of rent and lease costs from General Services to this budget increased expenses by about \$32,000. There are no fixed assets requested.

Revenues are up by slightly over 3% (\$21,746). The increase is related to reimbursements in the nuclear power preparedness program. Reimbursements in this program are for work related to the Diablo Canyon Nuclear Power Plant. Variations in the actual amount of revenue occur due to the need to shift work effort to non-reimbursable activities such as actual response efforts related to natural disasters like winter storms and major wildland fires.

This budget includes work effort with related revenue for two FEMA evaluated emergency response exercises associated with Diablo Canyon.

The events related to the September 11, 2001 terrorist attacks are anticipated to result in new mandates from the federal and state government that will impact this division. The extent and nature of the impact is not known at this time; as with other public safety budgets, the Board of Supervisors will be kept informed of significant changes in work effort, associated with homeland defense requirements.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAM DESCRIPTION

Emergency Planning

Develop and maintain specific disaster and emergency contingency plans including the San Luis Obispo County Emergency Operations Plan to ensure compliance with State guidelines regarding multi-hazard planning. Assist outside agencies and jurisdictions in developing coordinated emergency plans. Maintain the San Luis Obispo County/Cities Nuclear Power Plant Emergency Response Plan. Coordinate response and evacuation planning and the development of standard operating procedures.

Total Expenditures: \$153,998 Total Staffing (FTE): 1.0

Emergency Preparedness/Coordination

Plan and coordinate pre-emergency actions which will result in an effective and timely response to multi-jurisdictional emergencies by affected agencies. Maintain emergency operations centers in a state of readiness. Prepare reports required by the California Office of Emergency Services and the Federal Emergency Management Agency (FEMA) to ensure regulatory compliance and maintain the County's eligibility to participate fully in state and federal funding programs.

Total Expenditures: \$189,537 Total Staffing (FTE): 1.25

Emergency Services

Budget Unit: 2790

Emergency Response, Exercises, and Drills

Coordinate deployment of public resources in response to emergencies through activation and support of the County-wide emergency organization and plans. Develop and administer emergency response exercises and drills which provide effective training experiences, test emergency response plans, and comply with appropriate state and federal requirements.

Total Expenditures: \$262,404 Total Staffing (FTE): 1.75

Emergency Worker Training

Develop, maintain, and coordinate the San Luis Obispo County emergency worker training program (classroom training, drills, and exercises) to train county employees and other emergency responders to effectively respond to emergencies and disasters.

Total Expenditures: \$152,989 Total Staffing (FTE): 1.0

Public Information

Disseminate emergency information during large emergencies of which the county is a lead agency. Coordinate dissemination of emergency information as requested by other agencies. Develop and distribute information, and/or coordinate distribution of, emergency procedures to the public to enhance emergency preparedness.

Total Expenditures: \$30,809 Total Staffing (FTE): .20

Disaster Recovery Coordination

Coordinate initial disaster recovery operations between cities, special districts, county departments, the State Office of Emergency Service, and the Federal Emergency Management Agency. Coordinate damage assessment and assist the public and local government jurisdictions in determining eligibility and obtaining state and/or federal disaster assistance.

Total Expenditures: \$4,990 Total Staffing (FTE): .05

GOALS/PERFORMANCE MEASURES

Department Goal: Coordinate emergency planning efforts of government and community based organizations to ensure a consistent, county-wide response to emergency situations and compliance with regulatory requirements.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of deficiencies received during biennial and other Federal Emergency Management Agency evaluations related to compliance with regulations involving nuclear power plant related emergency plans and procedures.	0	0	No Evaluation Held	0	The next FEMA evaluation will take place during 2002/03.
What: The Federal Emergency Management Agency evaluates a full-scale simulated nuclear power plant emergency exercise every two years. This is done to evaluate emergency preparedness and ensure compliance with regulatory requirements.					
Why: A zero deficiency rating by FEMA is a statement that emergency planning, training, and coordination within San Luis Obispo County is the level necessary to provide a reasonable assurance of protection of the public health and safety.					

Emergency Services

Budget Unit: 2790

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of Areas Requiring Corrective Action (ARCA) received during biennial and other Federal Emergency Management Agency evaluations related to compliance with regulations involving nuclear power plant related emergency plans and procedures.	6	To be in the top 25% of all local jurisdictions	No Evaluation Held	To be in the top 25% of all local jurisdictions	The next FEMA evaluation will take place during 2002/03. With respect to 2000/01 actual results, we believe that with 6 deficiencies we are in the top 25% of all local jurisdictions. However, confirmation of this data is not yet available from the federal government.
What: ARCAs are recommendations to improve procedures or training which do not jeopardize the health and safety of the community.					
Why: To refine emergency management and response capability.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of emergency response plans and operating procedures updated/reviewed every year.	New Measure	70%	35%	35%	By updating 35% (which equates to 24) of our plans or procedures annually, County residents can be assured that the best possible emergency response can be made available in the event of a disaster. Please note that the FY 01/02 adopted result figure of 70% represents a misprint – it should have been 35%.
What: County response plans and/or procedures provide policy direction and guidance during emergencies					
Why: Review of the emergency plans and/or procedures ensures they meet appropriate standards.					

Department Goal: Coordinate emergency planning efforts of government and community based organizations to ensure a consistent, county-wide response to emergency situations and compliance with regulatory requirements.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of survey respondents rating the overall effectiveness of our coordination efforts for agencies involved in emergency drills/exercises or actual events/incidents as good to excellent.	New measure.	85%	90%	90%	As indicated by the projected results, OES continues to effectively coordinate emergency drills/exercises and actual response to incidents in an effective, efficient manner.
What: This measures the effectiveness of our coordination efforts related to emergency drills/exercises.					
Why: This feedback is important so that we can continually improve our coordination efforts.					

Emergency Services

Budget Unit: 2790

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of survey results rating training done by OES as "good" to "excellent".	New Measure	80%	90%	90%	OES exceeded our target of 80% by a exceptional margin during 01-02, indicating continuation of effective emergency management training efforts.
What: The County Office of Emergency Services incorporates a variety of training programs for both County employees and members of other organizations involved with emergency response.					
Why: This is a reflection of the effectiveness associated with the training as determined from the recipients of the training.					

Department Goal: Manage, coordinate, and maintain emergency operations centers and emergency equipment/systems in states of readiness to ensure effective and efficient response to an emergency.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of monthly inspections of the County Emergency Operations Center (EOC) and related facilities completed on schedule.	New Measure	100%	100%	100%	OES continues to ensure emergency facilities, communications equipment, and related resources under its oversight are ready for immediate use.
What: Emergency facilities and communications/data equipment that are used to coordinate and oversee incident response actions need to be maintained and ready for use at any time.					
Why: Maintaining properly functioning equipment and communications at the County Emergency Operations Center is essential to effective emergency response.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of bi-monthly Emergency Alert System (EAS) tests completed on time and successfully from the County Emergency Operations Center (EOC).	100% of all tests completed; system 100% operational	100% of all tests completed; system 100% operational	100% of all tests completed; system 100% operational	100% of all tests completed; system 100% operational	Consistently meeting target.
What: Using EAS, emergency information can quickly be provided to the public through electronic media such as radio, broadcast TV, and cable TV.					
Why: Testing the Emergency Alert System ensures that important information will reach the public in the event of an emergency.					

Emergency Services

Budget Unit: 2790

Department Goal: Maximize reimbursement and revenues from state, federal, and local sources.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Office of Emergency Services costs reimbursed from state, federal, and local sources.	80%	75%	70%	75%	We believe we are maximizing our opportunities for reimbursement. However, due to response to terrorism related emergency management issues during 01-02, for which there is not a funding source, the original target of securing 75% of non-general fund dollars to offset local emergency planning costs may not be met. Barring any other unforeseen events, we expect to meet the 02-03 target of 75%.
What: This measures the extent to which we are successful in securing non-general fund dollars to offset local emergency planning costs.					
Why: In order to ensure emergency plans and procedures can be developed by local agencies, state and federal emergency management fiscal reimbursement programs are in place to partially offset costs.					

Department Goal: Manage, coordinate, maintain, and provide effective emergency management services at a reasonable cost.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Cost per capita for emergency management services (excluding nuclear power planning activities).	New Measure	New Measure	.65¢	.67¢	Comparable agencies (i.e., Santa Barbara and Monterey) are spending, on average, a \$1.22 per capita for emergency management services.
What: This measure provides a baseline for comparing the costs of emergency services costs to other like agencies.					
Why: In order to demonstrate emergency management costs are reasonable for the value and services received.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Cost per capita for nuclear power emergency management and planning services.	New Measure	New Measure	\$6.33	\$6.48	The only agency comparable to San Luis Obispo County is the San Onofre Nuclear Generating Station (SONGS). SONGS spends \$8.33 per capita for nuclear power emergency management and planning activities.
What: This measure provides a baseline for comparing our nuclear power emergency management and planning costs to other like agencies.					
Why: In order to demonstrate nuclear power plant emergency management and planning costs are reasonable for the value and services received.					

Waste Management

Budget Unit: 2945

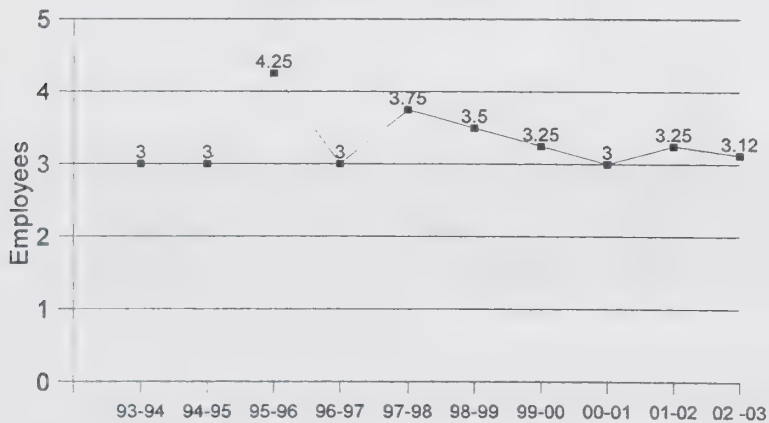
MISSION STATEMENT

Provide public facilities and services that ensure health and safety and enhance quality of life for the community.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	371,581	351,962	452,263	447,462	447,462
Other Charges	0	0	0	0	0
Fixed Assets	21,051	0	0	0	0
**Gross Expenditures	\$ 392,632	\$ 351,962	\$ 452,263	\$ 447,462	\$ 447,462
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 392,632	\$ 351,962	\$ 452,263	\$ 447,462	\$ 447,462
Revenues	2,624	0	0	0	0
General Fund Support (G.F.S.)	\$ 390,008	\$ 351,962	\$ 452,263	\$ 447,462	\$ 447,462

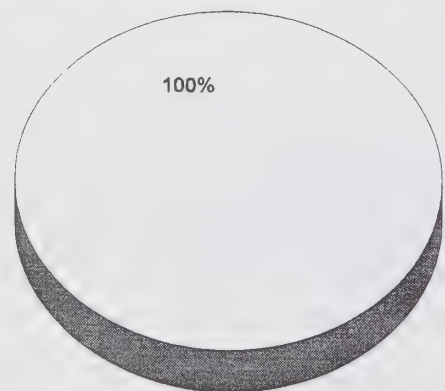
Number of Employees

(Full Time Equivalent)



Source of Funds

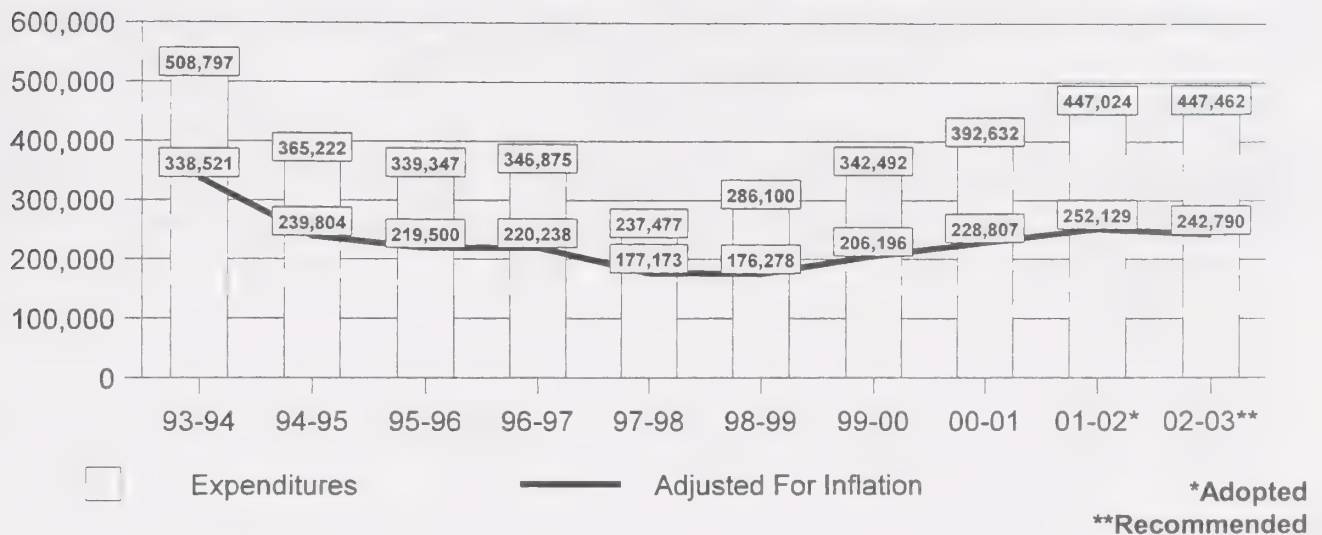
General Fund Support



Waste Management

Budget Unit: 2945

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Landfill Management program "Status Quo" budget of \$228,838 covers all post-closure maintenance and administration of the Los Osos Landfill. This budget request is 1.3% less than the current fiscal year budget and includes an allowance for inflation.

The budget decrease is due to a reduction in the frequency of sampling as required by the Regional Water Quality Control Board. For the current fiscal year the Board required quarterly sampling, and for FY 2002-03 will require semi-annual sampling.

The current fiscal year's results of operations reflect that we have accomplished the following:

1. Completion of all regulatory reports within legal deadlines.
2. Completion and submitted all required budget documentation within departmental deadlines.
3. Completion of semi-annual, annual, and other reports required by the Regional Water Quality Control Board and financial assurance documents required by the Integrated Waste Management Board with minimal assistance of any paid consultants.

In addition, we have supported the San Luis Obispo County Department of Public Works and Transportation's goal of performing the postclosure maintenance and administration at Los Osos Landfill in a fiscally and environmentally sound way, and have assisted the Board of Supervisors in setting responsible landfilling goals for the County at large.

The Solid Waste Coordination program "Status Quo" budget of \$230,541 continues efforts in waste reduction and recycling programs. This budget request is 7.3% more than the current fiscal year budget reflecting inflationary increases.

Historically San Luis Obispo County residents have discarded approximately 9 pounds of garbage per person, per day. The goal of the Solid Waste Management program is to reduce that disposal to less than 4.5 pounds per day by implementing programs that provide alternatives to disposal and that educate consumers about diversion and waste reduction opportunities they can apply to every day life.

The overall region of San Luis Obispo County, including the cities, has a diversion rate of 52%, which exceeds the State-mandated 50% goal for reducing waste.

Franchise fees collected and paid by garbage haulers to the County for FY 2002-03 will be approximately \$350,000.

Waste Management

Budget Unit: 2945

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Waste Management Program's budget functions under the umbrella of the Public Works Department's Internal Service Fund. All staffing, services, supplies, and equipment necessary to perform waste management services are provided by the Internal Service Fund and charged back as services are performed.

There are two components of this budget unit: the Landfill Management Program and the Solid Waste Coordination Program. This budget unit is fully funded out of the General Fund. Overall, expenses for the Waste Management Program's budget have increased by less than one percent compared to the 2001-02 adopted budget and covers inflationary costs.

Details include:

- The recommended Landfill Management program budget is declining by \$3,402. The offset of inflationary costs is primarily due to a savings of \$9,200 from the reduced frequency of sampling required by the Regional Water Quality Control Board.
- In addition, funds budgeted in FY 2001/02 for flare emission source testing at the landfill are not needed in FY 2002/03 as this test is conducted every other year.
- The Solid Waste Coordination program budget is increasing 7.3% or by \$15,757 to account for inflation. In addition, staff will increase their focus on public education efforts, with the goal of reducing the disposal of garbage in landfills from 6.25 pounds/person/day to 5.5 pounds/person/day. Results of prior education efforts show slow but steady progress toward this goal.

There are no revenues associated with this budget, however approximately \$350,000 in franchise fees will be paid to the County in FY 2002/03 by garbage haulers. This revenue is reflected in Budget Unit 2001 - Non-Departmental Revenue.

The department requested \$3,000 to support neighborhood community clean up efforts. This funding is not recommended at this time due to lack of available financing and lack of meaningful, measurable results.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Landfill Management

Supervise/perform maintenance at a closed landfill (the Los Osos Landfill) in a fiscally and environmentally sound manner to ensure compliance with Federal, State, and local regulations. Monitor and report environmental impact results, inspect and maintain the gas control system, and perform corrective action.

Total Expenditures: \$216,921 Total Staffing (FTE): .84

Solid Waste Coordination

Design and implement programs to reduce solid waste and enhance recycling efforts. Negotiate and administer franchise contracts with waste hauling vendors. Act as a central information source and "clearinghouse" for inquiries from the public and other agencies regarding solid waste matters.

Total Expenditures: \$230,541 Total Staffing (FTE): 2.28

Waste Management

Budget Unit: 2945

GOALS/PERFORMANCE MEASURES

Department Goal: Design and implement cost effective and efficient programs to reduce solid waste and enhance recycling opportunities in the unincorporated areas.

Communitywide Result Link: A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Pounds per day per capita of solid waste generated within the SLO County Integrated Waste Management Authority region.	Data Not Available	Revised Measure	6.25	5.5	Calculating the amount of waste disposed by each person is one measure of how successful our waste management programs are. In 1998 the average person threw out about 9 pounds of waste each day. Our long term disposal goal is 4.5 pounds per person per day, although the program is now "regional" and these results will include the success of other local agencies.
What: The pounds of solid waste per day per capita originating in the SLO County Integrated Waste Management Authority region (i.e., the entire County, less the City of Paso Robles) sent to regional landfills.					
Why: This is an indicator of the progress towards the state-mandated waste reduction goal of the Integrated Waste Management Act.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Countywide reduction in the percentage of solid waste disposed in regional landfills.	51%	50%	52%	50%	Countywide, which includes unincorporated and six incorporated areas of the county, the reduction exceeds the mandated 50% reduction.
What: Percentage reduction of solid waste disposed in regional landfills from both the unincorporated and incorporated areas of San Luis Obispo County. This measure takes into consideration: change of population, taxable sales, employment and inflation.					
Why: The objective of this program is to extend the life of existing landfills by reducing the stream of solid waste being disposed. This is a State mandated objective.					

Health & Human Services

Contributions to Other Agencies

Public Health Department

- Law Enforcement Medical Care
- County Medical Services Program
- Emergency Medical Services Fund
- California Healthcare for Indigents Program

Behavioral Health

- Mental Health
- Drug & Alcohol Services
- Drinking Driver Program

Social Services Administration

- Foster Care
- CalWORKs
- General Assistance

Veterans Services

Medical Services

- Medical Assistance Program
- Suspected Abuse Response Team

Contributions to Other Agencies

Budget Unit: 2080

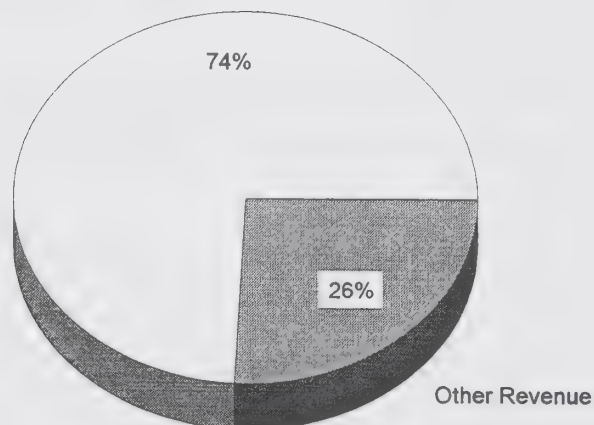
MISSION STATEMENT

To provide financial support to non-profit agencies and advisory groups, to assist them in providing essential services not provided by the County, and to support their on-going operations.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	2,102,024	2,969,918	1,458,707	1,458,707	1,569,957
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 2,102,024	\$ 2,969,918	\$ 1,458,707	\$ 1,458,707	\$ 1,569,957
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 2,102,024	\$ 2,969,918	\$ 1,458,707	\$ 1,458,707	\$ 1,569,957
Revenues	1,079,510	1,901,996	375,000	375,000	375,000
General Fund Support (G.F.S.)	<u>\$ 1,022,514</u>	<u>\$ 1,067,922</u>	<u>\$ 1,083,707</u>	<u>\$ 1,083,707</u>	<u>\$ 1,194,957</u>

Source of Funds

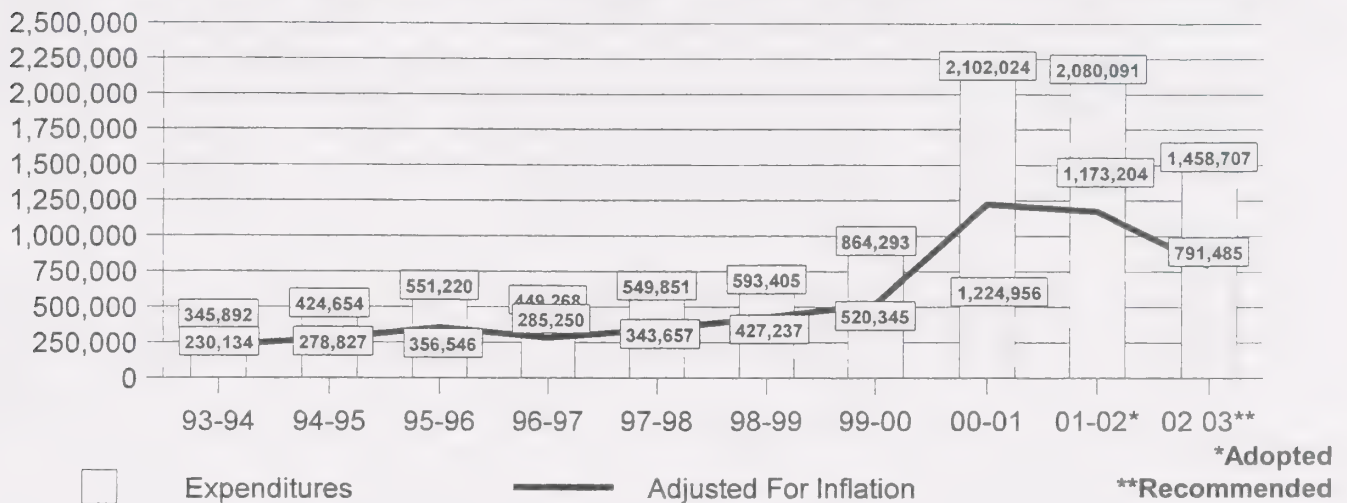
General Fund Support



Contributions to Other Agencies

Budget Unit: 2080

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Below is a description, by program, of how the recommended funding will be distributed:

- **District Community Projects/Visitors Services/Environmental Grants:** It is recommended that each Supervisor receive an additional \$20,000 of district community project funds in fiscal year 2002/03. The \$20,000 will be added to the remaining balance in each district's existing fund. It is also recommended that funding currently allocated for visitor services and environmental programs (\$42,843 and \$11,025, respectively) be divided up by district so that each Board member may review and recommend funding for projects within his/her district. The total amount of new funding allocated for these programs in 2002-03 is \$160,000. The funding criteria for Visitors Services and Environmental Grant funds will be the same as in the past and will be incorporated into the District Community Projects Fund Policy. The District Community Project grant application will also be updated to include questions about visitor serving and environmental grant projects.

- **Community Based Organizations (CBO):** Recommended funding for community-based organizations totals \$272,886 for fiscal year 2002-03. This represents an approximate 5.8% increase over the current year, pursuant to Board direction that community based organization funding increase/decrease by an amount equivalent to the overall increase/decrease in the County's General Fund budget.

The process for developing funding recommendations for this group was the same as in the past. Representatives from Social Services, the Area Agency on Aging, the Housing Authority, Children's Services Network and County Administration, met to review the applications and develop funding recommendations using Board adopted criteria. This group recommended providing \$10,000 to the Food Bank but the actual allocation for Food Bank is reflected in the "other agency requests" category pending a discussion by the Board (during budget hearings) regarding how requests for funding from the Food Bank should be handled.

Contracts will be developed with each of the agencies that will receive funding. Each of those contracts will identify results or outcomes associated with the grant funding.

- **Other Agency Requests:** Funding for "Other Agency Requests" is recommended at \$658,321 for FY 2002-03. Programs funded in this category cover a wide range of services. Generally speaking, however, the requests can be broken down into two areas: contributions that represent funding the County is required to contribute and contributions which are discretionary in nature. Funding allocations that fall into the first category include:

Contributions to Other Agencies

Budget Unit: 2080

\$40,000 for the Central Coast Commission for Senior Citizens-Area Agency on Aging. Both Santa Barbara and San Luis Obispo have a required share of cost for administrative expenses.

\$99,963 for the Local Agency Formation Commission (LAFCO). Previously, the LAFCO budget and staffing had been included in the County's budget. However, since LAFCO became an independent agency in January 2001, we are recommending that the County budget simply reflect our contribution in support of LAFCO functions. On March 28, 2002, LAFCO reviewed a proposed budget that totals about \$386,000 and included a contribution of about \$100,000 from the County. This is the amount included in the recommended budget pending approval of a final LAFCO budget.

Agencies for which the Board has previously indicated an interest in funding on an annual basis include: the Economic Vitality Corporation (\$100,000), San Luis Obispo County Arts Council (\$41,000), State Fair Exhibit (\$1,500) San Luis Obispo County Visitors and Conference Bureau (\$275,000), and the San Luis Obispo County Historical Museum (\$70,858). The contribution to the museum had been reflected in the Parks budget but, at the request of the Parks Manager, has been moved to this budget unit. Staff is recommending that these agencies be required to submit results or outcome data with future requests.

As discussed above, there is \$10,000 allocated for the Food Bank but staff is requesting clarification as to whether future funding requests from the Food Bank should be reviewed by the CBO review committee or funded annually under the "other agency request" category.

Three new requests were received this year for funding: Central Coast Natural History Association, Paso Robles Youth Arts Foundation and the South County Family Educational and Cultural Center. If the Board decides to fund these or any other requests, staff will request clarification as to whether these are one-time or ongoing allocations.

■ **Preventive Health Grant Program:** Due to the passage of Measure A, funding for the preventive health grant program was reduced from \$1 million to \$375,000. A review panel, composed of representatives from the Children's Services Network, Health Commission, Drug and Alcohol Board, Adult Services Policy Council and the Mental Health Advisory Board reviewed all funding applications and developed recommendations using the same criteria as in fiscal year 2001/02.

In fiscal year 2001/02, the Board directed that 25% of the total amount allocated to this program annually would be "endowed" with the San Luis Obispo Community Foundation. Due to the decrease in funding for Measure A for fiscal year 2002/03, the preventive health grant advisory committee recommended that no contribution be made to the Foundation in 2002/03. However, the County has a contract with the Foundation which directs 25% of the preventive health grant funds into an endowment for a minimum of five years. Since Measure A passed while the budget process was underway, the Administrative Office recommends that we use tobacco settlement money received in 2001-02 to fund the County's contribution to the Foundation for 2002-03 (i.e. instead of reducing the advisory committee's recommended allocations). However, future years funding for this program will be recommended based on Measure A and the terms of our contract with the Foundation. In other words, approximately \$94,000 will be contributed to the Foundation and the advisory committee will be asked to develop recommendations for allocation of the remaining \$281,000 allowed under Measure A.

In order to continue to streamline the distribution of funding in this budget unit, staff is recommending that the Community Based Organization, Other Agency Requests and Preventive Health Grants process mirror the process used with District Community Project funds which gives authority to the County Administrator to sign agreements in lieu of going to the Board. The system now in place with District Community Project funds has streamlined the process and the funds are distributed to the organizations in a more timely manner. Staff is recommending that the County Administrator be given the authority to sign agreements up to \$25,000.

Contributions to Other Agencies

Budget Unit: 2080

ORGANIZATION / PROJECT	2002-03 <u>REQUEST</u>	2002-03 <u>RECOMMENDATION</u>	2002-03 <u>BOARD ADOPTED</u>
<u>COMMUNITY PROJECTS/VISITORS/ ENVIRONMENTAL GRANTS</u>			
District 1:			
Community Projects	\$20,000 + carryover	\$ 20,000 + carryover	\$ 20,000 + carryover
Visitors Services	10,000	10,000	10,000
Environmental Grants	2,000	2,000	2,000
District 2:			
Community Projects	20,000 + carryover	20,000 + carryover	20,000 + carryover
Visitors Services	10,000	10,000	10,000
Environmental Grants	2,000	2,000	2,000
District 3:			
Community Projects	20,000 + carryover	20,000 + carryover	20,000 + carryover
Visitors Services	10,000	10,000	10,000
Environmental Grants	2,000	2,000	2,000
District 4:			
Community Projects	20,000 + carryover	20,000 + carryover	20,000 + carryover
Visitors Services	10,000	10,000	10,000
Environmental Grants	2,000	2,000	2,000
District 5:			
Community Projects	20,000 + carryover	20,000 + carryover	20,000 + carryover
Visitors Services	10,000	10,000	10,000
Environmental Grants	2,000	2,000	2,000
Total Community Projects	\$160,000	\$160,000	\$160,000

	2002-03 <u>REQUEST</u>	2002-03 <u>RECOMMENDATION</u>	2002-03 <u>BOARD ADOPTED</u>
<u>COMMUNITY-BASED ORGANIZATIONS</u>			
AIDS Support Network - Housing Assistance	\$ 22,306	\$ 18,500	\$ 18,500
AIDS Support Network - Hepatitis C Project	10,375	0	0
American Red Cross	6,000	5,665	5,665
Assistance League of San Luis Obispo County	18,240	8,375	8,375
Atascadero Loaves and Fishes	5,000	5,000	5,000
Catholic Charities	7,800	0	0
Children's Hope Foundation	6,000	0	0
Easter Seal Society - Care & Treatment Program	4,500	4,120	4,120
EOC "40 Wonderful"	5,052	5,052	5,052
EOC-Senior Health Screening Program	22,454	22,454	22,454
Family Services Center	22,709	20,209	20,209
First Night San Luis Obispo	5,000	0	0
Five Cities Meals on Wheels	2,520	3,270	3,270
Gatehelp, Inc./Gryphon Place	7,800	3,500	3,500
Harvest Bag	5,000	3,750	3,750

Contributions to Other Agencies

Budget Unit: 2080

Health Insurance Counseling & Advocacy Program (HICAP)	1,500	1,545	1,545
Hotline of San Luis Obispo County	12,000	10,815	10,815
Lifespan Services Network - Ad Care	16,225	15,450	15,450
Lifespan Services Network - Caring Callers	4,325	4,120	4,120
Lifespan Services Network - Retired Senior Volunteer Program (RSVP)	12,500	11,845	11,845
Lifespan Services Network - Senior Peer Counseling	3,500	3,090	3,090
Life Steps Foundation, Inc.	20,000	4,000	4,000
Long-Term Care Ombudsman Services	16,656	16,656	16,656
North County Women's Shelter/Center	13,132	13,132	13,132
Project Amend, Inc.	5,000	0	0
SLO Child Development Center	22,454	22,454	22,454
SLO CO Access - Collaboration Program	5,640	2,000	2,000
SLO Legal Alternatives Corp.	3,500	3,500	3,500
Senior Nutrition Program - Meal Program	21,000	18,540	18,540
Sexual Assault Recovery and Prevention Center	24,024	22,454	22,454
Women's Community Center	3,500	0	0
Women's Shelter Program	<u>16,000</u>	<u>13,390</u>	<u>13,390</u>
Total Community Based Organizations	\$ 351,712	\$ 262,886	\$ 262,886

<u>OTHER AGENCIES REQUESTS</u>	<u>2002-03 REQUEST</u>	<u>2002-03 RECOMMENDATION</u>	<u>2002-03 BOARD ADOPTED</u>
Central Coast Commission for Senior Citizens-Area Agency on Aging	40,000	40,000	40,000
Central Coast Natural History Association	10,000	0	0
Economic Vitality Corporation	100,000	100,000	100,000
Food Bank	60,000	10,000	60,000
Local Agency Formation Commission (LAFCO)	99,963	99,963	99,963
Paso Robles Youth Arts Foundation	25,000	0	25,000
San Luis Obispo Visitors & Conference Bureau	275,000	275,000	275,000
San Luis Obispo County Arts Council	41,000	41,000	41,000
San Luis Obispo County Historical Museum	70,858	70,858	70,858
South County Family Education and Cultural Center	36,250	0	36,250
State Fair Exhibit	1,500	1,500	1,500
Zoological Society of San Luis Obispo County	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Other Agencies Request	\$ 779,571	\$ 658,321	\$ 769,571

<u>Preventive Health Grant Program</u>	<u>2002-03 REQUEST</u>	<u>2002-03 RECOMMENDATION</u>	<u>2002-03 RECOMMENDATION</u>
Adult Policy Council of SLO c/o LifeSpan Services	77,755	30,000	30,000
AIDS Support Network	57,850	0	0
American Lung Association	76,215	0	0

Contributions to Other Agencies

Budget Unit: 2080

Atascadero Loaves and Fishes	5,500	4,000	4,000
Cambria Adult Resources Education & Support	2,000	0	0
Cambria Resource Center	37,095	0	0
Casa Solana, Inc.	45,250	26,000	26,000
Children's Services Network	75,840	40,000	40,000
Community Health Centers of the Central Coast	75,000	50,000	50,000
Cottage Outpatient Center of SLO	64,208	0	0
Cuesta College	138,089	0	0
Easter Seals Tri-Counties	25,000	0	0
Economic Opportunity Commission	137,000	50,000	50,000
Family Services Center-Project Renaissance	26,587	0	0
Family Services Center-Access to Mental Health	38,332	0	0
Hotline of SLO County	77,220	50,000	50,000
LifeSpan Services Network - Caring Callers	10,000	0	0
Lucia Mar USD- Adult Education	37,800	0	0
Lucia Mar USD-health & parenting	30,780	30,000	30,000
Life Steps Foundation	50,000	0	0
North County Connection	49,950	0	0
Partnership for the Children of SLO County	87,064	0	0
Project Hope	31,000	0	0
Project Amend, Inc.			
SLO Child Abuse Prevention Council	64,912	15,000	15,000
SLO County - Drug & Alcohol Services	85,000	40,000	40,000
SLO County - Public Health Department	112,624	0	0
SLO County - Public Health (Health Systems Division)	240,000	0	0
Senior Nutrition Program	30,000	10,000	10,000
Sexual Assault Recovery & Prevention Center (SARP)	2,600	0	0
Transitions - Mental Health Assoc.	5,000	0	0
Women's Shelter Program	40,000	30,000	30,000
YMCA	44,824	0	0
Total Grant Programs	\$ 1,668,675	\$ 375,000	\$ 375,000
Legal Notices and Miscellaneous Expenses	2,500	2,500	2,500
Total Community Projects, Community Based Organizations, Other Agencies Request, Grant Programs and Legal Notices.	\$ <u>3,219,278</u>	\$ <u>1,458,707</u>	\$ <u>1,569,957</u>

Contributions to Other Agencies

Budget Unit: 2080

BOARD ADOPTED CHANGES

This budget unit was increased by \$111,250. The funding for the Food Bank was increased by \$10,000 to \$60,000. In future years, the Food Bank will continued to submit an application, as all other organizations requesting funds from this budget unit are required to do, which will include performance measures and illustrate meaningful measurable results. One time funding was allocated to the Paso Robles Youth Arts Foundation (\$25,000) and the South County Family Education and Cultural Center (\$36,250).

SERVICE PROGRAMS

Community Based Organizations

Provides funds to non-profit health and human services organizations for programs and services which are not provided by county departments. Eligible organizations submit applications in March of each year. Funding recommendations are included in the proposed budget and considered by the Board of Supervisors during county budget hearings.

Total Expenditures: \$262,886 Total Staffing (FTE): 0.0

District Community Projects/Visitors Services and Environmental Grants

Provides discretionary monies to each of the County Supervisors to fund projects for non-profit groups and to provide operating expenses for advisory committees. Applications may be submitted for community project/visitors services and environmental grant funds throughout the year.

Total Expenditures: \$160,000 Total Staffing (FTE): 0.0

Preventive Health

Provides funds programs and projects that promote the health and well-being of the community, encourage behaviors and activities that focus on preventing disease, and enable County residents to reach and maintain optimal health stability and independence.

Total Expenditures: \$375,000 Total Staffing (FTE): 0.0

Other Agency Requests

Provides funds to a variety of non-profit organization for operations and specific projects. Some of these groups are funded on a recurring basis and others are funded for specific one-time projects. Funding requests are considered by the Board of Supervisors at the annual budget hearing. Funding for the Local Agency Formation Commission (LAFCO) is also included in this budget.

Total Expenditures: \$660,821 Total Staffing (FTE): 0.0

Public Health Department

Budget Unit: 3000

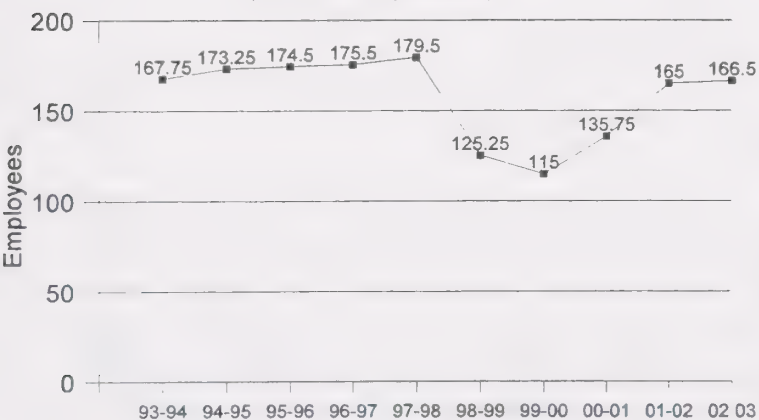
MISSION STATEMENT

The San Luis Obispo County Public Health Department improves and maintains community health by identifying health issues, preventing disease and injury, influencing policy development and promoting healthy behaviors through leadership, collaborative partnerships, education, direct services, and surveillance.

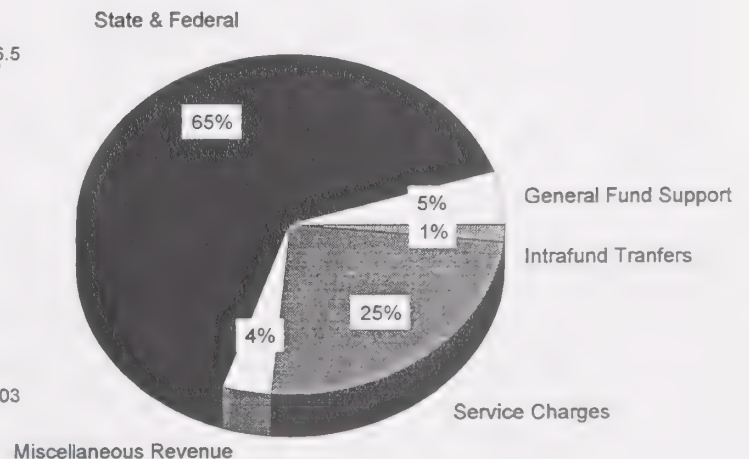
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 7,924,094	\$ 10,012,761	\$ 11,482,245	\$ 11,278,572	\$ 11,278,572
Services and Supplies	4,392,210	5,008,053	5,224,748	5,135,362	5,135,362
Other Charges	278,875	128,617	0	0	0
Fixed Assets	48,390	14,314	0	0	0
**Gross Expenditures	\$ 12,643,569	\$ 15,163,745	\$ 16,706,993	\$ 16,413,934	\$ 16,413,934
Less Intrafund Transfers	243,252	311,490	247,560	247,560	247,560
**Net Expenditures	\$ 12,400,317	\$ 14,852,255	\$ 16,459,433	\$ 16,166,374	\$ 16,166,374
Revenues	11,755,560	13,842,923	15,254,980	15,325,849	15,325,849
General Fund Support (G.F.S.)	\$ 644,757	\$ 1,009,332	\$ 1,204,453	\$ 840,525	\$ 840,525

Number of Employees

(Full Time Equivalent)



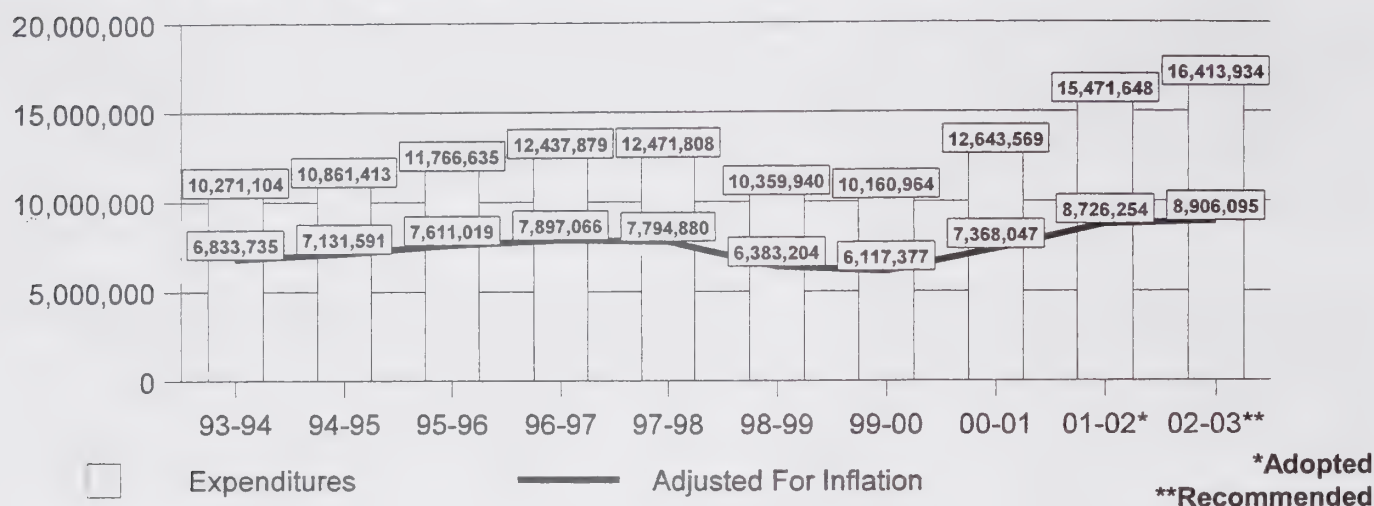
Source of Funds



Public Health Department

Budget Unit: 3000

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The status quo budget for the Public Health Department is comprised of expenses of \$16,483,501, revenues of \$15,312,792, and General Fund support of \$1,170,709. Overall, general fund support to the Public Health Department would increase by approximately \$336,265 for 02/03. The traditional budget for the Public Health Department is comprised of expenses of \$16,706,993, revenues of \$15,502,540, and General Fund Support of \$1,204,453. Overall increase represents a \$370,009 in General Fund for 02/03.

The status quo budget request is based on the assumption that State and Federal financing continue at the current level. We are projecting, however, a decline in funding for the Tuberculosis Control Program. As a result of this revenue shortfall, we must slightly decrease nursing time used to diagnose and follow-up suspected cases of tuberculosis. If tuberculosis does increase, we will re-direct existing staff as necessary. The State's reason for cutting tuberculosis control in our county is the relatively low rate of tuberculosis we have achieved - 4.3 cases per 100,000 as compared to the state average of 11.5 per 100,000 population.

There are several factors contributing to the overall increase in the required level of General Fund support in the status quo budget; countywide overhead, COLA and inequity increase and realignment revenue. The Public Health Department's countywide overhead charges have increased by \$123,780. Contributing to the overhead increase, the Office of Public Guardian is now being charged the final phase in amount of \$32,765. Almost all of our categorical funding sources limit our overhead costs to a fixed percentage (usually 10%) of our salary costs, limiting our ability to obtain reimbursement for those costs. The projected COLA for the Public Health Department is \$526,000. According to State projections, the Department does not anticipate an increase in realignment revenue to offset the increase in cost.

Over the last few years, the Department has added several new positions to address new State funded activities that facilitate the Department achieving its overall goal of assessing and maintaining a healthy community. Some of the highlights over the years are as follows:

- The 2000/01 approved budget included the addition of a full-time Public Health Nurse in the California Children Services (CCS) Program. CCS is now meeting the State mandate of determining medical eligibility within five (5) days of receiving a referral. Prior to the new staff being added medical eligibility determination took as long as seven days, which delayed the initiation of medical care.
- A second Department Automation Specialist was added in 00/01 to respond to the Department's growing day to day automation needs. Public Health increased computer users from 110 staff at six locations to 154 computer users at 14 locations. Public Health has five clinic sites, four Medical Therapy units located at several local schools, and several satellite offices. Staff access to email, electronic calendaring and sharing files has greatly increased communication within the Department and other outside agencies. Additionally, the

Public Health Department

Budget Unit: 3000

DAS worked directly with the San Luis Obispo City Fire Department and other critical response agencies for the Environmental Health Division's Hazardous Materials tracking and reporting system.

- In 00/01, a part-time Public Health Aide position was added to the Family Health Services division to support the Child Passenger Safety Seat Program. The program increased distribution of child passenger and booster seats to low income families from 250 to 560 the following calendar year. This program is a collaborative between the California Highway Patrol, City Police Departments, United Way and the Public Health Department.
- The Epidemiologist/Health Care Analyst team was added to the Department in 00/01 to increase public health surveillance capabilities. Since the hiring of an Epidemiologist in July of 2001, the team has completed a bio-terrorism response plan and a smallpox response plan as a result of the September 11th terrorist attack. Investigations are in progress related to fetal deaths, congenital anomalies, and pesticide concerns. Reports have been completed addressing the leading causes of mortality compared to other California counties, these reports are now available to the medical community.
- A Hepatitis C testing and surveillance program was urgently needed in our county. This disease silently destroys the liver, and chronically infects an estimated 3000 county residents. Testing was not readily available to all persons at high risk, especially those with low income. To fill this community need we began a Hepatitis C testing and consultation service. Our approach was to organize this new service under our existing AIDS program, mostly using existing staff. When persons are found to have Hepatitis C, they are referred to support services through the AIDS Support Network, with whom we have partnered during the past year to provide risk reduction education and treatment.
- The Geographic Information System (GIS) allows Environmental Health to geographically locate countywide regulated facilities, water wells, contamination sites and potential disease clusters. The development of our local GIS base map has been completed. During this next year we intend to identify and map the regulated sites mentioned above.

In 00/01, the Partnership for the Public's Health, a California Endowment grant provided funding to increase public health and community capabilities rather than for direct services. As a result the Public Health Department has partnered with three community collaboratives on the following projects:

- Paso Robles/San Miguel Health Collaborative - two projects, a Healthy Neighborhood Project in San Miguel to support residents in addressing health concerns, and a Community Growth Project to assess the impact of anticipated population growth on the delivery of healthcare throughout the area.
- Atascadero Health Collaborative - six areas of need are being addressed through specific projects: Infrastructure, Counseling/Education/Training, Consolidated Delivery of Services, Youth Programs, Senior Programs, and Economic Development.
- Oceano Community Center - is focusing on co-sponsoring quarterly community events in order to build a sense of community while a multi-million dollar community center is being built (scheduled for completion in 2003).

RECOMMENDED BUDGET AUGMENTATIONS AND RELATED PERFORMANCE RESULTS

Unit/Amount	Description	Results
Public Health Laboratory Gross Cost = \$73,014 General Fund Cost = 0	Adds 1.0 FTE permanent Microbiologist position and increases .5 FTE to 1.0 FTE permanent Admin Asst III position to the Public Health Laboratory	Increase the laboratory's ability to address increased workload, specifically focusing on the following results. Increase the lab's ability to process the number of chlamydia and gonorrhea tests from 7,400 to 8,800 resulting in the detection of 50 additional cases of chlamydia and 3 additional cases of gonorrhea in an effort to decrease the incidence rate of sexually transmitted diseases.

Public Health Department

Budget Unit: 3000

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Public Health Department have increased by 7% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has increased by less than 1%.

Recommended funding for Public Health's salaries and benefits have increased by 12% predominantly due to cost of living adjustments and other compensation increases, inequity increases primarily in public health nursing and environmental health specialists arenas, and the reclassification/consolidation of positions into the Administrative Assistant series.

During the current fiscal year 1.5 FTE positions were added at an annualized cost of \$60,015 and no General Fund impact. These positions were added to expand the AIDS Program and the Hepatitis C program. 21.5 FTE limited term positions that would have expired on June 30, 2002 are recommended for extension through June 30, 2003 since available funding has been extended. The recommended budget includes the addition of 1.5 FTEs for the Public Health Laboratory due to substantial workload increases.

Recommended funding for the services and supplies accounts have decreased by 4%. The Department responsibly balanced their services and supplies priorities within available revenue.

The budget includes \$373,413 of Tobacco Settlement funds. This represents an increase of \$95,000 compared to the current year budget. The increase will be used to pay for the Tobacco Intervention and Cessation program.

In 2001-02, the County used general fund money to pay off a loan that, in part, was used to purchase a facility occupied by the Health Department in Paso Robles. Early payoff of this debt (the original maturity date was 2021) saved a significant amount of money. Since Public Health had been using program revenues to pay for the portion of the debt service related to their building, using general fund money to pay off the loan effectively freed up about \$52,000 to pay for other program costs.

The additional resources requested by the Department are not recommended due to a lack of meaningful, measurable results and/or a lack of available financing in support of the requests.

BOARD ADOPTED CHANGES

The Supplemental Budget document recommended, and the Board of Supervisors approved, the following adjustments to the Public Health Department's position allocation list:

- Amend the Position Allocation List by deleting 1.0 FTE Limited Term Community Health Nurse Position (\$63,667) and adding 1.0 FTE Limited Term Social Worker III/IV position (\$60,810).
- Amend the Position Allocation List by adding 1.0 FTE Administrative Services Officer I/II (\$57,456).

These adjustments were inadvertently not included in the Proposed Budget. However, the related expense and revenue adjustments were included in the Proposed Budget.

SERVICE PROGRAMS

Department Support to Other Programs

Department and Public Administration support is charged to Health Systems, and Law Enforcement Medical Care.

Total Expenditures: \$174,566 Total Staffing (FTE): 10.0

Community Health Services

The Community Health Services Division works with the community to improve health by providing education, analysis, and direct prevention services. The Division administers programs of communicable disease surveillance and control, immunizations, tobacco prevention, AIDS prevention and management, public health laboratory, vital records and law enforcement medical care.

Total Expenditures: \$4,596,404 Total Staffing (FTE): 35.25

Public Health Department

Budget Unit: 3000

Environmental Health Services

The Environmental Health Division is responsible for protecting public health by preventing exposure to toxic substances, disease, unsanitary conditions and other environmental hazards.

Total Expenditures: \$2,133,621 Total Staffing (FTE): 24.5

Family Health Services

The Family Health Services Division provides a variety of health services to the residents of San Luis Obispo County, including clinical, comprehensive case management, parenting, counseling, educational and follow-up health services.

Total Expenditures: \$9,509,343 Total Staffing (FTE): 96.75

GOALS/PERFORMANCE MEASURES

Department Goal: Identify, control and prevent communicable disease.

Communitywide Result Link: Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual rate of reported retail foodborne disease outbreaks per 100,000 people.	0	Less than 5	1 per	Less than 2	There have been no identified foodborne disease outbreaks in the first 6 months of FY 01/02. The most recent Statewide data available (1998) show that San Luis Obispo, Kern and Napa counties had no foodborne disease outbreaks in 1998, compared to higher rates per 100,000 population in our other benchmark counties: Santa Barbara - 0.74, Placer - 0.45, Santa Cruz -0.40, Monterey - 0.26.
What: Regardless of the level of monitoring of retail food facilities, foodborne disease outbreaks will occur. A foodborne outbreak is usually defined as "the occurrence of 2 or more cases of a similar illness resulting from ingestion of a common food source."					
Why: It is critical that the Public Health Department respond to foodborne disease outbreaks in order to identify the cause and, if possible, prevent it from reoccurring. Investigating and controlling foodborne disease outbreaks minimizes the number of people affected and in this way maintains a healthy community. This measure helps to demonstrate the effectiveness of the Environmental Health Divisions retail food service inspection program.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of children in county clinics who are immunized by age two for measles, mumps, rubella, diphtheria, pertussis, tetanus and polio.	58%	65%	65%	65%	Our 2001 audit of two-year old children who receive some or all of their vaccinations at our Public Health clinics showed that 64.7% were up-to-date in 2001. These children traditionally have lower up-to-date rates compared to private sector children. A comparison with the State and our benchmark counties shows we were slightly better than the State and ranked 3 rd among our benchmark counties: Kern - 88.8%, Santa Barbara - 68.2%, San Luis Obispo - 64.7%, California - 63.1%, Santa Cruz - 62.8%, Placer - 49.0%, Napa -43.9% and Monterey - 42.8%.
What: Measures immunization protection for children seen at County clinics. Since the majority of children countywide are immunized by private physicians, our long term objective is implementation of a countywide tracking and reminder system that will improve immunization rates for all children.					
Why: Appropriate immunization protects children from the classic childhood diseases.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of cases countywide of childhood diseases that are preventable by the recommended childhood vaccine schedule. What: Measures the effectiveness of child immunization programs in the community. Note that in 2001, in San Luis Obispo County, there were 4 cases of pertussis; however, these were not preventable, as two were adults and two were infants under the age of 2 months. There was also one case of tetanus (age 28 years). Why: Appropriate immunization protects children from the classic childhood diseases [including measles, mumps, rubella, diphtheria, pertussis (Whooping Cough), tetanus and polio].	2	3	2	2	For the first six months of fiscal year 2001-02, there were no cases of preventable childhood diseases. The State provides the total number of cases reported each month; however, the summary data are not available by age or by county; therefore, comparisons to benchmark counties are not provided.
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of individuals reported to have Sexually Transmitted Diseases that are contacted for follow-up and treatment. What: Persons with gonorrhea, chlamydia and syphilis are contacted to ensure that they and their partners are treated for their infection. Why: Contacting and treating partners of persons with gonorrhea, chlamydia and syphilis is key to controlling these sexually transmitted diseases.	98%	95%	98%	98%	More than 95% of cases of Sexually Transmitted Diseases (STD) are contacted and appropriately followed up. Between 300 and 400 cases of STD are reported during the year. Chlamydia is the most frequently reported STD in the state. During 1997-1999, our County had the 7th lowest rate of chlamydia among counties with at least 60,000 residents. Comparison data for benchmark counties are not available.

Public Health Department

Budget Unit: 3000

Department Goal: Promote and encourage healthy behaviors.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
HIV positive blood test rate. New Measure		2.0	4.0	4.0	A requirement (as of 7/1/2002) for physicians to report all new HIV positives via a unique identification number will eventually provide a better picture of HIV countywide. Currently, in the absence of universal reporting, testing by the Public Health Laboratory of persons coming to HIV testing clinics provides the best available local information. The State has not provided comparable HIV data for other counties or the State yet; however, we do have data showing the cumulative incidence of AIDS per 100,000 population (1981 – 12/31/2001; includes State prisons and psychiatric hospitals): Placer – 60.6, Napa – 156.7, Santa Barbara – 163.4, San Luis Obispo – 194.1, Monterey – 200.1, Santa Cruz – 208.2, California – 360.6.
What: Positive Human Immunodeficiency Virus (HIV) test rate (per 100,000 population) in the Public Health Lab from specimens submitted from HIV Testing Clinics. These rates include community residents, but not those who are institutionalized.					
Why: The rate of HIV positive tests in the population is a reflection of the effectiveness of HIV education.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Youth smoking rate.	23%	22%	22%	22%	Results of the Healthy Kids Survey from Fall of 1999 indicate a youth (11 th grade) smoking rate of 23%, compared to 21% for the California Student Survey and 37% for the national Youth Risk Behavior Survey results. The 2001 California Healthy Kids Survey results are scheduled to be available during 2002. Of our benchmark counties, only two had available comparable data: Monterey – 24% and Napa – 22%.
What: The proportion of youth in the 11 th grade who have smoked cigarettes within the past 30 days, based on the county schools survey done biannually.					
Why: Measures the effectiveness of tobacco prevention programs.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Adult smoking rates.	17.1%	16%	16.3%	16%	Results of the Action for Health Communities survey, February 2001, revealed that 100 (12.4%) of the 804 residents who were part of the random telephone survey smoked cigarettes every day and 31 (3.9%) smoked some days, for a total of 16.3%. This is lower than the most recent (1998) State smoking prevalence reported – 18.4%. We do not have comparison data for our benchmark counties.
What: The proportion of adults who smoke based on the Action for Healthy Communities survey done bi-annually. Why: Measures the effectiveness of tobacco control programs.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Lung cancer age-adjusted death rate per 100,000 population.	45.5 deaths	45.5 deaths	46 deaths	46 deaths	Per the 2001 County Health Status Profiles, the 1999 age-adjusted lung cancer death rates for the State and our benchmark counties were: Santa Cruz - 35.6, Santa Barbara - 44.5, San Luis Obispo -45.5, California - 46.9, Monterey - 48.8, Napa - 53.8, Kern - 56.3, and Placer - 68.6.
What: The proportion of County residents who die of lung cancer (based on a two year average adjusted for age to allow comparison). Why: Measures the effectiveness of tobacco control program, since 90% of lung cancer is due to smoking.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of fatalities to vehicle occupants under the age of four.	1	Revised Measure	0	0	The actual number of fatalities to vehicle occupants under the age of four in our county was 1 in 2000, 1 in 1999, and none for 1995-1998. For our comparison counties, the average number of child passengers killed per year from 1995–1999 was Napa and Santa Cruz - 0, Placer and San Luis Obispo - 0.2, Monterey - 0.6, and Kern 1.2.
What: Measures the number of children ages 1 to 4 who are killed as passengers in motor vehicle incidents. Statewide Data Source: The number of deaths that occurred in our county are available through our Automated Vital Statistics System each year. Statewide (including all counties) data (usually two years old) are obtained from the Statewide Integrated Traffic Records System (SWITRS); reports are available on website: http://www.ots.ca.gov under Statistics. Why: Measures the effectiveness of child passenger protection.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of designated Public Health staff receiving nuclear disaster training.	100%	95%	100%	95%	Public health staff play a key role in nuclear power emergency preparedness. The quality of our preparation can best be demonstrated by the fact that our most recent federally required monitoring and decontamination drill was judged to be a success by the Federal Emergency Management Association (FEMA). Data for comparison counties or California are not available.
What: Training on how to manage a decontamination center and how to execute decontamination.					
Why: To ensure sufficient number of staff are trained to respond to a disaster situation.					

Department Goal: Maintain and enhance a healthful environment.

Communitywide Result Link: Safe and a healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance with State or Federal bacteriological drinking water standards.	95.1%	95%	94.4%	95%	During the first 5 months of FY 2001/02, 763 water samples were taken and 720 passed. This represents a compliance rate of 94.4%. When a sample fails, the water system operator is notified immediately and instructed on how he can resolve the problem. Follow up samples are taken until they pass. Eventually, all water systems must pass bacteriological drinking water standards. We contacted staff from our comparison counties. They do not maintain these statistics. Also, data from the State are not available.
What: San Luis Obispo County regulates approximately 166 small water systems with 5 to 199 connections. These supply water to approximately 20% of our county. Water samples are tested for total coliform bacteria.					
Why: Coliform bacteria are indicator organisms used to determine if water systems are contaminated by organic sources such as animal feces. Water systems contaminated with fecal material can cause diseases such as typhoid fever, cholera, shigella and cryptosporidiosis. By performing routine inspections on wells and water systems we will improve the healthfulness of the drinking water supply and reduce the incidence of samples that fail bacteriological water tests.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance of retail food facilities with critical food safety practices regarding food-handling and food processing.	94.8%	96%	94.6%	95%	During the first 5 months of FY 2001/02, 364 retail food facilities were inspected. A 94.6% compliance rate with critical food safety practices was achieved. By targeting those violations that represent the highest risk of food borne illness, we can make the maximum use of scarce resources. We contacted staff from our comparison counties. They do not maintain these statistics. Also, data from the State are not available.
What: This performance measure is assessing the food facility violations such as food cooking temperatures, holding temperatures, and thawing techniques. Why: These are critical factors in preventing food borne diseases, protecting public health, and providing a safe and healthy community. By keeping a constant vigil on these critical factors, we will also maintain the confidence our citizens and visitors have in our food supply.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance in recreational water standards.	92.5%	90%	90%	90%	During the first five months of FY 2001/02, Environmental Health has taken 255 samples of ocean water. During that time 16 samples failed to meet bacteriological standards. This equals a compliance rate of 94%. However, the winter months typically have a much higher incidence of failures due to storm water runoff into creeks and subsequently into the ocean waters. Many of our creeks are dry throughout the non-rainy season and become contaminated with animal feces, agricultural runoff, and urban runoff. During the flush of materials that occurs during rain storms, the contamination flows to the ocean. Because of this, we expect the results to be 90% for this year. The oceanfront comparison counties that provided data to us (year round sampling) were (1) Monterey - of 424 samples in 2001, 16 failed to meet standards (96.2% compliance); and (2) Santa Cruz - of 940 samples, 18 failed to meet standards (98.1% compliance). Data from the State are not available.
What: This performance measure assesses the compliance rate with bacteriological standards for water samples taken in the ocean waters off our most used beaches. Why: The monitoring of our ocean waters for indicator organisms is essential for protecting the safety and health of our community for both residents and visitors. Diseases of the eyes, ears, throat and gastrointestinal tract are potentially transmitted when people use our beaches. By monitoring our ocean waters we can advise users of potential unhealthful conditions and notify them when it is safe to return to the water.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance with State and Federal laws in HazMat facilities (e.g. manufacturing, printers, gas stations and plating facilities.)	91%	Revised Measure	87.5%	90%	During the first 5 months of FY 2001/02, 176 hazardous material facilities were inspected. An 87.5% compliance rate with critical hazardous material audit categories was achieved. This is lower than our results for FY 2000/01 and our current target. The major problems identified were lack of appropriate training or training documentation, underground storage tank equipment not maintained in a satisfactory manner, and containers or tanks not in good condition. We contacted staff from our comparison counties. They do not maintain these statistics. Also, data from the State are not available.
What: This measure tracks our hazardous materials/waste facilities' level of compliance with the State and Federal laws governing their operation. Why: Tracking the violations is important in determining the compliance of hazardous material facilities with Federal and State laws designed to protect public health and maintain a safe and healthy community.					

Department Goal: Help mothers be healthy and have healthy babies when they are ready.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of low birth-weight infants.	5.3%	4.33%	5.2%	5.0%	Since 1991, our percentage of low birth-weight infants has been well below the statewide average. Of the 2,299 babies born to residents in 2001 (as of 12/10/01), 118 (5.2%) were low birth-weight. The Healthy People 2010 national objective for this health indicator is 5.0%. Per the 2001 County Health Status Profiles, the number of low birthweight infants per 100 live births for the State and our comparison counties (1997-1999) was: Placer – 4.8, Napa – 4.9, San Luis Obispo – 5.0, Santa Cruz – 5.3, Monterey – 5.6, Santa Barbara – 5.8, Kern – 6.1, and California – 6.2.
What: Measure the percentage of live born infants who weigh less than 2,500 grams (five and three-quarters pounds) at birth and are born to residents of our county. Why: Low birth-weight impacts the infant's survival and future development. Several Family Health Services programs strive to decrease teen pregnancy, enhance nutrition, decrease tobacco use, and encourage early entrance into prenatal care in order to improve mothers' health and decrease infant low-birth rate.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of live born infants whose mothers received prenatal care in the first trimester.	81.8%	85%	82.7%	85%	During the first 11 months of 2001, the percentage of women who received prenatal care in the first trimester was 82.7% for San Luis Obispo County residents. Maternal and Child Health staff provide outreach to those areas of the County with high failed-appointment rates. The outreach efforts influence the failed-appointment clients to resume prenatal care. Per the 2001 County Health Status Profiles, the number of births to mothers with late or no prenatal care per 100 live births for the State and our benchmark counties (1997-1999) was: Placer – 86.3, Santa Cruz – 84.5, San Luis Obispo – 82.9, California – 82.6, Kern – 80.8, Santa Barbara – 79.9, Monterey – 78.8, and Napa – 76.6.
What: Percentage of pregnant live born infants whose mothers received prenatal care in the first trimester of pregnancy.					
Why: Early, high quality prenatal care reduces the incidence of morbidity and mortality for both mother and infant.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Birth rate of adolescent females, ages 15 to 17, per 1,000 population.	14.8	Revised Measure	14	16	In 2000, the age-specific birth rate (per 1,000 female population) for teens (ages 15 to 17 years) for our State and benchmark counties was: Placer – 9.7, San Luis Obispo – 14.8, Napa – 16.6, Santa Cruz – 21.4, California – 27.2, Santa Barbara – 30.0, Monterey – 35.3, and Kern – 44.3.
What: This represents the rate of births per 1,000 population for female teens between 15 and 17 years old.					
Why: The rate of teen births in our county is a direct predictor of future health, social and economic status. The age range of 15 to 17 year olds is a critical one and a direct indicator of future high-risk families.					
The number of teen births in San Luis Obispo in 2001 is projected to be approximately 15% lower compared to 1999-2000. The reasons for this substantial decline are likely due in part to our Public Health programs, including the Adolescent Family Life Program, the Adolescent Sibling Pregnancy Prevention Program, and the Community Challenge Grant in Paso Robles.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the State allocated caseload enrolled in the Women, Infants & Children (WIC) Program.	96%	98%	96%	98%	Since 1997, the WIC Program's monthly-allocated caseload has grown by 28%. Even though the monthly caseload has grown, the WIC Program has successfully maintained monthly participation to meet 95-100% of its allocated caseload in accordance with State mandates. The 2001 WIC Participation to Caseload percent for the State and our comparison counties was: Napa – 99.4, Santa Cruz – 99.3, Kern – 99.2, California – 98.0, Santa Barbara – 97.5, Monterey – 97.3, Placer – 96.8, and San Luis Obispo – 96.5.
What: Measures the provision of supplemental foods, nutrition education and linkages to good health care for eligible women, infants and children.					
Why: Reduces the complications of pregnancy; reduces iron deficiency anemia in women, infants and children; decreases the incidence of low birth-weight infants and promotes optimum growth and development of infants and young children.					

Department Goal: Help Children grow up healthy and ready to reach their potential.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of children enrolled in the Healthy Families Program.	2,786	Revised Measure	3,000	3,200	In San Luis Obispo County, the number of families enrolled in the Healthy Families Program was 2,063 as of 7/1/00, 2,786 as of 7/1/01, and 3,106 as of November 2001. Our enrollment has increased by 50% in the past 18 months. The enrollment for our comparison counties (as of 11/2001) was: Napa – 1,226, Placer – 1,846, San Luis Obispo – 3,106, Santa Cruz – 3,237, Santa Barbara – 5,588, Monterey – 9,165, and Kern 12,454. Note that enrollment numbers vary markedly based on the county population and the percentage of children who qualify for the program based on family income.
What: The number of children actively enrolled in the Healthy Families Program.					
Why: Healthy Families Program offers more low-income families access to low-cost health coverage for children at or below the 250% poverty level.					

Public Health Department

Budget Unit: 3000

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of eligible population receiving Child Health and Disability Prevention (CHDP) examinations.	72%	66%	72%	70%	As of 7/01/01, 72% of the target group received well child examinations through the CHDP Program. The results for FY 2001/02 will not be available until Fall 2002. Data for comparison counties are not available.
What: CHDP compares the number of children who actually receive well child exams under the program to the target group included in the CHDP eligible population. Why: The percentage is a measure of how well the program reaches the target population.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of first grade children receiving school entrance physical examinations.	98.4%	98%	98%	98%	As of 1/15/01 (latest data available), 96.4% of children entering first grade received school entrance physical examinations and parents of 2% signed waivers. We were unable to locate data for our comparison counties or the State.
What: This is a measure of the number of children entering first grade who have had a CHDP equivalent physical examination within 90 days of entering first grade. Why: The CHDP Program wants to ensure that all children entering first grade are healthy and ready to learn.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Child Health and Disability Prevention (CHDP) children examined who receive follow-up evaluations.	94.6%	Revised Measure	96%	95%	As of December 24, 2001, 470 of the CHDP children examined during this fiscal year required medical or dental follow-up. Of these children, 131 (28%) completed their treatment, 320 (68%) were in process of being referred and receiving care, and one child received only partial care. Of the remaining 19 children, 14 (3%) moved or were lost to follow-up, and 4 (1%) declined services. Data for comparison counties are not available.
What: This is a measure of the number of children who were referred for a suspected condition after a CHDP exam compared to the number who received follow-up treatment. Why: The CHDP Program wants all children with suspected medical or dental conditions to receive the follow-up care necessary to treat the conditions.					

Public Health Department

Budget Unit: 3000

Department Goal: Support and provide referrals for fragile population.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of pregnant women with positive drug and alcohol screen or admitted substance abuse who are enrolled in the early support program (ESP) and receiving follow-up	64%	70%	62%	70%	In the first nine months of 2001, there were 114 prenatal or post-partum women identified who tested positive for drugs or admitted alcohol or substance abuse. Of these 114 women identified, 71 (62.3%) are currently enrolled in the early support program and receiving follow-up. This is below our target of 70%. The primary reason for not meeting our goal was a shortage of Public Health Nurses. Long term vacancies in the San Luis and Grover Beach offices created wait lists and an inability to provide our usual high standard of service. Data for comparison counties are not available.
What: Early Support Program (ESP) receives referrals on substance abusing pregnant/parenting women who tested positive for drugs or admit alcohol/ substance use. The number of these women that we enroll and provide services for is tracked.					
Why: The percentage is a measure of how well the program reaches and enrolls this very high-risk target population. Alcohol and/or drugs during pregnancy can substantially affect newborn health and increase the healthcare costs associated with the newborn.					

Law Enforcement Medical Care

Budget Unit: 3285

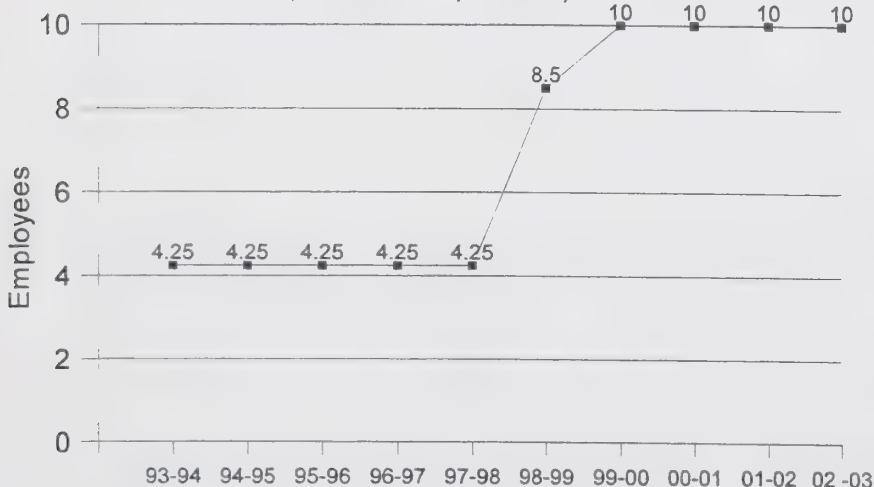
MISSION STATEMENT

The mission of the Law Enforcement Medical Care (LEMC) Program is to provide cost effective, quality medical care for persons incarcerated at County Jail and Juvenile Hall.

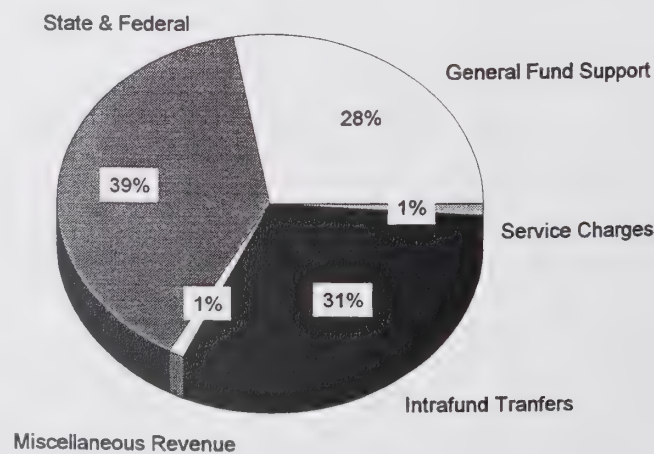
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 903,557	\$ 932,391	\$ 988,883	\$ 988,883	\$ 988,883
Services and Supplies	326,778	327,348	363,488	363,488	363,488
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 1,230,335	\$ 1,259,739	\$ 1,352,371	\$ 1,352,371	\$ 1,352,371
Less Intrafund Transfers	257,345	297,433	336,703	401,703	401,703
**Net Expenditures	\$ 972,990	\$ 962,306	\$ 1,015,668	\$ 950,668	\$ 950,668
Revenues	623,260	702,529	685,010	585,150	585,150
General Fund Support (G.F.S.)	\$ 349,730	\$ 259,777	\$ 330,658	\$ 365,518	\$ 365,518

Number of Employees

(Full Time Equivalent)



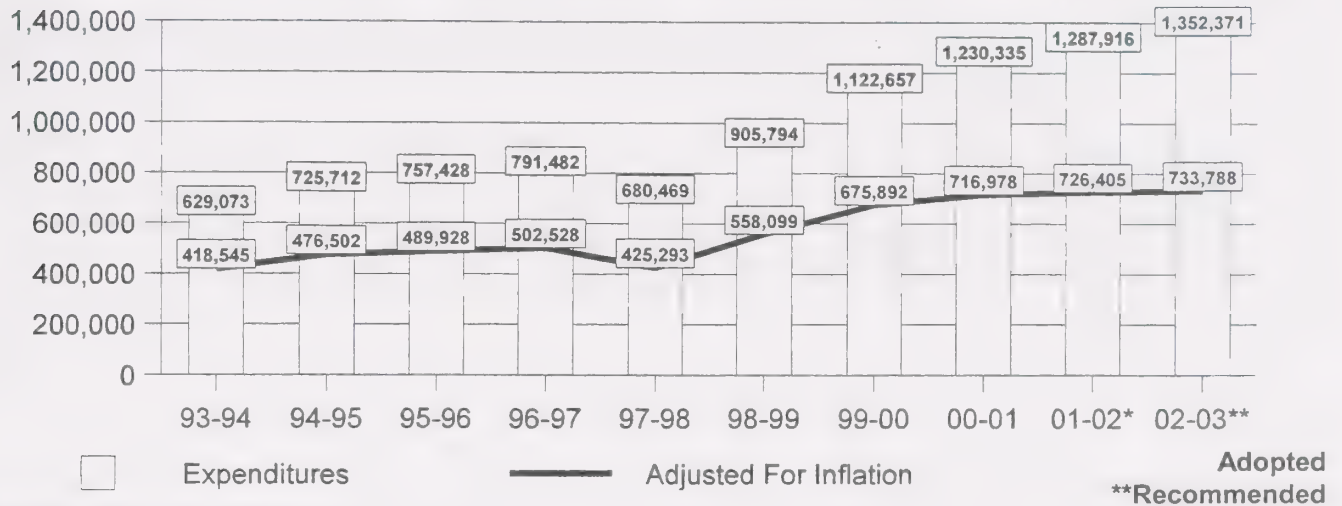
Source of Funds



Law Enforcement Medical Care

Budget Unit: 3285

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The requested budget for the Public Health Agency's Law Enforcement Medical Care program will allow the department to continue to provide the same level of service provided in FY 2001-02. We have submitted no budget augmentation requests.

Law Enforcement Medical Care continued to provide medical and dental care to inmates (361 average daily census-down 2.1%) under the jurisdiction of the County Sheriff last fiscal year. Total number of inmates booked was 11,928 (down 1.2%), and each was assessed for pre-existing significant medical conditions. For those having or developing medical problems, the total number of dispensary visits provided was 16,288- a 1.7% increase from the previous year.

On average 148 inmates per day have medical conditions requiring treatment with prescription medications. This is up 10.4% from last year. This is due to an increasing frequency of more severe illness and more difficult medical conditions at the jail- a continuing trend we have noted for the past three years and one that offsets our slightly decreased census. Medical conditions of note among inmates include diabetes, gunshot or stab wounds, fevers, pneumonia, heart conditions, HIV and AIDS, and high-risk pregnancies. More complex cases also pose the potential for increased costs for laboratory tests, specialty medical services and inpatient days.

This was the second full year of round-the-clock nursing coverage at the jail, and important medical needs are now being met more safely and effectively because of the night nurse. The previous lack of coverage often meant a delay in providing prescription medicines to inmates when those were needed during the night shift, and inmates with morning court appearances. Medication for diabetes, high blood pressure and seizures are provided as needed round-the-clock. Regular coordinating meetings with officials at the jail have confirmed that this medical coverage is considered an essential service.

Funded by a state grant, Law Enforcement Medical Care staff maintained enhanced surveillance for tuberculosis during the past year. TB skin-test screening was done on 1918 inmates, or 18% of total inmates booked into the jail (with testing focused on those whose stay was 3 days or longer). As a result 144 persons with positive TB skin tests were found and evaluated with chest x-rays to rule out active diseases. No active disease occurred last year (compared with 1 in the previous year), but 9 persons in 2001 with positive skin tests were started on treatment for latent tuberculosis to prevent the development of active disease. A significant expected cutback in state funding for tuberculosis control represents a threat to continued surveillance and control of tuberculosis in the jail. For the continued protection of the inmates, medical and custody staff, continued surveillance for tuberculosis is proposed in this budget at half of the current level. To defray this expense, a \$15,000 transfer is budgeted from the Sheriff's Department.

At the Juvenile Hall, all youth received medical care as required under the extensive guidelines of state regulation (Title 15). A total of 864 youth were incarcerated last fiscal year at the Hall. Medical staff provided 960 well-child health screenings and follow-up screenings, 815 immunizations and 16,790 doses of prescribed medication. 100% of all new admits received a medical screening within 24 hours.

Law Enforcement Medical Care

Budget Unit: 3285

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Law Enforcement Medical Care have increased by 5% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has increased by 42% due, in large part to the lack of growth in state realignment funds.

The recommended budget for the Health Department's Law Enforcement Medical Care program reflects a continued spending increase due to a reported increase (10%) of inmates with medical conditions requiring treatment with prescription medications. This is due to an increasing frequency of more severe illness and more difficult medical conditions at the jail, increase in hospital care, specialty medical services, and lab testing needed to treat the rise in the numbers of sick and injured inmates. This budget is financed with a combination of General Fund, state realignment funds and Tobacco Settlement Funds allocated per Measure A-02, which is reflected as a transfer from the Sheriff's Department.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Jail Medical Services

This program provides mandated medical care for jail inmates. This includes holding daily sick call, administering prescribed medications, coordinating referrals drug abuse/alcohol programs and mental health services, and referring and paying for hospital care for acutely ill or injured patients. The program pays for emergency transport to the hospital, referred specialist services, emergency room care, and any ancillary medical services not available at the jail dispensary.

Total Expenditures: \$1,018,668 Total Staffing (FTE): 7.0

Juvenile Hall Medical Services

This program provides mandated medical care for juvenile hall wards, including holding daily sick call, administering prescribed medications, coordinating referrals drug abuse/alcohol programs and mental health services.

Total Expenditures: \$333,703 Total Staffing (FTE): 3.0

GOALS/PERFORMANCE MEASURES

Department Goal: Provide cost effective medical care to maintain health of inmates.

Communitywide Result Link: Healthy and Safe Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual medical inspection requirements met at the jail and juvenile hall.	99%	95%	97%	95%	Overall, the inspection results of our December 2001 audit were very positive. A few areas requiring improvement were noted; we are currently working to correct these areas.
What: California state regulations (Title 15) describe the requirements for medical services in county jails and juvenile halls. An annual inspection is done to verify performance for these service requirements.					
Why: Measures overall quality and comprehensiveness of medical care provided to inmates at the jail and juvenile hall.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Medical costs per inmate day at the County Jail.	New Measure	New Measure	\$7.24	\$7.40	Staff attempted to secure cost data from our comparison counties. Unfortunately, this data is not available at this time. Staff will work to secure cost data in the coming year.
What: This shows the costs per day to provide mandated jail medical services. The 01/02 projected results assume an average daily population of 361 inmates at the County Jail.					
Why: If cost data from agencies of like characteristics can be obtained, this measure can provide the Board and public with important efficiency information.					

County Medical Services Program

Budget Unit: 3286

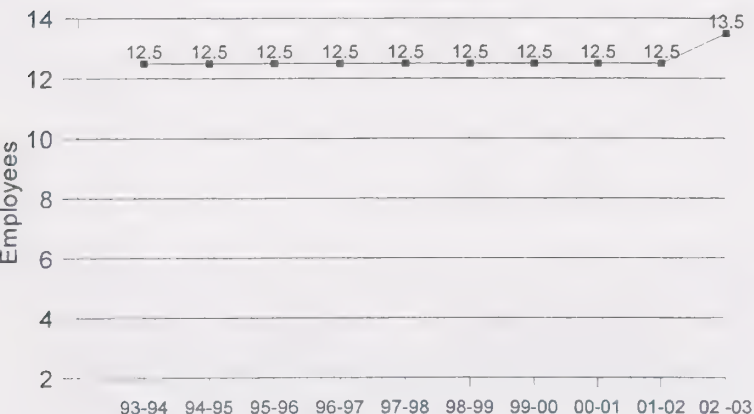
MISSION STATEMENT

To ensure access to health care for all eligible adults who cannot afford to pay their medical bills.

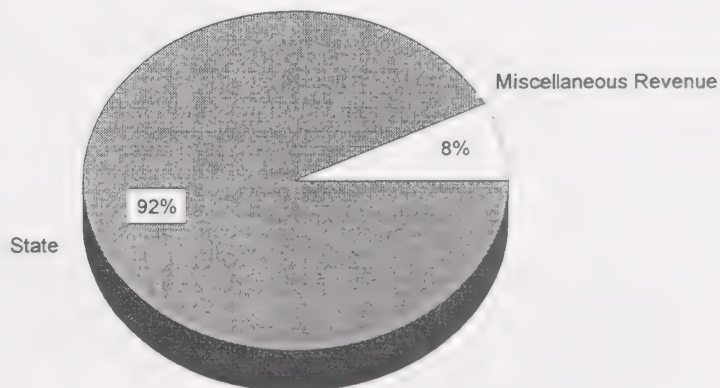
	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 682,820	\$ 741,685	\$ 906,588	\$ 850,987	\$ 850,987
Services and Supplies	1,335,882	1,484,987	4,007,994	1,833,723	1,833,723
Other Charges	0	0	0	0	0
Fixed Assets	0	0	8,000	0	0
Gross Expenditures	\$ 2,018,702	\$ 2,226,672	\$ 4,922,582	\$ 2,684,710	\$ 2,684,710
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	0	0	0	0	0
Total Financing Requirements	\$ 2,018,702	\$ 2,226,672	\$ 4,922,582	\$ 2,684,710	\$ 2,684,710
Revenues	\$ 2,433,721	\$ 2,630,862	\$ 4,922,582	\$ 2,684,710	\$ 2,684,710
Fund Balance Available	0	0	0	0	0
Cancelled Reserves	0	0	0	0	0
Total Financing Sources	\$ 2,433,721	\$ 2,630,862	\$ 4,922,582	\$ 2,684,710	\$ 2,684,710

Number of Employees

(Full Time Equivalent)



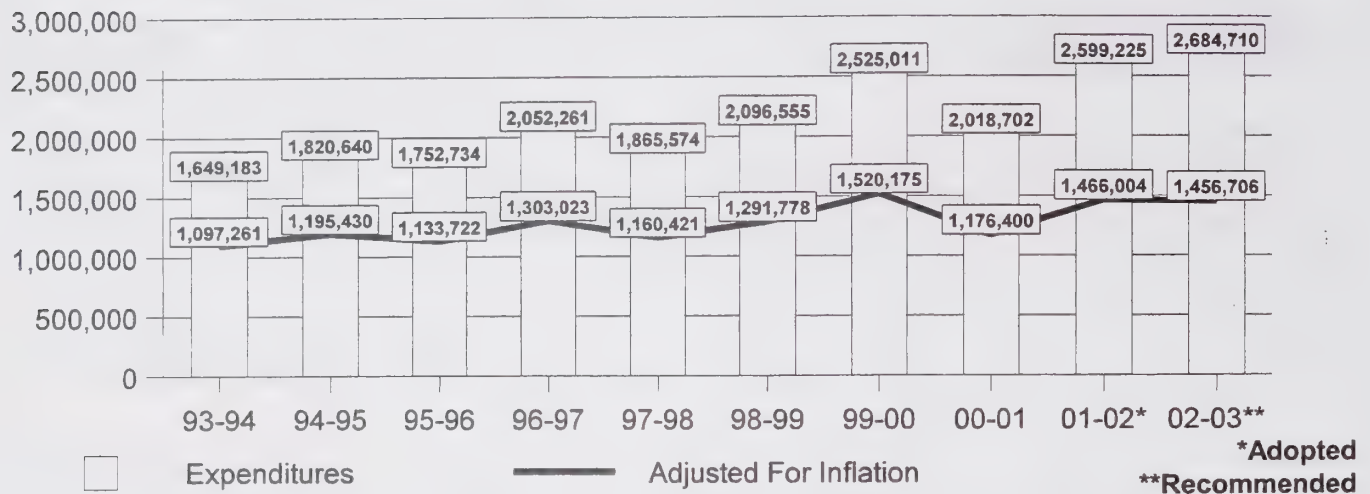
Source of Funds



County Medical Services Program

Budget Unit: 3286

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The County Medical Services Program requests a status quo budget of \$2,998,679 and a traditional budget of \$4,922,582. The status quo budget includes no BARs and a General Fund contribution of \$387,469 due in part to higher contract payment rates to the private hospitals. The traditional budget includes two BARs and requests a General Fund contribution of \$2,311,372. The first BAR, a proposed department reorganization, can be funded without a General Fund contribution due to existing resources; it is presented as a BAR because it involves position changes. The second BAR, payment to the Medical Services Department of CMSP bills at Medi-Cal rates, is valued at \$1,903,254.

Key CMSP issues are the following:

1. A department reorganization is needed in order to effectively and efficiently manage the increasing volume of patients and claims processing, along with new and diverse grant-funded programs, while maintaining the standards of excellence (quality and service) established in the performance measurement process (Results Based Decision Making).
2. We are proposing in both the status quo and the traditional budget requests to place a maximum cap on CMSP applicants' income of 250% of the federal poverty level. This preserves CMSP funds for the most indigent and would free up about \$80,000 per year that will be used to offset increased rates for hospital services. There is a precedent to establish a cap on income in eleven other counties administering independent medically indigent adult programs.
3. The traditional budget includes payment to the Medical Services Department for CMSP inpatient and outpatient bills at competitive Medi-Cal rates, assuming the General Hospital inpatient unit stays open. If General Hospital closed its inpatient unit, the County would be increasing its payments to the private hospitals; and Health Systems staff in the area of utilization review nurses and accounting staff would need to be increased to handle the additional private sector authorizations and claims processing. No staff increase is included in this budget request for the scenario of General Hospital's closure. If this does occur, a budget appropriation and position allocation list (PAL) adjustment would be necessary.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the County Medical Services Program (CMSP) have increased by 3% compared to the FY 2001-2002 adopted budget. This budget does not receive General Fund Support since state realignment funds are made available for this program.

The staff reorganization and additional resources requested by the Department are not recommended due to lack of meaningful, measurable results, lack of available financing, and insufficient, inaccurate information in support of the request. Additionally, since the department is now indicating that revenue to support the recommended increases in hospital reimbursement rates may not be available, we will be working closely with the Public Health Director to determine if any unidentified inefficiencies exist. Otherwise, State realignment money may have to be redirected from other programs to fund the CMSP program.

County Medical Services Program

Budget Unit: 3286

The Public Health Department proposes to establish a limit on the income of CMSP applicants at 250% of the Federal poverty level in order to preserve the limited CMSP funding for the most indigent adults. In light of the fiscal constraints we face, the CAO agrees with this recommendation.

Staffing levels remain at 13.5 FTE in the recommended budget. For FY 2002-03 the Department was not awarded funds through the Preventive Health Grant and in FY 2001-02 there was a decrease in the CHIP allocation from the State. This resulted in 1.0 FTE limited term position being eliminated in the FY 2002-03 recommended budget. However there has not been a change in the number of FTEs allocated to CMSP since 1.0 FTE additional position is now being funded through the Children and Families Commission (Prop10).

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

CHIP/EMSP Program Support

Includes administrative, clerical and accounting support for the California Healthcare for Indigents Program (CHIP) and the Emergency Medical Services Program (EMSP).

Total Expenditures: \$202,510 Total FTE: 1.5

County Medical Services Program Administration (CMSP)

Authorize and pay for medical care to ensure access to health care for all eligible adults who cannot afford to pay their medical bills. Manage eligibility determination, medical pre-authorization, utilization review, case management, claims processing, accountability, program evaluation, and State reporting.

Total Expenditures: \$2,482,200 Total FTE: 12.0

GOALS/PERFORMANCE MEASURES

Department Goal: Improve health and reduce suffering by efficiently determining program eligibility and arranging for services to promptly diagnose and treat medical conditions.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of client satisfaction surveys rating department's overall performance as "satisfactory" or above.	0	97%	98%	98%	Our target for this fiscal year (01/02) is 97%. We project to slightly exceed our goal. Surveys are given to every client at their eligibility interview for our clients to rate our performance. A postage-paid envelope is available so that clients may take the surveys with them and complete them at their convenience, anonymously if they choose. *No survey conducted in FY 00/01.
What: Clients are surveyed to determine how well their needs are met.					
Why: Clients' responses will identify ways to improve services.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of eligibility notices of action (NOA) which are mailed within three working days from receipt of verifications.	90%	80%	83%	83%	Data from comparison counties were not available.

What: This measures how quickly clients are notified of their eligibility determination after all the requested verifications necessary to work their cases have been received.

Why: Clients need to be informed of their eligibility determinations as quickly as possible so as not to delay necessary medical treatment and to streamline payments to providers.

County Medical Services Program

Budget Unit: 3286

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of eligibility determination appeals by clients for which a response is mailed within 12 working days from receipt of the appeal.	91%	95%	95%	91%	Our target for this fiscal year is 95%. We are currently meeting this target due to increasing patient caseloads, we anticipate to be at 91% for FY 02/03. Santa Cruz County processes appeals within 10 days and Medi-Cal processes within 21 days. The other counties and agencies from our comparison group did not track this measure.
What: This measures how quickly we respond to clients' requests for reconsideration of eligibility determinations.					
Why: Clients should receive a response to their appeals in a timely manner.					

Department Goal: Pay medical providers as quickly as possible.

Communitywide Result Link: A Healthy Community and a Well Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of provider claims processed within 30 days from receipt.	89%	96%	65%	80%	For FY 01/02, in the claims processing unit, we had staff turnover and vacant positions due to unfilled positions and extended medical leave of some staff. Currently all positions are filled; however, we continue to have extensive time off due to extended medical leave. We are optimistic that we will obtain 65% for FY 01/02. Further, we expect staffing to stabilize for 02/03, and, as such improve our target (80%). Santa Cruz County turnaround was between 28-35 days; Placer County was between 21-28 days; Lifeguard's turnaround was 73 days; and Medi-Cal had a 7 day turnaround for electronic billing and a 60 day turnaround for all other billing. The other counties from our comparison group did not track this measure.
What: This measures how quickly we process providers' claims.					
Why: Processing claims in a timely manner helps to retain the Health Systems' network of medical providers and insure client access to care.					

County Medical Services Program

Budget Unit: 3286

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of provider appeals for which a response is mailed within 12 working days from receipt of the appeal.	97%	85%	88%	88%	Our target for this fiscal year (01/02) is 85%. We are on target for meeting the department's goal this year. Santa Cruz County processed appeals within 10 days and Medi-Cal processed within 21 days. The other counties and agencies from our comparison group did not track this measure.
What: This measures how quickly we respond to providers' requests for reconsideration of payment denials.					
Why: Providers should receive a response to their appeals in a timely manner.					

Department Goal: Improve dental health for eligible children through education, outreach, and treatment.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of children, age zero up to five, who are eligible for dental treatment through the Prop 10 dental program that started treatment within 60 days of referral.	*	90%	90%	90%	We expect to provide dental services to 200 children in FY 01/02 and FY 02/03.
What: The Prop 10 dental program provides access to dental care for as many uninsured children up to age five as possible.					
Why: Dental care for children is a critical component to life long oral health.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clients surveyed who viewed our dental video and indicate they have changed the way they care of their family's teeth and mouths.	*	90%	90%	90%	Overall, the program is proceeding very successfully.
What: Providing dental education information to children and their parents is key to changing behavior.					
Why: Early intervention through the provision of dental education information will help parents care for their children's teeth, teach their children proper dental hygiene, and educate parents about the need for professional dental care.					

Emergency Medical Services Fund

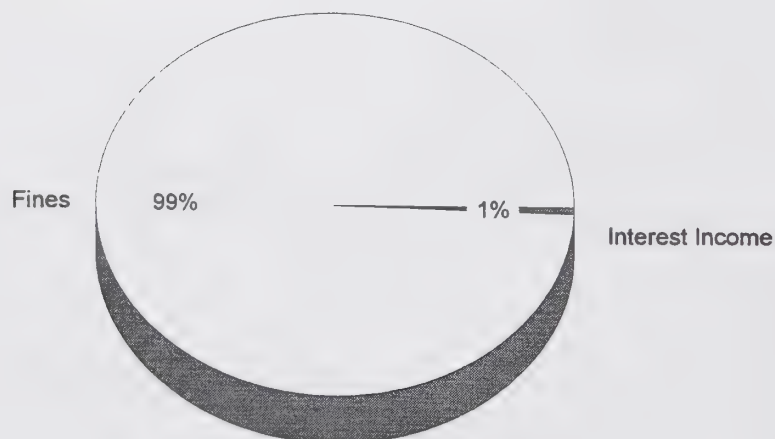
Budget Unit: 3287

MISSION STATEMENT

To pay medical providers for uncompensated emergency room care and pay the Emergency Medical Services Agency for regulation of the pre-hospital emergency medical care system.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	409,140	355,699	379,800	1,104,800	1,104,800
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 409,140	\$ 355,699	\$ 379,800	\$ 1,104,800	\$ 1,104,800
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,990
New Reserves	0	0	0	0	0
Total Financing Requirements	\$ 409,140	\$ 355,699	\$ 379,800	\$ 1,104,800	\$ 1,112,790
Revenues	\$ 387,165	\$ 389,991	\$ 379,800	\$ 1,104,800	\$ 1,104,800
Fund Balance Available	0	0	0	0	7,990
Cancelled Reserves	0	0	0	0	0
Total Financing Sources	\$ 387,165	\$ 389,991	\$ 379,800	\$ 1,104,800	\$ 1,112,790

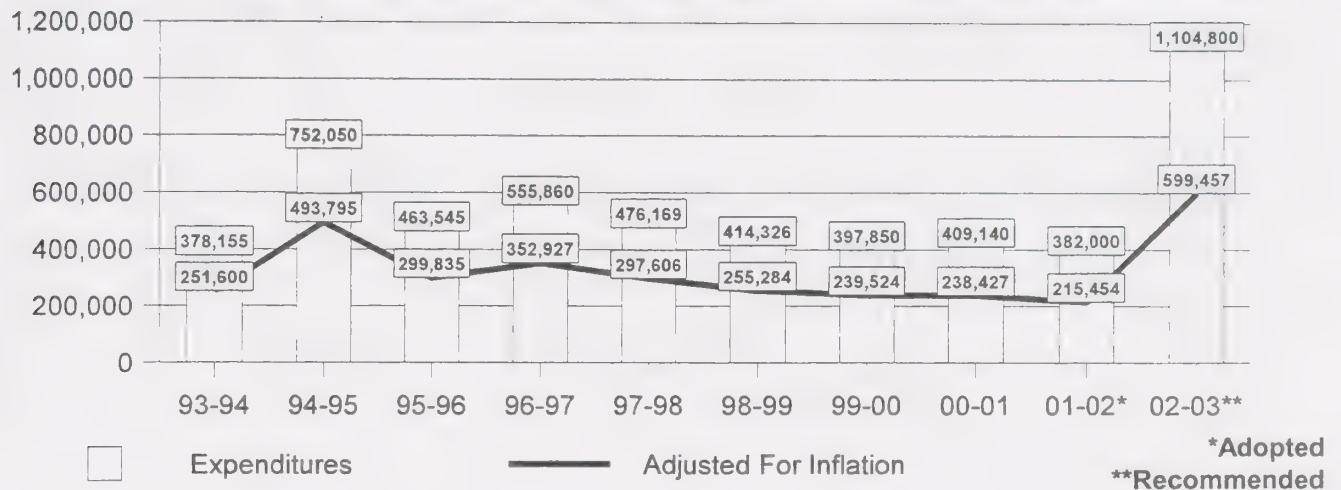
Source of Funds



Emergency Medical Services Fund

Budget Unit: 3287

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Emergency Medical Services (EMS) budget unit requests both a status quo and traditional budget of \$379,800. There are no BARs and no request for a General Fund contribution.

In 1988, pursuant to Senate Bills 12 and 612, the Board of Supervisors passed a resolution authorizing the imposition of increased fines collected by the courts for criminal offenses and establishing the Emergency Medical Services (EMS) Fund. The Board also approved policies for the administration and expenditure of this fund, which is used to reimburse physicians, hospitals and other providers for uncompensated emergency medical care services.

There are four accounts within the fund in which the revenues collected are designated in State-mandated percentages for specific purposes. After the allowed 10% for administration, the Hospital Services Account revenues (25%) are designated for uncompensated hospital emergency care; the Board-Designated Account revenues (17%) are assigned to the EMS Agency for regulation of the pre-hospital emergency medical care system; and the Physician Services Account revenues (58%) are disbursed to emergency room physicians at a percentage of charges submitted for payment. Funding from Senate Bill 2132 (1999-2000) designated additional funds for the purpose of increasing payments to physicians providing services in an emergency room setting. Subsequently, AB 430 (2001-02) further increased payments to physicians for emergency services. San Luis Obispo County's share is \$180,738 for SB 2132 (1999-2000) and \$180,738 for AB 430 (2001-02). While SB 2132 and AB 430 revenues have been budgeted in budget unit 3288, it is mentioned here because these funds will supplement payments to emergency room physicians who submit claims to the EMS fund for payment.

The revenue collected by the courts has never been sufficient to meet the County's obligation to pay the EMSA. Whatever is collected and distributed to the Board-Designated Account is given to the EMSA up to the contract amount, and the balance has historically come from the Public Health Department.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Emergency Medical Services Fund have decreased by less than 1% compared to the FY 2001-02 adopted budget. The Emergency Medical Services Fund (EMS) budget provides funding to reimburse physicians and hospitals for uncompensated emergency medical care. Funding for this budget is generated by court imposed fines and does not include any General Fund support. Staff and administrative expenses for this program are reflected in Budget Unit 3286, to which EMS makes a contribution. State law limits the amount of EMS funds that can be used for staffing and administrative expenses to 10% of the total amount of EMS funds allocated.

The budget includes \$725,000 of Tobacco Settlement funds for physicians and hospitals per Measure A-02.

Emergency Medical Services Fund

Budget Unit: 3287

BOARD ADOPTED CHANGES

The proposed budget underestimated the fund balance available by \$7,990. Staff is recommending that this be placed in contingencies.

SERVICE PROGRAMS

Emergency Medical Services Fund

Payments to physicians, designated hospitals, and other providers of emergency medical care for uncompensated emergency room care and the Emergency Medical Services Agency for regulation of the pre-hospital emergency medical care system.

Total Expenditures: \$1,104,800 Total Staffing (FTE): 0*

*Staffing reflected in Budget Unit 3286 - County Medical Services Program

GOALS/PERFORMANCE MEASURES

Department Goals and Performance Measures are reflected in Budget Unit 3286 - County Medical Services Program.

California Healthcare for Indigents Program

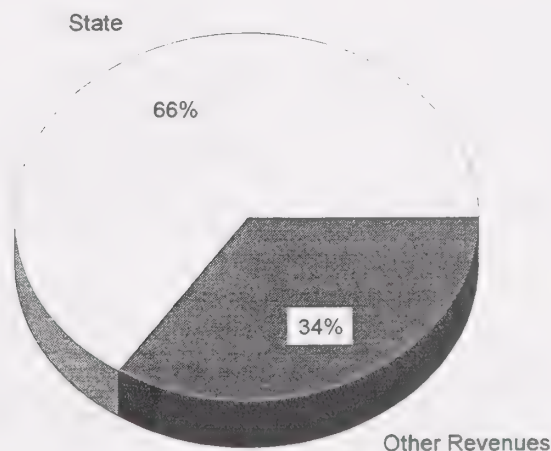
Budget Unit: 3288

MISSION STATEMENT

To pay medical providers for uncompensated care and ensure follow-up treatment for children's qualifying conditions detected during a Child Health and Disability Prevention (CHDP) screening.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	752,225	869,279	807,826	865,326	865,326
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 752,225	\$ 869,279	\$ 807,826	\$ 865,326	\$ 865,326
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	0	0	0	0	0
Total Financing Requirements	\$ 752,225	\$ 869,279	\$ 807,826	\$ 865,326	\$ 865,326
Revenues	\$ 928,538	\$ 881,013	\$ 807,826	\$ 865,326	\$ 865,326
Fund Balance Available	0	0	0	0	0
Cancelled Reserves	0	0	0	0	0
Total Financing Sources	<u>\$ 928,538</u>	<u>\$ 881,013</u>	<u>\$ 807,826</u>	<u>\$ 865,326</u>	<u>\$ 865,326</u>

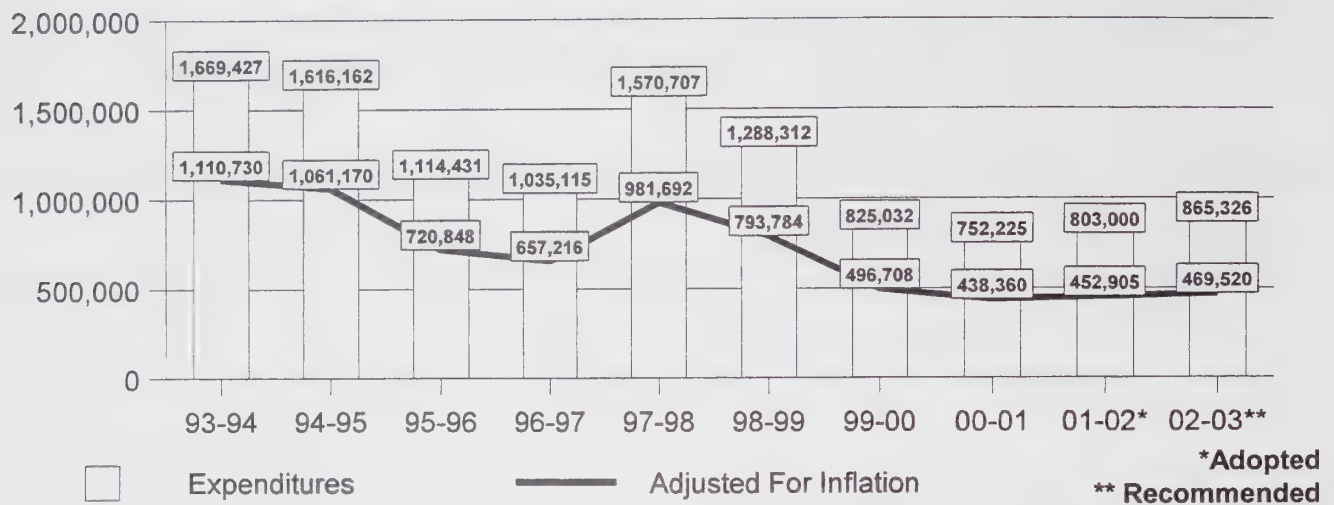
Source of Funds



California Healthcare for Indigents Program

Budget Unit: 3288

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The California Healthcare for Indigents Program (CHIP) budget unit has a status quo and traditional budget of \$807,826. There are no BARs and no request for a General Fund contribution.

The California Healthcare for Indigents Program (CHIP) was established in 1989-90 with the passage of Proposition 99 and AB 75. Funding for this program is used to reimburse physicians for otherwise uncompensated emergency, obstetric and pediatric care and to reimburse hospitals for charity care provided to patients who are unable to pay for their own care and who do not qualify for other public medical assistance programs. State law determines the allocation of CHIP funds to physicians, hospitals and other medical providers.

Originally funded at \$2,925,952 in 1989-90, revenues have steadily declined over the years due to decreased tobacco product sales resulting from increased tobacco product taxes and tobacco cessation efforts and due to State diversion of funds for other programs. However, State revenues appear to have stabilized as the State recommended budgeting 2002-03 revenues at the same level as 2001-02, \$566,588. The exact appropriation will not be known until after the adoption of the State budget, at which time a local budget adjustment may be necessary.

Over the last two fiscal years, events occurred which caused increases to appropriated amounts:

1. In December 2000, Prop 10 monies of \$230,000, to be realized over the period of January 1, 2001 to December 31, 2002, were granted to start a dental education and treatment program for children ages 0-5. \$57,500 was appropriated to the 2000/01 fiscal year; \$115,000 was appropriated for the 2001-02 fiscal year; the balance of \$57,500 is budgeted for the first six months of the fiscal year 2002-03. It is likely that our Dental TEN program will have its funding renewed in fiscal year 2002-03 and we have included an additional \$57,500 for the second half of the fiscal year.
2. In 2000/01 SB 2132 designated additional CHIP funds for the purpose of increasing payments to physicians providing services in an emergency room setting. San Luis Obispo County's share was \$180,738 for 2000-01. Subsequently AB 430 (2001-02) passed and gave our County \$180,738 for the same purpose in 2001-02. We have been told via State correspondence to expect a like amount in 2002-03; therefore, renewal funds are included in this budget in the amount of \$180,738.
3. Health Systems was awarded a Preventive Health Grant of \$100,000 during 2001/02 which resulted in a mid-year budget augmentation. The Preventive Health Grant will not be continued in 2002/03, and therefore, renewal funds are not included in this budget.

California Healthcare for Indigents Program

Budget Unit: 3288

The Governor has proposed to cease the Child Health and Disability Program (CHDP) screenings in 2002/03. If that occurs, there will be no CHIP funds spent for CHDP-RFU treatment. Annual payments for CHDP-RFU have dropped below \$20,000.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the California Healthcare for Indigents (CHIP) Program have increased by 7% compared to the FY 2001-02 adopted budget. This budget does not include any General Fund support. The recommended budget of \$865,326 includes \$57,500 of the initial \$230,000 funded by the Children and Families Commission (Prop 10) for the Dental TEN program through December 2002 and an additional \$57,500 for continued funding of the Dental TEN program through June 30, 2003.

Staff and administrative expenses for this program are reflected in Budget Unit 3286. State law limits the amount of CHIP funds that can be used for staffing and administrative expenses to 10% of the total amount of CHIP funds allocated.

The substantial decrease in funds made available under this program (i.e. from about \$3 million in fiscal year 1989-90 to approximately \$750,326 in fiscal year 2002-03) has resulted in insufficient funds to cover administrative costs. As a result, realignment funds allocated to fund the County Medical Services Program are used to partially offset administrative costs for the CHIP Program.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

California Healthcare for Indigents Program (CHIP)

Provide timely payment to physicians for all uncompensated emergency, obstetric, and pediatric medical services and pay designated hospitals for any services provided for patients who are unable to pay and who do not qualify for other public medical assistance programs. Administer the Child Health and Disability Prevention Referral and Follow-Up Program to pay for follow-up care for children with conditions detected during a Child Health and Disability Prevention screening.

Total Expenditures: \$750,326 Total Staffing (FTE): 0.0*

*Staffing reflected in Budget Unit 3286 - County Medical Services Program

Proposition 10 Dental Care Program

Arrange, authorize, and pay for dental treatment for children prenatal to age five who do not have dental insurance. Conduct education and outreach about oral health.

Total Expenditures: \$115,000 Total Staffing (FTE): 0.0*

*Staffing reflected in Budget Unit 3286 - County Medical Services Program

GOALS/PERFORMANCE MEASURES

Department Goals and Performance Measures are reflected in Budget Unit 3286 - County Medical Services Program.

Mental Health

Budget Unit: 3070

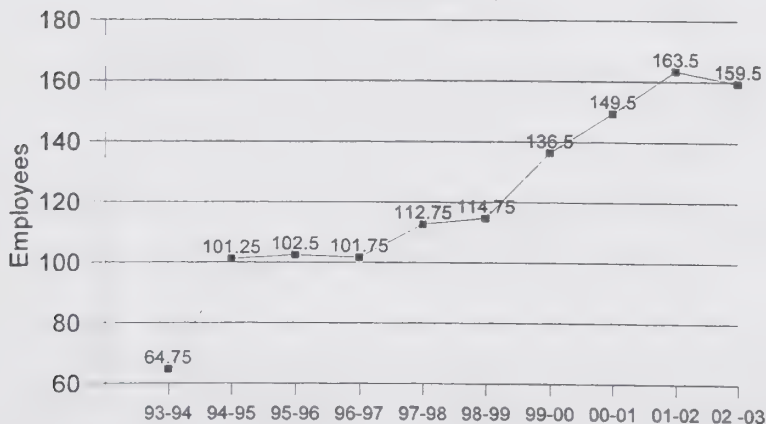
MISSION STATEMENT

The mission of the County's Mental Health Department is to enable seriously mentally disturbed persons of all ages to access services that help them to recover from or manage illnesses and disorders, to achieve goals, and to develop individualized skills and supports leading to constructive, satisfying, minimally restricted functioning in the community (based on Welfare and Institutions Code, Section 5600.1). The Department also seeks to alleviate mental disorders and promote mental health in less severely disturbed special populations to the extent that distinct resources are made available for these purposes.

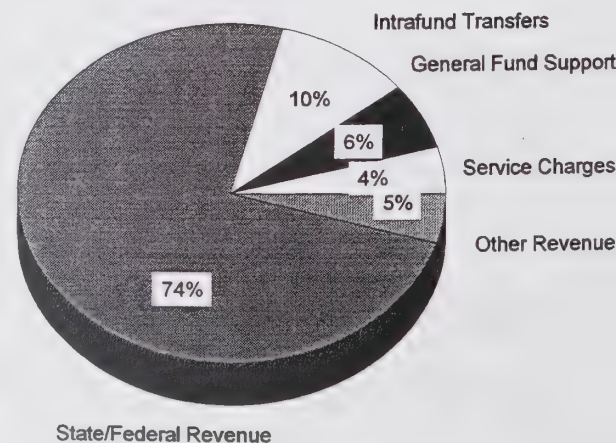
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 9,068,462	\$ 10,990,730	\$ 12,234,268	\$ 11,813,896	\$ 11,813,896
Services and Supplies	8,120,651	10,582,128	11,073,717	10,832,979	10,832,979
Other Charges	0	29,884	16,500	16,500	16,500
Fixed Assets	201,187	44,685	0	0	0
**Gross Expenditures	\$ 17,390,300	\$ 21,647,427	\$ 23,324,485	\$ 22,663,375	\$ 22,663,375
Less Intrafund Transfers	1,267,360	2,274,673	2,332,553	2,317,553	2,317,553
**Net Expenditures	\$ 16,122,940	\$ 19,372,754	\$ 20,991,932	\$ 20,345,822	\$ 20,345,822
Revenues	14,014,535	18,451,548	18,087,527	18,893,712	18,893,712
General Fund Support (G.F.S.)	\$ 2,108,405	\$ 921,206	\$ 2,904,405	\$ 1,452,110	\$ 1,452,110

Number of Employees

(Full Time Equivalent)



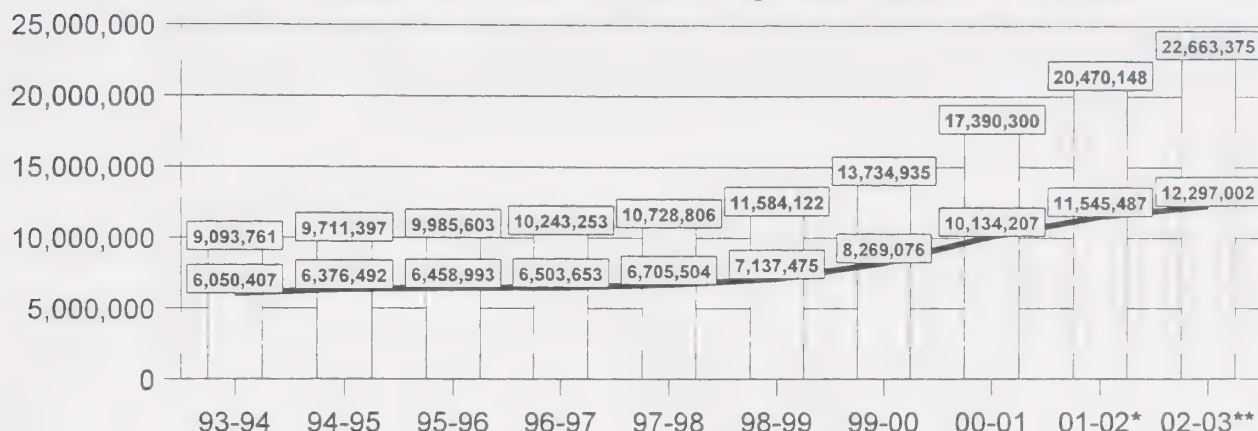
Source of Funds



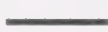
Mental Health

Budget Unit: 3070

10 Year Expenditures Adjusted For Inflation



Expenditures



Adjusted For Inflation

*Adopted

**Recommended

DEPARTMENT COMMENTS

The Mental Health programs of the Behavioral Health Department are varied and complex. Each is aimed at a particular group of clients and a number of key outcomes. In assessing past and future directions for these services it is important to ask, "What is working?" and "What is not working?" The answers, however, are less about how one program is effective while another is not, and more about the positive and negative aspects of each strategy.

In the summary table provided, services and program initiatives have been arranged by major types, and the assets and limitations of each are summarized. These include subdivisions of (A) core treatment programs, (B) services that are provided collaboratively to extend services into the community, and (C) major recent administrative strategies.

MENTAL HEALTH SERVICES AND OUTCOMES

Strategies	Positive Results	Limitations/ Negative Results
A. Treatment Programs 1. Child Therapy/Day Tx 2. Adult Therapy/Rehab 3. Local Residential 4. Crisis/Inpatient 5. Jail/Probation/Con. Release 6. Remote Placements/IMDs/ State Hosp.	School, home, legal func. Trt quality, life quality Maintain in community Safety/stabilization Safety/No-re-offense Safety/Return to community	Staffing, caseloads, low time/case Staffing, caseloads, low time/case Ltd space & support = IMD use Ltd space = IMD use Excess demand ID'd Costs/disconnects
B. Outreach/Partnerships/Access 1. Assessment & referral 2. Homeless Program 3. DSS Sites/CalWorks 4. Peer help/Advocates 5. Senior Outreach 6. Child on-site: Schools, JSC, etc 7. Child in-home: "wraps"	Fair Access/Distrib of servs Housing, functioning Work/Family relats Fam. Understdg/support Awareness, Accept trt. Agcy Coord, client functioning Prevent Placements	Provider shortage, cost, priorities Demand on clinics Broadened case needs, consults Non-reimbursable Service gaps Consult costs, some not funded Demands on local services
C. Admin/Fiscal Initiatives 1. Grants, Blended funding 2. Qual. Mgmt, Self-audits 3. Billing Improvements 4. Automation upgrades	Service capacity, revenue Prevent disallowances Revenues: more, faster Mgmt info, clinical time	Compliance issues/any cuts compounded Revenue claiming and use limits More Admin. staff needed Cost, time, choices

Mental Health

Budget Unit: 3070

Overall, outcomes have been encouraging. Therapy services are indeed helping children to remain in their homes, attend school, and keep out of trouble. Adults report good treatment, reduction in symptoms, and better-than-State-average functioning in the community. Thousands of lives are saved by crisis and inpatient interventions. Mentally ill offenders are prevented from self-harm in the jail with the rarest of exceptions, and are helped to avoid reoffending as outpatients. Expensive use of state hospitals is kept to a minimum. The number of child placements in out-of-county facilities is down significantly.

On the negative side, clients in core treatment services consistently report that they do not get enough of the help they need. Waits for appointments are too long, and frequency and length of treatment periods are too short. This is congruent with staff complaints of high caseloads (60 to 200 clients) and with problems in recruiting and retaining professional staff. The paperwork requirements of each case, multiplied by the high caseloads, further reduce the actual treatment time available.

The other major objective which is not being sufficiently achieved is to prevent placement of adults in locked facilities known as "IMD's." Although this county's use of such facilities remains low compared to other counties, it is inching up during a time when the daily rates are markedly escalating. As the number of adults in IMD's increased by about 3 people per year recently, resulting in the census growing from 13 to 16 to 19 in three years, the annual cost went up from \$500,000 to \$700,000 to \$1 million. Yet, the clients needing this service are the most dysfunctional and unresponsive to local treatment, and there is no choice about maintaining their safety and survival. Contributing to the increased reliance on these facilities are factors such as the lack of local inpatient capacity, insufficient community housing, and the unavailability of staff to provide intensive case management due to high caseloads.

In the area of outreach services, there have been many successes such as getting homeless people off the streets and into services, identifying DSS clients needing psychiatric services in order to achieve work and family functioning goals, and providing unified plans and services for children who previously bounced between agencies and engendered multiple community costs as interventions were delayed or duplicated.

Not surprisingly, though, as early intervention and "wraparound" programs have identified needy children and kept them in the community, demands have increased on local services striving to keep them functioning, and more time is needed for inter-agency consultations. Also, adults diverted from homelessness, the criminal justice system, and other outreach projects are referred into core clinic programs where staffing has not increased. An additional fiscal impact is that not all of the clients identified in these efforts bring in the levels of reimbursements which accompany the more "traditional" severely mentally ill target population.

A major fiscal strategy of recent years has been to pursue collaborations with other departments and grants which allow Mental Health to bring in additional reimbursements. This kind of "blended funding" approach has greatly increased revenues and services. However, the popularity of this approach statewide has increased the demands of ultimate funding sources for more detailed and complex documentation to disentangle the varying requirements of funding sources and justify the reimbursements. Our program's increased self-audits and billing safeguards protect against disallowances, but also slow down the revenue stream. More administrative staffing is also required for such functions and for working with multiple agencies and contractors. Automation improvements have been initiated to aid in this process and to free up clinical time, but the implementation of new technology requires a diversion of time and money from ongoing priorities.

In the current budget it has been particularly difficult to find ways to reduce expenses without compounding the impacts by forfeiting leveraged reimbursements. Any projects not able to bring in such funds have been particularly scrutinized.

Four major areas must be given more attention in the coming months and years, to allow the Mental Health program to continue making progress in its service mission:

1. Human Resources: A stable workforce is needed to minimize disruptions in service, avoid costly training periods resulting from turnover, and protect staff and clients from problems which result from excessive and shifting caseloads. Thus more efforts will be made to assure that compensation and working conditions are reasonable and competitive.
2. Local Residential Treatment: The department will work with others to improve housing prospects for disabled people, and will strive to set aside the professional staff time needed to work intensively with adults at risk of institutional placement, as it is funded to do with children.
3. Technology: Continued efforts will be made to identify possible improvements in automation, both for clinical documentation and records and for billing and other fiscal processes.

Mental Health

Budget Unit: 3070

4. Local Hospital Care: In the context of possible changes in General Hospital, significant work is needed in regard to the psychiatric unit. A regional shortage of beds which has impacted this unit can be addressed by identifying space for a larger and more cost-effective facility, potentially for combined use with Santa Barbara County. Explorations in this direction have been initiated with the leadership of a delegation from the Board of Supervisors and the assistance of General Services. Such possibilities are the subject of a capital improvement project proposed in this Budget. The possibilities of a collaborative project with a local private hospital is also to be considered in the process of negotiations that would be engendered by the possible reduction or closure of General Hospital functions.

The County Board of Supervisors and County residents have been supportive of mental health needs at difficult times in the past, and have reinforced the positive outcomes of helping troubled people live more healthy and successful lives. With continued support, the staff of these programs will continue their difficult and often heroic work to serve the community.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Mental Health Department have increased by 11% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has increased by 10%.

In recent years, Mental Health has experienced tremendous growth in both staffing and other resources. Although much uncertainty exists relative to the impacts of the state's budgetary problems, there is a consensus that the growth in health and human service programs is not sustainable. The proposed budget for the Department includes reductions that result from anticipated state funding cuts. Unfortunately, these reductions may only represent the "tip of the iceberg" based on the state's growing fiscal dilemma. The Mental Health Department is preparing for additional cuts by eliminating some staff vacancies and trimming back some services and supplies costs. Temporary help expenditures will also be reduced. The CAO will continue to work with the Department to improve their systems to track revenue and expenditures in light of future fiscal constraints predicted due to the state's budgetary crisis.

Based on the Department's prioritization of programs and services and in an attempt to avoid further program cuts, the following reductions are included in the recommended budget:

- Eliminates 1.0 FTE vacant Program Supervisor position in Youth - Traditional Clinical Services, which decreases the supervision of therapists providing clinical services in satellite clinics and out-stationed sites in schools and community. (\$65,636)
- Eliminates 2.0 FTE vacant Mental Health Therapist I positions in Adult - Traditional Clinical Services. Each therapist helps serve about 120 seriously mentally ill patients at any given time, monitoring their medication compliance, managing severe symptoms and resolving problems of living in the community. (\$88,448)
- Eliminates 1.0 FTE vacant Assistant Mental Health Administrator position, which will reduce program evaluation, MIS development and contract management functions. (\$85,757) However, the Department is planning on bringing an agenda item to the Board of Supervisors in May 2002 to request a series of position changes intended to enhance their fiscal administrative activities.
- Reduces services provided to help DSS clients overcome emotional and mental barriers to employment. Cuts would be to services in excess of those funded by DSS. (\$30,322)

Recommended funding for the salaries and benefits accounts have increased by 5% predominantly due to cost of living adjustments and other compensation increases. The recommended budget does not include the addition of any new positions.

Recommended funding for the services and supplies accounts have increased by 17%. This is primarily due to the fact that the FY 2001-02 adopted budget does not reflect a mid-year adjustment for contracted services, otherwise a decrease (\$538,233) in these accounts would be evident.

The budget includes \$756,508 of Tobacco Settlement funds. This represents an increase of \$140,000 compared to the current year budget. The increase will be used to pay for maintaining and enhancing programs that provide health care services to seniors and persons with disabilities, community mental health programs and facilities, and non-profit community clinics.

The additional resources requested by the Department are not recommended due to a lack of meaningful, measurable results, a lack of available financing, and/or inaccurate information in support of the request.

In light of the expected reductions in future funding for health and human services programs, the CAO will be working with the Directors of Social Services, Behavioral Health, Public Health, and Probation to encourage those agencies to develop a results-based prioritization of all services.

Mental Health

Budget Unit: 3070

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Outpatient Services

Outpatient programs include a wide variety of services to people of all ages in the community. They include brief crisis services; regular therapy visits at clinics in various parts of the county; counseling and medication services provided on-site at schools, social services organizations, and law enforcement facilities; outreach to the homeless; and programs for social and vocational rehabilitation.

Total Expenditures: \$16,727,576 Total Staffing (FTE): 129.70

Residential Services

Residential services are 24-hour programs supported by Mental Health, that provide treatment for more extended periods of time but at lower cost than acute hospitalization. They are usually provided in homelike, unlocked settings and include a continuum from intensively supervised residential treatment to independent living arrangements with regular monitoring and staff support.

Total Expenditures: \$802,388 Total Staffing (FTE): 0.0

Inpatient Services

Inpatient services are those "institutional" services which serve the 24-hour care needs of the most severely mentally ill people. They generally are locked facilities, with capability for medical care as well as intensive psychiatric treatment. They include the local acute hospital, state hospitals, and skilled nursing facilities with psychiatric specialization.

Total Expenditures: \$5,133,411 Total Staffing (FTE): 29.8

GOALS/PERFORMANCE MEASURES

Department Goal: To save lives and preserve the safety of mentally ill individuals and the community.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage increase in hospitalized patients' functioning prior to release from the acute psychiatric hospital.	22%	20%	21%	22%	Brief acute psychiatric hospitalizations have improved client functioning by 21%, thus reducing potential danger to self or others in the community.
What: Measures overall improvement of functioning and reduced dangerousness to self or others as a result of acute psychiatric hospitalization.					As a result, 98% of hospitalized clients successfully reenter the community after acute hospitalization.
Why: Stabilization and improved functioning for persons in psychiatric crisis results in better long term adjustment in the community					

Mental Health

Budget Unit: 3070

Department Goal: To help mentally ill individuals be as functional and productive as possible in the least restrictive and least costly environments.

Communitywide Result Link: A healthy community. A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Rate of overall client satisfaction with mental health services.	88%	80%	85%	85%	Mental Health Clients continue to highly rate the process and quality of services they receive.
What: Measures client satisfaction with mental health services.					
Why: Client satisfaction is monitored on an ongoing basis to gain consumer input regarding the quality of mental health services provided.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Total number of patient days in state hospitals.	0	247	247	247	Effective community programs and case management have resulted in a steady reduction of State Hospital usage since the early '90s when usage was as high as 2,000 patient days per year. For 99-00, the most recent year complete data are available, San Luis Obispo county State Hospital costs were \$431 per 10,000 population. The five other comparable counties' State Hospital costs range from \$6,849 to \$83,861 per 10,000 population, with an average of \$24,000 per 10,000. San Luis Obispo county cost is much lower than the average comparable county costs.
What: Reflects the use of state hospital patient days by county residents. State hospitals represent the most restrictive and most costly treatment environment available to county residents.					
Why: Low reliance on state hospital admissions is generally considered more beneficial to overall client recovery. Much of the mental health outpatient service is designed to reduce placement in state hospitals.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Minimum percentage of crisis intervention contacts which prevent hospitalization of patients.	38%	30%	30%	30%	The availability of a 24 hour, 7 day per week mobile crisis intervention service has provided additional resources to augment outpatient services for county residents. A total of 981 interventions were provided during 00-01, preventing 375 hospitalizations. The result of these interventions is the avoidance of approximately \$434,250 in hospital admissions costs, based on 00-01 costs.
What: Measures the effectiveness of the Crisis Intervention service providing an outreach counseling service to prevent acute psychiatric hospitalizations.					
Why: When these acute hospitalizations can be safely prevented, clients typically build on their strengths and recover from crises more quickly. Overall low levels of acute hospitalization are desirable.					

Mental Health

Budget Unit: 3070

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The annual number of patient days in long term care facilities, called Institutes for Mental Disease (IMD).	7,312	3,971*	8,630	8,400	An emphasis on developing local (less restrictive patient care) resources to meet the needs of county residents beginning in 1996 has not been as effective as expected, suggesting a need for more resources. When target goals were set, attempts to establish programs to prevent IMD usage were thwarted by operating cost factors and local acceptance issues. As a result, the county has been forced to rely more on these placements. For 99-00, the most recent year complete data are available, San Luis Obispo county's IMD costs were \$12,138 per 10,000 population. The five other comparable counties' IMD costs range from \$4,094 to \$66,020 per 10,000 population, with an average of \$35,147 per 10,000. San Luis Obispo county cost is much lower than the average comparable county costs.
What: Measures utilization of out of county, long term health care facilities for those county mental health clients whose community functioning is impaired.					
Why: Long term care facilities tend to be more restrictive and more costly and require out-of-county placement, so their use is closely monitored. Low reliance on long term care facilities is generally considered more beneficial to overall client recovery. Most of our outpatient services are designed to reduce placements in long term care facilities.					
*Low target for 01/02 was due to under-estimate at time of projecting 00/01 actual results.					

Department Goal: To prevent or reduce the societal problems and high costs to other social services, educational and law enforcement organizations which result from lack of treatment of the mentally ill.

Communitywide Result Link: A healthy community. A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of jail interventions which are successful in preventing acute inpatient hospitalization.	99.6%	95%	99%	99%	Psychiatric services provided at the jail continue to be highly effective in treating inmates with psychiatric problems. Each jail intervention represents a potential avoidance of \$769 in Acute Psychiatric Inpatient costs, based on 00-01 costs.
What: Measures effectiveness of psychiatric care provided to mentally ill county jail inmates as indicated by the percentage of those interventions which were successful in preventing psychiatric inpatient hospitalization.					
Why: Acute psychiatric inpatient hospitalization for jail inmates presents a relatively high cost intervention which, if prevented, also insures a higher degree of community safety by treating jail inmates in the jail setting. Overall higher scores on this measure indicate a more effective jail treatment program.					

Mental Health

Budget Unit: 3070

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Re-offense rate for clients in the Conditional Release Program (CONREP).	0%	0%	0%	0%	The CONREP program has been effective in preventing re-offenses among clients served. All clients served have prior arrest histories.
What: Measures the effectiveness of aftercare for judicially committed state hospital clients in the community in the CONREP program.					
Why: Closely monitoring re-offense rate on this potentially dangerous clientele provides for community safety.					

Department Goal: To help clients with emotional traumas and psychological difficulties grow into healthy and contributing citizens.

Communitywide Result Link: A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average rate of improvement per pupil in school attendance for youth involved in the school-linked Intensive Day Treatment Programs.	66%	60%	60%	62%	Youth met the goal of at least 60% improvement in attendance resulting in the development of a stable platform for learning.
What: Measures improved school attendance of youth enrolled in intensive day treatment programs who have a variety of scholastic, as well as mental health difficulties, frequently resulting in high absenteeism.					
Why: Improved school attendance typically results in improved school performance and increased social skills for at-risk youth.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage increase in community functioning for youth at risk of out-of-home placement.	16%	16%	16%	16%	Youth at risk of placement improved their community functioning by 16%, resulting in the prevention of 22 out of home placements in this group. Twenty-two placements could have cost the county as much as \$1,252,680.
What: Measures the community functioning of youth at risk of out-of-home placement, as measured by the Global Assessment of Functioning (GAF) Index.					
Why: By improving community functioning in youth, the risk of out-of-home placement is reduced. Higher scores reflect improved functioning.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Re-offense rate for youth who have completed one or more mental health programs.	26%	45%	25%	25%	Re-offending among youth receiving mental health outpatient treatment decreased dramatically, resulting in fewer arrests and improved community adjustment in this group. The re-offense rate among untreated offenders in this target population has been as high as 95% prior to treatment.
What: Reflects re-offense rates among select youth referred for mental health treatment.					
Why: Mental health intervention with youth has shown a significant reduction in re-offending, thus avoiding the negative impact of incarceration to target youth and the community.					

Mental Health

Budget Unit: 3070

Department Goal: To provide cost effective mental health services to community residents.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Inpatient Psychiatric Unit per patient daily costs.	\$637	New Measure	\$688 (assumes 5% increase over 00/01 costs)	\$700 (assumes 5% increase over 00/01 projected costs)	Four of the six comparable counties have Acute Inpatient Psychiatric Units. For 99-00, the most recent year complete data are available, their costs range from \$584 to \$662 per day, with an average of \$629. The San Luis Obispo county cost of \$637 is slightly higher than the average of comparable county costs.
What: The county provides a full functioning 24 hour Acute Psychiatric Unit. Measuring daily per patient costs are a part the Mental Health service management of the Inpatient Psychiatric Unit.					
Why: This measure is one component of measuring how efficiently our Inpatient Psychiatric Unit functions.					

Drug & Alcohol Services

Budget Unit: 3075

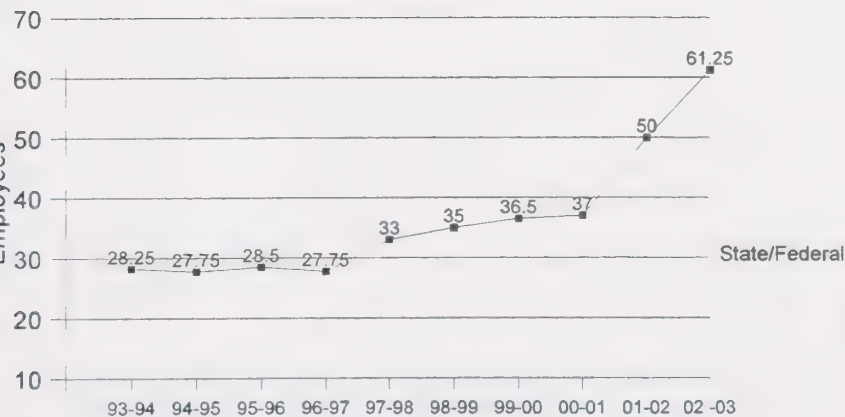
MISSION STATEMENT

In support of a healthy community, San Luis Obispo County Drug and Alcohol Services provides regional access and high quality services through a clinic system. We respond in partnership with the community to meet alcohol and other drug-related prevention, intervention, treatment and recovery needs.

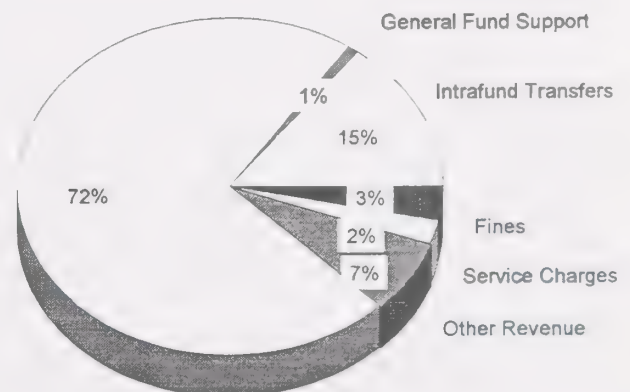
	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 2,404,157	\$ 3,167,728	\$ 3,894,898	\$ 3,448,157	\$ 3,448,157
Services and Supplies	1,561,853	1,638,412	1,621,688	1,592,132	1,592,132
Other Charges	613,745	782,358	691,138	691,138	691,138
Fixed Assets	0	0	7,600	0	0
**Gross Expenditures	\$ 4,579,755	\$ 5,588,498	\$ 6,215,324	\$ 5,731,427	\$ 5,731,427
Less Intrafund Transfers	717,918	951,802	906,437	858,437	858,437
**Net Expenditures	\$ 3,861,837	\$ 4,636,696	\$ 5,308,887	\$ 4,872,990	\$ 4,872,990
Revenues	3,801,043	4,595,108	4,726,051	4,828,310	4,828,310
General Fund Support (G.F.S.)	<u>\$ 60,794</u>	<u>\$ 41,588</u>	<u>\$ 582,836</u>	<u>\$ 44,680</u>	<u>\$ 44,680</u>

Number of Employees

(Full Time Equivalent)



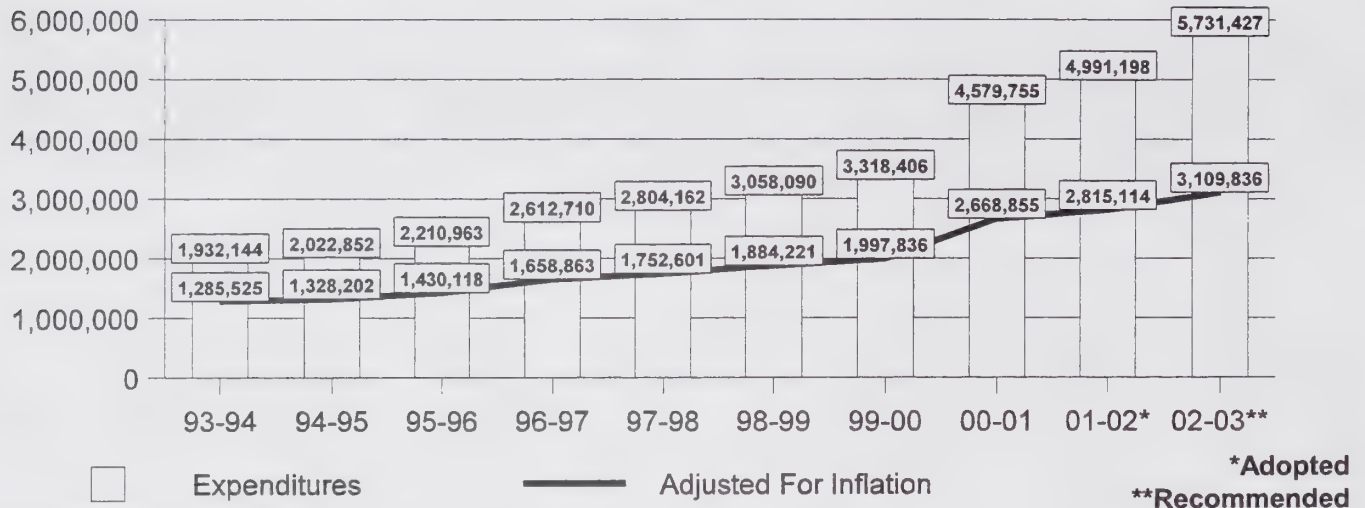
Source of Funds



Drug & Alcohol Services

Budget Unit: 3075

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Drug & Alcohol Services Status Quo budget for FY 2002-03 consists of operating expenses of \$5,968,180 and \$5,632,488 in revenue, for a net county cost of \$335,692.

For the FY 2002-03 budget, it includes both increases as well as decreases in revenue streams. At the state level, early in FY 01-02, adult services gap and adolescent treatment cuts were made. Mid-year, the department lost funding for perinatal services and state discretionary funding. These losses were mitigated by federal funding for drug testing under Proposition 36 (Prop 36) rollover, federal discretionary rollover, HIV rollover, grant and contract increases, and announcement of an increase in federal funding for 2003. Prop 36, the Substance and Crime Prevention Act, was passed by the voters in November 2000.

Cutbacks in funding while developing of the Status Quo budget were considered by the department's Contingency Committee, comprised of representatives from 15 programs. This group recommended elimination of Specialists in the perinatal, adolescent and adult treatment programs. Cuts in the perinatal program will affect 12 to 15 families with 24-30 children. Cuts in the adolescent program will affect 40 families, with youth ages 12-17, who are experiencing severe substance abuse problems. The adult treatment service position is re-captured through an allocated Prop 36 position. However, it is noted that this cut means a reduction in service to adult clients without a criminal history.

Drug & Alcohol Services continues to perform on established performance measures, and has set high standards for new programs like Prop 36. A best practice standard is that clients who are seen rapidly are most successful. The standard for Prop 36 is that 85% of participants court-directed to Prop 36 will be enrolled in a treatment program within two weeks of sentencing. The standard is being met currently.

The recidivism measure established for Prop 36--the percentage of participants completing the program and not re-offending during the following year--was set at 45%, for FY 01-02, and 5% higher for 02-03. A quick check of program participants early in the program substantiated the measure is viable. There will be a significant financial savings if non-violent drug offenders can be treated instead of incarcerated.

Drug & Alcohol Services continues to partner in the community to keep drug and alcohol issues before the public. Prevention programs reach 10% of the San Luis Obispo County population through awareness events. Through collaborative partnerships, constant and consistent prevention messages are creating both harm reduction and abstinent climates that have already demonstrated an impact on DUI rates. The department regularly conducts community training. A survey of individuals who attended 2001-02 trainings showed satisfaction with content and applicability of the material presented during the training session.

School based and youth programs like Friday Night Live served 2,500 participants in FY 01-02. Participants in these programs demonstrate improvement in family relations, school grades, choice of peer group, and elimination or reduced alcohol and drug use.

Over the past several years, Drug & Alcohol Services has sought to improve community access through regionalization. Both Atascadero and Arroyo Grande regional centers have significantly increased client activity. Economies in electronic and other communications has resulted in additional cost savings.

Drug & Alcohol Services

Budget Unit: 3075

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Drug and Alcohol Services have increased by 15% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has increased by 46%.

In recent years, Drug and Alcohol Services has experienced significant growth in both staffing and other resources. Although much uncertainty exists relative to the impacts of the state's budgetary problems, there is a consensus that the growth in health and human service programs is not sustainable. Drug and Alcohol Services has already been impacted by the Governor's budget, which resulted in a loss of funding for adult treatment, adolescent treatment, perinatal services, and other programs paid for with state discretionary funding. These revenue losses signify the reduction in service levels in the adult and adolescent treatment programs and the perinatal program. The staff that were employed by these reduced programs will be transferred into new positions related to the implementation of Proposition 36 (Prop. 36), which is revenue offset. If the Board of Supervisors chooses to backfill these positions to maintain service levels the General Fund cost for FY 2002-03 would be \$201,599. As we indicated in the CAO comments for the Mental Health Department, however, it is possible that these reductions represent only the beginning of a number of painful reductions. In light of the expected reductions in future funding for health and human services programs, the CAO will be working with the Directors of Social Services, Behavioral Health, Public Health, and Probation to encourage those agencies to develop a results-based prioritization of all services.

Recommended funding for the salaries and benefits accounts have increased by 16% predominantly due to cost of living adjustments and other compensation increases, and mid-year staffing additions. During the current fiscal year 8.75 limited term FTE positions were added at an annualized cost of \$446,940 and no General Fund impact. These positions were added for the implementation of Proposition 36. Additionally, 10.75 FTE limited term positions that would have expired on June 30, 2002 are recommended for extension through June 30, 2003 since available funding has been extended. The recommended budget includes the addition of two .25 limited term positions. In the current year, these positions are being funded out of the temporary help account. These positions are ongoing in nature and changing their status to limited term aligns their ongoing duties at school sites with ongoing positions.

The recommended budget includes a reorganization of the fiscal division. The reorganization is the result of longstanding issues related to the Department's ability to properly manage fiscal and administrative matters. The CAO will monitor the quality and accuracy of the data generated from the Department and if the performance of the division does not improve additional measures will be recommended.

Recommended funding for the services and supplies accounts have increased by 29% (\$362,286). This is primarily due to the fact that the FY 01-02 adopted budget does not reflect a mid-year adjustment for the implementation of Prop. 36, otherwise a slight decrease (7%) in these accounts would be evident. The budget includes \$137,301 of Tobacco Settlement funds. This represents an increase of \$ 60,000 compared to the current year budget. The increase will be used to pay for maintaining or enhancing programs that provide addiction services for youth and adults.

In 2001-02, the County used general fund money to pay off a loan that, in part, was used to purchase a facility occupied by Drug and Alcohol Services. Early payoff of this debt (the original maturity date was 2021) saved a significant amount of money. Since Drug and Alcohol Services had been using program revenues to pay for the portion of the debt service related to their building, using general fund money to pay off the loan effectively freed up about \$44,000 to pay for other program costs.

The additional resources requested by the Department are not recommended due to a lack of meaningful, measurable results, a lack of available financing, and/or inaccurate information in support of the request.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Prevention

Primary prevention activities seek to prevent alcohol and other drug problems before they occur. A primary focus is placed on youth, and assisting the community at large in the development of an alcohol and other drug-free social environment. The Prevention Alliance, a community partnership, which is very active in coordinating local and county-wide prevention activities for both adults and youth and in the past year has implemented dozens of projects in partnership with Drug and Alcohol Services. Friday Night Live is a prevention program whose youth development activities reach high schools throughout San Luis Obispo County as well as some middle and elementary schools. HIV outreach and Social Marketing campaigns

Total Expenditures: \$2,676,015 Total Staffing (FTE): 13.75

Drug & Alcohol Services

Budget Unit: 3075

Intervention

Intervention services focus on those deemed at an increased risk to develop problems associated with alcohol and other drug use. Youth early intervention activities are conducted in the schools, at Juvenile Services Center, and through Intensive Community Diversion. Early intervention services are provided for jail and parole clients.

Total Expenditures: \$282,793 Total Staffing (FTE): 10.50

Support to the Drinking Driver Programs

Staff time that includes administrative support and staff services for BU 4040, the Drinking Driver Programs.

Total Expenditures: \$137,714 Total Staffing (FTE): 3.0

Treatment

Through regional centers located in Atascadero, San Luis Obispo and Arroyo Grande, outpatient treatment programs provide individual, family and group counseling for community members seeking recovery from alcohol and other drug problems. Access to services is provided through walk-in clinic. Drug and Alcohol Services also supports two alcohol and drug free living centers for women. Medical intervention is available for those requiring detoxification. Services are provided by licensed/credentialed staff and all programs are licensed and certified by the California Department of Alcohol and Drug Programs. A variety of populations are served, including young children, youths, adults, IV drug users, and pregnant and parenting women. A major program instituted this past year is Proposition 36 involving education, group and individual counseling for those drug offenders referred by the court. All treatment services vary in intensity based on individual need and can last up to one year. Aftercare services are provided as well as drug testing services.

Total Expenditures: \$2,078,902 Total Staffing (FTE): 34.75

Pass Through

Pasos de Vida, Life Steps Foundation, Inc. is funding received directly through the State and is forwarded for residential services for women with chemical dependency issues and mental health issues.

Total Expenditures: \$691,138 Total Staffing (FTE): 0.0

GOALS/PERFORMANCE MEASURES

Department Goal: To prevent alcohol and other drug problems by providing accessible, high quality training and education services to assist the community in the development of healthy alternatives to substance abuse.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the County's population reached through a minimum of 12 prevention awareness events.	10%	10%	10.33% (equates to approx. 25,500 citizens)	10% (equates to approx. 25,500 citizens)	Through collaborative partnerships with county schools, local community youth task forces, citizens groups and electronic and print media, our substance abuse prevention activities are reaching an ever-expanding number of county citizens.

What: Number of events and the attendance records will indicate the accessibility and the assistance provided to the community at large. Events include "Safe and Sober Summer" press conference kick-off, Red Ribbon Week events, Winter Holiday DUI Prevention media campaigns, Community Forums on Binge Drinking Prevention, etc.

Why: Consistency and continuity of prevention messages over time is a "best practice", which means it is an activity supported by research and shown to result in consistently positive outcomes.

Drug & Alcohol Services

Budget Unit: 3075

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants in Drug and Alcohol Services prevention training events who state or demonstrate at least one way that they are able to use what they have learned (ie. skills, knowledge or ability) in the prevention training activity.	95%	100%	100%	100%	Respondents to post-test training surveys indicate that participants feel the information and skills are useful and can be implemented. Approximately 500 individuals repeatedly attend Drug and Alcohol Services community training events, and our surveys consistently show they are very satisfied with the content and applicability of the information and skill-building activities.
What: Department post-test training survey.					
Why: Changes in skills, knowledge and/or ability create social environment change which support healthy choices concerning alcohol and other drugs.					

Department Goal: To reduce the likelihood of alcohol and other drug problems among high risk populations such as youth, children of alcoholics and families in recovery, by implementing education and skill-building strategies.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants who complete Drug and Alcohol Services' school-based programs and community-based activities who demonstrate a reduction in risk factors (unaware of risks of drug use, low levels of parent/youth communication, truant behavior, problem peer group) and/or an increase in protective factors (good parent/youth communication, high levels of developmental assets, good grades, school/community/youth bonding) resulting in reduced substance abuse.	70% of school program participants. 75% of community participants.	70% of school program participants. 80% of community participants.	75% of school program participants. 80% of community participants.	75% of school program participants. 80% of community participants.	On average, we annually serve about 300 students in our school programs and 2,500 in our community based programs.
What: Participants will demonstrate (as measured by focus group outcomes) improved problem solving skills, family environment, school grades, community/family bonding, choice of peer group and reduced or eliminated drug use.					
Why: Research by Hawkins/Catalano demonstrates that decreases in standardized risk factors or increases in standardized protective factors results in reduced risk of substance abuse.					

Department Goal: Reduce alcohol and other drug related problems among program participants by efficiently providing high quality, intensive treatment services to community members desiring recovery from the abuse of alcohol and/or other drugs through accessible regional clinics.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clients who successfully complete treatment services who demonstrate an increased ability to stay out of trouble and a decrease in alcohol and drug use.	New Measure	45%	45%	>45%	Addiction Severity Index scores have been documented for treatment program participants and post program scores demonstrate a success rate of 45%. The national average is 35%.
What: The Addiction Severity Index (ASI) is used to measure improvement in seven life domains: medical, employment/education, alcohol, drug use, legal status, family/social, and psychiatric. Changes in scores over time demonstrate an impact of treatment and its subsequent impact on behavior. Results are also documented in the monthly CA Alcohol and Drug Data System (CADDSS) completed by the Department. These data retrieval systems represent the "state-of-the-art" in determining outcome accountability among treatment facilities in California.					
Why: Successful recovery involves positive lifestyle changes.					

Drug & Alcohol Services

Budget Unit: 3075

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of treatment clients who state at least one way that they are able to use what they have learned to improve the quality/stability of their life as measured by the client satisfaction survey.	100% of approximately 300 program participants.	100% of approximately 300 program participants.	96% of 316 program participants.	100% of approximately 300 program participants.	Our client satisfaction survey demonstrates that not only are treatment program participants satisfied with our services, but 100% can state at least one way that they are able to use what they have learned to improve the quality/stability of their life.
What: The department's client satisfaction survey is used to measure program satisfaction within our high quality treatment programs.					
Why: Our goal is to facilitate behavioral changes towards improvement in the client's life.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants in the Non-Violent Drug Offender Program (Prop 36) enrolled in a treatment program within two weeks of sentencing from the courts.	N/A*	New Measure	85%	85%	Intensive coordination of effort between Prop 36 stakeholders has resulted in speedy and efficient court hearings, sentencing/referrals and admissions into drug treatment programs.
What: Measures rate which program participants can transition from court hearing to admission into treatment.					
Why: Shortening the time between court hearing and treatment admission greatly improves participant compliance and retention.					
* Program not implemented until July 2001.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of program participants who complete their Non Violent Drug Offender Program (Prop 36) and do not re-offend during the year following completion of their treatment program.	N/A	New Measure	45%	50%	The Prop 36 program began in July, 2001, and currently has over 125 participants. Determination of recidivism rates will begin after participants complete treatment which is estimated to begin within 6 months to 12 months after program beginning. The target set for FY 02/03 (50% recidivism) represents the results expected for the program statewide.
What: Measures long term impact of treatment.					
Why: Treating first time drug offenders rather than incarcerating them reduces social costs and improves the quality of life for program participants as well as the community in which they live.					
* Program not implemented until July 2001.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of 11 th grade high school students who report binge drinking in past 30 days.	33% (1999 survey results)	New Measure	< 33%	< 33%	Working in partnership with schools and community coalitions, we anticipate decreasing reported rates of teen binge drinking as reported in bi-annual CA Healthy Kids school surveys. Report on 2001 survey to be reported in Fall of 2002.
What: Rates of recent binge drinking among SLO youth is greater than the CA state average and equivalent to national averages, as reported in the "Monitoring the Future" national survey.					
Why: Binge drinking is a measure of high risk behavior which prevention and intervention programs attempt to reduce.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time therapists meet department case load standards.	New Measure	New Measure	90%	90%	The department has developed Tasks and Standards that make clear professional expectations. These standards are comparable with those maintained by other county substance abuse treatment facilities.
What: The department has set standards that require therapists engaged in adult treatment to spend 80% of their time providing direct services to clients. This equates to four weekly groups of four to eight participants per group. These standards help to insure rapid and efficient access to treatment and elimination of wait lists.					
Why: This caseload insures a client/staff ratio that balances individualized quality attention with the need to provide services to all who seek recovery. Providing service to groups is far more efficient than providing individual treatment.					

Drinking Driver Program

Budget Unit: 4040

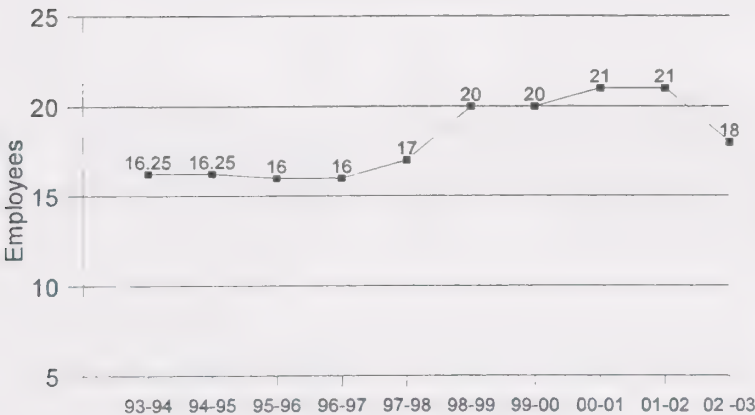
MISSION STATEMENT

In support of a healthy community, San Luis Obispo County Drug and Alcohol Services provides regional access and high quality services through a clinic system. We respond in partnership with the community to meet alcohol and other drug-related prevention, intervention, treatment and recovery needs.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 936,876	\$ 938,052	\$ 1,004,850	\$ 956,332	\$ 956,332
Services and Supplies	408,946	409,872	426,787	451,046	451,046
Other Charges	27,980	27,980	0	0	0
Fixed Assets	6,971	0	7,254	7,254	7,254
Gross Expenditures	\$ 1,380,773	\$ 1,375,904	\$ 1,438,891	\$ 1,414,632	\$ 1,414,632
Contingencies	\$ 0	\$ 0	\$ 45,522	\$ 45,522	\$ 45,522
New Reserves	8,855	0	0	0	0
Total Financing Requirements	\$ 1,389,628	\$ 1,375,904	\$ 1,484,413	\$ 1,460,154	\$ 1,460,154
Revenues	\$ 1,345,664	\$ 1,391,589	\$ 1,430,335	\$ 1,406,076	\$ 1,406,076
Fund Balance Available	73,855	30,170	54,078	54,078	33,513
Cancelled Reserves	0	0	0	0	20,565
Total Financing Sources	\$ 1,419,519	\$ 1,421,759	\$ 1,484,413	\$ 1,460,154	\$ 1,460,154

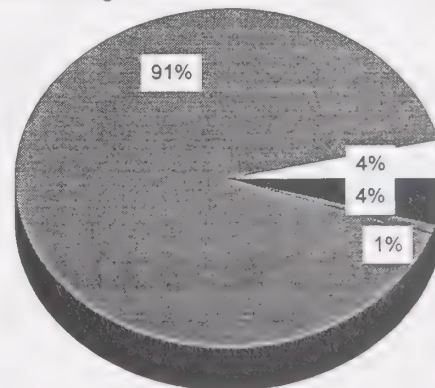
Number of Employees

(Full Time Equivalent)



Source of Funds

Service Charges



Fund Balance/Reserves

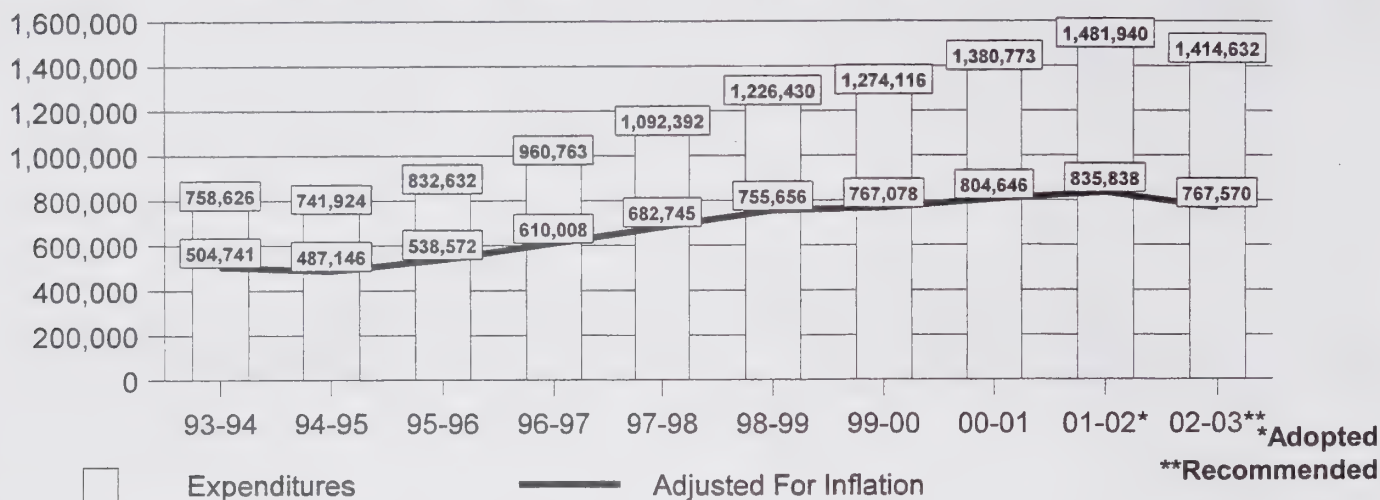
Other Revenue

Interest Income

Drinking Driver Program

Budget Unit: 4040

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Drinking Driver Program budget, which is outside the General Fund and receives no county support, consists of operating expenses of \$1,438,891 with a contingency of \$45,522. Total financing sources are comprised of operating revenues of \$1,445,540 and fund balance available of \$38,873. The proposed budget transfers two DDP specialists to BU 3075 where the revenue to support their positions is budgeted. An efficiency measure introduced this budget year is that 95% of therapists will carry five groups with a caseload of 100 clients. The budgeting challenge for DDP is to manage the budget unit as an entrepreneurial enterprise within the constraints of a public organization.

For over two decades, San Luis Obispo County has conducted its court-ordered Drinking Driver Program. This program typically enrolls 1,500 participants per year First Offender, Second Chance, Deferred Entry of Judgement and other DDP programs. Eighty-five percent (85%) of clients rank their DDP program above satisfactory or excellent on the participant satisfaction survey.

San Luis Obispo County consistently ranks higher than the California average for adult arrests for driving-under-the-influence and adult arrests for alcohol violations. Observers attribute SLO County's ranking to alert law enforcement and the high percentage of college-age population among the general driving population. Although DUI arrests are high, SLO County's alcohol-involved motor vehicle accidents and hospitalizations are among lowest in the state. SLO County's DDP program is 20% more effective in reducing recidivism among the DUI population than the national average.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Drinking Driver Programs (DDP) have decreased by 4% compared to the FY 2001-02 adopted budget. This budget does not include any General Fund support. This minor decrease is a result of moving two Specialist positions to BU 3075 to align staff assignments for parole and jail services with the revenue source.

BOARD ADOPTED CHANGES

The proposed budget underestimated the fund balance available by \$20,565. Reserves in the amount of \$20,565 will be cancelled to balance the budget.

Drinking Driver Program

Budget Unit: 4040

SERVICE PROGRAMS

Deferred Entry of Judgement (DEJ)

The DEJ program is a service provided by the San Luis Obispo County Drug and Alcohol Services to help people remove criminal charges for first offense with illegal substances. Successful completion will remove first offense drug charges from a person's public legal record. In the process, the client will be exposed to education and counseling designed to help clients make positive lifestyle changes. Funds are derived from client revenue.

Total Expenditures: \$128,011 Total Staffing (FTE): 1.5

First Offender Program

The program is four months long and is a continuing series of education, group, and individual sessions that increase the level of awareness regarding problem drinking or alcoholism, and which will encourage participants to take responsibility for their own recovery. The Extended First Offender Program, for persons who have been convicted of a first drinking driver offense and have a blood alcohol level of .20% or higher, is six months long and is a continuing series of education, group, and individual sessions. Funds are derived from client revenue.

Total Expenditures: \$629,774 Total Staffing (FTE): 6.75

Second Chance Program

This is an eighteen month intervention program for multiple offender drinking drivers. This program consists of group and individual counseling and education. There are 26 biweekly individual and 26 biweekly group sessions for the first 12 months, with six months of case management to follow. Funds are derived from client revenue.

Total Expenditures: \$494,019 Total Staffing (FTE): 7.75

Support to Drug and Alcohol Services

Staff time that includes providing services for the jail, the parole contract, and general outpatient services.

Total Expenditures: \$64,741 Total Staffing (FTE): 1.0

Wet Reckless Program

An abbreviated 12-hour program that includes six education classes, two individual sessions and five AA or self-help meetings. Funds are derived from client revenue.

Total Expenditures: \$98,087 Total Staffing (FTE): 1.0

GOALS/PERFORMANCE MEASURES

Department Goal: To enhance public safety by providing efficient and effective intervention and education to court ordered individuals referred for driving under the influence of alcohol or other drugs.

Communitywide Result Link: A Safe Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Drinking Driver Program participants who are re-arrested for DUI in SLO County one year post program.	20%	20%	20%	20%	The effectiveness of the Drinking Driver Program is indicated by the low rate of recidivism among participants who successfully complete the program. For those who are re-arrested, we offer a more intensive Multiple Offender Program which is of longer duration. The national re-arrest average is about 25%.
What: Measures recidivism.					
Why: Reduction in re-arrest for driving under the influence offenses indicates the effectiveness of the initial program intervention.					

Drinking Driver Program

Budget Unit: 4040

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants who rate Drinking Driver Services at the levels of Above Satisfactory or Excellent. What: Measures client satisfaction with the services provided by the Department to court ordered individuals. Why: The Client Satisfaction Survey measures the perception of the quality of services received by the client.	83%	85%	85%	85%	All program participants (approximately 1,500 annually) complete a client satisfaction survey. This program is completely funded by participant revenue, and participants are referred by the courts. Despite the fact that participants have to pay for their program, survey results indicate that program participants are extremely satisfied with the services they receive in the Drinking Driver Program.
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time therapists meet department caseload standards. What: The department has set standards that require each Drinking Driver Program therapist to maintain five groups with a total of 100 active cases at a time. These standards help to insure rapid and efficient access to court-ordered drinking driver programs. Why: This caseload keeps our Drinking Driver Program compliant with State standards and insures that clients gain access to services within time limits set by the courts.	New Measure	New Measure	95%	95%	The Department has developed Tasks and Standards that make clear professional expectations. These standards are comparable with those maintained by other county substance abuse treatment facilities.

Social Services Administration

Budget Unit: 3200

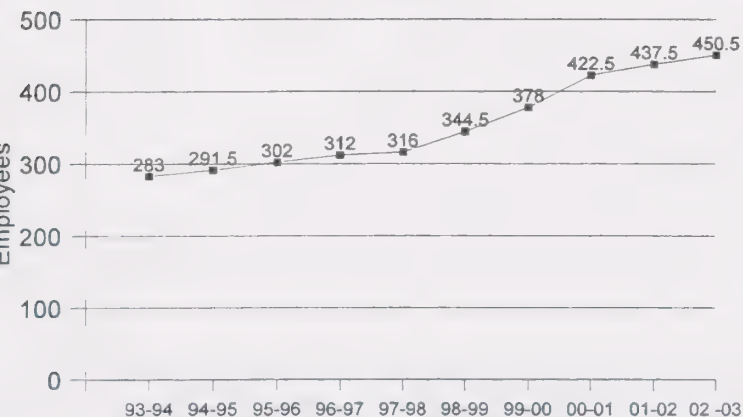
MISSION STATEMENT

We partner with the community to enhance self-sufficiency while ensuring that safety and basic human needs are met for the people of San Luis Obispo County.

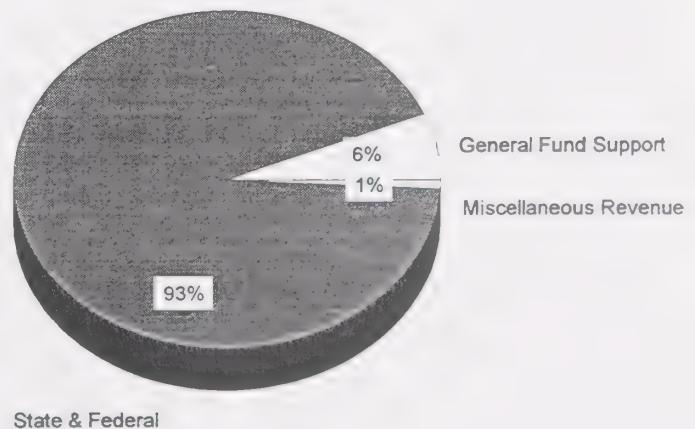
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 21,085,845	\$ 23,949,636	\$ 25,961,954	\$ 25,317,389	\$ 25,317,389
Services and Supplies	11,300,323	12,711,294	12,780,454	12,528,454	12,528,454
Other Charges	5,431,400	7,410,098	7,329,392	6,539,292	6,539,292
Fixed Assets	259,704	327,530	191,500	84,000	84,000
**Gross Expenditures	\$ 38,077,272	\$ 44,398,558	\$ 46,263,300	\$ 44,469,135	\$ 44,469,135
Less Intrafund Transfers	106,997	207,765	145,630	145,630	145,630
**Net Expenditures	\$ 37,970,275	\$ 44,190,793	\$ 46,117,670	\$ 44,323,505	\$ 44,323,505
Revenues	36,269,017	41,279,700	42,901,297	41,485,914	41,485,914
General Fund Support (G.F.S.)	<u>\$ 1,701,258</u>	<u>\$ 2,911,093</u>	<u>\$ 3,216,373</u>	<u>\$ 2,837,591</u>	<u>\$ 2,837,591</u>

Number of Employees

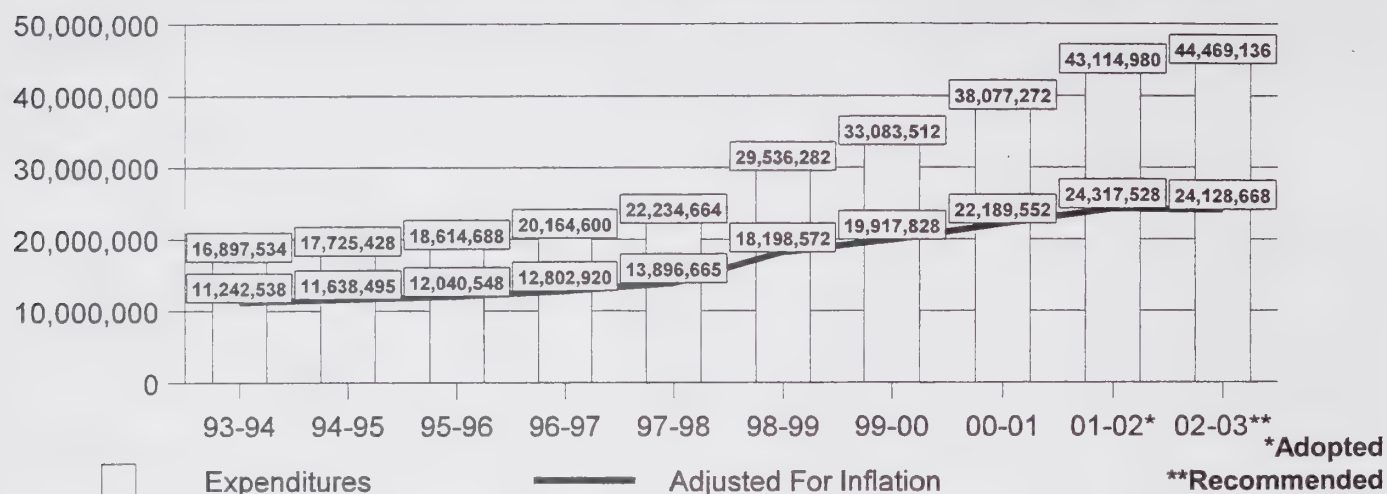
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Goal #1: To provide for the safety of disabled adults and seniors who are at risk of abuse or neglect.

Goal #2: To meet basic in-home needs of seniors and the disabled to reduce the incidence and cost of unnecessary long-term care placement.

The number of Adult Protective Services referrals has grown by 29% in just the last year, a growth rate that has been accelerating rapidly. In the current year, the Board approved the staffing to address this growing workload. The Department's goal is to provide effective intervention upon the first referral, in order to decrease the number of repeated reports on the same individual.

It is our hope that the implementation of the Public Authority, the establishment of an IHSS registry and the provision of training will further reduce the incidence of abuse of the elderly and dependent adult population.

The In-Home Supportive Services program has been growing at a rate of approximately 8% per year, and continues to expand due to factors including the gradual aging of our population, improved outreach to homebound elderly and programmatic expansion of eligibility. At the same time, costs of providing service continue to climb as minimum wage increases and providers are granted a COLA.

In order to measure our effectiveness in linking resources with the identified need for services, the Department monitors the percentage of domestic and/or personal care hours provided to eligible seniors and the disabled in proportion to hours authorized. To the extent that we are able to narrow the gap between the identified need and the resources we must meet that need, we improve the health, mental health, and longevity of our client population.

It is expected that implementation of the Public Authority, with its attendant changes in the Provider Registry and provider training, will assist in narrowing the gap and improving services.

Goal #3: To maximize the number of CalWORKS participants moving toward self sufficiency.

The CalWORKS caseload continues to decline, although we have seen some "flattening" of the rate of decline. Two key factors—the economy and the State Budget—will affect the Department's ability to maintain this decline, although the Department has little control over either of these factors.

While there appears to be a quickening within the economy, there may be lingering effects within San Luis Obispo County's basic service economy that was impacted both by the general recession and by the post September 11 shock. To the extent that any fewer entry-level jobs may be available in the motel, restaurant and other tourist-related industries, we will be less able to connect unskilled participants to employment.

Of greater potential impact is the State Budget. The Governor's January Budget is only a starting point, to be sure, but it proposes significant changes in the allocation of resources not only to the County but also to our partners at Cuesta College, Adult Basic Education and the Probation Department. To the extent that resources are diminished or redirected, we may be less able to maintain the remarkable successes of the past.

Social Services Administration

Budget Unit: 3200

Our first performance measure tracks the dollar amount of cash assistance reductions due to increased earnings, while the second measure monitors the percentage of clients who remain free of aid within one year of leaving CalWORKS. With no little optimism, we project continued success in achieving our goals.

We believe that our goals are best achieved by expanding our presence within the communities we serve. The remarkable success of the SAFE model demonstrates the effectiveness of bringing service delivery systems to the neighborhoods, reducing the monolithic nature of traditional social services programs.

As part of the ongoing implementation of CalWIN—the automated public assistance system that will greatly enhance the accurate and timely delivery of services—it is necessary to retrofit the Higuera facility with updated network data cabling. Though expensive, it is a one-time expense that is necessary in order to support the new generation of hardware and data requirements.

Goal #4: To provide for the safety and stability of children who are at risk of abuse or neglect.

In collaboration with other departments, agencies and the community, the Child Welfare Services program provides services to strengthen families and reduce the incidence of child abuse and neglect. Staff investigates allegations of abuse or neglect and works with families in developing plans to ensure the safety of children. When necessary, children are removed from their home and placed in foster care while plans for reunification are pursued and implemented. When reunification is not feasible, children are found permanent homes through adoption and guardianship.

The Department continues its efforts toward restructuring the approach to CWS. By focusing intensive efforts in cooperation with families, the community and our partners, we keep families together and minimize disruption to their lives. During the budget year, we will establish “regionalized” caseloads within CWS, setting the stage for the ultimate relocation of Social Work staff to the communities they serve. Similarly, we continue our efforts to plan for the eventual blurring of the distinctions between CWS and CalWORKS, mirroring a successful program configuration in Colorado.

Still, we consider ourselves only in the first stages of this systemic change. We continue our efforts to develop community-based social work, strengthening neighborhoods as a means of strengthening families. The establishment of the South County SAFE-SOC, modeled after the remarkably successful North County program, will improve the service delivery system in that area. We have embarked on an ambitious effort to reduce the number of children who are placed in Group Homes, and have been selected to receive grant funding from the prestigious Annie E. Casey and Stuart Foundations in order to remake our Foster Care system.

Pursuant to the recommendations of the Grand Jury, we are establishing a “Standing Review Panel,” providing an objective multidisciplinary forum within which concerned members of the public may have their grievances and concerns addressed.

As an element of our overall prevention strategy, we propose to increase the funds available to the Children’s Services Network and the Commission on Children and Youth by transferring available resources from the Children’s Trust Fund.

Goal #5: To improve the food purchasing power of low-income families, and

Goal #6: To improve the access to health care of children and adults who have inadequate or no health insurance.

The Nonassistance Food Stamp program has declined by 4% from last year’s level, while the Medi-Cal program has increased by over 15%. In calendar year 2000, the MediCal program paid nearly \$70 million to medical providers on behalf of eligible County residents. Approximately \$5 million in Food Stamp benefits are issued annually.

In the budget year, we propose to continue outreach efforts to meet performance measures that include increasing the average participation rate in San Luis Obispo County, as well as reducing the time needed to process applications for assistance while maintaining caseload standards within appropriate parameters.

We look forward to working with the Board, the community we serve and our partners in addressing the challenges of providing effective public service in the context of so much uncertainty.

Social Services Administration

Budget Unit: 3200

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Children's Trust Fund Contracts Funding Increase Gross Cost = \$20,000 General Fund Cost = 0	Increases amount available to fund child abuse prevention contracts negotiated by Children's Services Network and the Commission on Children and Youth	Existing funding will be increased by 40%. Meaningful, measurable results for the child abuse contracts will come forward as contracts are approved by the Board of Supervisors

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Department of Social Services have increased by 3% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has increased by 7%.

In recent years, Social Services has experienced tremendous growth in both staffing and other resources. Although much uncertainty exists relative to the impacts of the state's budgetary problems, there is a consensus that the growth in health and human service programs is not sustainable. The Social Services Department is preparing for potential cuts by implementing a "selective" hiring freeze and trimming back some services and supplies costs. Temporary help positions will also be reduced.

Recommended funding for the salaries and benefits accounts have increased by 7% predominantly due to cost of living adjustments and other compensation increases. During the current fiscal year 8.0 permanent FTE positions were added at an annualized cost of \$ 449,386 and no General Fund impact. These positions were added to expand the In Home Supportive Services Program and CalWIN Implementation. 5.0 limited term FTE positions were added at an annualized cost of \$247,978 and no General Fund impact. These positions were added in response to the Department being awarded a grant to redesign the Foster Care program. 20.0 FTE limited term positions that would have expired on June 30, 2002 are recommended for extension through June 30, 2003 since available funding has been extended. The recommended budget does not include the addition of any new positions. Expected increases in Medi-Cal caseload activities will be addressed by redirecting existing staff from programs where caseloads are declining. Child Welfare Services staff will likely experience increased workload in a static budget environment.

Recommended funding for the services and supplies accounts have decreased by 4%. The Department balanced their services and supplies priorities within available revenue.

As the upcoming fiscal year approaches, the Department of Social Services finds itself on the verge of major system changes. Key to the Department's strategy in the budget year is preparing for these major changes that include:

- CalWIN -The Department continues its consortium-based effort to implement this automation change that will completely overhaul the method in which participant's eligibility for public assistance will be determined and maintained. In the current year, Deloitte Consulting is conducting the business reengineering and planning processes; in the budget year, we will commence the detailed efforts to implement CalWIN.
- In-Home Supportive Services (IHSS) Employer of Record - The County continues to work toward implementation of the Public Authority that will serve as the employer of In-Home Supportive Services program providers. In the current year, the Board of Supervisors is being asked to approve the ordinance establishing the Public Authority and to select its Governing Board. Over the course of the budget year, the Public Authority will initiate the collective bargaining process for care providers, develop and complete the employment procedures for all current IHSS care providers, and complete the state approval process.
- Child Welfare Services (CWS) Systems Change - The Department continues to implement changes to the Child Welfare Services delivery system that will include regionalization of CWS caseloads, an aggressive movement toward the reduction of placements in group homes and further development of a model that combines CWS and CalWORKS resources.

Overall expenses for the fixed assets accounts have decreased by 75% compared to the FY 2001-02 adopted budget. The \$84,000 allocated in the budget is to purchase four replacement vehicles and three replacement copiers.

The additional resources requested by the Department are not recommended due to a lack of meaningful, measurable results and/or a lack of available financing in support of the requests.

BOARD ADOPTED CHANGES

None.

Social Services Administration

Budget Unit: 3200

SERVICE PROGRAMS

Adult Services

Adult services includes two major programs: Adult Protective Services and In-Home Supportive Services. The Adult Protective Services Program protects dependent adults and seniors. It investigates allegations of abuse, intervening when necessary, and provides community education. The In-Home Support Services Program provides personal and domestic services that enable the dependent adults to remain safely in their home.

Total Expenditures: \$4,014,699 Total Staffing (FTE): 38.50

CalWORKs

The purpose of CalWORKs is to provide temporary cash assistance to needy families and welfare-to-work employment training programs. Participants are required to participate in certain activities to work toward self-sufficiency and are required to work a certain number of hours.

Total Expenditures: \$16,885,435 Total Staffing (FTE): 164.00

Child Welfare Services

In collaboration with other departments, agencies, and the community, the Child Welfare Services program provides services to strengthen families and reduce the incidence of child abuse and neglect. Staff investigates allegations of abuse or neglect and works with families in developing plans to ensure the safety of children. When necessary, children are removed from the home and placed in foster care while plans for reunification are pursued and implemented. When reunification is not feasible, children are found permanent homes through adoption or guardianship.

Total Expenditures: \$6,688,813 Total Staffing (FTE): 88.00

County Only Programs

The eligibility and administrative costs of the General Assistance Program, which provides public assistance of last resort to indigent county residents. This program is for persons who are otherwise ineligible for Federal, State or other community aid programs.

Total Expenditures: \$214,875 Total Staffing (FTE): 2.00

Food Stamps

Provides food stamps to low income households.

Total Expenditures: \$4,444,376 Total Staffing (FTE): 44.00

Medi-Cal

Provides financial assistance for health care including medical and social services, devices and prescription drugs for eligible people.

Total Expenditures: \$8,039,880 Total Staffing (FTE): 83.50

Other Programs

Includes other programs provided by the Department primarily for Children's Services, but also for foster care eligibility and services, food stamp employment and training, and family preservation services.

Total Expenditures: \$4,181,057 Total Staffing (FTE): 30.50

Social Services Administration

Budget Unit: 3200

GOALS/PERFORMANCE MEASURES

Department Goal: To provide for the safety of disabled adults and seniors who are at risk of abuse or neglect.

Community wide Result Link: A Safe Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of all disabled adults and seniors who were victims of substantiated abuse or neglect and did not have another substantiated report within a 12-month period.	95%	90%	92%	95%	While the recidivism rate is very low in this program, we still aim for improvement. Initial interventions have been effective in reducing risk to the elderly and disabled.
What: This performance measure demonstrates the extent to which initial interventions by Social Services were effective.					
Why: This performance measure reflects effectiveness of initial services and quality of assessment.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Caseloads per worker for In-Home Supportive Services and Adult Protective Services (includes supervisors).	73	New Measure	61	68	Rapidly rising caseloads were addressed with increased staffing in FY 01/02. As caseloads continue to rise, it is necessary to monitor staffing levels closely in order to maintain the integrity of the services.
What: This performance measure tracks the number of cases per worker in the adult services division.					
Why: The Department tries to strike a careful balance between efficiency and effectiveness; caseloads that are too high jeopardize the ability to serve the elderly and disabled, while caseloads that are too low would demonstrate inefficient deployment of limited resources.					

Department Goal: To meet basic in-home needs of seniors and the disabled to reduce the incidence and cost of unnecessary long-term care placement.

Community wide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of domestic and/or personal care hours provided to eligible seniors and the disabled in proportion to hours authorized.	91%	93%	91%	93%	The percentage of hours being provided is very close to meeting our target. The average for our comparison counties is 93%. Note also that SLO authorizes approximately 15% fewer hours per case than our comparison counties; our policies encourage self-sufficiency and reduce costs.
What: This performance measure tracks the extent to which the identified need for services is being met.					
Why: This measures the effectiveness of the Department's In-Home Supportive Services service delivery system in addressing the identified service needs of the aged and/or disabled members of our community. Any significant gaps between "authorized" hours and "provided" hours would suggest that individuals' needs are not being met, potentially placing them at medical risk.					

Social Services Administration

Budget Unit: 3200

Department Goal: To maximize the number of CalWORKs participants moving toward self-sufficiency.

Community wide Result Link: A Prosperous Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The dollar amount of cash assistance reductions due to increased earnings.	\$1,742,646	\$1,000,000	\$1,500,000	\$1,500,000	In spite of increasing challenges in serving the remaining participant population, the Department expects to surpass the target for 01/02 of \$1 million.
What: This performance measure reflects the total cost reduction per year of cash assistance provided by Social Services to CalWORKs participants due to increased earnings by the participant. Why: This is important to track because it indicates the extent to which more participants are working and earning more, leading toward our goal of the participant becoming self-sufficient.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clients who remain off aid one year after leaving CalWORKs	98%	90%	98%	98%	The County's 2% recidivism rate is well below the most recently published Statewide rate of 6%. The Department strives to create long-term self-sufficiency, reducing families' need to return for services.
What: This performance measure reflects the extent to which CalWORKs participants remain independent of CalWORKs for at least one year after leaving CalWORKs. Why: This reflects the long-term success of CalWORKs participants and the overall effectiveness of the Department's provision of CalWORKs services.					

Department Goal: To provide for the safety and stability of children who are at risk of abuse or neglect.

Community wide Result Link: A Safe Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of children who were victims of substantiated abuse or neglect and who did not have another substantiated report within a six month period.	79%	Revised Measure	79%	83%	Both the State of California and the County of San Luis Obispo have a lot of work to do in order to meet the National Standard of 93.9%. Please note that the time period for this measure was modified from 12 months to 6 months so that we are in sync with the Federal Government's ASFA measures.
What: This performance measure demonstrates the extent to which initial interventions by DSS were effective, limiting the incidence of subsequent abuse or neglect. Why: This is an important performance measure because it measures effectiveness of initial services and quality of assessment. This is one of several new performance measures required by the Federal government pursuant to implementation of the Adoption and Safe Families Act (ASFA).					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of cases per Social Worker in Child Welfare Services (CWS).	ER - 14 FM - 32 FR - 24 PP - 46	ER - 14 FM - 32 FR - 24 PP - 46	ER - 19 FM - 26 FR - 12 PP - 37	ER - 18 FM - 20 FR - 16 PP - 28	The Department continues to maintain effective and efficient staffing patterns. By maximizing specialized program funding, we are able to maintain caseloads that are below the statewide targets, without unnecessarily impacting the County's General Fund.
What: This performance measure reflects the workloads of Social Workers in each division of CWS: Emergency Response (ER); Family Maintenance (FM); Family Reunification (FR); and Permanent Placement (PP). Why: This is an important measure because it reflects the number of cases per Social Worker in our four CWS programs. If the cases per Social Worker are too high, the worker may be overburdened and quality affected. Too low, it may reflect productivity of worker, or cases may be more complex.					

Social Services Administration

Budget Unit: 3200

Department Goal: To improve the food purchasing power of low-income families.

Community wide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number, per thousand population, of people receiving Food Stamps.	25	16	24	24	We have exceeded the 01/02 target of 16 persons per thousand, and are adjusting our 02/03 target to reflect this success.
What: This performance measure demonstrates the extent to which low-income persons in our community are being provided with Food Stamp benefits.					
Why: This measure gauges effectiveness of the Department's outreach services to low-income families who may need assistance in meeting their nutritional needs.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Food Stamp applications processed in under 30 days.	100%	99%	100%	100%	We have exceeded the target of 99%, and are adjusting our 02/03 target to reflect this success.
What: Reflects the timeliness for determined eligibility and the State requirement to process the applications in 30 days.					
Why: This measures how long it takes participants to receive Food Stamps after they have requested assistance; it also measures the Department's compliance with State law.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average Food Stamps cases per case manager.	101 cases	90 cases	80 cases	90 cases	Caseload-per-worker numbers fluctuate due both to caseload trends and staff vacancies in various programs.
What: This performance measure reflects the average workload for staff processing Food Stamp applications.					
Why: The Department tries to strike a careful balance between efficiency and effectiveness; caseloads that are too high jeopardize the ability to serve the community, while caseloads that are too low would demonstrate inefficient deployment of limited resources.					

Department Goal: To improve the access to health care of children and adults who have inadequate or no health insurance.

Community wide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number, per thousand of population, of people receiving Medi-Cal.	95	94	99	100	We are on target.
What: This performance measure demonstrates the extent to which low-income persons in our community are afforded access to healthcare, in the context of the local economy.					
Why: This is an important performance measure because it measures effectiveness of the Department's outreach services to low-income families that may not have access to health care.					

Social Services Administration

Budget Unit: 3200

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Medi-Cal applications processed within 30 days.	61%	67%	58%	65%	We have processed 58% of applications within 30 days, a number somewhat below the FY 01/02 target of 67%.
What: Reflects the relative speed with which the Department processes Medi-Cal benefits.					
Why: The Department is committed to processing Medi-Cal applications as quickly as possible. While the State standard is to complete applications within 45 days, our Department has set 30 days as the target.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average Medi-Cal cases per case manager (reflects average of the intake and continuing caseloads).	183.6	175.96	231	177	We are operating significantly above target through the first six months of the current year. Caseload-per-worker numbers fluctuate due both to caseload trends and staff vacancies in various programs. In the budget year, we project full staffing—facilitated by the promise of State funding for the unprecedented caseload growth in this program—to reduce the target to a more reasonable and efficient level.
What: Caseload size is a benchmark of efficiency and effectiveness.					
Why: The Department tries to strike a careful balance between efficiency and effectiveness; caseloads that are too high jeopardize the ability to serve the medically needy, while caseloads that are too low would demonstrate inefficient deployment of limited resources.					

Foster Care - Social Services

Budget Unit: 3240

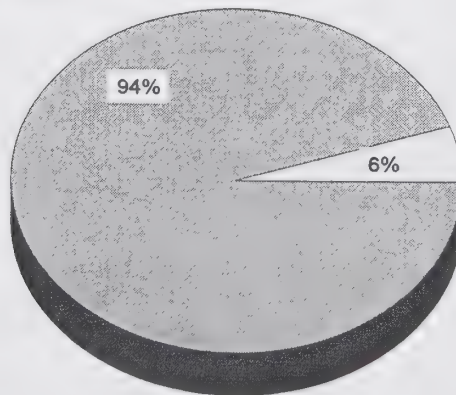
MISSION STATEMENT

We partner with the community to enhance self-sufficiency while ensuring that safety and basic human needs are met for the people of San Luis Obispo County.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	897,109	1,285,000	0	0
Other Charges	9,626,406	11,428,701	12,221,424	13,506,424	13,506,424
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 9,626,406	\$ 12,325,810	\$ 13,506,424	\$ 13,506,424	\$ 13,506,424
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 9,626,406	\$ 12,325,810	\$ 13,506,424	\$ 13,506,424	\$ 13,506,424
Revenues	9,548,186	10,796,334	12,774,423	12,774,423	12,774,423
General Fund Support (G.F.S.)	\$ 78,220	\$ 1,529,476	\$ 732,001	\$ 732,001	\$ 732,001

Source of Funds

State & Federal

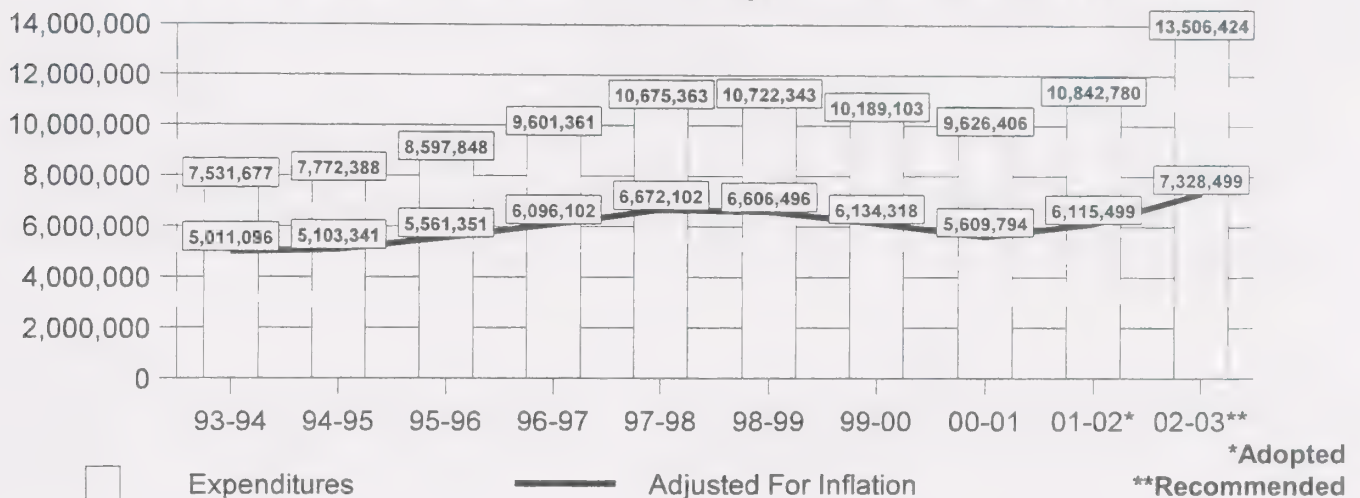


General Fund Support

Foster Care - Social Services

Budget Unit: 3240

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Foster Care (Social Services) is the system of shelter homes for children who are at risk of abuse or neglect and cannot remain in their own homes. Foster Care (Probation) provides similar shelter services for children who have been placed outside of their own home as a result of criminal charges, typically because the parent is unable to provide the necessary supervision to control the minor. The Adoption Assistance Program provides ongoing support to families who have adopted children. The Wraparound Services Program provides a comprehensive scope of services to families in order to avoid placement of one or more children in out-of-home care.

In preparing the budget for this unit, we established a single clear goal, to wit:

Goal #1: To reduce placement of children in group homes or institutions.

We provide services to reduce the need for placement of any kind through intensive in-home services and community links, but when removal of the child is absolutely unavoidable, it is our goal to place the child in the least restrictive setting. To that end, and in accordance with new federal guidelines, we have established a performance measure that seeks to place children age 12 and younger in foster family homes at least 90% of the time.

Foster Care expenditures are trending upward, despite an actual reduction in the number of children in placement. These increases are due primarily to increases in the cost-per-placement; the cost of placing one child supervised by the Probation Department has risen 31% in the last year, and the overall cost-per-case is up 21%. Children are being placed in "higher-end" homes as those whose circumstances are less acute may not be placed out-of-home at all.

One of the Department's proposed performance measures is an increased percentage of children who leave foster care due to reunification, adoption or legal guardianship, as opposed to those who simply "age out" of the system by reaching the age of majority or who are emancipated. This is a key measure of success, and of permanency for children.

Adoptions Assistance expenditures, predictably, have grown as we move toward permanent solutions for children unable to return to their homes. These expenditures are projected to rise by 29% in the budget year. Wraparound services also are targeted for expansion, as more families are provided with services that enable them to remain intact, rather than suffering the devastating blow of separation.

The Department is on a mission to completely remake the Foster Care program. We have been selected by the Annie E. Casey and Stuart Foundations to receive funding to change our approach to Foster Care, limiting the incidence of placement, the frequency of multiple placements and the length-of-stay. We have assumed the leadership role in California in our drive to reduce Group Home placements, a move that not only will save millions of taxpayers' funds in the short term, but will help children and families for generations.

Foster Care - Social Services

Budget Unit: 3240

The net result of changes within this budget is an increase in total projected expenditures of 14% over the current year's adjusted budget. There is no net change to the Net County Cost.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Foster Care have increased by 24% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has remained at the same level as the FY 2001-02 adopted budget. Although Social Services and Probation have reduced the number of children in Foster Care placement by 7%, the cost-per-placement and duration of placement have risen dramatically (21%) over the past year. This increase is primarily attributed to those children who have heightened needs and need more intensive out-of-home placement options.

The budget for Wraparound Services has increased by 35% compared to the fiscal year 2001-02 adopted budget. Wraparound Services program continues to be a success both statewide and in San Luis Obispo County. The budget increases the Wraparound Service "slots" from 12 to 18. Wraparound Services provides services to ensure the least restrictive placement and, whenever possible, the ongoing maintenance of a family that might otherwise be divided by the out-of-home placement of one or more children. The Department contracts these services with Family Care Network.

Another component of the budget increase involves the Adoption Assistance program which provides financial assistance to families (29%). This is an indication that the Department continues to be successful in placing children unable to return home into permanent homes.

The proposed budget removes the Kinship Guardian Assistance Program (Kin-Gap) from this budget (\$138,439) and moves it to Budget Unit 3250, reflecting the State's practice of advancing and reconciling Kin-Gap funds within the CalWORKS program. The Kin-Gap program allows relatives currently receiving CalWORKS funds to receive Foster Care dollars to bridge the gap between CalWORKS payments and the Foster Care payments. This will allow more relatives to take care of children that otherwise might be placed in a foster family or group home.

The Foster Care budget is financed with Federal, State and local dollars. The County's local share is financed with realignment and General Fund dollars. Over the past few years, Social Services has been able to shift a substantial amount of realignment revenue out of this budget due to decreasing expenses. The realignment money was moved to the department's administrative budget to pay for a variety of service program enhancements. Unfortunately, the significant expense increases experienced in the past year require the department to return some of the revenues that had been redirected to other services. This has an unidentified effect on the Social Services administrative budget. In light of the expected reductions in future funding for health and human services programs, the County Administrative Office will be working with the Directors of Social Services, Behavioral Health, Public Health and Probation to encourage those agencies to develop a results-based prioritization of all services.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Foster Care-Social Services

To provide foster care for children who enter the foster care system through the Social Services Department. These dependent children are placed in foster care as a result of abuse or neglect.

Total Expenditures: \$11,629,476 Total FTE: 0.0*

*Staffing is reflected in Budget Unit 3200 - Department of Social Services

Foster Care - Social Services

Budget Unit: 3240

Foster Care - Probation

To provide foster care for children who enter the foster care system through the Probation Department. Probation children are placed in foster care as a result of criminal charges.

Total Expenditures: \$1,876,948 Total FTE: 0.0*

*Staffing is reflected in Budget Unit 3200 - Department of Social Services

GOALS/PERFORMANCE MEASURES

Department Goal: To reduce placement of youth in group homes or institutions.

Communitywide Result Link: A Safe Community and A Livable Community

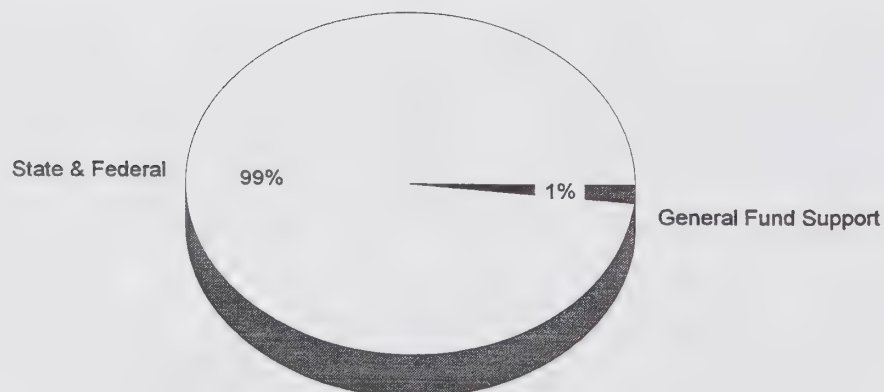
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of minors on probation that can remain safely in their homes due to successful intervention by the Probation Department.	New Measure	95%	95%	95%	Of the 713 youth on probation, only 39 or 5% have been placed in foster care.
What: This measure tracks the number of minors on probation that can remain safely in their homes, as opposed to costly group homes or institutions.					
Why: This measure shows the success of our efforts relative to effectively intervening with youth on probation.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of children who left foster care due to reunification, adoption or legal guardianship during the last 12 months.	72%	New Measure	56%	65%	The Department updated its database of cases in FY 00/01, resulting in many old cases being "closed out" during that period. This one-time action had the effect of inflating the apparent performance during that period.
What: This measure tracks the percentage of children who leave foster care under circumstances that imply a "positive outcome", as opposed to those who leave because they have "aged out" of the system					
Why: This measure demonstrates the extent of the Department's success at "early intervention" and permanence for children placed out-of-home. It is one of several new performance measures required by the Federal government pursuant to implementation of the Adoption and Safe Families Act (ASFA).					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of DSS placements of children age 12 and younger in foster family homes, rather than group homes.	New Measure	Revised Measure	80%	90%	The Department has launched new initiatives to reduce the dependence on group homes. This measure was revised to align with ASFA performance standards.
What: This performance measure tells us how we're doing in our goal of placing young children in the least restrictive environment possible.					
Why: We strive to place children in foster homes rather than group homes so that children may remain in family settings within their own neighborhoods and in attendance at the same schools. This measure is one of several new performance measures required by the Federal government pursuant to implementation of the Adoption and Safe Families Act (ASFA).					

MISSION STATEMENT

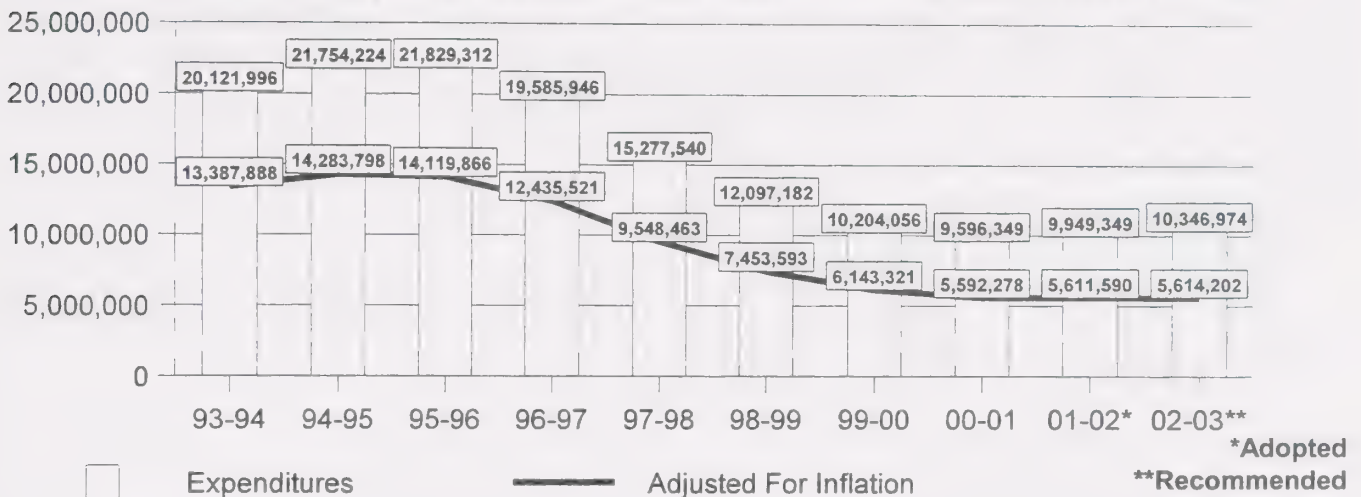
We partner with the community to enhance self-sufficiency while ensuring that safety and basic human needs are met for the people of San Luis Obispo County.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	9,596,349	9,791,453	10,346,974	10,346,974	10,346,974
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 9,596,349	\$ 9,791,453	\$ 10,346,974	\$ 10,346,974	\$ 10,346,974
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 9,596,349	\$ 9,791,453	\$ 10,346,974	\$ 10,346,974	\$ 10,346,974
Revenues	9,487,977	9,684,469	10,198,781	10,198,781	10,198,781
General Fund Support (G.F.S.)	<u>\$ 108,372</u>	<u>\$ 106,984</u>	<u>\$ 148,193</u>	<u>\$ 148,193</u>	<u>\$ 148,193</u>

Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Department's Goal for the CalWORKS program is to maximize the number of participants moving towards self-sufficiency. We measure our success in this area by reductions in cash assistance that are directly attributable to increased earnings by the participants, by the percentage of participants who actively participate in welfare-to-work services, by the percentage who enter employment and by the percentage of participants who remain independent of CalWORKS one year after leaving the program.

The Governor has proposed significant funding changes within the CalWORKS budget, all of which could affect our ability to meet our goals. His January budget proposes the elimination of key funding streams that have been appropriated directly to the Community Colleges and to Adult Education programs; these are important and effective elements of the continuum of CalWORKS services and there will be significant pressure on the County to backfill all or part of these losses from the County's basic CalWORKS budget.

The Governor also proposes a one-year suspension of CalWORKS incentive funds, a move that would diminish the Department's ability to strengthen the community infrastructure that has enabled us to reduce CalWORKS caseloads over the last several years.

Although the Governor proposes not to fund the statutory COLA for CalWORKS participants, we believe that there will be significant political pressure brought to bear that will result in the reinstatement of that COLA, and have projected it at 4%.

We project total expenditures in the budget year at \$10,346,974, for an increase of approximately 3% over the current year's budgeted amount. Note also that the Kinship Guardian Assistance Program (Kin-GAP), formerly budgeted within BU 3240, has been moved to this account to reflect the State's actual practice of advancing and reconciling funds for that program.

The Kin-Gap program allows relatives currently receiving CalWORKS funds to receive Foster Care dollars to bridge the gap between CalWORKS payments and the Foster Care payments. This will allow more relatives to take care of children that otherwise might be placed in Foster Care.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for CalWORKS have increased by 3% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has decreased by 34%. Based on aid codes used for the first six months of the year to build assistance reimbursement claims, the federal/state/county sharing ratio resulting in more revenue for this budget. The recommended budget's slight increase is primarily due to a 4% cost of living adjustment for CalWORKS participants and the addition of the Kin-Gap program (1%).

CalWORKs

Budget Unit: 3250

The Department of Social Services is in its fifth year of implementing the CalWORKs Program. The CalWORKs caseload continues to decline; the first six months of FY 2001-02, the average monthly caseload was 12% less than the same period in the prior year. The Department continues to work with the "harder to serve participants" and those who are working minimum wage jobs, who still rely on public assistance in one form or another.

In FY 2002-03 the Governor proposes a redirection of funding that traditionally has been allocated to the Probation Department. This funding would be placed within a new CalWORKs "County Program Grant" along with dedicated funding for Mental Health and Drug and Alcohol services, and would be accessed by the Probation Department only after an agreement on the proposed use of funding between the departments has been reached.

The proposed budget includes the Kin-Gap moved from the Foster Care budget, reflecting the State's practice of advancing and reconciling Kin-Gap funds within the CalWORKs program. This action increases the CalWORKs recommended budget by \$138,439, which is less than 2% of the total budget.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

CalWORKs

The purpose of CalWORKs is to provide temporary cash assistance to needy families and welfare-to-work employment training programs. Participants are required to participate in certain activities to work toward self-sufficiency and are required to work a certain number of hours.

Total Expenditures: 10,346,974 Total FTE: 0.0*

*Staffing reflected in Budget Unit 3200 - Social Services

GOALS/PERFORMANCE MEASURES

Department Goal: To maximize the number of CalWORKs participants moving towards self-sufficiency.

Communitywide Result Link: A Prosperous Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of nonexempt CalWORKs participants actively participating in a Welfare-to-Work activity.	87%	New Measure	84%	90%	We continue to perform at a level that exceeds the Statewide performance of 81%.
What: Of those adults in the CalWORKs program who are required to participate in a plan for self-sufficiency, some will be sanctioned for not cooperating. This measures the number of participants who are actively cooperating with the Department in achieving self-sufficiency.					
Why: The greater the number of active participants, the greater the opportunity for the Department and those with whom we work to achieve successes in self-sufficiency.					

General Assistance

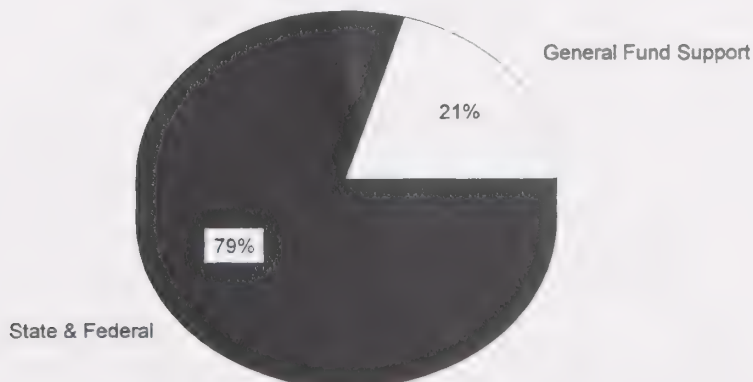
Budget Unit: 3290

MISSION STATEMENT

We partner with the community to enhance self-sufficiency while ensuring that safety and basic human needs are met for the people of San Luis Obispo County.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	131,787	147,613	150,000	150,000	150,000
Other Charges	147,386	458,503	475,000	475,000	475,000
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 279,173	\$ 606,116	\$ 625,000	\$ 625,000	\$ 625,000
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 279,173	\$ 606,116	\$ 625,000	\$ 625,000	\$ 625,000
Revenues	188,758	471,156	495,600	495,600	495,600
General Fund Support (G.F.S.)	<u>\$ 90,415</u>	<u>\$ 134,960</u>	<u>\$ 129,400</u>	<u>\$ 129,400</u>	<u>\$ 129,400</u>

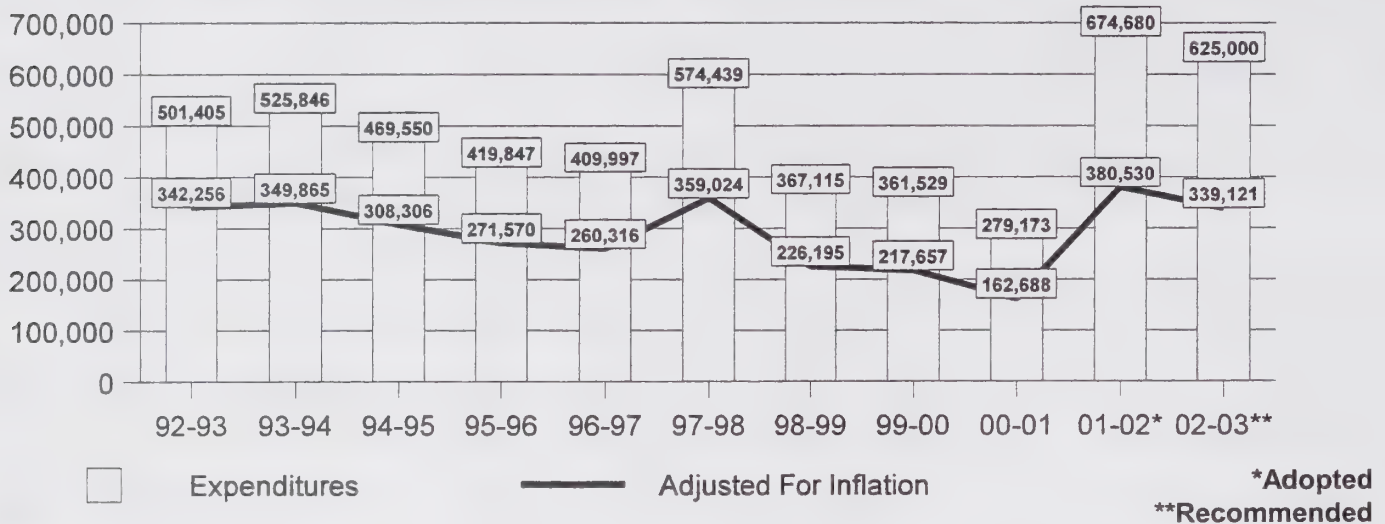
Source of Funds



General Assistance

Budget Unit: 3290

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Goal #1: To provide food and shelter as the last “safety net” for those in need.

The Department aims to increase the percentage of General Assistance cases discontinued because of an improvement in the participant’s economic circumstances. The continued implementation of CalWORKS has helped to strengthen the infrastructure of supportive and training services that can be utilized by the General Assistance participants in achieving self sufficiency.

Following two years of relatively flat caseload activity, a general decline in the number of General Assistance cases began in June, 2001. Department staff works closely with participants in securing alternative assistance, employment and housing, and these efforts result in reduced dependence on General Assistance.

This Budget Unit includes the cost of various contracts for shelter services for the homeless; the proposed budget provides no increase in the amount of those contracts. Base expenditures for General Assistance are projected to decline by 9.5% over the adopted current year’s budget, continuing the trend that we’re experiencing in the current year.

Beginning in fiscal year 01-02, the SSI/SSP reimbursements have been classified as revenue instead of being abated against expenditure ledger. This change, directed by the Auditor, will be reflected as an increase to expenditures as well as revenues.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for General Assistance have decreased by 7% compared to the FY 2001-02 adopted budget. The portion of the budget funded with General Fund money has decreased by 47%. The decrease in the General Assistance budget is primarily attributed to the Department’s continuous efforts to increase employment and training opportunities for General Assistance participants and the County’s continued strong economy.

The FY 2002-03 recommended budget includes continued funding (\$150,000) for the Homeless Shelter Coalition to provide critical emergency housing services. The Coalition is comprised of the EOC Homeless Shelter, the Prado Day Center, the Women’s Shelter of San Luis Obispo, the North County Women’s Shelter and the Homeless Housing Project.

BOARD ADOPTED CHANGES

None.

General Assistance

Budget Unit: 3290

SERVICE PROGRAMS

General Assistance Program

To provide public assistance of last resort to indigent county residents. This program is for persons who are otherwise ineligible for Federal, State or other community aid programs.

Total Expenditures: \$625,000 Total FTE: 0.0*

*Staffing reflected in Budget Unit 3200 - Department of Social Services

GOALS/PERFORMANCE MEASURES

Department Goal: To provide food and shelter as the last "safety net" for those in need.

Communitywide Result Link: A Healthy Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of General Assistance cases discontinued because of an improvement in economic circumstances.	25%	30%	45%	35%	We are significantly exceeding our target in the current year of 30%. However, given the current state of the economy, we do not believe we can sustain this level of success into the '02/03 fiscal year (thus the 35% target). The current year's General Assistance caseload is averaging 79 cases per month.
What: This performance measure reflects the percentage of individuals receiving General Assistance whose financial circumstances have improved to the extent that they no longer receive General Assistance benefits.					
Why: While individuals may leave the General Assistance program for various reasons, the reason that implies the most positive outcome is "an improvement in economic circumstances." This measures the extent to which persons formerly receiving General Assistance have in fact left the program for the most positive of reasons.					

Veterans Services

Budget Unit: 3330

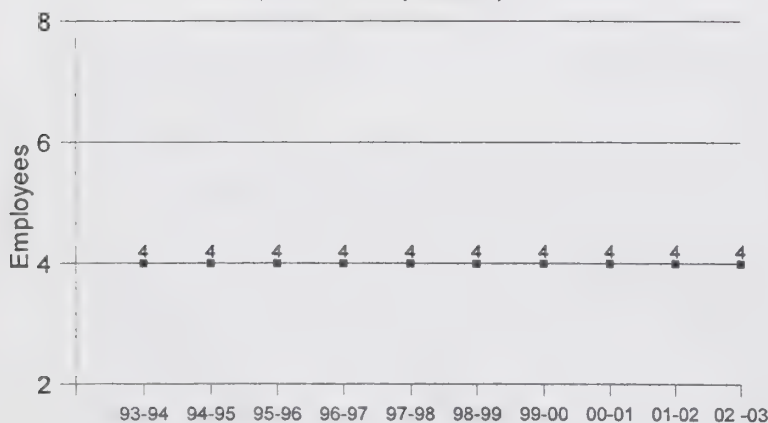
MISSION STATEMENT

To advocate for veterans, their dependents, and survivors by providing the latest information and services for them to receive monetary and medical entitlements.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 189,471	\$ 230,605	\$ 256,167	\$ 237,680	\$ 237,680
Services and Supplies	20,926	21,932	26,659	26,759	26,759
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 210,397	\$ 252,537	\$ 282,826	\$ 264,439	\$ 264,439
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 210,397	\$ 252,537	\$ 282,826	\$ 264,439	\$ 264,439
Revenues	61,053	68,246	45,000	45,000	45,000
General Fund Support (G.F.S.)	\$ 149,344	\$ 184,291	\$ 237,826	\$ 219,439	\$ 219,439

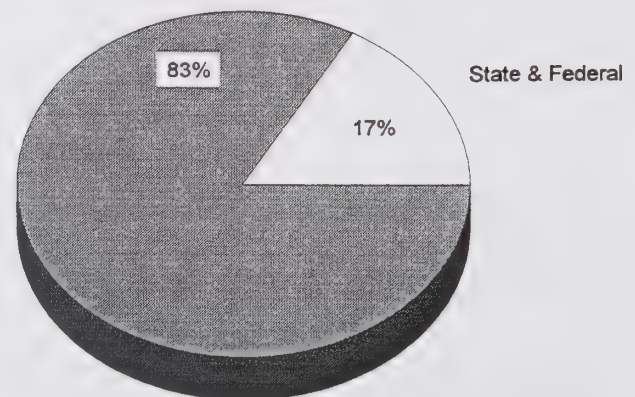
Number of Employees

(Full Time Equivalent)



Source of Funds

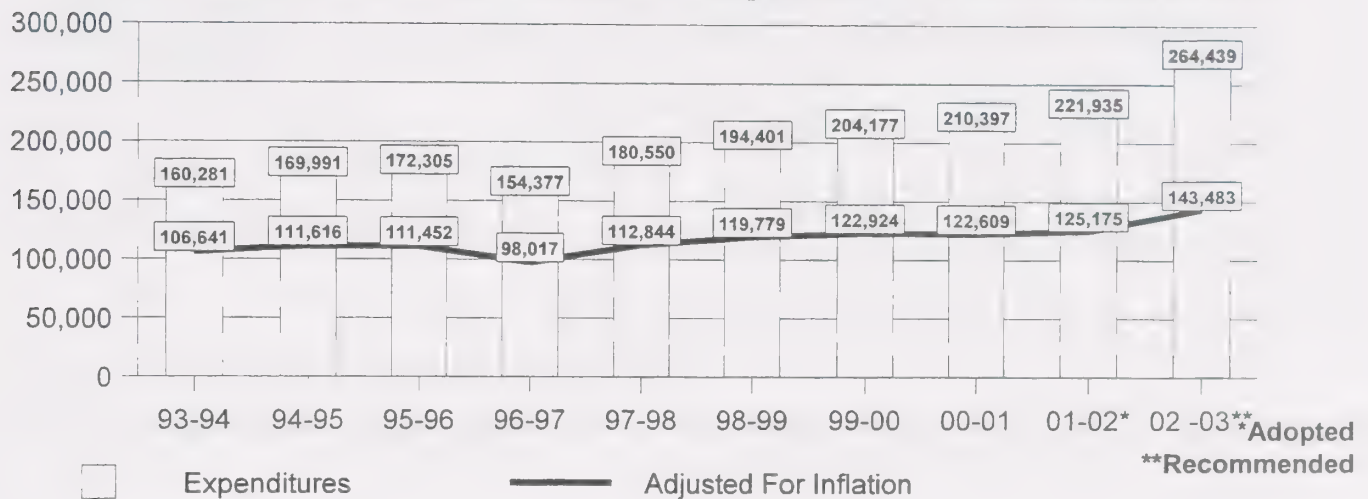
General Fund Support



Veterans Services

Budget Unit: 3330

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Department provides advocacy and assistance to the men and women who served in the nation's armed forces and to their dependents and survivors. This type of assistance, claim filing, documentation and claim maintenance for monetary and health benefits is essential in local, state or federal governments. The office advocates for these benefits by filling out and submitting the actual forms for benefits and filing notices of disagreements and appeals if the benefits are not granted.

The Department Head and each Assistant Veterans Service Officer carry a full case load of active claims enabling clients to obtain maximum benefits. The Senior Clerk Typist, the only clerical support for the department, also coordinated the Volunteer Van program which took veterans to the VA outpatient clinic in Santa Barbara 110 miles to the south. That program discontinued in August of 2001 due to the opening of a VA outpatient clinic in San Luis Obispo. The Sr Clerk Typist position was reclassified to Administrative Assistant III. The AA III has added assisting veterans with their enrollment applications for VA health care to her other many duties.

There are approximately 27,000 veterans in San Luis Obispo County. These veterans and their families are seeking health and income benefits in an increasing amount. This need will continue to increase for the next few years before starting to decline. A small Department of Veterans Affairs "Community Based Outpatient Clinic (CBOC) has opened in San Luis Obispo this last year and is working at a capacity level treating local veterans. The good news is that our office is submitting approximately 50 new applications to the VA each month for this local health care. This means the veterans in San Luis Obispo County are saving money on health services including prescription drugs once they are enrolled!

The Veterans Service Office has reduced the staffing to a level of maintenance in the past few years. With the increase of aging and ill clients we will maintain the current level of service. However, there may be a period in the near future when we may not be able to increase the numbers in our performance indicators due to a small staff.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Veterans Services have increased by 24% (\$42,504) compared to the 2001/02 adopted budget. The increase is almost exclusively due to salary adjustments granted in 2001/02 including an increase in the Veterans Services Officer's compensation. The balance of the increase can be found in the services and supplies accounts and involves funding to upgrade the State's Vet-Pro system to a Windows version. This system is the department's database link to the State and is used for producing a variety of reports. These issues aside, the recommended budget for 2002/03 is essentially the same as the current year.

BOARD ADOPTED CHANGES

None.

Veterans Services

Budget Unit: 3330

SERVICE PROGRAMS

Claims Filing and Pension Income Maintenance

Screen applicants for potential benefits, complete forms and collect documentation for potential claim filing, assist pension recipients in maintenance of income, and assist widows and children with entitlement claims.

Total Expenditures: \$193,675 Total Staffing (FTE): 2.6

College Fee Waiver Certificate

Process tuition fee waivers for children of disabled veterans so they may enroll in California Community Colleges, California State Universities or University of California facilities at no charge.

Total Expenditures: \$6,875 Total Staffing (FTE): .12

Information and Referral

Provide information to veterans and their families on changing rules and conditions at governmental agencies including federal Department of Veterans Affairs and Social Security Administration, local department of Social Services, Public Guardian, Department of Health Services, and others.

Total Expenditures: \$63,889 Total Staffing (FTE): 1.28

GOALS/PERFORMANCE MEASURES

Department Goal: Provides veterans, their dependents, and survivors with advice on monetary, healthcare, insurance, and other government benefits.

Community wide Result Link: A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of office/phone interviews.	15,200	15,300	11,280	12,000	The volume was expected to continue to increase for the next several years due to the declining health of aging veterans. However, the statistics on World War II Veterans show that they are dying at a rate of approximately 1,000 per day. The complexity of the contacts has continued to increase as health benefits become more important for this population.
What: The number of consultations conducted with new and current clients.					
Why: Providing consultations and advice ensures maximum access to entitled benefits					

Veterans Services

Budget Unit: 3330

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of customer satisfaction surveys which rated the services performed by the Veterans Services Department as "satisfied" or "very satisfied".	100%	100%	100%	100%	The department consistently maintains a rating from clients of "satisfied" or "very satisfied".
What: A satisfaction survey of randomly selected clients, designed to be comparable to other counties, is conducted once a year to evaluate client satisfaction level.					
Why: Ensure high quality service and continually assess client needs.					

Department Goal: Determine eligibility and file claims for monetary benefits (monthly disability, disability pension, death benefits) and healthcare benefits (medical, dental, vision, prosthetic devices) to ensure that eligible individuals receive the maximum benefit from entitled services.

Community wide Result Link: A healthy community. A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of claims for monetary and healthcare benefits filed within 5 working days.	90%	90%	90%	90%	On average, Veterans Services files approximately 1,000 claims annually. The volume is expected to increase for the next several years due to the declining health of aging veterans, which challenges the staff of 3.5 to attempt to maintain our target for timeliness.
What: This measure provides data on the timeliness of service delivery.					
Why: Claims must be submitted within the calendar month to comply with V.A. regulations and ensure maximum coverage for benefits. The goal of 5 days reflects an average based upon the need to consolidate information and documentation prior to submission to the V.A.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Dollar amount in cash benefits secured for new monetary claims filed (monthly disability, disability pension, death benefits).	\$1,900,000	\$1,950,000	\$2,338,762	\$2,000,000	The FY 01/02 projected results will significantly surpass our adopted target. This represents both good and bad news. The good news is we expect to bring in more money. The bad news is we expect this due to claims processing delays at the federal level. The delayed claims contain retroactive payments, accounting for the additional dollars.
What: The total cash received by clients as a result of the efforts of the department.					
Why: This illustrates the desired outcome of ensuring that clients receive maximum entitled benefit.					

Veterans Services

Budget Unit: 3330

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Net cost per local veteran for Veterans Services assistance.	New Measure	\$6.10/per veteran	\$7.61/per veteran	\$9.80/per veteran	The FY 02/03 target is projected to increase to \$9.80 per veteran due to our declining vet population (29,000 last year at this time; 27,000 now). In a survey of our benchmark counties, we compare favorably relative to this measure. The average for the benchmark counties for FY 00/01 was \$10.85 per veteran; we were less than \$6.10 per veteran during this same period.
What: The County currently has approximately 27,000 veterans. This measure shows the net cost per local veteran for Veterans Services assistance.					
Why: This measure will establish data to compare ourselves to other counties.					

Department Goal: Obtain free college tuition for eligible dependents of veterans (with service-related disabilities) by authorizing and processing College Fee Waivers with California Community Colleges, California State Universities, or University of California campuses.

Community wide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of college fee waivers processed within 5 days.	90%	90%	90%	90%	Consistently meet the target of 90% filed within 5 days. For 2001/02, we expect to process 100 college fee waivers. This figure is projected to decrease to 90 for 2002/03. The reduction may be related to aging of the veteran dependent population.
What: Waivers processed within 5 days.					
Why: Quality measure of timeliness and customer service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Dollar amount of college tuition saved by eligible dependents due to the College Fee Waiver Program (based upon state negotiated fees with colleges).	\$166,261	\$170,000	\$135,500	\$130,000	The State has reduced reimbursement levels for tuition fees accounting for the declining dollar figure. Waivers have been filed for all eligible dependents.
What: Money saved on tuition by eligible dependents.					
Why: To maximize use of entitled benefits.					

Medical Services

Budget Unit: 6000

MISSION STATEMENT

The Medical Services Department's mission is to improve the overall health status of the community and address the health problems of all residents of the community regardless of their ability to pay for these services, while seeking to contain the growth of health care costs. The Department, through the action of its Governing Board, is committed to continuing its century plus tradition of providing the highest level of quality health care services to the community of San Luis Obispo.

SCHEDULE 11

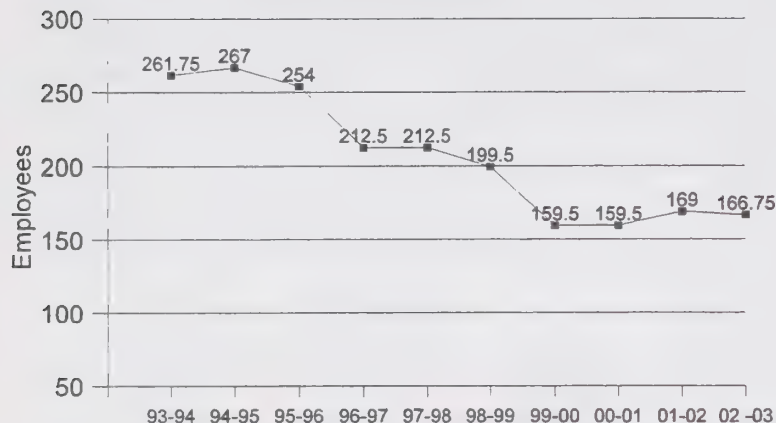
OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Charges for Current Services				
Patient Charges	25,352,052	28,878,047	30,376,154	30,320,260
Support Blnq to Gov Agencies	0	0	0	190,156
Deductions	(14,416,931)	(17,255,436)	(16,816,346)	(16,785,342)
Miscellaneous	800,105	889,513	784,478	784,478
TOTAL OPERATING REVENUES	11,735,226	12,512,124	14,344,286	14,509,552
NONOPERATING REVENUES				
Interest	14,424	6,431	10,000	10,000
Gain on Sale of Assets	(1,232)	0	0	0
Donations	0	0	0	0
CHIP/Proposition 99	397,344	493,529	350,000	350,000
Other Governmental Programs	1,779,662	1,705,194	1,862,363	1,862,363
TOTAL NONOPERATING REVENUES	2,190,198	2,205,154	2,222,363	2,222,363
TOTAL REVENUES	13,925,424	14,717,278	16,566,649	16,731,915
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	12,324,644	12,161,213	12,330,852	12,330,852
Services and Supplies	10,916,562	11,551,308	12,892,397	12,862,950
Depreciation	426,052	364,807	432,140	432,140
Countywide Overhead Allocation	782,905	838,524	531,139	531,139
Other Charges	232,082	318,422	0	0
TOTAL OPERATING EXPENSES	24,682,245	25,234,274	26,186,528	26,157,081
NONOPERATING EXPENSES				
Interest Expense	0	0	0	0
TOTAL NONOPERATING EXPENSES	0	0	0	0
TOTAL EXPENSES	24,682,245	25,234,274	26,186,528	26,157,081
NET INCOME (LOSS)	(10,756,821)	(10,516,996)	(9,619,879)	(9,425,166)
OTHER FINANCING SOURCES (USES):				
Contributions In-General Fund	10,500,000	9,400,000	9,408,689	9,213,976
	10,500,000	9,400,000	9,408,689	9,213,976
NET INCOME (LOSS)	(256,821)	(1,116,996)	(211,190)	(211,190)
FIXED ASSET EXPENDITURES				
Equipment	114,987	6,481	220,950	220,950
TOTAL FIXED ASSET EXPENDITURES	114,987	6,481	220,950	220,950

Medical Services

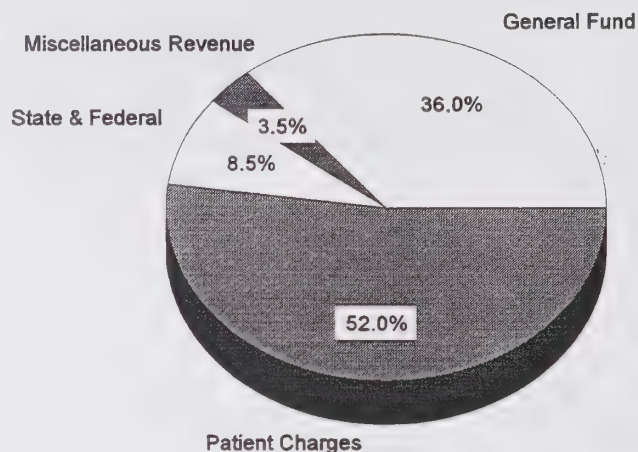
Budget Unit: 6000

Number of Employees

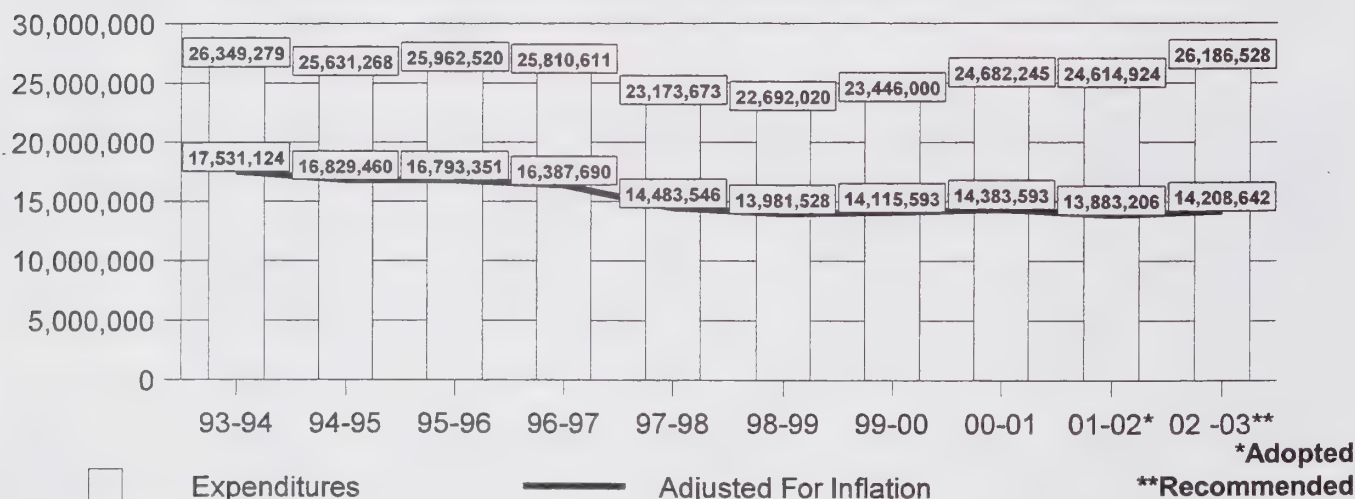
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Medical Services Budget includes the operations General Hospital and six clinics. The total budgeted cost of operations for fiscal 2002/03 is \$25,975,000. The cost of hospital and inpatient ancillary operations is \$9,143,000, and the cost of clinics and outpatient ancillary operations is \$16,832,000. The hospital and clinics will generate \$16,566,000 in revenues to cover the cost of operations, and will require general fund support of \$9,409,000.

2002/03 volumes are projected to remain static with the current fiscal year, except in the clinics where increases in utilization of 18% are projected. The increases will be generated from the Morro Bay clinic and orthopedic clinics being in operation for a complete year, and from productivity increases by the new physician group hired at mid year.

Staffing is projected to remain static.

While no new services are anticipated, we plan to expand the number of days that a pharmacist is available at the Atascadero clinic from three days a week to five days a week.

The budget presented to you today includes the SART program revenues and expenses. We are in the process of moving the SART program to its own separate budget unit. The separate budget unit will be in place effective 7/1/02.

Medical Services

Budget Unit: 6000

Note: The hospital will again provide approximately \$2,100,000 of unreimbursed services to other County departments. The break down is as follow: \$1,500,000 in unreimbursed services to the CMSP program, \$230,000 of unreimbursed services to the SART program, \$150,000 of unreimbursed services for the breast-feeding program, \$220,000 of unreimbursed services for sexually transmitted disease clinic.

To clearly identify true hospital and clinic costs, we recommend that the County take the following steps:

1. Move the CMSP costs to the CMSP budget, and reimburse the Medical services 1/12 every month of the estimated \$1,500,000 cost above. Over or underpayment can be reconciled at fiscal year end.
2. Move the SART program (\$230,000), the sexually transmitted disease clinics (\$220,000), and the breast-feeding program (\$150,000) to the Public Health Department budget.

Making these changes, more accurately identifies true hospital and clinic general fund requirements which would be \$7,309,000.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Board of Supervisors has set May 21, 2002 as the date to hold a public hearing to consider whether we will continue direct operation of the County's acute care facility (General Hospital) and various ancillary services. The Proposed Budget does not contemplate any changes that may be made to the existing service delivery model during, or as a result of, those hearings. Thus, the financial and programmatic data presented by the department is subject to change based on the outcome of this process.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Ancillary Services

Pharmacy, Laboratory, Respiratory Therapy, Physical Therapy, Radiology and Central Supply services are provided as required for both inpatients and outpatients.

Capital Costs

Capital Outlay for new equipment and building improvements, depreciation expense on existing fixed assets, and interest expense.

Inpatient Units

A 30-Bed Medical Surgical Unit provides acute 24-hour care supported by operating room and a 4-bed ICU/CCU intensive care capability. A 14-bed Obstetrical Unit with Nursery is staffed and equipped to care for expectant and new mothers and newborn infants on a 24-hour basis.

Management and Financial Operations

Services provided include billing and collecting patients accounts, personnel, data processing, general accounting, general administration, countywide overhead, and various costs not otherwise classified such as shared services provided to other county departments.

Outpatient Units and Emergency

Physicians and staff are available on a 24-hour basis in the Emergency Room. An Urgent Care Clinic is open Monday through Saturday during the day for patients in need of non-emergency care with no appointment required. The Family Care Center offers continuing physician services in Family Practice, Internal Medicine, Gynecology and other specialities by appointment only. The Atascadero Clinic provides urgent care and continuing care to patients in North County. An outpatient surgery center provides complete day surgery services. A pediatrics clinic offers pediatric services in support of the Obstetrical Unit/Nursery and for continuing care.

Medical Services

Budget Unit: 6000

Patient Support Services

Services provided include admitting, social services (discharge planning), quality assurance and utilization review, medical records, and volunteer support.

Plant and Operations

Services provided include dietary, housekeeping, laundry and linen, communications, warehouse, parking, plant and grounds maintenance, and utilities.

Risk Management

Costs for professional liability insurance, other liability insurance fire insurance and deductible portions of paid claims.

Suspected Abuse Response Team (SART)

Services related to medical care provided to and evidence gathered from suspects and suspected victims of sexual or physical abuse.

*Expenditure and FTE data is under refinement.

GOALS/PERFORMANCE MEASURES

Please note that Medical Services has created all new performance measures for fiscal year 02/03.

Departmental Goal: Improve health outcomes and patient satisfaction in outpatient services.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average amount of time that a patient must wait to see a provider, once they arrive at a clinic.	New Measure	New Measure	New Measure	20 minutes or less	The 2002/03 target represents our desired time frame for the time a patient waits to see a provider; staff will develop actual time frame data during 02/03.
What: Monitor waiting times for patients to see their provider.					
Why: One clinic measure of quality customer service is reduced waiting times. Reducing wait times will result in improved patient satisfaction.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Why: Average amount of time that a patient must wait to see a provider.	New Measure	New Measure	New Measure	45 minutes or less	The 2002/03 target represents our desired time frame for the time a patient spends at the clinic; staff will develop actual time frame data during 02/03.
What: Monitor the time that the patient spends at the clinic once their scheduled appointment begins until they are discharged.					
Why: A measure of quality health care and patient satisfaction is to see patients in an efficient and timely manner.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clinic patient charts that include a completed problem summary list including: allergies, significant diagnosis, significant procedures, and current medications.	New Measure	New Measure	New Measure	80% or higher	The 2002/03 target represents our desired outcome; staff will develop actual time frame data during 02/03.
What: Monitor all charts for completed problem summary list in the chart including: allergies, significant diagnosis, significant procedures, and current medications.					

Medical Services

Budget Unit: 6000

Why: This will improve overall patient care by insuring better follow up of all conditions on return visits, shorten the length of return visits, and insure that allergic and negative medication reactions are minimized.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Number of days the Atascadero Family Care Center pharmacy is open for service/annual number of prescriptions filled.	New Measure	New Measure	3 days per week/62,000 prescriptions filled	5 days per week/71,000 prescriptions filled	By going to a five day a week schedule, we will improve compliance of taking prescribed medications for north County patients. This is of particular concern for Mental Health clients who may have to go 1-3 days without medication under current hours of operation.

What: Measures the open hours/prescriptions filled at the Atascadero Family Care Center.

Why: Improved patient satisfaction.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time that that patients must have retakes of previous procedures.	New Measure	New Measure	New Measure	5% or less	Target represents our desired time frame for procedure retakes; staff will develop actual data during 02/03.

What: Measures the percentage of radiology patients that must return for additional procedures.

Why: Improved patient satisfaction and reduced cost of operations.

Department Goal: Improve health outcomes in the inpatient unit.

Communitywide Result Link: A Healthy Community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of medications ordered, dispensed or administered in error to inpatients, all departments.	New Measure	New Measure	1.7%	1.3%	We are at the 1.7% level for the first six months of the fiscal year.

What: Medication related errors will be monitored, analyzed, and reported. General Hospital uses the Unit Dose method of medication delivery, which, according to literature, should result in an error rate below 2%.

Why: The Institute of Medicine has determined that half of all errors can be prevented. General Hospital has submitted a Plan to Eliminate or Substantially Reduce Medication-Related Errors required by SB1875, which is to be fully implemented by 2005.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of mothers who leave the hospital breast-feeding their infants.	New Measure	New Measure	95%	96%	We are at the 95% level for the first six months of the fiscal year.

What: General Hospital is the only public hospital in the US designated as "baby friendly". We work with our mothers in accordance with the World Health Organization and UNICEF guidelines to promote healthy nutrition through breastfeeding.

Why: The World Health Organization and the American Academy of Pediatrics recognize human milk as the best source of infant nutrition during the first year of life. As a "baby friendly hospital" we are dedicated to supporting our mothers in giving the best possible start to their infants.

Medical Assistance Program

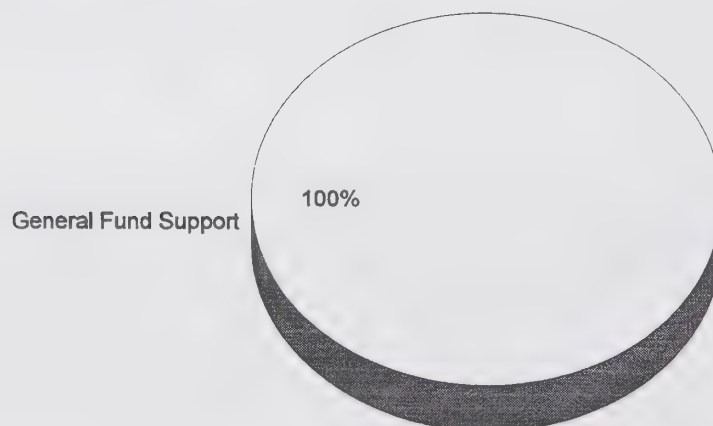
Budget Unit: 3280

PURPOSE

To provide funds to make up the difference between expenses and operating revenues at General Hospital and the Family Care Centers.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	10,500,000	9,400,000	9,408,689	9,408,689	9,213,976
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 10,500,000	\$ 9,400,000	\$ 9,408,689	\$ 9,408,689	\$ 9,213,976
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 10,500,000	\$ 9,400,000	\$ 9,408,689	\$ 9,408,689	\$ 9,213,976
Revenues	0	0	0	0	0
General Fund Support (G.F.S.)	<u>\$ 10,500,000</u>	<u>\$ 9,400,000</u>	<u>\$ 9,408,689</u>	<u>\$ 9,408,689</u>	<u>\$ 9,213,976</u>

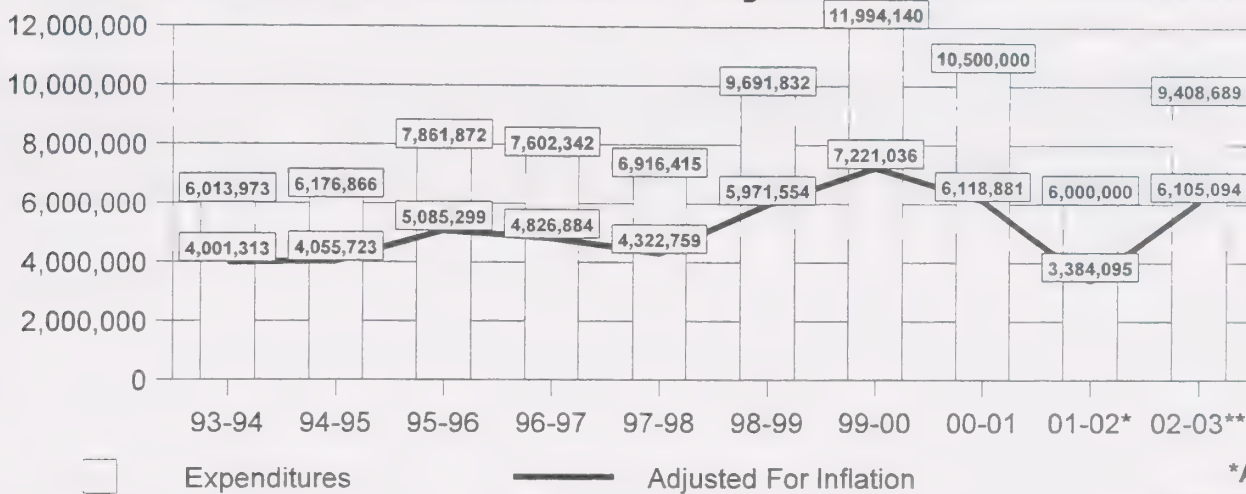
Source of Funds



Medical Assistance Program

Budget Unit: 3280

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit contains the general fund contribution to the Medical Services Enterprise Fund. Funds are transferred from this budget to make up the difference between expenses and operating revenues at General Hospital and the Family Care Centers. The Medical Services Department budget is shown in Budget Unit 6000.

The department's requested general fund contribution for the Hospital and Family Care Centers for 2002-03 is \$9.4 million. This represents a \$3.4 million, or 57% increase compared to the amount included in the 2001-02 adopted budget.

BOARD ADOPTED CHANGES

The recommended General Fund contribution to the Medical Services Department was reduced by \$194,713, reflecting a shift of that same amount of General Fund money to a new Budget Unit (3281 - SART).

SERVICE PROGRAMS

Contribution for Local Medical Care Program

Contribution to Medical Services (General Hospital and the Family Care Centers) for medical costs which are not reimbursed by third party payors; and for uncollectible charges to the medically indigent.

Total Expenditures: \$9,408,689 Total Staffing (FTE): 0.0

GOALS/PERFORMANCE MEASURES

Department Goals and Performance Measures are reflected in Budget Unit 6000 - Medical Services.

Suspected Abuse Response Team

Budget Unit: 3281

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	219,603
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 219,603
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 219,603
Revenues	0	0	0	0	24,890
General Fund Support (G.F.S.)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 194,713</u>

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Suspected Abuse Response Team (SART) program provides care to and collects evidence from victims of sexual or other physical abuse. As part of the supplemental budget process, and at the behest of the District Attorney, Health Officer and Hospital Chief Executive Officer, we recommended creating a new budget unit to segregate SART program expenses from the Medical Services Department (Budget Unit 6000). There is no general fund impact associated with this change. It simply shifts a portion of the general fund contribution to Medical Services programs from Budget Unit 6000 to this newly created budget.

Community Services

Wildlife & Grazing

Fish & Game

Airports

Library

Farm Advisor

Parks

Golf Courses

Wildlife & Grazing

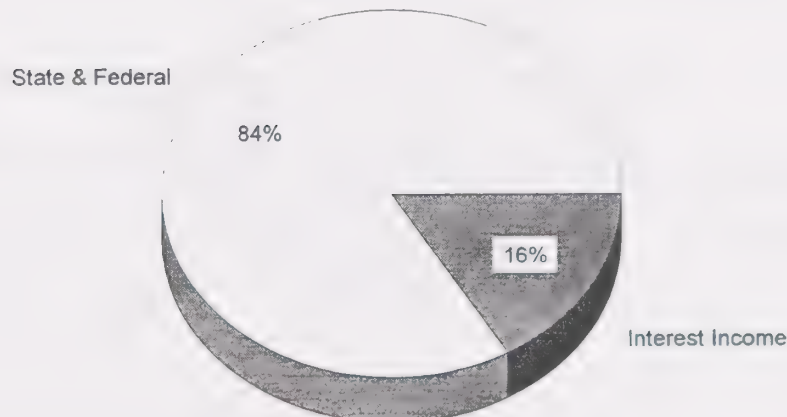
Budget Unit: 2700

PURPOSE

The Taylor Grazing Act of 1934 provides that 50 percent of the grazing fees on Bureau of Land Management (BLM) land outside of organized districts be returned to the State. The California Public Resources Code requires the State share to be distributed to counties in proportion to the grazing fees received and specifies that funds shall be expended for range improvements and for control of predators. The Public Resources Code also established a Grazing Advisory Board, which is appointed by the Board of Supervisors and is required to meet at least once annually and recommend to the Board of Supervisors plans or projects for range development and predator control.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	9,558	9,703	17,208	17,208	17,208
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 9,558	\$ 9,703	\$ 17,208	\$ 17,208	\$ 17,208
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	1,283	0	0	0	0
Total Financing Requirements	\$ 10,841	\$ 9,703	\$ 17,208	\$ 17,208	\$ 17,208
Revenues	\$ 10,332	\$ 11,090	\$ 9,100	\$ 9,100	\$ 9,100
Fund Balance Available	1,283	3,273	1,551	1,551	1,290
Cancelled Reserves	2,500	12,188	6,557	6,557	6,818
Total Financing Sources	\$ 14,115	\$ 26,551	\$ 17,208	\$ 17,208	\$ 17,208

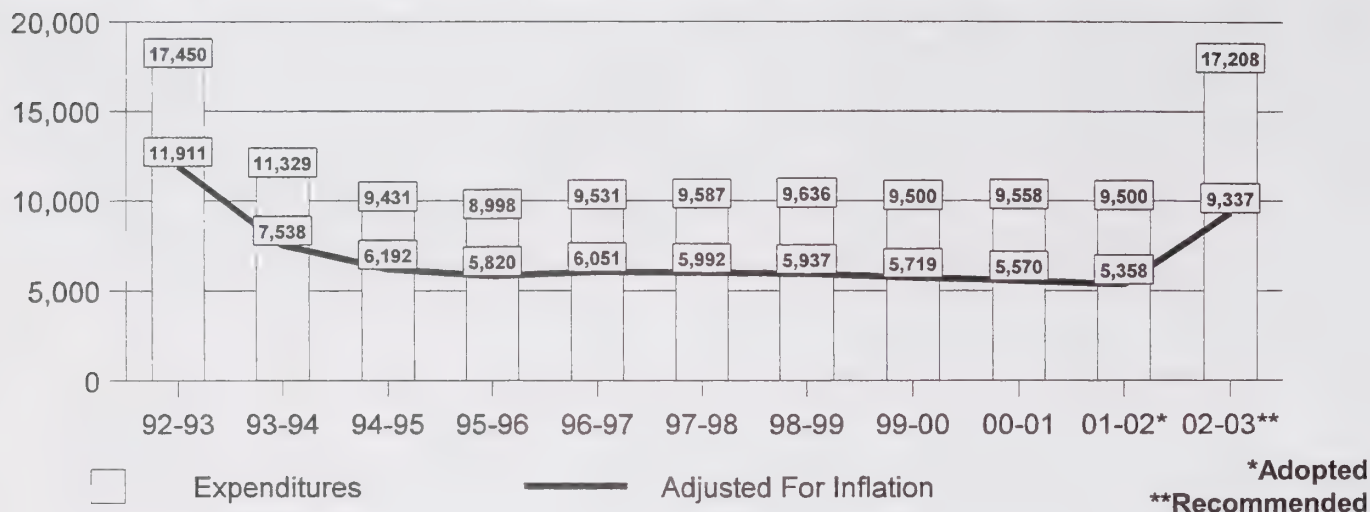
Source of Funds



Wildlife & Grazing

Budget Unit: 2700

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget is funded through payments made by livestock owners to the Bureau of Land Management for animals grazing on Federal lands. Half of the grazing fees are returned to the State and distributed to counties, via their Wildlife and Grazing Boards, to use for range improvement and predator control activities. The following budget recommendation is endorsed by the Wildlife and Grazing Board.

The recommended budget includes continued funding for the Grazing Board's share of a trapper contract (\$9,500) with the U.S. Department of Agriculture for predator control activities (the balance of the contract is funded by the Ag Department and Environmental Health) as well as a one-time fencing/cattle guard project for \$7,600 in the north county. Revenue in the amount of \$9,100, together with \$6,557 in cancelled reserves and projected fund balance available, will provide the necessary funding. At the recommended level of funding, the Wildlife and Grazing budget will maintain a general reserve of \$10,357 and designations of \$24,014.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Predator Control

Provides funds to the U.S. Department of Agriculture for the salary and mileage costs of a trapper employed to control predators causing animal damage on private and public range land.

Total Expenditures: \$9,554 Total FTE: 0.0

Range Improvement

Provides funds for a fencing/cattle guard project on Bureau of Land Management Land property in the Temblor Mountains.

Total Expenditures: \$7,654 Total FTE: 0.0

Fish & Game

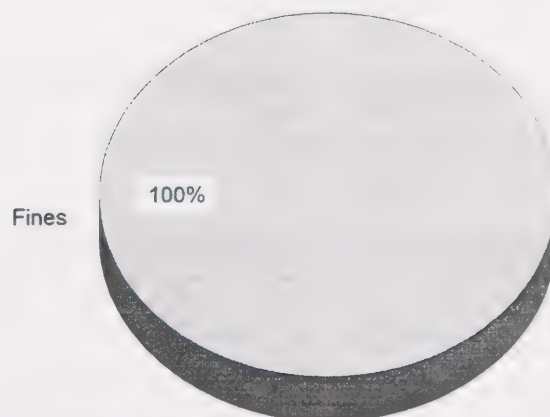
Budget Unit: 2710

PURPOSE

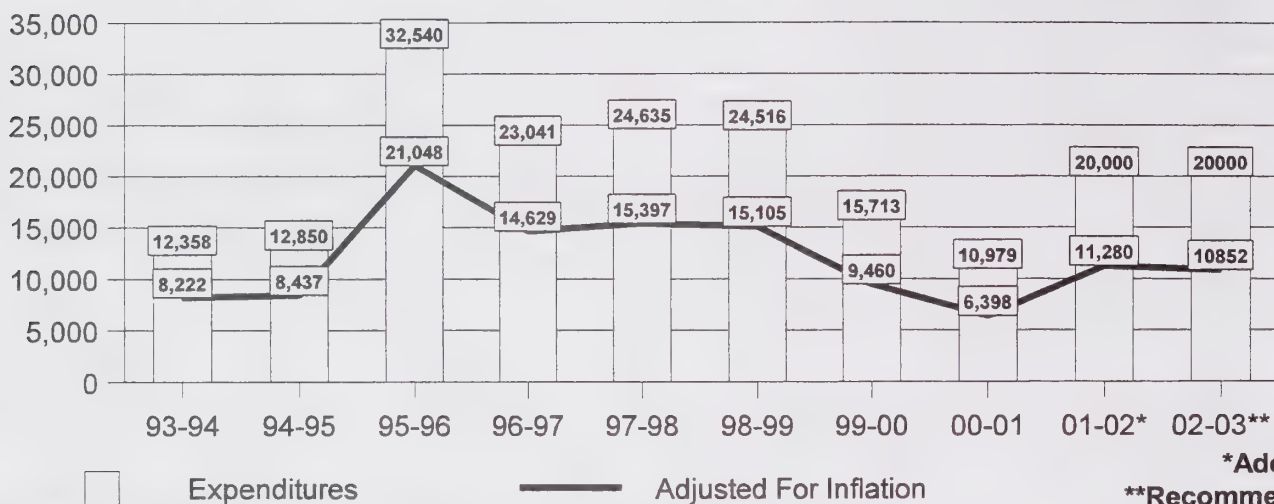
The State Fish and Game Code provides that 50% of fine monies collected for fish and game violations be returned to the County in which the offense was committed. These monies are to be expended for the protection, conservation and preservation of fish and wildlife. The Board of Supervisors appoints a County Fish and Game Fines Committee to make recommendations for the expenditure of fine monies, which may include public education, habitat improvement, research and recreation. The Fish and Game Fines are expended from a special revenue fund.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	10,979	10,489	20,000	20,000	20,000
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 10,979	\$ 10,489	\$ 20,000	\$ 20,000	\$ 20,000
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	7,175	8,882	0	0	21,136
Total Financing Requirements	\$ 18,154	\$ 19,371	\$ 20,000	\$ 20,000	\$ 41,136
Revenues	\$ 15,861	\$ 24,986	\$ 10,000	\$ 10,000	\$ 10,000
Fund Balance Available	9,675	18,882	3,361	3,361	24,497
Cancelled Reserves	11,500	0	6,639	6,639	6,639
Total Financing Sources	\$ 37,036	\$ 43,868	\$ 20,000	\$ 20,000	\$ 41,136

Source of Funds



10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended funding for the 2002/03 Fish and Game budget is essentially the same as the current year and will provide \$20,000 for projects and administrative activities. The Fish and Game Fines Committee is in the process of developing their 2002/03 listing of projects and will return to the Board early in the new fiscal year to obtain approval.

Fish and Game's revenue is derived from fines for fish and game violations, and is projected to come in at \$10,000 for 2002/03. This revenue, together with cancelled reserves of \$6,639 and projected fund balance available, will provide the dollars to finance the operational budget of \$20,000. At the recommended level of funding, the Fish and Game budget will maintain a general reserve of \$22,786 and designations of \$19,088.

BOARD ADOPTED CHANGES

Due to unanticipated revenues and reductions in expenditures, the fund balance for Fish and Game was \$21,136 higher than predicted during the proposed budget process. The general reserves and designations for this budget unit will be increased by this amount to reflect this change.

SERVICE PROGRAMS

Education and Information

Provides for the development and/or distribution of films, motivational materials, awards, certificates, hunter safety, books, pamphlets, news items, fish and game regulation information and signs.

Total Expenditures: \$5,000 Total FTE: 0.0

Field Equipment

Field biology equipment including but not limited to cameras, vehicles, scanners, scopes, traps, fencing, nets, thermometers, etc.

Total Expenditures: \$5,000 Total FTE: 0.0

Habitat Improvement

Terrestrial: Forestry projects, control burns, spring development, chaparral management, native plantings, guzzler installation and maintenance. Aquatic: Artificial reefs, water level maintenance, stream improvements, barrier removal, and flow control.

Total Expenditures: \$5,000 Total FTE: 0.0

Research

Fisheries and wildlife research, habitat reconnaissance, historical fisheries and wildlife surveys, studies to support and maintain species.

Total Expenditures: \$5,000 Total FTE: 0.0

Airports

Budget Unit: 2950

MISSION STATEMENT

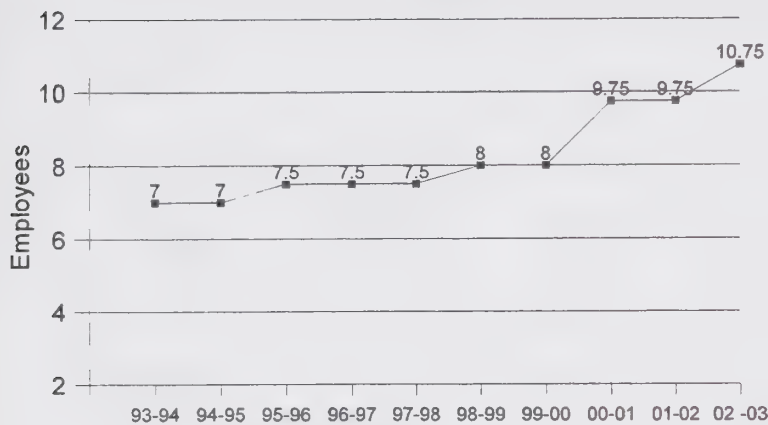
To provide for the safe and efficient operation of the airport and deliver to the community aviation services through the total efforts of knowledgeable, conscientious, dedicated staff empowered by the public they serve.

SCHEDULE 11

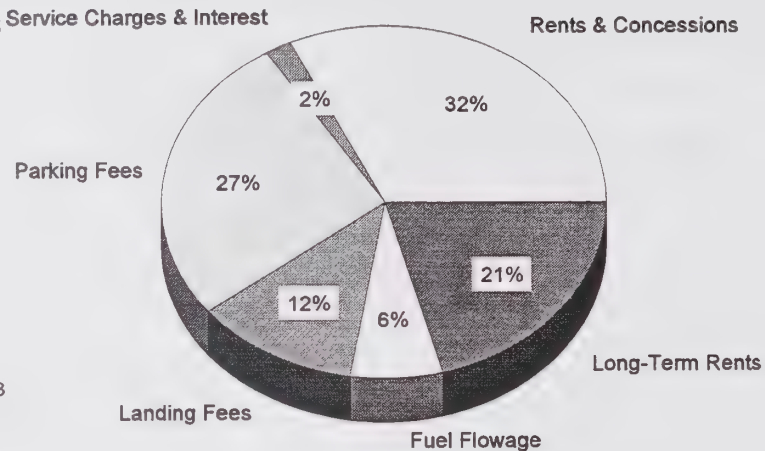
OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Rents and Concessions	770,046	933,166	764,973	764,973
Rents - Long Term	363,316	475,347	482,567	482,567
Parking Fees	533,466	527,435	622,879	622,879
Landing Fees	249,552	229,727	276,782	276,782
Fuel Flowage	140,685	132,811	149,731	149,731
Other Revenues	0	0	0	0
TOTAL OPERATING REVENUES	2,057,065	2,298,486	2,296,932	2,296,932
NONOPERATING REVENUES				
Grants-Federal/State	0	0	5,164,002	5,164,002
Transfer from Special Aviation	(680)	0	0	0
Interest	82,160	41,346	60,000	60,000
TOTAL NONOPERATING REVENUES	81,480	41,346	5,224,002	5,224,002
TOTAL REVENUES	2,138,545	2,339,832	7,520,934	7,520,934
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	543,139	597,152	699,397	699,397
Services and Supplies	1,240,449	1,205,060	1,955,369	1,955,369
Countywide Overhead	224,724	196,203	109,194	109,194
Taxes & Assessments	0	0	0	0
Depreciation	232,948	280,135	260,388	260,388
TOTAL OPERATING EXPENSES	2,241,260	2,278,550	3,024,348	3,024,348
NONOPERATING EXPENSES				
General Fund Loan Payment	92,700	92,700	94,841	94,841
TOTAL NONOPERATING EXPENSES	92,700	92,700	94,841	94,841
TOTAL EXPENSES	2,333,960	2,371,250	3,119,189	3,119,189
NET INCOME (LOSS)	(195,415)	0	4,401,745	4,401,745
FIXED ASSET EXPENDITURES				
Capital Projects	11,388	238,427	4,669,400	4,669,400
Fixed Assets	0	0	17,860	17,860
TOTAL FIXED ASSET EXPENDITURES	11,388	238,427	4,687,260	4,687,260

Number of Employees

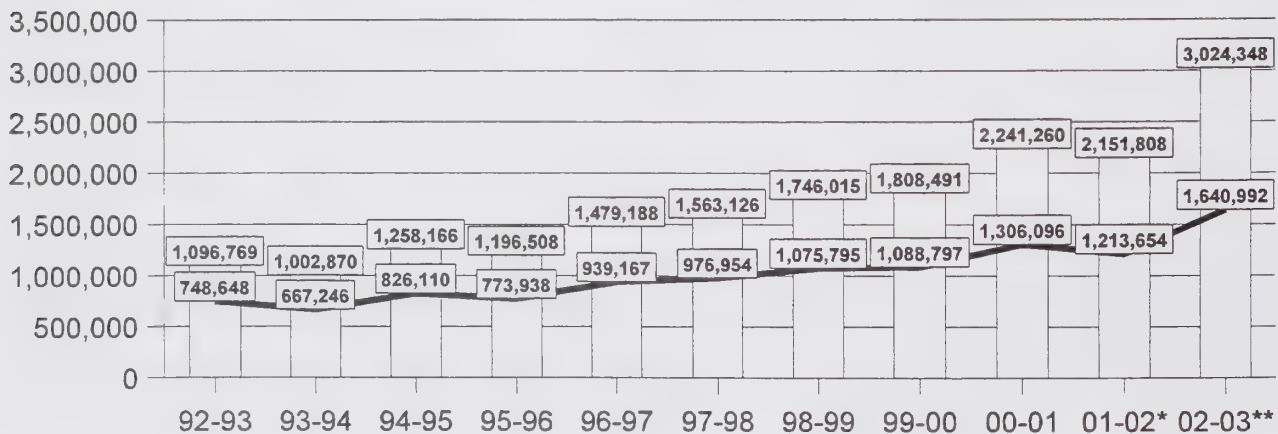
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



Expenditures



Adjusted For Inflation

*Adopted

**Recommended

DEPARTMENT COMMENTS

The Airports budget continues to operate as an enterprise fund with no monetary requirement for a General Fund subsidy and maintains Board policy that allows the accumulation of designated reserves. It is recommended that all surplus and accumulated reserves be specifically designated to provide the local matching share for FAA grants and other capital improvements.

A substantial change in budget reporting reflects the inclusion of all capital projects within the Airports Enterprise Fund 04 rather than in the County capital projects fund 03. Accounting changes mandated by GASB 34 required this adjustment. The anticipated revenues to offset project costs are also reflected.

Airports

Budget Unit: 2950

The increase in the salaries accounts include Budget Augmentation Requests (BARs) for an Administrative Officer II and five hundred additional extra help hours. Both requests can be accommodated within the Airports Enterprise Fund, but substantial revenue offsets will be provided through the Passenger Facility Charge (PFC) program and FAA Airport Improvement Program. As the BARs note, these requests reflect the continued growth and development of the airport in its business activities and infrastructure as well as a need to meet the increased security requirements presented.

The most substantial changes in services and supplies include Professional and Special Services, Countywide Overhead, Insurance Billings, CDF Billings for Fire Support and Maintenance Accounts. Professional Services include a contract to update the Master Plan, offset with an FAA grant; Countywide Overhead is primarily a reflection of the recent increased capital development projects; Insurance Billings are based on figures produced by the insurance industry and passed through by Risk Management. A continued program of General Fund cost recovery in the amount of \$300,000 annually for fire support services by CDF/County Fire, Airport Fire Station #21 has been budgeted. However, due to FAA concerns of revenue diversion, we are currently negotiating with CDF/County Fire for a revenue offset with a charge for rent of the fire station facility. Rental revenue is not displayed at this time, but may be incorporated prior to budget adoption. Maintenance account increases are safety items such water system assessment for fire flow installation of roof access ladders for the terminal.

As indicated earlier, capital projects are now included in the Airport's budget. There are five requests for capital improvement: 1) a continued Pavement Improvement Plan to rehabilitate pavement on the airport that will include airside and landside areas. Pavement improvements will include asphalt overlays and slurry seal, 2) pavement markings on the airside. This is a maintenance item and not eligible for FAA funding. Pavement markings provide aircraft ground guidance and must be maintained for continued safe operation of aircraft, 3) rehabilitation of taxiway, construction of taxiways, roadways funded by an FAA multi-year grant (AIP-20B), 4) New Terminal Design, Phase I. Preliminary design and engineering for site work and new terminal building, funded by an FAA grant (AIP-21) and 5) Oceano - Rehabilitation of all airside pavement, a grant made available from the FAA in AIP-04.

Revenue estimates continue to be conservative. The most significant factors that have and will continue to produce increased revenues are the airline and restaurant concession agreements, and fees associated with usage and growth. Revenues can generally be determined based on previous experience, renegotiated agreements and continued thriving activity at the airport. This is evidenced by increases in concession revenues, fuel flowage and parking.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Capital and Major Maintenance Projects for Airports	Provides funding for the following capital/major maintenance projects at the Airports:	See Capital Projects Section (green section of document)
Gross Costs:\$5,089,400 General Fund Costs: \$0	San Luis Obispo: Runway Re-striping: \$85,000 Pavement Maintenance: \$100,000 Airport Master Plan Update: \$345,000 Taxiway Construction (FAA): \$2,500,000 New Terminal Design: \$1,051,400 Oceano: Pavement Rehabilitation:\$1,008,000 (FAA)	

Airports

Budget Unit: 2950

Unit/Amount	Description	Results
Addition of Accountant Position Gross Costs: \$68,937 General Fund Support: \$0	Funding will provide the Airports Budget with a full time position dedicated to pursuing revenue to meet the operational and capital needs of the airports. This position will pay for itself through a combination of new Passenger Facility Charges, ongoing Federal Aviation Administration (FAA) airport improvement program grants, and enhanced operational revenues (e.g., developing an in terminal advertising program, bringing airside leases to market rates, etc.)	Enhanced Revenue. 1) Passenger Facility Charge receipts will increase by \$225,000 annually (charge will go from \$3 to \$4.50) to help fund the local share of FAA capital projects; 2) maximum reimbursement from the Federal Government will be sought for one time and ongoing security upgrades mandated by the FAA (costs for one time mandates alone could total as high as \$2 million); 3) low interest loans will be secured for capital projects that could save the Airport as much as 2% to 3% in interest costs (that translates to \$20,000 to \$30,000 in savings for every million dollars of capital projects); 4) airport operational revenues will be enhanced by as much as \$35,000 annually through aggressive pursuit of new sources; and 5) reimbursements from the Federal Government for FAA capital projects will be carried out more timely resulting in interests savings up to \$20,000 annually.
New Federal Security Mandates for Airport Gross Costs: \$312,000 General Fund Support: \$0	Screening Check Point Security (\$303,500): Includes funding to pay the County Sheriff for deputies to handle security screening at the Airport (this was previously handled by National Guard personnel). Service must be provided by law enforcement personnel. Airport will be reimbursed for this expense by the Federal Government. Airport Perimeter Security (\$8,500): Includes funding for 500 hours of temporary help to expand perimeter security at the Airport.	Federal Laws Compliance. This will provide funding to comply with two new airport security mandates from the Federal Government: 1) law enforcement officers will handle security screening at the Airport checkpoint and 2) patrol of the Airport's perimeter will be expanded from the current schedule of 6am to 8pm to 5am to 12 midnight to align with the Airport's hours of operation.
Install Roof Ladders at San Luis Obispo Airport Terminal Gross Costs: \$14,800 General Fund Support: \$0	Provides funding to install roof ladders at the terminal to increase safety while carrying out routine maintenance on the roof.	Improved Safety. By installing permanent, stable ladders, maintenance staff will be able to carry out maintenance projects in a safer manner.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Airports budget total just over \$7.8 million for 2002-03. This represents an increase of \$5.2 million over the 2001-02 adopted budget. The significant components of the increase are discussed below:

- **Salaries and Benefits.** These accounts will increase about 20% or \$112,000 for 2002-03. This is due to the salary adjustments granted to employees in 2001-02, as well as, the new position and temporary help for security identified above.

Airports

Budget Unit: 2950

- **Services and Supplies.** These accounts will increase by over \$800,000 for 2002-03. Higher costs for security, programmed major maintenance projects, and funding for an Airport Master Plan Update are the primary drivers of this increase. All three of these issues are discussed above in the budget augmentation request (BAR) section.

Given the significance of the security issue, the following additional information is offered in support of the BAR above. Specifically, the services and supplies accounts include about \$445,000 to address new security mandates: \$303,500 for check point screening provided by Sheriff Deputies and \$140,000 for curbside security provided by a local security firm (the costs for perimeter security -- \$30,000 -- are included in the salaries and benefits accounts). Further, based on the most recent information from the Federal Government, screening check point security will be provided by County staff through December 2003, at which time, the responsibility will be transferred to the Federal Government. All costs for this security will be reimbursed by the Federal Government. The balance of the security expenses (i.e., curbside and perimeter) will be paid for by the Federal Government through September 2002. After September 2002, it is expected that these security expenses will become the Airports' responsibility.

- **Capital/Fixed Asset Expenses.** The 2002-03 budget contains roughly \$5.1 million for capital/major maintenance projects. Typically, Airport related capital expenses (about \$4.7 million of the \$5.1 million) are budgeted in the Capital Projects Budget (green section of the budget document). Due to a mandated change in governmental financial reporting requirements (GASB 34), capital expenses for the Airport must now be included in the Airports budget. This decision has resulted in a net addition of approximately \$4.4 million to the 2002-03 Airports budget, and represents the single largest component of the recommended increase (see BAR above for more information on capital projects). Additionally, the recommendation includes money to purchase a replacement compact pick up and a replacement industrial floor scrubber for the airport terminal.
- **Revenue.** Airport revenue is projected to total \$7.5 million for 2002-03; up about \$5.6 million from the current year level. The bulk of the increase (almost \$5.2 million) represents money from the Federal Government for capital projects and security expenses. The balance is derived from operating revenue increases (i.e., parking fees, passenger facility fees, etc.). Please note at the recommended revenue level, the Airport will operate at a slight loss in the coming year. Adequate reserves are available to cover the shortfall.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

San Luis Obispo and Oceano County Airport Operations

Present and implement policies and procedures to insure the safety of airport users and enhance customer service. These policies and procedures produce the framework to manage, administer, operate, maintain, and provide security for the San Luis Obispo and Oceano County Airports serving commercial airline, private and business aviation users.

Total Expenditures: \$3,024,348 Total Staffing (FTE): 10.75

Airports

Budget Unit: 2950

GOALS/PERFORMANCE MEASURES

Department Goal: Manage the San Luis Obispo and Oceano Airports in a manner that ensures the safety of the traveling public and complies with Federal, State, and local aviation and airport rules, regulations and advisories.

Communitywide Result Link: A safe community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage compliance with Federal Aviation Administration (FAA) regulations during daily facility inspections.	90%	100%	100%	100%	To date, the airport continues to have an outstanding record for safe and secure operations. Airport staff must maintain continuous surveillance of airport facilities and conditions. It is imperative that sufficient, well-trained and qualified staff are available to carry out the inspection duties, including inspections immediately after an accident or incident.
What: Daily inspections conducted by airport staff to ensure we meet federal requirements for airport operations.					
Why: Maintain safe and secure operations; ensure compliance with Federal Aviation Regulations (FARs); and avoid revocation of operating certificate.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage compliance with annual FAA inspections of appropriate safety and security measures.	96%	100%	99%	100%	The airport has been very successful in meeting safety and security compliance to a near 100% standard. Non-compliance issues are addressed through FAA "Letters of Correction". Corrections are addressed, remedied and reported back to the FAA. The less than 100% results and forecasts are based on minor corrective items identified by the FAA.
What: Annual safety and security inspection of certified airports conducted by FAA staff.					
Why: To ensure the safety of passengers and the public.					

Airports

Budget Unit: 2950

Department Goal: To cost effectively operate and maintain County Airports to enhance the air transportation service experience of airport users.

Communitywide Result Link: A safe, livable and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of employees per 10,000 annual enplanements (boarding passengers) and operations (take off or landing of aircraft).	New Measure	New Measure	.65 employees per enplanement .74 employees per operations	1.0 employees per enplanement 1.0 employees per operations	Of the six comparable commercial service airports measured, San Luis Obispo County Airports has the lowest number of employees per 10,000 enplanements with .65 as compared with a high of 8.20 in Ventura County. The number of employees per 10,000 operations is .74, compared with Monterey's high of 3.93. In short, we are a busy airport with "lean" staffing levels. The fiscal year 02-03 target unit increased due to recommended staffing additions (an Administrative Services Officer and security staffing).
What: Measures staffing in relationship to workload.					
Why: This measure helps to show the public that the Airport Enterprise is efficiently staffed.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Reserves as a percentage of overall Airports operating budget.	New Measure	New Measure	8%	10%	In order to strengthen the Airports Enterprise Fund's financial position, staff continues to pursue additional revenue through aggressive marketing, public relations and capital development efforts. These efforts, in turn, help to accumulate reserves and secure the Airports financial future.
What: The measures the Airports Enterprise Fund's "savings account" in relation to its total operating budget. Board policy allows for the accumulation of reserves in the Airports Enterprise Fund.					
Why: Reserves are necessary to insure the long term financial stability of the Airports Enterprise Fund.					

Department Goal: Engage in sound long range planning activities (i.e., the Airport Master Plan) to insure the continued economic vitality of the Airport.

Communitywide Result Link: A livable and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Growth in four measurements of economic benefit the Airport brings to the County of San Luis Obispo. JS: 1,647 P:\$35.9 mil SF: \$95.7 mil VA:\$71.6mil		New Measure	Greater than FY 00/01 results	Greater than FY 01/02 results	The FY 00/01 actual results came from the most recent annual UCSB economic forecast.
What: Measures the benefits associated with the presence of the airport. JS measures "jobs supported" by the airport; P measures the associated "payroll"; SF measures the direct "spending flow" generated by the airport; and VA measures in dollars the "value added" benefits associated with the airport.					
Why: It demonstrates, in measurable terms, the economic importance of the airport to the community.					

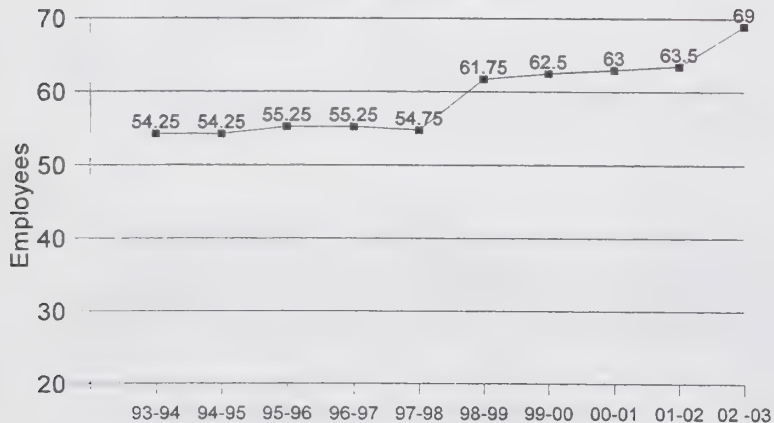
MISSION STATEMENT

The mission of the San Luis Obispo City/County Library is to provide materials and services to people seeking knowledge, lifelong learning, and recreation.

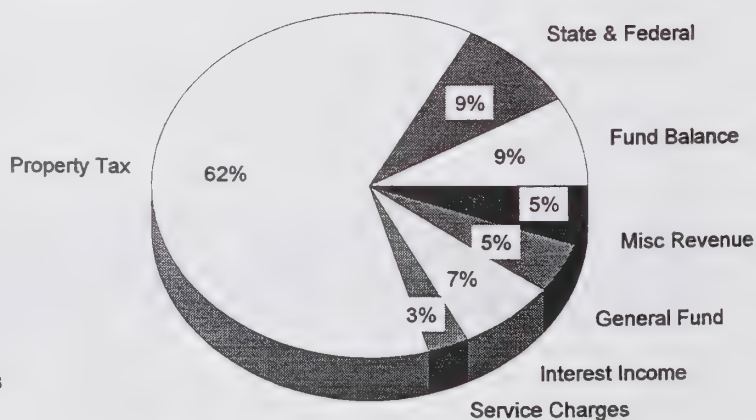
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 2,850,624	\$ 3,128,780	\$ 3,483,545	\$ 3,453,745	\$ 3,453,745
Services and Supplies	2,229,623	2,149,520	2,172,576	2,172,511	2,172,511
Other Charges	58,016	131,035	641,900	641,900	641,900
Fixed Assets	0	231,701	0	0	0
Gross Expenditures	\$ 5,138,263	\$ 5,641,036	\$ 6,298,021	\$ 6,268,156	\$ 6,268,156
Contingencies	\$ 0	\$ 0	\$ 200,000	\$ 229,800	\$ 497,011
New Reserves	2,707,196	65,039	141,768	141,833	191,833
Total Financing Requirements	\$ 7,845,459	\$ 5,706,075	\$ 6,639,789	\$ 6,639,789	\$ 6,957,000
Revenues	\$ 5,354,900	\$ 5,677,350	\$ 5,747,933	\$ 5,447,933	\$ 5,447,933
Fund Balance Available	95,567	597,460	541,856	541,856	859,067
Cancelled Reserves	2,570,865	71,270	50,000	650,000	650,000
Total Financing Sources	\$ 8,021,332	\$ 6,346,080	\$ 6,339,789	\$ 6,639,789	\$ 6,957,000

Number of Employees

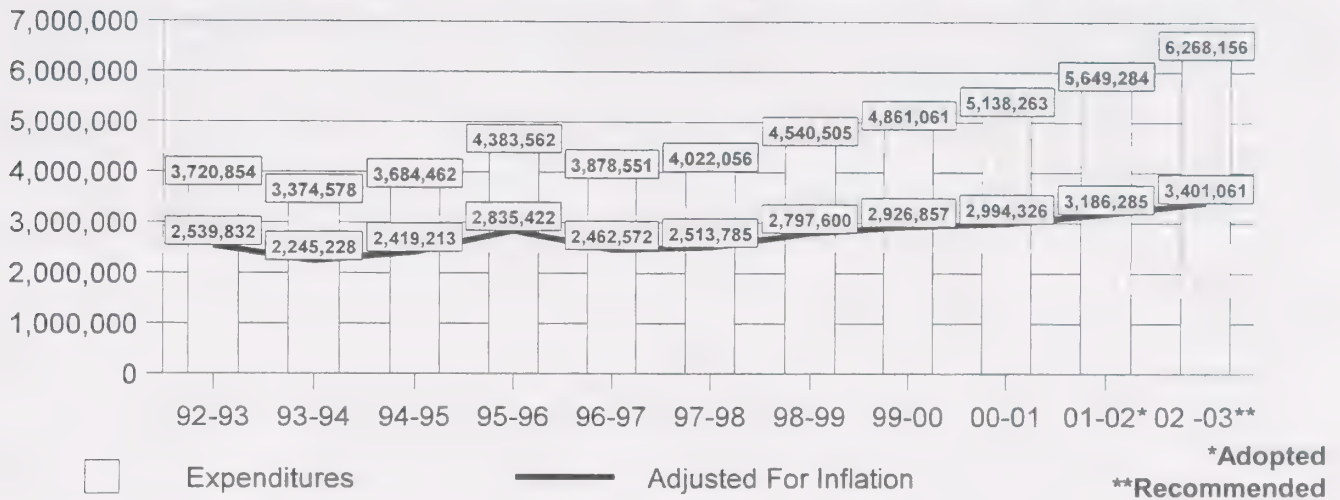
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Interest in improved public library services in San Luis Obispo County appears to be at an all-time high. Public input via surveys, Town Meetings, and informal contacts make clear that local residents want many things from their public libraries, primarily: increased open hours (especially in the evenings and on weekends); more new books and materials; and, in many cases, bigger, more modern Library buildings. Limited parking is an issue in several communities, such as San Luis Obispo, Atascadero, and Nipomo. Because demands are high and funding limited, the Library began a Strategic Planning Process, with help from consultant Susan McGraw, which began with a presentation to the Board of Supervisors on 16 October 2001. 20/20 Vision meetings are being held in nine communities, large and small, throughout the County. A Summary Report will be prepared and distributed to interested persons. A Summary Report will also be given to the Board of Supervisors, in summer 2002.

As of the end of FY 2000-01, over 110,350 County residents owned a Library card. That same year, our customers borrowed almost 1.7 million items and found answers to over 180,000 questions asked of our Reference staff. More than 26,000 people of all ages attended Library programs.

Several major events characterized the past year. The Strategic Planning Process effort was begun in Spring 2001. A successful migration from one Black Gold computer automation system (Dynix) to a new system (Innovative Interfaces) was begun in June 2001, along with a complete upgrade of the Black Gold telecommunications network. Early on, problems in both the book/materials catalog and with telecommunications were numerous. Since June 2001, problems have diminished, partly due to Black Gold's successful hire of a new Automation and Technical Services Manager. Library staff have been working with thirteen Friends of the Library groups and the Library Foundation to promote Library awareness and raise funds throughout the County. The Foundation's Endowment now totals more than \$300,000. Active building or expansion projects made progress in Creston, Los Osos, Templeton, and Grover Beach. The ability to build and to operate these branch libraries remains subject to budgetary constraints and will be prime topics of discussion in the Planning Process.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
5.5 New Permanent Positions and Reorganization of two positions Gross Costs: \$75,000 General Fund Support: \$0	Addition of 5.5 full time equivalent employees -- 4 represent temporary help conversions to permanent to help stabilize the Library's workload and 1.5 will be used to enhance service levels/address workload increases. Reorganization involves creating Librarian I and Supervising Library Assistant positions (along with corresponding reductions of a Supervising Library Assistant and Administrative Assistant) to strengthen the automation management capabilities at the Library.	Temporary Help Conversions: 1) The Library will be in the position to begin stabilizing their "core" workforce and insure that their current schedule of open hours is maintained (399 hours per week countywide). 2) The Library will consistently provide scheduled book mobile services (right now, if the book mobile driver is ill and unable to come to work, the service cannot be provided and we have no way of advising patrons in advance). 3) The Library will meet their enhanced performance measure targets. Without the conversions, the Library would expect to see a decrease in citizen satisfaction and possibly the number of open hours to the public. Service Level Enhancements / Increased Workload: 1) More Book Mobile Service. The Library will increase book mobile services from 3.5 days per week to 5 days per week. This will enable the department to add the Pozo Community to the weekly bookmobile route (if the facility is closed due to health hazards) and visit at least six additional under-served areas of the county (primarily senior centers and preschools). 2) More Current Science, Technology, and Health Collection. The Library will make headway on an a critical performance measure -- currency of the technology, science and consumer health collection. With the additional staffing and reorganization, the Library will insure that 50% of these materials are "current" (less than 5 years old) systemwide; up from a dismal 22%. 3) Better Service to Patrons. The Library will provide better customer service to patrons at several of the smaller branches that, over the past two years, have experienced a significant upswing in usage (e.g., circulation is up 11% at Santa Margarita; 11% at Morro Bay; and 10% at Los Osos, etc). Additionally, systemwide, Library staff will provide more "hands on help" to patrons less familiar with the new technologies offered at the Library. This will allow patrons to take full advantage of up to date research capabilities at the Library.

Library

Budget Unit: 4000

Unit/Amount	Description	Results
Minor Remodel at South County Library to Comply with Americans with Disabilities Act Gross Costs: \$ 41,300 General Fund Support: \$0	Capital Project at South County Library to retrofit the restroom and drinking fountain to accommodate disabled population.	See Capital Projects (green section of Document).
Funding for Los Osos Library Construction Project: Gross Costs: \$600,000 General Fund Support: \$0	Funding from the Library's General Reserve to fund a portion of the expected budgetary shortfall in connection with construction of a new library in Los Osos. See CAO Comments and recommendations below for more information.	A brand new 7,000 square foot state of the art library (currently 4,000 square feet) in Los Osos ready for public use by fall 2003.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Library's 2002-03 budget will increase by just over \$730,000 or 12%. Higher salaries and benefit account expenses represent a significant component of the increase (about \$304,000) and reflect the addition of the staffing addressed above, as well as, the reclassification of five positions. The services and supplies accounts will decrease slightly for 2002-03, but maintain service levels. Expenses for several accounts are going down (e.g., countywide overhead, utilities and telephones, etc.). Most of these savings, however, have been redirected to fund higher Black Gold System (the Library's multi-agency automation system) and property insurance charges. With respect to Black Gold, the increased expenses are due primarily to the fact that we will replace roughly one third (or 82) of the Black Gold System computers for patrons.

Expenses in the other charges account will finance the two capital projects referenced above: full funding for the ADA bathroom remodel at the South County Library and partial funding of the expected budget shortfall for the Los Osos Library construction project. Staff anticipates to receive construction bids for the Los Osos project by summer 2002. Current estimates suggest the project budget could be short by as much as \$1 million. In light of this, the 2002-03 budget contains \$600,000 from the Library's General Reserve (that can only be accessed at budget time or in emergencies) to help fund the expected shortfall. Once the construction bids are in and the true budget is known, the Library will return to the Board with a financing plan for the project.

Based on available financing, contingencies will increase by almost \$30,000 or 14% and over \$141,000 will be added to the Library's designations.

The Library will fund the 2002-03 recommended budget using a combination of ongoing revenue, fund balance available and cancelled reserves. Ongoing revenue is projected to increase by 5%. A healthy increase in property tax revenue, balanced against lower state support (i.e. Public Library Fund dollars), net to the overall 5% increase. General Fund Support to the Library for 2002-03 is \$375,000; an increase of \$41,500 over the current year. These dollars are used to fund the Library Director's salary (mandated by law) and staffing augmentations approved by the Board several years ago to increase open hours at libraries around the county. The increase of \$41,500 is necessary to fund the salary adjustments for these employees. Finally, the Library will cancel \$650,000 in reserves for 2002-03 to fund the one time capital expenses discussed above. Even after the \$650,000 reduction, the Library will still have \$1.7 million in reserves.

BOARD ADOPTED CHANGES

The 02-03 adopted contingencies will increase by \$297,011 and over \$191,000 will be added to designations (new reserves). This is because actual fund balance was \$317,211 higher than projected for 02-03. The fund balance was higher due to cancelled maintenance projects and higher than anticipated property tax revenue. Of the additional \$317,211, \$50,000 was added to new reserves and \$267,211 added to contingencies.

Library

Budget Unit: 4000

SERVICE PROGRAMS

Library

Maintain and manage a countywide library system with strong regional libraries, coordinating with smaller branch libraries and a bookmobile, to provide books, materials, and services, to effectively and efficiently meet community needs. Design and implement customized library services to meet the needs of specific locales and groups including children, Spanish speakers, and off-site users.

Total Expenditures: \$6,268,156 Total Staffing (FTE): 69.0

GOALS/PERFORMANCE MEASURES

Department Goal: Maximize public access to library facilities.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of hours per week the 15 branch locations are open to the public as compared to an ideal schedule of hours.	395 = 73.69%	399 = 74.5%	399 = 74.5%	399 = 74.5%	The December, 1998, EMRG survey indicated that the best way to improve local library service was to open libraries in evenings and weekends. Financial limitations only allowed the addition of two additional hours in Nipomo during 2001. Currently, no library is open the ideal schedule.
What: Ideal weekly schedule of open hours is defined by the size of the population served: 0 to 500 residents, 10 hrs; 500 to 5,000 residents, 20 hrs; 5,000 to 15,000 residents, 54 hrs; 15,000 residents and up, 60 hrs. Using this criteria, ideal open hours for all libraries would be 536 hours per week for all our libraries.					
Why: Ideal open hours ensure maximum utilization by community members.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of square feet of library building space per capita depending on population of community served.	.278 sq.ft. per capita	.28 sq.ft. per capita	.284 sq.ft. per capita	.299 sq.ft. per capita	San Luis Obispo's results are substantially lower than the sq. ft. per capita for existing California libraries. In 2001/02 Shell Beach branch library added 500 sq. ft. The target for 2002/03 includes a new modular for Creston, increasing the sq. ft. by 654. Construction of the Los Osos Branch Library will begin in fall of 2002, pending resolution of environmental issues, with completion scheduled for 2003, increasing the sq. ft. by 3,000. In selected areas of the county, including Templeton and Atascadero, citizen advocacy groups are currently working with Library Administration to build and expand libraries.
What: Square footage of existing libraries in California range between 0.5 and 0.8 depending on the size of the population served. Under 10,000, 0.7 to 0.8 sq. ft. per capita; 10,000 to 35,000, 0.6 to 0.65 sq. ft. per capita; 35,000 to 100,000, 0.5 to 0.6 sq. ft. per capita, with an overall average of 0.68 sq. ft. per capita.					
Why: Adequate square footage enables libraries to provide diverse materials, services, and programs to meet community needs.					

Library

Budget Unit: 4000

Department Goal: To provide a diverse collection of books, materials, and resources to meet the research, educational, and recreational needs of community members.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual number of items circulated per capita.	7.03	7.40	7.40	7.40	Our circulation per capita compares favorably to other similar public libraries throughout the nation. The total number of books and library materials that circulated in the county in 00/01 was 1,618,676. Anticipated circulation for 2001/02 is 1,644,575.
What: The average annual number of items circulated per resident for public libraries serving comparable populations is 6.65. Forty-six public libraries serving a population of 200,000 to 250,000 across the nation were used for the statistical sample (<i>Public Library Data Service 2001</i>). Why: High circulation reflects success in meeting recreational reading and information needs of county residents.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual expenditures per capita for library materials to include new and replacement copies.	\$2.67	\$2.32	\$2.19	\$2.09	Expenditure per capita is low compared to similar public libraries throughout the nation. Limited finances, coupled with increases in uncontrollable costs, will result in fewer dollars being spent on books and materials.
What: The average annual expenditure per capita for library materials in libraries serving comparable populations is \$3.74. Forty-six public libraries serving a population of 200,000 to 250,000 across the nation were used for the statistical sample (<i>Public Library Data Service 2001</i>). Why: Adequate funding is needed to keep a viable and current collection of library materials.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the science, technology and consumer health materials, systemwide, which are current.	New Measure	70% Systemwide	22% Systemwide	50% Systemwide	Systemwide, only 22% of science, technology and consumer health materials are current. The individual exception to this is the SLO City library where 72% of science, technology and consumer health materials are current due to a recent \$30,000 grant for consumer health materials. Woefully out of date materials in the other branch libraries reflect the very low systemwide percentage. By adding staff in the FY 02/03 budget, we expect to weed a significant number of out of date materials and increase the percentage of current materials to 50% systemwide.
What: All science, technology and consumer health materials, systemwide, should be current (Accurate is defined as published within the last 5 years.) Why: These subjects are time critical and become obsolete quickly.					

Department Goal: Maintain the telecommunication infrastructure and equipment necessary to provide delivery of electronic resources and services to the public, both on-site and off-site, in an effective and efficient manner.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Number of times the library's homepage is accessed through the Internet.	New Measure	Revised Measure	20,000	22,500	Library patrons can access the library's homepage from home and business. We anticipate increased usage as this service is promoted.
What: Electronic access to library information is available through the Internet and can be accessed from home and business.					
Why: Accessing library information in an electronic format from home and business is convenient and can be done when library buildings are closed.					

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Numbers of library patrons that access information from electronic versions of newspapers, magazines and other library purchased information resources.	New Measure	Revised Measure	16,000	18,000	The library currently subscribes to 700 magazines and newspapers in an electronic format which are available through library and personal computers. Articles can be printed, down-loaded to a disk or e-mailed to home or business. We anticipate increased usage as this service is promoted.
What: Library purchased electronic versions of newspapers, magazines and other information resources are available in the library and from home and business.					
Why: Library funded subscriptions to electronic versions of magazines and newspapers increase the number of educational, cultural and recreational resources available to the public.					

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Annual expenditures per capita for total library budget.	\$21.87	New Measure	\$23.11	\$25.41	The actual results for 2000/01 is slightly below the average of public libraries surveyed. However, one of the libraries surveyed, our neighbor Santa Cruz City-County Library was significantly higher at \$45.70.
What: The average annual expenditure per capita for the total library budget in libraries serving comparable populations is \$22.43. Forty six public libraries serving a population of 200,000 to 250,000 across the nation were used for the statistical sample (<i>Public Library Data Service 2001</i>).					
Why: Adequate funding is vital to providing excellent library service.					

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of community members that rate library services in the county as good to excellent.	65.9%	New Measure	75%	75%	The 2001 Comprehensive Report Action for Healthy Communities indicates that 75% of the population surveyed indicated that library service in the county was very good or excellent.
What: This measures the extent to which the public is satisfied with library services.					
Why: Libraries provide access to information in a wide variety of formats that increase the educational, cultural and recreational opportunities in a community.					

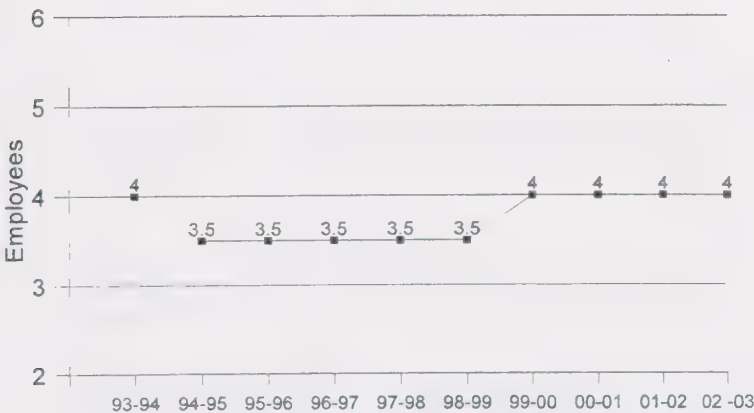
MISSION STATEMENT

To serve San Luis Obispo County through the development, sharing, and application of knowledge in agriculture sustainability, natural resource conservation, and youth and family development.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 177,102	\$ 201,491	\$ 213,764	\$ 211,722	\$ 211,722
Services and Supplies	77,467	68,449	91,430	89,240	89,240
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 254,569	\$ 269,940	\$ 305,194	\$ 300,962	\$ 300,962
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 254,569	\$ 269,940	\$ 305,194	\$ 300,962	\$ 300,962
Revenues	1,600	5,271	9,500	9,500	9,500
General Fund Support (G.F.S.)	\$ 252,969	\$ 264,669	\$ 295,694	\$ 291,462	\$ 291,462

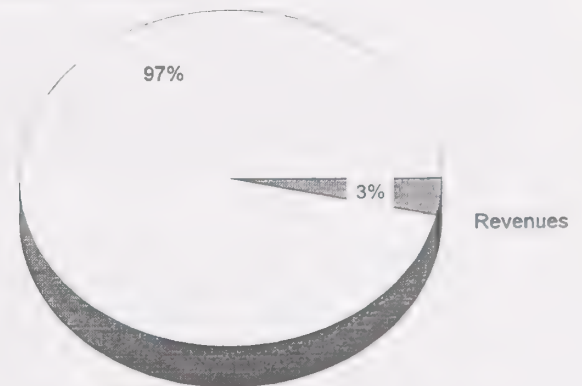
Number of Employees

(Full Time Equivalent)

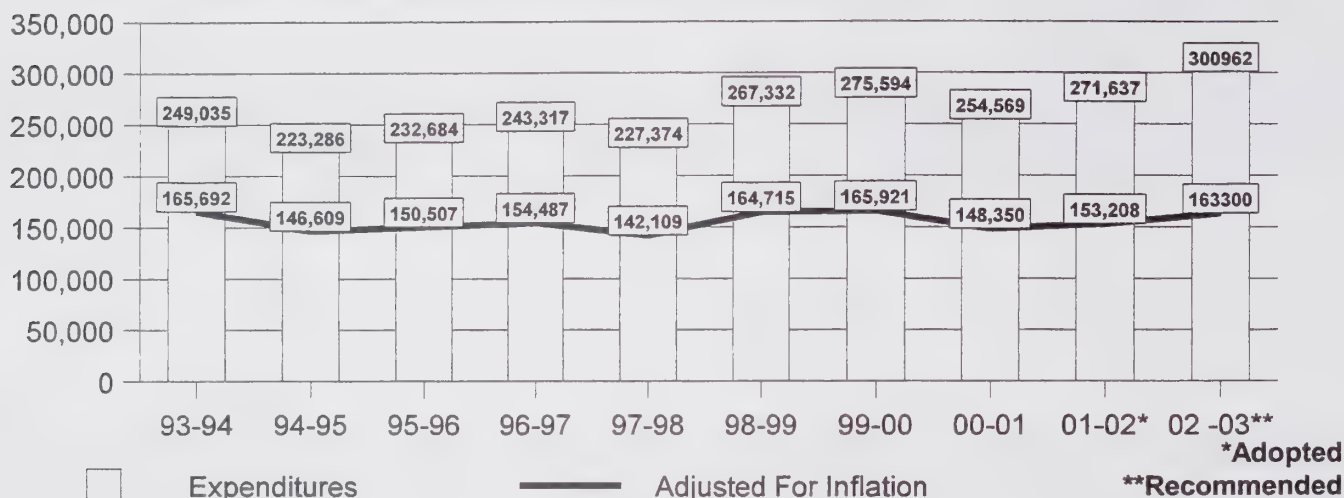


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Farm Advisor proposed status quo FY 2002-03 budget is \$295,694, a \$24,057 increase (8% NCC increase) over the FY 2001-02 budget. This increase covers staff salaries as mandated by the County, maintenance of the Cooperative Extension Auditorium, status quo adjustments for supplies and services, and replacement of outdated equipment.

San Luis Obispo County is able to leverage more than five dollars for every dollar it spends to support the Farm Advisor/Cooperative Extension Department. In FY 2000-01, non-County sources provided \$1,304,015 of direct and indirect support for Cooperative Extension's work in agricultural sustainability, natural resource conservation, and youth and family development in our County. During the same period, the County contributed \$313,253 of direct & indirect support to Cooperative Extension. Non-County contributions are from the University of California, USDA, and grants and gifts.

In addition to our ability to leverage County dollars with other dollars, we conservatively estimate a value of Cooperative Extension volunteers' time to be \$533,000. These 410 trained volunteers contribute to the well-being and vitality of the County and its communities.

The Farm Advisor/Cooperative Extension supports four of the five Communitywide Results adopted by your Board:

Our **Natural Resource** programs contribute to **A Livable Community** through the preservation of oak woodlands resources and by decreasing non-point water pollution. Educational programs and applied research trials provide local growers and ranchers, as well as governmental and environmental agencies, practical information for conserving natural habitats and improving water quality.

Our **Agriculture** programs contribute to **A Prosperous Community** by strengthening our agricultural industries. Educational programs and applied research trials provide our local growers and ranchers information needed to make sound management decisions regarding crop selection, irrigation, fertilization, animal health and feeding practices, worker safety, pest management, and water quality management.

Our **Youth and Family programs** contribute to **A Healthy Community** by providing quality programs to assist County residents in improving their nutritional status and food safety handling practices, improving parenting practices, and contributing to positive youth development.

Wise fiscal management of the County funds provided to our department contributes to **A Well Governed Community**. Our services are provided to County residents at the cost of \$0.21/agricultural acre as compared to \$0.31/agriculture acre for benchmark counties.

Farm Advisor

Budget Unit: 4030

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Farm Advisor have increased by 7% (\$19,825) compared to the 2001/02 adopted budget. This is due to the COLA for staff salaries, as well as the replacement of outdated equipment (i.e. computers, auditorium chairs). These issues aside, the Farm Advisor's 2002/03 budget is essentially the same as the current year.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Natural Resources

The Natural Resources Service Program assists landowners, county and city planners, and agency personnel to: 1) understand and assess the importance and status of watersheds, wildlife habitat, and oak woodlands; and 2) assist them in developing and applying sustainable management practices based on research-based principles.

Total Expenditures: \$79,695 Total FTE: 1.0

Agriculture

The Agriculture Service Program provides growers and related agricultural personnel with objective, research-based information and programming on sustainable crops, livestock, and range production, including the maintenance of natural resources.

Total Expenditures: \$99,719 Total FTE: 1.0

Youth and Family

The Youth and Family Service Program provides objective, research-based information for individuals, families, and professionals to: 1) strengthen the capacities of families, communities, and organizations in contributing to the productive development of youth; and 2) strengthen the capacities of individuals and families to become self-sufficient through life skills development related to human health and nutrition, food safety, and money management.

Total Expenditures: \$112,048 Total FTE: 2.0

GOALS/PERFORMANCE MEASURES

Department Goal: To conserve our natural resources.

Communitywide Result Link: A livable community. A healthy community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of farmers/ranchers who participate in farm water quality planning courses that draft management plans which include non-point source water pollution reduction strategies and management goals for their agricultural operations.	New Measure	50%	30%	35%	During the first half of FY 01/02, 10% of ranches and farms participating in a water quality planning short course have drafted water management plans. We expect to reach 30% by year end. Given the time and effort it takes to draft a water quality plan, it appears that our FY 01/02 adopted target of 50% was too ambitious.
What: This educational measure is directed at farmers and ranchers, and has to do with difficult-to-pinpoint sources of water pollution, commonly referred to as non-point source water pollution.					
Why: Reduction of non-point source water pollution is critical for the environment, especially the environment of streams/creeks and the ocean.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants in workshops on habitat restoration and management practices that adopt practices detailed in the workshops.	New Measure	50%	35%	40%	It appears that our FY 01/02 target of 50% was ambitious given that restoration efforts are costly in terms of labor and supplies. However, we are pleased with the fact that more than one-third of workshop participants who attended our workshops have implemented restoration practices. A target of 40% for FY 02/03 is reasonable given the costs of restoration efforts.
What: Through implementation of management practices from the results of applied research, habitats can be restored and maintained through practices such as oak tree planting, use of nest-boxes, and riparian enhancement. Why: The loss of habitat for wildlife is a biologically important and high visibility issue, which can be remedied.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of households that receive information on sustainable gardening.	950 phone consultations	1,000 phone consultations	1,000 phone consultations	1,050 phone consultations	Trained and certified Master Gardeners provided residents accurate and needed home gardening information through phone consultations, weekly newspaper columns, and informational booths at Farmer's Markets.
What: This educational measure explains the efforts to reach "backyard gardeners" with objective and useful information on backyard irrigation, fertilization, composting, and pest management. Why: "Backyard gardeners" use large amounts of pesticides and other cultural practices which are not monitored for environmental safety.					

Department Goal: To strengthen our agricultural industries.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants that report a gain of meaningful and useful knowledge as a result of participation in short courses, workshops, and field days.	New Measure	90%	90%	90%	Program evaluations conducted during the first half of FY 01/02 indicate 90% of participants reported a useful/meaningful knowledge gain by attending our workshops. We expect to maintain this usefulness rating due to our high quality educational programming
What: This measure will tell us how many participants in our programs learn something useful. Our programs focus on the areas of agricultural sustainability and profitability. Why: Knowledge gain is a key factor in any eventual positive changes in behavior of agricultural practices.					

Farm Advisor

Budget Unit: 4030

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of crop variety trials that will result in an increase in fruit and vegetable diversity, volume, and quality.	New Measure	3 crops	3 crops	4 crops	During FY 01/02, crop variety trials are being conducted for blueberries, lychee nuts and edible soybeans. These trials will continue during FY 02/03, with results expected by fiscal year end. Also, during FY 02/03, longans will be added.
What: Crop variety trials are important research tools in the quest to increase agricultural diversity and productivity.					
Why: Crop variety trials increase the success rate of the introduction of new crops and new varieties, leading to increased crop value per acre.					

Department Goal: To help youth and families grow strong.

Communitywide Result Link: A healthy community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of participants in workshops that report a useful gain of knowledge as a result of information presented to them.	New Measure	75%	>75%	80%	Pre/post tests and evaluations conducted in programs on nutrition, food safety, and youth development during the first half of FY 01/02 indicate knowledge gain by more than 75% of participants, therefore, the 80% target for FY 02/03 is attainable given the high quality of our programs.
What: This measure will tell us how many participants learned something useful from our workshops. Our workshops focus on the areas of quality parenting skills, youth development issues, food safety practices, and wise nutritional choices.					
Why: Knowledge gain is a key factor in any eventual positive change in behavior regarding parenting, youth development, food safety, or nutrition.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of program participants that report a change in positive behavior as a result of their participation in an educational program or programs.	New Measure	50%	>50%	55%	During the first half of FY 01/02 more than 50% of participants have indicated a positive behavior change based on information presented in our programs. Targeting 55% of participants for behavioral change during FY 02/03 is a very ambitious target. However, we feel this figure is attainable due to our high quality educational programming.
What: This measure will tell us how many people made a positive behavioral change as a result of participation in one of our educational programs on parenting, positive youth development, food safety, or nutrition.					
Why: Positive behavior changes in parenting practices, youth development, food safety practices, or wise nutritional choices contribute to a healthy community.					

Farm Advisor

Budget Unit: 4030

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of first year of 4-H Club members that reenroll for a second year of 4-H membership.	New Measure	75%	>75%	80%	FY 01/02 mid-year indications are that the 75% target will be surpassed. An 80% target for FY 02/03 is a high target for re-enrollment of first year members, but given the high quality of our program, we believe the 80% can be reached.
What: This measure will track the number of first year 4-H club members that enroll for a second year in the program.					
Why: Reenrollment of 4-H members is an indicator of the quality of the program for members and their parents/guardians.					

Department Goal: To cost-effectively manage the Farm Advisor Department.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
San Luis Obispo County fiscal contributions to the Farm Advisor budget based on agricultural acreage as compared to the six benchmark counties	\$0.20/ag acre for San Luis Obispo County compared to \$0.30/ag acre for benchmark counties	New Measure	\$0.21/ag acre for San Luis Obispo County compared to \$0.32/ag acre for benchmark counties	\$0.21/ag acre for San Luis Obispo County compared to \$0.32/ag acre for benchmark counties	During FY 00/01 San Luis Obispo County fiscal contribution to the Farm Advisor Department was \$0.10/ag acre less than the average contribution for the benchmark counties.
What: This measure indicates the County's cost/ag acre for the Farm Advisor Department.					
Why: San Luis Obispo County receives similar Farm Advisor services at a lower cost per ag acre than the benchmark counties.					

Parks

Budget Unit: 4125

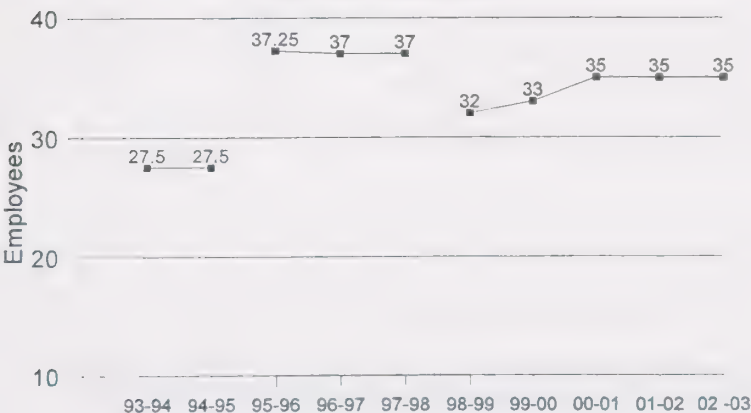
MISSION STATEMENT

The San Luis Obispo County Parks Division ensures diversified opportunities for recreation and the personal enrichment of the County's residents and visitors while protecting its natural, cultural, and historical resources.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 2,373,141	\$ 2,574,079	\$ 2,762,806	\$ 2,777,310	\$ 2,777,310
Services and Supplies	1,957,823	2,059,544	1,898,168	1,927,268	1,927,268
Other Charges	491,402	131,322	25,000	25,000	25,000
Fixed Assets	12,377	35,400	20,000	20,000	20,000
Gross Expenditures	\$ 4,834,743	\$ 4,800,345	\$ 4,705,974	\$ 4,749,578	\$ 4,749,578
Contingencies	\$ 0	\$ 0	\$ 0	\$ 170,000	\$ 170,000
New Reserves	168,892	0	0	0	0
Total Financing Requirements	\$ 5,003,635	\$ 4,800,345	\$ 4,705,974	\$ 4,919,578	\$ 4,919,578
Revenues	\$ 4,516,228	\$ 4,760,219	\$ 4,706,842	\$ 4,730,578	\$ 4,730,578
Fund Balance Available	195,632	105,718	0	189,000	49,121
Cancelled Reserves	280,000	0	0	0	139,879
Total Financing Sources	\$ 4,991,860	\$ 4,865,937	\$ 4,706,842	\$ 4,919,578	\$ 4,919,578

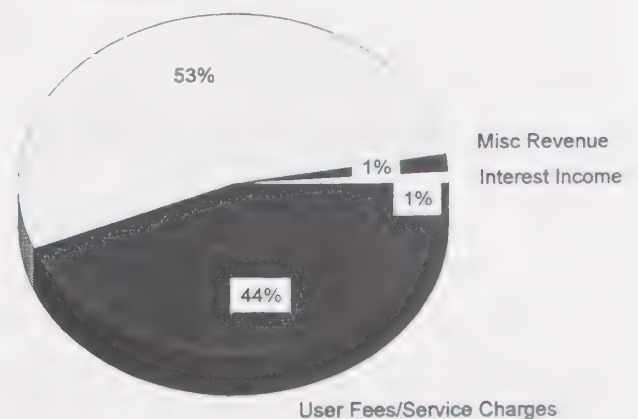
Number of Employees

(Full Time Equivalent)

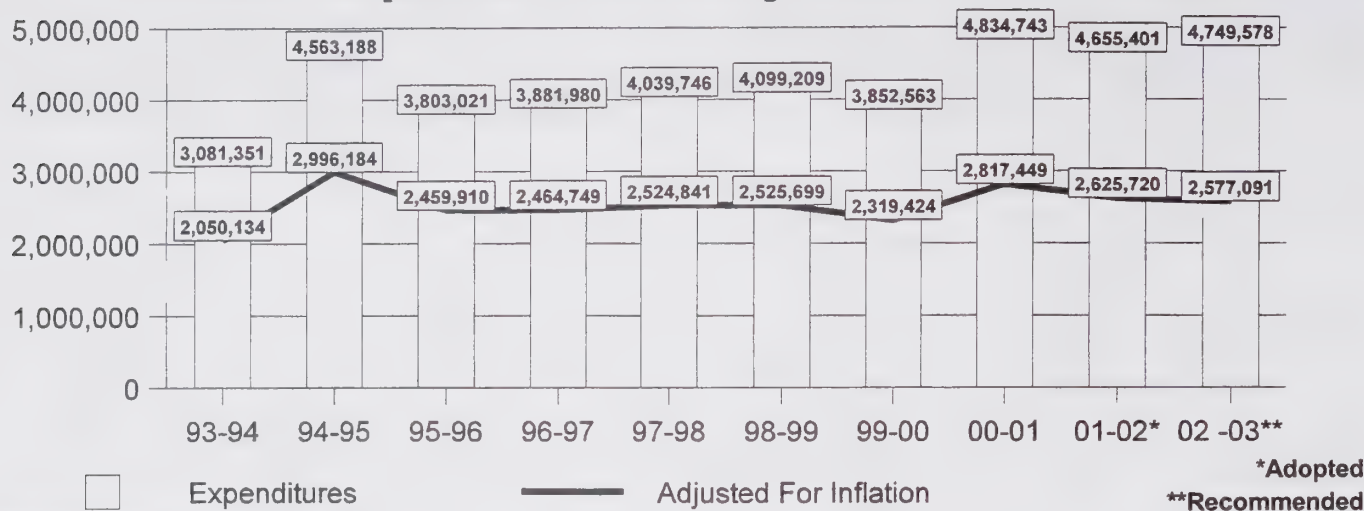


Source of Funds

General Fund



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Parks Budget for 2002/03 has been balanced with no surplus, largely due to a \$232,918 reduction in countywide overhead that has provided funds for COLAs. These savings are largely due to reduced internal funding of maintenance/capital projects which now comes from Public Facilities Fees and Quimby.

There is no increase in the General Fund subsidy being requested at this time, although the Board will probably need to make a mid year adjustment in the current year for expenses related to the new Avila Beach facility. The current subsidy has been reduced by \$70,858 for County Museum support that has been transferred to the Community Projects budget.

There has been a \$221,542 increase in salaries, mostly attributed to COLAs, 2% at 55 benefits, and the new contract planner position approved by the Board in January, 2002. In addition, this budget is being submitted with a estimated COLA of 2.5% for Fiscal Year 2002/03, as they must fund any such payroll increases.

These accounts have remained constant due to a significant reduction (\$232,928) in countywide overhead and transferring of the County Museum subsidy (\$70,859) to the Community Projects budget. Portions of those savings have been consumed by (1) utilities increase of \$63,480, (2) increases in garbage and custodial supplies of \$5,000, (3) increases in cellular phone charges of \$6,390, (4) increases in General Services billings of \$32,054, (5) increases in iSd charges of \$10,133, (6) increases in maintenance structures of \$6,500, and (7) increases in credit card fees of \$3300.

Capital and equipment purchases for Lopez Lake are funded through these accounts. A portion of the decrease in this area is the result of no new capital projects or equipment at Lopez Lake. A corresponding decrease in revenue through charges to Engineering Zone 3 can be seen in the 9000 accounts.

Due to budgetary constraints the only piece of equipment being requested is the replacement of a existing electric pickup truck that is being returned to the vendor as the lease has expired.

Revenues have decreased by a net of \$9,209. Although user fees have only increased slightly the bulk of the charges to users have remained "flat" with limited ability to increase fees. Also, as charges to County Engineering Zone 3 have decreased, so have revenues.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Environmental Review for Recreation Element Gross Costs: \$ 50,000 General Fund Support: \$50,000	Provides funding for the final component of the Recreation Element Update -- required environmental review of the plan.	Sound Parks and Recreation Planning. Parks expects to have a new Recreation Element of the General Plan in place by June 2003 that will guide the development of parks and recreation opportunities into the next decade.

Parks

Budget Unit: 4125

Unit/Amount	Description	Results
New Reservation System for Lopez Recreation Area Gross Costs: \$ 25,000 General Fund Support: \$0	Provides funding to upgrade and replace the automated reservation system at the Lopez Recreation Area. System will be paid for by the Recreation Area.	Better Customer Service. Once the system is operational (June 2003), Parks staff will be able to reduce the amount of time it takes to process a campsite reservation from an average of 10 minutes to 5 minutes. Improved Efficiency. Efficiency will be improved in two ways: 1) reducing the average reservation transaction time by 5 minutes is expected to save up to 1,000 hours a year in staff time; and 2) automating the reconciliation process between gate receipts and the reservation system will save approximately 400 hours a year in staff time. These resources can then be redirected to other high priority customer needs at the park (keeping the bathrooms cleaned, trash picked up, etc.) or, if no longer necessary, eliminated from the budget.
Funding to Landscape the Mesa Meadows Open Space and Trail in Nipomo Gross Costs: \$10,000 General Fund Support: \$0	Provides one time money to fund the costs of landscaping (i.e., fences, trees and shrubs) the Mesa Meadows Open Space/Trail in Nipomo acquired by the Board in November 2000. California Conservation Corp workers will carry out the landscaping project	Enhanced Recreation Opportunity. Once project is complete (expected by June '03), the public will have access to a new, attractively landscaped passive recreational opportunity in south county.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Parks budget will increase by 2% or approximately 98,000 compared to the 2001-02 adopted budget. The majority of this increase is reflected in the salaries and benefits accounts and due to the salary adjustments granted to employees in 2001-02 and the annualized expenses (e.g., \$25,000 in temporary help) associated with maintaining the new park and Front Street area in Avila Beach.

The services and supplies accounts will decrease by 6% or a little over \$129,000 for the coming year. This is due to a combination of factors. Countywide overhead charges have been reduced by \$233,000 and the contribution to maintain the County Museum budget (\$70,858) has been transferred to the Community Projects budget. The majority of these "savings" to the Parks budget, however, have been redirected to fund increased utility costs (\$63,480); higher General Services support charges (\$32,000); the annualized maintenance expenses for the new park and Front Street area in Avila Beach (\$52,800); and the three budget augmentation requests noted above (total cost: \$85,000). The fixed asset accounts include \$20,000 for replacement pick up truck to support the Parks Division.

Contingencies for 2002-03 are funded at roughly the same level as the current year (\$170,000).

Parks will finance the 2002-03 budget with ongoing operating revenue and fund balance available. Revenue receipts are projected to only increase slightly for 2002-03 (1%) in recognition of the slowed economy and events of September 11.

The 2002-03 General Fund contribution for Parks is approximately \$2,441,000; down \$61,400 or 2%. As mentioned earlier, this does not represent a reduction in General Fund support to Parks. Rather, the decrease is due to lower countywide overhead charges and the transfer of the Museum contract to the Community Projects budget.

BOARD ADOPTED CHANGES

The actual fund balance for 02-03 was \$139,879 less than projected. \$139,879 of reserves will be cancelled to compensate for the fund balance short fall.

Parks

Budget Unit: 4125

SERVICE PROGRAMS

Parks Facilities

Manage and maintain the County-owned and/or operated parks and recreational facilities (community parks, playgrounds, tennis courts, swimming pools, coastal accessways and beaches, large regional camping facilities, biking and hiking trails, and historic adobe structure) to ensure safe and efficient operations. Design and implement recreational programs to enhance the satisfaction of residents and visitors. Manage the central reservation system for residents and visitors to reserve the use of campgrounds, group picnic facilities, and the San Luis Obispo Veteran's Hall.

Total Expenditures: \$4,749,578 Total FTE: 35.0

GOALS/PERFORMANCE MEASURES

Department Goal: Cost-effectively operate and maintain County-owned and/or operated parks and recreation facilities to enhance recreational opportunities for residents and visitors.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Square footage of high maintenance intensive park facilities maintained per full time equivalent employee.	121,595 sq.ft./FTE	126,000 sq.ft./FTE	126,000 sq.ft./FTE	130,000 sq.ft./FTE	During the past 10 years, the amount of developed improvements managed per employee has gradually grown as new facilities and in-fill have added to the maintenance workload while staffing levels have remained steady. The workload per employee has risen nearly 15% over the past 5 years. Without additional funding to augment staff, the target measure will continue to increase, potentially decreasing the quality of maintenance provided.
What: The ratio of full time equivalent employees to the square feet of park facilities requiring regular, intense maintenance. Why: While County Parks manages over 13,000 acres of parks, trails and open space, developed park facilities like playgrounds and campsites have the greatest direct impact on staff resources. This ratio will track the direct impact of adding more developed facilities to the County Park system.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual program costs per visitor-day at County recreation facilities.	\$1.54	\$1.46	\$1.52	\$1.50	Our expenditures per visitor compare favorably to comparable counties which range from a low of \$1.17 (Santa Barbara) to a high of \$10.56 (Santa Cruz). Average of 5 comparable counties with Parks programs is \$4.90 per visitor.
What: The ratio of gross expenditures (combined user fees and General Fund contribution) to the total number of annual visitor-days at Park facilities. Why: This figure reflects the efficiency of our financial commitment to the visitors using County Park facilities. Because the Parks Division is an important supporting factor in the County's tourist economy, tracking the total visitor-day spending rather than simply spending per County resident is more relevant.					

Parks

Budget Unit: 4125

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of facility sites inspected where no safety issues were identified.	98.6%	99%	98%	98%	As more capital funds have been available for upgrading park facilities in recent years, safety has increased reflecting fewer chronic safety problems due to aging facilities. Staff is in the process of determining a baseline level that is inevitable due to vandalism, weather impacts, etc.
What: All park facilities, including campsites, play equipment, structures, etc., are inspected on a quarterly basis for safety concerns. This measure reflects percentage of sites deemed not to need any safety corrections. Why: Providing a safe environment for park visitors is a primary concern and an ongoing process. Quarterly inspections also provide a documented record of that continuous safety program.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual number of safety-related incidents that occur in County-owned parks or recreational facilities per 100,000 visitors.	1.7 incidents per 100,000 visitors.	1.5 incidents per 100,000 visitors.	1.6 incidents per 100,000 visitors.	1.5 incidents per 100,000 visitors.	Last fiscal year staff documented 44 injury/incidents to visitors, although only 10 of those appeared to be related to physical conditions of our facilities (for example, 2 of the incidents were fatal heart attacks occurring in park facilities). Our target is to reduce that rate by 10% but we have yet to track the rate per 100,000 long enough to discern the unavoidable norm.
What: All staff and visitor accidents and safety related incidents are documented and analyzed for trends and recurring hazards. This measure of total annual reports per 100,000 visitors provides an overview of how safe the park environment is for visitors and staff. Why: To ensure a positive recreational experience and limit liability exposure, it is essential that Parks provide a safe environment for our visitor and staff. Tracking incidents helps to focus on areas of concern and demonstrate our commitment to providing that safe environment.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual survey respondents who rate park and recreation opportunities as "good" to "excellent."	91%	85%	91%	90%	The 2001 ACTION telephone survey contained the following question which was posed to 800 randomly selected adults in the county: "How would you rate San Luis Obispo County's parks and recreation opportunities?" The survey results showed that 91% of those surveyed rated parks and recreation opportunities as good (26%), very good (40%) or excellent (25%). Only 7% rated parks and recreation opportunities as fair (6%) or poor (1%). Two percent of the survey respondents didn't know or didn't respond.
What: Annual telephone survey measures resident perceptions on parks and recreation opportunities in the county is conducted by the ACTION for Healthy Communities Collaborative. Why: Quality parks and recreation opportunities are a key component of any livable community. Regularly checking in with our residents to find out how they rate those opportunities provides us with valuable customer information on which to base future resource decisions.					

Parks

Budget Unit: 4125

Department Goal: Design and implement programs (i.e., recreation and interpretive programs, promotional awareness programs, and customer service programs) which enhance customer satisfaction for residents and visitors.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Change in total number of annual visitor days to all recreation facilities.	2,600,000 visitor days	2,750,000 visitor days	2,700,000 visitor days	2,750,000 visitor days	Total visitor days have fluctuated up to 10% over the past four years due to varying weather conditions, changing economics and improved visitor rate reporting methods. However, at least 5% growth is targeted as the county's population increases and staff continues to promote and develop new recreation facilities and programs.
What: This measure looks at how we are serving the recreational needs of the community by annually comparing total visitor attendance. Why: The ultimate measure of success for our parks program is reflected in the volume of visitors we can attract. While subject to weather and the general economy, generally speaking the number of visitor days reflects both the quality of the park experience we provide and the perceived value of that experience. It also measures County Parks' contribution to the overall county tourist economy.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of residents participating in recreational programs (swim lessons, junior lifeguards, etc.)	122,800 participant- days	125,000 participant- days	124,500 participant- days	125,000 participant- days	Staff efforts to provide free recreational swimming at all County pools by securing corporate and private sponsorships have dramatically increased program participation in the last 4 years. That growth rate will not likely be sustained but some growth is likely as staff continues to promote and develop new recreation programs.
What: While County Parks has only a limited active-recreation program, this measure looks at how we are serving the recreational needs of the community. Why: In many of the County's unincorporated communities, no public recreation programs are provided to our residents other than the limited summer aquatics programs provided by County Parks. The size of the population participating in those programs gives us a measure of how "liveable" our communities are.					

Golf Courses

Budget Unit: 4161

MISSION STATEMENT

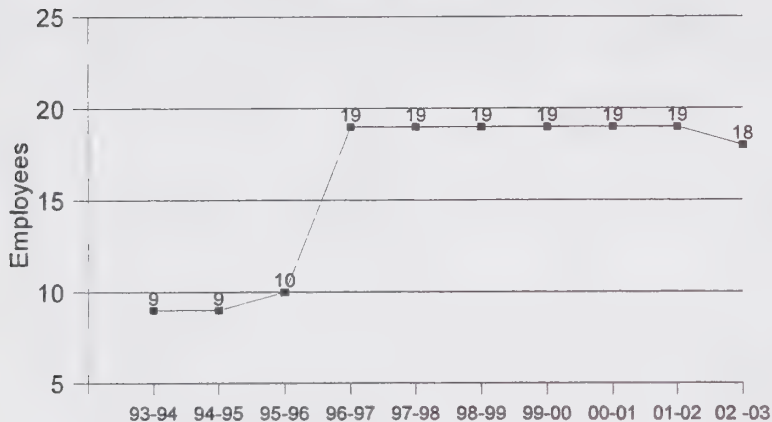
San Luis Obispo County Parks Division operates and maintains 18-hole championship golf courses to enhance opportunities for recreation and personal enrichment of the County's residents and visitors.

SCHEDULE 11

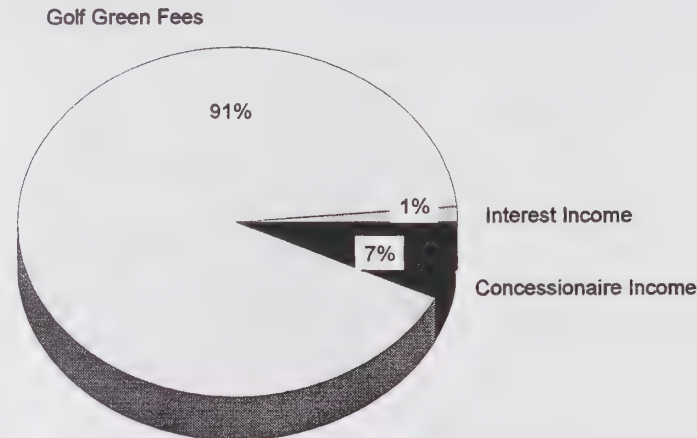
OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Golf Green Fees	2,792,490	2,287,840	2,407,295	2,407,295
Concessionaire Income	163,463	241,532	229,466	229,466
Green Fee Surcharge	641,829	525,735	547,200	547,200
Water Sales	0	0	13,340	13,340
TOTAL OPERATING REVENUES	3,597,782	3,055,107	3,197,301	3,197,301
NONOPERATING REVENUES				
State Aid - Nuclear	0	0	0	0
Interest	43,258	24,283	47,200	47,200
Rental Income-Bldg.	0	0	0	0
Sale of Fixed Assets	9,872	(14,191)	0	0
Other	66,219	62,163	0	0
Transfer in fm GF for Equip	0	0	0	0
Residual Equity Trans In	0	0	0	0
TOTAL NONOPERATING REVENUES	119,349	72,255	47,200	47,200
TOTAL REVENUES	3,717,131	3,127,362	3,244,501	3,244,501
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	1,094,173	1,201,710	1,254,938	1,254,938
Services and Supplies	1,553,641	1,051,838	1,330,298	1,330,298
Depreciation	386,265	393,529	380,048	380,048
TOTAL OPERATING EXPENSES	3,034,079	2,647,077	2,965,284	2,965,284
NONOPERATING EXPENSES				
Interest on Long-Term Debt	472,870	451,908	444,748	444,748
Transfer to Debt Service	0	0	19,453	19,453
TOTAL NONOPERATING EXPENSES	472,870	451,908	464,201	464,201
TOTAL EXPENSES	3,506,949	3,098,985	3,429,485	3,429,485
NET INCOME (LOSS)	210,182	28,377	(184,984)	(184,984)
FIXED ASSET EXPENDITURES				
Equipment	99,953	66,121	69,140	69,140
Structures, Improvements	0	0	0	0
TOTAL FIXED ASSET EXPENDITURES	99,953	66,121	69,140	69,140

Number of Employees

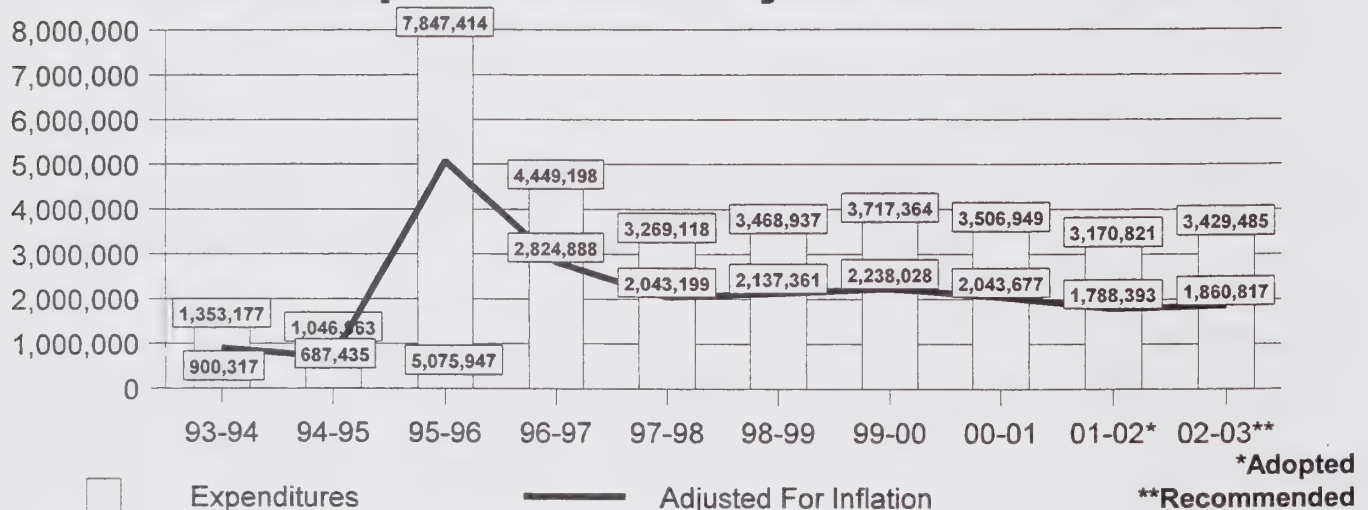
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Department of General Services, Parks Division, is submitting its 2002/03 budget for the Golf Courses.

Salaries have risen due to step increases, current year COLAs, and a projected COLA of 2.5% for fiscal year 2002/03. No new positions are being requested and a vacant equipment service worker position is being deleted as the concessionaire has taken over the responsibilities for golf cart maintenance.

The services and supplies accounts are higher due to Countywide overhead charges which have increased by \$180,073 reflecting additional support charges from County Counsel and General Services for costs related to the civil suit against the initial construction contractors for Dairy Creek. The County has collected \$700,000 in damages from a lake liner product liability claim, and will receive another \$500,000 from a settlement agreement with the original contractors bonding agent.

Golf Courses

Budget Unit: 4161

A riding mower for Morro Bay Golf Course in the amount of \$ 24,200 and a tractor powered rotary mower for Dairy Creek in the amount of \$44,940 are both replacements.

Revenues have increased due to higher golf rounds and new fees. Included in the revenues is a \$50,000 payment from the Dairy Creek lawsuit.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Golf Courses operating expenses for 2002-03 have increased by \$193,000 or 6% over current year **adopted** budget estimates (please note the financial schedule only shows 2001-02 **estimated** budget expenses and this narrative uses adopted expenses). The salaries and benefits accounts will increase by about \$98,500 over the 2001-02 adopted budget estimated due to the salary adjustments approved for employees in the current year. Please note Golf Course will eliminate an equipment mechanic position for 2002-03. The position was vacant and no longer needed as the concessionaire has taken over golf cart maintenance responsibilities. The services and supplies accounts for the coming year are largely "business as usual". The only exception relates to countywide overhead charges. These charges will increase by \$180,000 due to additional support charges from County Counsel and General Services for costs related to the civil suit against the initial construction contractors for Dairy Creek. Recommended fixed assets include two replacement mowers (one for Morro Bay and one Dairy Creek). Revenue is projected to increase slightly over 2001-02 adopted budget estimates due to higher green fees and concessionaire revenue. Revenue receipts are insufficient, however, to cover the 2002-03 projected expenses. As such, the Golf Courses budget will operate at a loss in the coming year. Adequate reserves are available to cover the shortfall.

BOARD ADOPTED CHANGES

None.

The following schedule show the Golf Courses debt service for 2002-03. Debt service will remain static for the coming year.

BUDGET UNIT 4912 - GOLF COURSES DEBT SERVICE

OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Concessionaire Income	199,627	59,162	63,880	0
Green Fee Surcharge	537,704	525,735	547,200	0
Other Revenue	0	0	0	0
TOTAL OPERATING REVENUES	737,331	584,897	611,080	0
NONOPERATING REVENUES				
Interest	78,659	69,699	38,520	0
Transfer In-DCGC	0	0	0	0
Loan From General Fund	200,000	0	0	0
TOTAL NONOPERATING REVENUES	278,659	69,699	38,520	0
TOTAL REVENUES	1,015,990	654,596	649,600	0
EXPENSES:				
NONOPERATING EXPENSES				
Debt Service-Interest	469,576	451,908	442,576	0
Debt Service-Principal	530,000	225,000	240,000	0
TOTAL NONOPERATING EXPENSES	999,576	676,908	682,576	0
TOTAL EXPENSES	999,576	676,908	682,576	0
NET INCOME (LOSS)	16,414	(22,312)	(32,976)	0

Golf Courses

Budget Unit: 4161

SERVICE PROGRAMS

Golf Courses

Own, operate, and maintain the Dairy Creek and Chalk Mountain Golf Courses. Operate and maintain the Morro Bay Golf Course, which is leased from the State of California. Supervise the performance of County employees and contracted concessionaires to enhance customer satisfaction, maintain quality control, and ensure safe, cost-effective, and efficient operation of the courses.

Total Expenditures: \$3,429,485 Total Staffing (FTE): 18.0

GOALS/PERFORMANCE MEASURES

Department Goal: Cost-effectively operate and maintain County public golf courses to enhance recreational opportunities for residents and visitors.

Communitywide Result Link: A livable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual operating costs per golf round played at County-managed golf courses.	\$21.00/ round	\$17.00/ round	\$17.70/ round	\$17.78/ round	The golf market in this county is highly competitive, and the success of our program is dependent on maintaining or increasing our share of that market. Decreases in costs for FY 01/02 (from fiscal year 00/01 actual levels) resulted from transfer of golf cart leases to concessionaire. Significant increases in energy costs for FY 02/ 03 will largely be offset by a gradual increase in rounds played.
What: The ratio of total operating expenses (salaries/benefits, services/supplies, depreciation and fixed assets) to the total number of rounds played at County-managed golf courses. Why: This figure reflects the efficiency of our financial commitment to the visitors playing at County golf courses. This benchmark is useful in assessing fee structure as well as assessing the value of services provided in a very competitive market.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of facility sites inspected where no safety issues were identified.	97.2%	97.2%	97.2%	97.2%	The projected rating represents an average of 1 issue being identified at each golf course over the period of 4 quarterly inspections. Due to potential for vandalism, weather induced problems, etc., that is deemed an acceptable rate and not likely to be further reduced.
What: All golf facilities, including driving ranges, pro shops, restaurants, structures, etc., are inspected on a quarterly basis for safety concerns. Unsatisfactory safety conditions are identified for correction. Why: Providing a safe environment for the golfing public and staff is a primary concern and an ongoing process. Quarterly inspections provide a documented record of that continuous safety program.					

Golf Courses

Budget Unit: 4161

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual survey respondents who rate the quality of the golf courses and associated facilities as "satisfactory" to "excellent".	91%	80%	97.2%	95%	This measure varied at each of the County's three golf courses from a low of 95% at Morro Bay to a high of 99% at Dairy Creek for FY 01/02. Dairy Creek is a fresh, new facility while Morro Bay and Chalk Mountain have identified areas for improvement, yet all three facilities have very high customer satisfaction ratings. Ratings should remain at a high level as planned course improvements are completed.
What: Annual surveys of facility users and County residents measure public opinion about the condition of golf facilities, the variety of those facilities, the quality of staff service and the overall recreation experience of users. This measure focuses on quality of the facilities.					
Why: All the efforts of staff to provide quality, safe facilities ultimately comes down to the satisfaction of facility users and County residents and their perceptions about how well we are meeting their needs. Periodic surveying of regular users helps staff better measure those opinions.					

Department Goal: Design and implement programs which enhance golfing opportunities at a reasonable cost for residents and visitors to ensure customer satisfaction.

Communitywide Result Link: A liveable community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The total number of golf rounds played at County managed golf courses.	192,938	189,000	195,000	197,000	A saturated market has resulted in a general decline in rounds nationwide while recent increases to County greens fees have further impacted our rate of play. However, County courses are now experiencing an increase in play as Dairy Creek grows in popularity and visitors and residents recognize the value offered at all three County courses.
What: This measurement looks at the total number of rounds played at all three County golf courses relative to the prior year.					
Why: The ultimate measure of success for our golf program is reflected in the volume of play we can attract in this very competitive golf market. While subject to weather and the general economy, generally speaking, rounds played reflect both the quality of the golf experience we provide and the perceived value of that experience.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual survey respondents who rate the overall quality of customer service for golf course staff as "satisfactory" to "excellent."	90%	90%	96%	95%	Given the natural tendency of golfers to dislike the fee increases they have experienced over the past few years, the 96% rating is very encouraging. Additionally, we believe that with anticipated facility improvements and changes to concessionaire staff will keep customer satisfaction high at all three courses.
What: Annual surveys of golf course users measure public opinion about the condition and quality of those facilities, the quality of staff service and the overall recreation experience of users. This measure focuses on the customer service provided by County and concessionaire staff.					
Why: All the efforts of staff to provide quality, safe facilities ultimately come down to the satisfaction of facility users and County residents and their perceptions about how well we are meeting their needs. Periodic surveying of regular users helps staff better measure those opinions.					

Golf Courses

Budget Unit: 4161

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual survey respondents who rate the overall value of County Golf courses as "satisfactory" to "excellent". What: Annual surveys of golf course users measure public opinion about the condition and quality of those facilities, the quality of staff service and the overall recreation experience of users. This measure focuses on the users' overall recreation experience. Why: All the efforts of staff to provide quality, safe facilities ultimately come down to the satisfaction of facility users and County residents and their perceptions about how well we are meeting their needs. Periodic surveying of regular users helps staff better measure those opinions.	92%	96%	98%	95%	Despite challenges brought from rising expenses and associated fee increases, this measure indicates that County Parks is still providing a high level of satisfaction and value to our golfing customers. Facility improvements and changes to concession services should lead to even higher levels.

Fiscal & Administrative

Board of Supervisors
Administrative Office
Organizational Effectiveness
Auditor-Controller
Treasurer-Tax Collector
Assessor
Clerk-Recorder

Board of Supervisors

Budget Unit: 2000

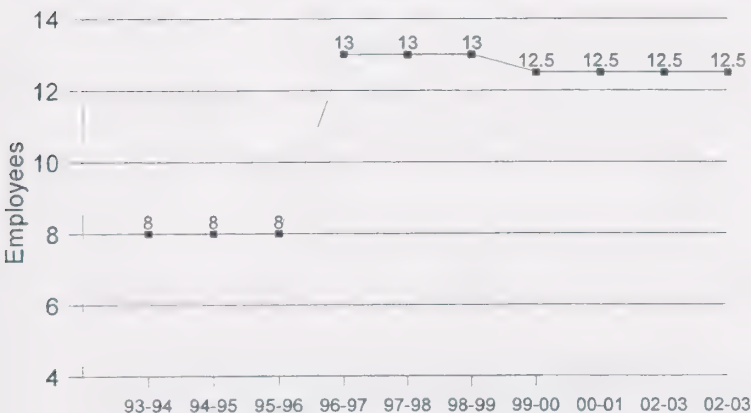
MISSION STATEMENT

The San Luis Obispo Board of Supervisors is the legislative arm of the County government, and is committed to the implementation of such policies and the provision of such services that will enhance the economic, environmental and social quality of life in San Luis Obispo County.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 771,108	\$ 877,172	\$ 904,875	\$ 904,875	\$ 904,875
Services and Supplies	203,710	229,543	237,726	237,726	237,726
Other Charges	0	0	0	0	0
Fixed Assets	6,971	0	0	0	0
**Gross Expenditures	\$ 981,789	\$ 1,106,715	\$ 1,142,601	\$ 1,142,601	\$ 1,142,601
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 981,789	\$ 1,106,715	\$ 1,142,601	\$ 1,142,601	\$ 1,142,601
Revenues	0	0	0	0	0
General Fund Support (G.F.S.)	\$ 981,789	\$ 1,106,715	\$ 1,142,601	\$ 1,142,601	\$ 1,142,601

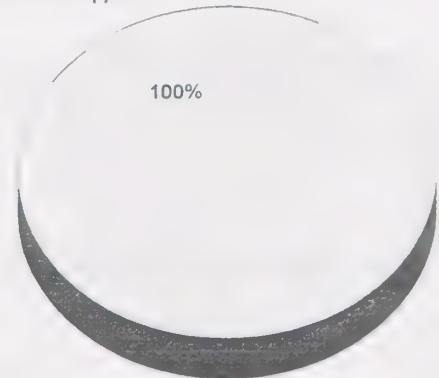
Number of Employees

(Full Time Equivalent)



Source of Funds

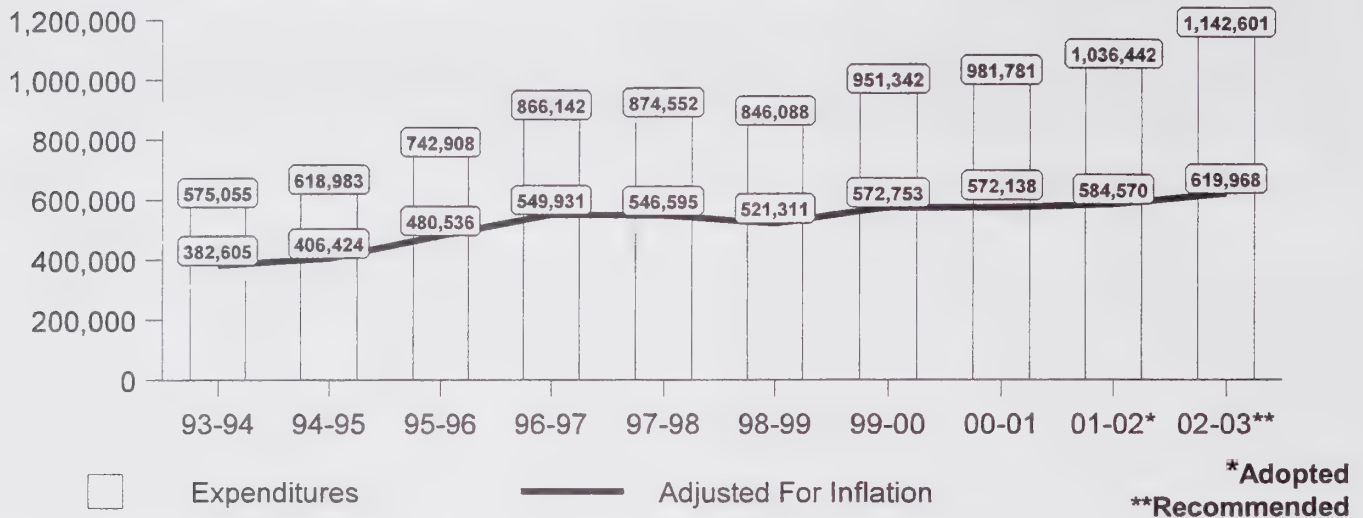
General Fund Support



Board of Supervisors

Budget Unit: 2000

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The requested funding maintains existing service levels including cost of living increases and radio and video broadcast of the Board of Supervisor meetings.

BUDGET ADOPTED CHANGES

None.

SERVICE PROGRAMS

Annual County Audits

This program complies with Government Code Section 25250, which states that it is the Board of Supervisors' duty to examine and audit the financial records of the County. In addition, this program satisfies the Federal Single Audit Act (Public law 98-502) relative to the auditing of federal monies received by the County.

Total Expenditures: \$75,000 Total Staffing (FTE): 0.0

Radio and Video Broadcast Of Board Meetings

Through this program the Board seeks to reach and inform as many citizens as possible regarding the issues taken up at the weekly public business meeting of the Board of Supervisors.

Total Expenditures: \$51,000 Total Staffing (FTE): 0.0

Service to Public

The majority of the Board's activities center around services to the public which are provided in its capacity as the legislative body of the County. Members of the Board of Supervisors represent the people residing within their supervisorial district, while also working for the general welfare of the entire County.

Total Expenditures: \$1,016,601 Total Staffing (FTE): 12.5

Board of Supervisors

Budget Unit: 2000

GOALS/PERFORMANCE MEASURES

Department Goal: Establish a comprehensive financial plan which demonstrates, in measurable terms, that County government runs efficiently, provides high quality services, complies with all legal requirements and produces results that are responsive to community priorities and desires.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they are satisfied with the services the County provides.	New Measure	90%	70%	90%	The 2001 ACTION telephone survey asked 800 randomly selected adults "how would you rate the services provided by San Luis Obispo County government?". 70% of the respondents rated the County as good, very good or excellent. 82% of the respondents rated the County as fair or better.
What: Measures citizen satisfaction with County services using data from the bi-annual ACTION for Healthy Communities telephone survey.					
Why: It is the County's desire to provide services to our residents that are in line with their expectations.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the County's Indicators that are moving in a favorable direction.	New Measure	90%	Baseline data now available.	90%	The first Communitywide Results Report was published in summer 2001. The report shows that the County is achieving "great results" in many areas. This data will serve as the baseline from which we will judge our future progress. The next report will be published in summer of '03.
What: The Board of Supervisors has adopted a set of Communitywide Results that represent the "big picture" results we want for all county residents. The results surround the concepts of safety, health, livability, prosperity, and good government. Each result, in turn, has a listing of "key indicators" that help to quantify the progress we're making toward achieving our desired results. This measure will show how many of the indicators are moving in a positive direction.					
Why: This information will provide staff, the Board, and public, with a sense of how we're doing relative to achieving our "big picture" results.					

Administrative Office

Budget Unit: 2040

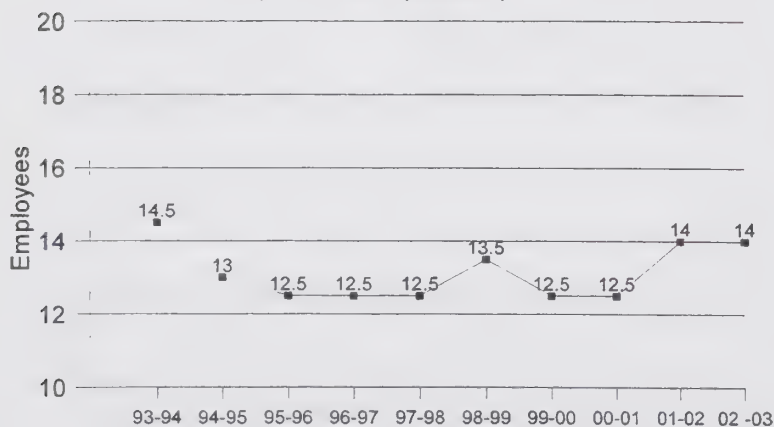
MISSION STATEMENT

To connect the people to their county government by fostering continuous improvement in communications, accountability and service.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 1,041,723	\$ 1,121,187	\$ 1,283,261	\$ 1,283,261	\$ 1,283,261
Services and Supplies	355,915	159,356	193,457	193,457	193,457
Other Charges	25,262	22,854	0	0	0
Fixed Assets	2,540	0	0	0	0
**Gross Expenditures	\$ 1,425,440	\$ 1,303,397	\$ 1,476,718	\$ 1,476,718	\$ 1,476,718
Less Intrafund Transfers	115,931	67,404	70,966	70,966	70,966
**Net Expenditures	\$ 1,309,509	\$ 1,235,993	\$ 1,405,752	\$ 1,405,752	\$ 1,405,752
Revenues	715,133	206,109	181,543	181,543	181,543
General Fund Support (G.F.S.)	<u>\$ 594,376</u>	<u>\$ 1,029,884</u>	<u>\$ 1,224,209</u>	<u>\$ 1,224,209</u>	<u>\$ 1,224,209</u>

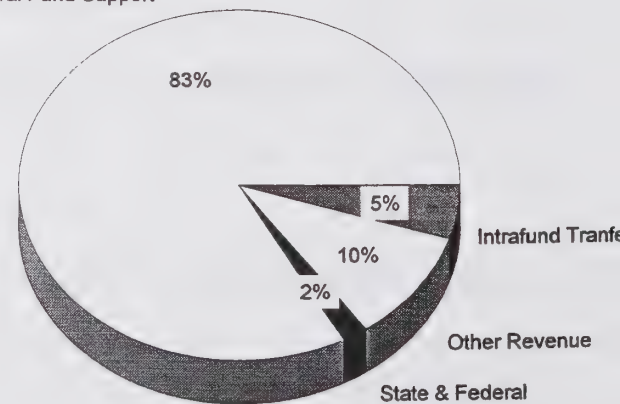
Number of Employees

(Full Time Equivalent)

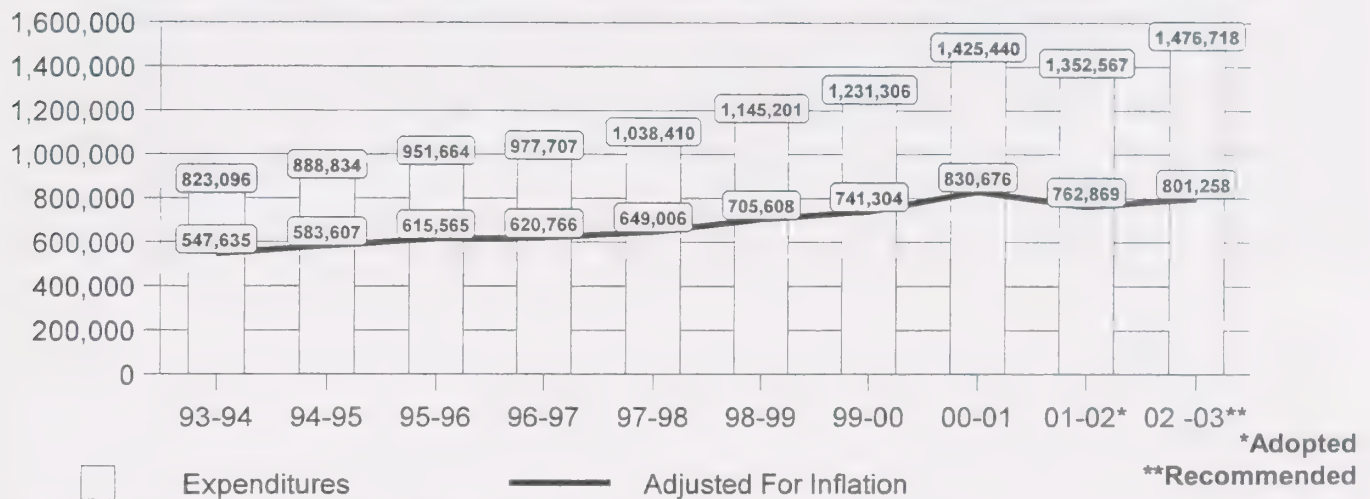


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Administrative Office have increased by about 9% compared to the 2001-02 adopted budget. The portion of the budget funded by general fund money is recommended to increase by almost 9%. The salary and benefit accounts are up by 10% due to prevailing wage adjustments and other compensation increases approved in 2001-02 as well as normal "step" increases for existing staff.

As part of the 2001-02 budget process, the Board approved the addition of one analyst to the Administrative Office to oversee implementation of an Organizational Effectiveness (OE) program. This position has not been filled yet, however, we have begun some preliminary work on the OE program with existing staff. In 2002-03, we do expect to fill this position and we will provide the Board with an update on the "results" associated with this program during the year. The cost of the OE program is completely offset with prior year SB 90 revenues.

Revenue has increased by about \$21,000, or 13%, largely due to revenue received under the SB 90 program (state reimbursement for mandated programs such as agenda preparation).

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Citizen Outreach/Support

Represents efforts geared toward reconnecting the public with county government. Includes activities such as surveying the community for feedback to improve performance; developing informative presentations and materials to improve communication with the public; and promoting technology to make county government more accessible (e.g., online access to county information, televised Board meetings, etc.).

Total Expenditures: \$102,400 Total Staffing (FTE): 1.0

Organization Support

Board of Supervisors: Provide high quality staff support to maximize Board effectiveness. Includes activities such as, facilitating implementation of Board policy; encouraging sound financial planning through annual preparation and regular review of the County budget; preparing the weekly board agenda; responding to requests for information; resolving citizen complaints; etc.

Administrative Office

Budget Unit: 2040

County Departments: Provide high quality staff support to maximize county department effectiveness. Includes such activities as providing policy guidance, troubleshooting, and keeping departments up to date on important issues.

Total Expenditures: \$1,139,179 Total Staffing (FTE): 11.0

Organizational Effectiveness

Represents efforts geared toward creating a high performance "results oriented" County organization. Includes activities such as promoting strategic planning, goal setting, and performance measurement throughout the organization; providing leadership and oversight to the countywide training program; and encouraging continuous improvement through a regular organizational review process (i.e., organization and method analyses).

Total Expenditures: \$235,139 Total Staffing (FTE): 2.0

GOALS/PERFORMANCE MEASURES

Department Goal: To enhance the public's trust in county government by measurably demonstrating that we provide efficient, high quality, results oriented services.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they are satisfied with the services the County provides.	New Measure	90%	70%	90%	The 2001 ACTION telephone survey asked 800 randomly selected adults "how would you rate the services provided by San Luis Obispo County government?". 70% of the respondents rated the County as good, very good or excellent. 82% of the respondents rated the County as fair or better.
What: Measures citizen satisfaction with County services using data from the bi-annual ACTION for Healthy Communities telephone survey.					
Why: It is the County's desire to provide services to our residents that are in line with their expectations.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they received satisfactory or better service from County employees when attempting to resolve a concern.	New Measure	95%	Data available summer '02	95%	The survey will be completed this summer, with the results published in the Final Budget.
What: The Administrative Office plans to carry out a bi-annual citizen satisfaction survey that builds on the data provided in the ACTION for Healthy Communities survey. The survey tool will include specific questions designed to solicit information from the public relative to whether they received satisfactory service from County employees when attempting to resolve a concern.					
Why: The information gained from this survey question will be used to help us improve customer service to the public.					

Administrative Office

Budget Unit: 2040

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the County's Indicators that are moving in a favorable direction.	New Measure	90%	Baseline data now available.	90%	The first Communitywide Results Report was published in summer 2001. The report shows that the County is achieving "great results" in many areas. This data will serve as the baseline from which we will judge our future progress. The next report will be published in summer of '03.
What: The Board of Supervisors has adopted a set of Communitywide Results that represent the "big picture" results we want for all county residents. The results surround the concepts of safety, health, livability, prosperity, and good government. Each result, in turn, has a listing of "key indicators" that help to quantify the progress we're making toward achieving our desired results. This measure will show how many of the indicators are moving in a positive direction. Why: This information will provide staff, the Board, and public, with a sense of how we're doing relative to achieving our "big picture" results.					

Department Goal: To provide high quality staff support in an effort to maximize the effectiveness of the Board of Supervisors.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Board members who respond to survey that indicate the Administrative Office staff provides satisfactory or better staff support.	100%	100%	100%	100%	The Administrative Office aims to provide outstanding staff support to the Board of Supervisors.
What: The County Administrative Office surveys the Board of Supervisors annually to determine their level of satisfaction with our staff support relative to accuracy, responsiveness, responsibility, timeliness and trustworthiness. Why: The information gained from this survey allows us to continuously improve staff support to the Board.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Board members who respond to survey that indicate they are generally satisfied with the quality of the agenda reports presented as part of the weekly agenda.	New Measure	100%	100%	100%	The Administrative Office strives to ensure that all agenda reports placed on the weekly agenda are accurate, easy to read, identify "results" and cover the pertinent issues.
What: The County Administrative Office surveys the Board of Supervisors annually to determine their level of satisfaction with the quality of the weekly agenda. Why: The information gained from these surveys will allow us to continuously improve the quality of the weekly Board agenda.					

Administrative Office

Budget Unit: 2040

Department Goal: To ensure the long term financial stability of the County.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Ratio of long term debt to capital assets.	13.4%	25%	6.9%	9%	The 2001-02 target reflected increased debt associated with the Lopez Dam and other significant capital projects. The projected ratio is much lower because new governmental accounting rules require that by year end, we reflect all County owned "infrastructure" such as bridges and roads, as capital assets. The ratio increases slightly for next year based on the anticipated borrowing for the new government center. A survey completed last year indicated that SLO County is well below the debt ratio of our comparable counties.
What: This measure shows the ratio long term debt relative to the value of all our capital assets (e.g. land, buildings). Why: This measure provides staff, the Board and public with information on the financial health of the County. It is our goal to keep our debt as low as feasible.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Ratio of contingencies and general reserves to the County's total General Fund operating budget.	9.25%	8.2%	9.3%	8%	The County's reserves are at a healthy level.
What: This measure shows how much money the County has in "savings" relative to our daily, ongoing expenses. Why: The measure provides staff, the Board and public with information on the financial health of the County. Our goal is to have a prudent level of savings that allows us to plan for future needs and "weather" economic downturns.					

Department Goal: To provide high quality staff support in an effort to maximize the effectiveness of County departments.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of departmental respondents that indicate the Administrative Office staff provides satisfactory or better support services.	100%	100%	100%	100%	The Administrative Office aims to provide outstanding support services to County departments.
What: The County Administrative Office surveys departments annually to determine their level of satisfaction with our staff support relative to accuracy, responsiveness, responsibility, timeliness and trustworthiness. Why: The information gained from this survey allows us to continuously improve our service to departments.					

Administrative Office

Budget Unit: 2040

Department Goal: To create an environment whereby all employees feel valued and are proud to work for the County.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of employees that indicate in an annual workforce survey overall satisfaction with their job.	New Measure	80%	Data available summer '02	80%	We have completed design of the survey and will distribute it this summer, with results reported in the Final Budget.
What: The County Administrative Office plans to annually survey all County employees to gauge their overall level of satisfaction with their job.					
Why: This information will be used to help assess our organizational health.					

Department Goal: To foster implementation of sound strategies for delivering effective and efficient services.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Board members and participating departments that found the Organization Effectiveness (OE) Program process to be an effective tool for improving performance.	New Measure	95%	N/A	95%	The analyst position approved to oversee this program has not been hired as of April 2002. For 2002-03 we plan to measure and report what "results" the OE Program produced – be it from an efficiency, service quality and/or outcome perspective.
What: OE Programs provide a framework to systematically analyze an organization's performance. This measure will track the percentage of participants (both staff and decision makers) that found the process to be an effective tool for improving performance.					
Why: This measure represents the first step in evaluating the effectiveness of the OE Program process.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of departments that complete and/or implement strategic plans during the year that mesh with the County's mission statement and adopted Communitywide Results.	New Measure	100%	55%	70%	Currently, 12 of the 22 departments report that they have a strategic plan in place. It is our goal that every department have a current strategic plan, and as such, will continue to encourage departments toward this end.
What: This measure tracks the percentage of departments that complete or implement strategic plans that align with the County's mission statement and Communitywide Results.					
Why: By developing strategic plans that align with the County's mission statement and Communitywide Results, we help to ensure all county departments are on the same page working to achieve the same end results.					

Administrative Office

Budget Unit: 2040

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Full-time equivalent Administrative Office budget analyst staff per 1,000 county employees.	New Measure	New Measure	1.81	1.81	Total FTE budget analyst staffing levels per 1,000 employees for our comparable counties ranged from a high of 4.9 in Napa County to a low of 1.81 in San Luis Obispo County and Placer County; with the average at 2.53. Five of our six comparison counties responded to our survey.
What: This shows Administrative Office budget staffing per 1,000 county employees.					
Why: This data can be compared with other Administrative Offices' of similar characteristics to provide one measure of whether we are appropriately staffed for budget preparation and administration.					

Department Goal: To ensure that training opportunities aimed at creating a competent, results oriented workforce are made available to County employees.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of employees that report a useful gain of knowledge after participating in leadership, customer service or interpersonal skills training sponsored by the County's Employee University.	New Measure	95%	95%	95%	During 2001/02, the Employee University has focused its efforts on leadership training. By year end, we expect to train 520 in employees in Covey 7 Habits and 57 in 4 Roles Programs.
What: This measure tell us how many participants learned something useful after participating in an Employee University sponsored training course.					
Why: This represents the first step in evaluating the effectiveness of the training courses offered through our Employee University. It is our intention to use more sophisticated measures to assess the "true impact" of training (i.e., did the employee improve his/her performance) once the Employee University has been up and running for a year.					

Organizational Effectiveness

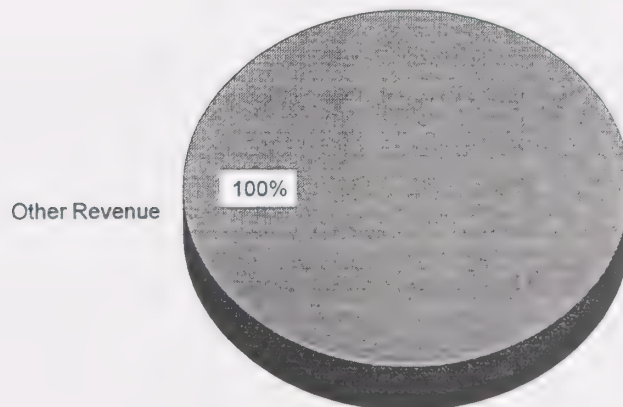
Budget Unit: 2081

PURPOSE

To continuously improve the quality and effectiveness of services provided to the public through organizational reviews and staff training.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	299,274	493,650	493,650	493,650
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 0	\$ 299,274	\$ 493,650	\$ 493,650	\$ 493,650
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	0	1,200,000	0	0	1,204,404
Total Financing Requirements	\$ 0	\$ 1,499,274	\$ 493,650	\$ 493,650	\$ 1,698,054
Revenues	\$ 0	\$ 1,762,271	\$ 350,000	\$ 350,000	\$ 1,350,000
Fund Balance Available	0	0	50,000	50,000	254,404
Cancelled Reserves	0	0	93,650	93,650	93,650
Total Financing Sources	\$ 0	\$ 1,762,271	\$ 493,650	\$ 493,650	\$ 1,698,054

Source of Funds



Organizational Effectiveness

Budget Unit: 2081

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit "houses" resources aimed at a variety of internal efforts to continuously improve the effectiveness of County government and provide countywide training activities. In seeking a well-governed community, our goal should be to build internal systems that facilitate consistent, predictable, reliable and ideal behaviors that satisfy our stakeholders. This budget provides resources to examine how well current County systems meet the needs of our stakeholders and recommend changes as necessary if our current results are failing to meet expectations.

The overall recommended budget expenditures are down about 7%. The organizational effectiveness program remains at status quo and the training has expanded to include customer service courses. Funds for a personnel classification plan review were budgeted in the current year's budget and have been reduced in 2002-03.

Organizational effectiveness assessments will be spearheaded by the Administrative Office. It is expected that two major assessments will be accomplished during the course of the year.

Countywide training activities for 02-03 will include customer service training, leadership and the 7 habits of Highly Effective People. Additionally, funds have been budgeted to measure the success of the programs to determine if they are having the desired impact that we are striving for as depicted in the results section of this budget.

\$50,000 is included in the budget to pay for a citizens satisfaction survey. The intent of the survey is to elicit public feedback about County services. We are still exploring the different kinds of survey instruments that might be used to obtain this information, which is a critical component of the Results Based Decision Making Initiative.

General Fund revenue in the amount of \$350,000 is recommended to support training programs provided through this budget unit. Revenue supporting the organization effectiveness program comes from unanticipated SB 90 revenue (\$600,000) received last year that is earmarked for this program.

BOARD ADOPTED CHANGES

The General Fund and Organizational Effectiveness Program fund balances were higher than estimated so the countywide training reserve received an additional \$1.2 million.

SERVICE PROGRAMS

Organizational Effectiveness

Provides funding to conduct organizational assessments, including a review of the countywide classification system. Staff for this program are included in budget unit 2040 - Administrative Office.

Total Expenditures: \$256,650 Total Staffing (FTE): 1.0*

*Staff for this program is reflected in Budget Unit 2040 - Administrative Office

Countywide Training

Provides funding for countywide training programs.

Total Expenditures: \$237,000 Total Staffing (FTE): 0.0*

*Staff for this program is reflected in Budget Unit 3200 - Social Services

Organizational Effectiveness

Budget Unit: 2081

GOALS/PERFORMANCE MEASURES

Department Goal: To enhance the public's trust in county government by measurably demonstrating that we provide efficient, high quality, results oriented services.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they are satisfied with the services the County provides.	New Measure	90%	70%	90%	The 2001 ACTION telephone survey asked 800 randomly selected adults "how would you rate the services provided by San Luis Obispo County government?". 70% of the respondents rated the County as good, very good or excellent. 82% of the respondents rated the County as fair or better.
What: Measures citizen satisfaction with County services using data from the bi-annual ACTION for Healthy Communities telephone survey.					
Why: It is the County's desire to provide services to residents that are in line with their expectations.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of citizens that indicate they received satisfactory or better service from County employees when attempting to resolve a concern.	New Measure	95%	Data available summer '02	95%	The survey will be completed this summer, with the results published in the Final Budget.
What: The Administrative Office plans to carry out a bi-annual citizen satisfaction survey that builds on the data provided in the ACTION for Healthy Communities survey. Our survey tool will include specific questions designed to solicit information from the public relative to whether they received satisfactory service from County employees when attempting to resolve a concern.					
Why: The information gained from this survey question will be used to help us improve customer service to the public.					

Department Goal: To ensure that training opportunities aimed at creating a competent, results oriented workforce are made available to County employees.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of employees that report a useful gain of knowledge after participating in leadership, customer service or interpersonal skills training sponsored by the County's Employee University.	New Measure	95%	95%	95%	During 2001/02, the Employee University has focused its efforts on leadership training. By year end, we expect to train 520 in employees in Covey 7 Habits and 57 in 4 Roles Programs.
What: This measures tell us how many participants learned something useful after participating in an Employee University sponsored training course.					
Why: This represents the first step in evaluating the effectiveness of the training courses offered through our Employee University. It is our intention to use more sophisticated measures to assess the "true impact" of training (i.e., did the employee improve his/her performance) once the Employee University has been up and running for a year.					

Auditor-Controller

Budget Unit: 2050

MISSION STATEMENT

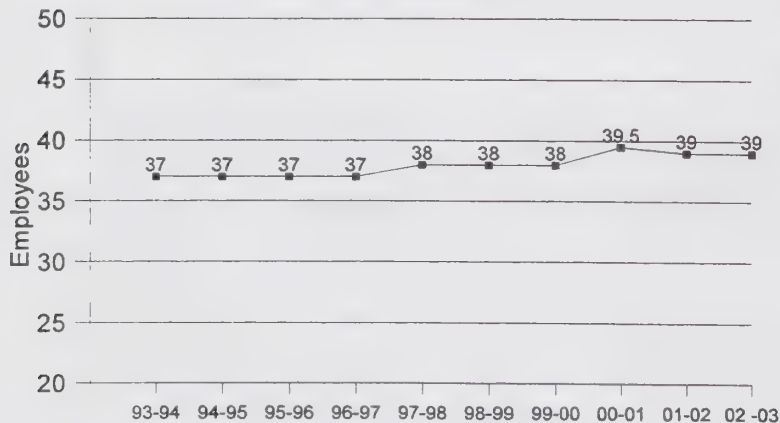
The Auditor-Controller is the Chief Accounting Officer for the County Government.

The office enhances the public's trust by acting as a guardian of funds administered for the County, cities, schools and special districts and by providing an independent source of financial information and analysis.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 2,254,358	\$ 2,702,659	\$ 2,903,604	\$ 2,903,604	\$ 2,903,604
Services and Supplies	291,611	412,864	348,730	348,730	348,730
Other Charges	0	0	0	0	0
Fixed Assets	9,971	0	0	0	0
**Gross Expenditures	\$ 2,555,940	\$ 3,115,523	\$ 3,252,334	\$ 3,252,334	\$ 3,252,334
Less Intrafund Transfers	128,941	104,595	106,880	106,880	106,880
**Net Expenditures	\$ 2,426,999	\$ 3,010,928	\$ 3,145,454	\$ 3,145,454	\$ 3,145,454
Revenues	530,301	669,999	473,785	473,785	473,785
General Fund Support (G.F.S.)	<u>\$ 1,896,698</u>	<u>\$ 2,340,929</u>	<u>\$ 2,671,669</u>	<u>\$ 2,671,669</u>	<u>\$ 2,671,669</u>

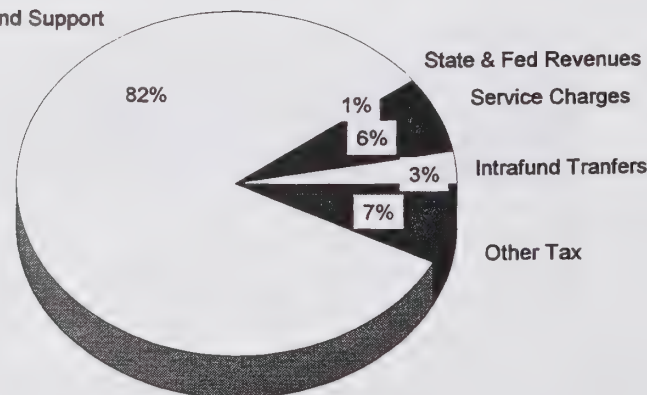
Number of Employees

(Full Time Equivalent)



Source of Funds

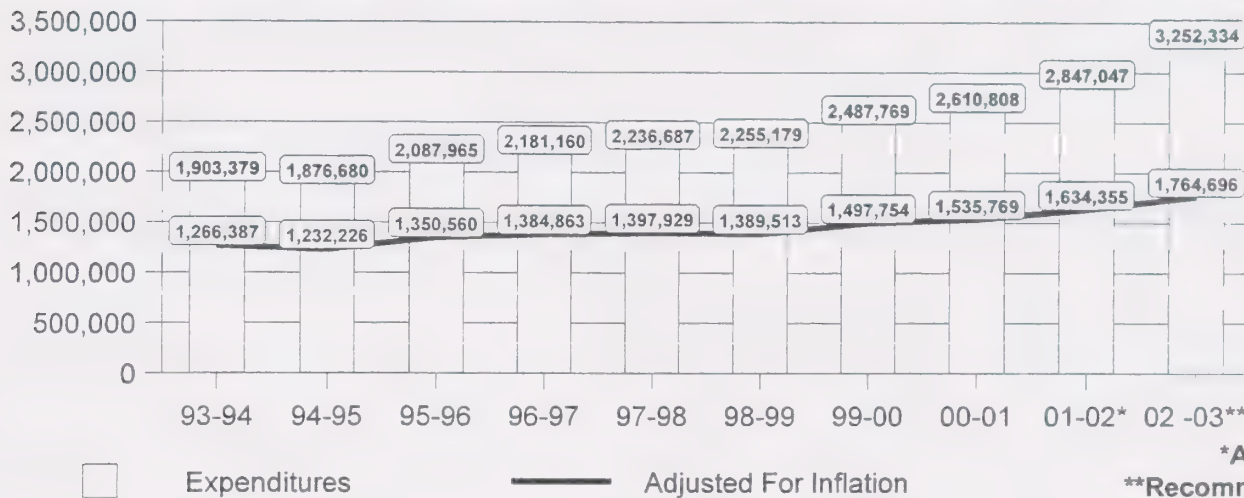
General Fund Support



Auditor-Controller

Budget Unit: 2050

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

At the requested funding levels, the Auditor's Office will continue to meet all state and federal mandates, and will provide ongoing accounting direction and general ledger maintenance to all County Departments. This past year, improved automation of certain accounts payable functions, including laser check printing and direct deposit of vendor payments, has allowed for reduced staffing levels. However, payroll processing has become ever more demanding with new bargaining units for court employees, separate contracting and administration of Lifeguard medical insurance, and more Section 125 "ITS" plan administration. In response, one accounting technician has been moved from accounts payable to payroll to meet the increased demand. Whether accounts payable may later need temporary or permanent help to meet its service goals remains to be seen. The current request assumes no new net staffing for 2002-03. If new projects or significant unanticipated needs occur, the department may have to return to the Board for staff augmentation mid-year.

The Auditor's BU 2050 budget will show an increase of about \$58,000 this year due to inclusion of administrative costs for the county's Section 457 deferred compensation plan. This is not a net increase, since these costs were previously budgeted in BU 2120 "Retirement Plans". BU 2120 is being eliminated in accordance with your Board's goal for reduction and consolidation of departments and functions.

The County continues to respond to Government Accounting Standards Board Pronouncement 34 (GASB 34). According to the Government Finance Officers Association, this new mandate is "...without doubt...the most important single change in the history of accounting and financial reporting for state and local governments." During the current year, countywide implementation is occurring with strong leadership for this major effort from the Auditor-Controller's Office. In addition, a comprehensive "financial systems needs assessment" was also performed, involving interviews and other input from financial and administrative staff from all county departments. For next year, we will review the needs assessment and recommend a course of action for upgrade or replacement of core financial management systems.

Fortunately, GASB 34's intended results track closely with and support our Department's and SLO County's Communitywide desired results, particularly with respect to increasing accountability and delivering accurate and user-friendly information to the people. For example, while continuing to require accounting and reporting for each of the hundreds of legally mandated individual county funds, GASB 34 will also mandate delivery of financial information from a highly consolidated total government perspective, so that the overall fiscal results and financial health of the County can be better understood by laypersons as well as professionals. Another major requirement is full accounting for all county owned infrastructure. The aim is to insure that current taxpayers do not unknowingly saddle future generations with crumbling and unsafe roads, bridges, and buildings. In addition, taxpayers will also be able to determine, much more readily than ever before, the true costs of particular programs and how local discretionary funds are allocated. These desired results can only be achieved with ongoing effort and leadership in future years beyond just the implementation stage.

Auditor-Controller

Budget Unit: 2050

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Auditor-Controller's Office have increased by about 10.5% compared to the FY 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by about 13%. The higher spending level is largely due to salary and benefit increases approved for staff in 2001-02. Other significant changes include:

- **Position changes:** The recommended budget includes the conversion of one Accounting Technician to an Accounting Technician - Confidential position in accordance with existing policy regarding employees who routinely work with payroll, budget, insurance or pension information which has an impact on the meet and confer process. A Senior Account Clerk - Confidential position is reclassified to an Accounting Technician - Confidential position due to the increasing demands associated with payroll processing activities. And an Account Clerk position is recommended for conversion to a proposed new classification of Accounting Systems Aide - Confidential to support increased financial information applications within the department and in the user community. These three changes will increase salary and benefit costs by about \$20,000. The Auditor has agreed to absorb these increases for the first year.
- **Administrative costs for deferred compensation program:** The Pension Trust budget is developed and approved by the Pension Trust Board of Trustees. The only portion of that budget which the Board of Supervisors technically has authority over is the cost of administering the deferred compensation program. This cost was previously reflected in budget unit 2120 (Retirement Plans) but staff is recommending the elimination of that budget to reflect the fact that the Pension Trust Board has the authority to approve the spending plan for the balance of the retirement programs. This change adds about \$58,000 to the budget.
- **Revenues will decrease by about 2%:** The decrease is principally due to a reduction in funding the Auditor's Office receives for administrative costs related to debt service for special districts. The amount of debt for special districts will be significantly reduced next year because of payoffs and, as of early 2002, there is no new debt on the horizon.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Accounts Payable

Pre-audit all claims for payments to vendors submitted by County departments and process payments for special districts. Coordinate payment activity and provide oversight and direction with departments and vendors. Prepare annual reports required by the State and the Internal Revenue Service.

Total Expenditures: \$337,414 Total Staffing (FTE): 6.0

Audit Division

Perform mandated internal audits for compliance with state and federal requirements. Ensure adequacy of internal controls over cash and county assets. Conduct management and compliance audits and departmental reviews. Audit the operations of public agencies doing business with the County to ensure compliance with policy. Assists with the preparation of the County's annual financial statement.

Total Expenditures: \$510,304 Total Staffing (FTE): 6.5

Budget and Cost Accounting

Assist the County Administrator and Board of Supervisors in developing the proposed and final County budget. Analyze and forecast annual budget expenditures. Review all county fees. Conduct rate reviews for ambulance, landfill, and internal service fund operations. Prepare countywide cost allocations, state mandated program claims, indirect cost rate proposals and special reporting requests.

Total Expenditures: \$141,582 Total Staffing (FTE): 1.25

Deferred Compensation

Reflects the County's payment for administrative costs incurred by Pension Trust as a result of county employees participation in this program.

Total Expenditures: \$57,713 Total Staffing (FTE): 0.0

Auditor-Controller

Budget Unit: 2050

Financial Reporting

Maintain accounting records for the County and those districts whose funds are kept in the County Treasury. Maintain budget and fund controls and records of fixed assets. Prepare annual financial reports and reports for federal and state reimbursement. Act as Auditor and/or Financial Officer for special districts, boards, authorities, etc. and provide accounting services for countywide debt financing.

Total Expenditures: \$1,006,814 Total Staffing (FTE): 12.5

Mobilehome Rent Board Support

Administer the Mobile Home Park Rent Stabilization Ordinance and provide staff support to the Board.

Total Expenditures: \$78,714 Total Staffing (FTE): .75

Payroll Processing

Prepare and process biweekly payroll for the County. Coordinate payroll activity with departments and employees. Prepare biweekly, monthly, quarterly, and annual reports for state, federal, and local agencies. Collect and pay premiums for County-related health and insurance benefits.

Total Expenditures: \$374,130 Total Staffing (FTE): 5.0

Property Tax Processing

Calculate property tax rates and determine extensions. Process changes to the tax roll. Apportion and distribute taxes and special assessments to all agencies. Prepare tax reports. Implement procedural changes to reflect new legislation affecting the tax system. Advise cities, schools, and special districts on tax-related matters.

Total Expenditures: \$314,220 Total Staffing (FTE): 3.5

Systems Support

Evaluate existing manual accounting systems and make recommendations for improved efficiencies through automation. Maintain the countywide computerized financial, fixed asset, accounts payable, tax, and payroll systems. Assist departments in updating computerized systems. Provide training and prepare manuals related to accounting systems operations. Maintain operation of the Auditor's LAN and PC network.

Total Expenditures: \$431,443 Total Staffing (FTE): 3.5

GOALS/PERFORMANCE MEASURES

Department Goal: Pay county bills on time and accurately.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of bills, with proper documentation, paid within 7 days of receipt of claim for payment.	100%	100%	100%	100%	All bills have been paid or rejected within the appropriate timelines.
What: Measures our compliance with the deadline that assures bills are paid timely.					
Why: Bill processing procedures insure that all claims will receive immediate attention, will be reviewed for appropriateness and accuracy, and establish a reasonable period when departments and vendors may expect payment.					

Auditor-Controller

Budget Unit: 2050

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of county vendors identified as "satisfied" or "very satisfied" with payment timeliness and courteous response to inquiries. What: The survey measures our vendors' satisfaction with department service and performance. Why: Our purpose is to meet or exceed the performance expectations of our vendors.	94%	100%	94%	94%	94% of the vendors surveyed felt they were "satisfied" or "very satisfied" with our overall service: 93% were satisfied or very satisfied with our timeliness, while 98% were satisfied or very satisfied with our courtesy.

Department Goal: Provide periodic review of the internal controls of County Departments to ensure compliance with policies and procedures, and minimize losses from fraud or misappropriation.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of cash counts, special district audits, trust fund reviews, and grant compliance audits performed for County departments. What: The Internal Audit Division studies a sampling of various offices, districts, funds, and programs each year. Selection is made based on legal mandates, and measures of risk such as dollar value, complexity, and/or the existence of other checks and balances. Why: These audits and reviews help to prevent or minimize losses from fraud and from non-compliance with program funding requirements. Since department managers in most cases do not know if their operation will be selected for detailed audit in any particular year, this serves as a deterrent for lax internal controls.	36	36	30	30	In recent years there have been no material losses from fraud or misappropriations of categorical program funding. This means that, in general, County funds were spent for the purposes for which they were received. Please note we expect to fall short of our target of 36 audits for fiscal year 01/02. Several audit staff members have been reassigned to implement GASB 34 (which requires significant changes to governmental financial reporting), and as such, have less time to perform audits.

Auditor-Controller

Budget Unit: 2050

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of concessionaire, bed tax, or service provider audits completed.	21	21	14	14	Several recommendations were made this past year to improve contract administration. The most significant additional revenue was realized from a study of sales tax allocations from businesses bordering on incorporated cities which brought in a one time retroactive adjustment of \$50,000 and an additional estimated \$70,000 annually to the county. Please note we expect to fall short of our target of 21 audits for fiscal year 01/02. Several audit staff members have been reassigned to implement GASB 34 (which requires significant changes to governmental financial reporting) and, as such, have had less time to perform audits.
What: Selected concessionaires, hotels, and major contracted service providers are audited on a rotating basis so that they can expect to be studied once every three or four years. Hotels and most concessions pay the County based on percentages of gross receipts, and many contractors are paid based on counts of eligible services provided. Why: These audits help to insure that the County is receiving all the revenue that it is entitled to, and that payments made are for services actually received. In addition, we try to maintain a level playing field so that local businesses pay no more or less than their fair share under the law, and are properly compensated when contracting with the County.					

Department Goal: Maintain the financial health of the County by developing effective annual budgets, accurately identifying expenditures, and ensuring recovery of revenues from state and federal sources.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Amount of reimbursable mandated costs submitted pursuant to state parameters (SB 90).	\$1,200,000	\$700,000	\$800,000	\$ 850,000	A substantial one time payment of \$500,000 was received in 2000/2001 for back claims. This additional revenue accounts for the \$1.2 million received in fiscal year 00/01. The Auditor's Office strives to maximize revenue from the SB90 program.
What: The State reimburses County's for costs associated with selected new programs mandated by the State. The Auditor's Office is responsible for coordinating the preparation and submission of SB90 claims. Why: Maximizes revenue to the departments responsible for implementing new mandated programs.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
A favorable audit, by the State Controller's Office, of reimbursable costs allocated through the Countywide Cost Allocation Plan, prepared in accordance with federal regulations.	Audit with no exceptions.	Audit with no exceptions.	Audit with no exceptions.	Audit with no exceptions.	The 2000/01 plan was audited by the State Controller's Office and no adjustments were required. \$24,300,000 of overhead costs were accepted.
What: State and Federal agencies allow for County's overhead cost reimbursement through numerous programs and grants. The Countywide Cost Allocation Plan is a tool used to distribute overhead costs to programs and departments within the County. Why: The County is reimbursed for overhead costs.					

Auditor-Controller

Budget Unit: 2050

Department Goal: Provide timely and accurate financial information for the public, Board of Supervisors, and County departments.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average number of days it takes to provide departments with a complete set of revenue, expense, and general ledger reports after month end.	2 days	1 day	1 day	1 day	Online reporting has allowed us to reduce the time it takes to get month end financial information to departments from 2 days to 1 day.
What: Financial reports are produced each month that identify the countywide and all funds financial position, in addition to the budget status for each department. Why: Timely financial reporting provides the Board and the public access to current reliable information as needed and provides County Departments the fiscal reports necessary to effectively manage their budgets from month to month.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of financial status reports prepared for the Board of Supervisors and the public.	3	4	3	3	The reports are prepared in conjunction with the Administrative Office. Countywide trends and department budgeted differences are presented to the Board of Supervisors.
What: This report provides a snapshot view of the County's financial status four times per year. The report is also distributed to public libraries and is open to public comment at Board meetings. Why: To determine the financial status of the County and provide the Board of Supervisors current information to aid them in fiscal decision making.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of new mandated accounting changes implemented in a timely manner.	100%	100%	100%	100%	We continue to implement new accounting changes within the mandated deadlines. This year we are in the process of implementing the most significant change in governmental financial reporting (GASB 34). This change will provide more user-friendly information to the public and user community.
What: These pronouncements are changes in accounting methods and practices that have been prescribed by regulatory bodies. Each pronouncement is noted with established implementation dates. Why: Timely implementation of these pronouncements insures compliance with generally accepted accounting principles and the assurance our financial information is acceptable throughout the industry and government.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Earn a clean auditor's opinion on the Comprehensive Annual Financial Report (CAFR).	1	1	1	1	In fiscal year 2000-01 we received an unqualified "clean" opinion from our independent auditors.
What: The clean opinion measures the reliability, integrity and accuracy of the information presented in the County financial statements. Why: Provides assurance to the public, investors and others that the County's financial position is presented fairly and accurately.					

Auditor-Controller

Budget Unit: 2050

Department Goal: Prepare biweekly payroll accurately, on time, and in accordance with Board approved employee contracts and state and federal regulations.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of payrolls processed on time and in compliance with applicable regulations.	100%	100%	100%	100%	The Auditor-Controller's Office continues to provide accurate and timely payroll services to County employees.
What: Make accurate and timely payroll.					
Why: Mandated by State law.					

Department Goal: Monitor the accuracy of tax collections and distribute property tax revenue to the County, cities, schools and special districts while ensuring compliance with state law.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of taxes distributed on time and accurately, per Revenue and Taxation code, to county taxing entities including cities, redevelopment agencies, schools, special districts, and joint powers authorities.	100%	100%	100%	100%	State Audit resulted in no negative findings. \$249,000,000 distributed for 2000/2001.
What: Monitor the accuracy of tax collections and distribute property tax revenue in compliance with state law.					
Why: Mandated by state law.					

Department Goal: Insure that all automated accounting systems are designed to provide easy access to relevant data and are maintained with adequate internal controls and audit trails.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of offices, departments, institutions, and districts for which the Auditor, per Government Code Section 26881, prescribes and exercises general supervision over the accounting forms and method of keeping the accounts.	86	86	86	86	This measure may change from time to time as new agencies are formed and other agencies are combined, eliminated or restructured.
What: This measures the number of users who require our services and access to our data.					
Why: It is important to know who our users are and that they are receiving the information they need.					

Auditor-Controller

Budget Unit: 2050

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Provide users with at least one significant system enhancement annually.	1	1	1	1	We are continually improving the availability of information through automation.
What: We are committed to improving our systems and the information they provide.					
Why: Departments are continually being asked to do more with existing staff. Our goal is to provide users with improved systems to meet increased requirements.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of users that receive annual workshop training sessions on automated financial management, human resource/payroll and budget preparation systems.	75%	75%	75%	80%	We are providing annual training to keep users up-to-date on systems and help new users learn what is available. We also provide training when new enhancements are implemented or when users ask for assistance.
What: This measures our desire to be certain users know what systems and information are available and how to use them.					
Why: Users will know what information is available and how to retrieve it given adequate training.					

Department Goal: Provide high quality, cost effective Auditor-Controller services.

Communitywide Result Link: A well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Auditor Controller staff per 100 County employees.	New Measure	New Measure	1.5	1.5	Staffing levels per 100 employees for our comparable counties ranged from 0.5 in Kern County to 2.1 in Placer and Napa Counties, with the average at 1.3. Our staffing levels are slightly above the average, but well within the range of our comparable counties.
What: This shows Auditor Controller staffing levels per 100 county employees.					
Why: This data can be compared with Auditor-Controller offices of similar characteristics to provide one measure of whether we are appropriately staffed.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

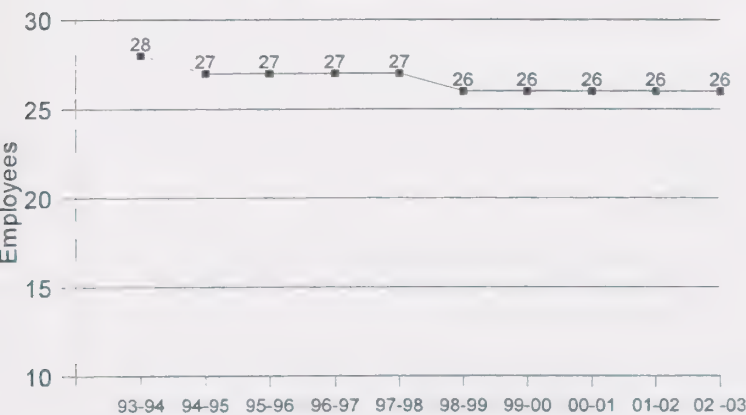
MISSION STATEMENT

The Treasurer, Tax Collector, Public Administrator's staff is committed to provide quality service to the community. This includes efficient collection and prudent management of public funds needed for public services.

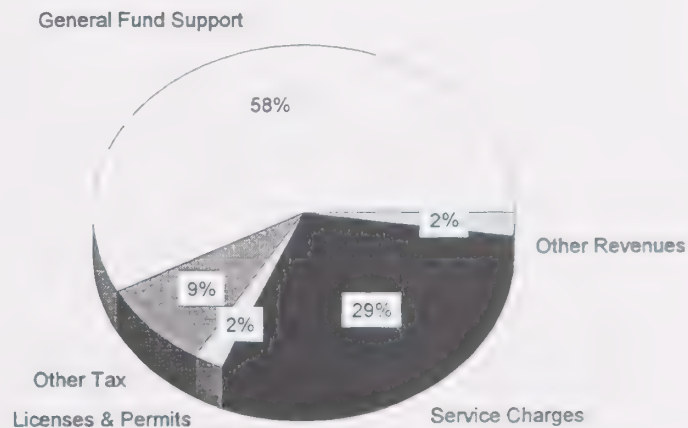
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 1,442,229	\$ 1,566,873	\$ 1,658,585	\$ 1,658,585	\$ 1,658,585
Services and Supplies	295,289	316,316	377,548	355,619	355,619
Other Charges	0	0	0	0	0
Fixed Assets	17,611	17,002	262,452	12,452	12,452
**Gross Expenditures	\$ 1,755,129	\$ 1,900,191	\$ 2,298,585	\$ 2,026,656	\$ 2,026,656
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 1,755,129	\$ 1,900,191	\$ 2,298,585	\$ 2,026,656	\$ 2,026,656
Revenues	816,639	826,296	838,654	855,454	855,454
General Fund Support (G.F.S.)	\$ 938,490	\$ 1,073,895	\$ 1,459,931	\$ 1,171,202	\$ 1,171,202

Number of Employees

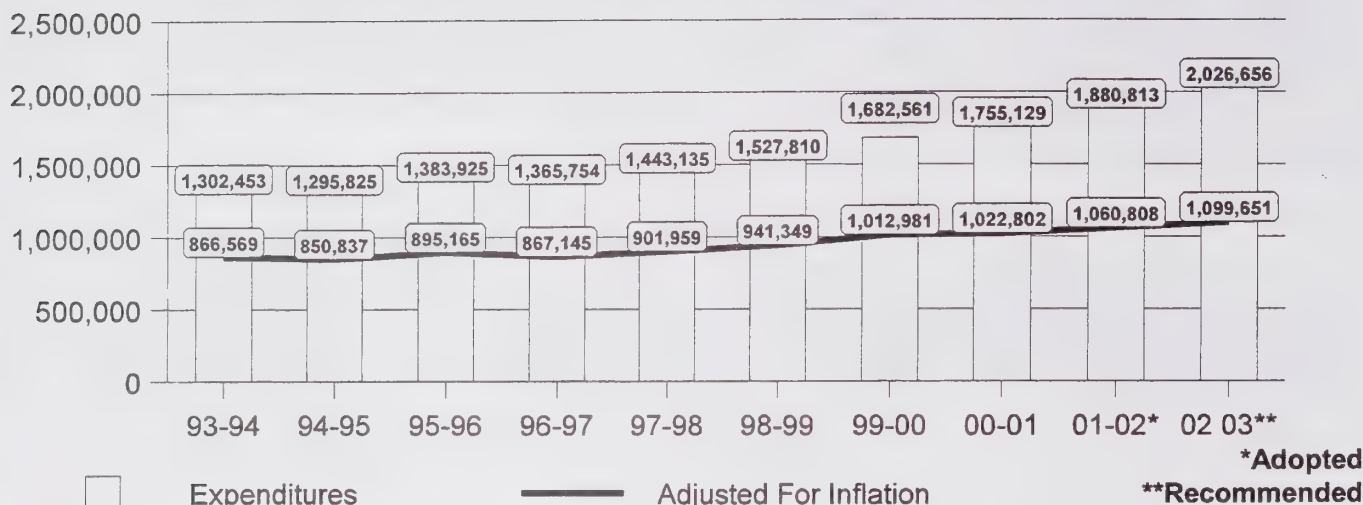
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Status Quo and Traditional Budget Requests for fiscal year 2002-03, reflects the Treasurer, Tax Collector, Public Administrator department's continuing focus on providing quality service to the community in an efficient and economic manner.

The Status Quo Budget Request results in a net General Fund Support total of \$1,196,531. Although this represents a 10% increase over the current year, it is primarily due to the 7% increase in salaries and benefits which reflects cost of living and inequity adjustments effected during fiscal year 2001-02.

The Traditional Budget Request results in a net General Fund Support total of \$1,459,931. Although this represents a 34% increase over the current year, it is almost exclusively attributable to the need for a new Property Tax Collection System.

The department requested \$250,000 in 2001-02, to upgrade the current mainframe Property Tax Collection System which was first developed circa 1970s, to a PC-based interactive system. The adopted funding has been set aside in the automation equipment replacement reserve for this project pending review by the Information Services Advisory Committee (ISAC). Additional funding of \$250,000, for the said Property Tax Collection System upgrade is being requested. This proposal involves modernizing the tax collection system to provide for increased automation, improved query and reporting, Internet access, and future electronic commerce using a PC-based server.

The Tax Collector has been investigating a replacement tax collection system since 1992. Research is being conducted in determining the best and most economical system. We have investigated the potential of joint development between counties. We also plan to review existing systems developed and utilized by similar counties and systems developed by private vendors. The end result will be a savings in cost and an increase in productivity. The taxpayers will also benefit by being able to obtain tax information over the Internet and making payments on-line. No monies will be expended on this project until all options have been fully evaluated and subsequent approval from the Administrative Office and Board of Supervisors has been received.

The Traditional Budget also includes a request to consolidate the tax bill printing and mailing process. The tasks of forms printing, data printing, folding, stuffing, and mailing the tax bills are currently performed by various providers. The request is to centralize these tasks to one accountable vendor. This will result in an efficient and streamlined handling of the process and earlier mailing of tax bills to taxpayers. It will also free up 50 hours of Tax Collector staff time to utilize in other areas of the office. The change will have no operational impact on the Information Services Division (currently printing the tax bills).

The combined office of the Treasurer, Tax Collector, Public Administrator has sought continuously to effectively and efficiently perform its duties to the community. The department is responsible for billing, collecting, and investing over \$300 million each year for the County, cities, schools, and special districts. These agencies in turn deliver various essential services to the public. By using automated systems in banking, providing information via the Automated Voice Response system and the Internet, the department has demonstrated a proven track record of providing improved customer services even with the increasing complexity and growth in workloads. The department will

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

continue to explore, develop, and utilize automation technologies to further contribute to the Communitywide Results adopted by the Board of Supervisors of improved services to the public.

This budget request is based on the current permanent staffing level and provides the ability to perform existing levels of State and County mandated service programs.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Treasurer-Tax Collector have increased by 7% or approximately \$146,000 compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 8% or almost \$89,000. The largest component of the recommended increase is reflected in the salaries and benefits accounts and due to the 2001-02 salary adjustments granted by the Board. That aside, the services and supplies accounts will increase by 7% or almost \$25,000 for 2002-03. The additional money is needed to fund: 1) an increase in postage rates from 34 cents to 37 cents effective July 2002; 2) increased legal publication fees; 3) higher reprographics expenses; and 4) new file cabinets to store the necessary tax bill documentation (i.e., batch headers) on site. Money has also been included to fund the scheduled replacement of 10 computers. Recommended fixed assets include replacement of a 17 year old mail machine. Revenue will increase by 7% or roughly \$57,000 due primarily to an increase in fees the department charges to administer the Treasury.

The additional resources requested by the department are not recommended due to lack of available financing.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Local Mandated Collections

Administer the issuance of business licenses for all unincorporated areas of the County, collect and account for business license regulatory fees, and Transient Occupancy Taxes (hotel bed taxes).

Total Expenditures: \$52,031 Total Staffing (FTE): .77

Public Administrator

Administer the estates of deceased county residents when there is no one willing or qualified to act as executor or administrator of the estate to ensure compliance with legal mandates. Services include coordinating property sale or other disposition; researching and notifying beneficiaries; processing court documentation, income tax returns, wills; and ensuring payments to creditors.

Total Expenditures: \$95,670 Total Staffing (FTE): 1.25

Secured Collections

Manage the billing, collection, and accounting of taxes secured by real property, i.e. residential and commercial land and buildings. Implement a collection program for delinquent property taxes and coordinate the sale of tax-defaulted property through sealed bid sales, "Chapter 8" agreement sales, and public auctions.

Total Expenditures: \$969,023 Total Staffing (FTE): 11.93

Supplemental Collections

Manage the billing, collection, and accounting of Supplemental Property Taxes (secured or unsecured) when the property value is reassessed due to a change in ownership or the completion of construction on real property.

Total Expenditures: \$139,099 Total Staffing (FTE): 2.02

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Treasury

Provide banking services including receiving, depositing, investing, and controlling all monies belonging to the County, school districts, and special districts for which the County Treasurer is ex-officio treasurer. Support the schools, special districts, and the County in issuing and selling bonds and special tax assessments.

Total Expenditures: \$473,285 Total Staffing (FTE): 5.93

Unsecured Collections

Manage the billing, collection, and accounting of taxes on unsecured property, i.e. business fixtures and equipment, racehorses, airplanes, and boats. Implement a collection program for delinquent unsecured property taxes.

Total Expenditures: \$297,548 Total Staffing (FTE): 4.10

GOALS/PERFORMANCE MEASURES

Department Goal: Provide helpful, courteous, responsive service to County departments and the public while accommodating all reasonable requests.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time that a reply is sent, within seven (7) business days, in response to incoming correspondence.	99%	95%	100%	100%	One of our office policies is to respond promptly to correspondence. We are currently meeting this target.
What: Response time to customer requests.					
Why: To ensure effective customer service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of customer satisfaction surveys that rate tax collection services as "good" or "excellent".	99%	99%	96%	100%	We conducted a survey of taxpayers at the public services counter during December 2001. Over 91% of the survey respondents rated our performance as good or excellent. We expect to conduct a second survey before fiscal year end. We project the results of this survey, coupled with the December survey, will help us reach an overall 96% satisfaction level for FY 01/02.
What: Satisfaction survey results collected from customers who are served in person and through the mail.					
Why: To ensure effective customer service and track changing customer expectations.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of customer satisfaction surveys from depositors with the County Treasury which rate department performance as good or excellent.	94%	100%	97%	100%	A survey of depositors is currently in progress. Results are expected to improve from last fiscal year's actual results.
What: Satisfaction survey results collected from depositors with the County Treasury.					
Why: To ensure effective customer service and track changing customer expectations.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Department Goal: Manage the Treasury investment pool, which includes deposits from the County, schools, and special districts, in a manner that ensures the preservation of capital and provides the ability to meet the cash flow needs of the pool participants.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of public funds invested.	99%	99%	99%	99%	The County Treasurer's policy is to invest all County funds that are not immediately needed. We can invest such a high proportion of our funds because we utilize modern banking techniques such as electronic transfers, controlled disbursements, and on-line account tracking.
What: The percentage of available funds invested.					
Why: To maximize the return on investment for public funds not immediately required to support governmental operations.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time that the annual County Treasury Oversight Committee investment compliance audit results in 100% compliance.	100%	100%	100%	100%	These audits have found the Treasury to be in compliance with the San Luis Obispo County Treasury Investment Policy.
What: The County Treasury Oversight Committee was formed in 1996 and has authorized audits of the Treasury each year.					
Why: The annual audit ensures that operating procedures are effectively being implemented to preserve capital and meet cash flow requirements of the pool participants.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of times Treasury investments are liquidated prior to maturity in order to meet cash flow requirements.	0	0	0	0	We consistently meet this target. However, we maintain a large inventory of highly liquid investments that would allow us to meet significant, unanticipated cash flow obligations if necessary.
What: Treasury investments are liquidated only in the event that cash flow requirements cannot be met in any other way.					
Why: Prematurely liquidating investments can result in penalties or loss of interest and is undesirable.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of quarter end reports in which the net yield on San Luis Obispo County Treasury investments falls more than 0.5% below the yield earned by the State Local Agency Investment Fund (LAIF).	0	0	0	0	Over the last six (6) quarters the greatest variance between the County Treasury and LAIF yield was 0.34%. The last two (2) quarters, however, the County Treasury outperformed LAIF by as much as 0.45%. LAIF usually outperforms the County Treasury yield because: 1) The LAIF portfolio is \$49 billion vs. \$400 million in the County Treasury portfolio; & 2) LAIF is an investment fund whereas the County Treasury must cover the costs of daily operations.
What: Investment yields (return on investments minus all administrative and banking costs).					
Why: By law, the investment yield is the third priority after safety and liquidity is met.					

Department Goal: Maintain modern, efficient treasury cash management and banking systems, providing proper internal controls to safeguard, manage, and account for liquid assets.

Communitywide Result Link: A prosperous and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Treasury bank accounts that reconcile daily.	100%	100%	100%	100%	Although daily bank account reconciliations are not required, better fiscal control results from this activity. We are meeting our target of reconciling treasury accounts daily.
What: Bank account reconciliations.					
Why: Daily reconciliations ensure effective internal control to safeguard, manage, and account for liquid assets.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time that "no findings" is the result of the internal quarterly audit by the Auditor's Office and the annual audit by outside auditors.	100%	100%	100%	100%	We normally pass our audits without any negative findings. Sometimes suggestions are made by the audit team to further improve our procedures.
What: Internal quarterly and external annual audit results.					
Why: Internal and external audits ensure that procedures are being maintained to ensure effective internal control to safeguard, manage, and account for liquid assets.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Maintain a AAA/V1+ credit rating by Fitch, Inc. for the Treasury Combined Pool Investments.	"AAA/V1+"	"AAA/V1+"	"AAA/V1+"	"AAA/V1+"	San Luis Obispo County currently has a AAA/V1+ credit rating which is the highest rating available from our rating agency Fitch, Inc.
What: Independent rating of creditworthiness.					
Why: Credit ratings are an objective measure of the County's ability to pay its financial obligations.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Department Goal: Process tax payments promptly and accurately to provide timely availability of funds to the government agencies for which taxes are collected.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Collection costs as a percentage of Current Secured taxes collected.	New Measure	New Measure	0.28%	0.28%	For FY 00/01, the County collected approximately \$236,450,000 in secured taxes. The Treasurer/Tax Collector's budget for this same period was roughly .28%. Additionally, please note that we are looking at ways of improving our automation and E-Commerce to maintain or reduce costs. Of comparative counties surveyed, Placer at 0.25% is the closest to number of assessments.
What: Costs to collect Current Secured taxes.					
Why: To comply with the legal mandate to collect current year property taxes.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of courtesy notices to all delinquent, secured, and unsecured property tax accounts mailed by the established target dates.	100%90%	90%	100%	100%	We meet our policy of mailing all the courtesy notices by the target dates.
What: Reminder notices sent for unpaid property taxes.					
Why: To collect the delinquent taxes and provide adequate notice in the event that a property becomes tax-defaulted.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of delinquent taxes collected on properties that are sold through sealed bids, "Chapter 8" agreements, or public auction due to a default on tax payments for more than five (5) years.	83%	90%	85%	90%	Tax sales by auction, agreement and sealed bids are now being conducted on an annual basis to more quickly resolve unpaid taxes on properties that are tax defaulted for five years or more. The projected results for FY 01/02 will not quite meet the adopted target for this period. This is due to a large sale in Aug '01 of tax defaulted properties in CA Valley. These properties had high property tax liabilities, but low real estate values.
What: Taxes collected on properties that are sold after the tax payments are delinquent for more than five (5) years.					
Why: To comply with legal mandates that require the recovery of defaulted taxes.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of annual, current secured property taxes owed that are not collected.	1.4%	1% below the average uncollected tax rate of other California counties.	1.5%	1% below the average uncollected tax rate of other California counties.	For fiscal year 2000-01 (the most recent data available) San Luis Obispo County had an uncollected current secured tax charge percentage of 1.4% as compared to the state average of 2.9%.
What: Collection of property taxes.					
Why: To comply with legal mandates that require the collection of property taxes.					

Department Goal: Issue business licenses and collect license fees and Transient Occupancy Taxes (hotel bed taxes) in a timely and efficient manner.

Communitywide Result Link: A prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of business licenses issued on the same day the license application is approved and payment received.	100%	100%	100%	100%	Business licenses are consistently issued by the Tax Collector the same day they are approved. However, it is important to note that some business licenses require approval by other County agencies before they can be issued by the Tax Collector.
What: Business licenses issued the same day.					
Why: To provide effective customer service to business owners in the County.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Transient Occupancy Tax and business license revenue deposited within one accounting day of receipt.	100%	100%	100%	100%	Revenue deposits are made daily in accordance with office policy.
What: Revenue received from hotel bed taxes and business licenses deposited within one accounting day of receipt.					
Why: To achieve the maximum cash flow and interest earnings possible.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Transient Occupancy Tax and business license revenue spent on collection efforts.	1.3%	Less than 1.5%	1.4%	1.4%	For the fiscal year ending 6/30/02, we expect our collection costs to be 1.4% of the total revenue collected. The collection cost ratio over the last five years has been as follows: 1.3% in 2000-01, 1.3% in 1999-00, 1.6% in 1998-99, 2.0% in 1997-98, and 2.2% in 1996-97.
What: Collection expense expressed as a percent of revenue.					
Why: To measure the efficiency of the collection process over time.					

Department Goal: Implement cost justified, proven technologies to improve automated processing and reporting systems to provide current, accessible, and accurate information for the public.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time that the Automated Voice Response System is functioning properly with current information and selection options.	95%	95%	95%	95%	We check the Automated Voice Response System frequently to ensure that it is working properly and providing accurate information. We are meeting the target.
What: The Automated Voice Response System provides property tax information 24 hours a day, seven days a week for the convenience of the public.					
Why: This system is often the public's first point of contact with the Tax Collector to obtain property tax payment status and should be accurate and accessible to ensure quality service to the public.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of information on the department website that is accurate and up to date.	New Measure	100%	100%	100%	We are constantly changing the website to add or change information as needed. This is a very dynamic information source because there are so many ways to enhance the website. One enhancement that we plan to make this year is to add a counter so that we know how many persons visit our website.
What: The Treasurer, Tax Collector, Public Administrator website is a source of useful, governmental information to the public.					
Why: The Tax Collector website should be accurate and accessible to ensure quality service to the public.					

Treasurer-Tax Collector/Public Administrator

Budget Unit: 2060

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of E-commerce plan developed that will enable the public to review and transact business on-line with the Treasurer, Tax Collector, Public Administrator in the future.	New Measure	50%	50%	100%	We are working on developing prototype modules to insure the plan will be timely, effective and scalable. During the year, we have successfully conducted our first E-Commerce Tax Sale. This sale was well received. This year, we intend to implement the Taxes on the Web phase of the plan, followed by four other phases next year.
What: The Treasurer, Tax Collector, Public Administrator website will be modified in the future to allow for electronic commerce with the community.					
Why: The ability to transact business 24/7 on-line is an important, future tool to improve the quality of service to the community.					

Department Goal: Efficiently administer the estates of deceased County residents when there is no executor or administrator to protect estate assets in the best interests of the beneficiaries, creditors, and the County.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of fiduciary, trust, and checking accounts reconciled within five (5) business days of receipt of statements.	100%	100%	100%	100%	We consistently reconcile these accounts within five (5) days according to our policy.

What: Bank accounts reconciled on behalf of the estates.

Why: To ensure compliance with legal requirements and protect the estate assets.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of referrals to the Public Administrator that are completed with an initial investigation report, burial arrangements, and any required initial legal filing within 15 business days.	100%	100%	100%	100%	We begin each estate investigation immediately upon notification according to our policy.

What: Cases referred to the Public Administrator when no executor or administrator is available.

Why: To ensure compliance with legal requirements and protect the estate assets.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of estate assets secured within three (3) business days of referral.	100%	100%	100%	100%	We immediately secure discovered assets to protect them from loss or theft according to our policy.
What: Estate assets secured.					
Why: To ensure compliance with legal requirements and protect the estate assets.					

Assessor

Budget Unit: 2070

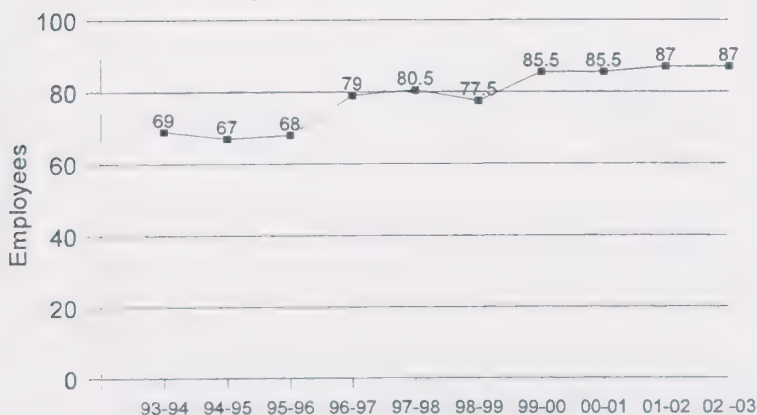
MISSION STATEMENT

We take pride in providing fair and accurate property assessments and services that reflect our personal commitment to integrity and excellence.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 4,375,275	\$ 4,877,072	\$ 5,400,668	\$ 5,232,170	\$ 5,232,170
Services and Supplies	708,186	706,437	1,081,756	792,877	792,877
Other Charges	0	0	0	0	0
Fixed Assets	89,972	0	14,000	14,000	14,000
**Gross Expenditures	\$ 5,173,433	\$ 5,583,509	\$ 6,496,424	\$ 6,039,047	\$ 6,039,047
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 5,173,433	\$ 5,583,509	\$ 6,496,424	\$ 6,039,047	\$ 6,039,047
Revenues	1,004,223	1,059,192	1,118,152	1,118,152	1,118,152
General Fund Support (G.F.S.)	\$ 4,169,210	\$ 4,524,317	\$ 5,378,272	\$ 4,920,895	\$ 4,920,895

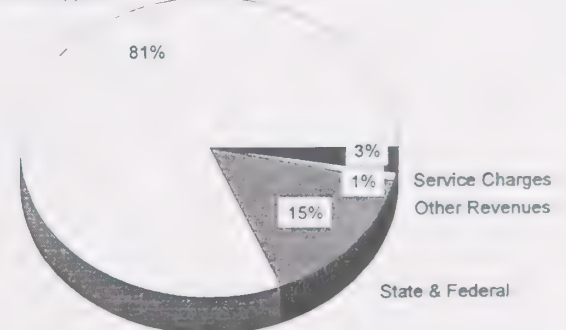
Number of Employees

(Full Time Equivalent)

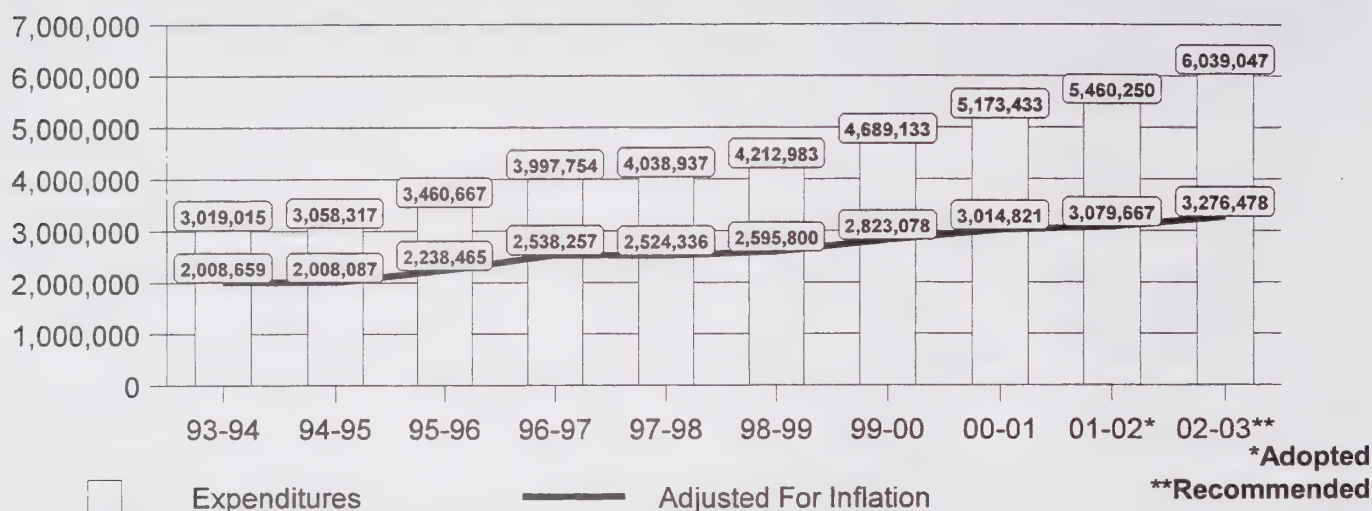


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Assessor faces many challenges in the coming year. The uncertainty of the State's financial situation has made it difficult to begin this year's budget process since the impact on local governments is unknown. Another challenge will be the recent assessment appeals filed by major corporations contesting over \$110,000,000 in assessed values. A ruling in favor of the corporations could mean a reduction in property taxes of approximately \$1,000,000.

More uncertainty exists regarding legal issues that may change the procedures set forth in the Revenue and Taxation Code. A recent court case in Orange County has raised issues regarding the use of inflationary factors on property assessments processed under Prop 8 guidelines. The outcome could significantly increase the Assessor's workload if it is deemed necessary to revise the values of property assessments processed in prior years under Prop 8.

There is no uncertainty regarding the Assessor's workload. It is expected to increase during the 2002-2003 fiscal year for several reasons. First, the County continues to grow, and the number of assessment accounts continues to rise. For the last 2 years the number of accounts has increased by an excess of 3000 per year. As the economy improves real estate and business activity is expected to rise, which will also increase the number of property assessments to be reviewed for changes in ownership and new construction. However, should the economy not rebound as soon as expected, the number of assessment reviews and appeals is expected to climb as property and business owners react to adverse economic conditions. Should, in fact, the economy decline, the Assessor's duty to reduce assessments will severely impact workloads.

While new challenges lay ahead, the Assessor's Office managed to overcome the challenges of the past year. During the 2000-2001 fiscal year the Assessor's appraisal workload increased by 7%. New construction items increased by 22%. Despite the increase, the Assessor's staff completed 98%, or 68,451 appraisals, on time. This assures that property owners will receive their assessment notices and tax bills on time.

Last year the Assessor and the Clerk-Recorder implemented a new program to image documents as they are recorded. One of the benefits for the Assessor's Office was the elimination of \$25,000 in annual expenditures for maintaining the hard copies of ownership documents. These expenditures include the cost of duplicating the documents, purchasing storage binders, and the cost of additional shelving. The biggest benefit will be realized in the next few months when the system becomes fully operational. The Assessor's staff will be able to receive optical images of deeds and other ownership documents from the Recorder. Ownership changes will be processed within 2 or 3 weeks after the documents are recorded. Under the existing procedures it takes 6 to 8 weeks after the recording date to process ownership documents. As a result, property owners will have their records updated quicker. The public and other agencies will also benefit by having the most current ownership information available to them.

Budget Requests

The requests for the 2002-2003 fiscal year focus on further enhancing staff effectiveness and improving public service.

Assessor

Budget Unit: 2070

During the 2002-2003 fiscal year the Assessor's Office needs to expand the imaging program. In order to continue, \$290,000 is requested. The volume of documents and files continues to multiply each year. The existing files and documents have already exceeded the amount of available space. Additional documents that need to be imaged include the homeowner's exemption claims, ownership documents from prior years, and the assessment files. This will further reduce future expenditures. The supplies required to maintain the assessment files include folders, labels, and additional shelving. Each year, \$10,000 is spent on these supplies. Imaging will eliminate the need for these on-going expenditures. Another savings would be in salary expenditures. The staff currently spends a minimum of 3,000 hours each year filing and maintaining hard copies of assessment records. Imaging will further enhance the effectiveness of staff, and will defer the need for additional support staff as the number of assessments continues to increase.

In addition to the savings gained by eliminating costly supplies and enhancing staff effectiveness, the County will realize savings in the reduction of space used for the documents and files. The plans for the new government center call for reducing the amount of file space in the Assessor's new office by 50%. It is estimated that this will save the County \$166,000 in construction costs. Furthermore, file imaging will allow the North County Assessor's Office to conserve space as the number of assessments and associated data continues to increase. This will help control future rental costs. The same cost savings would apply if in the future a South County Regional Center was to open, and the Assessor occupied a portion of it.

In the past, to assure the timely completion of the assessment roll, the Assessor has relied upon temporary help and overtime. Previously, it was possible to use salary savings to offset the cost of overtime and temporary help. However, in the past 2 years the salary savings created when positions are vacated or when employees take leave without pay, has been used to pay for the COLA and inequity adjustments. In order to consistently complete 98% of the workload for the 2002/2003 fiscal year, it will be necessary to spend \$105,000 on temporary help and overtime. Without it, it is anticipated that 3,000 to 5,000 appraisal items will not be timely completed. Only 90% to 93% of the work would be completed, and many property owners would not receive timely assessment notices and tax bills.

The Planning and Building Department has negotiated a Contract and License and Maintenance Agreement with Barclay Mapworks, Inc. to provide a seamless map of the county depicting all parcels and information related to property assessments. Barclay Mapworks will also provide information on street right-of-ways, township lines, Assessor parcel numbers, power and rail-line easements, city boundaries, and major features such as parks, and schools. This cadastral map will be used by the Assessor's staff to develop various GIS layers for sales analysis and tax rate areas. The Planning and Building Department will be paying for the initial cost of \$50,000. The annual maintenance fee of \$25,000 for the first year (2002-2003 fiscal year) will be covered by the Assessor's Office. Subsequent annual costs will be covered by the county general fund.

The requested ESRI ArcInfo workstation and software package will provide the means of further developing GIS layers within the Assessor's Office. These layers will provide additional information related to sales analysis, valuation data, and maintaining Tax Rate Areas.

The combination of the contract with Barclay Mapworks and the request for the ArcInfo workstation will benefit the County by allowing staff to compile better assessment information and to do it faster. It will help speed the County's implementation of GIS, and provide the public with more accurate information in less time.

A request is made for 2 additional Assessment Technician positions. These positions would be assigned to support the Appraisal and Auditor-Appraisal staff. They would assist by transcribing detailed audit and attribute information from field notes to automated media. This would allow the Appraisal and Auditor-Appraisal staff to focus more on their valuation duties. During a trial period in which support staff assisted the appraisal staff, there was a 30% increase in the number of appraisals completed. The average number of appraisals addressed annually by appraisal staff is 1,350 per appraiser. It is conceivable that this would increase to 1,600 per appraiser or more. This too would allow staff to update property owners' assessments in less time, and enable the public to have the most current information much more quickly.

The coming year will present many challenges. There will be a greater workload, and other challenges include providing better public services and further enhancing the effectiveness of the office. The Assessor and his staff are ready to meet these challenges, and are committed to producing exceptional results.

Assessor

Budget Unit: 2070

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$25,000 General Fund Support: \$0	Use AB 818 funds to pay the first year of GIS parcel map data maintenance to Barclay Maps per the terms of the contract.	• Comply with the terms of the contract with Barclay Maps. • Ensure GIS parcel data is based on current information.
Gross Cost: \$16,000 General Fund Support: \$0	To purchase Archinfo computer workstation, software and training in order to use the GIS parcel map data produced by Barclay Maps.	• Maximize use of technology to save approximately \$8,025 in staff time needed to conduct sales analysis of properties and for duplication of maps. • Improved accuracy of assessment values through enhancement of GIS data layers. • Public customers using the GIS system can gather adjacent home owner info in a fraction of the time it currently takes.
Gross Cost: \$40,000 General Fund Support: \$40,000	Two temporary Appraiser Trainees and one Assessment Technician working 960 hours each during the peak workload period.	To achieve the performance measure of completing 98% of the assessment roll by June 30, 2002. Without the additional temp help resources, the department will only complete 93% of the assessment roll, causing a revision of 3,000 - 5,000 assessments and related tax bills. This additional work would cost \$112,950 - \$188,250 in additional staff time.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Assessor's budget have increased almost 10% compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 9%. Increases in General Fund support are primarily due to the following:

- Salaries and Benefits comprise 87% of the department's expenditures and have increased 12% primarily due to cost-of-living increases and other compensation increases.
- The services and supplies account have increased by 10% (\$72,866) primarily due to new equipment maintenance contract costs for the digital imaging equipment purchased last year, the transfer of lease and rent costs to the department's budget, the update of the aerial photos of the County (done every 5-7 years), planned upgrades of computer software and associated training costs, and a 34% (\$38,989) increase in countywide overhead.

Reductions in other expenses such as the \$25,000 for maintaining the hard copies of ownership documents (now that the department has digital imaging capability), significant value purchases, computer programming charges, and insurance billings help offset increases in expenditures.

Overall, revenues are projected to increase 12% (\$127,399). The Assessor continues to benefit significantly from revenue obtained from Assembly Bill 818. This legislation provides supplemental funding for County Assessors to bring the assessment rolls current and to ensure verification and timely completion of new assessments. The program is due to sunset December 31, 2007. The recommended budget reflects conversion of fifteen limited-term positions to permanent status due to the extension of the Property Tax Administration program (AB 818) for another five years. This conversion does not impact the salaries and benefit account or the General Fund support.

Revenues expected to increase markedly include: the fees for processing parent/child exclusions and new subdivisions (expected to increase 65%), proceeds from map sales (expected to increase 66%) and earnings from data file sales (expected to increase 31%). These estimates are based on current year activity. Revenue from the

Assessor

Budget Unit: 2070

Property Tax Administration Program remains constant at \$736,288. Savings accrued from the program during prior years (\$171,864) will be used to offset expenditures for automation, developing GIS, and administrative costs.

The department requested \$290,000 to expand their digital imaging efforts, as mentioned in their narrative. This request has been compiled with similar requests from other departments and is being reviewed as a comprehensive project. The department submitted other budget augmentation requests also described in their comments above. The requests not included in the recommended budget augmentation table were not recommended due to lack of available financing.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Administration

Oversee the preparation of all property assessments, manage personnel issues, develop and monitor the department budget, coordinate accounts payable and payroll.

Total Expenditures: \$615,075 Total FTE: 5.0

Appraisal

Review and assess the value of secured real property (i.e. land and buildings) when there are changes in ownership, new construction, declines in market value, disaster relief, and other appraisal events.

Total Expenditures: \$1,962,572 Total FTE: 23.5

Assessment Reviews and Appeals

Review assessments of properties which have experienced declines in market values below the base year assessed value, declines in value due to misfortune or calamity, or when property owners provide additional information regarding the assessed value. Assessments appealed by property owners are reviewed, processed, tracked, and staff presents recommendations to the Assessment Appeals Board.

Total Expenditures: \$276,784 Total FTE: 6.0

Assessment Standards

Analyze and track legislation pertaining to property taxes; develop and implement procedures upon passage of new legislation; compile and deliver internal and state mandated reports to appropriate agencies; oversee training for staff; implement and maintain the automated systems within the Assessor's Office.

Total Expenditures: \$246,030 Total FTE: 7.0

Audit and Business Appraisal

Audit and assess the value of unsecured business property (i.e. business equipment, boats, aircraft, etc.)

Total Expenditures: \$435,881 Total FTE: 5.5

Property Tax Administration Program

This State funded program establishes annual goals to ensure the timely completion of an increasing assessment workload, and the prevention of a backlog of work items. This program contributes to the end results of all other Assessor's programs.

Total Expenditures: \$908,152 Total FTE: 5.0

Assessor

Budget Unit: 2070

Public Service

Provide information to the public regarding property assessments and property tax laws in person, over the telephone, and by written communication including pamphlets, public service announcements, the Internet, and annual notifications, etc.

Total Expenditures: \$330,023 Total FTE: 6.0

Roll Preparation

Update and maintain the property assessment records. This includes creating and maintaining property parcel maps; verifying and updating ownership data when property ownership is altered; maintaining exemptions; updating valuation data and property attributes; processing revised assessments; maintaining the supplemental tax records; and other functions.

Total Expenditures: \$1,224,500 Total FTE: 29.0

GOALS/PERFORMANCE MEASURES

Department Goal: To levy fair and equitable assessments on real property (i.e. land and structures) in an accurate and timely manner by using accepted appraisal principles and prevailing assessment practices.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the assessment roll completed by June 30 th of each year.	98% of the assessments which were required to be appraised were completed.	97%	98%	98%	The goal is to achieve 100% completion of the annual workload. However, there will always be circumstances which prevent this. Information is not always received in time; complex work items require time consuming research; and staff may not have sufficient time to complete all lower priority items. In the past 3 years the percentage of completed appraisal items has steadily increased from 94%.
What: Measures the assessments that are appraised before the June 30 th deadline.					
Why: Incomplete assessments will generate inaccurate tax bills. Any assessments completed after June 30 th will require the Assessor, Auditor, and Tax Collector to process revisions to assessments and tax bills. Property owners would be inconvenienced by the delays.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of real property reviews filed for every 1,000 secured assessments.	1.9	10	2.5	3	The number of reviews per 1,000 secured assessments for the prior years has been: 1997/98- 2.4; 1998/99- 2.1; 1999/00- 1.9.
What: Property owners can request the Assessor to review their assessments when their property is damaged, or if they disagree with the values enrolled for new construction or a change in ownership. The number of reviews is used as an indicator of accuracy for the assessment roll.					
Why: Accuracy is essential in reducing costly errors in assessments and tax bills.					
					An extended economic recession may prompt a greater number of property owners to request reviews during the coming year. It is anticipated that the projected and targeted results can be met with the current resources and following current procedures.

Assessor

Budget Unit: 2070

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of Proposition 8 reviews for every 1,000 secured assessments.	84	60	75	70	In 1996/97, the number of Proposition 8 reviews peaked at 135 per 1,000 secured assessments. Since then, the number decreased by nearly 40%. If real estate values remain stable during the coming year, the Prop 8 workload is expected to continue to decline. Our adopted target for FY 01/02 anticipated the decline to happen more quickly than it has.
What: Prop 8 reviews are assessments under review as a result of their market value declining below their assessed base value. Why: The assessed values of these properties were decreased to reflect the decline in value. They are reviewed every year to monitor the market value in relation to the base value. When the market value rises above the base value, the base value is enrolled again. When market values decline, as they did in the early 1990s, the Prop 8 review workload increases substantially.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of real property appeals filed for every 1,000 secured assessments.	.69	less than 2	1.5	2	In August, 2001 the State Board of Equalization published "A Report on Budget, Workloads, & Assessment Appeals Activities in California Assessors' Offices" for the 1999-00 assessment roll. Compared to other comparable counties in California, San Luis Obispo ranked lowest at .64 real property appeals per 1,000 secured assessments for the 1999/2000 assessment roll. The range of the other 10 counties was .69 to 5.06. The FY 02/03 target has been raised to reflect our expectation that the number of assessment appeals will rise if the economy experiences a prolonged recession.
What: When property owners disagree with their property's assessed value, they may file for an assessment appeal hearing before the Assessment Appeals Board. The number of real property appeals is used as an indicator of accuracy and equity among real property assessments. Why: The Assessor strives to make accurate and thorough assessments when property is initially valued in an effort to control the costs associated with producing the assessment roll.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of completed assessments per appraiser on staff.	1,350	1,850	1,400	1,500	For the 1999/00 assessment roll San Luis Obispo fell within mid-range of 10 comparable counties. The range was as low as 692 to a high of 3,052. During the same year the average for the Assessor's Office was 1,239 /appraiser. Please note that the State has changed the way it calculates this figure. It now includes temporary help and contract positions which account for the reason our projected FY 01/02 results differ from our adopted FY 01/02 results.
What: This measurement compares the size of the workloads among comparable county assessors' offices, and provides insights as to what is a reasonable quantity of work per appraiser. Why: It is always important to balance quantity and quality of the work produced. This measure indicates that San Luis Obispo has not sacrificed quantity of work in pursuit of accuracy.					

Assessor

Budget Unit: 2070

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Net County Cost per assessment.	\$26.85	\$28	\$28	\$29	In August, 2001 the State Board of Equalization published "A Report on Budget, Workloads, & Assessment Appeals Activities in California Assessors' Offices" for the 1999-00 assessment roll. During that year San Luis Obispo had lower than average net county cost of the 10 most comparable counties. The cost for San Luis Obispo was \$24 per assessment and the average was \$26.
What: The measurement is the net county cost divided by the total number of assessments. Why: The Assessor's Office strives to make the most effective use of all available resources in order to produce assessments at a reasonable cost.					

Department Goal: To levy fair and equitable property assessments on unsecured business property (i.e. business, watercraft, aircraft, race horses, etc.) in an accurate and timely manner by using prevailing assessment practices.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of unsecured business property reviews filed for every 1,000 business property assessments.	1.06	2	1.5	2	For 1998/99 there were 2.2, and for 1999/00 there were 1.2 per 1000 assessments. The FY 02/03 target has been raised to reflect our expectation that the number of business property reviews may increase if business owners are impacted by a lengthy recession.
What: Property owners can request the Assessor's staff to review their property's assessment when they disagree with the assessed value. The number of reviews are used as an indicator of accuracy for the assessment roll. Why: Accuracy is essential in reducing costly errors in assessments and tax bills.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of unsecured business property appeals filed for every 1,000 business property assessments.	.69	1	1	1.5	As compared to 10 other comparable counties in California, for the 1999/2000 assessment roll, San Luis Obispo ranked the lowest at .50 appeals per business property assessments. The highest number of the 10 counties was 6.86. As with the reviews, the FY 02/03 target has been raised to reflect our expectation that the number of appeals on business property assessments will increase if business owners are impacted by a lengthy recession.
What: When property owners disagree with their property's assessed value, they may file for an assessment appeal hearing before the Assessment Appeals Board. The number of business property appeals is used as an indicator of accuracy and equity among business property assessments. Why: The Assessor strives to make accurate and thorough assessment when property is initially valued in an effort to control the costs associated with producing the assessment roll.					

Assessor

Budget Unit: 2070

Department Goal: To preserve the integrity and high quality of the assessment records by expeditiously updating the data.

Communitywide Result Link: a Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of total assessments to be maintained.	165,153	166,000	167,500	169,000	As the County grows the number of assessments continues to increase. While current items are updated expeditiously and timely, the Assessor is actively pursuing new automation programs to prepare for a greater number of assessments in the future. The number of total assessments has increased 7.5% since the mid 1990's.
What: The Assessor must maintain and update the data for each assessment. The data to be maintained includes ownership information, property owner addresses, tax rate areas, valuation data, parcel boundaries, etc. Hard copy and on-line data is maintained.					
Why: To assure accurate assessments, correct tax bills, and proper mailing addresses for billing information. In addition other county departments and the public use the assessment data base for current ownership and mailing address information.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of recorded documents examined relevant to property ownership.	117,199	105,000 to 115,000	112,000	105,000 to 115,000	In 1999/00 the number peaked at more than 123,000 documents. The number of documents fluctuates with trends in the real estate market, and with changes in the interest rates. The following table shows the increases since 1995. 1995/96 78,606 1996/97 83,319 1997/98 102,928 1998/99 126,075 1999/00 123,606
What: Recorded documents are reviewed to identify assessments that have had changes and need to be updated.					
Why: Recorded documents are the primary source of information pertaining to property ownership. Property is appraised when there is a change in ownership.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of exemptions.	47,467	47,500	48,000	49,000	The number of exemptions has increased 21% since 1990. The Assessor's staff continues to keep up with the workload despite the increased number of exemptions.
What: Property owners may qualify for exemptions (e.g. homeowners, welfare, veterans) on the their property. These exemptions generate a significant workload for the Assessor's Office.					
Why: The initial filing of an exemption claim must be timely processed to ensure the taxpayer receives the reduction on their tax bill. Existing exemptions must also be monitored and maintained to assure that only qualified exemptions are applied to assessments in each subsequent year. Events which require staff to review an exemption's status include changes in property ownership, property owners who change their legal place of residence, property owners filing more than one exemption, new claims and changes in existing claims require annual review of church, religious, and welfare exemptions.					

Assessor

Budget Unit: 2070

Department Goal: Achieve or surpass the 95% weighted performance goal of the California State Property Tax Administration Program to ensure effective assessment practices and continued state funding.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage compliance with performance standards stated in the California State Tax Administration Program (AB818/719).	112	96	96	96	The number of work items addressed for 2001 exceeded the contract goals by 12% and the funding requirement by 17%. Compliance with the program's contracted goals provided \$736,288 in funding for FY 2001.
What: AB818/719 is a program established by the State of California to support county assessors in successfully maintaining assessments and reassess property in a more timely fashion.					
Why: The State requires a 95% completion rate in order to ensure funding.					

Department Goal: Design, implement, and maintain automation systems to ensure accurate and timely information to County departments and the taxpayers.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The number of major new programs in progress during the past year which were completed.	New Measure	3	3	2	The Assessor's Office relies highly on automation to effectively manage their growing workload. For FY 01/02, we expect to complete 3 upgrades to the property system that will make it more efficient. For FY 02/03, efforts will be concentrated on developing an imaging system that will reduce file storage and upgrade our abilities to update records online.
What: The Assessor's Office has several programs in progress that will help expedite the updating of ownership and valuation data.					
Why: When information is not updated accurately or timely, corrections must be made by the Assessor, and possibly by the Auditor and the Tax Collector. Inaccurate or untimely information is likely to generate incorrect tax bills followed by revised tax bills issued to taxpayers.					

Department Goal: To provide high quality services to the public and taxpayers.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The percentage of responses rating the Assessor's services as satisfactory or higher.	New Measure	New Measure	90%	90%	A question regarding the quality of service provided by the Assessor's Office will be added to the countywide citizen satisfaction survey expected to take place in summer of 2002.
What: This measures the favorable responses regarding the Assessor's services.					
Why: To assure that the public and taxpayers receive high quality service from the Assessor's Office.					

Clerk/Recorder

Budget Unit: 2509

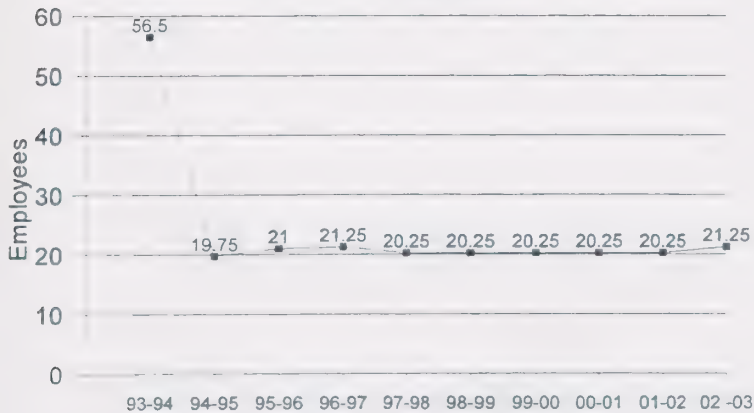
MISSION STATEMENT

The County Clerk-Recorder's Office is dedicated to providing thorough and timely information with courtesy and respect for our customers.

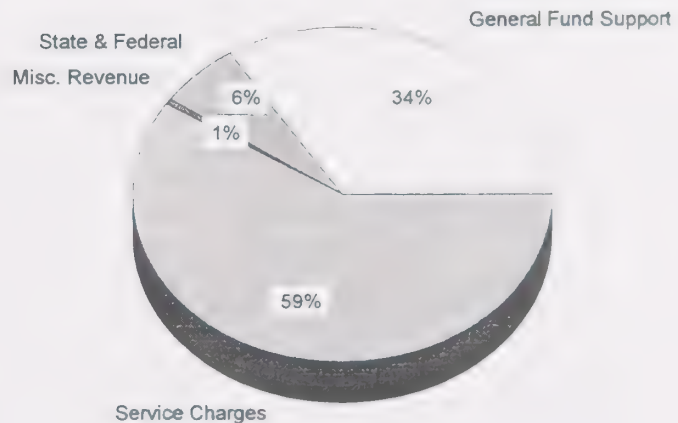
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 1,169,780	\$ 1,240,577	\$ 1,262,050	\$ 1,258,059	\$ 1,258,059
Services and Supplies	1,193,612	1,310,868	1,205,329	1,182,021	1,182,021
Other Charges	103,501	0	0	0	0
Fixed Assets	275,886	58,310	0	0	0
**Gross Expenditures	\$ 2,742,779	\$ 2,609,755	\$ 2,467,379	\$ 2,440,080	\$ 2,440,080
Less Intrafund Transfers	485	1,058	0	0	0
**Net Expenditures	\$ 2,742,294	\$ 2,608,697	\$ 2,467,379	\$ 2,440,080	\$ 2,440,080
Revenues	2,319,653	1,906,955	1,603,153	1,611,623	1,611,623
General Fund Support (G.F.S.)	\$ 422,641	\$ 701,742	\$ 864,226	\$ 828,457	\$ 828,457

Number of Employees

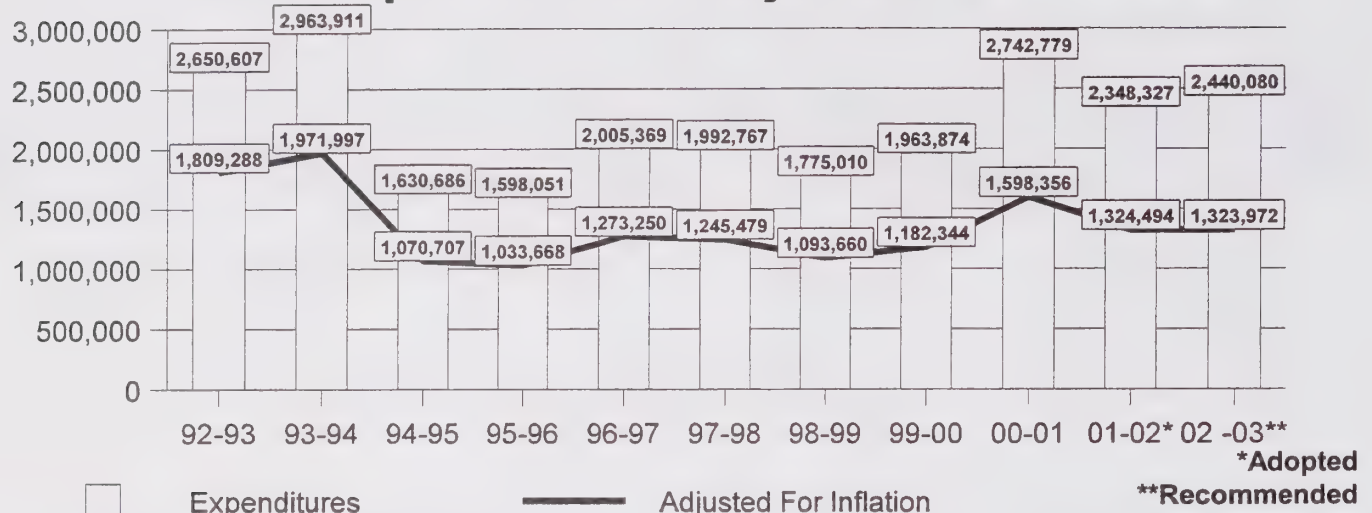
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The County Clerk-Recorder is pleased to have been able to respond to much of the increasing customer demands and to implement many advances in service in the last year. Nevertheless, we must also acknowledge that there are areas in which the demand has overwhelmed our resources. This report will highlight those areas which require budget augmentation as well as to confirm our goals and accomplishments in the areas of Internet presence and elections.

PROVISION OF TIMELY AND ACCURATE SERVICE- Goal #1

The County Clerk-Recorder has committed to providing personal service to our customers and has been successful in that endeavor as evidenced by the high score achieved on the Action for Healthy Communities customer service index. To that end, unlike many neighboring counties, we continue to choose to assist customers on a walk-in basis rather than requiring appointments for service. However, the demand for the Clerk-Recorder services has increased drastically in the last few years and while the department has previously been able to respond to these increased demands with strategic use of automation advancements and staffing assignments, an additional position is being requested to help address the sustained workload increase and to allow the department to deliver the expected quality of service.

The most dramatic change has been in official document recordings which have increased 65% over the last 6 years and 24% in the past fiscal year. This prolonged increase in workload has affected our ability to timely record documents received through the mail despite over 50 hours per month of overtime and assistance from other staff. In fiscal year 2000/01 we were able to process 98% of the documents received in the mail on the day of receipt, while in the current fiscal year this performance has fallen to 60%, and at times processing is delayed for 3-4 days after receipt. Despite the implementation of a new recording/imaging system, and streamlined processes, the volume continues to tax our resources. The increase in recordings has also affected our ability to return the recorded documents to our customers in a timely manner. In past years we were able to mail back all recorded documents within 3 days. Currently, even our competent staff are unable to process and return documents in less than 13-15 days. While that timeline is commendable for most counties, it is not acceptable for ours.

Requests for County Clerk related services (passports, marriage licenses, etc) and requests for vital record copies are up 45% in the last 6 years. 95% of the requests for clerk functions require a personal appearance by the customer and 60% of vital record requests involve customers assisted at the counter. Customers are assisted as they enter the office and, if staff is busy, they may have to wait 10-15 minutes for assistance. The 45% increase in demand for these services necessitates that staff focus on assisting the customers at the counter at the expense of their other duties, including timely indexing of fictitious business name statements, preparation of administrative records, notice for Board hearings and preparation of documents for microfilming.

Clerk/Recorder

Budget Unit: 2509

The addition of another staff member, at a net county cost of \$3,942 for the current year and \$7,193 for future years, will allow the Clerk-Recorder to fulfill its goal of providing timely and accurate information to all of our customers.

AUTOMATION ADVANCEMENT AND INTERNET PRESENCE- (Goal #2)

In the last fiscal year, your Board approved the purchase of an integrated cashiering, recording and imaging system to process official and vital records. This system has improved the workflow in our office and has allowed staff to keep current with official record indexing, despite the 24% increase in recorded documents. The system has provided intranet access of documents to county departments and our title company customers, thereby reducing their visits to our office to access this information. Several phases of the implementation will be completed within the next year, including the conversion of recorded maps to scanned images and real time recording in the north county satellite office. The software and hardware provided in this package will also allow staff to develop and implement other imaging systems to streamline our workflow, including fictitious business name statements and board of supervisors documents.

The County Clerk-Recorder's website presence continues to evolve. The newly designed website will be rolled out by mid-March and will include the ability to search the grantor/grantee (official records), vital records and fictitious business name indices. 21% of our Internet survey respondents were looking for this information and this new access will assist us in better meeting their needs. The new website also includes a search feature that will allow customers to search for keywords throughout the site, including the Board of Supervisors minutes and county ordinances. We will again have nearly real time election night results to provide better access for the media, candidates and interested parties.

ELECTIONS- (Goal #3)

EARLY VOTING- in the last fiscal year, your Board approved the purchase of touchscreen voting units to use in an early voting program to make voting more accessible and easier. At this writing, the early voting period for the March, 2002 has just begun. While we do not yet have statistics to provide, the response from the media and the public has been tremendously positive. An additional \$9,870 is being requested in this budget to purchase 2 laptop computers, 4 card burners and to employ additional temporary election help to staff two additional touchscreen sites for the November, 2002 General Election. Establishing sites in the South County and the North Coast will make this technology accessible to more voters and help achieve our goals of higher voter participation rates and reduction in the cost of issuing absentee ballots.

PRECINCT WORKERS- in the last fiscal year, we established a performance review program to provide feedback about our precinct worker training program. We were disappointed to see the low number of inspectors who performed above 80% in the November, 2000 election but we have utilized the review data to enhance the training manual and classes, and have targeted specific areas where additional training tools are needed. We have also established a precinct assistants program. These assistants are experienced inspectors who can provide their expertise to our staff, help with training and be available to assist the precinct workers on election day.

PURCHASE OF VOTING BOOTHS- \$9,910 is being requested to purchase 132 table top voting booths. These booths will ensure that each of our precincts has a voting booth which is accessible to physically handicapped and elderly voters and will ensure compliance with the ADA. While such voters can use a table to vote currently, the table top voting booths afford the voter with the level of secrecy expected by all voters.

SUMMARY

The County Clerk-Recorder is a customer service oriented department whose workload is driven by increases in population, transactions and data demand. Despite the expanded workload over the past several years, we believe that we have been able to meet the public's expectations and to make significant advances towards our goals of total customer satisfaction and enhanced information access. The additional resources requested in this budget would allow the department to continue to meet the needs of its customers in the most efficient and cost effective manner.

Clerk/Recorder

Budget Unit: 2509

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$27,584 General Fund Support: \$0	One Administrative Assistant to work in the North county Office	Increase the number of documents that are examined and recorded or returned the same day they are received from 60% to 98%. Reduce number of days after recordation to return documents to customers from 10 days to two days. Reduce number of days to complete Indexing of fictitious Business names from 10 days to 3 days. All of the above are intended to reduce delays in Clerk/Recorder services to individuals and businesses saving time and money for the public.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for the Clerk-Recorder are recommended to increase by 4% (\$92,753) compared to the 2001-2002 adopted budget. The portion of the budget funded with general fund money has decreased by 16% (\$165,857).

Salaries and benefits accounts are increased by 7% due to prevailing wage and inequity adjustments and the addition of one new position. The position, an Administrative Assistant, has a 10 month cost of \$27,584. This position will work in the North County satellite office, allowing that office to remain open for the entire day, as well as assist the Clerk with the increasing level of requests for vital documents and recordings. The position is funded by a combination of revenue (50%) and general funds (50%). The recommended budget includes savings in micro-film costs, tied to the performance of the position, to offset the general fund portion of the salary.

The services and supplies accounts remain at current levels even with a \$123,560 increase in countywide overhead charges. There is only one general election in the next fiscal year so many costs associated with the service and supply accounts are less than the current year.

Revenues are increased by 19% or \$259,310. Substantial increases in recordings of documents, due largely to the real estate industry, and increases in elections service fees are the main reason for this increase. The increase in revenues more than offsets the cost increase in the salary and benefit accounts and is also a major contributing factor to the lower general fund contribution. Rising interest rates may slow the growth in revenues in the next year as fewer properties are refinanced resulting in fewer recordings. Other requested resources are not recommended due to lack of financing.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Clerk of the Board of Supervisors

Provide professional, knowledgeable staff for all meetings of the Board of Supervisors, and other mandated boards, to produce accurate and timely meeting minutes, preserve and maintain files and records.

Total Expenditures: \$307,453 Total Staffing (FTE): 3.18

Clerk/Recorder

Budget Unit: 2509

Commissioner of Civil Marriages

Provide enthusiastic, professional volunteers and staff to perform civil marriage ceremonies.

Total Expenditures: \$0 Total Staffing (FTE): 0.0

County Clerk

Provide exemplary service to our customers in issuing marriage licenses, filing notary and other bonds, filing fictitious business name statements and processing of passport applications.

Total Expenditures: \$188,382 Total Staffing (FTE): 2.19

Elections

Encourage and maintain the voter registrations of all electors residing within the County; ensure the integrity of the election process in the management and conduct of all elections ; provide professional, knowledgeable staff to assist customers and voters in the office and at the polls on election day.

Total Expenditures: \$964,129 Total Staffing (FTE): 5.75

Recorder

Maintain the integrity of the Official Records with well-trained staff to examine, record and index property related documents and vital records; provide professional, knowledgeable staff to assist the public in searching title and family histories.

Total Expenditures: \$738,450 Total Staffing (FTE): 7.63

Recorder's Restricted Revenues (Special Projects)

Collect and utilize restricted funds to boldly pursue the modernization of delivery systems for official and vital records.

Total Expenditures: \$241,666 Total Staffing (FTE): 2.5

GOALS/PERFORMANCE MEASURES

Department Goal: Create, process, maintain, and/or update records and documents (i.e., Board of Supervisor minutes and records, real property and vital records, voter registration, etc.) in a timely and accurate manner to ensure compliance with local, state, and federal laws.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of voter registrations that are accurately entered into the database the first time the affidavit is keyed.	99%	100%	99%	100%	Consistently meeting our goal.

What: Voter information keyed error-free.

Why: To increase efficiency and enhance customer service.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of documents from Board of Supervisors' meetings processed error free and distributed within 7 business days.	100%	100%	100%	100%	Consistently exceeding goal. In most instances, the minutes are processed and distributed by the Friday after the Board meeting.

What: Processing time and standards for Board minutes and documents.

Why: To comply with government mandates and ensure customer service with Board of Supervisor, County departments, and the public.

Clerk/Recorder

Budget Unit: 2509

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of documents received by mail which are examined and recorded, or returned, the same day.	88%	98%	60%	98%	The change in performance during fiscal year 01/02 is attributed to 2 factors: 1) a 24% increase in recordings; and 2) the implementation of the department imaging system in August, 2001. With the addition of staffing contained in the FY 02/03 budget, the department will return to same day processing level, 98% of the time.
What: Processing time for official records (e.g. deeds, reconveyances) received in the mail.					
Why: To provide prompt customer service to the public, County departments, state, and federal agencies. To comply with law that require recordation of certain documents within 2 days of receipt.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of marriage licenses issued according to State standards.	87%	100%	95%	100%	Staff training manuals and procedures have been reviewed and updated resulting in the increased percentage over FY 00/01 levels.
What: The State of California will reject a license which has not been completed according to standards.					
Why: To increase efficiency and enhance customer service with the public.					

Department Goal: Provide easy access to all public records and documents to enhance customer service.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of recorded documents indexed within 2 business days.	100%	100%	100%	100%	Consistently exceeding our goals. All documents are indexed and available to the public and title companies by the end of the recording business day.
What: All official records are indexed with a locator number to make them accessible and retrievable (e.g. deeds, liens, reconveyances).					
Why: To create document control, ensure customer service, meet State requirements, and maintain current fee structure.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of requests for vital and official records per month conducted online via the web.	2%	Revised Measure	2.5%	3.0%	Records copy requests via the web require less staff time and are primarily placed by customers that are unable to contact the office during regular hours. Redesign of the department website, which will include the Official Record and other indices, will further promote copy orders via the web. 3% translates into approximately 350 requests.
What: Clerk Recorder services available for a fee online.					
Why: To enhance customer service and public access to records and to make more efficient use of staff time.					

Clerk/Recorder

Budget Unit: 2509

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Customer service index.	16*	20	26	29	In the most recent survey (October 2001) the Clerk-Recorder scored in the top 2 of the 19 agencies surveyed. The average score for the 2001 survey was 18. Our high score highlights our staff's commitment to providing outstanding public service.
What: Action for Healthy Communities conducts a bi-annual anonymous survey of 12 public agencies to assess the quality of their customer service. Each agency receives a score between 1 and 29, with 29 being "perfect" customer service. *In the 1999 survey, 20 was a perfect score. Why: To provide information for continuous improvement of our customer service delivery.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of Internet survey respondents who found information they were searching for without a follow up phone call or trip to office	59%	80%	75%	85%	The Clerk-Recorder's website is being upgraded and the new version should be rolled out by March 2002. 21% of respondents to the website survey were searching for Grantor/Grantee, Vital or Fictitious Business Name indices. The inclusion of these new website services are the reason we increased the target for FY02/03 to 85%.
What: Responses to website survey. Why: To enhance customer service and provide information for continuous improvement of our Internet service delivery.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County Clerk-Recorder customers who receive service in satellite office.	16%	20%	20%	25%	Although there has been a presence in Atascadero for 10 years, many of our customers are not aware of it. To combat this, a more aggressive campaign to raise awareness of our presence will be launched, including providing information about our services to schools, hospitals and the media. Please note, however, that with current staffing levels, the FY 02/03 target of 25% represents the maximum workload the Clerk can accommodate at the north county office (25% translates into roughly 5,600 customers per year).
What: Percentage of vital records copies, marriage licenses, passport applications, notary bonds and fictitious business names processed in satellite office located in Atascadero. Why: Improve customer service by making services available in satellite office.					

Clerk/Recorder

Budget Unit: 2509

Department Goal: Ensure the integrity of the San Luis Obispo County election process and encourage the participation of all eligible voters in a cost-effective manner.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of mailed absentee ballot requests fulfilled within 3 days.	60%	100%	100%	100%	It is our goal to turn all mailed absentee ballot requests around in 3 business days. (Requests made in person are filled immediately).
What: Number of days from receipt of request to mailing of absentee ballot.					
Why: To enhance customer service and ensure high voter participation by providing requested ballots in a timely manner.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Cost per absentee ballot.	\$3.29	\$3.30	\$3.30	\$3.35	With the purchase of the Accuvote voting system in 2000, we have realized significant reductions in absentee voter processing costs (.82 per voter — from \$4.11/ voter to \$3.29/ voter). Touchscreen units will be used for early voting in the office for the first time in March, 2002. Because these votes are handled as absentee ballots but without the same manual intervention, as their use is expanded, this cost should be reduced further or at least held constant in the face of increased costs for postage and envelopes. Comparable counties have provided the following information for comparison: Merced \$2.77 Placer \$ 7.68 Santa Cruz \$3.99 The other counties polled do not yet have figures available for the November, 2000 election. We will continue to work with our comparable counties to provide meaningful comparison figures as well as share ideas for improving efficiencies and cutting costs.
What: Cost to issue each absentee ballot.					
Why: Absentee ballots are very labor intensive. Currently approximately 40% of San Luis Obispo County voters vote by absentee ballot. Efforts to streamline the process will increase efficiency and keep costs down.					

Clerk/Recorder

Budget Unit: 2509

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of precinct inspectors that receive 80% or better on post-election performance review.	27%	100%	80%	100%	By conducting the performance reviews, we have been able to target specific areas for upgrades and additional training. Although there are new election laws (15-day close of registration & non-partisan voters being able to vote party ballots) that will make the job of precinct inspector more difficult, we should see significant improvement in 01/02 and should be able to achieve the goal of 100% by the November, 2002 election.
What: Each precinct inspector's performance on election day is evaluated.					
Why: To ensure the integrity of the election process at the polling place and provide information for continuous improvement of the training materials.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average cost per registered voter in the County.	\$3.22	Less than \$2.50	Less than \$3.50	Less than \$3.50	Consistently meeting goal to improve the process for voters while keeping costs constant. While comparisons with other counties are not always straightforward due to different voting systems and demographics, our comparable counties have provided the following: Merced- \$3.63 Placer- \$7.57 Santa Cruz- \$4.74 The other counties polled were not able to provide the information requested. We will continue to work with our comparable counties to provide meaningful comparison figures as well as share ideas for improving efficiencies and cutting costs.
What: Cost per registered voter of conducting a county wide election.					
Why: Conduct elections in the most cost effective manner possible.					

Clerk/Recorder

Budget Unit: 2509

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Voter Participation Rates	77%	65%	65%	70%	There are many factors that effect voter turnout. Voter turnout is always higher in a General Election than it is at the Primary Election and higher in a Presidential year than for State and Local Elections. The March 5, 2002 Primary is a Gubernatorial Election and we anticipate a lower turnout. With the chaptering of AB 1520, Permanent Absentee Voters, we may see a higher turnout in the November 5, 2002 General Election. This office is committed to encouraging voter participation and educates the public on deadlines for voter registration for a particular election and also on applying for an absentee ballot. Our commitment to mail voter information pamphlets/ absentee ballot applications at the earliest possible date and posting of information and polling place lookup on the Internet assist our voters in being informed. These efforts are recognized in the higher than statewide voter participation rate, which was 71% for the November, 2000 election.
What: The San Luis Obispo County voter turnout for statewide elections.					
Why: It is a measure of whether people participate in their government and have a stake in their future.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of absentee voters utilizing Touchscreen voting	New Measure	New Measure	2%	5%	Touchscreen units will be used for early voting for the first time in the March 2002 primary election. As the early voting program is expanded to include sites other than the County Clerk-Recorder's Office, the percentage of people choosing to vote in this convenient, cost effective manner will increase. If 5% of eligible voters used touchscreen voting that would equate to approximately 2,000 voters.
What: The percentage of absentee voters who vote on Touchscreen units instead of with an absentee ballot.					
Why: Voters utilizing the touchscreen units are treated as absentee voters in all ways except that there is not the associated manual intervention and labor that is required to issue and process an absentee ballot. As more voters utilize this method, the cost of issuing absentee ballots will decrease. There could also be an increase in voter turnout as voting will be more convenient for voters.					

Internal Support

County Counsel

Personnel

General Services

- Reprographics
- Garage

Information Services Division

Risk Management

- Self Insurance

County Counsel

Budget Unit: 2100

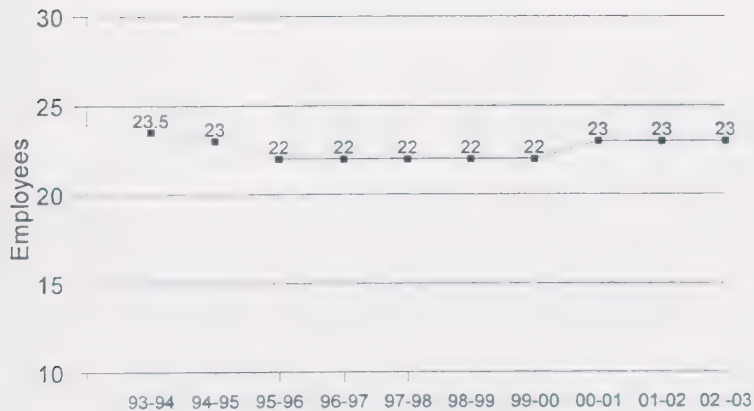
MISSION STATEMENT

To provide accurate and reliable legal services to County departments, boards, agencies, and special districts in a manner which is cost effective and promotes excellence in delivery of government services to the public.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 2,336,808	\$ 2,521,130	\$ 2,630,969	\$ 2,602,207	\$ 2,602,207
Services and Supplies	202,471	366,046	287,006	305,679	305,679
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 2,539,279	\$ 2,887,176	\$ 2,917,975	\$ 2,907,886	\$ 2,907,886
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 2,539,279	\$ 2,887,176	\$ 2,917,975	\$ 2,907,886	\$ 2,907,886
Revenues	40,587	83,268	75,550	75,550	75,550
General Fund Support (G.F.S.)	\$ 2,498,692	\$ 2,803,908	\$ 2,842,425	\$ 2,832,336	\$ 2,832,336

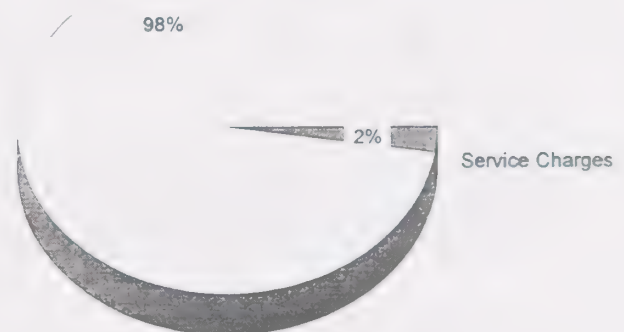
Number of Employees

(Full Time Equivalent)

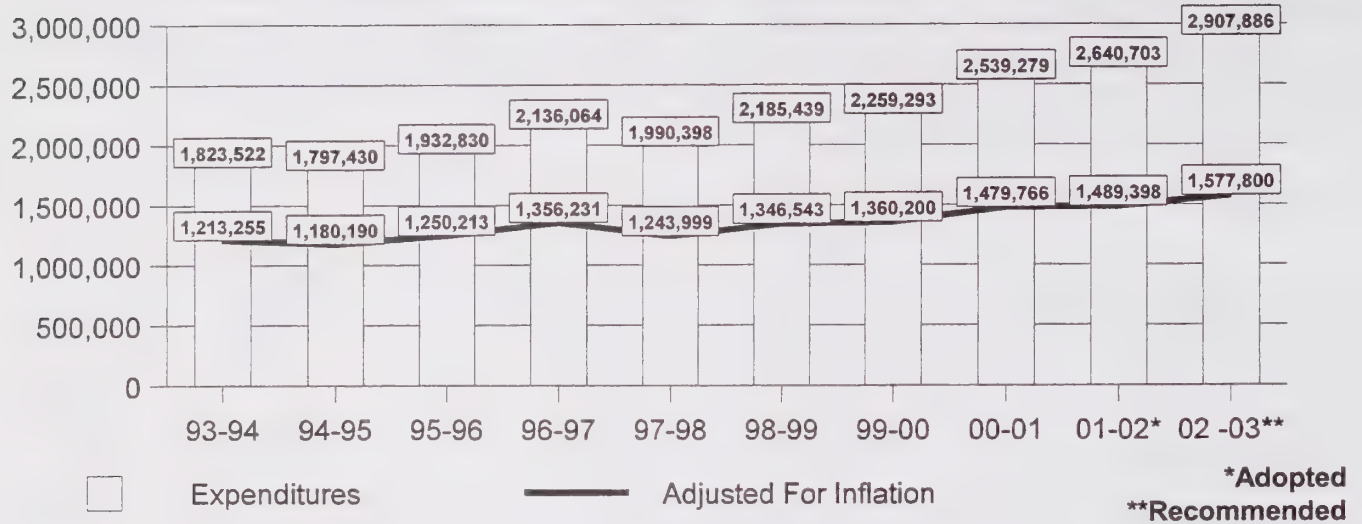


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The office of County Counsel provides the highest quality of legal advice and litigation representation to the Board of Supervisors, County Departments, Commissions, and Special Districts. The key program objectives established by the Department last year have been successfully achieved. During the last year, the County succeeded in settling the Dairy Creek litigation on terms very favorable to the County, recovering \$700,000 for the golf course. In a related matter we succeeded in enforcing our judgment against the officers and sister corporations of the bankrupt surety from which we expect the County to receive approximately \$510,000 as a result of these efforts. Our office handled the litigation with the Deputy Sheriff's Association which ended last year in a victory for the County at the Court of Appeal. In the *Virgin* litigation our office was instrumental in having the Board's decision regarding the Virgin certificates of compliance upheld through the trial court, the California Court of Appeal, the California Supreme Court, and the United States Supreme Court. Our office prevailed in the *Van Reit* litigation when demurrers on behalf of all defendants were sustained by the trial court and no appeal has been taken. Our County was instrumental in providing an important brief to the federal District Court in *State of California v. Babbitt* which deals with federal oil and gas leases adjacent to our coastline and that of Santa Barbara County. The State and County won at the trial court. We are currently working on an appellate brief which will be filed with the 9th Circuit, supporting the State of California's position regarding these leaseholds.

This year we have also achieved our goals with respect to the Pacific Gas & Electric Company bankruptcy litigation which was commenced last May. So far, we have succeeded in getting PG&E to pay 2000/01 property taxes in the amount of \$8.36 million and we have collected \$733,000 in tax penalties for the County. This allowed the County and special districts to continue to serve the public with a minimum of disruption. There are many issues remaining to be litigated regarding the PG&E bankruptcy and we are seeking additional resources to help with that effort.

We have seen a marked increase in our workload, arising from the PG&E Bankruptcy litigation, as well as the fact that the filing of Behavioral Health petitions and Child Protective Services' dependency petitions have essentially doubled last year's rate.

We are proud that our office is able to handle the increase in complexity and range of activities, legal challenges, and litigation facing our County clients. In litigation matters, we have seen an increase in the resources used in the private sector, such as the PG&E bankruptcy, where the bankrupt party is spending over \$2 million per month on attorney's fees. We are working hard to protect the County's interests in this important litigation. We have continued our efforts to utilize management efficiencies, improved technology, and long working hours to maintain our current efficient productivity levels. Increases in operating expenses are almost entirely due to normal overall County increases and labor costs.

County Counsel

Budget Unit: 2100

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for County Counsel are recommended to increase by 9% compared to the 2001-02 adopted budget. The increase is almost all attributable to higher labor costs associated with last year's cost-of-living adjustments. No new positions are recommended, but \$25,000 in temporary help funds are recommended to help handle the increased workload regarding PG&E bankruptcy litigation.

The services and supplies accounts have increased by 15% mainly due to shifting building rental costs from the Department of General Services to those departments using the rental property. We are recommending this to accurately reflect the true cost of doing business within each department. Other services and supplies remain at or near last year's levels.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Legal Advice

Provide representation and legal advice to the Board of Supervisors, 73 County boards, commissions, departments, agencies, or divisions (including 5 joint powers agencies to which the County belongs), and to the managers of 24 Board governed special districts, as well as certain legal services to 16 non-Board governed special districts. Conduct legal research; draft, review, and approve agreements, contracts, and projects; and advise County officers regarding their legal responsibilities under federal and state law. Protect the County and its officers from liability and enable the Board of Supervisors to carry out its programs and policies within the limits of the law.

Total Expenditures: \$1,744,731 Total Staffing (FTE): 14.0

Litigation

Defend the County and special districts and provide litigation services in complex lawsuits including tax, personnel, contract, and land use matters to minimize liability and maximize County recovery. Represent the County and protect the interests of the client in cases that address the special needs of fragile populations in the community (children referred to Child Protective Services, residents receiving mental health care and individuals requiring conservatorship), as well as estates without probate representation.

Total Expenditures: \$1,163,155 Total Staffing (FTE): 9.0

GOALS/PERFORMANCE MEASURES

Department Goal: Provide exemplary litigation services, defending decisions and advocating positions of our clients to assist those clients in achieving their objectives.

Communitywide Result Link: A prosperous and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of claims filed against the County which are resolved without litigation, within the reserve amount.	94%	90%	95%	90%	At this point we are within our projected results.
What: Before a damage lawsuit can be filed against the County, a claim against the County is filed and requires some level of investigation or verification. Costs increase rapidly if the claim becomes a lawsuit.					
Why: Resolving/settling cases without litigation and within the reserve amount saves the considerable costs of litigation involved in discovery and trial.					

County Counsel

Budget Unit: 2100

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Major cases litigated where we achieve a positive outcome determined as follows below.	See below.	See below.	See below.	See below.	See below.
What: The outcomes of major litigation.					
Why: Examination of the outcomes of major pieces of litigation and the progress being made before the litigation is completed helps to determine how successfully we are handling litigation.					
Case:	01/02 Adopted Target:		Results to Date:		02/03 Target:
• Dairy Creek Litigation	Recover costs to correct lake liner problem.		Recovered \$700,000 to correct problem.		Litigation successfully completed.
• State Mandate Litigation	Recover County share of any settlement.		Won case at Trial Court. Lost case at Court of Appeal.		Case dismissed.
• TOSCO Litigation	Defend Assessment Appeal Board (AAB) value of \$156 million.		AAB upheld value of \$156 million. Lawsuit filed by TOSCO's buyer, Phillips Petroleum		Defend value established by Assessment Appeal Board.
• Morro Bay Plant Administrative Proceeding/Litigation	Hold Assessor value at \$176 million to avoid annual tax loss of \$700,000.		Case settled by the Assessor for \$120 million before Assessment Appeal Board Hearing preserving \$10 million in value above Duke's position.		Assessment Appeal has been concluded by settlement.
• Casmalia Litigation	Limit liability to that discussed with Board of Supervisors in closed session.		Action still pending.		Monitor action to continue to limit liability to that discussed with Board of Supervisors in closed session.
• Munari Litigation	Uphold Board of Supervisors' decision, avoid damages and precedent which could create thousands of unplanned lots.		Lost mandate cause of action at trial court. Won mandate cause of action at Court of Appeal. Action for damages remains pending.		Defend action to continue to uphold Board of Supervisors' decision, avoid damages and precedent which could create thousands of unplanned lots.
• DSA Litigation	Prevail in appeal and avoid back pay and other liability as discussed with Board of Supervisors.		Prevailed in Trial Court and Court of Appeals. Action no longer pending. Avoided back pay and other liability as discussed with Board of Supervisors.		Litigation successfully completed.
• Virgin Litigation	Preserve legal basis for Board of Supervisors' land use decision.		Preserved legal basis for Board of Supervisors' decision and prevailed in litigation.		Litigation successfully completed.
• Greenway Environmental Services Litigation	Recover funds owed to County from surety bond in connection with Dairy Creek Golf Course.		Settled the case for over \$500,000 in favor of the County.		Monitor settlement and continue collection activities through 2002.
• Mercer Litigation	Recover funds owed to Pension Trust and County.		Won at Trial Court. Defendant has appealed. Action still pending.		Monitor action to recover funds owed to Pension Trust and County.

County Counsel

Budget Unit: 2100

Case:	01/02 Adopted Target:	Results to Date:	02/03 Target:
• Van't Riet Litigation	Defend position of the County.	County dismissed from action.	Litigation successfully completed.
• CSA 18 Proceedings	Discussed in Closed Session with Board of Supervisors.	To date no action has been filed.	Monitor situation.
• Froom Ranch Litigation	Challenge to CEQA document used by LAFCO.	Action dismissed by the plaintiffs.	Litigation successfully completed.
• SMART Litigation	Defend contract entered into in development agreement.	Won action on development agreement at Court of Appeal. Lawsuit filed re CEQA compliance for the subdivision.	Defend CEQA determination for the subdivision.
• Tobacco Fees Litigation	Discussed in Closed Session with Board of Supervisors.	Settled the case for about 11% of maximum exposure of attorneys fees sought by two law firms from the County.	Dispute successfully resolved.
• State of California v. Babbitt	Achieve more local control over the extension of offshore oil leases.	Won at Trial Court. U.S. Government has appealed to the Ninth Circuit Court of Appeal.	Monitor action to achieve more local control over the extension of offshore oil leases.
• PG&E Bankruptcy	New Litigation	Secured 2000/01 second installment of property taxes w/ penalties & first installment for 2001/02 received on time.	Protect the County from a decline in property tax revenue disproportionate to our historic share.
• In re Lum	New Litigation	Lum withdrew appeal from Civil Service Commission proceedings; has sued in Federal Court.	Uphold decision of the Board of Supervisors.

Department Goal: Represent the county and advocate to protect the interests of the client in cases which address the special needs of fragile populations in the community (children referred to Child Protective Services, residents receiving mental health care and individuals requiring financial conservatorship), as well as estates without probate representation.

Communitywide Result Link: A safe and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases in which legal advice is provided to Child Protective Services and advocate representation is provided in court to achieve the desired outcomes for each case as determined by Child Protective Services.	100%	100%	100%	100%	We are within our projected results.
What: An average of 300 cases are filed annually by CPS to protect the children of our community. County Counsel provides legal representation in all court appearances. Why: If strong legal representation is provided to CPS in these matters, then CPS will be successful in protecting the abused and neglected children of our community.					

County Counsel

Budget Unit: 2100

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of cases involving people who are unable to care for themselves in which County Counsel represents the County to advocate to achieve the desired outcomes for each client or case as determined by the Public Guardian or Public Administrator's office.	100%	100%	100%	100%	We are within our projected results.
What: There are 72 conservatorship cases on file that will protect the rights of those members of our community who are unable to make their own decisions or care for themselves.					
Why: If good legal representation is provided in these matters, the Public Guardian will be successful in assuring the care of those in the community who are unable to care for themselves.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of mental health trials in which County Counsel represents the County to advocate to achieve the desired outcome for each client as determined by the Department of Behavioral Health.	100%	100%	100%	100%	We are within our projected results.
What: An average of 30 mental health cases are filed annually to protect members of our community who are unable to care for themselves.					
Why: If good legal representation is provided in these matters, Behavioral Health will be more likely to improve the mental stability of its patients.					

Department Goal: Provide accurate, timely, and reliable document review and legal advice for County boards, commissions, departments, and agencies in order to help these clients achieve their objectives without unnecessary litigation or loss.

Communitywide Result Link: A prosperous and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of clients who report advice provided by attorneys was clear, relevant, and timely.	99%	100%	99%	100%	The few complaints received have been dealt with and resolved.
What: Interviews with County Department representatives during the yearly attorney evaluation process.					
Why: Each of our clients operates under a highly technical set of governing laws and regulations. By helping them understand and meet their legal obligations, we help them serve the community, state and nation.					

County Council

Budget Unit: 2100

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
The percentage of Board of Supervisors agenda items which result in litigation against the County.	Less than 2%	Less than 2%	Less than 1%	Less than 2%	We are within our projected range at less than 2%.
What: An average of more than 1,400 agenda items annually are reviewed by our office and acted upon by the Board of Supervisors during meetings.					
Why: Providing good legal advice tends to inversely correlate with the number of lawsuits filed against the County and helps our clients achieve their objectives and save in litigation costs.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of projects in which the response to requests for legal advice or contract review are completed on a timely basis.	99%	95%	95%	95%	99% of the 2,314 projects were completed within the projected time frame during the 00/01 FY. We are within our projected parameters for 2001-02.
What: Review a variety of legal documents, conduct research, and render opinions as requested, within a time period as determined by an initial review of each particular document.					
Why: To assist our clients in achieving their objectives as expeditiously as possible by minimizing legal complications which could interfere with their objectives.					

Department Goal: Provide accurate, timely, and reliable document review and legal advice for County boards, commissions, departments, and agencies in order to help these clients achieve their objectives without unnecessary litigation or loss.

Communitywide Result Link: A prosperous and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of contracted projects approved and administered without litigation.	99%	98%	99%	99%	We are within our projected results.
What: An average of 1,200 contracts are reviewed and approved annually including contracts for capital projects (i.e., new Government Center, Lopez Lake dam project, etc.). This office provides continuous legal advice while the contract is being administered.					
Why: Providing good legal advice in the review and administration of contracts tends to inversely correlate with the number of lawsuits filed challenging the approval or administration of those contracts. Approval and administration of the contracts without litigation helps our clients to achieve objectives and creates a significant savings for the County.					

County Counsel

Budget Unit: 2100

Performance Measure	00/01 Actual Results	01/02 Adopted Results	01/02 Projected Results	02/03 Target	How are we doing?
Major projects requiring legal advice which are resolved with a positive outcome determined as follows:	See below.	See below.	See below.	See below.	See below.
What: The outcomes of major projects.					
Why: Examination of the outcomes of major projects and the progress made on them before completion tends to correlate with the legal advice provided.					
Project:	00/01 Adopted Target:	Results to Date:		02/03 Target:	
- Legal advice on various County capital projects: - New Government Center - County Airport Terminal - Lopez Lake dam project - Nacimiento pipeline project	Client brings projects in on time at budgeted cost.	New Government Center - Continuing Airport - Completed ahead of schedule and under budget. Lopez Lake - Continuing Nacimiento - Continuing		Client brings projects in on time at budgeted cost.	
Legal advice necessary for the Planning Department to achieve goals listed in its budget.	Provide advice to Planning Director, Board of Supervisors, Planning Commission, Board of Construction Appeals, Subdivision Review board, and Planning Director in order to achieve community-wide planning goals.	County Counsel is providing timely advice.		Provide advice to Planning Director, Board of Supervisors, Planning Commission, Board of Construction Appeals, Subdivision Review board, and Planning Director in order to achieve community-wide planning goals.	
Legal advice necessary to fully implement the Board of Supervisors' decisions re General Hospital.	Facilitate implementation of Board's decisions / successfully defend Board's decisions.	Counsel continues to facilitate implementation of Board's decisions and defend lawsuits.		Implementation of the Board's decisions and successful defense of lawsuits.	
Train 40 County employees involved in construction contract administration.	New Measure	Training completed.		Higher quality construction work for county projects, with fewer delays; avoidance of litigation.	

Department Goal: Provide effective legal representation to County boards, commissions, departments, and agencies in a cost-effective manner.

Communitywide Result Link: A prosperous and well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted Results	01/02 Projected Results	02/03 Target	How are we doing?
County Counsel expenses as a percentage of the County Budget.	New Measure	New Measure	.66%	.67%	Over the past eleven year period, County Counsel expenses as a percentage of the total budget have declined from .84% in 1990/91 to .66% in 2001/02.
What: This measure shows the relationship of County Counsel expenses to the total budget.					
Why: County Counsel strives to keep costs as low as possible, while providing effective legal advice and representation to its clients.					

Personnel

Budget Unit: 2110

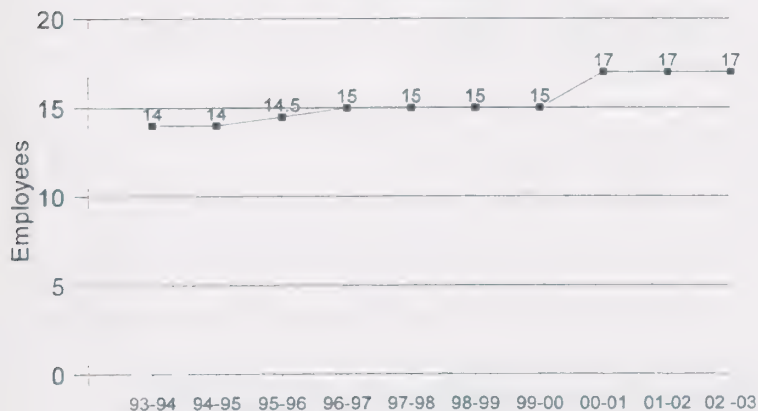
MISSION STATEMENT

The mission of the Personnel Department is to provide effective human resource programs in support of the County's mission and equal employment opportunity.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 1,166,260	\$ 1,395,303	\$ 1,429,847	\$ 1,406,646	\$ 1,406,646
Services and Supplies	326,112	448,858	384,757	342,504	342,504
Other Charges	0	0	0	0	0
Fixed Assets	0	7,411	14,900	14,900	14,900
**Gross Expenditures	\$ 1,492,372	\$ 1,851,572	\$ 1,829,504	\$ 1,764,050	\$ 1,764,050
Less Intrafund Transfers	1,652	3,536	1,500	1,500	1,500
**Net Expenditures	\$ 1,490,720	\$ 1,848,036	\$ 1,828,004	\$ 1,762,550	\$ 1,762,550
Revenues	285	1,061	600	600	600
General Fund Support (G.F.S.)	<u>\$ 1,490,435</u>	<u>\$ 1,846,975</u>	<u>\$ 1,827,404</u>	<u>\$ 1,761,950</u>	<u>\$ 1,761,950</u>

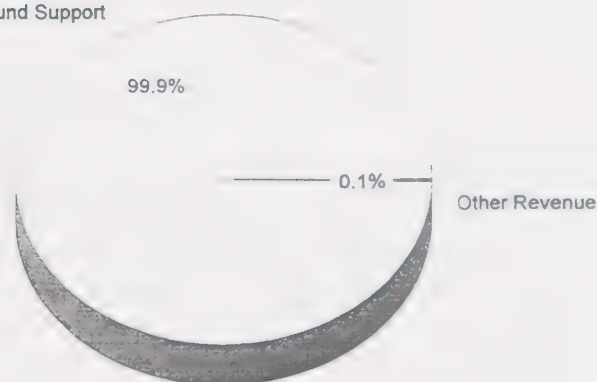
Number of Employees

(Full Time Equivalent)

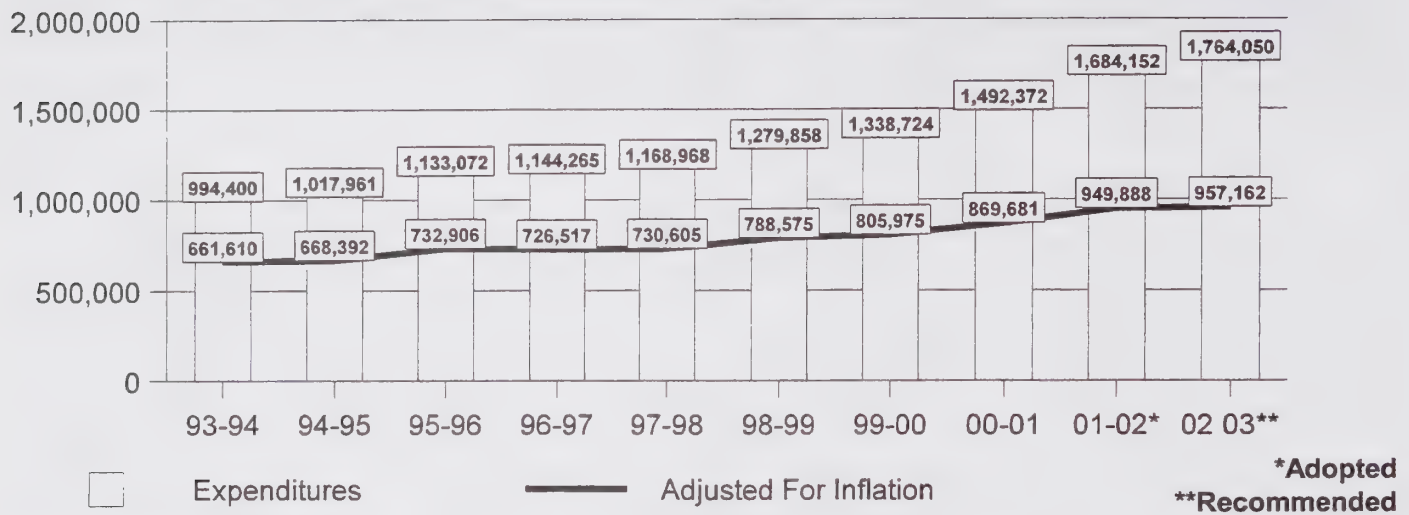


Source of Funds

General Fund Support



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Personnel Department is responsible for providing high quality and timely personnel programs to 23 departments and a work force of over 3,400 employees. We are entrusted as the "in-house" specialists in the areas of: recruitment and testing; employee discipline; harassment avoidance; training; and labor law. As in the past, we have successfully met the needs of our customers with the resources and staff granted allocated by the Board.

The Status Quo budget will allow for us to continue on our journey into e-business by maintaining the level of our current technology and software resources. It is hoped that by year's end we will have on-line capabilities to accept applications. Within the last year we have become more proficient in the placement of information on the internet. With the assistance of Information Services, we have been updating and reprogramming our antiquated applicant tracking system.

As with any quality operation, we are doing our job: employees are being hired and processed in an efficient manner; departments are given timely and valuable information on employee discipline; and labor negotiations are completed and we are hard at work maintaining labor peace.

The requested budget is our continued commitment to provide quality and timely personnel services to the public and County departments. This requested budget addresses the internal need that we have to control the paper flow that follows any large organization.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses, as well as, General Fund Support for the Personnel Department have increased by 4% or almost \$80,000 compared to the 2001-02 adopted budget. The majority of this increase (roughly \$67,000) is reflected in the salaries and benefits accounts and due to 2001-02 salary adjustments granted by the Board and an increase to the Personnel Director's compensation. The recommendation also includes \$3,900 to convert an Account Clerk - Confidential to a Confidential Assistant so the position is properly classified. The services and supplies accounts will decrease slightly for 2002-03 due to lower liability insurance and postage charges. Please note, the majority of the "savings" from these two accounts has been redirected to fund the scheduled replacement of eight computers and a new laser printer that will provide Personnel with the capability to accept online applications. Recommended fixed assets include a replacement copier and scanning machine. Intrafund transfers and revenue will remain at the same level for 2002/3.

The request to add a half time Confidential Assistant has not been recommended due to lack of meaningful, measurable results and lack of available financing.

Personnel

Budget Unit: 2110

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Civil Service Commission/Board of Supervisors - Equal Opportunity Programs

Support the Civil Service Commission and administer and maintain the countywide merit systems and Equal Opportunity Programs. Prepare staff reports, policy recommendations and rule change proposals. Conduct required pre-hearing meetings in accordance with the Civil Service Commission procedural guidelines. Provide recording secretary clerical support.

Total Expenditures: \$256,960 Total FTE: 2.62

Classification

Conduct job analyses, implement classification studies/audits requested by County departments or as approved through the budget process. Update job specifications to ensure accuracy and relevancy. Respond to salary related appeals and grievances.

Total Expenditures: \$127,717 Total FTE: 1.05

Grievance and Discipline Consultation

Consult with department managers and supervisors to utilize effective supervisory techniques, implement disciplinary actions, and coordinate appeals and grievances, consistent with Federal and State employment laws and Civil Service Rules. Interpret and apply personnel-related Board ordinances, rules, regulations, and policies. Coordinate training for managers and employees to avoid discrimination and harassment, enhance supervisory and management skills, and orient new employees.

Total Expenditures: \$371,395 Total FTE: 3.27

Labor Negotiations and Contract Management

Establish salaries and benefits and maintain an equitable salary plan for all County employees. Ensure compliance with the Meyers-Milias Brown Act, County policies and applicable laws, rules, regulations, and ordinances. Negotiate salary and benefit packages with the bargaining units representing approximately 80% of County employees.

Total Expenditures: \$260,155 Total FTE: 1.53

Personnel Records Management

Process personnel-related information and documentation (payroll action forms, employee additions/deletions, step increases, etc.) to maintain the accuracy of payroll records.

Total Expenditures: \$233,532 Total FTE: 2.95

Recruiting and Testing

Recruit and test new hires and candidates for promotion to fill all positions with the County. Maintain eligibility and certification lists and test validation. Coordinate the process for appeals and grievances on recruitment-related complaints.

Total Expenditures: \$514,291 Total FTE: 5.58

GOALS/PERFORMANCE MEASURES

Department Goal: Conduct, monitor, and evaluate the personnel recruitment and selection process in a timely manner in order to provide County departments with qualified candidates while ensuring compliance with regulations.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of eligibility lists of qualified candidates provided to County departments within 90 calendar days of the application close date when no "pool" of candidates exists.	96.2%	85%	92.8%	90%	Benchmark data was only available from 2 of our 6 comparable Counties; 2 did not respond to requests for data and 2 are non-civil service Counties. The County of Santa Barbara has a performance standard of 70% within 57 calendar days. Last fiscal year, 70% of our recruitments were completed within 46 calendar days. Kern County reports that the "average" number of calendar days between the closing date of a recruitment and the establishment of an eligible list is 35.7days. Last fiscal year, our "average" was 35.3 days.
What: When a County department submits a request to fill a current vacancy and no current list of eligible candidates exists, Personnel posts the job opening to solicit applications. After all applications are received (the application close date), it takes 90 calendar days to process the applications, conduct pre-employment testing, evaluate applicants, and compile a list of qualified candidates. Why: This process creates a "pool" of qualified applicants who are kept on file so that any new job openings of the same type can be filled from the existing pool rather than having to start the recruitment process over each time. By maintaining a pool of eligible candidates, Personnel is able to dramatically reduce the time to fill future vacancies and to ensure effective service to County departments who are attempting to fill open positions as quickly as possible.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of certified eligibility lists provided to County departments within 6 working days of request.	98%	98%	98%	98%	Our internal tracking system has identified that we consistently certify 98% of our eligible lists within 6 working days. Santa Barbara County has a standard of certifying 80% of 500 eligible lists within 3 working days. Kern County certifies within 24 hours of receiving a request.
What: Once a list of eligible candidates is created to fill a vacancy, it takes 6 working days to certify the list of top candidates by verifying the current status of the candidates. Why: By certifying an eligible list to departments within a short period of time, departments will be able to interview and hire employees to meet the service needs of County residents. Personnel can provide much faster recruitment support to the requesting department if the eligible list is already created (6 workday turn around rather than 90 calendar days for an open recruitment in order to create an eligible list).					

Personnel

Budget Unit: 2110

Department Goal: Maintain a current and effective job classification system to ensure that job descriptions accurately reflect job requirements for recruiting qualified employees, foster salary equity, and minimize employee grievances.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of job classification grievances filed by County employees which are upheld by the Civil Service Commission.	0%	25%	0%	25%	The total number of employee grievances heard by the Civil Service Commission range from 5 to 10 each year. Of the 5 employee grievances heard this last fiscal year, no classification grievances were heard by the Commission. While we have been fortunate in not having a classification grievance filed, even one grievance will result in a large percentage, that's why we have set a target of 25% for fiscal year 02/03.
What: Except on a temporary basis, no employee can be required to perform duties beyond the scope of their job description. Employees who believe they are performing work beyond the scope of the description, have the right to file a grievance. If the grievance cannot be resolved with the supervisor, the employee has the right to appeal it to the Department Head, the Personnel Director, and finally, the Civil Service Commission. All attempts are made to resolve the issue before reaching the Civil Service Commission. Why: The job classification system determines the salary ranges for each position. Properly classifying positions ensures that the County has appropriate job standards and is correctly compensating its employees for work performed. If the Civil Service Commission upholds a grievance, it means that they are in agreement with the employee and an inequity occurred. The lower the number of grievances upheld by the Commission indicates that we are properly classifying position responsibilities.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of job descriptions ("specification") updated each year.	7.8%	10%	3%	10%	Ideally, we would like to update job specifications at least once every five years. Staffing constraints, however, have required us to shift more resources to recruitment and testing activities. This, in turn, causes us to fall behind in the spec update program.
What: The County has approved job descriptions. It is an accepted Personnel Administrative practice to review and update these descriptions in a timely fashion to ensure accuracy. Why: Properly classifying its positions ensures that the County is appropriately compensating its employees for work performed and recruiting using the most current qualification requirements.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of job description/classification reviews requested by a department that are complete within 5 months.	81%	75%	80%	Measure to be eliminated	Of our benchmark counties, Kern County is the only one that reports a time factor for classification review. It is Kern County's practice that all job specifications are reviewed at the time of recruitment and not normally at the request of a department. Santa Barbara County does not indicate a performance target for timeliness on requests for specification reviews. Please note that this performance measure will be eliminated in FY 02/03. Beginning in FY 02/03, classification studies will only be accepted during a fall window period and incorporated into the succeeding year budget process.
What: Departments may request that the Personnel Department review a job description when they believe it has been redefined, consolidated, rendered out-of-date, or changed in concept. Why: To assist in recruiting and retaining qualified employees. Properly classifying its positions also ensures that the County is correctly compensating its employees for work performed.					

Department Goal: Coordinate mandated Harassment training and provide high quality, timely consultation and assistance to department managers, supervisors, and employees regarding personnel policies to promote a positive and productive work environment and minimize employee grievances.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Complaints alleging discrimination/harassment per 1,000 employees.	3.38 per thousand	Revised Measure	3.38 per thousand	3.38 per thousand	In calendar year 2001, there were nine (9) complaints with allegations of discrimination and/or harassment. Five (5) of these complaints have been resolved, and the remaining four (4) have pending issues, which we are working to resolve.
What: In order to reduce the number of complaints alleging discrimination/harassment, the Board of Supervisors has established a policy that all County employees will participate in an annual harassment avoidance/anti-discrimination refresher course. Personnel provides training for all departmental harassment avoidance coordinators who in-turn oversee delivery of annual refresher courses to members of their departments. Why: To create and maintain a workplace free from harassment and discrimination.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of managers and employees surveyed who felt "satisfied" that the training provided by Personnel helped to avoid the filing of formal grievances and discrimination/harassment claims.	New Measure	75%	80%	80%	Personnel will survey managers and employees by June 30, 2002.
What: Personnel Department staff trains supervisors to more effectively handle employee claims or complaints as they occur in order to avoid the filing of a formal grievance. Why: To establish and maintain an efficient workplace in order to maximize productivity and minimize taxpayer expenditures for harassment or discrimination claims.					

Personnel

Budget Unit: 2110

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of managers and employees who felt "satisfied" that the consultation services provided by the Personnel Department were effective in assisting them in resolving a potential grievance, discipline or harassment issue.	New Measure	90%	88%	88%	Personnel will survey managers and employees by June 30, 2002.
What: When requested, Personnel staff will offer advice to managers and employees on how to resolve grievances and issues of discipline, discrimination, or harassment.					
Why: Establish and maintain an efficient workplace in order to maximize accountability of the County workforce, ensure regulatory compliance, and minimize liability and lawsuits.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of grievances upheld by the Civil Service Commission.	New Measure	10%	0%	0%	Because of the time spent on consultation and the quality of advice given to our supervisors and managers, we believe that we have explored every opportunity for resolving an issue before it reaches the hearing level. Last year, we had 5 grievances appealed to the Civil Service Commission with none of the grievances being upheld by the commission.
What: Employees who believe their grievances have not been properly addressed by using established internal processes have the ability to present their petition to the Civil Service Commission or the Board of Supervisors. All attempts will have been made to resolve the issue before reaching the hearing level.					
Why: To ensure the quality of advice and training being given to managers and supervisors.					

Department Goal: Conduct salary surveys to negotiate contracts with bargaining units, perform annual salary range adjustments, maintain equity, and ensure compliance with the Prevailing Wage Ordinance and applicable laws.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of compliance with statutory requirements for salary changes.	New Measure	100%	100%	100%	We must assure the employee bargaining units that we will comply with statutory requirements for the establishment of salaries or we will lose the ability to maintain multi-year contracts. We currently have every bargaining unit under a multi-year contract. Employee Relations staff pride themselves on being able to maintain an uninterrupted history of labor peace.
What: The County is required to ensure that salaries for all classes of employees comply with the Prevailing Wage Ordinance which supports salary comparability with the marketplace. Why: To ensure compliance with statutory requirements.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of supervisors surveyed who are "satisfied" that the services provided by the Labor Negotiations and Contract Administration staff meet or exceed the mandate for prevailing wages.	New Measure	75%	75%	85%	Personnel will survey supervisors by June 30, 2002.
What: Labor Negotiations and Contract Administration staff negotiate labor contracts with the bargaining units representing 80% of County employees (excludes management and confidential employees). This measure represents the supervisors' level of satisfaction with labor negotiations. Why: Since the largest expenditure within the County's budget is for employee salaries and benefits, it is important that County managers are satisfied with the outcome of labor negotiations.					

Department Goal: Manage all personnel records in a timely and accurate manner to ensure the effective preparation of the payroll.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage compliance with internal quality control program which audits personnel records to ensure data entry accuracy.	New Measure	75%	90%	90%	It is critical that data entered into the County's History and Payroll system be as accurate as possible. Top priority is given to this by the technicians in our office who review and submit data for input by the Auditor's Office.
What: Percentage of work that is accurately and correctly entered into employee history and payroll system. Why: Employee records and payroll documents must accurately reflect employee status in order to correctly compensate employees.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of payroll changes processed within 2-week payroll processing schedule.	New Measure	98%	98%	98%	It is critical that data entered into the County's Payroll system be as timely as possible. Top priority is given to this by the technicians in our office who review and submit data for input by the Auditor's Office.
What: The County operates under a 2-week payroll cycle and all necessary employee payroll changes must be submitted within established timeframes. Why: To ensure compliance with regulatory requirements that employees be paid in a timely fashion.					

Department Goal: Provide cost-effective personnel services.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Personnel costs per employee.	\$587	New Measure	\$631	\$640	Our increases in cost have primarily been the result of cost of living increases. Santa Barbara County has an average cost for FY 2001-02 of \$754 but that includes administration of their benefits program. Kern County is at \$220 per employee but their Personnel Department does not administer their labor negotiations or Benefit programs.
What: The cost per allocated employee for the operation of the San Luis Obispo County Personnel Department. Why: By calculating the costs of recruiting, testing, hiring, and retaining employees, the County has a good indicator of what its Personnel costs are per employee.					

General Services

Budget Unit: 2180

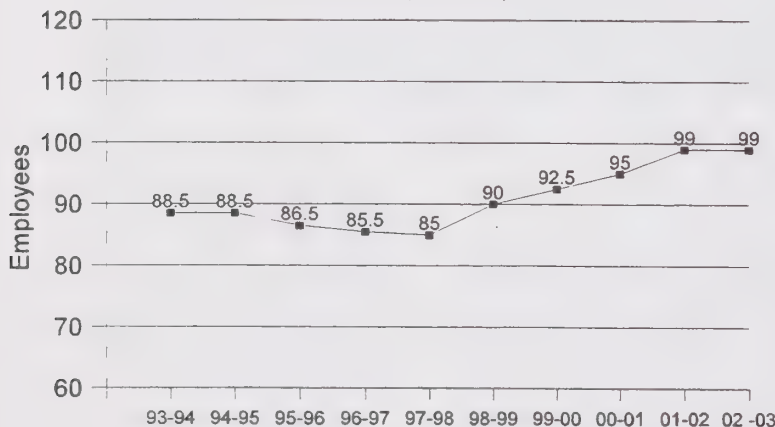
MISSION STATEMENT

The Department of General Services shall serve the public and all county employees with excellence, cost efficiency, and respect as a significant service provider for the County of San Luis Obispo.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 5,002,925	\$ 5,706,405	\$ 6,097,624	\$ 6,010,680	\$ 6,010,680
Services and Supplies	3,593,348	3,872,272	4,470,675	3,681,539	3,681,539
Other Charges	8,181	14,830	19,485	19,485	19,485
Fixed Assets	93,170	51,904	44,500	37,000	37,000
**Gross Expenditures	\$ 8,697,624	\$ 9,645,411	\$ 10,632,284	\$ 9,748,704	\$ 9,748,704
Less Intrafund Transfers	1,086,913	1,167,432	1,188,249	1,188,249	1,188,249
**Net Expenditures	\$ 7,610,711	\$ 8,477,979	\$ 9,444,035	\$ 8,560,455	\$ 8,560,455
Revenues	2,610,872	3,057,879	2,738,760	2,738,760	2,738,760
General Fund Support (G.F.S.)	\$ 4,999,839	\$ 5,420,100	\$ 6,705,275	\$ 5,821,695	\$ 5,821,695

Number of Employees

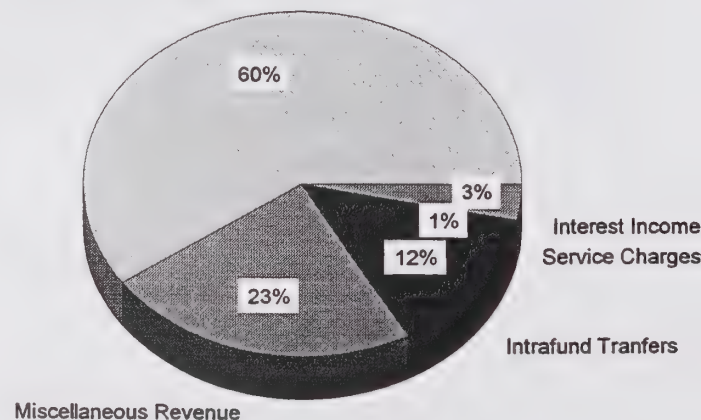
(Full Time Equivalent)



In 1993-94 Parks became a separate fund

Source of Funds

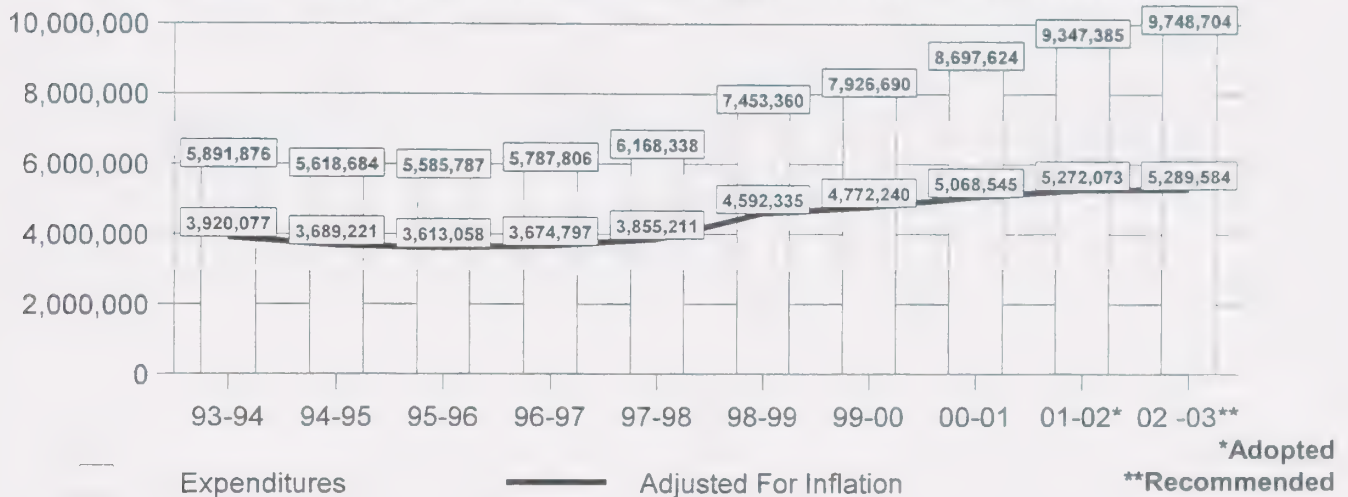
General Fund Support



General Services

Budget Unit: 2180

10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Department of General Services is submitting its annual budget at 116% of last year's funding. The base year has not been adjusted for the 2001/02 cost of living adjustment (COLA) and we are therefore absorbing this cost as part of our "bottom line". The majority of the increase is for new rental space and utilities. No new positions are requested at the status quo budget level. A further explanation of these accounts and their increases are attached.

Overall salaries have increased by \$490,196 due to the normal step increases and COLAs. It also includes continued funding for existing extra help positions, on call, and maintenance division overtime.

Services and supplies accounts have increased by \$614,167 mostly due to the increased costs for rental space for outside departments as follows: 1) \$62,003 due to net of terminated lease and cpi increases on existing space; 2) new Social Services space of \$450,774; 3) \$44,804 Govt Center related rental costs, and \$104,240 for Oceano Sheriff Substation. In addition, a projected utility cost increase of 8% for next fiscal year totaling \$84,000. Savings in Insurance, Significant Value Purchases, and Computer Software have been absorbed by increases in the 2100 Maintenance structures and Maintenance Contract line items.

The other charges account has remained constant as projected savings from property that has been sold will compensate for any new increases in charges by Special Districts.

The fixed asset request includes \$34,500 for a new mail machine to process outgoing county mail and a trailer for the maintenance division.

Revenue accounts have increased by 10%. This is a mixture of higher demand by some agencies and reduced support charges to others. Negotiated salary increases are eventually reflected in higher charges to user departments. Also the projected increase in electrical costs are being passed on to the non general fund departments.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for General Services have increased by 4% or slightly over \$400,000 compared to the 2001-02 adopted budget. The portion of the budget funded with general fund money has increased by 2% or \$129,000. The vast majority of the increase is reflected in the salaries and benefits accounts and due to salary adjustments granted to employees in 2001-02.

The services and supplies accounts will decline for 2002-03 by about \$175,000 or 4%. This is due primarily to our decision to place, whenever possible, department rent expenses previously funded in the General Services budget into the appropriate operating department so the expenses are reflected where they are incurred. The only rental expenses that remain in General Services are leases for parking and storage that serve multi-departments (i.e., parking and storage for the Government Center departments), Social Services' (due to state accounting requirements) and one Court lease (which is a county responsibility due to our agreement with the Court over facilities). Costs for the remaining leases total \$905,000; up roughly \$322,000 over the current year. This increase is almost exclusively due to Social Services and reflects the annualized cost of leases added mid year 2001-02 and the addition of one lease

General Services

Budget Unit: 2180

for a facility in Arroyo Grande with occupancy slated for January 2003. Money has also been included to fund an 8% (\$84,000) increase in utilities and the scheduled replacement of six personal computers and one notebook computer. These issues aside, the services and supplies accounts are largely "business as usual".

Recommended fixed assets include a replacement mail machine at \$27,000.

Revenue is projected to increase by 10% for 2002-03. This is primarily due to new rental charges for county owned facilities (i.e., Public Works pays rent to the General Fund for county owned office space on Monterey) and charges to the Courts.

The additional positions requested by the department were not recommended due to lack of meaningful measurable results and available financing.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Administration

Provide general management, supervision, accounting, and secretarial support to all divisions in General Services, County Airports, County Garage, Reprographics, Parks and Golf Courses.

Total Expenditures: \$1,209,258 Total FTE: 14.5

Architectural Services

Manage the construction process (design, bidding, contractor selection, implementation, and contract administration) for capital improvement and maintenance projects for County-owned buildings.

Total Expenditures: \$1,067,607 Total FTE: 13.0

Central Mail

Distribute interoffice and U.S. mail for all County Departments and pick-up, meter, and sort outgoing U.S. mail to take advantage of pre-sort discounts.

Total Expenditures: \$755,790 Total FTE: 2.5

Central Services

Manage the centralized purchasing program for all County Departments and the Special Districts which are under the control of the Board of Supervisors.

Total Expenditures: \$410,055 Total FTE: 6.0

Custodial Services

Provide general office maintenance, custodial services, and related supplies for County facilities.

Total Expenditures: \$1,292,132 Total FTE: 27.0

Facility Maintenance Services

Perform general operational maintenance and preventative maintenance of County-owned facilities utilizing in-house staff or contracted vendors depending upon the scope of the project.

Total Expenditures: \$2,010,232 Total FTE: 28.0

General Services

Budget Unit: 2180

Grounds Services

To maintain the landscaping of County buildings and facilities in a timely manner.

Total Expenditures: \$372,396 Total FTE: 3.0

Maintenance Projects and Utilities

To maintain and enhance utility services for existing County facilities.

Total Expenditures: \$1,359,431 Total FTE: 1.0

Real Property Services

Manage the utilization, leasing, permitting, acquisition, purchase, sale and transfer of County-owned real property, including land, buildings, and improvements. Procure, negotiate, establish and administer real property lease contracts and agreements for County Departments (i.e. County as Lessee and County as Lessor/Permitter).

Total Expenditures: \$1,271,803 Total FTE: 4.0

GOALS/PERFORMANCE MEASURES

Department Goal: Provide timely, accurate, and cost effective architectural services to all County Departments with capital improvement and maintenance projects.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of capital improvement/ maintenance projects initiated within one year of approval by the Board of Supervisors.	90%	95%	95%	95%	Architectural Services is currently responsible for 216 capital and maintenance projects.
What: This tracks the percentage of projects started within one year of approval by the Board of Supervisors.					
Why: This ratio of projects started verses projects approved is a measure of timely performance by Architectural Services and is a measure of staff's commitment to meet the capital project needs of County Departments in a timely manner.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of capital projects completed within their original budgeted cost estimate.	95%	92%	76%	80%	We expect to fall short of our fiscal year 01/02 target on a per capital project basis. At the overall level, however, we expect to bring in the capital projects budget 2.2% under budget for 2001/02.
What: This is a measure of the percentage of projects completed within their budgeted allocations compared to the total number of projects completed within a fiscal year. This ratio gives the success rate of projects completed within budget.					
Why: This measure reflects on the ability of Architectural Services staff to manage projects cost effectively and to provide reliable and accurate cost estimating for the County's Capital Improvement Program.					

General Services

Budget Unit: 2180

Performance Measure	00/01 Actual Results	01/02 Adopted Measure	01/02 Projected Results	02/03 Target	How are we doing?
Total Capital Improvement and Maintenance Projects appropriated dollars per Architectural Services staff member.	New Measure	New Measure	\$7.1 million/ person	\$6.5 million/ person	We were able to gather comparable data from four counties (i.e., Santa Barbara, Kern, Monterey and Ventura) and Cal Poly. This analysis revealed that, on average, a staff member carried \$2.3 million worth of projects. Monterey was the high with \$3.4 million per person; Kern and Santa Barbara tied for the low with \$1.5 million per person. Please note, if you adjusted out the cost of the New Government Center project, our figure would drop to \$3.3 million per person.
What: This is a measure of the total appropriated dollars in the County Capital Improvement and Maintenance Projects Programs divided by the number of Architectural Services staff tasked with delivering these projects.					
Why: This is a measure of staff effectiveness in managing and delivering Capital and Maintenance Projects for the County. The higher this number, the more work being delivered by each individual staff member.					

Department Goal: Provide timely and effective custodial services to all County Departments.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County departments rating custodial services as "good" to "excellent" in annual customer survey.	75%	85%	97%	95%	Through the addition of two custodial positions added in FY01/02 and our renewed "customer focus", we have been able to far surpass our customer satisfaction adopted target of 85%. We expect to continue this trend into FY02/03.
What: Annual surveys of County Departments provides a measure of customer satisfaction regarding the cleanliness of facilities, staff responsiveness, staff courtesy and the ease of doing business with Custodial Services.					
Why: Our success in providing acceptably clean facilities to client Departments is ultimately measured in the responses and opinions of our clients.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Square footage of office space cleaned per custodian.	21,542 square feet	19,946 square feet	19,946 square feet	19,946 square feet	Custodial industry standards state that one custodian is needed for every 18,000 square foot of office space to maintain an acceptable level of cleanliness in a facility.
What: This measure shows the amount of office space each custodian is responsible for keeping clean.					
Why: This measures helps to show the efficiency of our custodial staff.					

General Services

Budget Unit: 2180

Department Goal: Provide timely and effective facility maintenance service to all County departments in a cost effective manner.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Square footage of facilities maintained per Maintenance Mechanic.	New Measure	New Measure	55,880 sq ft/ person	55,880 sq ft/ person	Maintenance industry standards call for one maintenance mechanic for every 49,000 square feet of facility space.
What: This measure shows the amount of space each maintenance mechanic is responsible for maintaining.					
Why: This measure helps to show the effectiveness of our maintenance staff.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of total person hours available dedicated to the preventive maintenance program.	13%	15%	17%	15%	In order to maximize the efficiency of staff, our long term goal is to have 40% to 50% of all maintenance completed via scheduled preventative maintenance. Until we secure additional staff resources for this effort, however, we will likely maintain a rate of around 15%.
What: This measure compares the maintenance person hour resources being dedicated to and utilized in the preventive maintenance program.					
Why: The overall goal is to increase and enhance the preventive maintenance program to limit unscheduled breakdowns, control costs for major maintenance, and reduce the number of routine work orders requested by departments. Measuring hours dedicated to the preventive maintenance program is an indicator of a more or less active PM program.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of routine, operational maintenance work orders receiving a response within 5 days.	60%	75%	80%	80%	With the addition of staffing in FY 00/01, we have made progress in this area (from 60% to 80%).
What: This is a measure of the time required from receipt of a work order to the actual on site response to that work order by a maintenance mechanic. We have determined that a 5 day response time for routine work orders would be a desirable maximum response time.					
Why: The quicker the on site response is to maintenance work orders received, the faster the problem can be repaired. Responding quickly should limit the impact of needed facility repairs on client operations. The overall goal is to make the facility as transparent as possible for the end users.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County Departments rating maintenance services as "good" or "excellent" in annual customer survey.	85%	90%	96%	95%	The overall ratings of staff quality, technical ability, ease of communications and ability to obtain service are high.
What: Annual survey of user Departments would measure opinions about the condition of the facilities, the quality of staff service and the ease of doing business with Maintenance Services. This measure focuses on the overall quality of our maintenance building service.					
Why: All of our efforts to provide transparent facilities for client Departments ultimately comes down to the satisfaction and opinions of those end users. Periodic surveys helps staff better measure those opinions.					

General Services

Budget Unit: 2180

Department Goal: Procure, negotiate, establish and manage leased space to support effective operations of County Departments (i.e. County as Lessee); negotiate, establish, and administer contracts with tenants of County-owned real estate (i.e. County as Lessor/Permitter). Negotiate the purchase, acquisition, sale, transfer, and use of County-owned real estate (buildings and land) managed by the Department of General Services to benefit the public interest.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of leased facilities secured by Real Property Services for less than or equal to the market rate per square foot.	New Measure	98%	98%	95%	In the position of County as Lessee, Real Property Services is currently responsible for managing over 85 leases valued at \$2 million in annual rental payments which demonstrates the financial imperative to responsibly negotiate new and renewed contracts.
What: Percentage of new or renewed lease facilities secured at less than or equal to the market rate per square.					
Why: To ensure the cost effectiveness of County leases.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of permits (i.e. Use, Access, Film, Government Center) issued to users within the requested time frame by the Real Property Services for County-owned real estate controlled by the Department of General Services.	New Measure	99%	99%	98%	In the first half of FY 01/02, Real Property Services has accommodated 100% of user requests within the requested time frame.
What: Percentage of permits (i.e. Use, Access, Film, Government Center) annually issued to users within the requested time frame.					
Why: To accommodate the public's/users' requests to utilize County-owned real estate.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of instances whereby Real Property Services responds within 24 hours to a complaint or inquiry related to a leased facility.	New Measure	New Measure	98%	98%	Real Property Services aims to respond within 24 hours to all complaints or inquiries related to leased facilities (e.g. issues ranging from health and safety issues to building issues and contract stipulations.)
What: Percentage of instances whereby the Real Property Services responds within 24 hours to a complaint or inquiry related to a leased facility.					
Why: To demonstrate staff responsiveness in a timely manner and neutralize caller concerns, to mitigate potential health and safety issues & / or building integrity issues; to maintain positive rapport with landlords and tenants; and to ensure that County leased facilities provide a safe, efficient, and comfortable working environment.					

General Services

Budget Unit: 2180

Department Goal: To provide timely and accurate Administrative support services to General Services and enhance vendor satisfaction by efficiently processing invoices for payment.

Communitywide Result Link: A well-governed and prosperous community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of vendors who are paid within 30 days of receipt of invoice if proper documentation is received.	98%	99%	96%	99%	Vendors doing business with General Services are assured of prompt payment for their services and materials if they supply proper documentation. Only occasionally are vendors paid beyond this target due to staff shortages or vacations.
What: Invoices from vendors, suppliers, and contractors which are processed within 30 days of receipt.					
Why: To provide prompt payment to vendors doing business with the County.					

Department Goal: Efficiently provide timely and reliable distribution of U.S. and interoffice mail service to all County departments.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average cost per piece of mail distributed.	New Measure	.46¢	.46¢	.47¢	The U.S. Mail rate will increase July 1, 2002. Please note that staff attempted to secure benchmark data from comparable agencies for this measure. However, it was not available at the time of the survey.
What: Measures the average cost to distribute each piece of U.S. mail.					
Why: To ensure cost effectiveness of county operations.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County departments rating their level of satisfaction with the services of Central Mail as satisfactory or better.	95.5%	100%	98%	100%	Results of our customer satisfaction survey indicate the goal is close to being met. We will continue to monitor our customers' satisfaction level with our services.
What: Results of a customer satisfaction survey.					
Why: To ensure internal customers needs are satisfactorily met.					

General Services

Budget Unit: 2180

Department Goal: Efficiently provide effective purchasing services to meet the needs of County departments and maintain the public trust in the expenditure of County funds.

Communitywide Result Link: A Well Governed Community

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of purchasing transactions reviewed for competitive pricing.	New Measure	20%	30.23%	20%	The industry standard estimates that 20% of the transactions usually encompass 80% of the total dollars. Therefore, it is our goal to competitively price at least 20% of the purchasing transactions.
What: A measure of the percentage of purchasing transactions that included a competitive process or other cost comparison prior to contracting.					
Why: To encourage market competition among suppliers of goods and services and assure cost effectiveness.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of County departments rating their level of satisfaction with the services of Purchasing Services as satisfactory or better.	97.6%	100%	98%	100%	Results of our customer satisfaction indicate the goal is close to being met. We will continue to monitor our customers' satisfaction level with our services.
What: Results of a satisfaction survey.					
Why: To ensure that purchasing services offered are responsive and satisfactory in meeting the needs of County departments.					

Department Goal: Provide productive and efficient Administrative Services to General Services Departments and Divisions.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of total budget spent on overhead.	New Measure	New Measure	4.5%	4.5%	This new performance measure will be used to monitor the cost effectiveness of Administrative support to General Services departments and divisions.
What: This measure shows the amount of overhead as a percentage of the total General Services budget.					
Why: This measure helps to show the cost effectiveness of our Administrative staff.					

MISSION STATEMENT

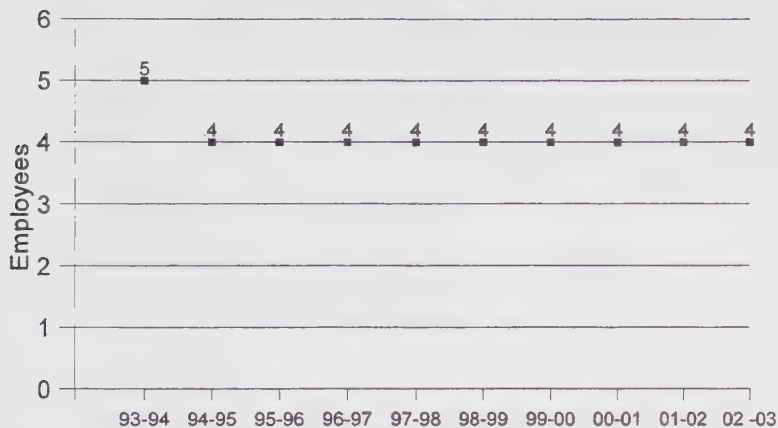
Provide centralized Reprographic services which are productive, efficient, and effective in satisfactorily meeting the copying, offset printing, and blueprint needs of our customers.

SCHEDULE 10

OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Copying and Printing	631,633	594,415	630,452	630,452
Other	0	0	0	0
TOTAL OPERATING REVENUES	631,633	594,415	630,452	630,452
NONOPERATING REVENUES				
Interest	9,109	4,856	7,825	7,825
TOTAL NONOPERATING REVENUES	9,109	4,856	7,825	7,825
OPERATING REVENUES				
Sale of Fixed Assets	0	(1,968)	0	0
TOTAL OPERATING REVENUES	0	(1,968)	0	0
TOTAL REVENUES	640,742	597,303	638,277	638,277
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	194,279	203,595	210,199	210,199
Services and Supplies	351,047	365,157	356,166	356,166
Depreciation	21,690	32,610	38,424	38,424
Countywide Overhead Allocation	38,250	54,086	30,489	30,489
TOTAL OPERATING EXPENSES	605,266	655,448	635,278	635,278
TOTAL EXPENSES	605,266	655,448	635,278	635,278
NET INCOME (LOSS)	35,476	(58,145)	2,999	2,999
FIXED ASSET EXPENDITURES				
Equipment	0	83,669	0	0
TOTAL FIXED ASSET EXPENDITURES	0	83,669	0	0

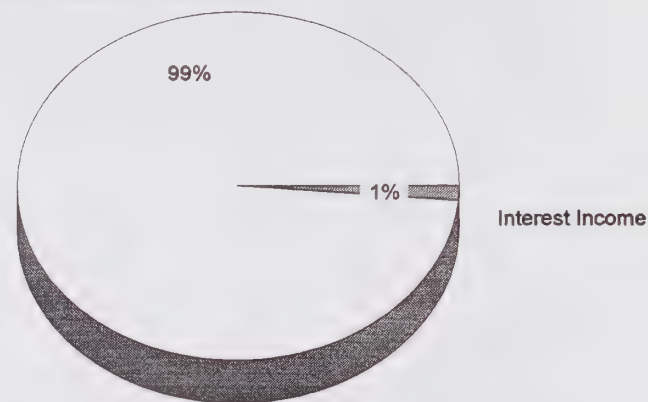
Number of Employees

(Full Time Equivalent)

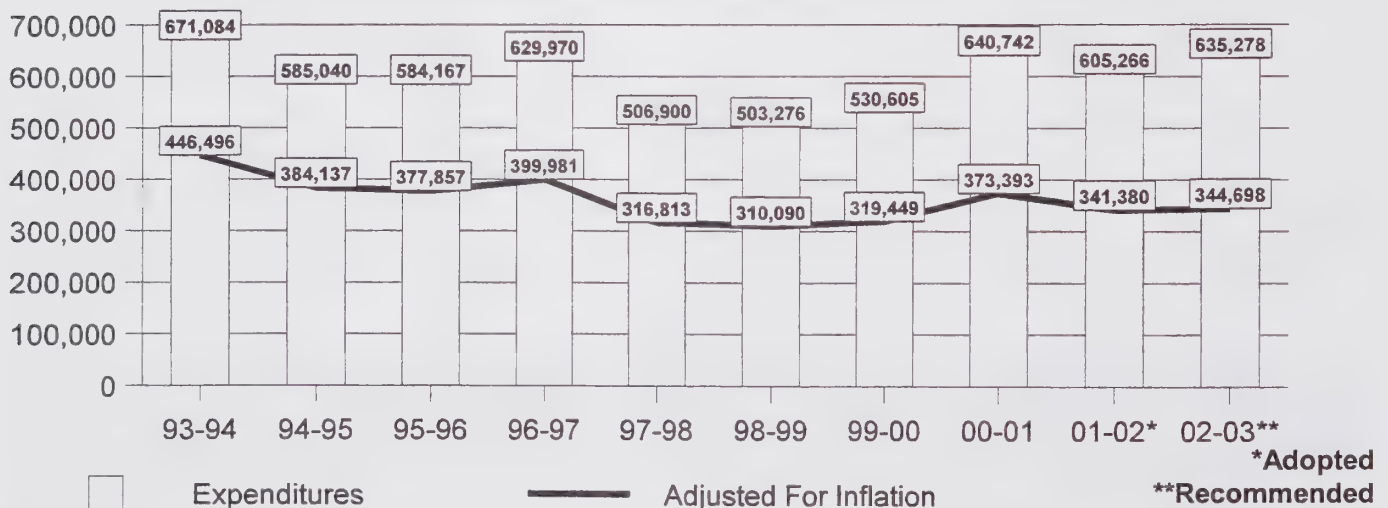


Source of Funds

Service Charges to Departments



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

The Department of General Services, Central Services Division, is submitting its 2002/03 Reprographics ISF budget. There are no changes proposed for permanent staffing levels for next fiscal year. The budget reflects a full staff, but no extra help or support from the mailroom staff. It also includes a projected 2.5% COLA adjustment for employees. The Services and Supplies accounts will rise slightly. No fixed assets are budgeted this fiscal year.

Please note that no funds are budgeted for a potential print shop relocation pending the results of the latest space study for the Government Center and the pending expansion of the Courts Holding Facility.

General Services is continuing to monitor the Reprographics operations to insure their continued viability. The continued purchasing of new digital equipment has increased productivity and allowed the division to maintain rates at below market.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for Reprographics is essentially the same as the current year. Staffing will remain at existing levels. The services and supplies accounts will increase slightly for 2002-03. Copy paper expenses are

Reprographics

Budget Unit: 2270

projected to rise by almost \$30,000. At the same, however, countywide overhead charges have gone down by a similar amount, netting to an overall minor increase for these accounts. No fixed assets were requested. Revenue is status quo.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Reprographics

Provide centralized reprographic services to County departments and other governmental agencies, including copying, offset printing, and blueprinting.

Total Expenditures: \$635,278 Total Staffing (FTE): 4.0

GOALS/PERFORMANCE MEASURES

Department Goal: Provide productive and efficient centralized reprographic services to County departments.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of all quick copy and printing requisitions completed by the customer's required delivery date and time.	100%	100%	100%	100%	Results of this measure indicates the goal is being met. We will continue to monitor our timeliness in meeting customers' needs.
What: A measure of customer service based upon timeliness of completion.					
Why: To ensure effective customer service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of customer survey respondents who rate quality of reprographics services as satisfactory or better.	96%	100%	100%	100%	Results of our customer satisfaction survey indicate the goal is being met. We will continue to monitor our customers' satisfaction level with our services.
What: Survey results of internal County department customers.					
Why: To ensure effective customer service.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average percentage of savings achieved by use of in-house print shop versus private businesses.	New Measure	New Measure	40%	40%	This new performance measure is based upon a print shop survey, comparing the prices of County print shop produced jobs to the prices of private sector printing businesses. Includes both quick copy and printing services.
What: Survey results of prices for typical County printing requirements.					
Why: To ensure that resources are properly allocated to reprographics operations.					

MISSION STATEMENT

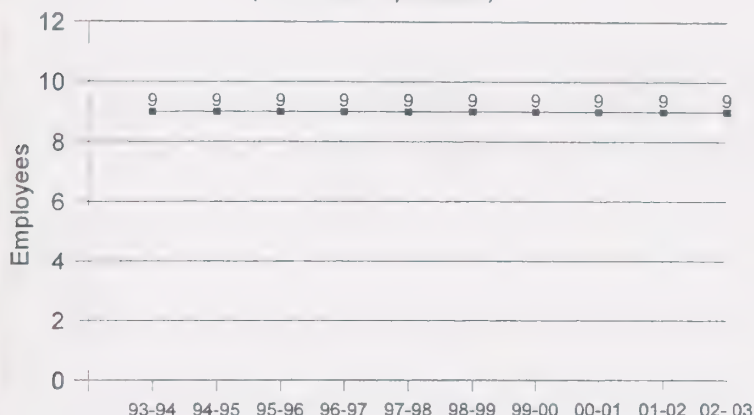
The Garage Fleet Services shall seek innovative solutions in order to provide safe, dependable transportation to our customers. We will use cost effective fleet strategies and efficient repair and replacement methods.

SCHEDULE 10

OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Departmental Billings	2,535,893	2,536,769	2,584,422	2,584,422
Fuel Charges (Co. Eng.)	243,846	177,231	219,550	219,550
Fuel Charges (Transit)	218,811	176,317	211,200	211,200
Fuel Charges (SCAT)	0	0	0	0
Pool Car Charges	<u>94,516</u>	<u>71,264</u>	<u>94,600</u>	<u>94,600</u>
TOTAL OPERATING REVENUES	3,093,066	2,961,581	3,109,772	3,109,772
NONOPERATING REVENUES				
Interest	66,548	50,987	60,000	60,000
Accident Restitution	0	0	0	0
Gain on Sale of Assets	(3,969)	(20,397)	40,000	40,000
Other	<u>103,504</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NONOPERATING REVENUES	<u>166,083</u>	<u>30,590</u>	<u>100,000</u>	<u>100,000</u>
TOTAL REVENUES	3,259,149	2,992,171	3,209,772	3,209,772
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	441,232	531,126	551,226	551,226
Services and Supplies	1,472,012	1,258,760	1,459,850	1,459,850
Depreciation	1,222,688	1,206,052	1,393,177	1,393,177
Countywide Overhead Allocation	<u>84,422</u>	<u>108,205</u>	<u>82,875</u>	<u>82,875</u>
TOTAL OPERATING EXPENSES	3,220,354	3,104,143	3,487,128	3,487,128
TOTAL EXPENSES	3,220,354	3,104,143	3,487,128	3,487,128
NET INCOME (LOSS)	38,795	(111,972)	(277,356)	(277,356)
FIXED ASSET EXPENDITURES				
Equipment	1,731,658	1,010,615	1,317,600	1,317,600
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FIXED ASSET EXPENDITURES	<u>1,731,658</u>	<u>1,010,615</u>	<u>1,317,600</u>	<u>1,317,600</u>

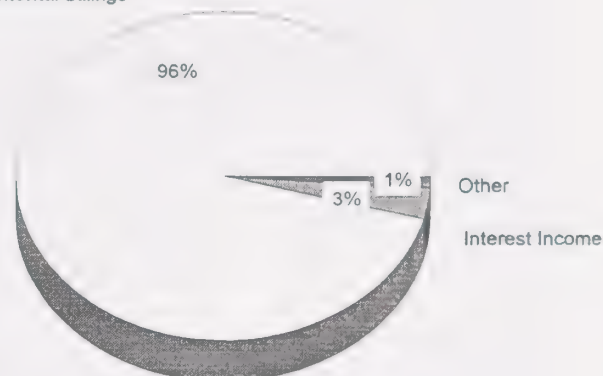
Number of Employees

(Full Time Equivalent)

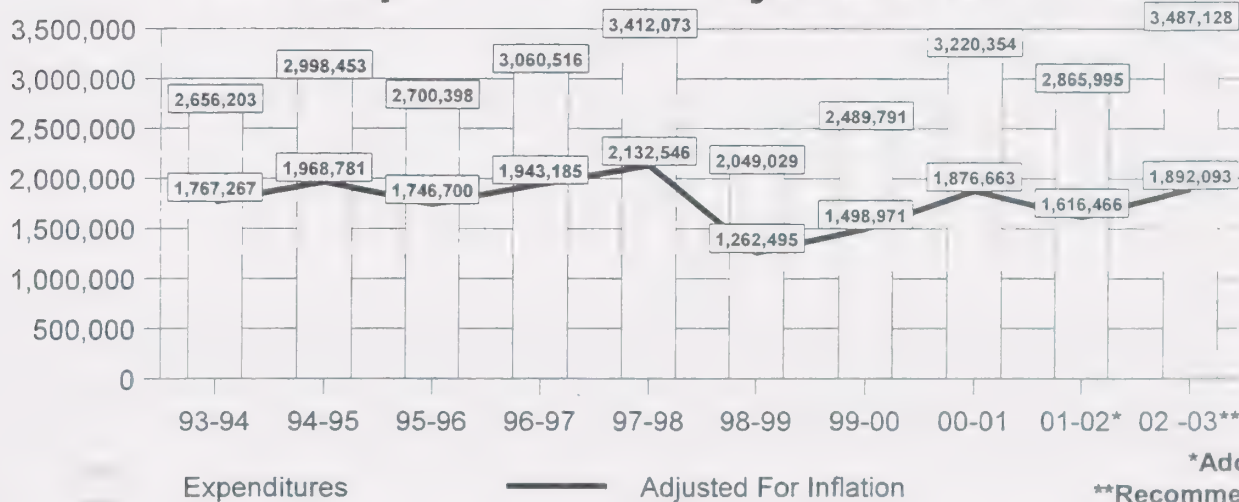


Source of Funds

Departmental Billings



10 Year Expenditures Adjusted for Inflation



*Adopted

**Recommended

DEPARTMENT COMMENTS

The Department of General Services, County Garage is submitting its annual budget for fiscal year 2002/03 with no increase in staffing levels. An analysis of accounts are as follows:

Salaries and benefits accounts have increased due to step increases, benefit increases in fiscal year 2001/02 and a projected COLA amount of 2.5% for next fiscal year.

Services and supplies account expenditures will increase due to funding provided to close three fuel sites.

As newer vehicles are being added to the fleet the vehicle depreciation costs have risen correspondingly and this account has increased by \$300,866. These costs are passed on to user departments as part of their monthly billing for their assigned vehicles.

In accordance with the new Board policy concerning age and mileage of vehicles only the highest priority vehicles are being replaced. Last fiscal year there were 79 vehicles being replaced versus 69 vehicles proposed for replacement

Garage

Budget Unit: 2300

this fiscal year. This does not include eight (8) Social Services vehicles that have been deferred for a number of years due to funding shortfalls.

Revenues have increased to reflect higher depreciation on newer vehicles and mileage rates that reflect purchase of fuel at outside vendors since the San Luis Obispo fuel site has been closed.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Fuel Site Closures Gross Cost: \$211,900 General Fund Support: \$0	Provides funding to close down county fuel sites at the Arroyo Grande, Atascadero, and Paso Robles Road Yards. County employees that used these sites will now purchase gasoline from private vendors.	See Capital Projects (green section of budget).

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Expenses for the Garage have increased by approximately \$265,000 or 5% over 2001-02 **adopted** budget estimates (please note the financial schedule only shows estimated 2001-02 expenses and this narrative uses the adopted figures). The salaries and benefits accounts will increase by about \$50,000 due to the salary adjustments approved for employees in 2001-02. Expenses for services and supplies will increase roughly \$160,000 in the coming year. This represents the net impact of adding \$211,900 for the fuel site closings, while at the same time, saving money in gasoline (due to usage, not unit price) and lease purchase expenses. Depreciation charges are projected to rise due to the ever increasing cost of vehicles. Fixed asset expenditures total a little over \$1.3 million and provide funding to replace 69 vehicles and one trailer in accordance with county policies. Revenue receipts will increase slightly (about 2%) over current year levels and are insufficient to fully fund the 2002-03 expenses. The shortfall (\$277,400) will be covered with available reserves.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Garage Operations

Operate the County Garage and the centralized motor pool with a fleet of cars, trucks, police vehicles, and equipment (mowers/tractors/trailers) for use by various County departments at the lowest possible maintenance and operating costs.

Total Expenditures: \$3,487,128 Total Staffing (FTE): 9.0

Garage

Budget Unit: 2300

GOALS/PERFORMANCE MEASURES

Department Goal: Manage and operate a full-service automotive operation (purchase, maintenance, fueling, and sale) of an extensive fleet to meet the needs of Law Enforcement and other County departments in a cost effective and timely manner.

Communitywide Result Link: A safe and well governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
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Percentage of vehicles with full-service preventive maintenance completed within 24 hours of delivery of vehicle, if parts are available.

What: County Garage policy is to perform preventive maintenance on each vehicle every 4 months or 4,000 miles and for law enforcement vehicles, every 2 months or 5,000 miles.

Why: To minimize costly repairs and enhance productivity for vehicle drivers.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
---------------------	----------------------------	------------------	-------------------------------	-----------------	-------------------

Percentage of service requests (non-preventive maintenance) completed within 24 hours of delivery of vehicle, if parts are available.

What: County Garage policy is to perform service requests (non-preventive maintenance) on each vehicle within 24 hours of delivery of vehicle to County Garage.

Why: To insure that operating departments have sufficient vehicles to perform their duties.

All repairs to county vehicles are presently being completed during the same day if parts are available. In addition, Garage staff is providing a pickup and delivery service that is minimizing departments labor costs to transport vehicles to the County Garage facility.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
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Percentage of survey respondents who rated quality of vehicle maintenance as "good" or "excellent".

What: Annual surveys of vehicle users measure how effective Garage staff is at maintaining vehicles to their customers satisfaction.

Why: To insure satisfied customers and meet their vehicle needs.

While we fell a little short of our adopted target of 85%; we are still pleased that the vast majority of our customers rate our service as good or better.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
---------------------	----------------------------	------------------	-------------------------------	-----------------	-------------------

Cost per brake service compared to a private vendor.

New
Measure

New
Measure

New
Measure

\$166 - Co
Garage /
\$224 for
private
vendor

The County Garage's labor costs are significantly lower than the private vendor.

What: This shows the labor costs incurred by the Garage to carry out a routine front and back break replacement on a Dodge Intrepid and compares it to a local private vendor's labor costs.

Why: This measure helps to demonstrate the Garage's cost competitiveness.

Information Services Division

Budget Unit: 2250

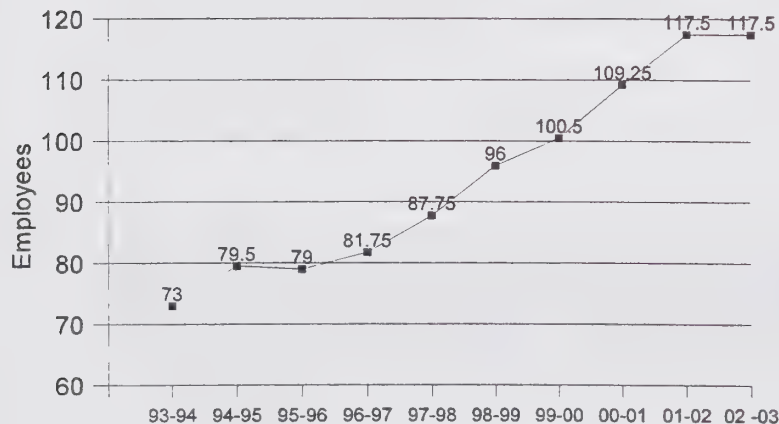
MISSION STATEMENT

Information SERVICES will provide accurate and reliable customer automation services to County departments by supplying voice and data communications, centralized computing, decentralized computing, and custom application development to promote excellence and high availability in delivery of government services to the public.

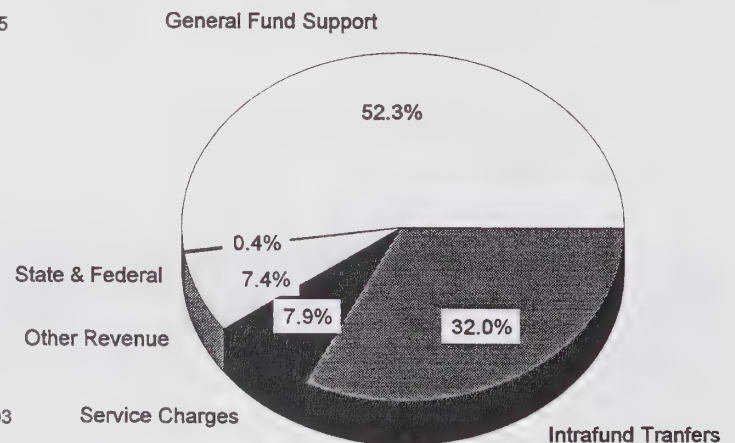
	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 7,548,929	\$ 8,763,375	\$ 9,626,815	\$ 9,410,497	\$ 9,410,497
Services and Supplies	2,988,968	3,656,996	4,172,132	4,223,862	4,223,862
Other Charges	38,858	0	0	0	0
Fixed Assets	163,072	155,508	174,100	128,600	128,600
**Gross Expenditures	\$ 10,739,827	\$ 12,575,879	\$ 13,973,047	\$ 13,762,959	\$ 13,762,959
Less Intrafund Transfers	3,259,490	4,073,479	4,318,188	4,408,794	4,408,794
**Net Expenditures	\$ 7,480,337	\$ 8,502,400	\$ 9,654,859	\$ 9,354,165	\$ 9,354,165
Revenues	1,898,906	2,271,985	2,364,443	2,149,346	2,149,346
General Fund Support (G.F.S.)	\$ 5,581,431	\$ 6,230,415	\$ 7,290,416	\$ 7,204,819	\$ 7,204,819

Number of Employees

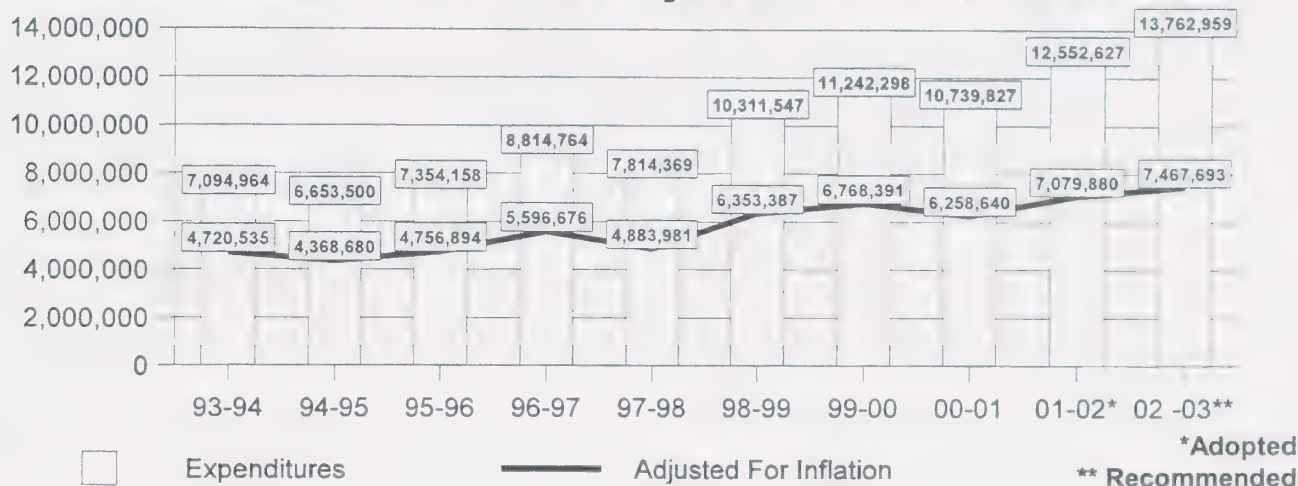
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



DEPARTMENT COMMENTS

Information SERVICES' (ISd) is highlighted by the following:

- ISd expanded our Intranet service and opened the Internet site with a "single point of presence" at www.co.slo.ca.us and www.countyofslo.org. The Internet now has an expanded selection of information for public viewing.
- ISd expanded the county-managed telephone extensions to 4,175, and voice mail boxes to 2,302.
- ISd automated many of the Results-based Decision Making (RBDM) goal measurements to streamline the results reporting.
- ISd conducted a Franklin Covey Organizational Health Assessment to improve our internal cooperation and improve our customer service delivery. We are continuing our efforts with over 25 Corrective Action Plans each with measurable outcomes.
- ISd created the Information Services Advisory Committee (ISAC) to steer the County's automation efforts. ISAC is chaired by the County Administrator and the Board of Supervisors approved a new Information Technology Assessment and Strategic Planning effort. This contracted effort is expected to be completed in April 2002.

RECOMMENDED BUDGET AUGMENTATIONS AND RELATED PERFORMANCE RESULTS

Unit/Amount	Description	Results
Systems Analyst - Gross Cost: \$82,059 General Fund Support: \$0	Systems Analyst for the Planning and Building Department	To provide technical support to the new permit tracking system from Tidemark, Inc. See Budget Unit 2800 - Planning and Building for results.
Microwave radios - Gross Cost: \$21,000 General Fund Support: \$21,000	To extend the County's microwave radio system to the new south county Sheriff's substation in Oceano.	Connect the Sheriff substation into the County's existing radio network and provide an alternate loop path for the fiber optic network.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget reflects a 14% increase in the overall expenditures. The increase is primarily due to increased labor costs and increased costs for mainframe computer software. The budget as recommended allows

Information Services Division

Budget Unit: 2250

iSd to maintain status quo service levels in most areas, replace outdated radio and communication equipment and provide an increase in service to the Planning and Building department.

Salaries and benefits have increased by 10%. The increased cost is due to cost of living increases and one new position described above. One vacant programmer position is recommended to be eliminated as the Assessor's Office no longer requires the programming work. Revenue that supports the position has also been eliminated. One additional Systems Analyst for Planning and Building is recommended as described above in the budget augmentation section.

Services and supplies are recommended to increase by 9% due to the increased cost of data communication lines, last year's addition of multi-platform tape management, additional virus protection, and maintenance contracts to support open system. Additionally, lease payments of approximately \$125,000 for iSd facilities have been shifted from General Services to this budget unit to reflect the true cost of doing business. Recommended fixed assets include replacement radios and receivers for the County's radio system.

Revenues and intrafund transfers are higher, reflecting iSd's attempt to recover the increased costs of work they do for other county departments and outside agencies. Unfortunately, revenues are not keeping pace with labor costs and consequently the General Fund is picking up a larger share of the costs. iSd staff are working with the Auditor staff to review billing practices to recoup fee revenues on a more timely basis.

It should be noted that the iSd strategic planning process started in the current fiscal year is nearing completion. Your Board contracted with the Gartner Group to prepare a three-year Information Technology (IT) Plan to provide a blueprint for future IT investments as well as evaluating the current iSd organizational structure. Additional proposals for change may be forthcoming as the plan is completed and the recommendations are brought forward.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Data Center

Produces information processing via centralized computers. These tasks include collecting, processing, reporting, and distributing County information. Also, provides centralized computer operating system support, and maintenance of the computer networking infrastructure, both hardware and software. These centralized computer services are used to collect and maintain County information systems that contain high volumes of data necessary to serve the public needs.

Total Expenditures: \$4,283,681 Total Staffing (FTE): 25.53

Office Automation

Provides departmental computer support, including acquisition, installation, hardware warranty support, departmental file server support, technical consultation, technical training referral services, and out stationed technical support. This service provides technical assistance to County departments maintaining low to medium volumes of data and County records necessary to serve the public needs.

Total Expenditures: \$4,127,585 Total Staffing (FTE): 47.25

Radio Communications

Provides two-way radio communications for public safety and County business communications. Uses microwave technology and includes medical communications between the Sheriff's Office, hospitals, and ambulance service necessary to deploy County services to the public.

Total Expenditures: \$941,186 Total Staffing (FTE): 7.52

Information Services Division

Budget Unit: 2250

Systems and Programming

Application system development services include the analysis of business automation requirements and specifications, software design, programming, implementation and assisting departments with automation decisions related to purchasing versus developing software applications, and the integration of data for the benefit of the county as a whole. System maintenance services encompass maintenance and support services related software applications, and includes application modification as needed for continued operation, enhancement to meet changing needs and mandates, as necessary by law or constituency requirements.

Total Expenditures: \$3,919,167 Total Staffing (FTE): 35.70

Telephones

Administers and coordinates the County telephone system. This includes phone consulting services to county agencies, coordinating phone changes, billing for phone services, and operating the County's voice messaging system.

Total Expenditures: \$491,341 Total Staffing (FTE): 1.50

GOALS/PERFORMANCE MEASURES

Department Goal: Provide reliable radio communications support to County departments and public safety agencies.

Communitywide Result Link: A Safe Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the County's unincorporated area that has reliable radio coverage.	New Measure	61%	55%	61%	The County's current radio system provides coverage in approximately 50% of the unincorporated areas of the county, which encompasses all of the highly populated areas. The remaining 50% that is not "covered" is primarily in remote areas of the County. For FY 2001-02, we planned to focus on improving the reliability of radio coverage in the North Coast and Highway 166 corridor in South county. This would bring our reliable radio coverage to 61% of the unincorporated area. A major component of the North Coast project, the light house facility, has been delayed later into FY 2001-2002 by the Bureau of Land Management. A date has not been given on the estimated availability of the site. At this time iSd is estimating a 55% result for the year.
What: This tracks the percentage of land in the county unincorporated areas that has reliable radio coverage.					
Why: A safe community requires a full coverage reliable radio system that allows for quick, complete dispatch of police, fire and ambulance services to the unincorporated areas of the County.					

Information Services Division

Budget Unit: 2250

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time electronic repairs to patrol cars and County vehicles are serviced in one business day.	New Measure	90%	90%	90%	We are consistently meeting our target.
What: All service order requests are completed within one business day (in by 9:00 a.m., out by 5:00 p.m.).					
Why: System down times cause delay or cancellation of patrol schedules and restrict deputies from maintaining patrols and responding to emergencies.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time the County's radio communication system is available.	99.9999%	99.9999%	99.9999%	99.9999%	Information SERVICES is consistently meeting or exceeding the industry standard for communication system availability.
What: Maintain the availability of the county-wide microwave radio communication system to an outage level of no more than 32 seconds per year (the public safety interconnect industry standard is 99.9999% availability).					
Why: The microwave radio communication system provides radio communication for county-wide public, safety and emergency service agencies. Full availability contributes to a safe community.					

Department Goal: Provide reliable and cost-effective telephone and voice mail services to County government offices.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of telephone service requests for new services (e.g. additional lines) completed within ten business days.	New Measure	98%	98%	98%	The majority of orders for new telephone services take 3-5 business days, but a few take 14 days, so an average was chosen. During Fiscal Year 2001-2002, as of the end of the second quarter, out of 180 telephone service order requests, only 3 were over the ten business days.
What: The number of times requests for new services are completed within ten business days.					
Why: This measure is indicative of the quality of service provided to our customers, which enhances their ability to serve their customers and the public.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of telephone service requests for repairs, changes, or added features that are completed within one business day.	New Measure	98%	99%	98%	During Fiscal Year 2001-2002, as of the end of the second quarter, out of 158 telephone service requests, only 1 was over the one business days, and out of 188 voice mail requests, all were completed within 1 business day.
What: The number of times a request for service repair, change, or an added feature that are completed within one business day.					
Why: This measures the response time of both Information Services' staff and the dedicated local provider. This is important for County departments to enable them to be productive and work to provide services to their customers.					

Information Services Division

Budget Unit: 2250

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time customer telephone and voice mail billings are timely and accurate.	New Measure	92% - timely 98.5% - accurate	92% - timely 98.5% - accurate	92% - timely 98% - accurate	Information SERVICES had hoped to benchmark these services against others in the industry in the following years, but was not able to, due to lack of available information. Timely - As of the second quarter of FY 2001-2002, of the six months billed, only one bill was late, and this was due to the vendor being delayed in sending billing information. Accuracy - we are consistently meeting our target relative to accuracy.
What: This is the tracking of when telephone billings are provided to the customers, in a timely (within 30 days of the end of a billing period) and accurate manner. Why: Timely and accurate billings are necessary to provide excellent services to our customers, and will enable the customer to service the public in a more efficient and timely manner.					

Department Goal: Provide high quality and cost-effective automation services to our customers.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of desktop automation systems delivered to the requesting department within 40 days of receipt of the order.	75%	Revised Measure	87.5%	90%	This measure has been revised. The original target of delivery within 30 days was unrealistic because Compaq's manufacturing plan does not support such a goal. PCs purchased directly from Compaq under the Western State Contract Alliance program generates an annual County savings estimated at \$125,000. The majority of PCs purchased are replacements, and therefore rapid delivery of hardware is less important than obtaining the best pricing possible. San Luis Obispo County took advantage of the 12% discount under the Western State Contract Alliance (direct purchasing from Compaq) a year before the state of California adopted the program.
What: The percentage of desktop system purchases (hardware & software) in which the number of days from Information Services' receipt of a purchase requisition to the date product is delivered to the requesting County Department is 40 calendar days or less. Why: To monitor and manage the timeliness of microcomputer product (hardware and software) deliveries, to assess the performance of County contractors, and provide Information Services' customers with consistent service levels while simultaneously seeking lowest cost pricing.					

Information Services Division

Budget Unit: 2250

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of average cost savings off published manufacturers' list prices on computer hardware, software, and network products.	New Measure	11% for computer products, 43.5% for software & network products	16% for computer products, 43.5% for software & network products	15% for computer products, 40% for software & network products	We have revised this measure to include software products. We estimate that savings in all three areas will total approximately \$420,000 for FY 01/02.
What: Comparison of manufacturer list prices for microcomputer products (e.g., processors), software, and network products (e.g., hubs and routers) using published list prices and the actual prices paid by the County under negotiated discounts and/or contracts.					
Why: To identify and monitor the savings the County achieved through technology purchasing agreements and vendor relationships initiated by Information Services.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of project milestones met for custom designed application development and enhancement projects.	New Measure	75%	76%	75%	During Fiscal Year 2001-2002, the Systems and Programming division established a milestone tracking methodology. This methodology is in use on all significant sampling of projects and will be expanded to additional projects during the course of the year.
What: An on-time completion rate of project milestones managed by the Systems and Programming division for systems that are developed or enhanced "in-house."					
Why: Completion of new application systems and enhancements, on time, is crucial to providing computer systems that help County departments and other agencies conduct their business efficiently and effectively.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of project milestones achieved within budget for customer designed application development and enhancement projects.	New Measure	New Measure	New Measure	75%	During Fiscal Year 2001-2002, the Systems and Programming division will track this measure so that starting with the new year the process will be in place and tested to report properly.
What: An on-budget completion rate of project milestones managed by the Systems and Programming division for systems that are developed or enhanced "in-house."					
Why: Completion of new application systems and enhancements within budget is crucial to providing computer systems that help County departments and other agencies conduct their business efficiently and effectively.					

Information Services Division

Budget Unit: 2250

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the time automation systems and the wide-area-network is available.	New Measure	95%	95%	95%	This is a new measure for Information Services, and tracking began in FY 2001-2002. The results through the second quarter show that Information SERVICES is maintaining 96% availability. To remain conservative with still half of the year to go, we are keeping the target at 95%.
What: The percentage of availability is measured against scheduled up-time and reported or discovered down-time.					
Why: Availability of County computing resources translates directly into customer productivity and ultimately into their service delivery to the public.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Information Services costs per capita.	New Measure	New Measure	\$52	\$55	ISd staff attempted to collect this data from our comparison counties. However, the data received did not represent an "apples to apples" comparison, and as such, was not meaningful. Staff will work to refine this data for FY 03/04.
What: Measures per capital costs of automation services.					
Why: By comparing this data with our benchmark counties, we can provide the Board and public with one measure demonstrating efficiency.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of the total county operating budget spent on technology.	New Measure	3%	1.7%	3%	Since the 1990-91 fiscal year, Information Services has averaged 2% of the total County operating expense and is not meeting the industry standard of 3% for county governments. Each year Information SERVICES will obtain the industry standard information from the International City/County Management Association (ICMA) in order to benchmark San Luis Obispo County against that standard.
What: The annual net county cost (NCC) of the Information Services' budgets, when considered as a percentage of the total budget, reflects the level of investment in centralized automation and communication county-wide support.					
Why: Technology investment at the enterprise level has a direct relationship to county-wide effectiveness and efficient public service delivery and can be compared with comparable counties.					
Benchmark: The industry standard is currently 3%.					

Department Goal: To provide great service to our customers.

Communitywide Result Link: A Well-Governed Community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of responses to Customer Satisfaction Survey rating overall effectiveness as "satisfactory" or better.	New Measure	92%	96%	97%	Information Services' last customer survey indicated that 95.6% of those responding indicated they were 'Satisfied' or 'Very Satisfied' with our services.
What: The percentage of those responding to an annual survey that rate Information Services in terms of both efficiency and quality (timeliness, accuracy, courtesy and satisfaction) as "Satisfactory" or better.					
Why: Providing efficient and quality services to our customers will assist them in providing cost-effective services to county citizens.					

Risk Management

Budget Unit: 2340

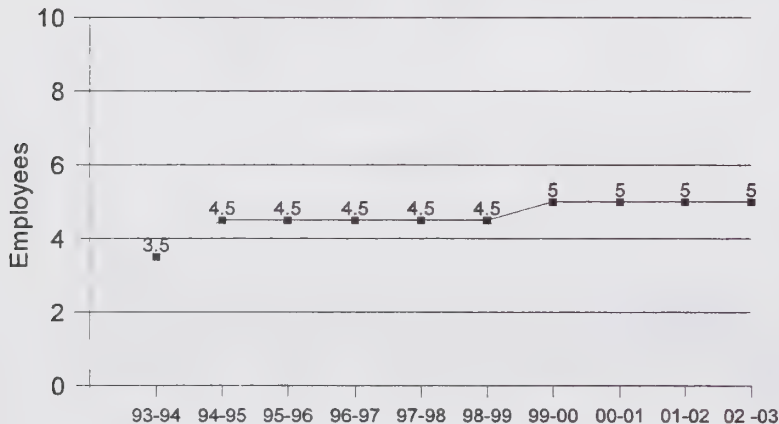
MISSION STATEMENT

To minimize the loss of County assets by ensuring a safe, accessible environment, providing cost effective employee benefit programs, and insuring against risk.

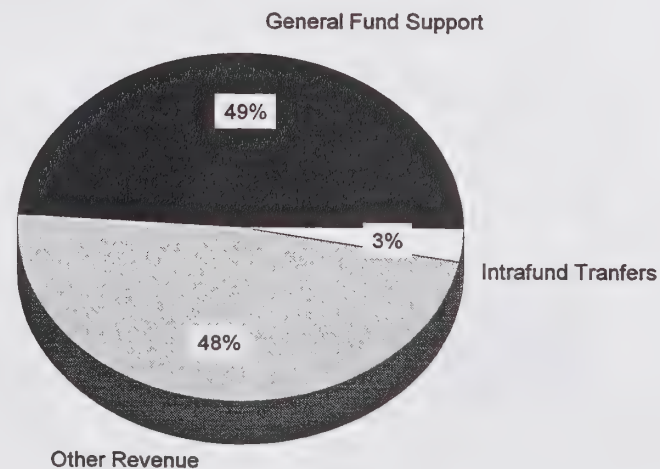
Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 395,839	\$ 438,655	\$ 605,412	\$ 455,829	\$ 455,829
Services and Supplies	441,298	575,324	933,564	919,882	919,882
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 837,137	\$ 1,013,979	\$ 1,538,976	\$ 1,375,711	\$ 1,375,711
Less Intrafund Transfers	17,499	23,799	40,032	40,032	40,032
**Net Expenditures	\$ 819,638	\$ 990,180	\$ 1,498,944	\$ 1,335,679	\$ 1,335,679
Revenues	432,622	489,706	868,877	661,151	661,151
General Fund Support (G.F.S.)	<u>\$ 387,016</u>	<u>\$ 500,474</u>	<u>\$ 630,067</u>	<u>\$ 674,528</u>	<u>\$ 674,528</u>

Number of Employees

(Full Time Equivalent)



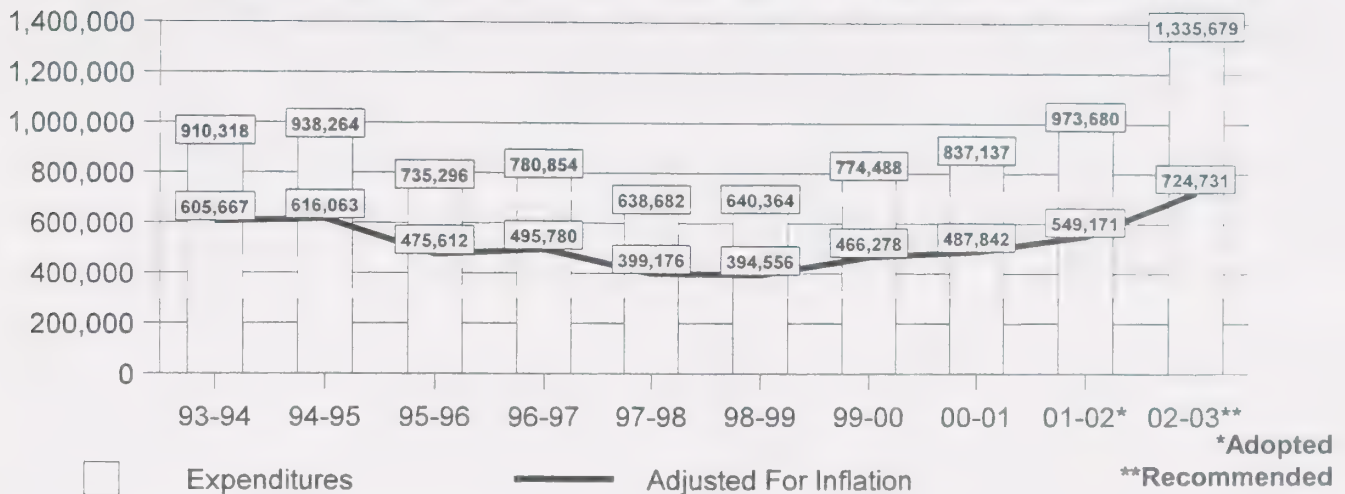
Source of Funds



Risk Management

Budget Unit: 2340

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Overall expenses for Risk Management have increased by 41% or approximately \$402,000. The increase is due to the following three things:

1. **Salary Adjustments.** The salaries and benefits accounts will increase by almost \$30,000 due to the salary adjustments granted to employees during 2001/02.
2. **Property Insurance:** The property insurance premium has nearly doubled (from \$231,000 in the current year to \$405,000 in 2002-03) due to the events of "September 11" and its impact on the insurance industry.
3. **Retiree Health Benefits.** In 2001-02, the Board increased retiree health benefits from \$16 to \$50 per month adding \$167,000 in expenses to the Risk Management budget.

The General Fund will pick up approximately \$231,000 of the overall increase in expenses for 2002-03. The balance (\$153,000) will be financed through charges to the Self Insurance Internal Service Fund and departments that are primarily funded from non-general fund sources. This accounts for the increases noted in the transfer and reimbursements and revenue accounts.

The additional staff requested by the department are not recommended due to lack of meaningful measurable results and insufficient information in support of the request.

Please note the goals and performance measures located in this budget unit also apply to the Self Insurance Budget (budget unit 2150) which contains expenses for the County's Liability Program, Workers' Compensation Program, Unemployment Insurance Program, Medical Malpractice and Dental Insurance Program.

The position allocation list for Risk Management has been amended to reflect the addition of a Principal Administrative Analyst position and the deletion of a Risk Manager position. Since Risk Management is a division of the Administrative Office, the Principal Administrative Analyst classification will give the department more flexibility relative to fulfilling risk management obligations. Both classifications receive the same level of total annual compensation, so there is no financial impact associated with this change.

BOARD ADOPTED CHANGES

None.

Risk Management

Budget Unit: 2340

SERVICE PROGRAMS

Employee Benefits

Administer employee and retiree benefit plans (health, life, tax savings, etc).

Total Expenditures: \$475,485 Total Staffing (FTE): 1.0

Risk Management

Perform risk exposure analysis and determine strategies for self-insurance or placement of insurance including broker selection, policy selection, payment of premiums, and development of underwriting data and cost allocation.

Total Expenditures: \$555,800 Total Staffing (FTE): 0.2

Safety

Administer the County Safety Program to ensure a safe work environment, reduce work-related employee injuries, and minimize the costs associated with Workers' Compensation, lost productivity, etc.

Total Expenditures: \$100,972 Total Staffing (FTE): 1.25

Liability

Effectively administer the Liability Self-Insurance Program to resolve tort claims filed against the County.

Total Expenditures: \$119,484 Total Staffing (FTE): 1.3

Workers' Compensation

Administer the Workers' Compensation Program to ensure compliance with state mandated requirements while processing work-related injury claims from County employees.

Total Expenditures: \$123,970 Total Staffing (FTE): 1.25

GOALS/PERFORMANCE MEASURES

Department Goal: To cost-effectively manage the employee benefit programs (health, life, tax savings, etc.) for County employees and retirees.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time we meet all deadlines for Federal, State, and County mandated reporting requirements for individual tax savings, health insurance, and employee wellness programs.	100%	100%	100%	100%	We consistently meet our target of 100%.

What: To report employee enrollment data and expenditures for benefit programs.

Why: Mandated by Federal, State, or County government.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time we meet all deadlines to provide required information to employees and retirees for enrollment, plan changes, and status of benefit programs.	100%	100%	100%	100%	We consistently meet our target of 100%.

What: This information is necessary for employees and retirees to fully access benefit programs.

Why: To encourage optimum utilization of benefits by all eligible employees and retirees.

Risk Management

Budget Unit: 2340

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time contracts are evaluated every two years for quality of service, level of benefits, and competitive pricing.	New measure.	100%	100%	100%	We consistently meet our target.
What: Many contracts for employee benefits (life, long term disability, vision, dental) have a term of two years.					
Why: To meet the changing needs of employees and obtain the most competitive price for products and services.					

Department Goal: To secure cost-effective insurance coverages for the County.

Communitywide Result Link: A safe community and a well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of time property, liability, medical malpractice and workers' compensation insurance coverages are secured at or below commercial market rates.	100%	100%	100%	100%	By participating in CSAC-Excess Insurance Authority, the County is paying lower premiums while securing coverages designed to meet the requirements of the County. For example, during 01-02, the County saved the following insurance premiums over commercial rates: property - \$91,254; liability - \$760,181; medical malpractice - \$36,258; and Workers' Compensation - \$78,615.
What: Provides an indication of how cost effective our Insurance Programs are compared to commercial insurance.					
Why: Indicates how San Luis Obispo County Insurance Programs compares to purchasing commercial insurance as determined by CSAC-Excess Insurance Authority's annual report.					

Department Goal: To promote a safe work environment for county.

Communitywide Result Link: A safe community and a well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Rate of work-related injuries per 100 employees as compared to other local government agencies in California.	3 per 100 employees.	3 per 100 employees.	2.1 per 100 employees.	2 per 100 employees.	We compare favorably to other California local governments, who reported an incident rate of 3.8 per 100 employees.
What: This tracks the number of employee injuries per 100 employees in comparison to other local government agencies in California.					
Why: The Department of Industrial Relations publishes an annual report showing injury rates for local governments in California. Comparing our injury rate to other local governments provides a measure of the effectiveness of our Safety Program.					

Risk Management

Budget Unit: 2340

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Annual number of serious employee work-related injuries (i.e., death, loss of limb or consciousness, overnight hospitalization, etc.) as defined by CAL/OSHA.	0	0	1	0	We had one employee hospitalized for one night due to an accident involving a tree removal.
What: The number of employees who experience serious work-related injury.					
Why: The Federal and State Occupational Safety and Health Act (OSHA) requires reporting of all serious work related injuries which they define as death, loss of consciousness/limb, overnight hospitalization, etc. This measure helps track the effectiveness of our Safety Program.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of "lost days" due to workplace injury.	1,541 days	900 days	<1,541 days	<1,450 days	We recently discovered that our tracking system for this measure was inaccurately calculating "lost days". The system has since been automated and the 1,500 "lost days" range represents an accurate depiction of our performance (i.e., the adopted target of 900 was based on inaccurate information).
What: This represents the total number of days that employees are absent during the year due to work-related injuries.					
Why: The number of "lost employee days" can be related to significant indirect costs (lost productivity, rearranged work assignments, temporary help, substitute staff, retraining, supervisory/staff time, etc.). Based on safety industry standards, the indirect cost due to lost time is \$.80 for each dollar in direct cost.					

Department Goal: To effectively administer the County's Liability Insurance Program.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of liability claims filed, per million dollars of payroll, which resulted in a payment to the claimant.	1.37 claims filed per million dollars of payroll.	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	1.15 claims filed per million dollars of payroll.	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	The CSAC-EIA member counties' average for FY 01/02 is 1.22 claims.
What: This represents an "apples to apples" way of comparing the number of liability claims filed against local California governments which resulted in a payment to the claimant.					
Why: Indicates how San Luis Obispo County compares to other counties as determined by Bickmore Risk Services.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Average dollar loss/liability claim.	\$5,790	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	\$6,250	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	The CSAC-EIA member counties' average for FY 01/02 is \$6,450.
What: This provides an indication of how much money is being spent on average for liability claims.					
Why: Indicates how San Luis Obispo County compares to other counties as determined by Bickmore Risk Services.					

Risk Management

Budget Unit: 2340

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Dollars of loss per \$100 of payroll for liability claims.	\$.80	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	\$.70	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	The CSAC-EIA member counties average for FY 01/02 is \$.75.
What: Provides an indication of the total liability dollars spent as a percentage of the county's payroll. Why: Indicates how San Luis Obispo County compares to other counties as determined by Bickmore Risk Services.					

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of liability claims filed resulting in \$0 payment.	45%	45%	45%	45%	The County has averaged 45% of claims per year resolved without payment over a 10-year period.
What: Percentage of liability claims filed resulting in \$0 payment. Why: Provides an indication of how effective we are in administering, researching, and analyzing claims filed against the County.					

Department Goal: Provide Workers' Compensation benefits to County employees and administer the program to comply with mandated state regulations.

Communitywide Result Link: A well-governed community.

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Percentage of injured employees contacted within 24 hours of notice of injury to provide benefits information.	95%	95%	95%	95%	Consistently achieving target.
What: A customer service measure to ensure that employees fully access entitled benefits. Why: By providing a quick response and comprehensive information, litigation is minimized (avoiding an average of \$3,000 per case).					

Risk Management

Budget Unit: 2340

Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Dollars of loss per \$100 of payroll for Workers' Compensation claims.	\$2.30 of loss per \$100 of payroll.	Better than the CSAC Excess Insurance Authority (EIA) member counties' average.	\$2.40 of loss per \$100 of payroll.	Better than the CSAC Excess Insurance Authority (EIA) member counties' average.	The CSAC-EIA member counties average for FY 01/02 is \$3.00.
What: Provides an "apples to apples" comparison of Workers' Compensation claims volume to other counties statewide.					
Why: Provides an indication of the cost to the county of Workers' Compensation claims based upon results published annually by Bickmore Risk Services.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Number of Workers' Compensation claims per \$1 million of payroll.	3.00 claims filed per \$1 million of payroll.	Better than the top 25% of CSAC-Excess Insurance Authority (EIA) counties.	2.75 claims filed per \$1 million of payroll.	Better than the top 25% of CSAC-Excess Insurance Authority (EIA) counties.	The CSAC-EIA member counties average for FY 01/02 is 3.30. San Luis Obispo ranks as one of the lowest counties in the CSAC-EIA program in the number of claims filed.
What: An "apples to apples" comparison to other counties statewide of the number of Workers' Compensation claims filed.					
Why: To provide an assessment of how this County compares to other counties based upon results published annually by Bickmore Risk Services.					
Performance Measure	00/01 Actual Results	01/02 Adopted	01/02 Projected Results	02/03 Target	How are we doing?
Dollars of loss per Workers' Compensation claim.	\$8,200 of loss per claim.	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	\$8,640 of loss per claim.	Better than the CSAC-Excess Insurance Authority (EIA) member counties' average.	The CSAC-EIA member counties' average is \$7,600. San Luis Obispo County results are higher than average, but still well within the range (\$6,500 to \$10,000).
What: Comparing the average actual dollar amount of claims.					
Why: To provide an assessment of how this County compares to other counties based upon results published annually by Bickmore Risk Services.					

Self Insurance

Budget Units: 2150, 2157, 2159, 2160, 2161

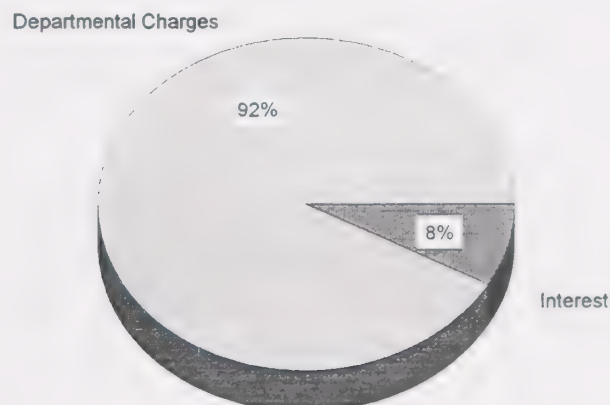
MISSION STATEMENT

To minimize the loss of County assets by ensuring a safe, accessible environment, providing cost effective employee benefit programs and insuring against risk.

SCHEDULE 10

OPERATING DETAIL	ACTUAL 2000-01	ACTUAL 2001-02	RECOMMENDED ESTIMATES 2002-03	ADOPTED ESTIMATES 2002-03
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Charges to Department	6,863,379	6,949,548	7,272,200	7,272,200
TOTAL OPERATING REVENUES	6,863,379	6,949,548	7,272,200	7,272,200
NONOPERATING REVENUES				
Interest	1,347,330	888,617	618,950	618,950
Other Income	22,105	258,237	0	0
TOTAL NONOPERATING REVENUES	1,369,435	1,146,854	618,950	618,950
TOTAL REVENUES	8,232,814	8,096,402	7,891,150	7,891,150
EXPENSES:				
OPERATING EXPENSES				
Services and Supplies	1,116,921	1,142,457	1,219,276	1,219,276
Overhead	225,611	357,613	380,166	380,166
Insurance	39,328	390,757	1,026,000	1,026,000
Claims	4,747,565	6,830,665	6,106,000	6,106,000
Outside Legal	626,687	671,408	690,000	690,000
TOTAL OPERATING EXPENSES	6,756,112	9,392,900	9,421,442	9,421,442
TOTAL EXPENSES	6,756,112	9,392,900	9,421,442	9,421,442
NET INCOME (LOSS)	1,476,702	(1,296,498)	(1,530,292)	(1,530,292)
FIXED ASSET EXPENDITURES				
Equipment	0	10,384	0	0
TOTAL FIXED ASSET EXPENDITURES	0	10,384	0	0

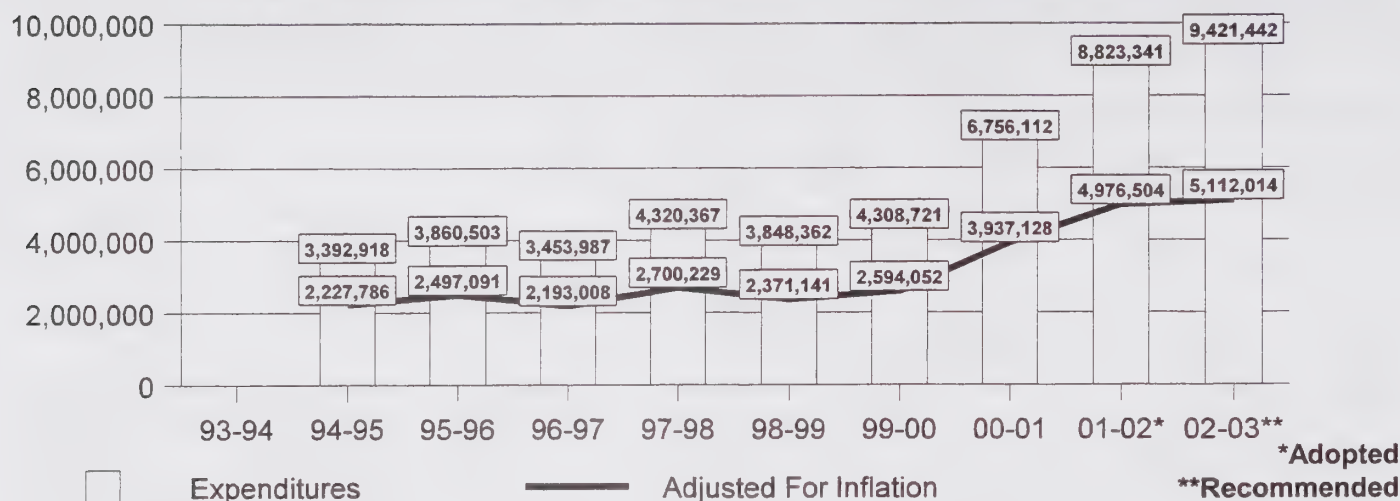
Source of Funds



Self Insurance

Budget Units: 2150, 2157, 2159, 2160, 2161

Expenditures Adjusted For Inflation



RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Consultant Assistance to Develop a Coordinated Plan for Responding to Mandated Disability Management Laws Gross Costs: \$50,000 General Fund Costs: \$0	Provides funding to develop a plan for responding to a variety of state and federal laws (Americans with Disabilities Act, Assembly Bill 2222, Workers' Compensation laws) that require the county, to varying degrees, to accommodate disabled employees.	A report that will identify the County's legal responsibilities for accommodating disabled employees and provide options and recommendations for meeting our legal responsibilities in this area. Once complete (December '02), the report will be presented to the Board for action.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Self-Insurance Internal Service Fund (ISF) consists of five separate budget units: Workers' Compensation, Liability, Medical Malpractice, Unemployment Insurance and Dental Plans. All staff involved in the administration of these programs are reflected in Budget Unit 2340 - Risk Management.

The Self Insurance ISF will enter 2002/03 in sound fiscal shape. Generally speaking, loss rates are within acceptable ranges, audits are favorable and reserves remain strong. For 2002/03, expenses are projected to increase by approximately \$600,000 or 7%. The primary drivers of the increase are higher insurance premiums due to the events of September 11 and its impact on the insurance industry, higher claims payment costs (primarily in the area of liability), and consultant assistance identified in the budget augmentation request above. At the same time, revenues will decline by approximately \$670,000 or 8.5%. This is due to a strategic decision to lower Liability and Unemployment Insurance charges to County departments. In light of this, the Self Insurance ISF is projected to show a loss of approximately \$1.5 million for 2002/03. Program reserves will fund the shortfall and remain at healthy levels.

The only budget unit within the fund worthy of additional discussion is Workers' Compensation. In February of this year, the Governor signed legislation increasing Workers' Compensation benefits over a four year transition period. Starting in January of 2003, the maximum total weekly temporary disability payments will increase from \$490 to \$602. By January 2006, this figure will raise to \$840. After 2006, automatic rate hikes will follow the state's average wage increases.

Self Insurance

Budget Units: 2150, 2157, 2159, 2160, 2161

Preliminary information from the Workers' Compensation Insurance Rating Bureau of California suggests that the net impact of the legislation for 2002/03 will result in a 5% hike in benefits. Based on current claims estimates, this equates to about \$170,000 for the County. Given the timing of the legislation, these benefit increases were not programmed into the 2002/03 Workers' Compensation charges to departments or the budget. Current reserves, however, will be adequate to shoulder the additional benefit costs during 2002/03. Rates will then need to be increased accordingly for 2003/04. Please note, once staff has had an opportunity to more thoroughly evaluate the short and long term impact of the legislation, a report will be provided to the Board.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Workers' Compensation

Provides for claim processing, investigation, defense and litigation settlement of claims; provides for employee injury claims filed with the County.

Total Expenditures: \$4,771,407 Total Staffing (FTE): 2.25

Liability Self-Insurance

Provides for adjudication of tort claims against the County through claims processing, investigation, defense and settlement of claims.

Total Expenditures: \$2,722,021 Total Staffing (FTE): 1.0

Medical Malpractice

Provides for adjudication of Medical Malpractice claims against the County through claims processing, investigation, defense and settlement of claims.

Total Expenditures: \$410,000 Total Staffing (FTE): .25

Unemployment Insurance

Receive, research and administer all unemployment insurance benefits.

Total Expenditures: \$234,093 Total Staffing (FTE): .10

Dental Plan

Includes all income, benefit costs, expenses and reserves related to the County Self-Funded Dental Plan for county employees.

Total Expenditures: \$1,283,921 Total Staffing (FTE): .15

GOALS/PERFORMANCE MEASURES

Department Goals and Performance Measures are reflected in Budget Unit 2340 - Risk Management.

Financing

Non-Departmental Revenues
Non-Departmental-Other Financing Uses
Short - Term Financing
Countywide Automation Replacement
General Government Building Replacement
Public Facility Fees
Debt Service

Non-Departmental Revenues

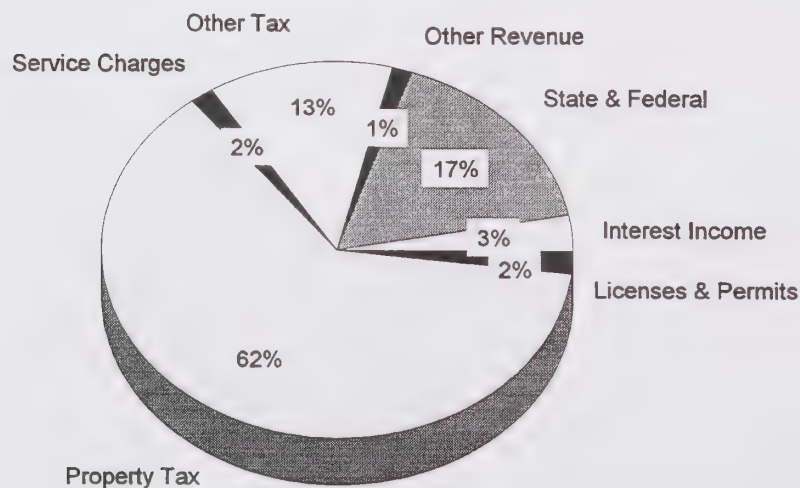
Budget Unit: 2001

PURPOSE STATEMENT

This budget unit acts as the receiving budget for all revenues received by the County which are not generated as a result of departmental activities.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenues	94,525,150	99,330,435	93,547,867	93,547,867	93,547,867
General Fund Support (G.F.S.)	<u>\$(94,525,150)</u>	<u>\$(99,330,435)</u>	<u>\$(93,547,867)</u>	<u>\$(93,547,867)</u>	<u>\$(93,547,867)</u>

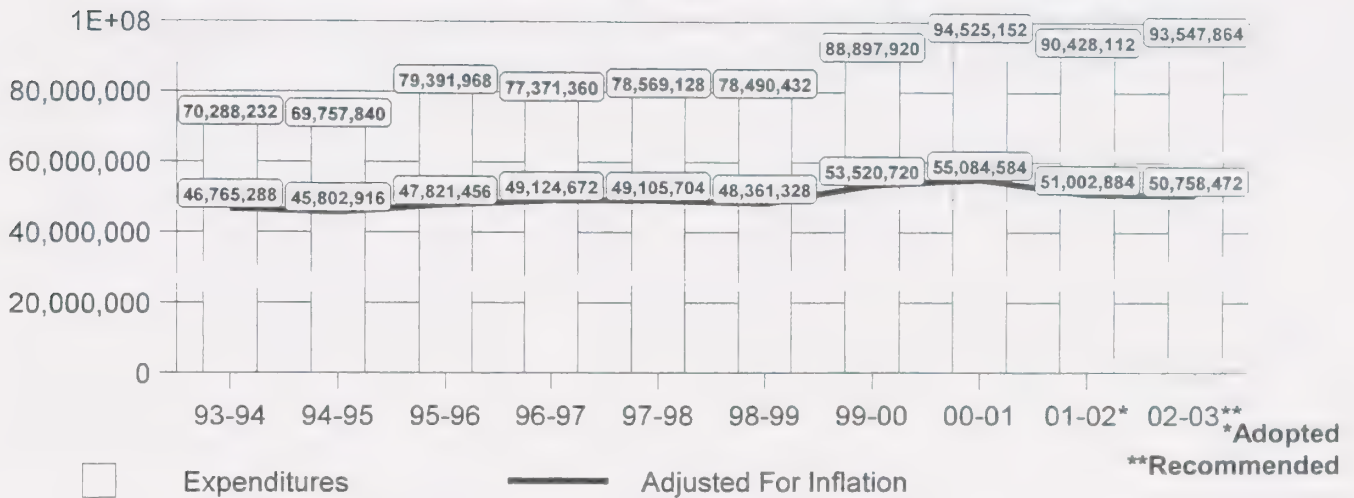
Source of Funds



Non-Departmental Revenues

Budget Unit: 2001

10 Year Revenues Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit receives all general fund revenues not directly attributable to any single department's operations. The largest of these discretionary revenues include property tax, vehicle license fees, sales tax, transient occupancy tax and interest earnings.

Overall, non-departmental revenue recorded in this budget is estimated to increase by about \$3 million or 3% compared to the current year adopted figures. It is important to note, however, that we have moved \$2 million of revenue received via countywide overhead charges out of this budget and into budget unit 2002 (Other Financing Sources). Adjusting for this change, non-departmental revenues would show an increase of about 5.7%.

Other than the change in accounting for overhead charges (as described above), the most significant changes compared to the current year adopted budget include:

- Property taxes are estimated to increase by about \$4.4 million, or 7%
- Sales taxes are estimated to increase by about \$500,000, or 10%
- Transient occupancy taxes are projected to increase by about \$600,000, or 15%
- Vehicle license fee (VLF) revenues are recommended at \$13 million, which is the same amount as we have in the current year adopted budget. So far in 2001-02, actual receipts of VLF revenue would indicate that we could increase next year's amount by at least \$1 million. However, we remain very concerned that these revenues are vulnerable given the state's financial problems.
- Interest earnings are projected to decrease by about \$1.25 million, or 29%, based on declining interest rates.
- The current year budget anticipated a reduction from \$800,000 to \$400,000 for the partial reimbursement received from the state as a result of the Educational Revenue Augmentation Fund (ERAF) program. The state ended up taking away all of those funds this year. Given the financial climate, we did not include any funding for ERAF reimbursement in the 2002-03 Proposed Budget.

BUDGET ADOPTED CHANGES

None.

Non-Departmental-Other Financing Use

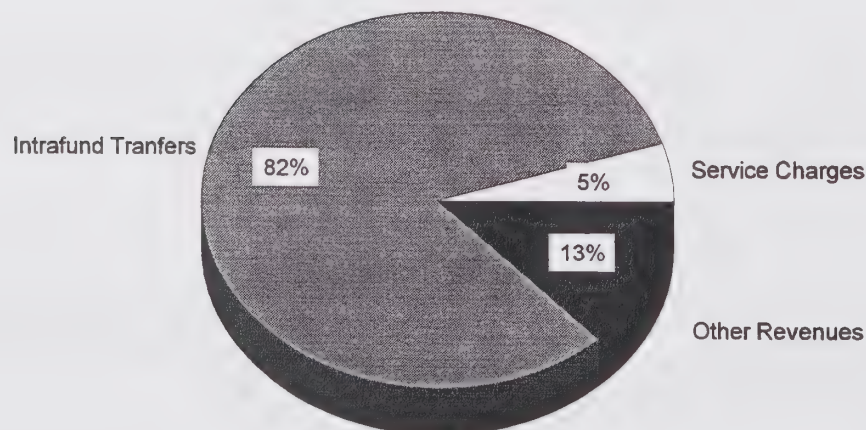
Budget Unit: 2002

PURPOSE STATEMENT

To provide General Fund support to "Other Funds" to help finance their operations. This budget unit is also the receiving budget for overhead charged to General Fund budgets.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	11,431,587	12,801,140	7,833,823	7,456,659	10,456,659
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 11,431,587	\$ 12,801,140	\$ 7,833,823	\$ 7,456,659	\$ 10,456,659
Less Intrafund Transfers	4,876,206	6,721,949	9,094,895	9,094,895	9,094,895
**Net Expenditures	\$ 6,555,381	\$ 6,079,191	\$ (1,261,072)	\$ (1,638,236)	\$ 1,361,764
Revenues	142,359	533,790	2,006,834	2,006,834	2,006,834
General Fund Support (G.F.S.)	<u>\$ 6,413,022</u>	<u>\$ 5,545,401</u>	<u>\$ (3,267,906)</u>	<u>\$ (3,645,070)</u>	<u>\$ (645,070)</u>

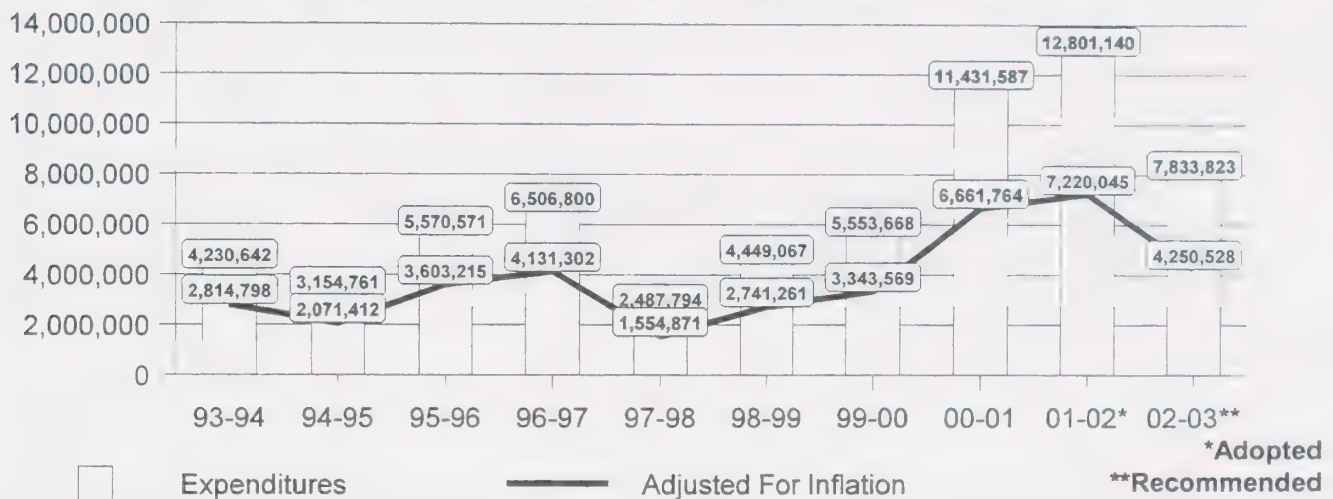
Source of Funds



Non-Departmental-Other Financing Use

Budget Unit: 2002

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit contains all general fund contributions to "Other Funds", with the exception of the Medical Services Department. That contribution is contained in Budget Unit 3280 - Medical Assistance Program.

Gross expenses are recommended to decrease by approximately \$4.5 million due to the following:

- In the current year, \$3.6 million was included in this budget to pay off the 1991 Certification of Participation issued to purchase several County facilities. Early payoff of this debt saved the County approximately \$800,000 in interest payments.
- Approximately \$1.7 million was included in the current year budget to transfer money previously held in the countywide training reserve as well as unanticipated SB 90 revenues to the newly created "Organizational Effectiveness" budget. The only "operating transfer out" recommended for 2002-03 is approximately \$340,000 of general fund money for the Organizational Effectiveness program (budget unit 2081) to continue funding for a variety of training programs offered to County employees.
- The County's contribution to the Library is recommended at about \$375,000, which is about \$42,000 higher than the current year budget. This funding represents reimbursement for the Library Director's salary, which the County is required to pay, as well as continuation of additional staff hired several years ago to increase operating hours at various branches.
- The general fund contribution to Parks is recommended at \$2,441,141, which is about \$59,000 less than what is included in the current year budget. The decrease is related to the transfer of the County's contribution to the San Luis Obispo County Historical Museum (about \$78,000) from this budget to budget unit 2080 - Contributions to Outside Agencies. Parks staff requested this transfer.
- The general fund contribution to Roads is recommended at \$4.3 million, or \$432,000 higher than the current year budget. Additional information related to the Roads budget can be found in budget unit 2930 - Roads.

Revenues and money transferred from other departments ("intrafund transfers") will increase by about \$4.4 million due to the following:

- Countywide overhead charges paid by various County departments as well as the Courts are all reflected in this budget unit. Previously, some of the revenue received from departments via overhead charges was deposited in budget unit 2001 (Non-departmental revenues). Transfer of these funds from budget unit 2001 increases this budget by about \$2 million.

Non-Departmental-Other Financing Use

Budget Unit: 2002

- The balance of the increase is related to increased overhead charges to departments. The increases are attributable to the continued growth in overhead costs to be allocated, growth in direct service departments (especially the health and human service departments) and the final year of phasing in full overhead charges to certain departments that had not previously paid these costs. Most of these departments are reimbursed for some or all of their overhead costs through various funding sources (e.g. federal/state funds, user fees, etc.).
- On the surface, recovering these additional costs may appear to be a cost benefit to the County. However, the vast majority of the increased revenue in this budget is offset by increases in the amount of general fund money provided to individual departments. This is due to the fact that almost all departments that are now including the overhead charges in their budgets have indicated that they cannot absorb the new expenses.

BUDGET ADOPTED CHANGES

None.

SERVICE PROGRAMS

Intrafund Transfers-Overhead

This service program receives funds from various General Fund departments for countywide overhead charges.

Total Expenditures: (\$11,101,729) Total Staffing (FTE): 0

Library

Budget Unit 4000 (Fund 26), receives a General Fund contribution to pay for the Library Director's salary, as required by law, and any other General Fund contributions adopted by the Board of Supervisors.

Total Expenditures: \$375,017 Total Staffing (FTE): 0

Parks and Recreation

Budget Unit 4125 (Fund 5) receives a General Fund contribution to help maintain the parks and recreation facilities within the County's unincorporated areas.

Total Expenditures: \$2,441,141 Total Staffing (FTE): 0

Roads

Budget Unit 2920 (Fund 2), receives a General Fund contribution to help maintain the countywide roads program.

Total Expenditures: \$4,300,000 Total Staffing (FTE): 0

Other Contributions

Contributions to miscellaneous budgets as described in the narrative portion of this budget.

Total Expenditures: \$340,501 Total Staffing (FTE): 0

Short- Term Financing

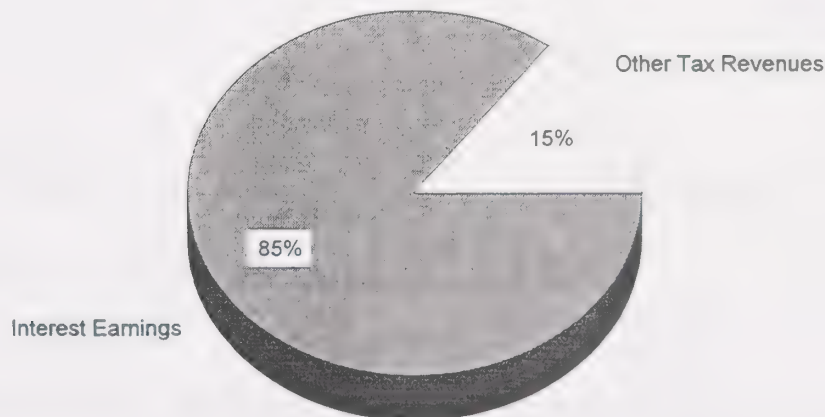
Budget Unit: 2005

PURPOSE

To alleviate temporary operating cash deficits occurring during the first six months of the fiscal year.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	60,000	60,000	60,000	60,000	60,000
Other Charges	327,044	229,821	340,000	340,000	340,000
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 387,044	\$ 289,821	\$ 400,000	\$ 400,000	\$ 400,000
Less Intrafund Transfers	0	0	0	0	0
**Net Expenditures	\$ 387,044	\$ 289,821	\$ 400,000	\$ 400,000	\$ 400,000
Revenues	439,762	438,512	400,000	400,000	400,000
General Fund Support (G.F.S.)	\$ (52,718)	\$ (148,691)	\$ 0	\$ 0	\$ 0

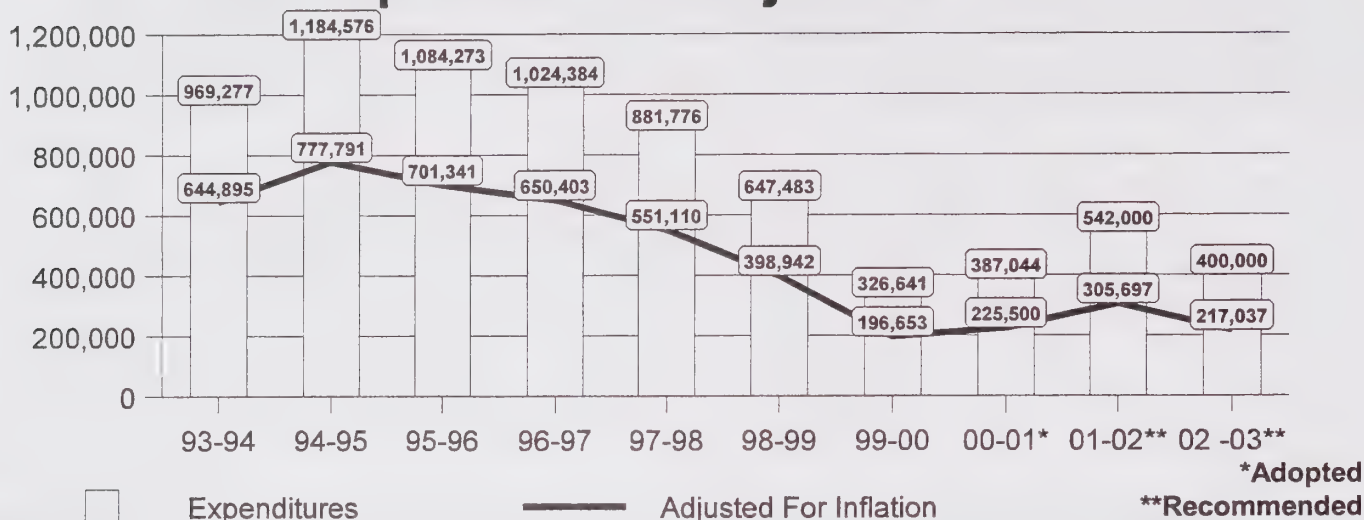
Source of Funds



Short- Term Financing

Budget Unit: 2005

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

In order to meet the ongoing cash flow requirements for the County, it is recommended that Tax and Revenue Anticipation Notes (TRANs) be issued for 2002-03. TRANs are a short term loan intended to alleviate temporary operating cash deficits occurring during the first six months of the fiscal year. Interest earnings on the proceeds, in excess of all issue costs, are allowed if legal requirements are met. The recommended budget is based upon a TRANs issue amount of approximately \$5-6 million, which is about the same as the current year. Lower interest rates account for the overall decrease in the budget.

Preparation of official statements, cash flow projections and compilation of demographic and statistical information is done by staff in the Auditor-Controller's Office. The Auditor-Controller has included TRANs support costs into his department's budget for 2002-03.

Again, recommended revenues reflect the projected decrease in interest earnings compared to the current year. However, this is commensurate with the decrease in the anticipated TRAN amount to be issued. In prior years, interest earnings have exceeded the borrowing costs. The Auditor expects that will be the case again in 2002-03.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Debt Issuance and Servicing

Includes cost of preparing a Tax Revenue Anticipation Note issue and provides a separate accounting for funds received from the proceeds of the note. Debt servicing facilitates the payback of the note, including the accumulation of interest earnings and processing interest payments.

Total Expenditures: \$340,000 Total Staffing (FTE): 0.0

Internal Loan Servicing

Includes the interest and cost on internal Teeter loan and provides proceeds from Tax Loss Reserve Fund to pay interest.

Total Expenditures: \$60,000 Total Staffing (FTE): 0.0

Countywide Automation Replacement

Budget Unit: 2083

PURPOSE

To provide replacement funding for large scale automation and information needs of all County departments to enhance the performance and productivity of public services.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	0	424,318	0	0	0
Fixed Assets	870,171	1,247,709	1,182,000	1,082,000	1,082,000
Gross Expenditures	\$ 870,171	\$ 1,672,027	\$ 1,182,000	\$ 1,082,000	\$ 1,082,000
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	3,873,547	2,518,639	191,311	291,311	725,669
Total Financing Requirements	\$ 4,743,718	\$ 4,190,666	\$ 1,373,311	\$ 1,373,311	\$ 1,807,669
Revenues	\$ 2,980,519	\$ 1,920,188	\$ 1,373,311	\$ 1,373,311	\$ 1,373,311
Fund Balance Available	0	0	0	0	434,358
Cancelled Reserves	0	424,318	0	0	0
Total Financing Sources	\$ 2,980,519	\$ 2,344,506	\$ 1,373,311	\$ 1,373,311	\$ 1,807,669

Source of Funds



Countywide Automation Replacement

Budget Unit: 2083

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Disk Storage System Gross: \$595,000 General Fund Support: \$595,000	Replace aging disk storage, combining micro, mid-range and mainframe storage into a single, high availability, secure storage unit. This is the third component in establishing the modern data center hardware environment.	The "Storage Area Network" will provide a platform for shared storing and imaging across departments, provide a greater amount of storage, and create one storage environment and be more efficient.
Fiber Connectivity Gross: \$100,000 General Fund Support: \$100,000	Connect County facilities to the County's fiber-optic infrastructure.	Provide for elimination of ongoing charges (\$2,000 one time for each T-1 telephone line. \$2,500 - \$5,000 annually) by telecom vendors and increases throughput by a factor of 100.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit addresses the replacement of large scale automation equipment as identified by the Information Services Division and recommends setting aside funds for future needs. This fund is not meant for the replacement of personal computers. Replacement of personal computers are budgeted in individual department budgets. Funds to support this budget unit are recommended to come from the General Fund through department overhead charges. The recommendation is based on the Equipment Depreciation Schedule published in the annual Cost Allocation Plan.

It is recommended that a variety of mainframe and network computer fixed assets be purchased. A replacement disk storage system is recommended that will provide disk storage to all platforms in the computer room. The existing mainframe disk storage system will be eliminated. Replacing and enhancing wide area network computers, server upgrades and a firewall replacement is also recommended.

Additionally, funds are recommended to continue the installation of fiber optic cabling into various County buildings to enhance the County's fiber optic network. Scheduled for next year are the Sheriff's substation in Oceano and Social Services/Health buildings in various locations within the City of San Luis Obispo.

Approximately \$291,000 is recommended to be placed in the designated reserve for future expenditures. This brings the Automation Replacement reserve level to approximately \$3.4 million.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Countywide Automation Replacement

Provides for the replacement of necessary automation equipment which allows for the continuation of essential county services as identified and approved by the Board of Supervisors.

Total Expenditures: \$1,082,000 Total FTE: 0.0

General Government Building Replacement

Budget Unit: 2084

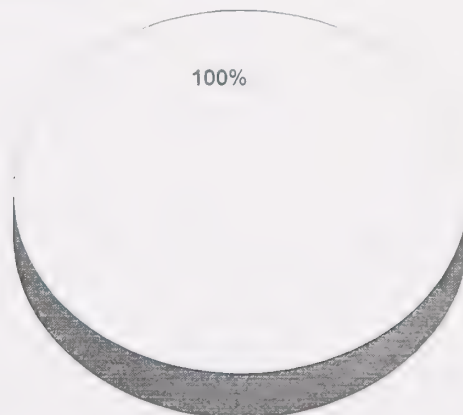
PURPOSE

To establish a fund for the replacement of the County's general government buildings. These funds will be expended based on the needs identified in the County's Facilities Master Plan. The amount of money placed into the fund annually is based upon building replacement costs identified in the County's Cost Allocation Plan.

	2000-01	2001-02	2002-03	2002-03	2002-03
<u>Financial Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	0	0	0	0	0
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	957,341	807,990	826,384	826,384	945,206
Total Financing Requirements	\$ 957,341	\$ 807,990	\$ 826,384	\$ 826,384	\$ 945,206
Revenues	\$ 957,341	\$ 926,812	\$ 826,384	\$ 826,384	\$ 826,384
Fund Balance Available	0	0	0	0	118,822
Cancelled Reserves	1	(1)	0	0	0
Total Financing Sources	\$ 957,342	\$ 926,811	\$ 826,384	\$ 826,384	\$ 945,206

Source of Funds

General Fund



General Government Building Replacement

Budget Unit: 2084

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This fund supports the Board's commitment to strategic long term planning as identified in the County's Countywide Facilities Master Plan. It is recommended that the funds for this year be placed into reserves for future projects.

The amount of funds to set aside in the reserve will be recommended based upon the annual depreciation of county buildings as identified by the Cost Allocation Plan. We expect that the amount will be in the range of \$800,000 to \$1 million per year. This amount will not be adequate to support the cost of future building projects identified in the space plan (estimated to be between \$80-\$110 million), but is a start in setting aside funds for that purpose.

The addition of the recommended funding will bring the reserve total to approximately \$4.3 million.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Building Replacement

Funding of general government building as identified in the Countywide Facilities Masterplan.

Total Expenditures: \$826,384 Total Staffing (FTE): 0.0

Public Facilities Fees

Budget Unit: 2835

PURPOSE

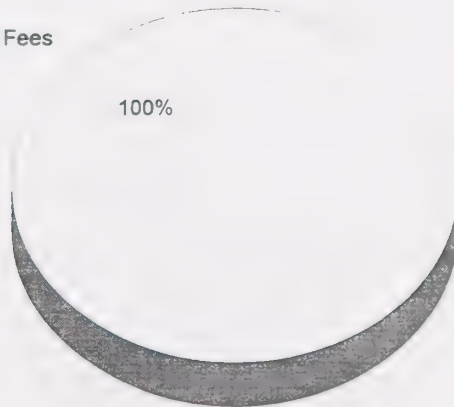
The purpose of the program is to finance, through development fees, public facilities and improvements for fire, sheriff's patrol, libraries, parks and general government in order to reduce the impacts caused by new development projects within the unincorporated area of the County. The public facility fee program was established in 1991 (libraries in 1996).

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	0	0	0	0
Other Charges	0	4,296,827	2,457,200	2,457,200	2,457,200
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 0	\$ 4,296,827	\$ 2,457,200	\$ 2,457,200	\$ 2,457,200
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	0	11,240,761	807,700	807,700	807,700
Total Financing Requirements	\$ 0	\$ 15,537,588	\$ 3,264,900	\$ 3,264,900	\$ 3,264,900
Revenues	\$ 0	\$ 14,157,759	\$ 2,664,700	\$ 2,664,700	\$ 2,664,700
Fund Balance Available	0	0	0	0	0
Cancelled Reserves	0	1,379,830	600,200	600,200	600,200
Total Financing Sources	\$ 0	\$ 15,537,589	\$ 3,264,900	\$ 3,264,900	\$ 3,264,900

Source of Funds

Public Facility Fees

100%



Public Facilities Fees

Budget Unit: 2835

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit/Amount	Description	Results
Gross Cost: \$309,700 General Fund Support: \$0	Augmentation to County Fire's California Valley Station by constructing a fire apparatus building and remodeling existing facility into fire station living quarters.	To improve service delivery in California Valley.
Gross Cost: \$1,737,200 General Fund Support: \$0	A variety of Park's projects described in the Capital Projects section of the budget.	Increasing service to the public by building new parks and upgrading existing parks in the unincorporated area of the County.
Gross Cost: \$500,000 General Fund Support: \$0	Debt service payment to cover a portion of the annual debt service for the New Government Center building.	The New Government Center will provide consolidated office space for nine county departments, providing a more convenient level of service to the public and reducing facility lease payments.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This fund and budget unit tracks the revenue and expenditures of public facility fees. The public facility fee program was established by the Board of Supervisors in 1991. Library fees were established in 1996. Since that time, public facility fees have been collected and placed in a trust fund and have been used to fund facilities in the unincorporated areas of the County.

This fund and budget unit were created last year in order to comply with new Governmental accounting standards. As such, all revenue and past reserves were budgeted and identified. the recommended budget reflects a decline of approximately \$6.5 million as the past reserves were budgeted last year. the recommended budget of \$2.4 million identifies only current revenues, expenditures and reserves.

Three recommended projects are described above. They include an augmentation of a current Fire project, a variety of Park projects and a payment to the debt service budget to help pay a portion of the debt service for the New Government Center project. In addition, approximately \$808,000 is recommended to be placed into reserves for future projects.

Recommended fee revenue of \$2,664,700 is 27% lower than last year's budget amount. This decline in revenue is due to fewer commercial building permits and a one-time refund (\$162,000) based on a commercial project that did not go forward.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Public Facilities

Funding for new facilities for fire, sheriff patrol, libraries, parks and general government to provide County services to meet increasing demands in the unincorporated areas of the County.

Total Expenditures: \$2,457,200 Total Staffing (FTE): 0.0

Debt Service

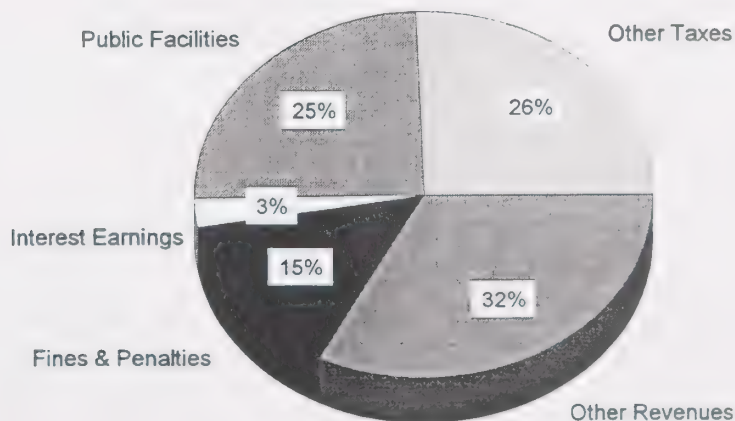
Budget Unit: 4901

PURPOSE

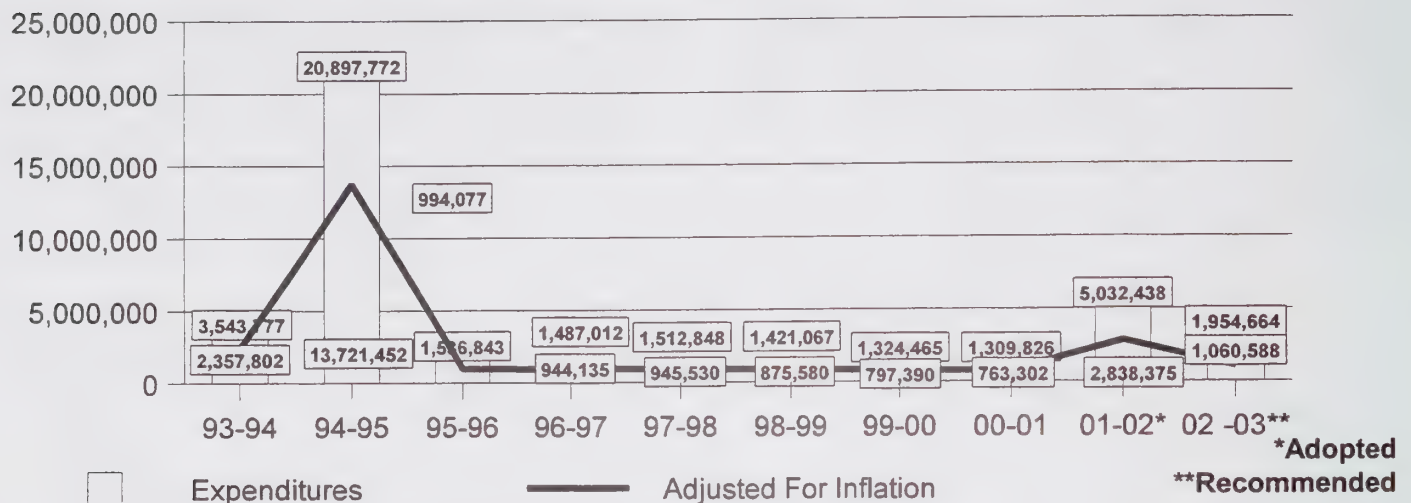
To provide for the payment of interest and principal associated with the County's long term debt based upon Board of Supervisor budget policies. Recommendations for debt financing of major projects will include a cost benefit analysis of available options and funding alternatives. Every attempt will be made to provide for debt service through dedicated revenues that can be maintained over the life of any debt, before the General Fund is accessed for such a purpose.

	2000-01	2001-02	2002-03	2002-03	2002-03
	Actual	Actual	Requested	Recommended	Adopted
Financial Summary					
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	5,025,437	0	0	0
Other Charges	1,309,826	4,910	1,954,664	1,954,664	1,954,664
Fixed Assets	0	0	0	0	0
Gross Expenditures	\$ 1,309,826	\$ 5,030,347	\$ 1,954,664	\$ 1,954,664	\$ 1,954,664
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	166,158	438,634	0	0	0
Total Financing Requirements	\$ 1,475,984	\$ 5,468,981	\$ 1,954,664	\$ 1,954,664	\$ 1,954,664
Revenues	\$ 1,358,180	\$ 4,683,829	\$ 1,954,664	\$ 1,954,664	\$ 1,954,664
Fund Balance Available	39,006	18,436	0	0	0
Cancelled Reserves	97,233	2,023,920	0	0	0
Total Financing Sources	\$ 1,494,419	\$ 6,726,185	\$ 1,954,664	\$ 1,954,664	\$ 1,954,664

Source of Funds



10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit summarizes the long-term debt service obligations of the County, excluding Board governed Special Districts. The recommended budget is substantially lower than the 2001-02 budget. This is because the 2001-02 budget includes money to call in the 1991 Certificate of Participation issued to purchased two health facilities in the north county and the building currently occupied by the Department of General Services.

The recommended budget includes principal and interest payments for a COP issued in 1994 to pay for new social services and criminal justice facilities as well as improvements to the Morro Bay Golf Course irrigation system. Funding sources for this debt include the criminal justice construction fund, the golf course enterprise fund and state/federal funds received by the Department of Social Services. No general fund money is required.

The budget also includes projected payments for the new County government center. About \$20 million - or half the estimated cost of the new facility - will be financed. Debt service for the new facility will be paid for with a combination of public facility fees, savings that will result when various rented facilities are relinquished (i.e. because those departments will be relocated to County-owned facilities), and other reserves that have been set aside for this purpose (e.g. general government building reserve). No general fund money is required.

As we go to print with the Proposed Budget, it is unclear when we will obtain financing for the new facility due to the recent identification of hazardous materials on the proposed site. For planning purposes, we have assumed that the borrowing will occur mid-year. If this doesn't happen, the funds will simply remain in this budget until the debt is incurred.

A \$10.2 million Certificate of Participation to build the Dairy Creek Golf Course was approved by your Board in 1995. The information concerning that debt service is included in the Golf Course Enterprise Fund (Budget Unit 4161).

The long term debt described above has received the highest ratings from both Standard and Poor's Rating Service and Moody's Investors Service. These services rate the creditworthiness of debt obligations.

Debt financing for capital improvement projects is recommended based upon adherence to Board budget policies and review by the County's Debt Advisory Committee. In 1991-92, the Board of Supervisors established a formal Debt Advisory Committee to review debt matters and make recommendations to the Board. The three member Debt Advisory Committee is made up of the Auditor-Controller, Treasurer-Tax Collector and the County Administrator.

BOARD ADOPTED CHANGES

None.

Capital & Maintenance Projects

Capital Projects
Maintenance Projects

Capital Improvement Program

The fiscal Year 2001-2002 Capital improvement Program document is divided into the following sections:

- ☐ What is a Capital improvement Program?
- ☐ Facilities Master Plan
- ☐ Funding Sources
- ☐ FY 2001-2002 Recommended Capital Projects
- ☐ FY 2001-2002 Recommended Maintenance Projects

What is a Capital Improvement Program?

The Capital Improvement Program (CIP) is a planning, budgetary and prioritizing tool which reflects the County's infrastructure needs (via a list of capital projects). This year the recommended plan includes two components:

- ① An annual capital projects list that provides funding for facilities and maintenance projects costing more than \$25,000. Funds budgeted for a specific project remain allocated until project completion. This list is balanced, ie, revenues match expenditures. Additionally, project budgets are reviewed annually and, if needed, funding may be adjusted.
- ② An annual maintenance list that provides funding for facility repairs and renovations generally costing less than \$25,000. This list is also balanced, meaning that, there are sufficient revenues to match the recommended expenditures.

Countywide Facilities Master Plan

In April of 1999, the Board of Supervisors adopted a Countywide Facilities Master Plan. The goals of the plan are to:

- ☐ Assist the County in making choices about how to best to use the facilities and land it owns throughout the county.
- ☐ Develop an overall facility development strategy for the next five to ten years. The Master Plan recommendations included:
 - ☐ Retaining most of the building inventory (with remodels and upgrading of aging facilities) and adding additional facilities to meet the service needs of an increasing population base.
 - ☐ Developing regional service centers in the North County, North Coast and the South County.
 - ☐ Constructing a new general government center with all administrative and internal departments collocated in a single building.
 - ☐ The Courts occupying their current Government Center and Courthouse annex locations and other justice-based departments will occupy the remainder of the Government Center, Courthouse Annex and eventually the Courthouse.

In developing and recommending the capital program, staff utilized the Board of Supervisors capital project policies, the Facilities Master Plan and department requests. As part of the process a number of goals were established to guide the outcome of the process. The goals are listed below:

- ☐ Patterns of work between departments will be more collaborative.
- ☐ An emphasis on internal teamwork and communication.
- ☐ A mix of centralized and regional services.
- ☐ Public access to government will improve.
- ☐ Technology will be incorporated into new facilities.
- ☐ Workplace quality will improve.

Funding Sources

The Capital Improvement Program budget includes a variety of funding sources that are used both for the direct funding of projects and as a source of debt service. This section will describe each of the major revenue sources.

Grants

Funds received from private or government agencies to carry out specific projects. Many of the grants are competitive between other counties. Grant applications are submitted and considered on their merits.

State and Federal

Many of the services provided by the County are mandated and supported by state and federal funds. Reimbursement for capital expenditures in connection with state mandated programs is sometimes available.

Property Tax (Teeter funds)

The General Fund may transfer funds to the Capital Projects Fund to support general government facility projects.

Reserves

Reserves represent money that has been set aside for a particular purpose. Within the capital project fund there are a number of reserve funds, such as the Facilities Planning Reserve and Americans with Disability Act (ADA) Reserves to fund mandatory ADA improvements to facilities.

Impact Fees (Public Facility Fees)

Impact fees are assessed in the County for new construction to meet infrastructure needs created by new development. The county assesses impact fees for libraries, parks, fire services, sheriff patrol services, and general government services.

Interest

Interest earned on the cash balances of the Capital Improvement Fund is projected and budgeted as a revenue in the fund. In FY 2001-2002, interest earning are recommended at \$600,000 for capital construction.

Fund Balance

Fund balance represents unexpended monies from the prior year which may be allocated to projects.

Capital Projects

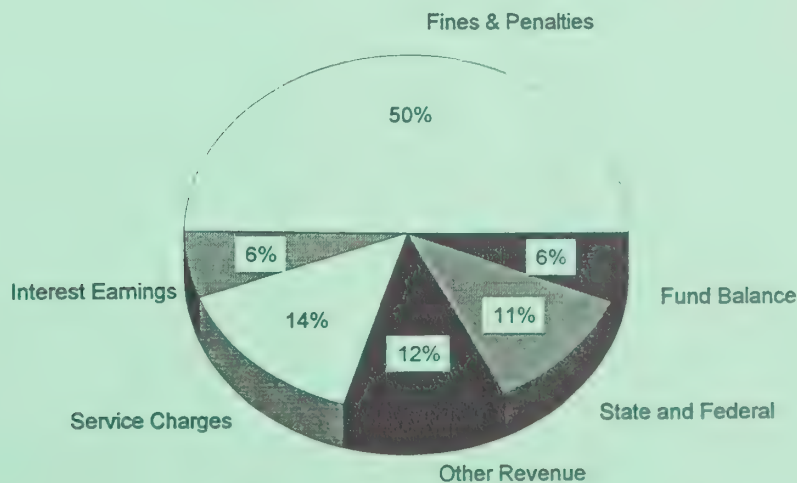
Budget Unit: 2207

PURPOSE

The Capital Projects budget provides funds for acquiring and constructing buildings, structures and improvements to facilities, which cost more than \$25,000. Projects under \$25,000 are generally classified as maintenance projects and are found in Budget Unit 2208, Maintenance Projects. Policies governing the development and selection of Capital Improvement Projects are set forth in the Budget Policies and Goals approved by the Board each year.

	2000-01	2001-02	2002-03	2002-03	2002-03
Financial Summary	Actual	Actual	Requested	Recommended	Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	0	20,575	0	0	0
Other Charges	1,007,573	0	0	0	0
Fixed Assets	10,106,151	14,838,210	54,855,200	13,946,900	13,946,900
Gross Expenditures	\$ 11,113,724	\$ 14,858,785	\$ 54,855,200	\$ 13,946,900	\$ 13,946,900
Contingencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
New Reserves	1,731,655	1,092,932	0	0	2,000,000
Total Financing Requirements	\$ 12,845,379	\$ 15,951,717	\$ 54,855,200	\$ 13,946,900	\$ 15,946,900
Revenues	\$ 25,961,367	\$ 13,519,604	\$ 22,898,200	\$ 13,089,900	\$ 15,089,900
Fund Balance Available	(60,990)	14,592,932	857,000	857,000	511,223
Cancelled Reserves	1,836,000	4,855,429	0	0	345,777
Total Financing Sources	\$ 27,736,377	\$ 32,967,965	\$ 23,755,200	\$ 13,946,900	\$ 15,946,900

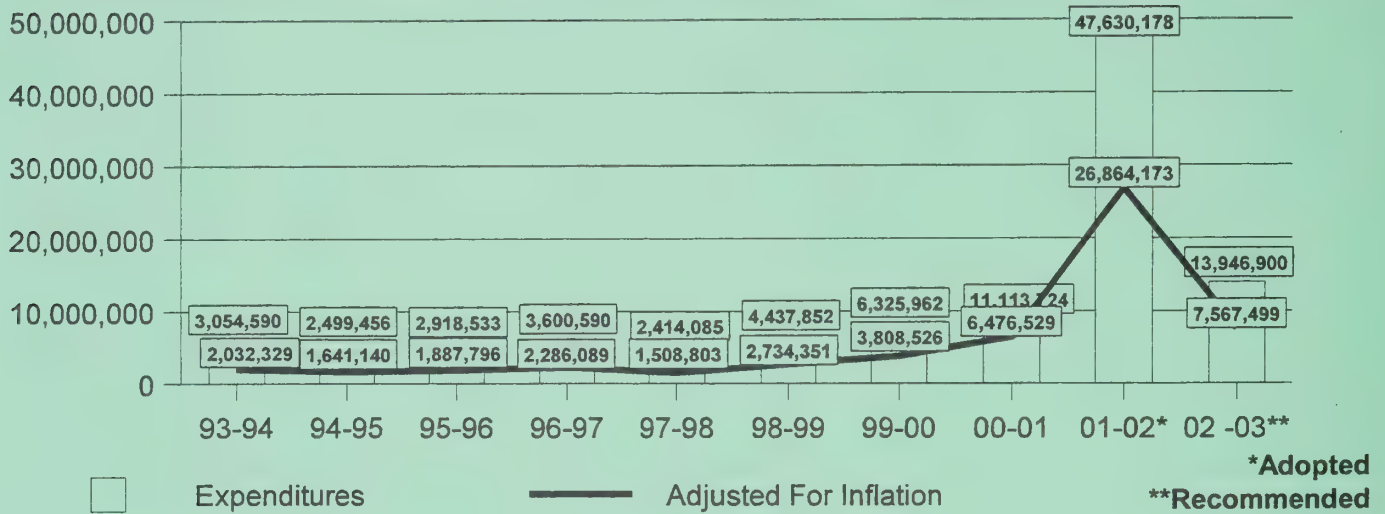
Source of Funds



Capital Projects

Budget Unit: 2207

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The capital project recommendations are based upon the guidance contained in the Board budget policies. Board policy directs staff to prioritize projects based upon a certain set of criteria, for example, projects that are legally mandated or needed to improve health or safety conditions receive the highest priority. Projects which are 100% offset or have their own funding source, such as Parks and Airports, are evaluated separately.

The recommended budget is approximately \$14 million. Of that amount, there are over \$5 million in recommended park projects and almost \$7 million for a new courthouse in Paso Robles. These projects are offset from a variety of funding sources.

The recommended projects for 2002-2003 are listed and described on the following pages.

BOARD ADOPTED CHANGES

Fund balance was estimated at \$857,000 and the actual came in at \$511,223. To make up the difference reserves were reduced. Additionally, the General Fund added \$2 million to facility reserves to help fund future building projects.

SERVICE PROGRAMS

Capital Projects

Funding of Board adopted capital projects in conformance with established policies.

Total Expenditures: \$13,946,900 Total Staffing (FTE): 0

Staffing for Capital Projects is reflected in Budget Unit 2180 - General Services

CAPITAL PROJECTS RECOMMENDED FOR FUNDING

			ESTIMATED	BALANCE	NEW FUNDING	PREV YR		
REF	PROJ		TOTAL	TO	TO BE	BAL TO BE	REVENUE	REVENUE SOURCE/GRANT
NO.	NO.	PROJECT DESCRIPTION	COST	COMPLETE	APPROPRIATED	ENCUMBERED	OFFSET	
GENERAL GOVERNMENT - FUND 003 (B.U. 2207)								
1	5232	County Operations Center - Construct iSd Carport	38,800	24,783		24,783		
2	5233	County Operations Center - Paint Building 1200 Exterior/Health Department	63,800	16,416		16,416		
3	5335	Countywide ADA Complianc e	MULTI/YEAR	1,294,311		1,294,311		ADA Implementation Des igation
4	5352	Countywide Departmental Reloc ations	MULTI/YEAR	307,659	100,000	207,659		
5	5258	Countywide Facilities Master Plan	260,000	155,803		155,803		Facilities Planning Des igation
6	5234	Government Center - Improve iSd 4th Floor Offic es	200,100	136,621		136,621		
7	5381	Government Center - Install Cogeneration Sy stem	2,506,000	2,273,180		2,273,180		\$500,000 Energy Rebate
8	5368	Government Center - Remodel Planning & Building Offic es	249,000	229,313		229,313		Planning Incentive Funds
9	5354	Government Center - Replac e Assessor Carpet and Panels	32,000	20,037		20,037		
10	5238	Government Center - Replac e Energy Management System	75,000	10,247		10,247		
11	5377	Government Center - Replac e Interior Signs	86,700	86,382		86,382		Courthouse Construction Fund
12	5236	Government Center - Replac e Old Courthous e Windows	80,300	80,300	80,300	0		
13	5240	Government Center - Spac e Planning	20,000	20,000	20,000	0		
14	5263	Government Center - Upgrade Courthous e Electrical	183,100	120,264		120,264		Building Safety Designation
15	5235	Government Center - Upgrade T ax Collector Electrical	106,300	99,348		99,348		
16	5351	Paso Robles - Replace Ag Commis sioner Modular	364,800	360,516	309,000	51,516		
17	5302	San Luis Obispo - Construct New General Government Facility, Phase I	40,195,000	35,286,259		35,286,259		Teeter/Building Des igation/Financing
18	5237	San Luis Obispo - Remodel Veteran's Bldg Restrooms	158,600	155,605		155,605		
19	5362	San Luis Obispo Airport - Airfield Improvements	296,440	150,676		150,676		FAA Grant
20	5343	San Luis Obispo Airport - Runway Extension	2,272,204	0		0		FAA Grant
Total - General Government			47,188,144	40,827,720	509,300	40,318,420	0	
HEALTH AND SOCIAL SERVICES - FUND 003 (B.U. 2207)								
21	5245	Health/Hospital/Mental Health - Atas cadero - Clinic Improvements	260,900	214,733	57,100	157,633		Tobacco Tax
22	5252	Health - San Luis Obispo - Paint Sierra Way Exterior	84,500	29,225		29,225		
23	5348	Health - San Luis Obispo - Upgrade Health Emergenc y Generator	55,600	50,534		50,534		Tobacco Tax
24	5241	Behavioral Health - San Luis Obispo - Expand Mental Health Inpatient Faci	121,600	64,300	64,300	0		
25	5388	Social Services - Atascadero - Purchase/Install Herman Miller Furniture	178,600	8,268		8,268		B.U. 3200 - Social Services
Total - Health and Social Services			701,200	367,060	121,400	245,660	0	
LIBRARY - FUND 003 (B.U. 2207)								
26	5395	Los Osos - Expand South Bay Library	854,700	641,420		641,420		B.U. 4000 - Library
27	5253	Templeton - Relocate Library	50,000	49,780		49,780		Public Facilities Fees - Library
Total - Library			904,700	691,200	0	691,200	0	

CAPITAL PROJECTS RECOMMENDED FOR FUNDING

REF NO.	PROJ NO.	PROJECT DESCRIPTION	ESTIMATED TOTAL COST	BALANCE TO COMPLETE	NEW FUNDING TO BE APPROPRIATED	PREV YR BAL TO BE ENCUMBERED	REVENUE OFFSET	REVENUE SOURCE/GRANT
PUBLIC SAFETY - FUND 003 (B.U. 2207)								
28	5374	Animal Services - County Operations Center - Construct Addition	229,500	173,536		173,536		Facilities Planning Designation
29	5349	CDF - California Valley - Facility Improvements	529,700	526,801	220,000	306,801	220,000	Public Facilities Fees - Fire
30	5310	CDF - Cerro Alto - Improve Morro/Toro Station	185,800	149,136		149,136		Public Facilities Fees - Fire
31	5294	CDF - San Luis Obispo - Design Edna Valley Firestation Expansion	140,000	93,594		93,594		Public Facilities Fees - Fire
32	5293	Courts - Government Center - Expand Courts /Sheriff Holding Cells	1,481,600	1,435,166		1,435,166		Courthouse Construction Fund
33	5376	Courts - Government Center - Remodel Courts Room 385	280,000	36,461		36,461		Courts - B.U. 2520/Cthse Const Fund
34	5350	Courts - Government Center - Courtroom ADA Remediation	198,300	181,003		181,003		Courthouse Construction Fund
35	5378	Courts - Paso Robles - Massing Study for Courts Facility	100,000	54,070		54,070		Courthouse Construction Fund
36	5271	Courts - Paso Robles - New Facilities. Phase I	7,849,200	7,849,200	6,949,200	900,000	6,949,200	Courthouse Construction Fund
37	5312	District Attorney - Government Center - Relocate Economic Crime Unit	314,900	153,572		153,572		Courthouse Construction Fund
38	5380	Probation - County Operations Center - Expand JSC Intake/Release, Phase	123,900	751		751		See Line 36
39	5272	Probation - County Operations Center - Repair JSC Roof	105,000	86,529	30,000	56,529		
40	5273	Probation - San Luis Obispo - Expand Parking	136,800	9,544		9,544		
41	5379	Probation - County Operations Center	0	0		0		
42	5242	Probation - San Luis Obispo - Improve Casa Loma Entry for ADA	77,000	77,000	77,000	0		
43	5319	Probation - San Luis Obispo - Install Casa Loma Herman Miller Furniture	160,600	87,350		87,350		
44	5392	Sheriff - County Operational Center - Construct Comm/Locker Room	465,623	114,494		114,494		COPS Funds
45	5398	Sheriff - County Operational Center - Construct Storage Building	258,300	247,276		247,276		SCAAP Funds
46	5320	Sheriff - County Operational Center - Expand Women's Jail, Phase I	694,000	655,121	544,000	111,121		
47	5274	Sheriff - County Operational Center - Improve Cabling & Consolidate Phone	75,800	73,408		73,408		
48	5276	Sheriff - County Operational Center - Paint Female Jail Interior	58,300	53,840		53,840		
49	5278	Sheriff - County Operational Center - Replace Cell Door Operators, A&B De	504,200	487,664	319,200	168,464		
49 A	5229	Sheriff - County Operational Center - Replace Main Jail Electric Lock Contro	151,730	38,291		38,291		Building Safety Reserves
50	5366	Sheriff - North County - Construct Sheriff Substation	1,401,500	1,401,500		1,401,500		PFF - Law Enforcement
Total - Public Safety			15,521,753	13,985,307	8,139,400	5,845,907	7,169,200	
PUBLIC WORKS - FUND 003 (B.U. 2207)								
51	5290	County Operational Center - Replace Sewer Main	291,000	246,100	114,700	131,400		
52	5281	Government Center - Reconfigure Modular Furniture, Room 206 &207	48,400	13,443		13,443		
Total - Public Works			339,400	259,543	114,700	144,843	0	
PARKS - FUND 003 (B.U. 2207)								
53	5244	Atascadero - Install Heilmann Park Playground Equipment	175,000	175,000	175,000	0	175,000	Public Facilities Fees - Parks
54	5223	Atascadero - Upgrade Chalk Mt Golf Course Irrigation	80,000	80,000		80,000		Golf Courses - B.U. 4161
55	5246	Avila Beach - Construct See Canyon Park, Phase I	400,000	400,000	400,000	0	400,000	Public Facilities Fees - Parks
56	5247	Avila Beach - Bob Jones Bike Trail	700,000	700,000	700,000	0	700,000	\$400,000 Fish & Game/\$300,000 SLCOI

CAPITAL PROJECTS RECOMMENDED FOR FUNDING

REF NO.	PROJ NO.	PROJECT DESCRIPTION	ESTIMATED	BALANCE	NEW FUNDING	PREV YR	REVENUE OFFSET	REVENUE SOURCE/GRANT
			TOTAL COST	TO COMPLETE	TO BE APPROPRIATED	BAL TO BE ENCUMBERED		
57	5249	Avila Beach - Construct Bikeway Extension (San Miguel/Front Street)	357,000	357,000	357,000	0	357,000	Fish & Game (Unocal Grant)
58	5251	Avila Beach - Construct Cave Landing T Trail	378,000	378,000	378,000	0	378,000	Fish & Game (Unocal Grant)
59	5231	Avila Beach - Define Bob Jones Bicycle Trail Extension	50,000	1,104		1,104		State Grant
60	5256	Biddle Park - Install Playground Equipment	153,800	153,800	153,800	0	153,800	Public Facilities Fees - Parks
61	5283	Cambria - Improve Shamel Park Playground	167,000	164,507	54,700	109,807	54,700	Public Facilities Fees - Parks
62	5331	Cayucos - Construct Cayucos Accessways	113,800	0		0		Coastal Resources/Coastal Conservancy
63	5307	Cayucos - Design/ Develop Morro Strand Park	600,000	600,000	400,000	200,000	400,000	Public Facilities Fees - Parks
64	5298	Cayucos - Install Paul Andrew Park Playground Equipment	91,156	0		0		Public Facilities Fees - Parks
65	5313	Cayucos - Upgrade Hardie Park Pool Plumbing	36,900	36,532		36,532		Quimby Fees
66	5266	Countywide Parks ADA Compliance	MULTI/YEAR	10,376		10,376		Quimby Fees
67	5260	Countywide Accessway Master Plan	60,000	60,000	60,000	0	60,000	Quimby Fees
68	5334	Dairy Creek - Install Monument Sign	33,300	32,186		32,186		Golf Courses - B.U. 4161
69	5315	Dairy Creek - Repair Lake Liners	700,000	700,000		700,000		Golf Courses - B.U. 4161
70	5329	El Chorro Park - Construct Maintenance Building	722,000	717,439		717,439		Public Facilities Fees - Parks
71	5224	El Chorro Park - Replace Playground Equipment	197,300	190,850	94,600	96,250	94,600	Public Facilities Fees - Parks
72	5170	Lopez Lake - Renovate 14 Campground Res trooms, Phase I	300,000	300,000	300,000	0	300,000	Proposition 12
73	5171	Lopez Lake - Seal Roads & Parking Lots	254,400	254,400	254,400	0	254,400	Proposition 12
74	5172	Lopez Lake - Upgrade Campground Elec trical	715,500	715,500	715,500	0	715,500	Proposition 12
74 A	5173	Lopez Lake - Replace Boat Docks	95,000	48,500		48,500		
75	5225	Los Osos - Construct BayStreet Boardwalk	38,000	38,000		38,000		State Grant
76	5264	Los Osos - Construct Elfin Forest Trail, Phase II	200,000	200,000	200,000	0	200,000	Coastal Conservancy
77	5226	Los Osos - Construct El Morro Bike/Pedestrian Trail	336,610	333,233		333,233		Public Facilities Fees - Parks
78	5336	Los Osos - Construct First Street Boat Launch	107,600	88,818		88,818		California Boating & Waterways
79	5342	Los Osos - Construct Skateboard Park & Tennis Courts	350,000	285,050		285,050		Public Facilities Fees - Parks
80	5301	Nipomo - Develop Park Master Plan	100,000	100,000	100,000	0	100,000	Public Facilities Fees - Parks
81	5227	Oceano - Replace Park Playground Equipment	250,700	245,151	158,000	87,151	158,000	Public Facilities Fees - Parks
82	5338	San Luis Obispo - Construct Bishop Peak Trail	55,000	34,648		34,648		National Recreation Trails Fund
83	5305	San Luis Obispo - Install Cuesta Park Playground Equipment	201,100	201,100	201,100	0	201,100	Public Facilities Fees - Parks
84	5220	San Miguel - Acquire Wolf Property	65,000	65,000	65,000	0	65,000	Habitat Conservation Grant
85	5332	Santa Margarita Lake - Construct Restroom & Showers	248,000	248,000		248,000		Proposition 12
86	5221	Santa Margarita Lake - Install Playground Equipment	120,000	120,000	120,000	0	120,000	Proposition 12
87	5222	Santa Margarita Lake - Purchase BLM Property	175,000	175,000	175,000	0	175,000	Habitat Conservation Grant
88	5341	Shamel Park - Replace Restroom/Shower	168,000	131,431		131,431		Quimby Fees
89	5339	Shandon - Improve C.W. Clarke Playground	119,400	2,269		2,269		Public Facilities Fees - Parks
90	5345	Shandon - Install Pool Leach Field	36,500	30,267		30,267		Quimby Fees
Total Parks			8,951,066	8,373,161	5,062,100	3,311,061	5,062,100	
Grand Totals Fund 0003			73,606,263	64,503,991	13,946,900	50,557,091	12,231,300	
SAN LUIS OBISPO AIRPORT - FUND 004 (B.U. 2950)								
91	5130	Oceano Airport - Rehabilitate Pav ement	1,008,000	1,008,000	1,008,000	0	1,000,000	B.U. 2950 - Airports/FAA
92	5140	San Luis Obispo Airport - Construct Hanger Taxiways	345,300	300,368		300,368		Passenger Facilities Fees
93	5131	San Luis Obispo Airport - Construct New Terminal, Phase I	1,051,400	1,051,400	1,051,400	0	1,051,400	B.U. 2950 - Airports/FAA

CAPITAL PROJECTS RECOMMENDED FOR FUNDING

REF	PROJ		ESTIMATED	BALANCE	NEW FUNDING	PREV YR		
NO.	NO.	PROJECT DESCRIPTION	TOTAL	TO	TO BE	BAL TO BE	REVENUE	REVENUE SOURCE/GRANT
			COST	COMPLETE	APPROPRIATED	ENCUMBERED	OFFSET	
94	5132	San Luis Obispo Airport - Construct Taxiways and Flatwork	2,500,000	2,500,000	2,500,000	0	2,500,000	B.U. 2950 - Airports /FAA
95	5143	San Luis Obispo Airport - Develop Master Plan	580,000	17,119		17,119		B.U. 2950 - Airports
96	5142	San Luis Obispo Airport - Relocate ASOS	58,100	56,987		56,987		B.U. 2950 - Airports
97	5137	San Luis Obispo Airport - Renovate Admin Offices For Airlines	49,680	18,166		18,166		B.U. 2950 - Airports
98	5133	San Luis Obispo Airport - Update Master Plan	345,000	345,000	345,000	0	345,000	B.U. 2950 - Airports /FAA
99	5358	San Luis Obispo/Oceano Airports - Repair Pavement Program	325,000	220,242	100,000	120,242	100,000	B.U. 2950 - Airports
Totals Fund 0004			6,262,480	5,517,282	5,004,400	512,882	4,996,400	

2002 - 2003 Capital Improvement Projects

This listing represents new capital projects adopted for funding. The reference number refers to the full projects listing (both on-going and new) on the previous pages.

<u>Ref. No.</u>	<u>Description</u>
GENERAL GOVERNMENT	
4	<u>Countywide Departmental Relocations</u> - \$100,000 Funds to remodel space to accommodate mid-year changes to department operations and facilities. Results: To provide adequate and safe office space for employees as needed throughout the year.
12	Government Center - <u>Replace Old Court Windows</u> - \$80,300 Replace Old Courthouse Windows on the second and third floors. Replacing original single glazed windows that face the cooling towers with acoustically and thermally-efficient windows will reduce noise levels by 50 to 55 DBA, according to a recent study by an acoustical consultant. Results: Reduced noise levels to acceptable levels will allow staff to work more efficiently with less interruption.
13	Government Center - <u>Space Planning</u> - \$20,000 Facilities planning to begin designing the interior office space for those departments (Planning and Building, Public Works, Information Services, District Attorney, Courts) that will remain in the Old Courthouse, Annex & Government Center after the New Government Center is built. Results: To create a plan for consolidating departments that provides adequate facilities for staff and the public.
16	Paso Robles - <u>Replace Ag Commissioner Modular</u> - \$309,000 Additional funds to replace the Agriculture Department's north county facility in Paso Robles with a steel building. Results: Replacement of the facility is necessary to address health and safety issues such as the structural integrity of the existing modular, inadequate ventilation systems and ADA requirements.
HEALTH AND SOCIAL SERVICES	
21	Health/Hospital/Mental Health - Atascadero - <u>Clinic Improvements</u> - \$57,100 This is an augmentation to an approved project to repair the existing building. Results: Meet guidelines for the rural health clinic designation. This designation provides for increased revenue to the clinic through state reimbursements for service.
24	Health - San Luis Obispo - <u>Expand Behavior Health</u> - \$64,300 Add additional beds to the Mental Health Inpatient facility. The current unit is authorized by the State for 14 beds and are frequently in excess of the authorized bed count on a regular basis. During September 2001, we were over our authorized bed count on 15 days. Results: To provide adequate beds for patients and isolate children and adolescents from adult patients to meet safety issues.
PUBLIC SAFETY	
29	CDF - <u>California Valley Augment</u> - \$220,000 Augment existing project of the construction of a stand alone apparatus building and remodeled space for the crews at California Valley. Results: To maintain fire protection service delivery and provide adequate living quarters for the crews.

Capital Projects

Budget Unit: 2207

- 36 Courts - Paso Robles - Construct Courthouse - \$6,949,200
Construct a new satellite courthouse in Paso Robles, replacing the old, outdated facility. The city of Paso Robles is expected to provide the land to build this facility. **Results:** To provide a new courthouse that addresses operational inefficiencies, security concerns, parking issues and ADA compliance issues associated with the existing courts in north county.
- 42 Probation - Casa Loma - Improve Entry ADA - \$77,000
Improve the front entry way to comply with ADA requirements. **Results:** To make the Probation Office more user friendly by providing ADA access through the front of the building.
- 46 Sheriff - County Operational Center - Female Jail Design - \$544,000
The next phase of design for the future female jail expansion. **Results:** To continue to move forward in the design of the female jail to be prepared to address possible overcrowding issues and for any state grant funding that may become available to help offset the cost of the building.
- 49 Sheriff - County Operational Center - Replace Deck Gate Augmentation - Final Phase - \$319,200
Replace the remaining Main Jail deck gate locks and controls. **Results:** Final phase of updating locks and controls to provide security in the jail.

PUBLIC WORKS

- 51 County Operational Center - Replace Sewer Line Augmentation - \$114,700
County Operational Center - Sewer Line Replacement. Proceed with construction of 3,000 feet of sewer line at the Operational Center to replace a section that is in very poor condition. This represents the old portion of the system, or about 70% of the existing system. plant. **Results:** To stop water infiltrating the sewer lines which negatively impacts the amount of flow transported to the California Men's Colony sewage treatment plant.

PARKS

Results: Park projects are recommended to provide additional recreation opportunities to the public, expand existing parks, purchase land for new parks, replace or expand play equipment, meet ADA requirements and to take advantage of state and federal grants to enhance the outdoor living experience in the County.

- 53 Atascadero - Install Heilman Park Playground Equipment - \$175,000
Replace/expand play equipment to comply with ADA requirements at Blue Oak area.
- 55 Avila - See Canyon Park - Phase 1 - \$400,000
Phase I development of See Canyon Community Park in Avila Valley.
- 56 Avila - Augment Bob Jones Bike Trail - Octagon Barn C - \$700,000
Complete a constraints analysis, complete environmental review, final engineering for a portion of the trail and construct a portion of the Bob Jones Pathway between the San Luis Obispo Land Conservancy Octagon Barn and the County's Ontario Road Stagin.
- 57 Avila - Construct Bikeway Extension - San Miguel-Front - \$357,000
Construct San Miguel street to Front Street leg of the bike trail in Avila.
- 58 Avila - Construct Cave Landing Trail - \$378,000
Construct Cave Landing Trail from Avila Beach to Shell Beach.
- 60 Arroyo Grande - Install Biddle Park Playground Equipment - \$153,800
Replace and expand play equipment to comply with ADA requirements.

Capital Projects

Budget Unit: 2207

- 61 Cambria - Augment Improve Shamel Park Plan - \$54,700
Replace the play equipment to comply with ADA requirements.
- 63 Cayucos - Augment Morro Strand Park - \$400,000
Start the Phase I development of the Morro Strand Community Park in Cayucos.
- 67 Coastal - Augment Coastal Access Way Master Plan - \$60,000
Supplement Coastal Accessway Master Plan Project.
- 71 El Chorro Park - Install Playground Equipment - \$94,600
El Chorro Park Phase 2 in San Luis Obispo. Provide tot facilities and a climbing wall. New equipment will meet ADA guidelines.
- 76 Los Osos - Elfin Forest Boardwalk - Phase 2 - \$200,000
Build phase 2 of the Elfin Forest Boardwalk in Los Osos.
- 80 Nipomo - Develop Park Master Plan - \$100,000
Develop a park master plan for the Nipomo Community Park.
- 81 Oceano - Augment Replace Park Playground - \$158,000
Replace and expand play equipment to comply with ADA requirements for the Oceano Memorial Park in Oceano.
- 83 San Luis Obispo - Install Questa Park Playground Equipment - \$201,100
Replace/expand play equipment to comply with ADA requirements, including volleyball court and horseshoe pits at the Cuesta Park in San Luis Obispo.
- 84 San Miguel - Acquire Wolf Property - \$65,000
Acquire the Wolf Property in San Miguel.
- 86 San Margarita Lake - Install Playground Equipment - \$120,000
Replace/expand play equipment to comply with ADA requirements.
- 87 Santa Margarita - Acquire BLM Property - \$175,000
Acquire Bureau of Land Management property at Santa Margarita Lake to expand the park.

AIRPORTS - Fund 0004

- 91 Oceano Airport - Rehabilitate Airport Pavement - \$1,000,000
Rehabilitation, reconstruction and marking of all airside pavement areas including the runway, taxiways, and tiedown ramp at Oceano County Airport. **Results:** To rehabilitate the airside pavement in order to safely operate the facility and eliminate potential safety hazards.
- 93 San Luis Obispo Airport - Construct New Terminal - Phase 1 Design - \$1,051,400
Phase 1 of a new terminal site evaluation, needs assessment, roadway realignment, preliminary planning and engineering for new terminal as identified in the update of the airport master plan. **Results:** Construct a new terminal facility that meets the public and staff needs for the foreseeable future.
- 94 San Luis Obispo Airport - Construct Taxiways and Flatwork - \$2,500,000
Construct taxiway H, D, construct north side hangar taxiways, safety area grading and drainage, reconstruct and rehabilitate taxiway A, construct blast pad runway, construct northeast access road, and construct airport service road. **Results:** Hangar taxiways and northeast access road will serve as access to future hangar development identified in the airport master plan. The remaining elements of the project are to address issues identified by the Federal Aviation Administration (FAA) to address matters of airport safety, capacity and delay.

Capital Projects

Budget Unit: 2207

- 98 San Luis Obispo Airport - Update Airport Master Plan - \$345,000
Update the current plan, make revisions where necessary and include a land use component. **Results:** Meet FAA requirements by updating the Airport Layout Plan included in the Master Plan. The land use component is required by the State under the Public Utilities Code.
- 99 San Luis Obispo/ Oceano Airports - Augment Pavement Maintenance Program - \$100,000
Ongoing pavement rehabilitation on the airside and landside facilities. **Results:** To avoid safety hazards to persons, vehicles and aircraft

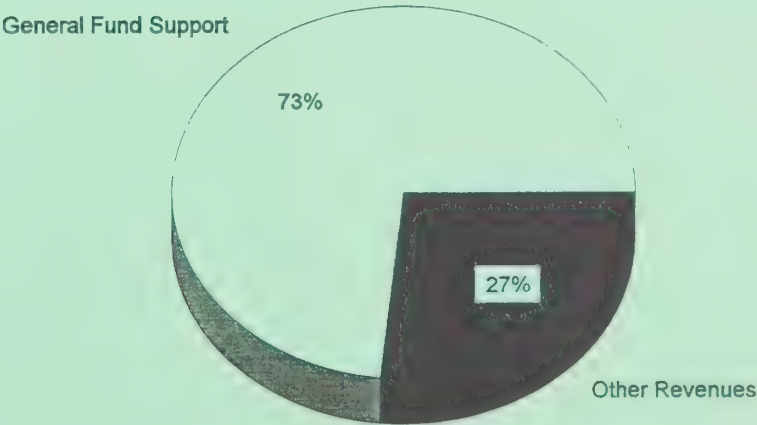
Maintenance Projects
Budget Unit: 2208

PURPOSE

To provide funds for countywide repair, renovation and maintenance of existing county facilities.

Financial Summary	2000-01 Actual	2001-02 Actual	2002-03 Requested	2002-03 Recommended	2002-03 Adopted
Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Services and Supplies	1,070,894	1,576,285	1,888,250	1,666,150	1,666,150
Other Charges	165,500	50,000	0	0	0
Fixed Assets	0	0	0	0	0
**Gross Expenditures	\$ 1,236,394	\$ 1,626,285	\$ 1,888,250	\$ 1,666,150	\$ 1,666,150
Less Intrafund Transfers	0	17,188	0	0	0
**Net Expenditures	\$ 1,236,394	\$ 1,609,097	\$ 1,888,250	\$ 1,666,150	\$ 1,666,150
Revenues	422,729	357,265	888,250	443,350	443,350
General Fund Support (G.F.S.)	\$ 813,665	\$ 1,251,832	\$ 1,000,000	\$ 1,222,800	\$ 1,222,800

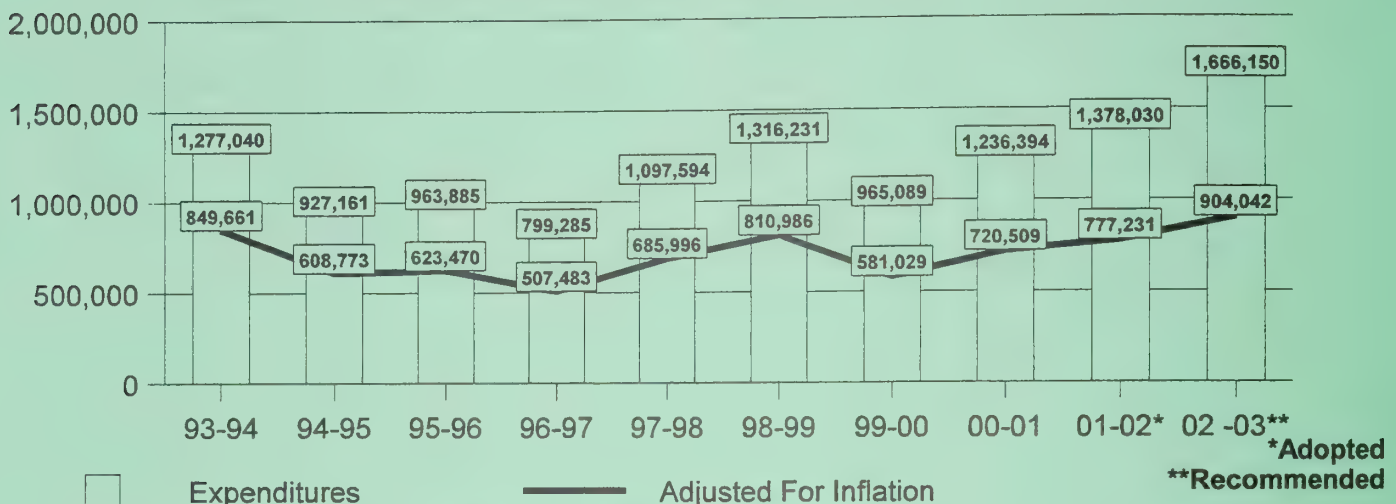
Source of Funds



Maintenance Projects

Budget Unit: 2208

10 Year Expenditures Adjusted For Inflation



COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended expenditures for maintenance projects follows Board of Supervisors budget policies in providing adequate funds to maintain county facilities. The majority of recommended maintenance projects are associated with on-going countywide programs such as painting, mechanical, roofing, flooring, and signage. It is recommended that \$826,000 be appropriated for general maintenance of county facilities. Also, maintenance projects for other funds such as the libraries, airports and parks are included.

In addition to on-going maintenance projects, this budget unit contains one-time maintenance projects and low cost capital projects. Significant maintenance projects recommended for funding include relocating a water line at the County Operational Center, parking lot repairs and County community buildings renovations. All the projects recommended for funding are shown on the following page. A description of each new project is also included.

The recommended revenue comes from a variety of sources, including General Fund, airports, parks, library and reserves.

BOARD ADOPTED CHANGES

None.

SERVICE PROGRAMS

Countywide Projects

Provides funding for the following types of countywide maintenance projects: roof repair, heating, ventilation and air conditioning equipment maintenance; painting; restroom renovation; flooring, sidewalk and paving maintenance; coaxial cable installation; signage of facilities; coastal accessway maintenance; tennis court, and tree trimming projects.

Total Expenditures: \$826,000 Total Staffing (FTE): 0

Facility Maintenance

Provides funding for specific maintenance projects necessary to maintain the County's facilities, excluding parks.

Total Expenditures: \$670,150 Total Staffing (FTE): 0

Park Maintenance

Provides funding for specific maintenance projects necessary to maintain the County's parks. Beginning in fiscal year 1993-94, the Parks' budget has funded all new projects.

Total Expenditures: \$170,000 Total Staffing (FTE): 0

MAINTENANCE PROJECTS RECOMMENDED FOR FUNDING

REF	PROJ		ESTIMATED	BALANCE	NEW FUNDING	PREV YR		
NO.	NO.	PROJECT DESCRIPTION	TOTAL	TO	TO BE	BAL TO BE	REVENUE	REVENUE SOURCE / GRANT
			COST	COMPLETE	APPROPRIATED	ENCUMBERED	OFFSET	
COUNTYWIDE MAINTENANCE PROJECTS								
1	5481	Countywide Buildings BBQ Replacement	MULTI/YEAR	3,420		3,420		
2	5415	Countywide Buildings Tree Trimming	MULTI/YEAR	1,742		1,742		
3	5448	Countywide Data/Communication Cabling	MULTI/YEAR	22,182		22,182		
4	5417	Countywide Electrical Systems	MULTI/YEAR	48,175		48,175		
5	5402	Countywide Energy Management	MULTI/YEAR	39,000		39,000		
6	5601	Countywide Flooring Replacement	MULTI/YEAR	252,443		252,443		
7	5401	Countywide Hazardous Materials Abatement	MULTI/YEAR	21,120		21,120		
8	5602	Countywide Mechanical	MULTI/YEAR	2,424		2,424		
9	5603	Countywide Painting	MULTI/YEAR	12,952		12,952		
10	5680	Countywide Rekeying/Security	MULTI/YEAR	43,309		43,309		
11	5280	Countywide Restroom Renovation	MULTI/YEAR	0		0		
12	5605	Countywide Roofing	MULTI/YEAR	80,128		80,128		
13	5778	Countywide Sidewalk and Paving	MULTI/YEAR	97,343		97,343		
14	5606	Countywide Signage Program	MULTI/YEAR	1,292		1,292		
15	5447	Countywide Window Covering & Upholstery	MULTI/YEAR	10,650		10,650		
Total Countywide Projects			0	636,180	0	636,180	0	
GENERAL GOVERNMENT								
16	5405	Arroyo Grande - Renovate Ag. Commissioner's Offices	90,000	90,000	90,000	0		
17	5454	County Operational Center - Relocate Water Line Creek Crossing	41,000	36,942		36,942		
18	5409	Countywide Maintenance Projects	826,000	826,000	826,000			
19	5403	Government Center - Energy Management	30,000	29,591		29,591		
20	5459	Government Center - Repair Ceiling Tiles	20,000	0		0		
21	5406	Government Center - Update Directories & Map	45,000	17,698		17,698		
22	5463	Government Center - Upgrade iSd Sound Absorption	15,000	10,817		10,817		
23	5410	San Luis Obispo - 1051 Mill Street - Paint Facility	19,400	19,400	19,400	0		
24	5413	South County Regional Center - Paint Facility	30,000	30,000	30,000	0		
25	5420	South County Regional Center - Reseal Parking Lot	41,300	41,300	41,300	0		
Total General Government			1,157,700	1,101,748	1,006,700	95,048	0	
HEALTH AND SOCIAL SERVICES								
26	5428	Health - Grover Beach - Repair Termite Damage	19,500	19,500	19,500	0		
26 A	5492	Health - Grover Beach - Install Carpet/Furniture	30,000	0		0		

MAINTENANCE PROJECTS RECOMMENDED FOR FUNDING

REF NO.	PROJ NO.	PROJECT DESCRIPTION	ESTIMATED TOTAL COST	BALANCE TO COMPLETE	NEW FUNDING TO BE APPROPRIATED	PREV YR BAL TO BE ENCUMBERED	REVENUE OFFSET	REVENUE SOURCE / GRANT
27	5464	Health/Hospital/Mental Health - Atascadero - Construct Bus Shelte	14,600	11,064		11,064		
28	5441	Behaviorial Health - San Luis Obispo - Install seclusion doors	12,000	12,000	12,000	0		
29	5466	Behavioral Health - San Luis Obispo - Replace Windows	66,600	60,986	42,000	18,986		
30	5467	Social Services - Grover Beach - Paint Building Interior	23,800	23,726		23,726		B.U. 3200 - Social Services
31	5475	Social Services - Grover Beach - Remodel Restrooms	32,600	32,460		32,460		B.U. 3200 - Social Services
Total Health and Social Services			199,100	159,736	73,500	86,236	0	
LIBRARY								
32	5427	Countywide Libraries - Renovate Facilities	MULTI/YEAR	118,337	100,000	18,337	100,000	B.U. 4000 - County Libraries
33	5443	South County - Construct Library ADA improvements	41,300	41,300	41,300	0	41,300	B.U. 4000 - County Libraries
Total Library			41,300	159,637	141,300	18,337	141,300	
PUBLIC SAFETY								
34	5476	Courts - Grover Beach - Paint Courtrooms	20,500	2,009		2,009		Courthouse Construction Fund
35	5453	Probation - San Luis Obispo - Install Security System	10,000	10,000	10,000	0		
36	5483	Sheriff - County Operations Center - Improve Main Jail Medical Ct	25,000	1,475		1,475		
37	5455	Sheriff - County Operations Center - Repair Detective Building Ext	20,700	20,700	20,700	0		
38	5477	Sheriff - County Operations Center - Install Animal Services Heate	20,000	20,000		20,000		
39	5460	Sheriff - County Operations Center - Paint Animal Services Bldg	49,300	49,300	49,300	0		
40	5465	Sheriff - County Operations Center - Paint Animal Services Furnac	12,600	12,600	12,600	0		
41	5470	Sheriff - County Government Center - Remodel Locker Room	25,800	25,800	25,800	0	25,800	Courthouse Construction Fund
Total Public Safety			183,900	141,884	118,400	23,484	25,800	
PARKS								
42	5452	Avila - Bob Jones Bicycle Pathway Repairs	10,000	1,837		1,837		Public Facilities Fees - Parks
43	5436	Avila - Design Master Plan See Canyon Park, Phase I	20,200	8,797		8,797		Public Facilities Fees - Parks
44	5437	Cayucos - Design Master Plan Morro Strand Park, Phase I	16,200	5,448		5,448		Public Facilities Fees - Parks
45	5458	Coastal Access Plan	32,500	23,927		23,927		State Grant
46	5426	Countywide Parks Pool Renovation	MULTI/YEAR	0		0		B.U. 4125 - Parks

MAINTENANCE PROJECTS RECOMMENDED FOR FUNDING

REF	PROJ		ESTIMATED	BALANCE	NEW FUNDING	PREV YR		
NO.	NO.	PROJECT DESCRIPTION	TOTAL	TO	TO BE	BAL TO BE	REVENUE	REVENUE SOURCE / GRANT
			COST	COMPLETE	APPROPRIATED	ENCUMBERED	OFFSET	
47	5479	Countywide Parks - Renovate Facilities	MULTI/YEAR	266,474	170,000	96,474	170,000	Quimby Fees
48	5495	Countywide Parks Upgrades to Leased State Facilities	574,950	542,880		542,880		Proposition 12
49	5490	Lampton Park - Improve Drainage	37,015	25,619		25,619		B.U. 4125 - Parks
50	5494	Los Osos - Elfin Forest Recovery Plan	100,000	87,669		87,669		Stae Grant
51	5421	Morro Bay Golf Course - Replace Water Line	186,600	162,844		162,844		B.U. 4161 - Golf Courses
52	5457	San Luis Obispo - Restore Dana Adode	200,000	150,000		150,000		State Aid - Grants To Other Agencies
Total Parks			1,177,465	1,275,495	170,000	1,105,495	170,000	
AIRPORTS								
53	5472	San Luis Obispo Airport - Assess Water System	10,200	10,200	10,200	0	10,200	B.U. 2950 - Airports
54	5496	San Luis Obispo Airport - Install Roof Ladders	14,800	14,800	14,800	0	14,800	B.U. 2950 - Airports
55	5497	San Luis Obispo Airport - Restripe Runways	81,250	81,250	81,250	0	81,250	B.U. 2950 - Airports
Total Airports			106,250	106,250	106,250	0	106,250	
COMMUNITY SERVICES								
56	5442	Countywide Community Building Renovations	110,000	137,718	50,000	87,718		
57	5493	San Luis Obispo - Install Veteran's Bldg Museum Ceiling	26,930	0		0		
Total Community Services			136,930	137,718	50,000	87,718	0	
Grand Totals All Projects			3,002,645	3,718,648	1,666,150	2,052,498	443,350	

Maintenance Projects

Budget Unit: 2208

2002-2003 Maintenance Projects

This listing represents county wide maintenance projects recommending for funding. The reference number refers to the full projects listing (both on-going and new) on the following pages.

<u>Ref. No.</u>	<u>Description</u>
GENERAL GOVERNMENT	
16	Agriculture Communication Offices - <u>Renovate Offices</u> - \$90,000 Renovate South County Regional Center Sheriff Substation to accommodate Agriculture Commissioner Offices.
18	<u>Countywide Maintenance Projects</u> - \$826,000 Program includes maintenance of buildings, tree trimming, data cabling, minor building electrical systems upgrades, energy management systems, flooring, hazardous materials abatement, mechanical (plumbing, heating, ventilation and air conditioning) replacement, painting, rekeying, building security, facility restroom renovation, reroofing, sidewalk, parking lot repaving, signage, BBQ replacements, window covering and upholstery replacements.
23	San Luis Obispo - <u>1051 Mill Street- Paint Facility</u> - \$19,400 Remove lead based paint and repaint exterior of the two-story, garage/office structure and replace the existing wood windows.
24	South County Regional Center - <u>Paint Facility</u> - \$30,000 Paint interior of South County Regional Center.
25	South County Regional Center - <u>Reseal Parking Lot</u> - \$41,300 Reseal parking lot of South County Regional Center.
HEALTH AND SOCIAL SERVICES	
26	Grover Beach - <u>Repair Termite Damage</u> - \$19,500 Treatment and repair of Grover Beach Health modular building caused by termite damage.
28	Behavioral Health - <u>Replace Seclusion Doors</u> - \$12,000 Replace seclusion doors in the Mental Health inpatient unit.
29	Behavioral Health - <u>Replace Windows Augmentation</u> - \$42,000 Replace Mental/Behavioral Health inpatient windows.
LIBRARIES	
32	Countywide Libraries - <u>Renovate Facilities</u> - \$100,000 Painting, carpeting, roofing, repaving parking lots, and other basic repairs/maintenance of the County's Libraries.
33	South County - Construct Library ADA improvements - \$41,300 Install restroom and drinking fountain to meet ADA requirements.
PUBLIC SAFETY	
35	Probation - <u>Security System</u> - \$10,000 Install security system at main Probation Office.
37	Sheriff - <u>Repair Detective Building</u> - \$20,700 Replace exterior siding on the detectives building.
39	Sheriff - Animal Services - <u>Paint</u> - \$49,300 Paint the Animal Services building.
40	Sheriff - Animal Services - <u>Paint Furnace</u> - \$12,600 Paint Animal Services outdoor furnace due to rusting.

Maintenance Projects

Budget Unit: 2208

- 41 Sheriff - Court - Remodel Locker Room - \$25,800
Install an unisex shower and replace the flooring in the deputies' locker room in the court house.

PARKS

- 47 Parks - Renovate Park Facilities - \$170,000
Tree trimming, pool renovations, tennis court repairs, restroom repair, irrigation repairs and other general maintenance projects.

AIRPORTS

- 53 San Luis Obispo - Assess Airport Water System - \$10,200
Perform a Water System Assessment. Evaluate the means of improving available fire flow. The result of the assessment will be a 5-10 year capital improvement plan for an Airport water system.
- 54 San Luis Obispo - Install Roof Access Ladders - \$14,800
Install roof access ladders for maintenance access at San Luis Obispo Regional Airport terminal.
- 55 San Luis Obispo - Re-stripe Runways - \$81,250
Re-stripe markings on both runways at San Luis Obispo Regional Airport.

COMMUNITY SERVICES

- 56 Countywide Community Building Renovations - \$50,000
Rehabilitation and repair of the County's community buildings.

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Glossary

Terms Commonly Used In This Budget Document

<u>Account:</u>	A detailed classification of an expenditure or revenue. For example, "Postage" is an expenditure account; "Property Taxes Secured" is a revenue account.
<u>Activity:</u>	A specific line of work performed to accomplish a function for which a governmental unit is responsible. This designation is required by the State Controller. Example: "Protective Inspection" is an activity performed in discharging the "Public Protection" function.
<u>Appropriation:</u>	An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is time-limited and must be expended before the deadline.
<u>Assessed Valuation:</u>	A valuation set upon real estate or other property by government as a basis for levying taxes.
<u>Available Financing:</u>	All the means of financing a budget including fund balance, revenues and canceled reserves.
<u>Budget:</u>	A plan of financial operation consisting of an estimate of proposed income and expenditures for a given period and purpose, usually one year.
<u>Budget Unit:</u>	The lowest entity in the budget hierarchy including all accounts for which a legal appropriation is approved by the Board of Supervisors. A department or agency may have one or more budget units assigned to it. Each budget unit is a collection of account numbers necessary to fund a certain division, department or set of functions.
<u>Capital Project Program:</u>	A program itemizing the county's acquisitions, additions and improvements to buildings and land purchases.
<u>Contingency:</u>	An amount, not to exceed fifteen percent of the fund in which it is allocated, appropriated for unforeseen expenditure requirements.
<u>Contracted Services:</u>	Expense for services rendered under contract by personnel or businesses who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.
<u>Cost Accounting:</u>	That method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.
<u>Communitywide Results:</u>	The Communitywide Results represents the "big picture" results we want for all county residents and are used to guide the preparation of the budget each year.
<u>Debt Service Fund:</u>	A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.
<u>Department:</u>	An organizational structure used to group programs of like nature.
<u>Department Goals:</u>	A listing of ongoing results a department desires for its customers stated in plain English.
<u>Encumbrance:</u>	An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation and for which a part of the appropriation is reserved.
<u>Enterprise Fund:</u>	Established to finance and account for the operation and maintenance of facilities and services which are self-supporting by user charges. Example: Airports Enterprise Fund.
<u>Educational Revenue Augmentation Fund (ERAF):</u>	In 1992-93, in response to serious budgetary shortfalls, the state began redirecting a portion of counties, cities and special districts property tax receipts to schools and community college districts'. The term "ERAF" is an acronym for the fund into which redirected property taxes are deposited.

Terms Commonly Used In This Budget Document

<u>Expenditure:</u>	Designates the cost of goods delivered or services rendered.
<u>Fiscal Year:</u>	Twelve-month period for which a budget is prepared and is in force. The county's fiscal year is July 1 to June 30.
<u>Fixed Asset:</u>	An asset of a long-term character such as land, buildings, and equipment.
<u>Full-Time Equivalent (FTE):</u>	The ratio of time expended in a part-time position to that of a full-time position. The ratio is derived by dividing the amount of employed time required in the part-time position by the amount of employed time required in a corresponding full-time position. 2080 hours per year equates to 1.0 FTE.
<u>Function:</u>	A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.
<u>Fund:</u>	A sum of money or other resources set aside for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. A fund is a distinct financial or fiscal entity.
<u>Fund Balance Available:</u>	That portion of the fund balance that is not reserved, encumbered or designated and therefore is available for financing the budgetary requirements.
<u>General Fund:</u>	The main operating fund of the county accounting for expenditures and revenues for countrywide activities.
<u>General Fund Support:</u>	The amount of General Fund financial support to a given budget unit after revenues and other funding are subtracted from expenditures.
<u>Indicators:</u>	Measures, for which data is readily available, that tell us whether we're achieving our communitywide results (e.g., crime rate, poverty rate, high school graduation rate, etc.).
<u>Interfund Transfer:</u>	A transfer of money between different funds (e.g., General Fund and Parks) which cannot be classified as a revenue or expenditure.
<u>Intergovernmental Expenditures:</u>	Payments to other governments as fiscal aids and shared taxes or as reimbursements for the performance of services.
<u>Intergovernmental Revenue:</u>	Revenue received from other governments, such as fiscal aids, shared taxes and reimbursements for services.
<u>Internal Service Fund (ISF):</u>	An organization created to perform specified services for other county departments. The services performed are charged to the using department. Example: Reprographics.
<u>Intrafund Transfers:</u>	Reimbursements a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund.
<u>Mission Statement:</u>	A description of the basic purpose and responsibility of the Budget Unit or department.
<u>Other Charges:</u>	Accounts which establish expenditures for expenses other than salary or operations, such as support and care of persons or debt service.
<u>Per Capita:</u>	Amount per individual.

Terms Commonly Used In This Budget Document

<u>Performance Measure:</u>	A measurement that assesses progress toward achieving predetermined goals. There are three basic types of meaningful performance measures: • efficiency measures show the relationship between work performed and resources required to perform it (i.e., cost per job application received, cost per felony prosecuted, etc.); • quality measures show how well services are delivered to customers and the extent to which the customer is satisfied (i.e., percentage of customers satisfied with custodial services, percentage of clients satisfied with fire suppression response time; etc.); and • outcome measures show the qualitative results of a program compared to its intended purpose (i.e., who is better off as a result -- percentage of clients that receive substance abuse treatment services and are alcohol and drug free one year later; percentage of repeat child abuse reports, etc.).
<u>Proposed Budget:</u>	The proposed spending plan for the upcoming next fiscal year. Approval of this document does not allow expenditures for new programs or fixed assets.
<u>Proposition 13:</u>	A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for (1) a 1 percent tax limit of fair market value exclusive of tax rates to repay existing voter-approved bonded indebtedness, (2) assessment restrictions establishing 1975 level values for all property, with allowable increases of 2 percent annually and reappraisal to current value upon change in ownership and new construction, (3) a two-thirds vote requirement to increase property taxes, and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes".
<u>Proposition 172:</u>	A tax measure proposed by the Legislature and approved by the voters in 1993 to provide counties and cities with a share of a half-cent sales tax for public safety purposes. This measure mitigated some of the 1993-94 property tax shift from counties and cities to schools and community colleges.
<u>Reimbursement:</u>	Payment received for services/supplies expended for another institution, agency or person.
<u>Reserve:</u>	An account that records a portion of funds which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.
<u>Results Based Decision Making (RDBM) Initiative:</u>	RDBM is a county sponsored initiative aimed at making the County a "results culture" organization. By "results Oriented", we mean that we want to be able to show taxpayers in measurable terms that our county runs efficiently, provides high quality services, and produces great results that are responsive to community desires.
<u>Revenue:</u>	Money received to finance ongoing county governmental services. Example: Property taxes, sales taxes, user fees, etc.
<u>Realignment:</u>	Refers to the 1991-92 restructuring of state and local government financing of health and welfare programs. Counties assumed a greater overall financing responsibility for these programs in exchange for a portion of sales tax and vehicle license fees.
<u>Secured Roll:</u>	Assessed value of real property such as land, building, secured personal property, or anything permanently attached to land as determined by the County Assessor.
<u>Secured Taxes:</u>	Taxes levied on real properties in the county which are "secured" by a lien on the properties.
<u>Services and Supplies:</u>	The "object class" or general classification of expenditure accounts that describe and report all operating expenses, other than employee related costs, of departments and programs.
<u>Special District:</u>	Independent unit of local government generally organized to perform a single function. Examples: Street lighting, waterworks, parks, fire departments.

Terms Commonly Used In This Budget Document

<u>Spending Limits:</u>	Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the state, schools, and most local agencies; limit is generally prior year appropriations factored by CPI and population changes.
<u>Supplemental Tax Roll:</u>	The Supplemental Property Tax Roll is a result of legislation enacted in 1983, and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.
<u>Taxes:</u>	Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.
<u>Tax Levy:</u>	Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation.
<u>Tax Rate:</u>	The rate per one hundred dollars of the assessed valuation base necessary to produce the tax levy.
<u>Tax Relief Subventions:</u>	Funds ordinarily paid to compensate local governments for taxes lost because of tax relief measures, such as the homeowner's exemption.
<u>Teeter Plan:</u>	An alternative method of allocating property tax receipts wherein the various taxing agencies (schools, cities, special districts) receive 100% of their tax levy each year with a deduction for delinquencies. The County General Fund finances the delinquencies and in return the General Fund collects and retains all of the eventual payments of delinquent taxes, including interest and penalties.
<u>Unincorporated Area:</u>	The areas of the county outside city boundaries.
<u>Unsecured Roll:</u>	A tax on properties such as office furniture, equipment, boats and airplanes owned by the assessee.
<u>Use Tax:</u>	A tax on goods purchased outside the state to prevent revenue loss from avoidance of sales taxes by means of out-of- state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the state.

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